

MINUTES

BUDGET & FINANCE COMMITTEE MEETING

Tuesday, September 12, 2023 at 7:00 PM

Village Board Room

N168W19851 Main Street, Jackson, WI 53037

1. Call to Order and Roll Call

Pres. Heckendorf calls the meeting to order at 7:17PM.

Members Present: Tr. Wells and Tr. Matter

Members Absent: None

Staff Present: Administrator Keller, Treasurer Smith, Police Chief Vossekuil, Fire Chief Swaney, Building Inspector Johnson, Parks & Recreation Director Valentino, and Clerk Gonstead

Village Board Members Present: Tr. Emmrich, Tr. Kruepke, Tr. Olson, and Tr. Engelhardt

2. Approval of Minutes for the Budget & Finance Meeting of August 8, 2023

Motion for Approval of Minutes for the Budget & Finance Meeting of August 8, 2023 by Tr. Wells, second by Tr. Matter.

Vote: 3 ayes - 0 nays, motion carries.

3. Approval of August 2023 Check Register and Treasurer's Report

Motion for Approval of August 2023 Check Register and Treasurer's Report by Tr. Wells, second by Tr. Matter.

Vote: 3 ayes - 0 nays, motion carries.

4. Pay Request #2 - Oaks of Jackson Subdivision - DF Tomasini Contractors Inc.

Motion to recommend to Village Board to approve Pay Request #2 - Oaks of Jackson Subdivision to DF Tomasini Contractors Inc in the amount of \$504,821.98 by Tr. Wells, second by Pres. Heckendorf.

Vote: 3 ayes - 0 nays, motion carries.

5. Pay Request #3 - Oaks of Jackson Subdivision - DF Tomasini Contractors Inc.

Motion to recommend to Village Board to approve Pay Request #3 - Oaks of Jackson Subdivision to DF Tomasini Contractors Inc in the amount of \$503,394.00 by Tr. Wells,

second by Tr. Matter.

Vote: 3 ayes - 0 nays, motion carries.

6. Pay Request #2 -2023 Utility Street Improvement Project Advance Construction

Correction made that this pay request is from Viton Construction, not Advance Construction.

Motion to recommend to Village Board to approve Pay Request #2 - 2023 Utility Street Improvement Project to Viton Construction in the amount of \$847,234.20 by Tr. Wells, second by Tr. Matter.

Vote: 3 ayes - 0 nays, motion carries.

7. Pay Request #6 - STH 60 Utility Upgrade Project - Advance Construction

Motion to recommend to Village Board to approve Pay Request #6 - STH 60 Utility Upgrade Project to Advance Construction in the amount of \$39,921.45 by Tr. Wells, second by Pres. Heckendorf.

Vote: 3 ayes - 0 nays, motion carries.

8. Review of TID #7 - Commercial Property - Engineering Proposal - Cedar Corp.

Motion to recommend to Village Board to approve the bid from Cedar Corp, but not to exceed \$17,000, made by Tr. Wells, second by Tr. Matter.

Vote: 3 ayes - 0 nays, motion carries.

9. Resolution #23-21: Final Resolution Authorizing the Levy of Special Assessments Against Benefited Property Associated with 2023 Utility Street Improvement Project Containing Sherman Road Sewer Extension & Highland Road Improvement

Motion to recommend to Village Board to approve Resolution #23-21 by Tr. Wells, second by Tr. Matter.

Vote: 3 ayes - 0 nays, motion carries.

10. Resolution #23-22: Declaration of Official Intent to Reimburse Expenditures for Clean Water Fund Program (CWFP) Project

Motion to recommend to Village Board to approve Resolution #23-22 by Tr. Wells, second by Pres. Heckendorf.

Vote: 3 ayes - 0 nays, motion carries.

11. Resolution #23-23: Resolution Appointing Authorized Representative to File Applications for Financial Assistance from the State of Wisconsin Environmental Improvement Fund

Motion to recommend to Village Board to approve Resolution #23-23 by Tr. Matter, second by Tr. Wells.

Vote: 3 ayes - 0 nays, motion carries.

12. Citizens to Address the Budget & Finance Committee

None.

13. Adjourn

Motion to adjourn at 7:24pm by Pres. Heckendorf, second by Tr. Wells.

Vote: 3 ayes - 0 nays, motion carries.

Respectfully Submitted,
Anastasia Gonstead - Village Clerk