

MINUTES
BOARD OF PUBLIC WORKS MEETING
Tuesday, October 31, 2023 at 6:00 PM
Board of Public Works Meeting

1. Call to Order and Roll Call

Meeting was called to order at 6:00 PM by Pres. Heckendorf.

Members Present: Pres. Heckendorf, Tr. Engelhardt, Ethan Hollenberger, Randy Matter, Stephanie Egner, Jeff Mitchell, and Chris Sberna.

Members Excused: None

Members Absent: None

Staff Present: Administrator Jen Keller, Public Works Director Brian Kober, Treasurer Darlene Smith, and Clerk Anastasia Gonstead.

Trustees Present in Audience: Tr. Kruepke

2. Approval of Minutes for the Board of Public Works Meeting of September 26, 2023

The motion to approve the minutes of the September 26, 2023 Board of Public Works meeting was made by Tr. Matter and seconded by Tr. Engelhardt.

Vote: 7 ayes, 0 nays. Motion carried.

3. Pay Request #5 - Oaks of Jackson Subdivision - DF Tomasini Contractors Inc. in the Amount of \$164,009.14

The motion to recommend to Budget & Finance Committee and Village Board to approve Pay Request #5 - Oaks of Jackson Subdivision - DF Tomasini Contractors, in the amount of \$164,009.14, was made by E. Hollenberger and seconded by Tr. Engelhardt.

Vote: 7 ayes, 0 nays. Motion carried.

4. Pay Request #1 - Jackson WWTF Storage Garage - Hunzinger Construction in the Amount of \$107,690.10

The motion to recommend Budget & Finance Committee and Village Board approve Pay Request #1 - Jackson WWTF Storage Garage - Hunzinger Construction, in the amount of \$107,690.10, was made by E. Hollenberger and seconded by C Sberna.

Vote: 7 ayes, 0 nays. Motion carried.

5. Change Order #2 - Jackson Park Tennis Pickleball Project - Vinton Construction

The motion to recommend Budget & Finance Committee and Village Board approve Change Order #2 - Jackson Park Tennis Pickleball Project to Vinton Construction in the amount of \$20,138.95 was made by E. Hollenberger and seconded by Pres. Heckendorf.

Vote: 7 ayes, 0 nays. Motion carried.

6. Pay Request #3 - Jackson Park Tennis Pickleball Project - Vinton Construction in the Amount of \$33,775.71

The motion to recommend Budget & Finance Committee and Village Board approve Pay Request #3, Final - Jackson Park Tennis Pickleball Project - Vinton Construction, in the amount of \$33,775.71, was made by Pres. Heckendorf and seconded by Tr. Matter.

Vote: 7 ayes, 0 nays. Motion carried.

7. Proposal - Hickory Lane Reconstruction Project - Gremmer & Associates

Director Kober provided an overview of Hickory Lane Reconstruction Project and the proposal from Gremmer & Associates with regard to the engineering of the project, as well as the challenges the area presents due to wetland and drainage. The proposal has a do not exceed amount of \$149,359.00.

Motion to recommend Budget & Finance Committee and Village Board approve the proposal from Gremmer & Associates for the Hickory Lane Reconstruction Project, not to exceed \$149,359.00. Motion by was made by Tr. Engelhardt and seconded by S. Egner.

Discussion: Tr. Matter inquired regarding the dates indicated on the proposal. Director Kober provided an explanation about requiring a timeline, so there are end dates involved with the contract. He further explained that with the DNR and Army Corp. of Engineers, there are challenges for providing a hard timeline.

Vote: 7 ayes, 0 nays. Motion carried.

8. Proposal - Ridgeway Dr. & Chestnut Ct. Reconstruction Project - Cedar Corp.

Director Kober provided an overview of the project and the proposal provided by Cedar Corp. Estimated fee of \$24,000.

Motion to recommend Budget & Finance Committee and Village Board approve the proposal from Cedar Corp. for the Ridgeway Drive and Chestnut Court Reconstruction project, not to exceed \$24,000. Motion was made by Pres. Heckendorf and seconded by E. Hollenberger.

Discussion: Tr. Engelhardt asked for clarification regarding the charge to the property owners. Director Kober explained that there would be special assessments involved.

Vote: 7 ayes, 0 nays. Motion carried.

9. Director of Public Works Report

Director Kober provided an overview of his monthly report which was included in the agenda packet. Added that various street lighting projects are underway, provided the areas that are receiving the lighting next. Discussion regarding how the Main Street project benefited the water flow into utilities, appears to be helping, October should be more telling.

Motion to put the Director of Public Works monthly report on file was made by Tr. Matter, seconded by Tr. Engelhardt.

Vote: 7 ayes, 0 nays. Motion carried.

10. Citizens/Village Staff to address the Board of Public Works

None.

11. Adjourn

Motion to adjourn the meeting was made by Pres. Heckendorf, seconded by E. Hollenberger.

Vote: 7 ayes, 0 nays. Motion carried. The meeting was adjourned at 6:25 PM.

Respectfully Submitted,
Anastasia Gonstead - Village Clerk