

APPROVED Minutes
Board of Public Works Meeting
Tuesday, November 24, 2020 at 7:00 p.m.
Jackson Village Hall
N168 W20733 Main Street

1. Call to Order and Roll Call

Chair Tr. Olson called the meeting to order at 7:00 p.m.

Members Present: Tr. Heckendorf, Tr. Lippold, Sarah Malchow, and Gloria Teifke

Member Excused: Dan Leonard has resigned from the Board.

Member Absent: None

Village Board Present: President Schwab

Staff Present: John Walther, and Brian Kober

2. Approval of the Board of Public Works Minutes of October 27, 2020

Motion by Tr. Olson, second by Tr. Lippold to approve the Board of Public Works minutes of October 27, 2020.

Vote: 5 ayes, 0 nays. Motion carried.

3. Review of 2021 Trash and Recycling Contract

Brian Kober reviewed the two contracts being proposed by Waste Management and GFL (Green For Life). After review Tr. Olson stated this is a no brainer on the money that can be saved by Option #2 from GFL. Option #2 requires the Village to get back in the container replacement process. The past frustration was we did not have the containers from the company for replacement. The contract should contain language if the situation of no containers develops, then GFL would take over the replacement process.

Motion by Tr. Olson, second by Tr. Lippold to recommend Budget & Finance and Village Board approve the 2021 Trash and Recycling Contract with GFL using option #2 and adding language to the contract on replacement of containers process.

Vote: 5 ayes, 0 nays. Motion carried.

4. Bielinski Homes Request # 2 – Reimbursement of Offsite Improvements

Brian Kober reviewed the final offsite improvements reimbursement associated with Laurel Springs Addition #1 and Laurel Springs Villas Developments in the amount of \$40,739.75.

Motion by Tr. Olson, second by Tr. Heckendorf to recommend Budget & Finance and Village Board approve Bielinski Homes Request # 2 – Reimbursement of Offsite Improvements in the amount not to exceed \$40,739.75.

Vote: 5 ayes, 0 nays. Motion carried.

5. Review of Quotes for Purchase of Patrol Plow Truck

Brian Kober reviewed the quotes of a new Patrol Plow Truck. The proposed International Truck is \$559.00 less than the truck purchased in 2018. The truck quote is from Lakeside International for a 2021 truck in the amount of \$98,432.00. The plow equipment package is from Burke Truck & Equipment, Inc. in the amount of

\$85,271.45. The total truck package is \$183,703.45. There was \$190,000.00 budgeted.

Motion by Tr. Heckendorf, second by Tr. Olson to recommend Budget & Finance and Village Board approve the Purchase of the Patrol Plow Truck for an amount not to exceed \$183,703.45.

Vote: 5 ayes, 0 nays. Motion carried.

6. Change Order #1 – 2020 Road and Utility Project – Wondra Construction

Brian Kober explained the change order includes replacing water service, curb box replacements, catch basin reconstruction, and sump pump final connection for an amount of \$17,610.00.

Motion by Tr. Olson, second by Tr. Lippold to recommend Budget & Finance and Village Board approve Change Order #1 – 2020 Road and Utility Project – Wondra Construction in the amount not to exceed \$17,610.00.

Vote: 5 ayes, 0 nays. Motion carried.

7. Pay Request #2 – 2020 Road and Utility Project – Wondra Construction

Brian Kober explained the pay request does include change order #1, and the project is in the final stages with mailboxes being installed.

Motion by Tr. Olson, second by Tr. Heckendorf to recommend Budget & Finance and Village Board approve Pay Request #2 – 2020 Road and Utility Project – Wondra Construction in the amount not to exceed \$191,144.51.

Vote: 5 ayes, 0 nays. Motion carried.

8. Change Order #3 – Spruce St & Ridgeway Drive Extension – TIF #7

Brian Kober explained the change order includes export of surplus excavated material, credit of fill material, geogrid, extension of culverts, lower a culvert for better drainage, ditching, asphalt wedge, and removal of final lift of asphalt from the contract. The change order is for a reduction amount of \$51,765.50.

Motion by Tr. Olson, second by Tr. Lippold to recommend Budget & Finance and Village Board approve Change Order #3 – Spruce St & Ridgeway Drive Extension – TIF #7 in the reduction amount of \$51,765.50.

Vote: 5 ayes, 0 nays. Motion carried.

9. Pay Request #4 – Spruce St & Ridgeway Drive Extension – TIF #7

Brian Kober explained Change Order #3 is not included in the pay request.

Motion by Tr. Olson, second by Tr. Lippold to recommend Budget & Finance and Village Board approve Pay Request #4 – Spruce St & Ridgeway Drive Extension – TIF #7 in the amount not to exceed \$64,258.25.

Vote: 5 ayes, 0 nays. Motion carried.

10. Review of Future Internet Service for the Village of Jackson

Brian Kober stated staff is in the process of working on future plans to serve Village owned buildings with fiber high speed internet service and serving the Village as a whole. Many future meetings to work out the details. The Jackson Water Utility is reviewing a new tower lease agreement for radio use. This item is for information only and no action is necessary.

11. Village and Town of Jackson Plowing Agreement

Brian Kober reviewed the proposed resolution of designating snow plowing for roads shared with the Town of Jackson.

Motion by Tr. Olson, second by Tr. Lippold to recommend Village Board approve the proposed Resolution of designating snow plowing for roads shared with the Town of Jackson.

Vote: 5 ayes, 0 nays. Motion carried.

12. Discussion of Village Informational Signs

No new information. Motion by Tr. Olson, seconded by Tr. Lippold to refer the item to the next Board of Public Works Meeting.

Vote: 5 ayes, 0 nays. Motion carried.

13. Director of Public Works Report

Tr. Lippold requested an update on the purchase of the old park and ride lot. Mr. Walther gave a brief update.

Motion by Tr. Lippold, second by Tr. Heckendorf to place the Director of Public Works Report on file.

Vote: 5 ayes, 0 nays. Motion carried.

14. Citizens/Village Staff to Address the Board

Mr. Walther introduced new Public Works Board member Tim Meffert.

Due to the holidays, the next scheduled meeting is January 26, 2021.

15. Adjourn.

Motion by Tr. Lippold, second by Tr. Olson to adjourn.

Vote: 5 ayes, 0 nays. Meeting was adjourned at 8:16 p.m.

Respectfully submitted,

Brian W. Kober, P.E.
Director of Public Works