

Agenda
Village Board Meeting
Tuesday, May 9, 2017 at 7:30 p.m.
Jackson Village Hall
N168W20733 Main St
Jackson, WI 53037

1. Call to Order and Roll Call.
2. Pledge of Allegiance.
3. Any Village Citizen Comment on an Agenda Item (Please sign in).
4. Consent Agenda:
 - Approval of Minutes for the Village Board Meeting of April 11, 2017, April 18, 2017, and April 25, 2017.
 - Licenses.
 - Operator Licenses:
Jimmy's Restaurant and Bar (2017-2018): Bridget Baehring, Alyssa Barbieri, Abbie Berger, Ashley Bogart, Bonnie Ford, Joshua Hilbelink, Nichole Kassner, Kaitlyn Martell, Dorene McIntosh, Juliane Seifert, Brittany Sturtz, Agnes Turner, Pamela Wolf.
 - Piggly Wiggly (2017-2018): Charlie Clausing, Michelle Clausing, Gregory Fechter, Jodi Fisher, Carla Harry, Timothy Gauger, Ronald Limbach, Sita Ly, Susan Nettesheim, Lynn Rosbeck, Peter Schroeder.
 - Jackson Pub (2017-2018): Debra Egerer, Susan Hoppe, Carly Kemmeter, Gregory Kitner, Samantha Koenig, Lisa Lapine, Angela Meeks, Michelle Meyer, Jennifer Miller, Amanda Raskiewicz, Christine Sauer, Jon Zandi.
 - Main Street Mart (2017-2018): Bryan Chuebeyang, Pamela Hildebrandt / Klein, John Linton, Toriano McAfee, Ashley Patten, Keri Schmidt, Tanya Zasada.
 - Village Mart (2017-2018): James Hornung, Lisa Lehman, Maureen Ott, Carol Purgett, Steven Schallock.
 - East Side Mart (2017-2018): Shawnie Boerbos, Jessica Gyuro, Brianna Haeflinger, Tanya Hesprich, Melissa Huttner, Bryon Larsh, Michelle Merkel, Melissa Thornton.
 - Pizza Station (2017-2018): Amber Doede, Amber Wallace.
 - Latest Edition (2017-2018): Danielle Cyrak, Martha Nimkie, Dennis Nimke, Adrienne Roseman, Jennifer Weiland.
 - Walgreens (2017-2018): Ashley Walker.
 - Entertainment Licenses: Jacob Saugestad, Fox Brothers Piggly Wiggly, May 12 & May 13 Carnival; Jackson Festivals, Inc., 2017 Action in Jackson Festival; Jackson Parks & Recreation Department for 2017 Community Events.
 - Class B Picnic License: Jackson Festivals, Inc., Jackson Park, Action in Jackson June 9 – June 11.

5. Budget & Finance Committee.
 - Review of Pay Request #1 Chateau Dr. Reconstruction Project.
 - Review of Quotes for Well #3 Inspection and Maintenance.
 - Review of Storm Water Drainage Project Hemlock Street.
6. Park & Rec. Committee.
 - Eagle Scout Project Presentation & Recommendation – Jordan Bellante.
7. Certified Survey Map – Schowalter, Western Ave. – Extraterritorial.
8. Ordinance 17-02 – An Ordinance Adopting and Enacting a New Code for the Village of Jackson, Wisconsin.
9. Resolution #17-08 – Approving Mediated Cooperative Plan Agreement between the Village of Jackson, Wisconsin and the Town of Jackson, Wisconsin.
10. Resolution #17-09 – Extending Mediation Period for Mediated Cooperative Plan Agreement with the Town of Jackson.
11. Ordinance 17-03 – Annexation of Paloroma Farms, LLC.
12. Ordinance 17-04 – Amending Chapter 42-87, Parking on Private Property, Securing Parked Vehicle Required, of the Village of Jackson Municipal Code.
13. Ordinance 17-05 – Amending Chapter 30-1, Offenses Against State Laws Subject to Forfeiture, of the Village of Jackson Municipal Code.
14. Ordinance 17-06 – Creating Chapter 27, Massage Therapy and Body Work Therapy, of the Village of Jackson Municipal Code.
15. Ordinance 17-07 – Creating Chapter 39, Regulation of Tattooists and Tattoo Establishments and Body Piercing, of the Village of Jackson Municipal Code.
16. Departmental Reports.
17. West Bend School District Liaison Report.
18. Greater Jackson Business Alliance Report.
19. Mid-Moraine Legislative Committee/Mid-Moraine Municipal Report.
20. Citizens to Address the Village Board.
21. Adjourn.

Persons with disabilities requiring special accommodations for attendance at the meeting should contact the Village Hall at least one (1) business day prior to the meeting.

DRAFT MINUTES
Village Board Meeting
Tuesday, April 11, 2017 at 7:30 p.m.
Jackson Village Hall
N168W20733 Main Street
Jackson, WI 53037

1. Call to Order and Roll Call.

President Michael Schwab called the meeting to order at 7:30 p.m.

Members Present: Trustees Kruepke, Kufahl, Emmrich, Kurtz, Lippold, and Olson.

Staff present: John Walther, Brian Kober, Jim Micech, and Fire Chief Swaney.

2. Pledge of Allegiance.

President Schwab led the assembly in the Pledge of Allegiance.

3. Any Village Citizen Comment on an Agenda Item.

None.

4. Public Hearing: Resolution 17-06 Authorizing the Levy of Special Assessments against Benefited Property Associated with Stonewall Drive Sidewalk Project.

Pres. Schwab opened the Public Hearing. No one spoke. This item was recommended by the Board of Public Works and Budget and Finance Committee. Pres. Schwab closed the Public Hearing. Motion by Tr. Kufahl, second by Tr. Lippold, to approve Resolution 17-06 Authorizing the Levy of Special Assessments against Benefited Property Associated with Stonewall Drive Sidewalk Project.

Vote: 7 ayes, 0 nays. Motion carried.

5. Public Hearing: Resolution 17-07 Authorizing the Levy of Special Assessments against Benefited Property Associated with Industrial Drive Sidewalk Project.

Pres. Schwab opened the Public Hearing. No one spoke. This item was recommended by the Board of Public Works and Budget and Finance Committee. Pres. Schwab closed the Public Hearing. Motion by Tr. Olson, second by Tr. Kurtz, to approve Resolution 17-07 Authorizing the Levy of Special Assessments against Benefited Property Associated with Industrial Drive Sidewalk Project.

Vote: 7 ayes, 0 nays. Motion carried.

6. Public Hearing: Planned Unit Development Amendment – Fechter, Fence Height – Currant Lane.

Pres. Schwab opened the Public Hearing. Katelyn and Matt Fechter were present and had received staff comments. The Plan Commission recommended approval of the Planned Unit Development Amendment – Fechter – Fence Height – Currant Lane, per staff comments.

Pres. Schwab closed the Public Hearing.

Motion by Tr. Kufahl, second by Tr. Emmrich to approve the Planned Unit Development Amendment – Fechter, Fence Height – Currant Lane, per staff comments.

Vote: 7 ayes, 0 nays. Motion carried.

7. Consent Agenda:

- Approval of Minutes for the Village Board Meeting of March 14, 2017.
- Licenses.

Operator Licenses:

Village Mart: Rani Zerkel

East Side Mart: Hans Frey
Main Street Mart: Ashley Patten
Walgreens: Nicholas Roeper

Motion by Tr. Kufahl, second by Tr. Olson to approve the Consent Agenda items of the Village Board Minutes of March 14, 2017, and the Operator's Licenses.

Vote: 6 ayes, 0 nays, 1 abstain (Tr. Kruepke). Motion carried.

8. Budget & Finance Committee.

Review of Tower Inspection Quotes for the White Water Tower.

Brian Kober presented information on the item. The Board of Public Works and Budget & Finance Committee recommended approval of the tower inspection quote from Dixon Engineering in an amount not to exceed \$1,775.

Motion by Tr. Olson, second by Tr. Emmrich to approve the tower inspection quote from Dixon Engineering in an amount not to exceed \$1,775.

Vote: 7 ayes, 0 nays. Motion carried.

Mid-Moraine Water Quality Collect Contract DNR Grant Application.

The Board of Public Works and the Budget & Finance Committee recommended staff to work with Graef. Motion by Pres. Schwab, second by Tr. Kurtz to approve staff to work with Graef on the grant application.

Vote: 7 ayes, 0 nays. Motion carried.

Comprehensive Plan Update – Participation - SEWRPC.

The Budget and Finance Committee recommended the appointment of John Walther to the SEWRPC advisory committee for updating the comprehensive plan update and recognizing that there may be costs involved in the next fiscal year.

Motion by Tr. Lippold, second by Tr. Olson to approve the appointment of John Walther to the SEWRPC advisory committee for updating the comprehensive plan update and that there may be costs involved in the next fiscal year.

Vote: 7 ayes, 0 nays. Motion carried.

9. Board of Public Works.

2016 Jackson Water Utility Consumer Confidence Report.

Brian reviewed the annual consumer confidence report. The Board of Public Works recommended approval of the 2016 Jackson Water Utility Consumer Confidence Report.

Motion by Pres. Olson, second by Tr. Lippold to approve the 2016 Jackson Water Utility Consumer Confidence Report be placed on the Village Website and published in the paper and then submitted to the DNR.

Vote: 7 ayes, 0 nays. Motion carried.

Review of 2016 Building Inspection Report.

Jim Micech reviewed the 2016 Building Inspection Report. The Board of Public Works recommended the report to the Village Board and then for the report to be placed on file.

Motion by Tr. Lippold, second by Tr. Emmrich to place the 2016 Building Inspection Report on file.

Vote: 7 ayes, 0 nays. Motion carried.

10. Ordinance 17-02 – An Ordinance Adopting and Enacting a New Code of Ordinances for the Village of Jackson, Wisconsin.

Motion by Tr. Kufahl, second by Tr. Emmrich to refer the item to the May Village Board Meeting.

Vote: 7 ayes, 0 nays. Motion carried.

11. Ordinance 17-03 – Annexation of Paloroma Farms, LLC.

Motion by Tr. Lippold, second by Tr. Kurtz to refer the item to the May Village Board Meeting.

Vote: 7 ayes, 0 nays. Motion carried.

12. Departmental Reports.

Jim Micech reported that he had followed up on complaints where vehicles, trailers are parking on the grass. Chief Swaney reported that the Image Trend software is working well. The main tanker was recently repaired. Brian Kober reported on the Chateau Drive Project. Deanna Boldrey reported the organizational meeting will be on April 18, 2017, at 7 p.m. There was a 12% voter turnout. Open Book was today. Board of Review is on May 16, 2017. Pres. Schwab commented he intended to keep appointments the same.

13. West Bend School District Liaison Report.

Pres. Schwab commented he had talked to Superintendent Olson. The School Board is working on key strategies for 2018. One of the main key strategies is to elevate the aging schools including Jackson elementary. They hope that they will have a walk thru of the schools with 50-100 people on the committees. April 7th was the silent auction at the Jackson elementary schools.

14. Greater Jackson Business Alliance Report.

Brian Heckendorf reported that the next meeting in April will be a presentation and discussion of social media.

15. Mid-Moraine Legislative Committee/Mid-Moraine Municipal Report.

The next Mid-Moraine Legislative Meeting is on April 12th. The next dinner meeting will be on May 24th.

16. Citizens to Address the Village Board.

Kurt Myers would like a cross walk from the store to Living Word on Hwy 60. Brian Kober commented that he would look into it. He will talk to the DOT and Washington County. Comments on the lack of a roundabout on Hwy 60 and Eagle Dr. were made.

Tr. Kufahl questioned when Lumber products will be cleaned up. Jim Micech reported that there have been clean-up activities.

Tr. Kufahl questioned the status of the public safety building and the sites. Brian Kober commented that Cedar Corp is working with the Chiefs. There may be a presentation in May or June.

17. **Closed session pursuant to Wis. Stats. § 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The topics are matters relating to the Village-Town Revenue Sharing Agreement and Cooperative Boundary Plan; and Jackson Properties, LLC.**

Motion by Pres. Schwab second by Tr. Kufahl to convene into closed session at 8:05 p.m. and to include the Village Board, John Walther, Brian Kober, John St. Peter, and Deanna Boldrey.
Roll Call Vote: 7 ayes, 0 nays. Motion carried.

Reconvene into Open Session.

The Village Board reconvened into open session at 9:15 p.m.

18. **Adjourn.**

Motion by Pres. Schwab, second by Tr. Kufahl to adjourn.

Vote: 7 ayes, 0 nays. Motion carried. Meeting was adjourned at 9:16 p.m.

Respectfully submitted by Deanna L. Boldrey, Clerk/Treasurer

DRAFT MINUTES
Special Village Board Organizational Meeting
Tuesday, APRIL 18, 2017 at 7:00 p.m.
Jackson Village Hall
N168 W20733 Main Street

1. Call To Order & Roll Call

Pres. Schwab called the meeting to order at 7:00 p.m.

Members Present: Trustees Emmrich, Lippold, Olson, Kufahl, Kruepke, and Kurtz.

Staff present: John Walther, Brian Kober, Chief Dolnick, Chief Swaney, Jim Micech.

2. Pledge of Allegiance.

Pres. Schwab led the room in the Pledge of Allegiance.

3. Administration of Oath of Office to Village President and Trustees.

Clerk Deanna Boldrey administered the oath of office to President Schwab and Trustees Lippold, Olson, and Emmrich.

4. Comments by the Village President.

President Schwab gave comments. He commented that it is an honor to serve the community to the best of our abilities and be well informed and act impartially. He thanked all for continuing to serve.

5. Comments by the Trustees.

Trustee Emmrich commented congratulations to the re-elected incumbents. He is looking forward to working with Village Staff, working on the streets, and working through the issue with the Town. He commented that it is time to bring more businesses to the Village of Jackson. Tr. Emmrich also distributed an employee evaluation packet as used by Grafton and made the suggestion for employees to earn a vacation for not taking sick days. He offered to assist Brian Kober where needed and it is an honor to be here.

Trustee Lippold commented that this is his third term as trustee and it is gratifying and then also frustrating at times.

Trustee Olson commented that it is an honor to be here and he is happy to be here. He noted the upcoming challenges.

Trustee Kruepke commented that he would like to continue to see progress with the streets and the police and fire building project. Also, he volunteered to be a driver for the Fire Department Command Vehicle.

Trustee Kufahl commented congratulations to the incumbents and thank you for running. He is looking forward to working with the Board and Village Staff.

Trustee Kurtz commented that it is a privilege to be here and congratulated the re-elected incumbents.

6. Comments by Village Staff.

Fire Chief Swaney commented thank you to the board for working together. He has been here for one year and has been in the fire service for 24 years and appreciates how the board works together.

Police Chief Dolnick thanked the board for rerunning and commented that he appreciates the spirit of volunteerism in the Board.

Building Inspector Jim Micech commented thank you to the board and realizes tasks the board has.

Brian Kober commented thank you to the board for being a great team, working together, being professional, and listening to each other.

Deanna Boldrey congratulated those that are re-elected. She thanked the Board for coming to the meetings and the research they do prior to the meetings and being prepared. She commented on being thankful for the team she works with.

John Walther commented congratulations to the re-elected incumbents. He noted the uptick in the community and developments in the Village. He commented on the Utility and Street Departments moving to their new building and additional challenges with intergovernmental agreements.

7. Committee Member Appointments and Administration of Oaths of Office.

Motion by President Schwab, second by Trustee Kufahl to reappoint Aaron Dahl and Doug Alfke to the Joint Parks and Recreation Committee. Vote: 7 ayes, 0 nays. Motion carried.

Motion by President Schwab, second by Trustee Kurtz to reappoint Peter Habel and Steve Schoen to the Plan Commission. Vote: 7 ayes, 0 nays. Motion carried. Oath of Office was administered to Peter Habel.

Motion by President Schwab, second by Trustee Emmrich to reappoint Mark Phillips to the Police & Fire Commission. Vote: 7 ayes, 0 nays. Motion carried. Oath of Office was administered to Mark Phillips.

Motion by President Schwab, second by Trustee Olson to reappoint Linda Granec to the Board of Public Works. Vote: 7 ayes, 0 nays. Motion carried.

Motion by President Schwab, second by Trustee Lippold to reappoint Cheryl Gelhar to the Zoning Board of Appeals. Vote: 7 ayes, 0 nays. Motion carried. Oath of Office was administered to Cheryl Gelhar.

Motion by President Schwab, second by Trustee Olson to appoint Scott Karau to the Ethics Committee. Vote: 7 ayes, 0 nays. Motion carried.

The Presidential Appointments were reviewed. Trustee Kruepke and Trustee Emmrich will serve on the Plan Commission. Trustee Kufahl, Trustee Olson, and Trustee Lippold will serve on the Board of Public Works. The Personnel Committee will be Pres. Schwab, Trustee Kruepke, and Trustee Kufahl. The Budget and Finance Committee will be Pres. Schwab, Trustee Kurtz, and Trustee Olson. Trustee Kurtz will serve on the Mid-Moraine Legislative Committee. Pres. Schwab will serve as the School District Liaison.

8. Adjourn.

Motion by Tr. Kufahl, second by Tr. Emmrich to adjourn at 7:29 p.m.
Vote: 7 ayes, 0 nays. Motion carried.

Respectfully submitted by Deanna L. Boldrey, Clerk/Treasurer

DRAFT MINUTES
Special Village Board Meeting
Tuesday, April 18, 2017 at 7:30 p.m.
Jackson Village Hall
N168W20733 Main Street
Jackson, WI 53037

1. Call to Order and Roll Call.

President Michael Schwab called the meeting to order at 7:30 p.m.

Members Present: Trustees Kruepke, Kufahl, Emmrich, Kurtz, Lippold, and Olson.

Staff present: John Walther, Brian Kober, Deanna Boldrey.

- 2.** Convene into closed session pursuant to Wis. Stats. § 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session, and Wis. Stats § 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: matters relating to the Village Town Revenue Sharing Agreement and Cooperative Boundary Plan.

Reconvene into Open Session.

Motion by Pres. Schwab second by Tr. Emmrich to convene into closed session at 7:30 p.m. and to include the Village Board, John Walther, Brian Kober, John St. Peter via conference call if needed, and Deanna Boldrey.

Roll Call Vote: 7 ayes, 0 nays. Motion carried.

Reconvene into Open Session.

The Village Board reconvened into open session at 7:45 p.m.

3. Adjourn.

Motion by Tr. Kufahl, second by Tr. Emmrich to adjourn.

Vote: 7 ayes, 0 nays. Motion carried. Meeting was adjourned at 7:45 p.m.

Respectfully submitted by Deanna L. Boldrey, Clerk/Treasurer

APPROVED MINUTES

Joint Village - Town Special Board Meeting

Tuesday, April 25, 2017, at 8:00 p.m.

Jackson Village Hall

N168W20733 Main Street

Jackson, WI 53037

1. Call to Order and Roll Call.

President Michael Schwab called the meeting to order at 8:00 p.m.

President Schwab led the assembly in the Pledge of Allegiance.

Members Present: Trustees Lippold, Olson, Kruepke, Kufahl, Emmrich, and Kurtz.

Village Attorney Present: Attorney St. Peter

Town Board Present: Chairman Heidtke, Supervisors Hartwig, Kufahl, Bishop, and Huettl.

Town Attorney Present: Attorney Andringa

JTRAA Members Present: Attorney Joe Cincatti and Bob Seidel

Village Employees Present: John Walther, Brian Kober, Deanna Boldrey

2. The Village Board and Town Board intend to convene into closed session pursuant to Wis. Stats. §19.85(1)(e) for the purpose of conducting other specified public business: settlement of the action entitled "JTRAA, et al v. Village of Jackson, et al, Case No. 14-CV-897", and the Paloroma Farms Annexation Petition; and pursuant to Wis. Stats. §19.85(1)(g) to confer with legal counsel for the Town and Village for legal strategy, advise and to mediate a Cooperative Boundary Plan pursuant to Wis. Stats §66.0307(4m) and settlement of the legal action entitled "JTRAA, et al v. Village of Jackson, et al, Case No. 14-CV-897", and the Paloroma Farms Annexation. The subject matter of the closed session concerns the JTRAA lawsuit regarding the Revenue Sharing Agreement and Cooperative Boundary Plan of 1999 as amended between the Village of Jackson, the Town of Jackson, and the Paloroma Farms Annexation Petition.

JTRAA Attorney Joe Cincatti requested to speak. Village Pres. Schwab allowed Attorney Cincatti three minutes speaking time. Attorney Cincatti requested that he and his client be allowed in the closed session meeting.

Motion by Pres. Schwab, second by Tr. Kufahl, to convene into closed session at 8:01 p.m. and to include the Village Board, Attorney St. Peter, John Walther, Brian Kober, Deanna Boldrey, Town Board, and Attorney Andringa.

Roll Call Vote: 7 ayes, 0 nays. Motion carried.

Reconvene into Open Session with Possible Action on Item(s) discussed in Closed Session.

The Board Reconvened into Open Session at 9:24 p.m. with no action.

3. Adjourn.

Motion by Pres. Schwab, second by Tr. Lippold to adjourn at 9:24 p.m.

Vote: 7 ayes, 0 nays. Motion carried.

Respectfully submitted by Deanna L. Boldrey, Clerk/Treasurer

<u>NAME</u>		<u>POLICE CHIEF RECOMMENDATION</u>
Operator's License Applications:	2017-2018 Licensing Year	
Bridget Baehring	Jimmy's Restaurant and Bar	Approval
Alyssa Barbieri	Jimmy's Restaurant and Bar	Approval
Abbie Berger	Jimmy's Restaurant and Bar	Approval
Ashley Bogart	Jimmy's Restaurant and Bar	Approval
Bonnie Ford	Jimmy's Restaurant and Bar	Approval
Joshua Hilbelink	Jimmy's Restaurant and Bar	Approval
Nichole Kassner	Jimmy's Restaurant and Bar	Approval
Kaitlyn Martell	Jimmy's Restaurant and Bar	Approval
Dorene McIntosh	Jimmy's Restaurant and Bar	Approval
Juliane Seifert	Jimmy's Restaurant and Bar	Approval
Brittany Sturtz	Jimmy's Restaurant and Bar	Approval
Agnes Turner	Jimmy's Restaurant and Bar	Approval
Pamela Wolf	Jimmy's Restaurant and Bar	Approval
Charlie Clausing	Piggly Wiggly	Approval
Michelle Clausing	Piggly Wiggly	Approval
Gregory Fechter	Piggly Wiggly	Approval
Jodi Fisher	Piggly Wiggly	Approval
Carla Harry	Piggly Wiggly	Approval
Timothy Gauger	Piggly Wiggly	Approval
Ronald Limbach	Piggly Wiggly	Approval
Sita Ly	Piggly Wiggly	Approval
Susan Nettesheim	Piggly Wiggly	Approval
Lynn Rosbeck	Piggly Wiggly	Approval
Peter Schroeder	Piggly Wiggly	Approval
Debra Egerer	Jackson Pub	Approval
Susan Hoppe	Jackson Pub	Approval
Carly Kemmeter	Jackson Pub	Approval
Gregory Kitner	Jackson Pub	Approval
Samantha Koenig	Jackson Pub	Approval
Lisa LaPine	Jackson Pub	Approval
Angela Meeks	Jackson Pub	Approval
Michelle Meyer	Jackson Pub	Approval
Jennifer Miller	Jackson Pub	Approval
Amanda Raskiewicz	Jackson Pub	Approval
Christine Sauer	Jackson Pub	Approval
Jon Zandi	Jackson Pub	Approval
Bryan Chuebeyang	Main Street Mart	Approval
Pamela Hildebrandt / Klein	Main Street Mart	Approval
John Linton	Main Street Mart	Approval
Toriano McAfee	Main Street Mart	Approval
Ashley Patten	Main Street Mart	Approval
Keri Schmidt	Main Street Mart	Approval
Tanya Zasada	Main Street Mart	Approval
James Hornung	Village Mart	Approval
Lisa Lehman	Village Mart	Approval
Maureen Ott	Village Mart	Approval
Carol Purgett	Village Mart	Approval
Steven Schallock	Village Mart	Approval
Shawnie Boerbes	East Side Mart	Approval
Jessica Gyuro	East Side Mart	Approval
Brianna Haeflinger	East Side Mart	Approval
Tanya Hesprich	East Side Mart	Approval
Melissa Huttner	East Side Mart	Approval
Bryon Larsh	East Side Mart	Approval
Michelle Merkel	East Side Mart	Approval
Melissa Thornton	East Side Mart	Approval
Amber Doede	Pizza Station	Approval
Amber Wallace	Pizza Station	Approval
Danielle Cyrak	Latest Edition	Approval
Martha Nimkie	Latest Edition	Approval
Dennis Nimkie	Latest Edition	Approval
Adrienne Roseman	Latest Edition	Approval
Jennifer Weiland	Latest Edition	Approval
Ashley Walker	Walgreens	Approval
Entertainment License: May 12 & May 13th Carnival		
Jacob Saugestad	Fox Brothers	Approval
Kelly Valentino	Jackson Parks & Rec	Approval
Kelly Valentino	Jackson Festivals, Inc. Action in Jackson 06/9-06/11	Approval
Class B Picnic License:		
Kelly Valentino	Jackson Festivals, Inc. Action in Jackson 06/9-06/11	Approval



April 19, 2017

Village of Jackson
N168 W20733 Main Street
Jackson, WI 53037

Attention: Brian Kober, P.E.
Director of Public Works

Subject: Project I.D. 161031
Chateau Drive
Roadway & Utility Reconstruction
Pay Request #1

Dear Mr. Kober:

Enclosed you will find pay request #1 for the Chateau Drive project in the Village of Jackson. The total amount, due to the contractor, has been reduced by five percent (5%) for retainage. This is per Article 6.02.A.1 Progress Payments; Retainage, of Contract Document 00500, Agreement:

Work completed, Pay Request # 1	= \$168,819.90
Retainage, Estimate #1 (5%)	= \$ 8,441.00
Amount due to Contractor, Pay Request #1	= \$160,378.90

If you have any questions or comments, please contact me at (920) 924-5720 or cell (920) 583-6399.

Sincerely,

Jeff McBain
Engineering Specialist
Gremmer & Associates, Inc.

Project 161031
Chateau Drive
Utility Roadway Reconstruction
2017

Pay Request
Buteyn Peterson - Prime Contractor

				Buteyn Peterson		Pay Request #1		Pay Request #2		Cumulative Totals		% Complete
Item No.	Description	Units	Total	Unit Price	Bid Total	Actual Quantity	Total	Actual Quantity	Total	Actual Quantity	Total	
ROADWAY ITEMS												
100.01	Removing Concrete	SY	880	\$2.50	\$2,200.00		\$0.00		\$0.00	0	\$0.00	0%
100.02	Removing Curb & Gutter	LF	1300	\$2.75	\$3,575.00		\$0.00		\$0.00	0	\$0.00	0%
100.03	Excavation Common	CY	1394	\$14.37	\$20,031.78		\$0.00		\$0.00	0	\$0.00	0%
100.04	Base Aggregate Dense 3/4-Inch	TON	470	\$13.14	\$6,175.80		\$0.00		\$0.00	0	\$0.00	0%
100.05	Base Aggregate Dense 1 1/4-Inch	TON	1850	\$10.64	\$19,684.00		\$0.00		\$0.00	0	\$0.00	0%
100.06	Breaker Run	TON	100	\$14.39	\$1,439.00		\$0.00		\$0.00	0	\$0.00	0%
100.07	Concrete Driveway 7-Inch	SY	865	\$40.60	\$35,119.00		\$0.00		\$0.00	0	\$0.00	0%
100.08	HMA Pavement LT 58-28 S	TON	750	\$58.61	\$43,957.50		\$0.00		\$0.00	0	\$0.00	0%
100.09	Asphaltic Surface Driveway	TON	9	\$179.11	\$1,611.99		\$0.00		\$0.00	0	\$0.00	0%
100.10	Concrete Curb & Gutter 30-Inch Type D	LF	1320	\$11.45	\$15,114.00		\$0.00		\$0.00	0	\$0.00	0%
100.11	Concrete Sidewalk 4-Inch	SF	4550	\$3.90	\$17,745.00		\$0.00		\$0.00	0	\$0.00	0%
100.12	Lawn Restoration	SY	1950	\$6.25	\$12,187.50		\$0.00		\$0.00	0	\$0.00	0%
100.13	Inlet Protection Type C	LS	10	\$50.00	\$500.00	6	\$300.00		\$0.00	6	\$300.00	60%
100.14	Traffic Control	LS	1	\$3,000.00	\$3,000.00		\$0.00		\$0.00	0	\$0.00	0%
100.15	Sawing Asphalt	LF	140	\$2.50	\$350.00		\$0.00		\$0.00	0	\$0.00	0%
100.16	Sawing Concrete	LF	310	\$3.30	\$1,023.00		\$0.00		\$0.00	0	\$0.00	0%
SUBTOTAL ROADWAY ITEMS					\$183,713.57		\$300.00		\$0.00		\$300.00	0%
STORM SEWER ITEMS												
200.01	Removing Manholes	EACH	2	\$350.00	\$700.00	2	\$700.00		\$0.00	2	\$700.00	100%
200.02	Removing Inlets	EACH	2	\$300.00	\$600.00	2	\$600.00		\$0.00	2	\$600.00	100%
200.03	Removing Storm Sewer	LF	330	\$8.25	\$2,722.50	330	\$2,722.50		\$0.00	330	\$2,722.50	100%
200.04	Storm Sewer Pipe PVC SDR-35 4-Inch	LF	1462	\$25.00	\$36,550.00		\$0.00		\$0.00	0	\$0.00	0%
200.05	Storm Sewer Pipe Reinforced Concrete 12-Inch	LF	95	\$53.00	\$5,035.00	95	\$5,035.00		\$0.00	95	\$5,035.00	100%
200.06	Storm Sewer Pipe Reinforced Concrete 15-Inch	LF	355	\$52.00	\$18,460.00	355	\$18,460.00		\$0.00	355	\$18,460.00	100%
200.07	Storm Sewer Pipe Reinforced Concrete 18-Inch	LF	215	\$55.00	\$11,825.00	215	\$11,825.00		\$0.00	215	\$11,825.00	100%
200.08	Catch Basins 2.5x3-FT w/ Casting	EACH	4	\$1,532.00	\$6,128.00	4	\$6,128.00		\$0.00	4	\$6,128.00	100%
200.09	Manholes 4-FT Diameter w/ Casting	EACH	3	\$2,079.00	\$6,237.00	3	\$6,237.00		\$0.00	3	\$6,237.00	100%
200.10	Manholes 5-FT Diameter w/ Casting	EACH	1	\$2,702.00	\$2,702.00	1	\$2,702.00		\$0.00	1	\$2,702.00	100%
200.11	Concrete Collar	EACH	2	\$375.00	\$750.00		\$0.00		\$0.00	0	\$0.00	0%
SUBTOTAL STORM SEWER ITEMS					\$91,709.50		\$54,409.50		\$0.00		\$54,409.50	59%
SANITARY SEWER ITEMS												
300.01	Adjusting Sanitary Manhole	EACH	3	\$420.00	\$1,260.00		\$0.00		\$0.00	0	\$0.00	0%
300.02	Remove & Replace Sanitary Manhole Bench	EACH	3	\$650.00	\$1,950.00	3	\$1,950.00		\$0.00	3	\$1,950.00	100%
SUBTOTAL SANITARY SEWER ITEMS					\$3,210.00		\$1,950.00		\$0.00		\$1,950.00	61%
WATER MAIN ITEMS												
400.01	Removing Hydrant	EACH	2	\$350.00	\$700.00	1	\$350.00		\$0.00	1	\$350.00	50%
400.02	Abandoning Water Main	LS	1	\$450.00	\$450.00		\$0.00		\$0.00	0	\$0.00	0%
400.03	Water Main Pipe HDPE 1 1/4-Inch	LF	750	\$66.00	\$49,500.00	745	\$49,170.00		\$0.00	745	\$49,170.00	99%
400.04	Water Main Pipe PVC C-900 6-Inch	LF	36	\$48.00	\$1,728.00	31	\$1,488.00		\$0.00	31	\$1,488.00	86%
400.05	Water Main Pipe PVC C-900 8-Inch	LF	625	\$73.50	\$45,937.50	616	\$45,276.00		\$0.00	616	\$45,276.00	99%
400.06	Gate Valve 6-Inch	EACH	2	\$1,300.00	\$2,600.00	2	\$2,600.00		\$0.00	2	\$2,600.00	100%
400.07	Gate Valve 8-Inch	EACH	1	\$1,740.00	\$1,740.00	1	\$1,740.00		\$0.00	1	\$1,740.00	100%
400.08	Reducer 8-Inch x 6-Inch	EACH	1	\$350.00	\$350.00	1	\$350.00		\$0.00	1	\$350.00	100%
400.09	Anchor Tee 8-Inch x 6-Inch	EACH	1	\$422.00	\$422.00	1	\$422.00		\$0.00	1	\$422.00	100%
400.10	Tee 8-Inch x 6-Inch	EACH	1	\$436.00	\$436.00	1	\$436.00		\$0.00	1	\$436.00	100%
400.11	Bend 11.25 Degree 8-Inch	EACH	2	\$324.00	\$648.00	1	\$324.00		\$0.00	1	\$324.00	50%
400.12	Bend 22.5 Degree 8-Inch	EACH	1	\$334.00	\$334.00	1	\$334.00		\$0.00	1	\$334.00	100%
400.13	Bend 45 Degree 8-Inch	EACH	1	\$338.00	\$338.00	1	\$338.00		\$0.00	1	\$338.00	100%
400.14	Bend 90 Degree 6-Inch	EACH	1	\$286.00	\$286.00	1	\$286.00		\$0.00	1	\$286.00	100%
400.15	Plug 6-Inch	EACH	1	\$129.00	\$129.00		\$0.00		\$0.00	0	\$0.00	0%
400.16	Connect to Existing Water Main	EACH	2	\$824.00	\$1,648.00	2	\$1,648.00		\$0.00	2	\$1,648.00	100%
400.17	Hydrant	EACH	2	\$3,632.00	\$7,264.00	2	\$7,264.00		\$0.00	2	\$7,264.00	100%
400.18	Polystyrene Insulation 4-Inch	SF	32	\$4.20	\$134.40	32	\$134.40		\$0.00	32	\$134.40	100%
SUBTOTAL WATER MAIN ITEMS					\$114,644.90		\$112,160.40		\$0.00		\$112,160.40	98%
TOTAL					\$393,277.97		\$168,819.90		\$0.00		\$168,819.90	\$0.43

Work completed, previous estimate	\$0.00	\$168,819.90
Work completed, this estimate	\$168,819.90	\$0.00
Total work completed	\$168,819.90	\$168,819.90
Retainage, this estimate	\$8,441.00	\$0.00
Total retainage, previous estimates	\$0.00	\$8,441.00
Total retainage	\$0.00	\$8,441.00
Amount due to contractor, this estimate	\$160,378.91	\$0.00

Memo

To: Brian Keber

From: Dan Rathke *DR*

CC: Jeff Deitsch

Date: 4/25/2017

Re: Well #3 inspection

It is good practice and recommended by the DNR to pull and inspect column piping, shafts, and pump of a well every 8 years. The Water Utilities Well #3 is due for this preventive maintenance. I had received 3 bids to perform the work:

		TV Logging
Municipal Well & Pump	\$7973.00	Included
CTW Corporation	\$5950.00	\$1000.00
Water Well Solutions	\$5365.00	\$950.00

I recommend we hire Water Well Solutions to pull and inspect the well and to rebuild the stuffing box, rubber bearings, pump, run a performance test and also televise the well for total price of \$6315.00. Water Well Solution was an instrumental part of the wells rehab when a sand problem had occurred 8 years ago. It is also important to televise the well to see how much sand and sediment has accumulated in the bottom of the well and at the same time see if any of the fractures in the bedrock may be producing sand.

Dan Rathke

Water utility supervisor

Dan Rathke

From: Tim Cummens [tim.cummens@ctwcorporation.com]
Sent: Tuesday, April 11, 2017 3:42 PM
To: Dan Rathke
Subject: Well Pump #3

Hi Dan, Sorry for the delay in getting costs to you for servicing pump #3. Assuming you are looking at a routine pump service as has been done in the past, below is a brief work scope with associated costs. Please note we are basing this work on our records showing a pump setting of 130' consisting of a 5 stage 11" Goulds bowl assembly, 8" combo coupling column X 1-11/16" SS shafting, 5' tailpipe with SS strainer and 75 HP VHS motor. If any of this information is incorrect, please advise and we can adjust the costs accordingly.

- 1 Labor, equipment and tools to disconnect and remove entire pump assembly, evaluate condition and provide a report with recommendations to restore to new performance.
- 2 Estimated cost to restore bowls with bronze wear rings and bushings, materials-machining-labor.
- 3 Replace all lineshaft bearings, poly airline, rebuild the stuffing box complete, disinfect the well.
- 4 Install reconditioned equipment, flush and collect one sample, ready for use.
- 5 Follow-up inspection to document performance and vibration.

Total anticipated cost based on above work scope...\$5950

Any items requiring replacement would be quoted to you and approved prior to ordering them. Most of these items would be stock items in our Lannon location.

Thanks for allowing us to quote this job and we look forward to assisting you in any way we can. You know the type of job you will get should you award this work to our firm.

Regards,

Tim Cummens, PE

Tim Cummens

Timothy J. Cummens, PE
CTW Corporation
21500 W Good Hope Rd
Lannon, WI 53046
O: 262.253.6613
C: 414.303-3872
tim.cummens@ctwcorporation.com

CTW Corporation
Wells - Pumps - Controls



MUNICIPAL WELL & PUMP

A Division of Midwest W&P Services, Inc.

Project Proposal

Re: Jackson - Well 3 Pull & Inspect

Item #	Item Description	Quantity	Units	Unit Price	Extended Price
1	A.Mob Crew , pre-test, Pull Pump	1	EA	7,973.00	\$ 7,973.00
2	B.Provide Equip Inspection & Report			-	-
3	C.TV Logging w/ Report			-	-
4	D.Reinstall repaired pumping unit,			-	-
5	including new rubber bearings,			-	-
6	, clean/check/straighten shafts			-	-
7	, replace airlines, disinfection, change			-	-
8	motor oil, megger mtr check/report,			-	-
9	sampling, reports, update records,			-	-
10	vibration check/report			-	-
11				-	-
12	Notes:			-	-
13	Any further repairs, if applicable, to			-	-
14	be confirmed and authorized			-	-
15				-	-
16	Any well service, if applicable, to			-	-
17	be confirmed and authorized			-	-
18				-	-
19	Pump reportedly 130' setting depth			-	-
20				-	-
21				-	-
22				-	-
23				-	-
24				-	-
25				-	-
26				-	-
27				-	-
28				-	-
29				-	-
30				-	-
31				-	-
32				-	-
33				-	-
34				-	-
35				-	-
36				-	-
37				-	-
38				-	-
39				-	-
40				-	-
41				-	-
42				-	-
43				-	-
44				-	-
45				-	-
46				-	-
47				-	-
48				-	-
Total Project Proposal					7,973.00

Dated: April 12, 2017

By:

Tracy Greenfield

Tracy Greenfield
Senior Project Manager
Municipal Well & Pump



April 21, 2017

Jackson Water Department
N168 W20733 Main Street
Jackson, WI 53037
Attn: Dan Rathke

Re: Well #3 Maintenance pull

Dear Dan:

Per your request, we are providing the following proposal for the removal and inspection of the pumping equipment at Well #3. Our records indicate that we installed well 3 in 2009 to a depth of 150ft on 8" x 1 11/16" water lubricated column assembly. Below is a step by step description of the requested procedure along with the associated costs. I have included routine repair materials/procedures such as rubber bearing replacement and new shaft sleeves.

Step #1: Mobilize pump Service Rig and two man crew. Perform the complete removal of the vertical turbine pump and measure in to determine current total well depth.

Lump Sum \$1,500.00

Step #2: Load pump assembly onto our trailers and return to our shop. Disassemble and inspect the column assembly and pump. Clean and re-paint the discharge head and provide a written report with repair recommendations and associated cost estimates.

(est. 4-6 hrs shop time @ \$120.00/hr) \$480.00 - \$720.00

Step#3: Provide written breakdown of inspection results along with a list of recommended repairs and associated costs. Several maintenance items that typically require replacement are rubber line shaft bearings and stainless steel line shaft sleeves. The estimated replacement cost for these items are approximately \$15 per rubber bearing and \$60 per 304 SS line shaft sleeve. Any additional recommendations (if any) will be provided at the time of inspection.

Step#4: Perform the complete reinstallation of the vertical turbine pumping equipment including a short performance test while pumping to waste to record the well and pump hydraulic characteristics. Collect 2 water samples (24 hrs apart) to be sent to a state approved lab for bacteriological analysis. Clean up the job site and demobilize.

(est. 12hrs) \$2,950.00

Adder for Optional downhole video of the well with dual axis color camera \$950.00

Should you have any further questions, please feel free to contact our office at your convenience.

Sincerely,

Water Well Solutions

Peter Bennin

Peter Bennin
Project Manager

**Village of Jackson
Hemlock Street
Storm Sewer Extension**

Bench Mark Southwest tag bolt on hydrant flange at W201 N16659 Hemlock Street
 Height Reading HI
 876.11 2.84 878.95 Instrument height used

Bench Mark Southwest tag bolt on hydrant flange at Hemlock Street & Hickory Lane
 Height Reading HI
 873.44 4.56 878 Note: reading was a long distance.

4/24/2013

Station	Reading	Invert of Curb Elevation	Elevation	Pipe Invert	Cut/Fill	Remark
0+00	3		869.55			Inlet flow line
0+00	6.40	872.55		869.55	3.00	Inlet base
0+25	6.75	872.20		869.68	2.52	
0+75	6.63	872.32		869.80	2.52	
1+00	6.48	872.47		869.93	2.54	
1+25	6.28	872.67		870.05	2.62	
1+34	6.21	872.74		870.18	2.56	Crossing of High Pressure gas main
1+50	6.14	872.81		870.30	2.51	
1+73	6.09	872.86		870.43	2.43	
1+73	6.09	872.86		870.63	2.23	Start of 8-inch pipe
2+00	5.23	873.72		870.75	2.97	
2+25	5.21	873.74		870.88	2.86	
2+50	5.10	873.85		871.00	2.85	
2+75	4.87	874.08		871.13	2.95	
3+00	4.76	874.19		871.25	2.94	
3+25	4.86	874.09		871.38	2.71	Proposed Inlet

Materials	Quantity	Unit	Price	Cost	Remarks
12-inch ADS Pipe	173	FT	\$57.94	\$10,023.62	price includes curb removal
Concrete Inlet	1	Each	\$805.00	\$805.00	
Granular Backfill	1	LS	\$1,500.00	\$1,500.00	
Curb Replace	1	LS	\$1,730.00	\$1,730.00	
Asphalt Street Repair	1	LS	\$500.00	\$500.00	

Sub-Total \$14,558.62

8-inch ADS Pipe	152	Each	\$51.25	\$7,790.00	
Field Drain Inlet	1	Each	\$325.00	\$325.00	
Concrete Driveway Repair	2	Each	\$500.00	\$1,000.00	
Asphalt Driveway Repair	1	LS	\$500.00	\$500.00	
Topsoil and Seeding	1	LS	\$100.00	\$100.00	

**Sub-Total \$9,715.00
Total \$24,273.62**

Village of Jackson

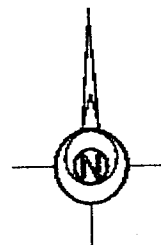


This map was compiled using data believed to be accurate; however, a degree of error is inherent in all maps. This map was distributed "AS-IS" without warranties of any kind, either expressed or implied, including but not limited to warranties of suitability to a particular purpose or use. No attempt has been made in either the design or production of the maps to define the limits or jurisdiction of any federal, state, or local government. Detailed on-the-ground surveys and historical analyses of sites may differ from the maps.



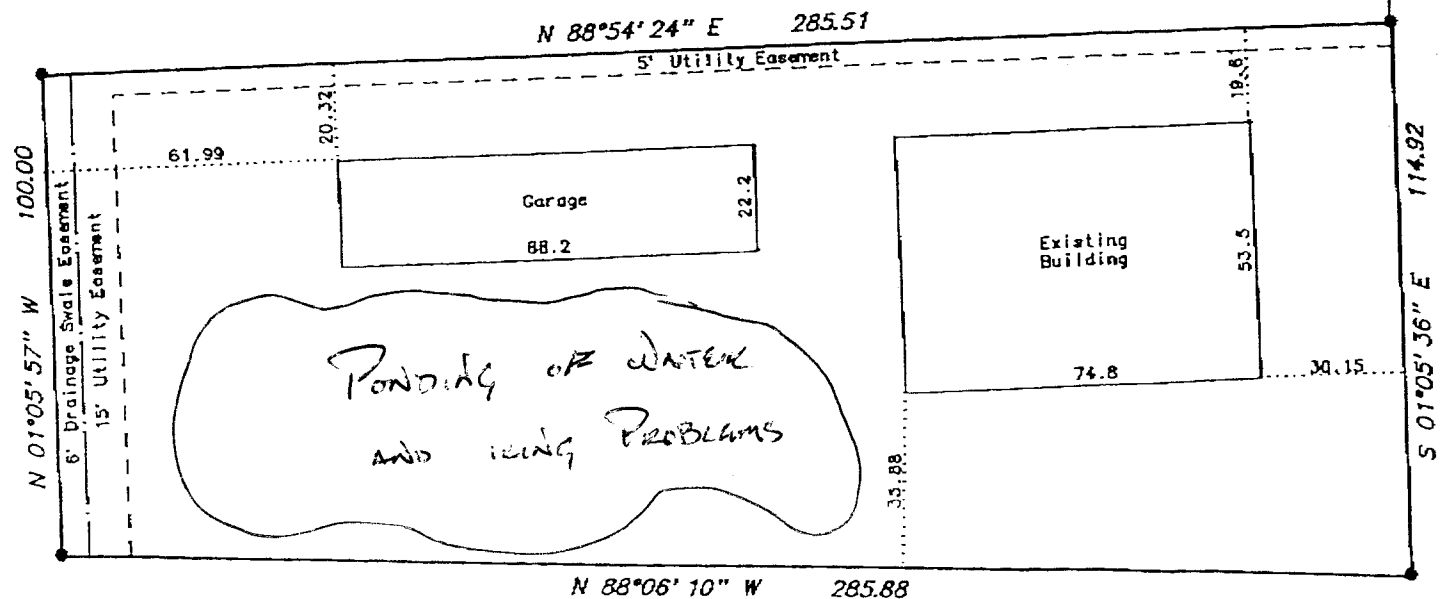
PLAT OF SURVEY FOR FREDRIC M. WEIN

Lot Three (3) of Block Six (6) in Pinehurst Addition No. 2, a Subdivision of part of the NW 1/4 of the NW1/4 of Section Twenty (20), Town Ten (10) North, Range Twenty (20) East, Village of Jackson, Washington County, Wisconsin.

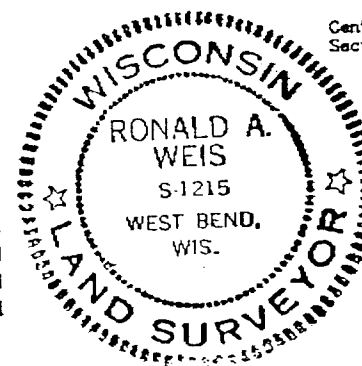


SCALE: 1" = 40'

● - 1" Iron Pipe Found



HEMLOCK STREET



Center Section 20-10-20

State of Wisconsin)
Washington County)s.s.

I hereby certify that I have made a survey of the land shown and described hereon and that this plat of survey is a correct representation of the boundaries of the land surveyed and the location of buildings on said land.

Dated this 20th day of MARCH 1997.

Ronald A. Weis
Registered Land Surveyor

Citizens/Weis Corporation 3018 E. Progress Dr. Suite 2 West Bend, WI 53095 (414)338-3600

File: wein_pine2_lot3 blk6
Dated: 3-20-97
Drafted By: W.G.J.

From: [Hoft.Lori](#)
To: ["Brian"; lawrence.huber@elpaso.com](#)
Cc: ["David Erlandson"](#)
Subject: RE: Storm Sewer Project Hemlock Street
Date: Wednesday, March 01, 2017 2:43:12 PM

Brian,

I checked on our end with our construction department. They said that if you hotline the area you could have someone hand dig and expose it or hydro-vac the area of concern.

Thank you,

Lori Hoft
262-338-7674

From: Brian [mailto:dirpubwks@villageofjackson.com]
Sent: Tuesday, February 28, 2017 2:27 PM
To: lawrence.huber@elpaso.com
Cc: 'David Erlandson'; Hoft.Lori
Subject: Storm Sewer Project Hemlock Street

Larry,

The Village of Jackson is in the pre-planning stages on installing a storm sewer under the gas line crossing Hemlock Street.

We would like to know the elevation of the pipe if there is going to be a conflict.

If you have any questions please do not hesitate to ask.

Brian W. Kober, P.E.
Village of Jackson
Director of Public Works
PO Box 637
N168 W20733 Main Street
Jackson, WI 53037
Phone (262) 677-9001
Fax (262) 677-9710

WARNING: This email was sent from an external address. Exercise caution when opening links or attachments.

DRAFT MINUTES
Board of Public Works Meeting
Tuesday, April 25, 2017 –7:00 p.m.
Jackson Village Hall
N168W20733 Main Street

1. Call to Order and Roll Call.

Chairman Tr. Don Olson called the meeting to order at 7:00 p.m.

Members present: Brian Heckendorf, Scott Thielmann, Tr. Jack Lippold, Gloria Teifke, Linda Granec, and Tr. Kufahl.

Staff present: John Walther, Brian Kober, and Deanna Boldrey.

Others present: Tr. Kruepke and Tr. Kurtz

2. Approval of Minutes for March 28, 2017, meeting.

Motion by Scott Thielmann, second by Tr. Lippold to approve the minutes of the March 28, 2017, Board of Public Works meeting.

Vote: 7 ayes, 0 nays. Motion carried.

3. Review of Pay Request #1 Chateau Dr. Reconstruction Project.

Brian Kober reported that the project is on schedule. All underground utility has been installed. We do have approval from the DOT for the LRIP (Local Road Improvement Program) grant being transferred from the Cedar Creek Road project. The contract states that the project is to be completed by the Monday before Memorial Day.

Motion by Tr. Kufahl, second by Linda Granec to recommend approval of pay request #1 for Chateau Dr. Reconstruction Project in an amount not to exceed \$160,378.90.

Vote: 7 ayes, 0 nays. Motion carried.

4. Review of Quotes for Well #3 Inspection and Maintenance.

Brian reviewed the quotes. The recommendation is to go with Well Water Solutions in an amount not to exceed \$6,315. The quote includes televising of the well to determine the amount of sand and sediment that has accumulated at the bottom. There could be additional cost once the inspection is completed to place the well back in service.

Motion by Tr. Olson, second by Tr. Kafahl to recommend approval of the Well Water Solutions quote in an amount not to exceed \$6,315.

Vote: 7 ayes, 0 nays. Motion carried.

5. Discussion on Special Assessment for final lift of asphalt.

Brian started the discussion in regards to English Oaks and Stonewall. Bielinski has agreed to pave Laurel Springs the first week in June. Brian Kober continued that there are 32 lots in English Oaks. Brian noted the letter of credit reduction. M&I Bank believes that they are not responsible for the final lift. Brian commented that he would like to go back to the bank or developer and request that would install the final lift of asphalt.

Brian started the discussion of Stonewall Phase 2 development. He commented that there are 68 units built and a possibility of 112 additional units to be constructed. There are different developers and owners involved. Brian commented that it could be possible to special assess the developers and owners per the number of units that they own by setting a special assessment area and proceed with a public bid for the final lift of asphalt. The section of Georgetown Drive from Ridgeway Drive to the start of Stonewall Development has an old metal storm sewer pipe that needs to be replaced with concrete prior to the final lift asphalt. The project would be at the Village's expense. In both Stonewall and English Oaks the curbing has been wedged. Motion by Tr. Olson, second by Linda Granec for the Director of Public Works to follow up with the bank for English Oaks and work on an estimate for the Stonewall final lift. Vote: 7 ayes, 0 nays. Motion carried.

6. Review of Storm Water Drainage Project Hemlock Street.

Brian reported on the item. He talked to the contractor and has confirmed the quote to be time and material estimate. The property owner of the flooded apartment building parking lot is willing to pay their portion. Motion by Tr. Kufahl, second by Brian Heckendorf to recommend approval of the project on Hemlock Street in an amount not to exceed \$24,273.62. Vote: 7 ayes, 0 nays. Motion carried.

7. Director of Public Works report.

Brian Kober gave the report. Motion by Linda Granec, second by Scott Thielmann to place the Director of Public Works report on file. Vote: 7 ayes, 0 nays. Motion carried.

8. Citizens/Village Staff to Address the Board.

Brian Kober reported that the Village Spring Clean Up day is on Saturday, April 29th and Washington County Clean Sweep is on May 6th.

9. Adjourn.

Motion by Linda Granec, second by Tr. Olson to adjourn at 7:35 p.m. Vote: 7 ayes, 0 nays. Motion carried.

Respectfully submitted by: Deanna L. Boldrey, Village Clerk-Treasurer



Display Cases

For use at the
Jackson Community Center

Eagle Scout Project
By: Jordan Bellante



BOY SCOUTS OF AMERICA®

Prepared. For Life.®





Mission Statement

- To provide a set of useful amenities for the Jackson Community Center



BOY SCOUTS OF AMERICA®

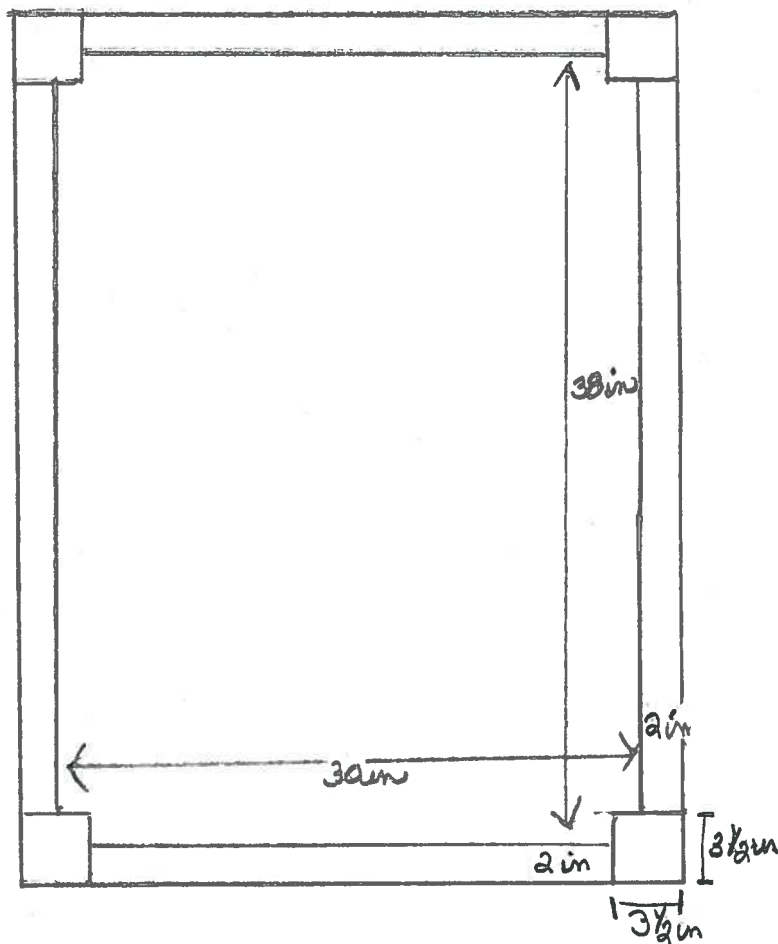
Prepared. For Life.®



Project

- 3 Display cases
 - Will hang on the east wall of the lobby of the Jackson Community Center (across from the service desk)
 - Glass sliding panes to contain displayed materials
 - Oak wood will be the primary building material





- All 3 cases will have the same dimensions
 - Internal Dimensions:
30" wide by 38" tall (9 sheets of bulletin sized paper)
 - 4 1/2" to 6" deep
- Decorative Rosettes in each corner
- Fluted face boards 2" in width
- 3 structure boards in back of each unit 1/4" thick





Process

- Solicit donations
- Acquire materials
- Build units as time permits
- Finish sanding and apply 3 layers of protective clear coating
- Aim to complete project by the end of August

Materials

• Wood:	Quantity
– 1" by 6" by 4" boards:	6
– 1" by 6" by 3" boards:	6
– 4" by 3" by 3/8" boards:	6
– 3/4" by 2 1/4" by 8" fluted casing:	6
– 1/4" by 4" by 8" sanded plywood:	3
– 3/4" by 6" by 4" boards:	9
– 7/8" by 3 1/2" Rosettes:	10



Materials (Continued)

	Quantity
• Tempered glass Panes $\frac{1}{4}$ "	6
• Ball Bearing Tracks	3 sets
• 4" by 3" by $\frac{3}{8}$ " Cork Board sheets	3
• Fabric (to cover cork board)	4 yards



Estimated Total Expenditure

- Approximately **\$900.00**
 - Materials + sales tax
 - Special materials shipping costs
- Project will be funded primarily through solicited donations from a supportive base



VILLAGE OF JACKSON DEVELOPMENT APPLICATION FORM
(Due 1st Friday of the month for that month's Planning Commission Meeting)

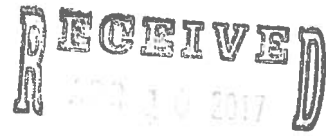
Name of Applicant John D. Schwaalder Trustee
 Contact John Schwaalder Address/ZIP 1615 W Clark St Champaign IL 61821 Phone # 217-621-8803
 E-mail Address john.schwaalder@gmail.com Fax # where Agenda/Staff comments are to be faxed _____
 Name of Owner Quinton C. Schwaalder + Ann Marie K Schwaalder Address/ZIP 1615 W Clark St Champaign IL 61821 Phone # 217-621-8803
 Owner Representative/Developer M. Rev. Trust
 Proposed Use of Site Ag and Residential Present Zoning A-1

ACTION REQUESTED	FEE	SUBMITTAL REQUIREMENTS	TYPE OF INFORMATION DESCRIBED (See page 5)	PAPER COPIES	CD
CONCEPT PLAN	\$50	1,2,6,13	1 Complete Application (all pages)		XXX
CONDITIONAL USE	\$150	1,2,3,4,5,6,7,14,15,16,18,19,20	2 Describe what you intend to do (paragraph)		XXX
			3 Address Labels of adjacent owners to be notified (500' / 200') *	Labels*	
			4) Owner acknowledgement of the request	1	
PLANNED UNIT DEVELOPMENT	\$150	1,2,3,4,5,6,7,8,9,10,14,15,16,17,18,20	5) Impact Statement		XXX
			6) Location Map		XXX
REZONING	\$200	1,2,(3),4,6,9 or 10 (500' for rezoning 200' for Cond. Use or PUD Site Plan)	7) Development Plan / Site Plan		XXX
			8) Preliminary Plat		XXX
CERTIFIED SURVEY MAP (CSM)	\$150	1,2,6,10,20	9) Final Plat		XXX
			10) Certified survey Map		XXX
MINOR SUBDIVISION	\$150	1,2,3,5,6,10,15,16,17,18,20	11) Annexation Petition		XXX
			12) Annexation Map	1	XXX
Extra-territorial Plat or CSM	\$150	1,2,6,9 / 10	13) Sketch Plan		XXX
			14) Landscape Plan	4 (24x36)	XXX
Extra-territorial Plat outside Sanitary Service Area	\$50	1,2,6,9 / 10	Engineering Review - Infrastructure		
			15) Grading/Drainage Plan	4 (24x36)	XXX
PRELIMINARY PLAT	\$300	1,2,3,5,6,9,15,16,17,18	16) Water / Sewer / Storm Sewer Plans	4 (24x36)	XXX
			17) Street / Right of Way cross sections	4 (24x36)	XXX
FINAL PLAT / Final Plat Reappl..	\$100	1,2,3,5,6,9,15,16,17,18,20	18) Erosion Control Plan	4 (24x36)	XXX
			19) Proposed colors / materials		XXX
ANNEXATION / ATTACHMENT	\$200	1,2,3,4,5,6,11,12,21	20) Developers Agreement		XXX
			21) Annexation Agreement (includes pre-annex agreements)		XXX
STREET EASEMENT/ VACATION	\$150	1,2,3,4,6,9	22) other -		XXX
VARIANCE	\$150	1,2,3,4,6,7			
* Labels	\$25		If not included with submittal & prepared by the Village.		

I certify the information and exhibits submitted are true and correct to the best of my knowledge, and that in filing this application I am acting with knowledge and consent of those persons listed above and owner(s) without whose consent the requested action cannot be lawfully acted upon.

Name John Schwaalder - Trustee Signature John Schwaalder - Trustee Date 4-6-2017

Office Use: Date Received _____ Date Paid _____ Receipt # _____ Amount Paid \$ _____



VILLAGE OF JACKSON

BY:

Permit # _____

N/A
☐ Special Use ☐ Conditional Use ☐ Planned Unit Development

The Village of Jackson, hereby grants a ☐ Special Use ☐ Conditional Use ☐ Planned Unit Development

Permit to:

Name of Business/Applicant: Quintin + Ann Marie Schwalter Joint Revocable
Living Trust Dated January 8, 2003
For a property located at (address): 2860 Western Ave, Jackson WI 53037

Phone number of Business/Applicant: 217 621-8803

For (land use, activity, sign, site plan, other): Ag and Residential for existing house.
(Minor Land Division) Town of Jackson Sec. 30-p2

Impact Mitigation (noise, smoke, dust, odors, etc. affecting adjacent properties): None

Hours of Operation: N/A

Comprehensive/Master Plan Compatibility: A-1

Building Materials (type, color): N/A

Setbacks from rights-of-way and property lines: Existing house F=99.2, S=89.0 and
Rear = 600 +/-

Screening/Buffering: N/A

Landscape Plan (sizes, species, location): N/A

Signing (dimensions, colors, lighting, location): N/A

Lighting (wattage, style, pole location and height, coverage): N/A

Traffic flow, pedestrian circulation (curb to street width), (parking one/both/neither side(s),
(sidewalk/pedestrian way width and material): N/A

Storm-water Management: N/A

Erosion Control: N/A

Fire Hydrant Location(s): N/A

Knox Box, Posting Site (No Trespass signing), Emergency Telephone #'s: N/A

Hazardous Material Storage: N/A

Alarm Systems: N/A

Site Features/Constraints: N/A

Parking (no. of spaces, handicapped parking, and dimensions): N/A

Tree and shrub preservation: N/A

Setbacks/height limitations: N/A

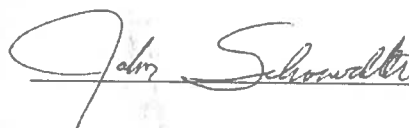
Wastewater Usage Projected: N/A gal/year Water Usage Projected: N/A gal/year

Duration and Review of Conditional Use (expiration, when reviewed: upon complaint, specified period):
N/A

TERMS OF THIS PERMIT

1. This permit shall become effective upon the execution and recording by the owners of the premises of an acceptance hereof in such form as to constitute an effective covenant running with the land.
2. The permit shall be void unless: (a) pursuant to the Building and Zoning Codes of the Village, the approved use is commenced or (b) the building permit is obtained within 12 months of the date of Village Board approval.
3. The permit is subject to amendment and termination in accordance with the provisions of the Zoning Code of the Village of Jackson.
4. Construction and operation of the use permit shall be in strict conformity to the approval site, building, and operation plans which were filed in connection with the application for this permit (as attached and /or referenced).
5. Any of the conditions of this permit which would normally be the responsibility of the tenants of the premises, shall be made a part of their lease by the owner.

Granted by: Village Board _____ Date _____ Over the Counter _____ Date _____

 _____

John Schawalter - Trustee, Owner

Please print name

John Walther, Administrator

Applications shall be submitted by 4:00 PM on the Friday of the month to be considered by the Planning Commission that month. In some cases, more than the number of copies on the face of this form will be required. Only complete applications shall be presented to the Planning Commission and the Village Board for action. Applications submitted without a pre-submittal conference risk delay by being incomplete.

The Planning Commission meets on the last Thursday of each month unless there is a conflict with a holiday. The Village Board meets on the second Tuesday of each month, and will conduct a public hearing. A decision on the request could be made at that meeting.

EXPLANATION OF TYPES OF INFORMATION (From face of application form):

1. **Application Form: Must be submitted on CD.**
2. Letter of Intent: What you are requesting in your own words. (Be brief)
3. Mailing Labels: It is your responsibility to provide the Village with current owner addresses. If mailed notification is required for your application, ~~an incorrect address may cause you a delay.~~ If the Village prepares the labels for you, there will be an additional charge of \$25.00
4. Proof of Property Ownership: A copy of a deed, tax notice, title insurance policy (first page), recorded plat, etc.
5. Impact Statement: In general, the following points represent most of the topics to be addressed in the impact statement. Specific points will be designated at the pre-submittal conference by staff.
 - A. Annual water consumption estimate (100% occupancy and build-out)
 - B. Annual sewage generation estimate (100% occupancy and build-out)
 - C. Vehicle trip generation (trips per day per unit x number of units)
 - D. Estimated numbers of vehicles and recreational vehicles to be stored and/or parked on site.
 - E. Proposed sign(s) (advertising business, industry, dwelling unit)
 - F. General hours of operation
 - G. Anticipated user profiles (for residential developments)
 - H. Proposed dates of construction and completion
 - I. Unusual conditions which warrant special attention (hazardous materials storage, fire hazards, odors, noise generation, etc.
6. Location Map: Show where the site is relative to a Village map.
7. Development Plan: Shows entire proposal on the site. Includes edge of pavement and/or back of the curb line, sidewalks (existing and proposed), footprints of the structure, drives, parking spaces and fencing, locations of accessory uses, dimensions, etc. Landscape plans and water/sewer/storm plans may be shown combined on the plan if the composition is easily read and understood.
- 8/9. Plat Map: Prints of the preliminary and final (recordable plat), with proper signature blocks.
10. Certified Survey Map: A recordable instrument showing the legal and mapped description of the land division.
11. Annexation Petition/Attachment Request: Shows owner is supporting the annexation.
12. Annexation Map: A recordable map having the legal and mapped description of the parcel to be annexed.
13. Sketch Plan: An informal drawing depicting the proposal for discussion purposes.
14. Landscape Plan: Shows location, size, type, botanical name & common name of proposed trees & shrubs. Also calls out surface treatments. Shows walls, fences & details.
15. Grading/Drainage Plan: Shows original & proposed grades& runoff calculations based on a 10-year storm. It is usually combined with a Storm Sewer Plan. (storm sewer system, ditches, culverts, etc.)
16. Water/Sewer/Storm Sewer Plans: Shows size and location of proposed water mains & fire hydrants; size and location of the proposed sanitary sewer collection system with gradient profiles and invert elevations; shows the proposed storm drainage system as in 15.
17. Street Crossing Sections: Section shows curb, gutter, paving, and sidewalk relative to the right-of-way width.
18. Erosion Control Plan: A map of existing site conditions on a scale of at least 1 inch equals 100 feet showing the site, boundaries and immediately adjacent areas which accurately identify site locations.
19. Proposed Colors and Materials: Submit samples of exterior colors and materials.
20. Improvement Agreement: An agreement between the developer and the Village determining park dedications and the responsibilities for street, water, sewer, and the storm sewer improvements and extensions.
21. Annexation Agreement.

MEETINGS AT WHICH THE REQUEST IS BEING HEARD SHOULD BE ATTENDED BY THE APPLICANT OR A REPRESENTATIVE IN ORDER TO RESPOND TO QUESTIONS AND AVOID DELAYS IN THE APPROVAL PROCESS.



letter to jackson
town and township John Schowalter
1615 W Clark St
Champaign, Illinois 61821

johnschowalter@gmail.com
217-621-8803

Town of Jackson & Village of Jackson, Washington County, WI

Topic – intended use of proposed out lot at 2860 Western Avenue

We would like to reserve this .65 acres as a green space to be planted back to the original trees and plants that originally occupied this land when our forefathers settled it. Due to its size, by intent, it can not be built on.

Our grandfather helped his grandfather clear some of the balance of farm land. When he built his house around the turn of the century there were no trees left around that lot. He became a self taught naturalist and conservationist. He immediately planted a wind break and spent the rest of his life collecting native plants and trees locally and from northern Wisconsin to replant in the woods on his property at 2820 Western Avenue. He and his ancestors had always wanted to keep the north portion of his farm, which is wetlands, woods and creek, in as natural state as possible.

We feel that too much of the original habitat has disappeared that supports the wildlife and benefits humans and the community as well.

We would like to add to this legacy and leave this small portion as well. Our intent is that it would benefit the surrounding property and enhance the town and township of Jackson.

Long term plans may include donating to local conservancy or preservation group but we haven't had time to research while settling our parent's estate.

Sincerely,

John Schowalter

Washington County Certified Survey Map

West Quarter Corner
Sec. 30-10-20
con.mon./brass cap (vault)
found
N: 480,032.83
E: 2,484,055.06
(State Plane Coordinates)

The ROW for
C.T.H. "P" has
been conveyed
by Doc. 1079119
& 1079120 and
the location is per
County ROW Plat
dated 05-10-2005.

unplatted lands

Outlot 1

0.637 acre
(27,743 sq.ft.)
exclusive of road
(Outlot 1 shall have no
buildings or vehicular
access without the Town of
Jackson's approval)

Southwest Corner
Sec. 30-10-20
con.mon./brass cap
found
N: 477,391.03
E: 2,484,108.80
(State Plane Coordinates)

part of Lot 3, CSM 5057

S 89°45'31" E 604.63'

part of Lot 3, CSM 5057

Lot 1

5.000 acres
(217,801 sq.ft.)
exclusive of road

P-2

P-3

P-1

Lot 2

5.006 acres
(218,051 sq.ft.)
exclusive of road

mound septic

part of Lot 1, CSM 4296

Western Ave.

unplatted lands

previously dedicated right-of-way

Part of Lot One (1) of Certified Survey Map No. 4596
as recorded in the Washington County Registry in
Volume 31 of Certified Survey Maps on pages 29-31
as Document No. 705890 and part of Lot Three (3) of
Certified Survey Map No. 5057 as recorded in the Washington
County Registry in Volume 35 of Certified Survey Maps on
pages 107-109 as Document No. 806278, being part of the
Fractional Southwest 1/4 and Fractional Northwest 1/4 of the
Southwest 1/4 of Section 30, Township 10 North, Range 20
East, Town of Jackson, Washington County, Wisconsin.

Owner/Subdivider

Estate of
Quintin & Ann Marie Schowalter
2860 Western Ave.
Jackson, WI 53037

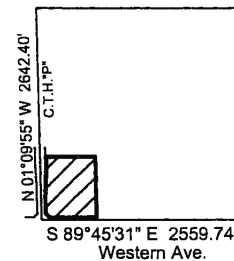
Surveyor

Donald J. Thoma
Accurate Surveying &
Engineering, LLP
2911 Wildlife Lane
Richfield, WI 53076

part of Lot 3, CSM 5057

Location Detail

SW Frac 1/4 - Sec. 30-10-20
Scale: 1" = 2000'



Bearings are referenced to the Wisconsin Coordinate
Grid System, South Zone. The north line of the NW
Frac 1/4 of Sec. 30-10-20 has a grid bearing of
N 89°14'43" W.

0 75 150 300
Scale in feet
1" = 150'

(r.a.) - means "recorded as"

o - indicates a 1.3" od x 18" iron pipe
weighing 1.68 lbs./ft. set.

● - indicates a 3/4" rebar found unless noted.

■ - indicates a soil boring pit location by others.
P-1

South Quarter Corner
Sec. 30-10-20
con.mon./brass cap
found

Donald J. Thoma, S-2470

Dated this 12th day of March, 2017.

Revised this 6th day of April, 2017.

This instrument was drafted by Donald J. Thoma, S-2470

Sheet 1 of 3

Washington County Certified Survey Map

Part of Lot One (1) of Certified Survey Map No. 4596 as recorded in the Washington County Registry in Volume 31 of Certified Survey Maps on pages 29-31 as Document No. 705890 and part of Lot Three (3) of Certified Survey Map No. 5057 as recorded in the Washington County Registry in Volume 35 of Certified Survey Maps on pages 107-109 as Document No. 806278, being part of the Fractional Southwest 1/4 and Fractional Northwest 1/4 of the Southwest 1/4 of Section 30, Township 10 North, Range 20 East, Town of Jackson, Washington County, Wisconsin.

Surveyor's Certificate:

I, Donald J. Thoma, Professional Land Surveyor, hereby certify that by the direction of John Schowalter, I have surveyed, divided and mapped the land shown and described hereon, being Part of Lot One (1) of Certified Survey Map No. 4596 as recorded in the Washington County Registry in Volume 31 of Certified Survey Maps on pages 29-31 as Document No. 705890 and part of Lot Three (3) of Certified Survey Map No. 5057 as recorded in the Washington County Registry in Volume 35 of Certified Survey Maps on pages 107-109 as Document No. 806278, being part of the Fractional Southwest 1/4 and Fractional Northwest 1/4 of the Southwest 1/4 of Section 30, Township 10 North, Range 20 East, Town of Jackson, Washington County, Wisconsin, which is bounded and described as follows:

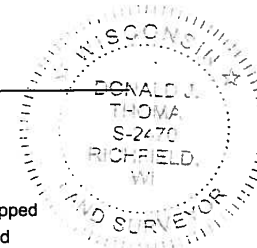
Commencing at the Southwest corner of said Section 30; thence N 01°09'55" W, along the west line of said SW 1/4, 790.36 feet; thence S 89°45'31" E, 68.58 feet, to a point in the easterly right-of-way line of C.T.H. "P" and the point of beginning of lands herein described; thence continuing S 89°45'31" E, 604.63 feet, to a 3/4 inch iron rebar found at a point on the northerly extension of the east line of said Lot 1; thence S 01°09'55" E, along said northerly extension and east line of Lot 1, 757.35 feet, to a 3/4 inch iron rebar found at a point on the north right-of-way line of Western Avenue; thence N 89°45'31" W, along said north right-of-way line, 578.18 feet, to the intersection of said easterly right-of-way line of C.T.H. "P"; thence N 42°24'34" W, along said right-of-way line, 68.26 feet; thence N 01°09'55" W, continuing along said right-of-way line, 210.00 feet; thence N 02°24'40" E, continuing along said right-of-way line, 400.78 feet; thence N 04°58'45" W, continuing along said right-of-way line, 96.89 feet, to the point of beginning.

Containing 10.643 acres (463,595 square feet) more or less.

I further certify that I have fully complied with the provisions of sec. 236.34 of Wisconsin Statutes and the Town of Jackson Land Division Ordinance in surveying, dividing, and mapping said land, and that this map is a correct representation of the exterior boundaries of the land surveyed and the division of said lands.

Dated this 16th day of March, 2017.
Revised this 6th day of April, 2017.


Donald J. Thoma, S-2470



Owner's Certificate:

As owner, I hereby certify that we caused the land shown and described herein to be surveyed, divided and mapped as represented on this Certified Survey Map. I also certify that this Certified Survey Map is required to be submitted to the following for approval:

Town of Jackson Park & Planning Commission

Town of Jackson Town Board

Village of Jackson Village Board

Village of Jackson Plan Commission

Quintin C. Schowalter and Ann Marie K. Schowalter Joint Revocable Living Trust Dated January 8, 2003
John D. Schowalter - Trustee

STATE OF WISCONSIN)
WASHINGTON COUNTY)s.s

Personally came before me this ____ day of _____, 201____, the above named owners are to me known to be the same persons who executed the foregoing instrument and acknowledge the same.

(Notary Seal) _____, Notary Public, _____, Wisconsin. My commission expires _____

Washington County Certified Survey Map

Part of Lot One (1) of Certified Survey Map No. 4596 as recorded in the Washington County Registry in Volume 31 of Certified Survey Maps on pages 29-31 as Document No. 705890 and part of Lot Three (3) of Certified Survey Map No. 5057 as recorded in the Washington County Registry in Volume 35 of Certified Survey Maps on pages 107-109 as Document No. 806278, being part of the Fractional Southwest 1/4 and Fractional Northwest 1/4 of the Southwest 1/4 of Section 30, Township 10 North, Range 20 East, Town of Jackson, Washington County, Wisconsin.

Town of Jackson Park & Plan Commission Approval:

This land division is hereby approved by the Town of Jackson Park & Planning Commission this ____ day of _____, 201__.

Randy Vogel - Chairperson

Gordon C. Hoffmann - Zoning Administrator

Town of Jackson Town Board Approval:

This land division is hereby approved and accepted by the Town of Jackson Town Board
this ____ day of _____, 201__.

Raymond Heidtke - Chairperson

Julia Oliver- Clerk

Village of Jackson Plan Commission Approval:

This land division is hereby approved by the Village of Jackson Plan Commission this ____ day of _____, 201__.

Michael E. Schwab - President

Deanna Boldrey - Clerk/Treasurer

Village of Jackson Village Board Approval:

This land division is hereby accepted and approved by the Village of Jackson Village Board
this ____ day of _____, 201__.

Michael E. Schwab - President

Deanna Boldrey - Clerk/Treasurer



Donald J. Thoma
Donald J. Thoma, S-2470

Dated this 16 day of March, 2017.
Revised this 6th day of April, 2017.

Memo

To: John Walther, Village Administrator
From: Brian W. Kober, P. E., Director of Public Works
Subject: Extra Territorial Plat - CSM - Schowalter
Date: April 26, 2017
CC: Village Board

Extra Territorial Plat - CSM - Schowalter

- The land being subdivided is presently located outside the sewer and water service area of the Village of Jackson. Also, sewer and water utilities are not readily available to serve the property at the corner of Western Avenue and CTH P. The Village should not object to the land division, unless sewer and water is made available. If sewer and water connection is requested, then annexation of property would be required before sewer and water is allowed.

If you have any questions please let me know.

Brian

ORDINANCE #17-02

AN ORDINANCE ADOPTING AND ENACTING A NEW CODE FOR THE VILLAGE OF JACKSON, WISCONSIN; PROVIDING FOR THE REPEAL OF CERTAIN ORDINANCES NOT INCLUDED THEREIN; PROVIDING A PENALTY FOR THE VIOLATION THEREOF; PROVIDING FOR THE MANNER OF AMENDING SUCH CODE; AND PROVIDING WHEN SUCH CODE AND THIS ORDINANCE SHALL BECOME EFFECTIVE

THE VILLAGE BOARD OF THE VILLAGE OF JACKSON, WASHINGTON COUNTY, WISCONSIN, does ordain as follows:

Section 1. The Code entitled the "Code of Ordinance of the Village of Jackson, Wisconsin," published by Municipal Code Corporation, consisting of chapters 1 through 48, each inclusive, is adopted.

Section 2. All ordinances of a general and permanent nature enacted on or before August 10, 2016, and not included in the Code or recognized and continued in force by reference therein, are repealed.

Section 3. The repeal provided for in section 2 hereof shall not be construed to revive any ordinance or part thereof that has been repealed by a subsequent ordinance that is repealed by this ordinance.

Section 4. Unless another penalty is expressly provided, every person convicted of a violation of any provision of the Code or any ordinance, rule or regulation adopted or issued in pursuance thereof shall be punished by a fine up to the maximum amount required or permitted by state law. Each act of violation and each day upon which any such violation shall continue or occur shall constitute a separate offense. The penalty provided by this section, unless another penalty is expressly provided, shall apply to the amendment of any Code section, whether or not such penalty is reenacted in the amendatory ordinance. In addition to the penalty prescribed above, the village board may pursue other remedies such as abatement of nuisances, injunctive relief and revocation of licenses or permits.

Section 5. Additions or amendments to the Code when passed in such form as to indicate the intention of the village board to make the same a part of the Code shall be deemed to be incorporated in the Code, so that reference to the Code includes the additions and amendments.

Section 6. Ordinances adopted after August 10, 2016, that amend or refer to ordinances that have been codified in the Code shall be construed as if they amend or refer to like provisions of the Code.

Section 7. This ordinance shall take effect from and after its passage and posting.

Introduced by: _____

Seconded by: _____

Passed and Approved: _____

Vote: _____ Aye _____ Nay

Michael E. Schwab, Village President

Attest: Deanna L. Boldrey, Village Clerk

Proof of Posting:

I, the undersigned, certify that I posted copies of this Ordinance on bulletin boards at the Village Hall, Post Office and one other location in the Village.

Dated: _____ Village Official: _____

I hereby certify that the foregoing is a true copy of the ordinance passed at the regular meeting of the village board, held on the _____ day of _____, ____.

RESOLUTION #17-08

A RESOLUTION APPROVING MEDIATED COOPERATIVE PLAN AGREEMENT BETWEEN THE VILLAGE OF JACKSON, WISCONSIN AND THE TOWN OF JACKSON, WISCONSIN

THE VILLAGE BOARD of the Village of Jackson, Washington County, Wisconsin, does resolve as follows:

WHEREAS, the Village and the Town have previously agreed to participate in the mediated agreement procedure pursuant to Wis. Stat. § 66.0307(4m); and

WHEREAS, the Village and the Town have reached an agreement, as more particularly described in the "Mediated Cooperative Plan Agreement Between the Village of Jackson, Wisconsin and the Town of Jackson, Wisconsin" ("Agreement"), a copy of which is attached and incorporated by reference; and

WHEREAS, the Village and the Town wish to proceed to obtain approval of the Agreement pursuant to the requirements of Wis. Stat. § 66.0307(4m), which includes, among other requirements, a public hearing;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Jackson does hereby approve the Agreement: and

BE IT FURTHER RESOLVED, that the Village Administrator and Village Counsel are authorized and directed to work with the representatives of the Town of Jackson for the purpose of scheduling a joint public hearing to receive comments on the Agreement and to take such other action necessary to accomplish the intended purposes of this resolution.

Introduced by: _____

Seconded by: _____

Vote: _____ ayes _____ nays

Approved: _____

Michael E. Schwab - Village President

Attest: _____
Deanna L. Boldrey – Village Clerk

Proof of Posting:

I, the undersigned, certify that I posted this Resolution on bulletin boards at the Village Hall, Post Office, and one other location in the Village.

Village Official

Date

RESOLUTION #17-09

A RESOLUTION EXTENDING MEDIATION PERIOD FOR MEDIATED COOPERATIVE PLAN AGREEMENT WITH THE TOWN OF JACKSON

THE VILLAGE BOARD of the Village of Jackson, Washington County, Wisconsin, does resolve as follows:

WHEREAS, Wis. Stat. § 66.0307(4m) authorizes the mediating parties to extend the mediation period; and

WHEREAS, the mediation period for the pending Mediated Cooperative Plan Agreement with the Town of Jackson expires June 30, 2017;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board does hereby extend the mediation period an additional 90 days from June 30, 2017.

Introduced by: _____

Seconded by: _____

Vote: _____ ayes _____ nays

Approved: _____

Michael E. Schwab - Village President

Attest: _____

Deanna L. Boldrey – Village Clerk

Proof of Posting:

I, the undersigned, certify that I posted this Resolution on bulletin boards at the Village Hall, Post Office, and one other location in the Village.

Village Official

Date

**VILLAGE OF JACKSON
WASHINGTON COUNTY, WISCONSIN**

**AN ORDINANCE ANNEXING TERRITORY TO
THE VILLAGE OF JACKSON, WASHINGTON COUNTY, WISCONSIN**

The Village Board of the Village of Jackson, Washington County, Wisconsin, does ordain as follows:

SECTION 1. Territory Annexed.

In accordance with Wis. Stat., § 66.0217(2) and the Petition for Direct Unanimous Annexation filed with the Village and signed by all the owners of the land described below, and the Village Board having determined that there are no electors residing in such territory, the following described territory in the Town of Jackson, Washington County, Wisconsin, is annexed to the Village of Jackson, Washington County, Wisconsin.

Annexation Description

All of the Southwest $\frac{1}{4}$ of the Northeast $\frac{1}{4}$ and part of the Southeast $\frac{1}{4}$ of the Northeast $\frac{1}{4}$ of Section 29, Part of the Southwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$ of Section 20, Outlot 1, Outlot 4 and Outlot 5 of Twin Creeks, Outlot 10 of Twin Creeks – 3, Outlot 17 of Twin Creeks – 5, all being part of the Northwest $\frac{1}{4}$, Northeast $\frac{1}{4}$ and Southeast $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ of Section 29, including parts of Jackson Drive, Maple Road and Sherman Road, all in Town 10 North, Range 20 East, in the Town of Jackson, Washington County, Wisconsin, bounded and described as follows:

See attached Annexation Exhibit

SECTION 2. Effect of Annexation.

From and after the date of this ordinance, the territory described in Section 1 shall be a part of the Village of Jackson for any and all purposes provided by law, and all persons coming or residing within such territory shall be subject to all ordinances, rules, and regulations governing the Village of Jackson.

SECTION 3. Temporary Zoning Classification.

The territory annexed to the Village of Jackson by this ordinance is temporarily zoned PUD, Planned Unit Development, pursuant to Wis. Stat., § 66.0217(8)(a), this temporary zoning having been recommended by the Village of Jackson Plan Commission.

SECTION 4. Ward Designation.

The territory described in Section 1 of this ordinance is hereby designated the 11th Ward of the Village of Jackson, subject to the ordinances, rules, and regulations of the Village of Jackson governing wards.

SECTION 5. Population of Annexed Area.

The population of the territory described in Section 1 of this ordinance is zero (1).

SECTION 6. Severability.

If any provision of this ordinance is invalid or unconstitutional, or if the application of his ordinance to any person or circumstances is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the provisions or applications of this ordinance which can be given effect without the invalid or unconstitutional provision or application.

SECTION 7. Payment to the Town.

Pursuant to Wis. Stat., § 66.0217(14)(a)1, the Village agrees to pay annually to the Town of Jackson, for five (5) years, an amount equal to the amount of property taxes that the Town levied on the annexed territory, as shown by the tax roll under Wis. Stat., § 70.65, in the year in which the annexation is final.

SECTION 8. Effective Date.

This ordinance shall take effect upon its enactment. The Village Administrator is hereby authorized and directed to take such further action necessary to give effect to this ordinance.

Adopted by a vote of _____ for, _____ against, and _____ abstaining this 14th day of March, 2017.

VILLAGE OF JACKSON

By: _____
Mike Schwab, Village President

Attest:

Deanna Boldery, Clerk/Treasurer

ANNEXATION EXHIBIT

All of the Southwest 1/4 of the Northeast 1/4 and part of the Southeast 1/4 of the Northeast 1/4 of Section 29, Part of the Southwest 1/4 of the Southwest 1/4 of Section 20, Outlot 1, Outlot 4 and Outlot 5 of Twin Creeks, Outlot 10 of Twin Creeks - 3, Outlot 17 of Twin Creeks - 5, all being part of the Northwest 1/4, Northeast 1/4 and Southeast 1/4 of the Northwest 1/4 of Section 29, including parts of Jackson Drive, Maple Road and Sherman Road, all in Town 10 North, Range 20 East, in the Town of Jackson, Washington County, Wisconsin, bounded and described as follows:

Beginning at the Northwest corner of the Northwest 1/4 of said Section 29; thence South 89° 44' 17" East along the North line of the Northwest 1/4 of said Section 29 and the centerline of Sherman Road 38.99 feet to a point; thence North 00° 16' 44" East 40.01 feet to a point in the North line of Sherman Road; thence South 89° 44' 16" East along said North line and the existing Village Limits 140.40 feet to a point; thence South 00° 16' 44" West 40.01 feet to a point in the aforesaid centerline of Sherman Road and the North line of the Northwest 1/4; thence South 89° 44' 17" East along said centerline and said North line 785.71 feet to a point the centerline of Jackson Drive; thence South 45° 16' 44" West along said centerline 332.17 feet to a point; thence South 23° 04' 17" East 700.54 feet to a point; thence South 79° 11' 17" East 359.53 feet to a point; thence North 01° 10' 01" West 45.62 feet to a point; thence North 88° 52' 08" East 658.04 feet to a point; thence South 01° 07' 51" East 436.30 feet to a point; thence South 89° 52' 43" East 657.94 feet to a point in the West line of the Northeast 1/4 of said Section 29; thence South 89° 57' 35" East 2827.62 feet to a point in the East line of the Northeast 1/4 of said Section 29 and the Centerline of Maple Road; thence South 01° 03' 31" East along said Centerline 917.65 feet to a point; thence South 88° 56' 28" West 366.50 feet to a point; thence South 01° 03' 31" East 389.65 feet to a point in the South line of the Northeast 1/4 of said Section 29; thence South 89° 57' 58" West along said South line 2260.16 feet to the Southeast corner of the Northwest 1/4 of Section 29; thence North 01° 05' 42" West along the East line of said Northwest 1/4 Section a distance of 681.57 feet to a point in the North line of East Gate Drive; thence South 83° 32' 11" West along said North line 64.99 feet to a point; thence North 07° 36' 35" East 97.15 feet to a point; thence North 01° 05' 42" West 238.59 feet to a point; thence North 22° 42' 05" West 194.59 feet to a point; thence North 63° 09' 38" West 197.52 feet to a point; thence North 84° 48' 27" West 113.13 feet to a point; thence North 89° 52' 43" West 150.00 feet to a point; thence South 03° 43' 28" West 161.92 feet to a point in the North line of Fenceline Drive; thence Northwesterly 104.41 feet along said North line and an arc of a curve whose center lies to the South, whose radius is 283.00 feet, whose center lies to the South and chord bears North 85° 27' 16" West 103.82 feet to a point; thence South 83° 58' 35" West along said North line 5.37 feet to a point; thence North 02° 04' 28" West 111.34 feet to a point; thence North 01° 07' 51" West 99.04 feet to a point; thence North 02° 58' 17" West 163.16 feet to a point; thence North 38° 13' 57" West 173.25 feet to a point; thence North 69° 24' 08" West 177.56 feet to a point; thence North 89° 41' 37" West 121.12 feet to a point; thence South 88° 40' 57" West 134.78 feet to a point; thence South 00° 13' 42" East 136.50 feet to a point in the North line of Brookside Drive; thence South 89° 46' 18" West along said North line 85.00 feet to a point; thence North 00° 13' 42" West 139.55 feet to a point; thence North 79° 11' 17" West 293.88 feet to a point; thence South 83° 22' 11" West 185.08 feet to a point; thence South 10° 13' 51" West 159.98 feet to a point in the North line of Brookside Drive; thence North 79° 48' 09" West for a distance of 50.66 feet to a point in the Easterly line of Twin Creeks Road; thence Northwesterly 203.91 feet along said Easterly line and an arc of a curve whose radius is 533.00 feet, whose center lies to the Southwest and whose chord bears North 04° 16' 43" West 202.67 feet to a point; thence North 74° 45' 42" East 148.87 feet to a point; thence North 23° 04' 17" West 159.92 feet to a point; thence North 28° 00' 49" West 149.86 feet to a point; thence North 44° 09' 32" West 129.17 feet to a point; thence South 45° 15' 44" West 163.94 feet to a point in the Easterly line of Twin Creeks Road; thence North 44° 44' 16" West along said Easterly line 78.72 feet to a point; thence Northwesterly 13.55 feet along said easterly line and an arc of a curve whose center lies to the Northeast, whose radius is 19.00 feet, and whose chord bears North 24° 18' 19" West 13.27 feet to a point; thence Northwesterly 43.51 feet along said Easterly line and an arc of a curve whose center lies the Southwest, whose radius is 61.00 feet and whose chord bears North 24° 18' 19" West 42.59 feet to a point; thence North 44° 44' 16" West 92.00 feet to a point in the Westerly line of Jackson Drive; thence South 45° 15' 44" West along said Westerly line 521.61 feet to a point; thence Southwesterly 117.97 feet along said Westerly line and an arc of a curve whose center lies to the Southeast, whose radius is 355.00 feet, and whose chord bears South 35° 44' 33" West 117.42 feet to a point in the West line of the Northwest 1/4 of said Section 29; thence North 01° 14' 18" West along said West line 892.91 feet to the point of beginning.

Said land contains 4,005,967 square feet or 91.9843 acres.

January 31, 2017

Dittmar Realty

Drawing No. 161203-RMK

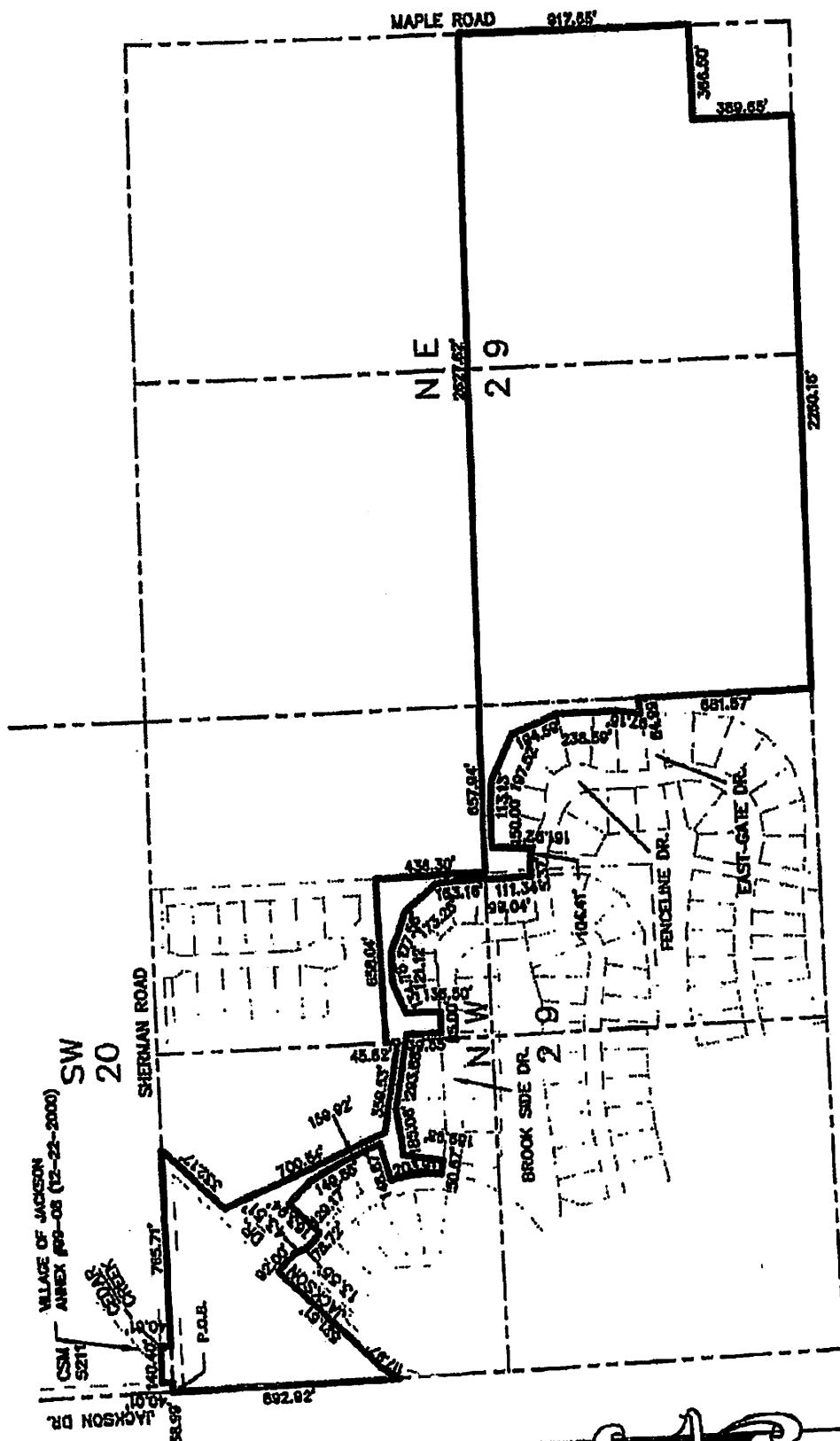
R.A. Smith National, Inc.

R.A. Smith National, Inc.
*Beyond Surveying
and Engineering*

16745 W. Diamond Road, Brookfield WI 53005
262-787-7373 www.rainwaterusa.com
262-781-1800 Fax 262-787-7373
Madison, WI Irvine, CA Pittsburgh, PA

1.1.2015 10:51 AM

R.A. Smith National, Inc.



A horizontal graphic scale bar with a black and white checkered pattern. It is labeled with '0', '600', and '1200' in feet. The word 'Feet' is written at the right end. Below the bar, the text 'GRAPHIC SCALE' is printed.

ORDINANCE #17-04

**AN ORDINANCE AMENDING CHAPTER 42-87, PARKING ON PRIVATE PROPERTY
(e), SECURING PARKED VEHICLE REQUIRED,
OF THE MUNICIPAL CODE
OF THE VILLAGE OF JACKSON**

**THE VILLAGE BOARD OF THE VILLAGE OF JACKSON, WASHINGTON COUNTY,
WISCONSIN,** does ordain as follows:

SECTION 1.

Section 42-87, Parking on Private Property, (e) Securing parked vehicle required, of the Municipal Code of the Village of Jackson, Wisconsin is hereby amended as follows:

(e) *Securing parked vehicle required.* No person shall permit a motor vehicle to stand or remain unattended on any public street, alley or ~~in any other public place~~ other place open to the public, except an attended parking area, unless either the starting lever, throttle, steering apparatus, gear shift lever or ignition is locked and the key for such lock is removed from the vehicle. This section does not apply to motor vehicles operated by common carriers of passengers under Wis. Stats. ch. 194.

SECTION II. This Ordinance shall take effect from and after its passage and posting.

Introduced by: _____

Seconded by: _____

Passed and Approved: _____

Vote: _____ Aye: _____ Nay

Michael E. Schwab, Village President

Attest: Deanna L. Boldrey, Village Clerk

Proof of Posting:

I, the undersigned, certify that I posted copies of this Ordinance on bulletin boards at the Village Hall, Post Office and one other location in the Village.

Dated: _____ Village Official: _____

ORDINANCE #17-05

**AN ORDINANCE AMENDING CHAPTER 30-1, OFFENSES AGAINST STATE LAWS
SUBJECT TO FORFEITURE,
OF THE VILLAGE OF JACKSON MUNICIPAL CODE**

**THE VILLAGE BOARD OF THE VILLAGE OF JACKSON, WASHINGTON COUNTY,
WISCONSIN**, does ordain as follows:

SECTION 1.

Section 30-1, Offenses Against State Laws Subject to Forfeiture, of the Municipal Code of the Village of Jackson, Wisconsin is hereby amended and renumbered as follows:

30-1 Offenses Against State Laws Subject to Forfeiture renumbered to include

(18) Wis. Stats § 941.231, Possession of switchblade by felon.

(63) Wis. Stats § 968.075 (5).2, 72 – Hour No-Contact Violation.

(64) Wis. Stats § 948.63 Pawnshop Receiving Property from Child.

SECTION II. This Ordinance shall take effect from and after its passage and posting.

Introduced by: _____

Seconded by: _____

Passed and Approved: _____

Vote: _____ Aye: _____ Nay

Michael E. Schwab, Village President

Attest: Deanna L. Boldrey, Village Clerk

Proof of Posting:

I, the undersigned, certify that I posted copies of this Ordinance on bulletin boards at the Village Hall, Post Office and one other location in the Village.

Dated: _____ Village Official: _____

ORDINANCE #17-06

AN ORDINANCE CREATING CHAPTER 27, MESSAGE THERAPY AND BODY WORK THERAPY, OF THE VILLAGE OF JACKSON MUNICIPAL CODE

THE VILLAGE BOARD OF THE VILLAGE OF JACKSON, WASHINGTON COUNTY, WISCONSIN, does ordain as follows:

SECTION 1. State Law Adopted. Chapter 27 is hereby created in regards to Massage Therapy and Bodywork Therapy.

- a. The provisions of Wis. Stats. ch. 460, relating to the Massage Therapy and Bodywork Therapy, except provisions therein relating to penalties to be imposed, are hereby adopted by reference and made a part of this chapter as if fully set forth herein.
- b. Any act required to be performed or prohibited by any statute incorporated herein by reference is required or prohibited by this chapter. Any future amendment, revisions or modifications of the statutes incorporated herein are intended to be made a part of this chapter in order to secure uniform statewide regulation of Massage Therapy and Bodywork Therapy.

SECTION 2. **MESSAGE ESTABLISHMENT LICENSE REQUIRED.**

1. **LICENSE REQUIRED.** No person shall carry on the business of operating a massage establishment within the Village without a valid license issued pursuant to the provisions of this Section for each and every such place of business.
2. **APPLICATION FEE.** Any person desiring to obtain a license to operate a massage establishment shall apply in writing upon a form prescribed by and filed with the Village Clerk. An application fee as established by resolution shall accompany the application to defray the costs of the investigation. A copy of their Wisconsin Seller's Permit shall also accompany the application.
3. **CONDITIONAL USE PERMIT.** Applicants for a license under this Section shall be required to obtain a Conditional Use Permit pursuant to the Village Code prior to granting of the license.
 - a. **Annual Review.** The conditional use (if granted) shall be reviewed on an annual basis by the Plan Commission (Village Board). If the Plan Commission (Village Board) finds that the provisions of this Section have been violated on the permitted premises during the previous year, the Plan Commission (Village Board) shall notify the permittee, in

writing, of the violations and the facts supporting same and require the permittee to appear before the Plan Commission (Village Board) at a time and date certain, but not less than three (3) nor more than ten (10) days from the date of notice.

b. Hearing.

1. If the permittee does not appear and the Plan Commission (Village Board) finds the violations sufficient, the Conditional Use Permit shall be revoked.
2. The procedure on hearing shall be that as established in Sections 68.11(2) and (3) of Wisconsin Stats.

c. Determination. The Plan Commission (Village Board), within twenty (20) days of the completion of the hearing, shall issue its decision, in writing, and mail a copy thereof to the permittee.

d. Appeal. The permittee may seek review thereof by certiorari within thirty (30) days of the date of the final decision.

4. INVESTIGATION. Applications for licenses under this Section shall be referred to the Chief of Police, Fire Inspectors, and Building Inspector, all of whom shall cause an investigation to be made and report their findings to the Village Board.

5. GRANT OR DENIAL OF LICENSE. Within thirty (30) days of receipt of an application, the Village Board shall either grant or deny a massage license. The Board shall grant a massage license if it finds:

- a. The required fees have been paid.
- b. The application conforms in all respects to the provisions of this Section.
- c. The applicant has not knowingly made a material misstatement in the application for the license.
- d. The applicant was fully cooperative in the investigation of his/her application.
- e. The massage establishment as proposed by the applicant would comply with this Code, including, but not limited to, the Village's building, fire, zoning and health regulations.
- f. The applicant, if an individual, or any of the stockholders, any officers or directors of the corporation, or if the applicant is a partnership, the

partners have not been convicted of any crime involving dishonesty, fraud, deceit or immorality as outlined in Chapter 944 of Wis. Stats. within five (5) years prior to the date of the applications.

- g. The applicant has not had a massage establishment license or a massage technician permit or other similar license or permit denied or revoked for cause by this Village or any other municipality located in or out of this state within five (5) years prior to the date of application.
- h. The applicant, if an individual, or any of the officers and directors if the applicant is a corporation, or any of the partners, including limited partners, if the applicant is a partnership, is 18 years of age.
- i. The applicant, if a corporation, is licensed to do business and is in good standing in the state and provides a copy of the Wisconsin Seller's Permit.

SECTION 3. LICENSE OF MASSAGE THERAPISTS AND BODYWORK THERAPIST REQUIRED.

1. License of Massage Therapists and Bodywork Therapist Required. No person shall practice or administer massages without a valid license issued pursuant to the provisions of Wis. Stats. ch. 460.

SECTION 4. PERMIT REQUIRED.

1. PERMIT REQUIRED. No person shall practice or administer massages in the Village without a valid permit as issued by the Village of Jackson.
2. APPLICATION FEE. Any person desiring a massage technician permit shall file a written application with the Village Clerk on a form to be provided by the Clerk. The application shall be accompanied by the following:
 - a. An application fee as established by resolution to defray the cost of investigation.
 - b. State issued license pursuant to the provisions of Wis. Stats. ch. 460.
3. EMPLOYMENT OF TECHNICIANS WITHOUT PERMITS. It shall be unlawful for any person who operates a massage establishment to allow or permit persons to act therein as massage technicians without first having a permit as required by sub (1) above.
4. MESSAGES ON UNLICENSED PREMISES PROHIBITED. It shall be unlawful for any person to act as a massage technician within a massage establishment, which does not have a license as required.

5. PROHIBITED CONDUCT OF TECHNICIANS, OPERATORS AND PATRONS. It shall be unlawful for any massage technician to massage the sexual and genital parts of any patron, for any operator of a massage establishment to allow or permit such massage or offer to massage in such massage establishment, for any patron to permit such massage upon his body.
6. EFFECTIVE DATE. The license requirements of this Chapter shall be effective upon adoption of the ordinance. Licenses shall be effective for one year commencing January 1 of each year unless sooner suspended, canceled or revoked.
7. EXEMPTIONS. The provisions of this Section shall not apply to the following:
 - a. Hospitals, nursing homes, sanitariums or other health care facilities licensed under the State, and physicians, surgeons, chiropractors, osteopaths or physical therapists licensed or registered to practice their respective professions under the laws of the State, or nurses registered under the laws of the State acting under their direction and control.
 - b. Barbershops and beauty parlors, barbers and beauticians licensed under the laws of the State provided that such massage as is practiced are limited to the head and scalp.
 - c. Accredited high schools and colleges and coaches and trainers therein while acting within the scope of their employment.
 - d. Trainers of any amateur, semi-professional or professional athlete or athletic team.

SECTION 5. This Ordinance shall take effect from and after its passage and posting.

Introduced by: _____

Seconded by: _____

Passed and Approved: _____

Vote: _____ Aye: _____ Nay

Michael E. Schwab, Village President

Attest: Deanna L. Boldrey, Village Clerk

Proof of Posting:

I, the undersigned, certify that I posted copies of this Ordinance on bulletin boards at the Village Hall, Post Office and one other location in the Village.

Dated: _____ Village Official: _____

ORDINANCE #17-07

AN ORDINANCE CREATING CHAPTER 39, THE REGULATION OF TATTOOISTS AND TATTOO ESTABLISHMENTS AND BODY PIERCING, OF THE VILLAGE OF JACKSON MUNICIPAL CODE

THE VILLAGE BOARD OF THE VILLAGE OF JACKSON, WASHINGTON COUNTY, WISCONSIN, does ordain as follows:

SECTION 1. State Law Adopted. Chapter 39 is hereby created in regards to the Regulation of Tattooists and Tattoo Establishments and Body Piercing.

- a. The provisions of Wis. Stats. Ch 463, Body Art and Wis. Stats § 252.23 Regulation of Tattooists and 252.24 Regulation of Body Piercing and Body Piercing Establishments, and SPS 221 Tattooing and Body Piercing, except provisions therein relating to penalties to be imposed, are hereby adopted by reference and made a part of this chapter as if fully set forth herein.
- b. Any act required to be performed or prohibited by any statute incorporated herein by reference is required or prohibited by this chapter. Any future amendment, revisions or modifications of the statutes incorporated herein are intended to be made a part of this chapter in order to secure uniform statewide regulation of Tattooists and Tattoo Establishments and Body Piercing.

SECTION 2. TATTOO ESTABLISHMENT LICENSE REQUIRED.

1. LICENSE REQUIRED. No person shall carry on the business of operating a Tattoo establishment within the Village without a valid license issued pursuant to the provisions of this Section for each and every such place of business.
2. APPLICATION FEE. Any person desiring to obtain a license to operate a tattoo establishment shall apply in writing upon a form prescribed by and filed with the Village Clerk. An application fee as established by resolution shall accompany the application to defray the costs of the investigation. A copy of their Wisconsin Seller's Permit shall also accompany the application.
3. CONDITIONAL USE PERMIT. Applicants for a license under this Section shall be required to obtain a Conditional Use Permit pursuant to the Village Code prior to granting of the license.
 - a. Annual Review. The conditional use (if granted) shall be reviewed on an annual basis by the Plan Commission (Village Board). If the Plan

Commission (Village Board) finds that the provisions of this Section have been violated on the permitted premises during the previous year, the Plan Commission (Village Board) shall notify the permittee, in writing, of the violations and the facts supporting same and require the permittee to appear before the Plan Commission (Village Board) at a time and date certain, but not less than three (3) nor more than ten (10) days from the date of notice.

b. Hearing.

1. If the permittee does not appear and the Plan Commission (Village Board) finds the violations sufficient, the Conditional Use Permit shall be revoked.
2. The procedure on hearing shall be that as established in Sections 68.11(2) and (3) of Wisconsin Stats.

c. Determination. The Plan Commission (Village Board), within twenty (20) days of the completion of the hearing, shall issue its decision, in writing, and mail a copy thereof to the permittee.

d. Appeal. The permittee may seek review thereof by certiorari within thirty (30) days of the date of the final decision.

4. INVESTIGATION. Applications for licenses under this Section shall be referred to the Chief of Police, Fire Inspectors, and Building Inspector, all of whom shall cause an investigation to be made and report their findings to the Village Board.

5. GRANT OR DENIAL OF LICENSE. Within thirty (30) days of receipt of an application, the Village Board shall either grant or deny a tattoo establishment license. The Board shall grant a tattoo establishment license if it finds:

- a. The required fees have been paid.
- b. The application conforms in all respects to the provisions of this Section.
- c. The applicant has not knowingly made a material misstatement in the application for the license.
- d. The applicant was fully cooperative in the investigation of his/her application.

- e. The tattoo establishment as proposed by the applicant would comply with this Code, including, but not limited to, the Village's building, fire, zoning and health regulations.
- f. The applicant, if an individual, or any of the stockholders, any officers or directors of the corporation, or if the applicant is a partnership, the partners have not been convicted of any crime involving dishonesty, fraud, deceit or immorality as outlined in Chapter 944 of Wis. Stats. within five (5) years prior to the date of the applications.
- g. The applicant has not held a tattoo establishment license or a tattooist technician permit or other similar license or permit denied or revoked for cause by this Village or any other municipality located in or out of this state within five (5) years prior to the date of application.
- h. The applicant, if an individual, or any of the officers and directors if the applicant is a corporation, or any of the partners, including limited partners, if the applicant is a partnership, is 18 years of age.
- i. The applicant, if a corporation, is licensed to do business and is in good standing in the state and provides a copy of the Wisconsin Seller's Permit.
- j. There shall be no more than one tattooing and one body-piercing license issued per 10,000 population in the Village.
- k. Any license issued shall be posted at all times on the licensed premises in a conspicuous location.
- l. Prior to issuance of a tattoo or body piercing establishment license, the licensee shall submit written procedures to the Health Officer setting forth each step to be taken by an operator in sterilizing equipment that is not single-use.
- m. Every act or omission by an employee or practitioner, constituting a violation of the provisions of this article, shall be deemed the act or omission of the operator if such act or omission occurs either with the authorization, knowledge or approval of the operator, or as a result of the operator's negligent failure to supervise the employee's conduct. The operator shall be liable for such act or omission in the same manner as if the operator committed the act or caused the omission.
- n. Any act or omission of any employee constituting a violation of the provisions of this article shall be deemed an act or omission of the operator for purposes of determining whether the license shall be suspended, revoked, or not renewed.

SECTION 3. LICENSE OF TATTOOISTS AND BODY PIERCING REQUIRED.

1. License of Tattooist and Body Piercing Required. No person shall practice or administer tattoos and body piercings without a valid license issued pursuant to the provisions of Wis. Stats. ch. 252. and SPS 221.

SECTION 4. PERMIT REQUIRED.

1. PERMIT REQUIRED. No person shall practice or administer tattoos or body piercing in the Village without a valid permit as issued by the Village of Jackson.
2. APPLICATION FEE. Any person desiring a tattoo and body piercing technician permit shall file a written application with the Village Clerk on a form to be provided by the Clerk. The application shall be accompanied by the following:
 - a. An application fee as established by resolution to defray the cost of investigation.
 - b. State issued license pursuant to the provisions of Wis. Stats. ch. 252. and SPS 221.
 - c. The permit is renewable on or before July 1 of each year, and upon proof of State Licensure. Permits shall be effective for one year commencing July 1 of each year unless sooner suspended, canceled or revoked.
3. EMPLOYMENT OF TECHNICIANS WITHOUT PERMITS. It shall be unlawful for any person who operates a tattoo body piercing establishment to allow or permit persons to act therein as tattoo body piercing technicians without first having a permit as required by sub (1) above.
4. TATTOO AND BODY PIERCING ON UNLICENSED PREMISES PROHIBITED. It shall be unlawful for any person to act as a tattoo body piercing technician within a tattoo body piercing establishment, which does not have a license as required.
5. EFFECTIVE DATE. The license requirements of this Chapter shall be effective upon adoption of the ordinance. Licenses shall be effective for one year commencing July 1 of each year unless sooner suspended, canceled or revoked.

SECTION 5. This Ordinance shall take effect from and after its passage and posting.

Introduced by: _____

Seconded by: _____

Passed and Approved: _____

Vote: _____ Aye: _____ Nay

Michael E. Schwab, Village President

Attest: Deanna L. Boldrey, Village Clerk

Proof of Posting:

I, the undersigned, certify that I posted copies of this Ordinance on bulletin boards at the Village Hall, Post Office and one other location in the Village.

Dated: _____ Village Official: _____