

Agenda
Village Board Meeting
Tuesday, September 12, 2017 at 7:30 p.m.
Jackson Village Hall
N168W20733 Main St
Jackson, WI 53037

1. Call to Order and Roll Call.
2. Pledge of Allegiance.
3. Any Village Citizen Comment on an Agenda Item (Please sign in).
4. Public Hearing:
Planned Unit Development Amendment – Sign – Infinity EDM – Northwest Passage.
5. Public Hearing:
Conditional Use – Building Addition – JD Laser – Industrial Drive.
6. Public Hearing:
Resolution 17-18 Final Resolution Authorizing the Levy of Special Assessments Against Benefited Property Associated with Chateau Drive Project.
7. Approval of Minutes for the Village Board Meeting of August 8, 2017.
8. Approval of Licenses.
 - Operator Licenses:
East Side Mart: Christine Hofecker
Walgreens: Laurie Ruplinger
9. Budget & Finance Committee.
 - Addition to Fee Schedule – Abandoned Vehicle Fee.
 - Review of Cedar Corp. Professional Service Proposal Public Safety Building.
 - Review of Change Order #1 – SCADA Project – Altronex Control Systems.
 - Review of Bid for TIF #4 Paving Project.
 - Update on Reconstruction of Water and Street Department Building and Salt Storage Options.
 - Discussion of Closing out Buteyn-Peterson Contract – Wilshire Drive Project.
 - Resolution 17-19 –Requesting an Annual Equitable Distribution of Twenty-Five Percent of the Washington County Local Sales Tax to All County Municipalities.
10. Resolution #17-20 - Authorization to File a Cross Appeal Objection with the Wisconsin State Board of Assessors.
11. Ordinance #17-03 – Annexation of Paloroma Farms, LLC.
12. Departmental Reports.

13. West Bend School District Liaison Report.
14. Greater Jackson Business Alliance Report.
15. Mid-Moraine Legislative Committee/Mid-Moraine Municipal Report.
16. Citizens to Address the Village Board.
17. Closed session pursuant to Wis. Stats. § 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises authority.

Return to Open Session.

18. Adjourn.

Persons with disabilities requiring special accommodations for attendance at the meeting should contact the Village Hall at least one (1) business day prior to the meeting.

VILLAGE OF JACKSON DEVELOPMENT APPLICATION FORM
(Due 1st Friday of the month for that month's Planning Commission Meeting)

Name of Applicant Infinity EDM - Agent Heidi Schaefer - Signworks
 Contact heidi @ signworkswi.com Address/ZIP 501 W. Sumner St. 53027 Phone # 262-673-7318
 E-mail Address heidi @ signworkswi.com Fax # where Agenda/Staff comments are to be faxed 262-673-0718
 Name of Owner Richard Marx Address/ZIP _____ Phone# _____
 Owner Representative/Developer Signworks
 Proposed Use of Site Manufacturing Present Zoning _____

ACTION REQUESTED	FEE	SUBMITTAL REQUIREMENTS	TYPE OF INFORMATION DESCRIBED (See page 5)	PAPER COPIES	CD
CONCEPT PLAN	\$50	1,2,6,13	1) Complete Application (all pages)		XXX
CONDITIONAL USE	\$150	1,2,3,4,5,6,7,14,15,16,18,19,20	2) Describe what you intend to do (paragraph)		XXX
PLANNED UNIT DEVELOPMENT	\$150	1,2,3,4,5,6,7,8,9,10,14,15,16,17,18,20	3) Address Labels of adjacent owners to be notified (500' / 200') *	Labels*	
REZONING	\$200	1,2,(3),4,6,9 or 10 (500' for rezoning 200' for Cond. Use or PUD Site Plan)	4) Owner acknowledgement of the request	1	
CERTIFIED SURVEY MAP (CSM)	\$150	1,2,6,10,20	5) Impact Statement		XXX
MINOR SUBDIVISION	\$150	1,2,3,5,6,10,15,16,17,18,20	6) Location Map		XXX
Extra-territorial Plat or CSM	\$150	1,2,6,9 / 10	7) Development Plan / Site Plan		XXX
Extra-territorial Plat outside Sanitary Service Area	\$50	1,2,6,9 / 10	8) Preliminary Plat		XXX
PRELIMINARY PLAT	\$300	1,2,3,5,6,9,15,16,17,18	9) Final Plat		XXX
FINAL PLAT / Final Plat Reappl..	\$100	1,2,3,5,6,9,15,16,17,18,20	10) Certified survey Map		XXX
ANNEXATION / ATTACHMENT	\$200	1,2,3,4,5,6,11,12,21	11) Annexation Petition		XXX
STREET EASEMENT/ VACATION	\$150	1,2,3,4,6,9	12) Annexation Map	1	XXX
VARIANCE	\$150	1,2,3,4,6,7	13) Sketch Plan		XXX
* Labels	\$25		14) Landscape Plan	4 (24x36)	XXX
			Engineering Review - Infrastructure		
			15) Grading/Drainage Plan	4 (24x36)	XXX
			16) Water / Sewer / Storm Sewer Plans	4 (24x36)	XXX
			17) Street / Right of Way cross sections	4 (24x36)	XXX
			18) Erosion Control Plan	4 (24x36)	XXX
			19) Proposed colors / materials		XXX
			20) Developers Agreement		XXX
			21) Annexation Agreement (includes pre-annex agreements)		XXX
			22) other -		XXX
			If not included with submittal		

I certify the information and exhibits submitted are true and correct to the best of my knowledge, and that in filing this application I am acting with knowledge and consent of those persons listed above and owner(s) without whose consent the requested action cannot be lawfully acted upon.

Name _____ Signature _____ Date _____

Office Use: Date Received _____ Date Paid _____ Receipt # _____ Amount Paid \$ _____

Letter of Intent

Infinity EDM Machining

It is the intent of the company to erect an double sided sign on the property for proper business identification.

VILLAGE OF JACKSON

☐ Special Use ☐ Conditional Use ☐ Planned Unit Development

Permit # _____

The Village of Jackson, hereby grants a ☐ Special Use ☐ Conditional Use ☐ Planned Unit Development

Permit to:

Name of Business/Applicant: Intimity EDM

For a property located at (address): 1173 W 21255 Northwest Passage

Phone number of Business/Applicant: 242-677-9473

For (land use, activity, sign, site plan, other): Sign

Impact Mitigation (noise, smoke, dust, odors, etc. affecting adjacent properties): None - the sign will not even emit excess light as the face is routed and the only area that lights up is the name.

Hours of Operation: 7-5

Comprehensive/Master Plan Compatibility: N/A

Building Materials (type, color): Aluminum cabinet - brick black base to match building - same color as building / Greys

Setbacks from rights-of-way and property lines: _____

Screening/Buffering: N/A

Landscape Plan (sizes, species, location): _____

Signing (dimensions, colors, lighting, location): 6' x 10' - greys - LED illumination

Lighting (wattage, style, pole location and height, coverage): LED low voltage lamps - 105' height w/ base

Traffic flow, pedestrian circulation (curb to street width), (parking one/both/neither side(s), (sidewalk/pedestrian way width and material): This sign does not change the traffic to or from the park.

Storm-water Management: N/A

Erosion Control: N/A

Fire Hydrant Location(s): N/A

Knox Box, Posting Site (No Trespass signing), Emergency Telephone #'s: N/A

Hazardous Material Storage: N/A

Alarm Systems: N/A

Site Features/Constraints: N/A

Parking (no. of spaces, handicapped parking, and dimensions): N/A

Tree and shrub preservation: N/A

Setbacks/height limitations: _____

Wastewater Usage Projected: _____ gal/year Water Usage Projected: _____ gal/year

Duration and Review of Conditional Use (expiration, when reviewed: upon complaint, specified period):

N/A

TERMS OF THIS PERMIT

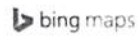
1. This permit shall become effective upon the execution and recording by the owners of the premises of an acceptance hereof in such form as to constitute an effective covenant running with the land.
2. The permit shall be void unless: (a) pursuant to the Building and Zoning Codes of the Village, the approved use is commenced or (b) the building permit is obtained within 12 months of the date of Village Board approval.
3. The permit is subject to amendment and termination in accordance with the provisions of the Zoning Code of the Village of Jackson.
4. Construction and operation of the use permit shall be in strict conformity to the approval site, building, and operation plans which were filed in connection with the application for this permit (as attached and /or referenced).
5. Any of the conditions of this permit which would normally be the responsibility of the tenants of the premises, shall be made a part of their lease by the owner.

Granted by: Village Board _____ Date _____ Over the Counter _____ Date _____

Heidi Schaefer

John Walther, Administrator

Sigmarites - Heidi Schaefer, Owner
Please print name *agent*

**Infinity EDM****Address:**

N173 W21255 Northwest Passage, Jackson, WI 53037

Phone:

(262) 677-9473

Website:<http://www.infinityedm.com>

Type your notes here.



Data from: Yelp



SITE DATA

OWNER	INFINITY EDM
PROJECT NO.	13-00285
DATE	01.12.2014
DESIGNER	PAUL K. KIRBY, INC.
PROJECT LOCATION	NORTHWEST PASSAGE WAY, JACKSON, WISCONSIN 53037
PROJECT DESCRIPTION	NEW BUILDING DESIGN
PROJECT STATUS	PRELIMINARY
PROJECT PHASE	ARCHITECTURAL
PROJECT TYPE	COMMERCIAL
PROJECT SIZE	10,000 SQ. FT.
PROJECT VALUE	\$1,000,000
PROJECT RISK	LOW
PROJECT COMPLEXITY	MEDIUM
PROJECT CHALLENGES	None
PROJECT SUCCESS FACTORS	Clear communication, timely feedback, and a strong team.

1 SITE PLAN
SCALE 1" = 30'-0"



PROJECT DATA	
DATE	01.12.2014
DESIGNER	PAUL K. KIRBY, INC.
PROJECT NO.	13-00285
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A1.0

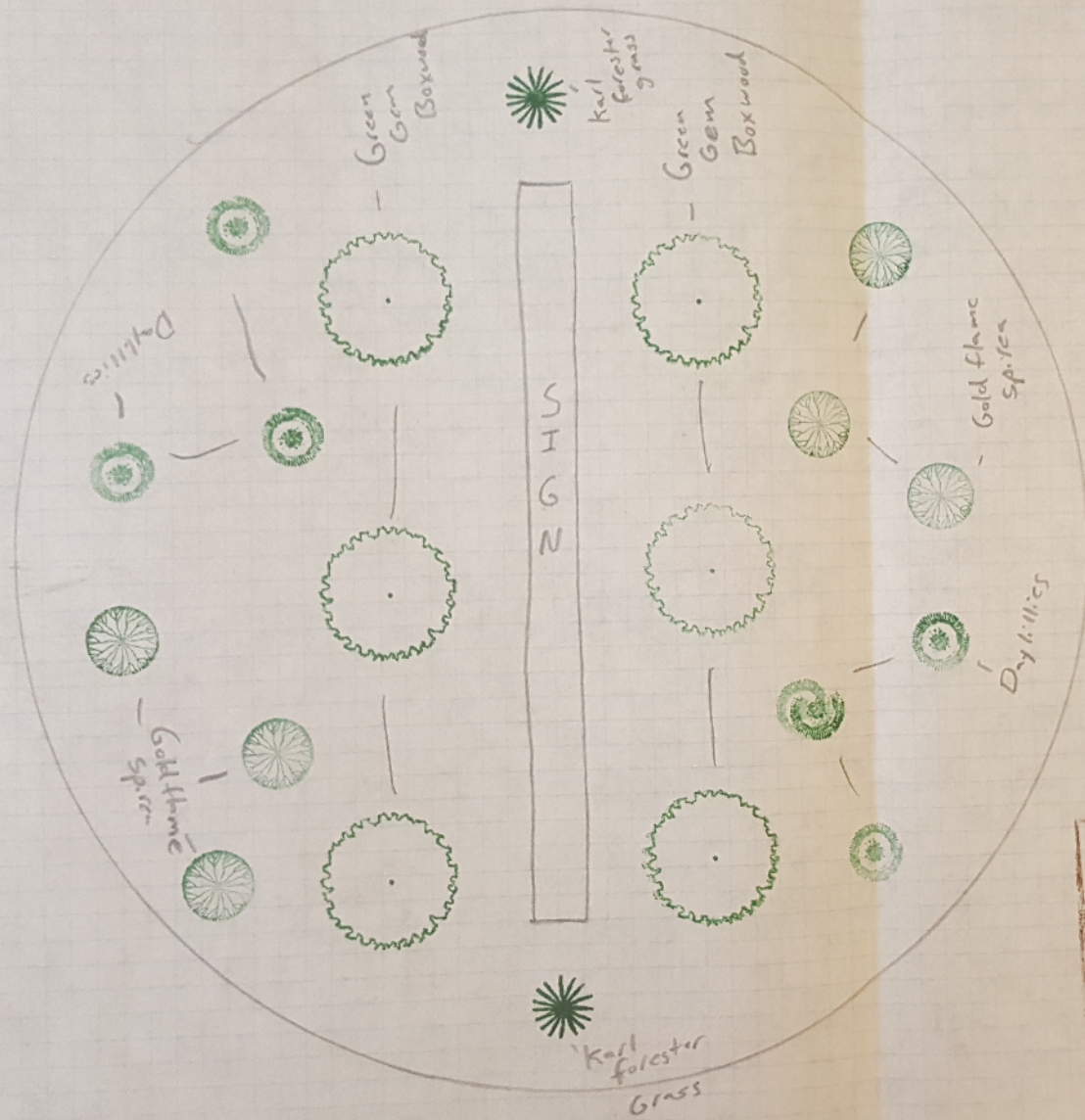
REVISIONS	
NO.	DESCRIPTION

SHEET TITLE	
NO.	DESCRIPTION

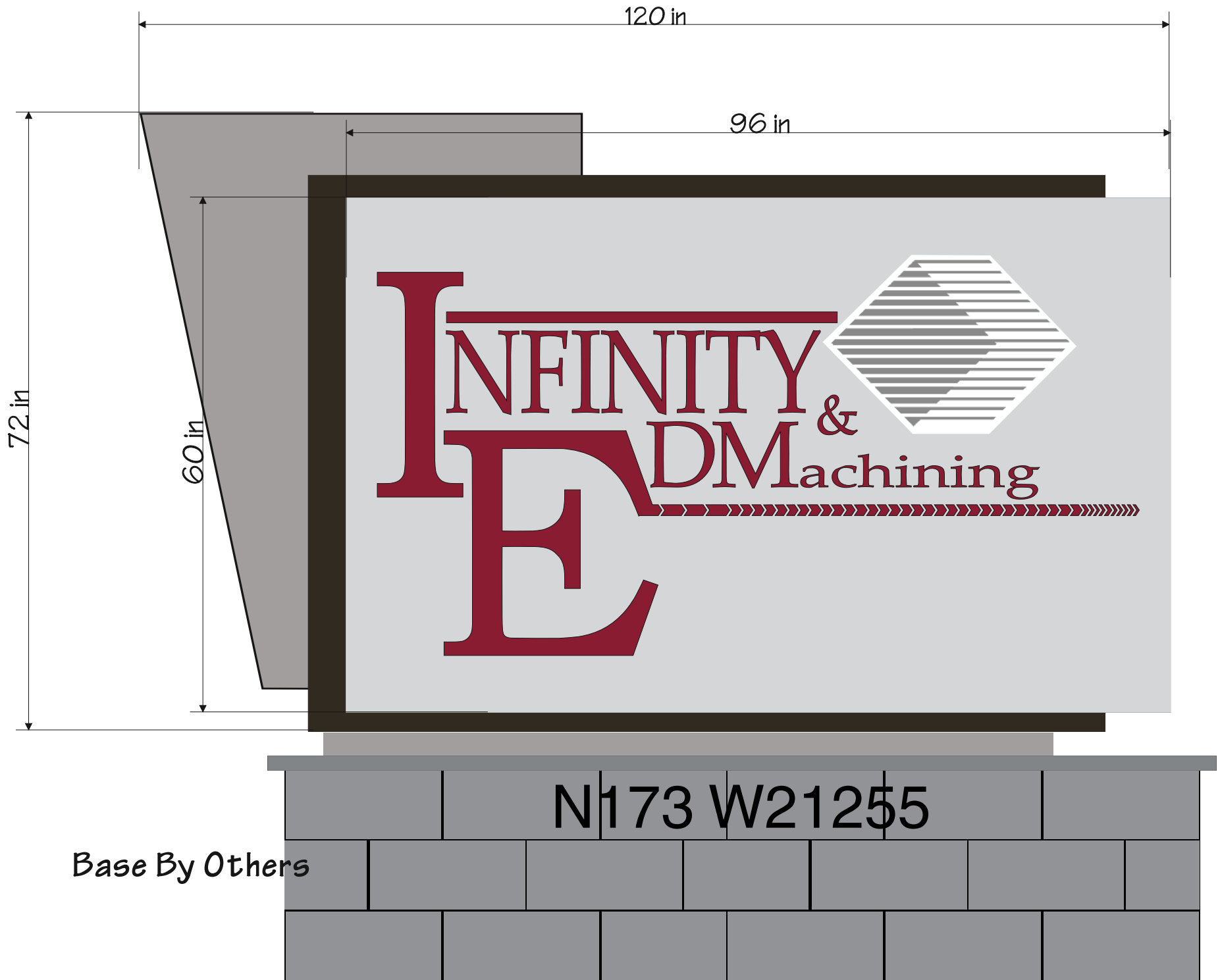
BUILDING DESIGN FOR:	
INFINITY EDM	
NORTHWEST PASSAGE WAY	
JACKSON, WISCONSIN 53037	

**DESIGN
CONSTRUCT**

1173 WEST 10TH
JACKSON, WISCONSIN 53037
PHONE 262.477.2513
FAX 262.477.2514
info@designconstruct.com



A LANDSCAPE DEVELOPMENT FOR			
CLIENT	Infinity Machining		
DESIGNED BY	Dutch Trust Lawn Service Tim Verhagen		
FOUNDER	TSV	DATE	APPROVED BY



VILLAGE OF JACKSON DEVELOPMENT APPLICATION FORM
(Due 1st Friday of the month for that month's Planning Commission Meeting)

Name of Applicant Design 2 Construct

Contact Dan Hernandez Address/ZIP N173 W21010 Northwest Passage Way 53037 Phone # 262-677-9933

E-mail Address dhernandez@design2construct.com Fax # where Agenda/Staff comments are to be faxed 262-677-9934

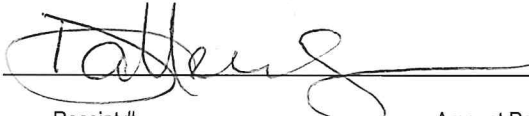
Name of Owner Mark McCune Address/ZIP 2466 Lough Lane, Hartford, WI 53027 Phone# 262-569-9900

Owner Representative/Developer _____

Proposed Use of Site Factory and Office Present Zoning PUD

ACTION REQUESTED	FEE	SUBMITTAL REQUIREMENTS	TYPE OF INFORMATION DESCRIBED (See page 5)	PAPER COPIES	CD
CONCEPT PLAN	\$50	1,2,6,13	1) Complete Application (all pages)		XXX
			2) Describe what you intend to do (paragraph)		XXX
CONDITIONAL USE	\$150	1,2,3,4,5,6,7,14,15,16,18,19,20	3) Address Labels of adjacent owners to be notified (500' / 200') *	Labels*	
			4) Owner acknowledgement of the request	1	
PLANNED UNIT DEVELOPMENT	\$150	1,2,3,4,5,6,7,8,9,10,14,15,16,17,18,20	5) Impact Statement		XXX
			6) Location Map		XXX
REZONING	\$200	1,2,(3),4,6,9 or 10 (500' for rezoning 200' for Cond. Use or PUD Site Plan)	7) Development Plan / Site Plan		XXX
			8) Preliminary Plat		XXX
CERTIFIED SURVEY MAP (CSM)	\$150	1,2,6,10,20	9) Final Plat		XXX
			10) Certified survey Map		XXX
MINOR SUBDIVISION	\$150	1,2,3,5,6,10,15,16,17,18,20	11) Annexation Petition		XXX
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Extra-territorial Plat or CSM	\$150	1,2,6,9 / 10	13) Sketch Plan		XXX
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			17) Street / Right of Way cross sections	4 (24x36)	XXX
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			19) Proposed colors / materials		XXX
ANNEXATION / ATTACHMENT	\$200	1,2,3,4,5,6,11,12,21	20) Developers Agreement		XXX
			21) Annexation Agreement (includes pre-annex agreements)		XXX
STREET EASEMENT/ VACATION	\$150	1,2,3,4,6,9	22) other -		XXX
VARIANCE	\$150	1,2,3,4,6,7			
* Labels	\$25		If not included with submittal & prepared by the Village.		

I certify the information and exhibits submitted are true and correct to the best of my knowledge, and that in filing this application I am acting with knowledge and consent of those persons listed above and owner(s) without whose consent the requested action cannot be lawfully acted upon.

Name Dan Hernandez Signature  Date 8-4-17

Office Use: Date Received _____ Date Paid _____ Receipt # _____ Amount Paid \$ _____

August 4, 2017

Planning Commission
Village of Jackson
N168 W20733 Main Street
Jackson, WI 53037

Re: Plan Commission Submittal

Dear Members,

Please accept the attached plans and Village of Jackson development application form for plan commission review under the heading of conditional use. The proposed building addition to JD Laser is an expansion of the Industrial facility. The existing offices are to remain unaltered.

Building Material & Colors:

- 12" Split-face c.m.u.: Match existing White color.
- 12" Smooth-face c.m.u.: Match existing White color.
- 12" Raked Score c.m.u.: Match existing Grey color.
- Metal panel: White color.

You will also find attached the additional information required per the application form.

If you have any questions regarding these materials or require further information please feel free to contact our office.

Sincerely,

Design 2 Construct Development Corp.

Dan Hernandez
Architect
Design 2 Construct
262-677-9933

VILLAGE OF JACKSON

☐ Special Use ☒ Conditional Use ☐ Planned Unit Development

Permit # _____

The Village of Jackson, hereby grants a ☐ Special Use ☐ Conditional Use ☐ Planned Unit Development

Permit to:

Name of Business/Applicant: JD Laser

For a property located at (address): W209 N17145 Industrial Drive

Phone number of Business/Applicant: 262-677-9933

For (land use, activity, sign, site plan, other): Factory and Office Uses

Impact Mitigation (noise, smoke, dust, odors, etc. affecting adjacent properties): None

Shipping and Receiving: M-F 7am - 3pm
Hours of Operation: Office: M-F 7am - 5pm Factory: M-F 7am - 11pm

Comprehensive/Master Plan Compatibility: Yes

Building Materials (type, color): Split-face CMU: White, Smooth-face CMU: White, Raked
Score CMU: Grey, Prefinished Metal Panel: White

Setbacks from rights-of-way and property lines: See site plan for building setbacks

Screening/Buffering: Deciduous trees at building front along Emery Way.

Landscape Plan (sizes, species, location): See site plan for location of existing landscaping.

Signing (dimensions, colors, lighting, location): No signage

Lighting (wattage, style, pole location and height, coverage): See lighting plan. Proposed new
building lights on addition and existing building.

Traffic flow, pedestrian circulation (curb to street width), (parking one/both/neither side(s),
(sidewalk/pedestrian way width and material): See site plan for details



MEMORANDUM

August 4, 2017

Job Name: JD Laser
Job Number: 16-00231
Re.: Plan Commission Submittal
To: Village of Jackson

LETTER OF INTENT

Dear Plan Commission:

It is the Owner's intent to have Design 2 Construct build an addition to the factory. The addition will have (1) crane bay, a drive-thru lane, a recessed truck dock and a new bathroom. The addition will be fronted on Emery Way and run 200' to the west.

IMPACT STATEMENT

The annual water consumption and sewage generation are to be determined but will be minimal.

On average there will be approximately 35-40 vehicles visiting the site every day including employees and customers.

No additional signage is proposed.

The general hours of operation will be:

Shipping and Receiving: 7:00 am – 3 pm, Monday –Friday

Factory: 7:00 am – 11:00 pm, Monday – Friday

Office: 7:00 am – 5:00 pm, Monday - Friday

Start of construction will be September of 2017 with the anticipated completion in January of 2018.

There will be no hazardous materials, unusual conditions, noises or odors.

Thank you,

JD Laser

N173 W21010

Northwest Passage

Jackson, WI 53037

Tel: 262.677-9933

Fax: 262.677.9934

NAMES & ADDRESSES:

OWNER:

Mark T. McCune
Jackson Golf Club LLC
2466 Lough Lane
Hartford, WI 53027
Ph. 262-844-2018

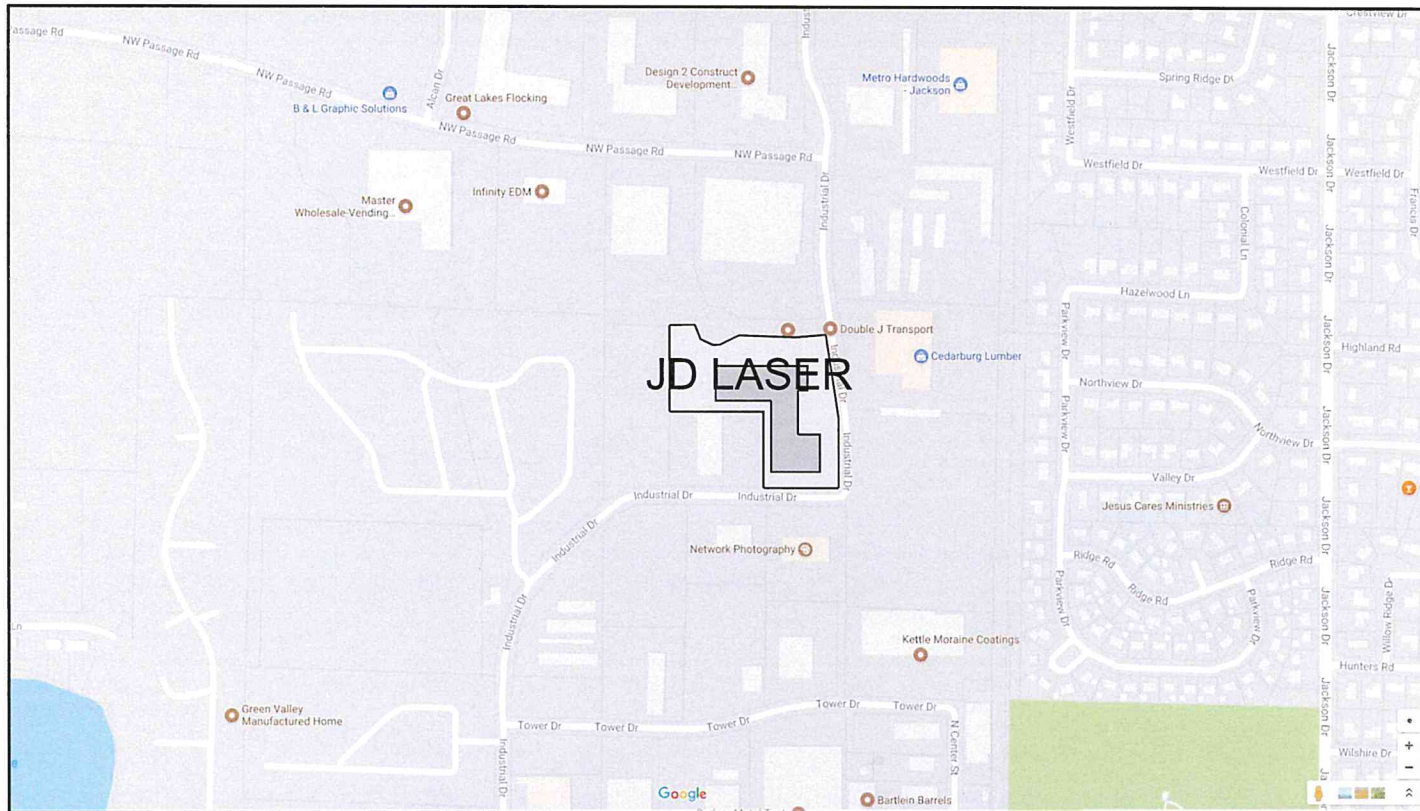
APPLICANT:

Dan Hernandez
Design 2 Construct
N173 W21010 Northwest Passage Way
Jackson, WI 53037
Ph. 262-677-9933
Fax 262-677-9934

PROOF OF PROPERTY OWNERSHIP:

The property is currently occupied by JD Laser.

LOCATION MAP





NORTHEAST CORNER LOOKING SOUTHWEST AT EXISTING ENTRY



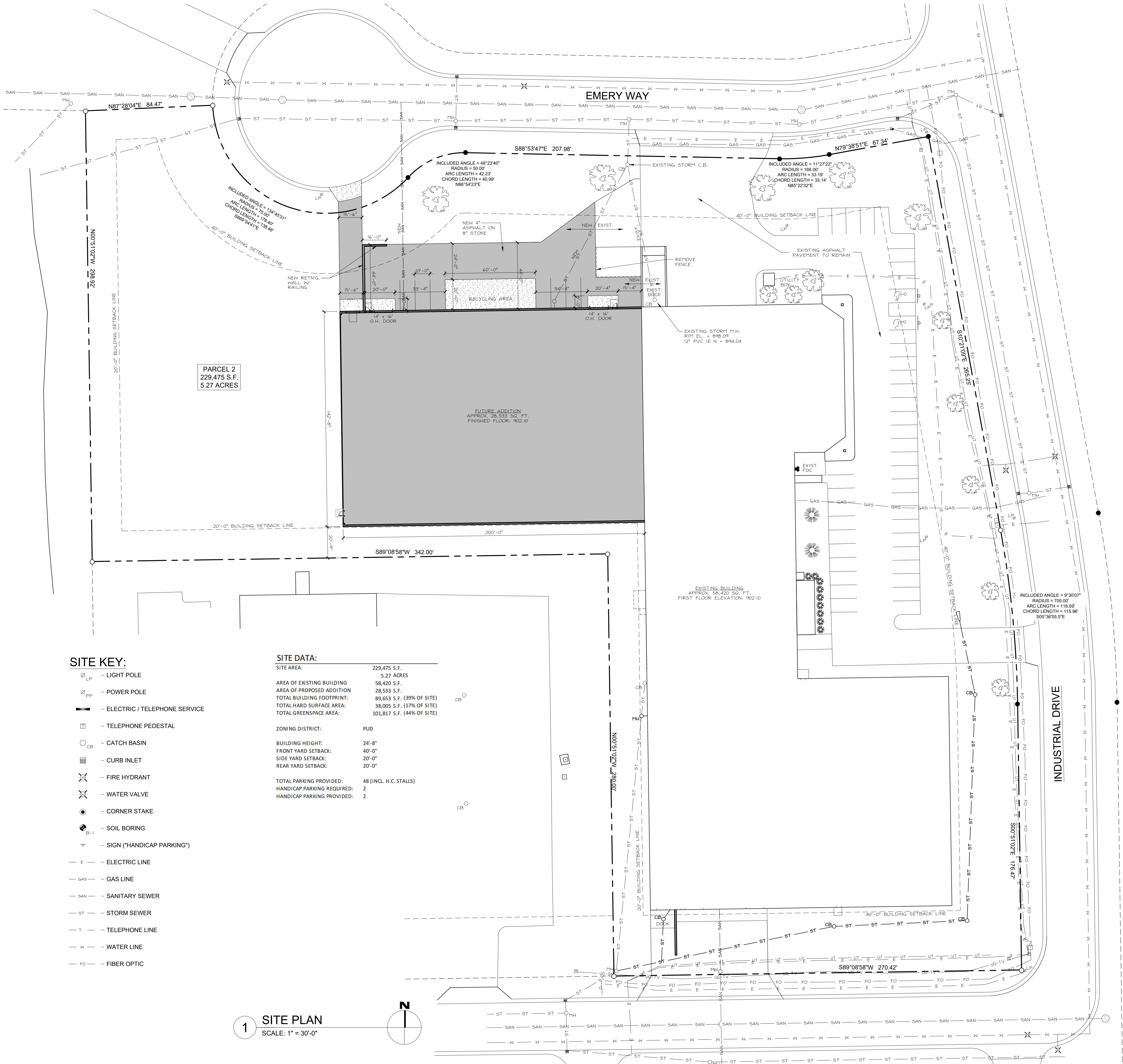
SOUTHEAST CORNER LOOKING NORTHWEST



SOUTHWEST CORNER LOOKING NORTHEAST



NORTHWEST CORNER LOOKING SOUTH AT LOCATION OF PROPOSED ADDITION



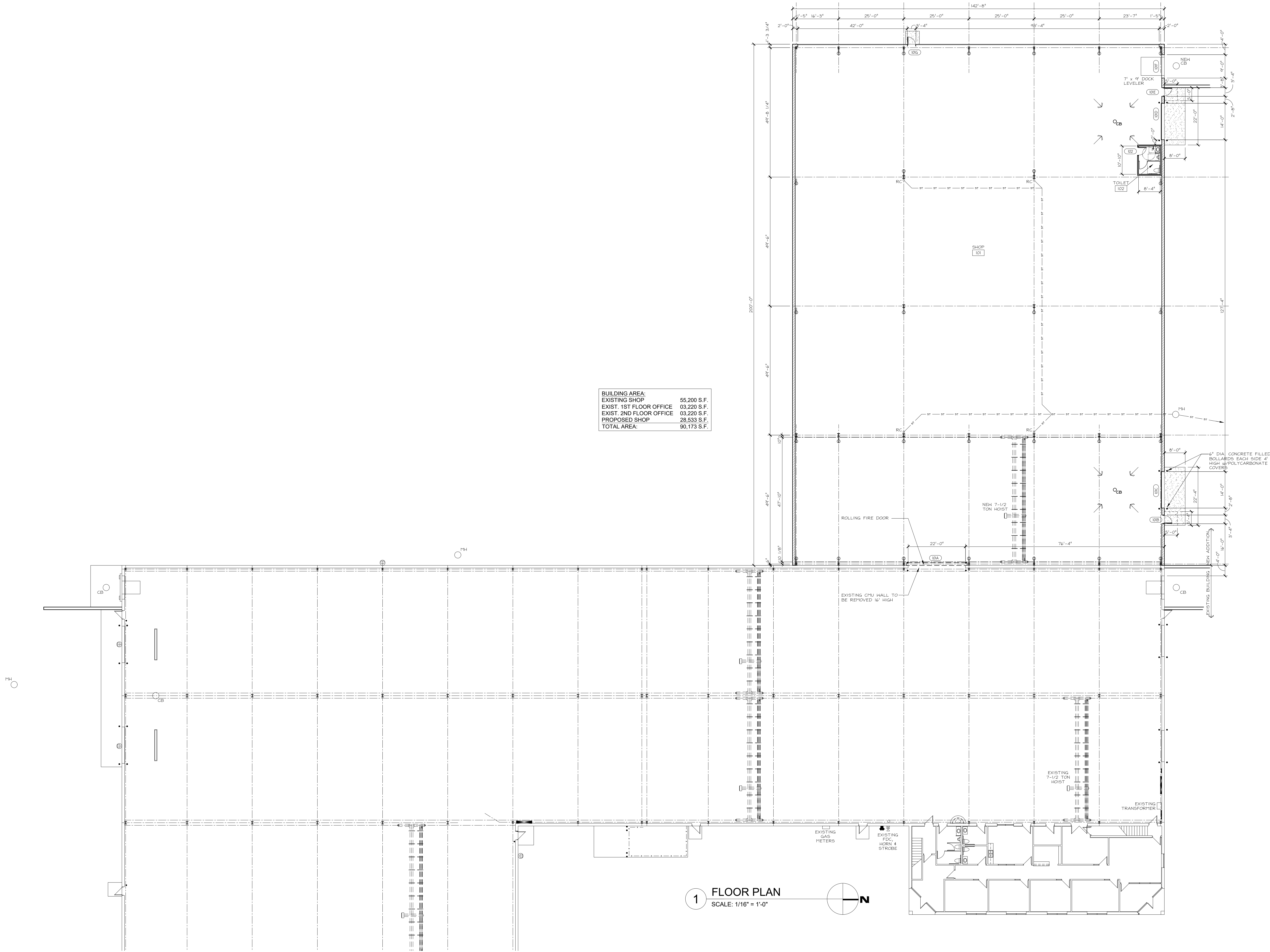
SITE KEY:

- L_P — LIGHT POLE
- P_P — POWER POLE
- ELECTRIC / TELEPHONE SERVICE
- TELEPHONE PEDESTAL
- C_B — CATCH BASIN
- C_I — CURB INLET
- F_H — FIRE HYDRANT
- W_V — WATER VALVE
- C_S — CORNER STAKE
- B-1 — SOIL BORING
- T — SIGN ("HANDICAP PARKING")
- E — ELECTRIC LINE
- GAS — GAS LINE
- SAN — SANITARY SEWER
- ST — STORM SEWER
- T — TELEPHONE LINE
- W — WATER LINE
- FO — FIBER OPTIC

SITE DATA:

SITE AREA:	229,475 S.F.
AREA OF EXISTING BUILDING	5.27 ACRES
AREA OF PROPOSED ADDITION	58,420 S.F.
TOTAL BUILDING FOOTPRINT:	28,533 S.F.
TOTAL HARD SURFACE AREA:	89,653 S.F. (39% OF SITE)
TOTAL GREENSPACE AREA:	38,005 S.F. (17% OF SITE)
TOTAL GREENSPACE AREA:	101,817 S.F. (44% OF SITE)
ZONING DISTRICT:	PUD
BUILDING HEIGHT:	24'-8"
FRONT YARD SETBACK:	40'-0"
SIDE YARD SETBACK:	20'-0"
REAR YARD SETBACK:	20'-0"
TOTAL PARKING PROVIDED:	48 (INCL. H.C. STALLS)
HANDICAP PARKING REQUIRED:	2
HANDICAP PARKING PROVIDED:	2

1 SITE PLAN
SCALE: 1" = 30'-0"



DESIGN
2
CONSTRUCT
DEVELOPMENT CORPORATION

N173 W21010
NORTHWEST PASSAGE WAY
JACKSON, WI 53037

PHONE 262.677.9933
FAX 262.677.9934

info@design2construct.com

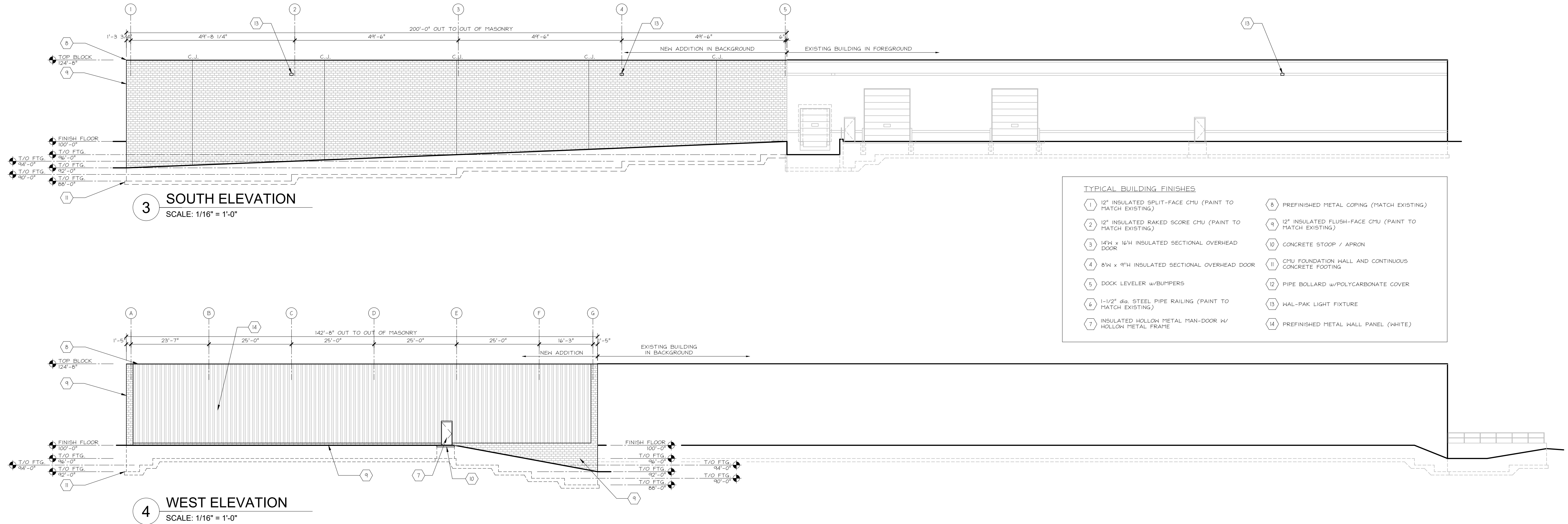
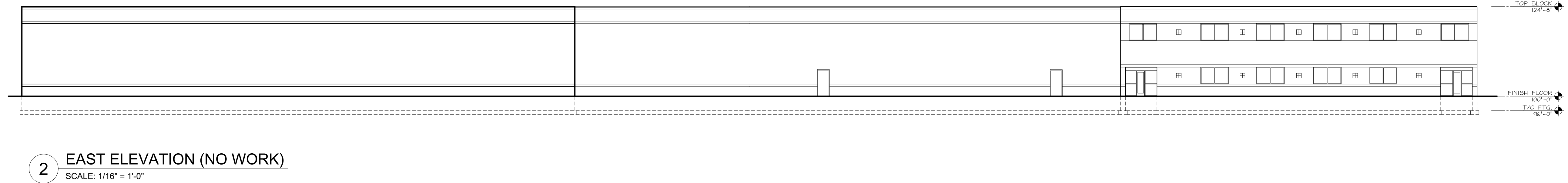
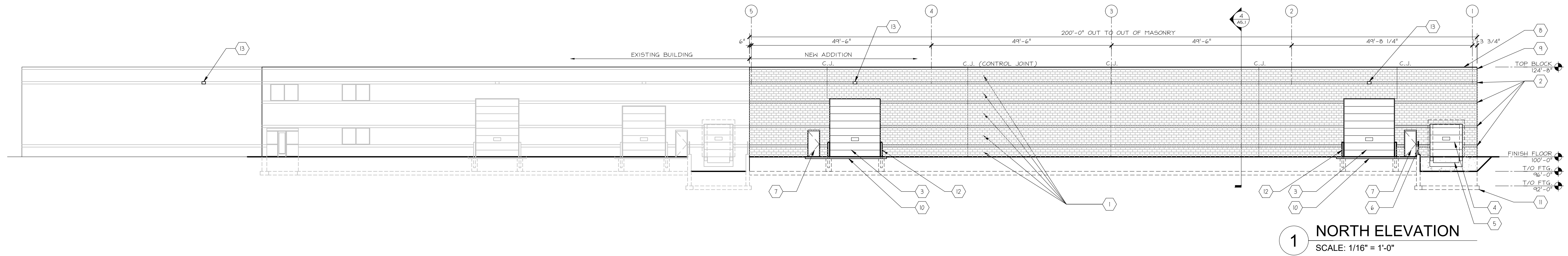
BUILDING ADDITION FOR:
JD LASER
W209 N17145 INDUSTRIAL DRIVE
JACKSON, WI 53037

SHEET TITLE
FLOOR PLAN

REVISIONS

PROJECT DATA
DATE
JOB NO. 08.04.2017
SET USE 16-00231
FILE NAME PLAN COMMISSION
DRAWN BY E4-A2.1
SHEET NO. DLH

A2.1



DESIGN

2

CONSTRUCT

DEVELOPMENT CORPORATION

N173 W21010

NORTHWEST PASSAGE WAY

JACKSON, WI 53037

PHONE 262.677.9933

FAX 262.677.9934

info@design2construct.com

BUILDING ADDITION FOR:

JD LASER

W209 N17145 INDUSTRIAL DRIVE

JACKSON, WI 53037

SHEET TITLE

EXTERIOR ELEVATIONS

REVISIONS

PROJECT DATA

DATE

08.04.2017

JOB NO.

16-00231

SET USE

PLAN COMMISSION

FILE NAME

H1-A4.0

DRAWN BY

DLH

SHEET NO.

A4.0

GRADING AND EROSION CONTROL PLAN

NOTE: THE EROSION CONTROL METHODS AND SCHEDULES MUST BE STRICTLY FOLLOWED AT ALL TIMES. NO DEVIATION IS TO BE ALLOWED WITHOUT PRIOR APPROVAL FROM THE DESIGN ENGINEER, MUNICIPALITY OR WDNR.

GENERAL NOTES:

- ALL EROSION CONTROL PRACTICES MUST BE CHECKED FOR STABILITY AND OPERATION FOLLOWING EVERY RUNOFF PRODUCING RAINFALL (1/2" OR MORE), AND AT LEAST ONCE PER WEEK.
- ALL TEMPORARY TOPSOIL STOCKPILES SHALL NOT BE LOCATED WITHIN 25 FEET OF A DRAINAGE WAY AND SHALL BE PROTECTED WITH SILT FENCING AROUND THE DOWN SLOPE AND SIDE SLOPE OF THE AND IMMEDIATELY STABILIZED WITH TEMPORARY SEEDING.
- CUT AND FILL SLOPES WILL BE 8:1 OR FLATTER UNLESS OTHERWISE NOTED. ALL DISTURBED SLOPES GREATER THAN OR EQUAL TO 3:1 REQUIRE EROSION CONTROL MATTING.
- TEMPORARY SEEDING TO CONFORM WITH SECTION 630.2.1.5.1.2 OF THE STATE OF WISCONSIN STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION (ANNUAL OATS).
- HYDRO-MULCHING ALL DISTURBED AREAS W/POLYACRYLAMIDE REQUIRED FOR WINTER STABILIZATION (PER DOT'S PAU).
DEADLINES FOR SEEDING ARE:
SEPTEMBER 15 - COOL GRASS SEEDING;
OCTOBER 15 - TEMPORARY SEEDING;
NOVEMBER 15 - DORMANT SEEDING.
- CONSTRUCTION SHALL REMAIN WITHIN THE LIMITS SET OUT BY THE PLACEMENT OF THE SILT FENCE. THE SILT FENCE HAS BEEN PLACED IN SUCH A MANNER AS TO RESTRICT INTRUSION INTO EITHER THE WETLANDS OR THE ENVIRONMENTAL CORRIDOR, IF APPLICABLE.
- TOPSOIL SHALL NOT BE USED AS FILL MATERIAL IN THE NON-STRUCTURAL AREAS UNTIL ALL SOURCES OF STRUCTURAL CUT AND TRENCH SPOILS HAVE BEEN EXHAUSTED.
- RESTORATION SHALL BE A MIN. OF 3" TOPSOIL (REASONABLY FREE OF STONES, STICKS, ROOTS, AND OTHER OBJECTIONABLE MATTER AND DEBRIS). ONCE TOPSOIL HAS BEEN SPREAD, THE AREA SHALL BE SEED WITH SEED MIXTURE NO. 40 IN SECTION 630 OF THE "STATE SPECIFICATIONS". THE CONTRACTOR SHALL APPLY A FERTILIZER (20-0-0) OVER THE SEED AREA AT A RATE OF 10 POUNDS PER 1000 SQUARE FEET. THIS AREA SHALL BE MAINTAINED BY THE CONTRACTOR. STRAW MULCH SHALL BE PLACED IN ACCORDANCE WITH METHODS "B" OR "C", AS DESCRIBED IN SECTION 627 OF THE "STATE SPECIFICATIONS", EXCEPT THAT THE MULCH SHALL BE PLACED WITHIN ONE (1) DAY AFTER THE SEEDING HAS BEEN COMPLETED.

EROSION CONTROL:

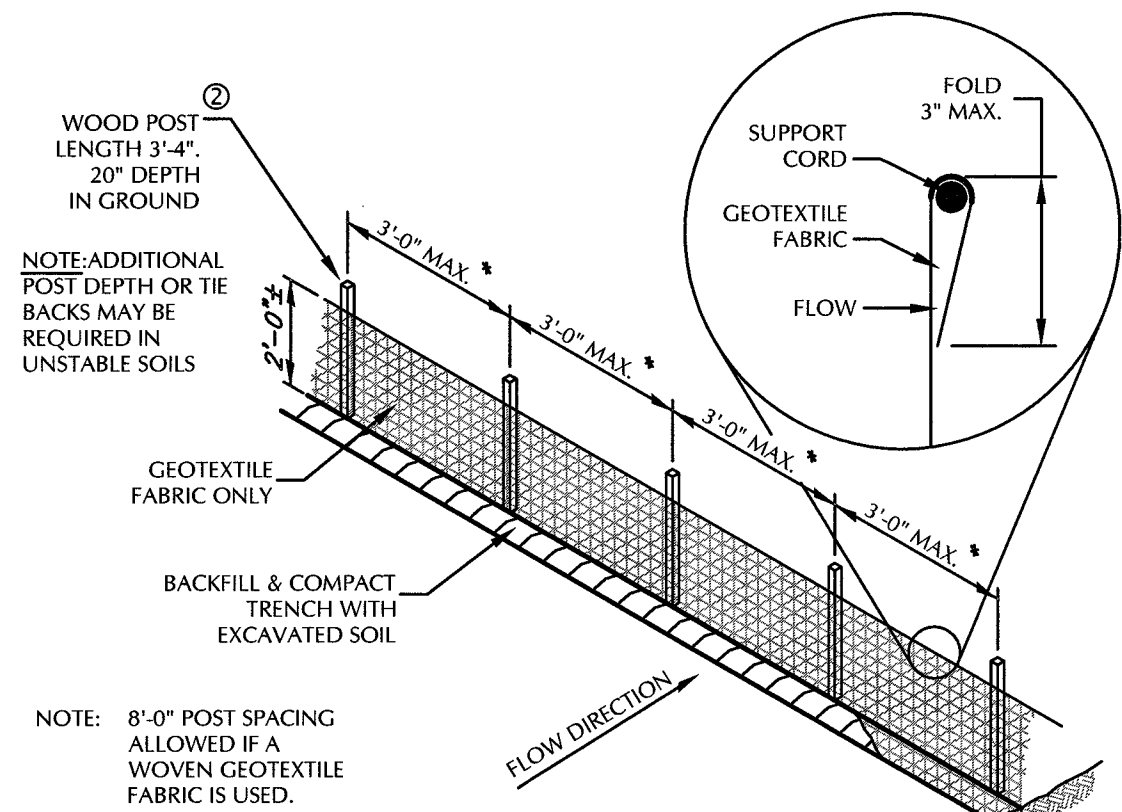
- CONSTRUCT AND MAINTAIN ALL EROSION AND SEDIMENT CONTROL MEASURES IN ACCORDANCE WITH THE "WISCONSIN STORMWATER CONSTRUCTION AND POST-CONSTRUCTION CONSERVATION PRACTICE STANDARDS".
- SEDIMENT CONTROL MEASURES MAY NEED TO BE ADJUSTED TO MEET FIELD CONDITIONS AT THE TIME OF CONSTRUCTION.
- PROVIDE PERIODIC INSPECTION AND MAINTENANCE OF ALL SEDIMENT CONTROL STRUCTURES TO ENSURE INTENDED PURPOSE IS ACCOMPLISHED. SEDIMENT CONTROL MEASURES ARE TO BE IN WORKING CONDITION AT THE END OF EACH DAY.
- INSPECT SEDIMENT CONTROL STRUCTURES FOR INTEGRITY AFTER ANY SIGNIFICANT RAINFALL OF 1/2" OR MORE.
- DO NOT REMOVE ANY SEDIMENT CONTROL MEASURES UNTIL THE AREAS SERVED HAVE 80% OR MORE ESTABLISHED VEGETATIVE COVER.
- ALL TRACKED SOIL ON ADJACENT STREETS FROM THIS PROJECT MUST BE CLEANED ON A DAILY BASIS, MINIMUM. CONTRACTORS ARE REQUIRED TO USE THE TRACKING DRIVE TO ACCESS THE SITE.
- DISCHARGE ALL TRENCH WATER INTO A TEMPORARY SETTLING BASIN OR PROPERLY SIZED DEWATERING BAG PRIOR TO RELEASE IN ACCORDANCE WITH WDNR CONSERVATION PRACTICE STANDARD NO. 1061.
- PREVENT OVERLAND FLOW FROM LEAVING ANY PORTION OF THE WORK SITE BY INSTALLING STRAW BALES OR SILT FENCING PARALLEL TO THE SLOPE DOWNHILL FROM THE WORK AREA.
- SPILL PREVENTION AND RESPONSE PROCEDURES TO BE SUBMITTED BY THE CONTRACTOR TO THE PROJECT MANAGER PRIOR TO START OF CONSTRUCTION.
- BUILDING AND WASTE MATERIAL MUST BE PROPERLY HANDLED TO PREVENT RUNOFF OF MATERIALS INTO WATERS OF THE STATE.

CONSTRUCTION SEQUENCE:

- INSTALL THE TEMPORARY TRACKING DRIVE(S).
- INSTALL PERIMETER SILT FENCING.
- CLEAR AND GRUB TREES AND BRUSH.
- STRIP AND STOCKPILE TOPSOIL: A MINIMAL AMOUNT IS EXPECTED TO BE FOUND ON-SITE. STABILIZE WITH TEMPORARY SEED & MULCH AFTER 7 DAYS OF INACTIVITY.
- INSTALL SILT FENCING AROUND DOWN SLOPE AND SIDE SLOPE OF ANY TOPSOIL STOCKPILES.
- COMPLETE ROUGH GRADING. ALL INACTIVE DISTURBED AREAS SHALL BE SEED WITH TEMPORARY SEED. NOTE THAT POLYACRYLAMIDE MUST BE USED TO STABILIZE DISTURBED AREAS IF CONSTRUCTION EXTENDS INTO THE NON-GROWING SEASON.
- INSTALL STORM SEWER.
- REMOVE EXISTING PAVEMENT AND GRADE TO SUBGRADE AS SHOWN ON PLAN.
- INSTALL STONE BASE AND PREPARE FOR PAVING INSTALLATION.
- INSTALL PAVEMENT & DRIVEWAY.
- INSTALL FINAL RESTORATION OF ALL DISTURBED AREAS.
- REMOVE TEMPORARY EROSION CONTROL MEASURES ONCE AREAS CONTRIBUTING HAVE AT LEAST 80% VEGETATION COVER.

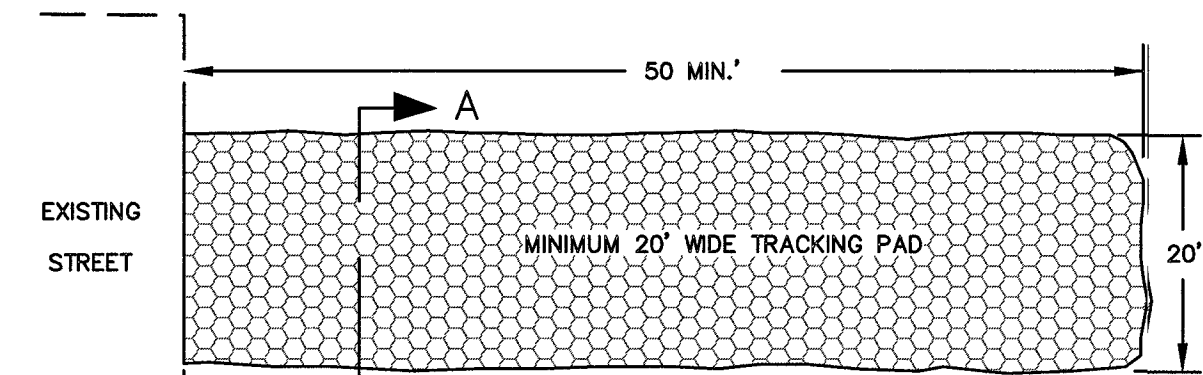
GENERAL NOTES:

- TRENCH SHALL BE A MINIMUM OF 4" WIDE & 6" DEEP TO BURY AND ANCHOR THE GEOTEXTILE FABRIC. FOLD MATERIAL TO FIT TRENCH AND BACKFILL & COMPACT TRENCH WITH EXCAVATED SOIL.
- WOOD POST SHALL BE A MINIMUM SIZE OF 1 1/8" X 1 1/8" OF OAK OR HICKORY.
- CONSTRUCT SILT FENCE FROM A CONTINUOUS ROLL IF POSSIBLE BY CUTTING LENGTHS TO AVOID JOINTS. IF A JOINT IS NECESSARY, USE ONE OF THE FOLLOWING TWO METHODS:
A) TWIST METHOD -- OVERLAP THE END POST AND TWIST, OR ROTATE, AT LEAST 180 DEGREES, OR
B) HOOK METHOD -- HOOK THE END OF EACH SILT FENCE LENGTH.

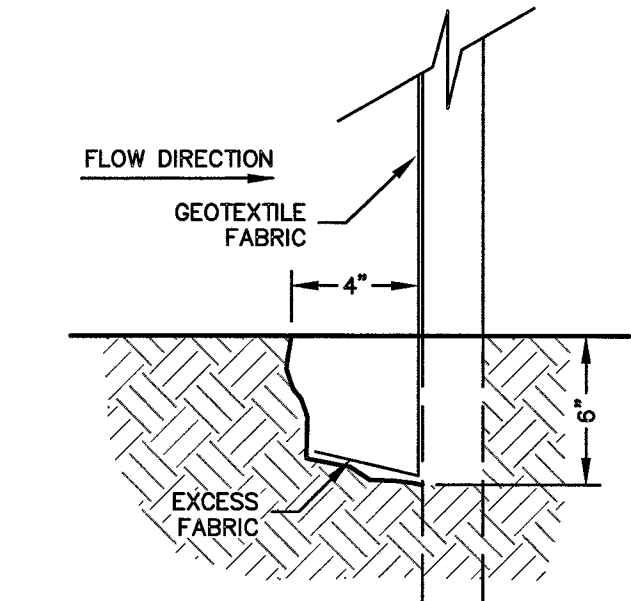


SILT FENCE

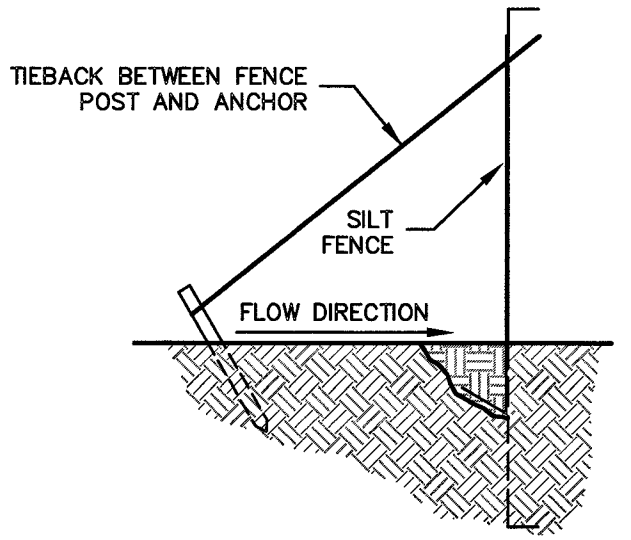
SILT FENCE TO BE INSTALLED IN ACCORDANCE WITH WISCONSIN DEPARTMENT OF NATURAL RESOURCES CONSERVATION PRACTICE STANDARD 1056 WISCONSIN DEPARTMENT OF TRANSPORTATION DETAIL. (THIS DRAWING BASED ON DRAWING 8 E 9-6)



TRENCH DETAIL



TIE BACK BETWEEN FENCE POST AND ANCHOR



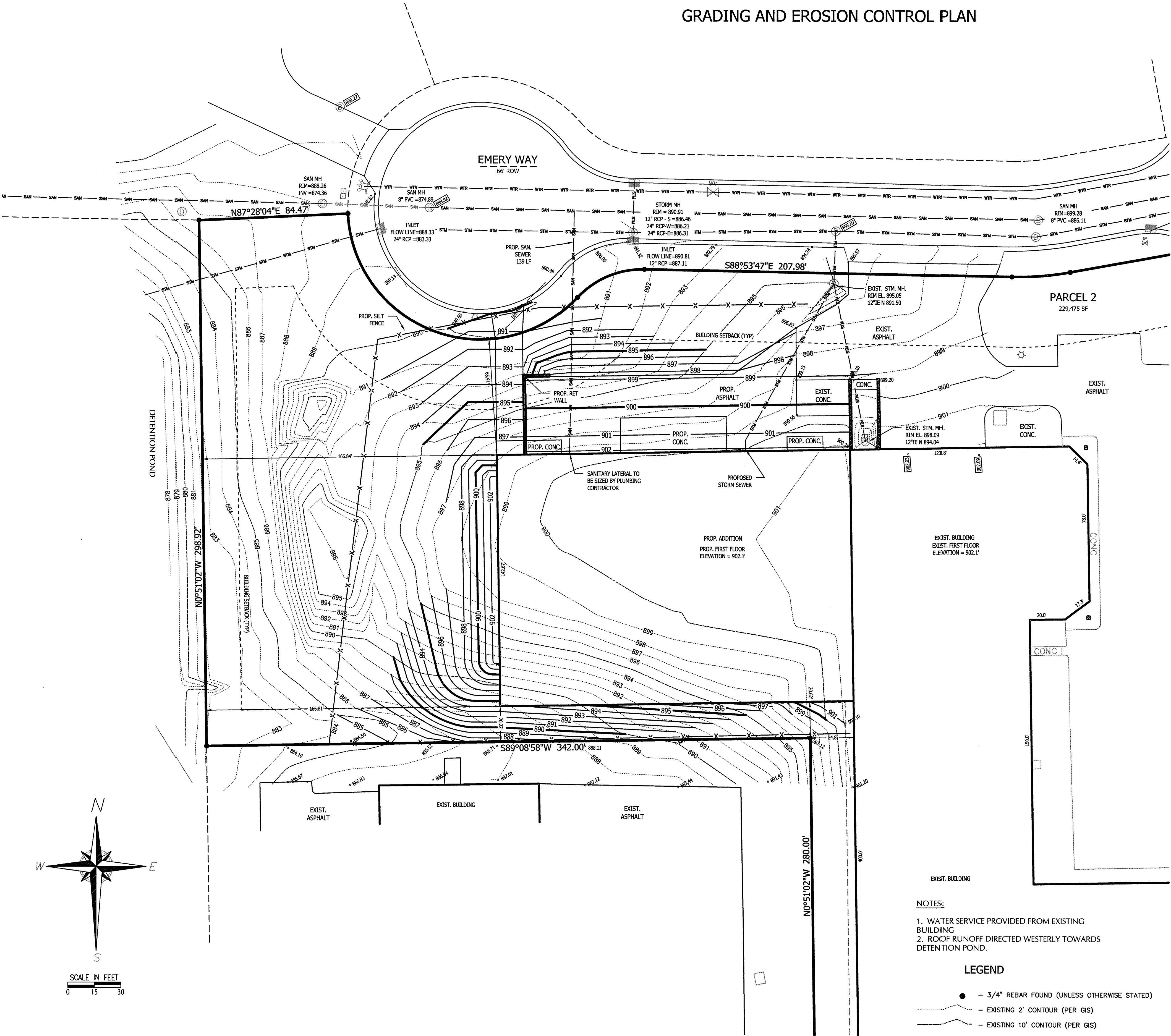
SILT FENCE TIE BACK

(WHEN ADDITIONAL SUPPORT REQUIRED)

DIGGERS HOTLINE
Toll Free (800) 242-8511
Milwaukee Area (414) 259-1181
Hearing Impaired TDD (800) 542-2289
www.diggershotline.com



THE LOCATION AND SIZE OF ALL UNDERGROUND STRUCTURES SHOWN ON THESE PLANS HAVE BEEN LOCATED TO A REASONABLE DEGREE OF ACCURACY, BUT THE ENGINEER DOES NOT GUARANTEE THEIR EXACT LOCATION NOR THE LOCATION OF OTHERS NOT SHOWN.



NOTES:

- WATER SERVICE PROVIDED FROM EXISTING BUILDING
- ROOF RUNOFF DIRECTED WESTERLY TOWARDS DETENTION POND.

LEGEND

- 3/4" REBAR FOUND (UNLESS OTHERWISE STATED)
- EXISTING 2' CONTOUR (PER GIS)
- EXISTING 10' CONTOUR (PER GIS)
- PROPOSED SILT FENCE
- SAN SEWER
- WATERMAIN
- STORM SEWER
- HYDRANT
- SAN MH
- STORM MH
- INLET

GRADING AND EROSION CONTROL PLAN

BEING ALL OF PARCEL 2 OF CERTIFIED SURVEY MAP 5097,
LOCATED IN THE NW 1/4 OF THE SE 1/4 OF
SEC. 18, T.10N., R.20E.,
VILLAGE OF JACKSON, WASHINGTON COUNTY, WI

SHEET

1

NO.

SEH FILE NO.

PROJECT NO.

ISSUE DATE

DRAWN BY:

DESIGNED BY:

CHECKED BY:

DETCO

143009

8/03/17

PT

KAK

SEH 501 MAPLE AVE., DELAFIELD, WI 53018 262-646-6053
PATH: Q:\NET\DETCON\500909\SURVEY\143009_Grading PLANDWG

STAFF REVIEW COMMENTS
Plan Commission Meeting – August 31, 2017

1. Planned Unit Development Amendment – Sign – Infinity EDM – Northwest Passage.

Building Inspection

- Separate Sign and Electrical Permits will be required for the sign installation
- Recommend approval.

Public Works/Engineering

- No additional comments.

Police Department

- No additional comments.

Fire Department

- No additional comments.

Administrative/Planning

- Recommend Approval.

2. Conditional Use – Building Addition – JD Laser – Industrial Drive.

Building Inspection

- Plan Review shall be completed by the State of Wisconsin due to the building size.
- The building addition shall be fully sprinklered due to the size of the addition.
- A three (3) hour fire separation shall occur between the new addition and the existing building. All doors located in this wall shall be listed and labeled as a three (3) hour door and frame.
- A sampling manhole shall be installed on the new sanitary sewer lateral and located in the public right-of-way area.
- The south lot line behind the new addition shall be re-graded and a defined swale shall be installed to carry all storm water down the lot line to the west and not direct it onto the south property owner as indicated on this submittal.

Public Works/Engineering

- A sampling manhole will need to be installed on the proposed sanitary sewer lateral.
- The new sanitary lateral will require payment of an additional Sewer Connection Fee.
- The storm water runoff on the south side of the proposed addition shall be contained on site and discharge to the west property line. Submit new grading plan for review.
- All roof drains of proposed addition shall discharge directly into storm sewer system.

STAFF REVIEW COMMENTS
Plan Commission Meeting – August 31, 2017

Police Department

- No additional comments.

Fire Department

- All appropriate Fire Protection Application Permits need to be completed and submitted to the Jackson Fire Department.
- All fire protection permit fees need to be paid in full to the Jackson Fire Department.
- One copy of State approved fire sprinkler plans.

Administrative/Planning

- Recommend Approval.

**DRAFT MINUTES
PLAN COMMISSION MEETING
Thursday – August 31, 2017 – 7:00 pm
Jackson Village Hall
N168W20733 Main St
Jackson, WI 53037**

1. Call to Order & Roll Call.

Pres. Schwab called the meeting to order at 7:00 p.m.

Members present: Steve Schoen, Tr. Emmrich, Tr. Kruepke, and Peter Habel.

Members Absent: Greg Winn and Jeff Dalton (excused).

2. Minutes – July 27, 2017, Plan Commission Meetings.

Motion by Peter Habel, second by Tr. Emmrich to approve the minutes of July 27, 2017.

Vote: 5 ayes, 0 nays. Motion carried.

3. Planned Unit Development Amendment – Sign – Infinity EDM – Northwest Passage.

Jim from Signworks was present and had received staff comments.

Motion by Peter Habel, second by Tr. Kruepke to recommend approval of the Planned Unit Development Amendment – Sign – Infinity EDM – Northwest Passage, subject to staff comments.

Vote: 5 ayes, 0 nays. Motion carried.

4. Conditional Use – Building Addition – JD Laser – Industrial Drive.

Dan Hernandez was present and had received staff comments.

Dan reviewed the project. On the West Side of the building the plan is for a 28,500 square foot shop addition. This is a three sided addition. The north wall and the south wall will be concrete block to match the existing structure. The west side will be a metal wall panel to plan for future expansion. There is a three hour separation wall. The building is fully sprinklered. The access will be increased about 15 feet.

Motion by Peter Habel, second by Tr. Emmrich to recommend approval of the Conditional Use – Building Addition – JD Laser – Industrial Drive, subject to staff comments.

Vote: 5 ayes, 0 nays. Motion carried.

5. Citizens to address the Plan Commission.

None.

6. Adjourn.

Motion by Peter Habel, second by Tr. Kruepke to adjourn.

Vote: 5 ayes, 0 nays. Meeting was adjourned at 7:07 p.m.

Respectfully submitted by Deanna L. Boldrey – Clerk / Treasurer

DRAFT MINUTES
Village Board Meeting
Tuesday, August 8, 2017 at 7:30 p.m.
Jackson Village Hall
N168W20733 Main Street
Jackson, WI 53037

1. Call to Order and Roll Call.

President Michael Schwab called the meeting to order at 7:30 p.m.

Members Present: Trustees Emmrich, Kufahl, Kruepke, Kurtz, Lippold, and Olson.

Staff present: John Walther, Brian Kober, Jim Micech, and Kelly Valentino.

Others present: Phil Cosson of Ehlers.

2. Pledge of Allegiance.

President Schwab led the assembly in the Pledge of Allegiance.

3. Any Village Citizen Comment on an Agenda Item.

None.

4. Public Hearing:

Planned Unit Development Amendment – Oversized Garage – Berben – English Oaks.

President Schwab opened the public hearing. No one spoke. President Schwab closed the public hearing. The item was recommended by Plan Commission per staff comments.

Motion by Tr. Emmrich, second by Tr. Lippold to approve the Planned Unit Development Amendment – Oversized Garage – Berben – English Oaks, per staff comments.

Vote: 7 ayes, 0 nays. Motion carried.

5. Public Hearing:

Conditional Use – Storage Facility – Dittmar – Industrial Drive.

President Schwab opened the public hearing. No one spoke. President Schwab closed the public hearing. The item was recommended by Plan Commission per staff comments.

Motion by Pres. Schwab, second by Tr. Olson to approve the Conditional Use – Storage Facility – Dittmar – Industrial Drive, per staff comments.

Vote: 7 ayes, 0 nays. Motion carried.

6. Approval of Minutes for the Village Board Meeting of July 11, 2017 and July 27, 2017.

Motion by Tr. Emmrich, second by Tr. Kufahl to approve the Village Board Minutes of July 11, 2017, and July 27, 2017.

Vote: 7 ayes, 0 nays. Motion carried.

7. Approval of Licenses.

• Operator Licenses.

Village Mart: Jacob Wolfe

East Side Mart: Jarred Eisen, Amanda Howell, Chris Larson

Walgreens: Diana Paiz, Robert Woldt

Motion by Tr. Kufahl, second by Tr. Kurtz to approve the Operator's Licenses.

Vote: 6 ayes, 0 nays, 1 abstain (Tr. Kruepke). Motion carried.

8. Budget & Finance Committee.

Final Pay Request – Stonewall Sidewalk Project – Johnson & Sons Paving.

The Board of Public Works and the Budget & Finance Committee recommended approval of the final pay request for Stonewall Sidewalk Project to Johnson & Sons Paving in an amount not to exceed \$23,706.85.

Motion by Tr. Kufahl, second by Tr. Olson to approve the final pay request for Stonewall Sidewalk Project – Johnson & Sons Paving, in an amount not to exceed \$23,706.85.

Vote: 7 ayes, 0 nays. Motion carried.

Review of Pay Request #3 Chateau Dr. Reconstruction Project.

The Board of Public Works and the Budget & Finance Committee recommended approval of pay request #3 Chateau Dr. Reconstruction Project, in an amount not to exceed \$1,572.

This is for the change orders.

Motion by Tr. Pres. Schwab, second by Tr. Kurtz approve pay request #3 Chateau Dr.

Reconstruction Project, in an amount not to exceed \$1,572.00. Tr. Olson commented on the dissatisfaction with the contractor performance and potentially holding the final pay request.

Vote: 7 ayes, 0 nays. Motion carried.

Final Pay Request – Industrial Dr. Sidewalk Project – TP Concrete Inc.

The Board of Public Works and Budget & Finance Committee recommended approval of the final pay request for Industrial Sidewalk Project – TP Concrete Inc, in an amount not to exceed \$2,298.09.

Motion by Tr. Olson, second by Tr. Kurtz to approve of the final pay request for Industrial Sidewalk Project – TP Concrete Inc, in an amount not to exceed \$2,298.09.

Vote: 7 ayes, 0 nays. Motion carried.

Selling of Village Equipment.

This is for information purposes only. The equipment is on the Wisconsin Surplus site and the auction ends tomorrow.

Resolution #17-17 - A Resolution Authorizing the Issuance and Sale of \$4,865,000 General Obligation Refunding Bonds, Series 2017A.

The Budget & Finance Committee recommended Resolution #17-17 - A Resolution Authorizing the Issuance and Sale of \$4,865,000 General Obligation Refunding Bonds, Series 2017A. Motion by Pres. Schwab, second by Tr. Kufahl, to Approve Resolution #17-17 - A Resolution Authorizing the Issuance and Sale of \$4,865,000 General Obligation Refunding Bonds, Series 2017A.

Phil Cosson of Ehlers reported in regards to the Sale of the Refunding Bonds. The Village's Moody rating is at A2. There were seven bids. Wells Fargo of Charlotte had the winning bid. All bids were bid at a premium. At budget time the Village will be able to budget less for the debt service payments.

Vote: 7 ayes, 0 nays. Motion carried.

9. Plan Commission.

Certified Survey Map – Extraterritorial Certified Survey Map – Melius – Sherman Road.

This item comes from the Plan Commission.

Motion by Pres. Schwab, second by Tr. Emmrich to Not Take Exception to the Certified Survey Map - Extraterritorial Certified Survey Map – Melius – Sherman Road.

Vote: 7 ayes, 0 nays. Motion carried.

Short recess to allow for signing and scanning of document.

10. **Park & Recreation.**
Democratic Party of Washington County - Spaghetti Dinner Fundraiser – October 15, 2017.
Motion by Pr. Schwab, second by Tr. Emmrich to approve Democratic Party of Washington County – Spaghetti Dinner Fundraiser – October 15, 2017.
Vote: 7 ayes, 0 nays. Motion carried.
11. **Ordinance #17-03 – Annexation of Paloroma Farms, LLC.**
Motion by Pres. Schwab, second by Tr. Kufahl to Refer Ordinance #17-03 – Annexation of Paloroma Farms, LLC to the next Village Board meeting.
Vote: 7 ayes, 0 nays. Motion carried.
12. **Departmental Reports.**
Kelly Valentino reported that the Pig Roast Luau will be on August 19th. Get your tickets early. Approximately \$40,000 has been raised for the playground. 17 pieces of playground equipment have sponsors. The Glo Run will be on October 7th. John Walther reported that the Village and Town have reached an agreement and are in the process of finalizing the exhibits. The Village will take the lead in getting the legal descriptions done. The JTRAA are submitting a brief to the judge to articulate why the agreement is contrary to the memorandum of understanding. The Public Hearing will be scheduled in the last week of September or the first week of October.
13. **West Bend School District Liaison Report.**
Pres. Schwab reported that he had talked to Superintendent Olson. The School Board is looking for community involvement. Once the architect proposal is approved, the school board will look for community involvement.
14. **Greater Jackson Business Alliance Report.**
Brian Heckendorf reported that the group gave out two scholarships last week. State Senator Duey Stroebel was at their last meeting. He reported on the State Budget
15. **Citizens to Address the Village Board.**
Casey Latz of Main Street commented on chickens in the Village. She asked to Board to take a look at allowing chickens. She also commented that she would like parking on Georgetown Drive.

Tr. Kufahl commented he had talked to Bob Hartwig. The County approved additional money in the budget for personnel in the sheriff's department.

Tr. Kufahl questioned if Brian Kober had a report on the Eagle Drive Building.

Tr. Kufahl questioned the status of the internet and Ethoplex.
16. **Adjourn.**
Motion by Pres. Schwab, second by Tr. Emmrich to adjourn.
Vote: 7 ayes, 0 nays. Motion carried. Meeting was adjourned at 8:02 p.m.

Respectfully submitted by Deanna L. Boldrey, Clerk/Treasurer

NAME

POLICE CHIEF
RECOMMENDATION

Christine Hofecker

East Side Mart

Approval

Laurie Ruplinger

Walgreens

Approval

MEMO

To Budget and Finance Committee
From Chief Jed Dolnick
Date August 17, 2017
Subject Request for New Fee

If a vehicle that's been towed at our request is not claimed by the owner, I perform the following steps:

- Prepare a 10-day notice to retrieve the vehicle or forfeit title*
- Send the notice to the owner's last known address via certified mail*
- After 10 days, complete a DMV form that certifies the vehicle has been abandoned*
- Mail one copy of the form to DMV; provide another copy to the tow company
- Document the preceding steps in a case report, and scan-in copies of the DMV form and the certified mailing receipt

* Required by state law

By the time I get involved, the tow company has already contacted the owner and been ignored. The unclaimed vehicle is turned over to the tow company for its salvage value, in lieu of being billed for the tow. I request enactment of a \$35 fee for the costs associated with this process.



engineering | architecture | environmental | surveying
landscape architecture | planning | economic development

W61 N497 Washington Avenue
Cedarburg, WI 53012
262-204-2360
800-472-7372
FAX 262-375-2688
www.cedarcorp.com

August 22, 2017

Mr. Brian W. Kober, P.E.
Director of Public Works/Village Engineer
Village of Jackson

Dear Mr. Kober:

Cedar Corporation appreciates the opportunity to provide you and the Village of Jackson with continuing Professional Services in the development of the Future Public Safety Building. We have prepared a summary of the Scope of Services that are appropriate for the next phase of the project. We feel that the proposed scope will appropriately plan for development near the Public Safety Facility and advance the design of the facility beyond conceptual plans. During this phase, we will continue to address questions that the Village may have, further refine budgetary and space objectives, and refine the needs and desires of the Village.

During the site development planning efforts and the schematic design phase, we will develop a master plan, complete additional due diligence, review budgetary and space objectives, provide material and system options to compare initial, and life cycle cost. This will include facilitation of discussion with project shareholders to evaluate and present options for the facility.

The schematic design phase will include development of preliminary site, building, structural, mechanical, plumbing, and electrical designs. These designs will be utilized to reform the design and needs of the Village, establish project milestone, and refine the budget and space needs of the Village. During this phase, we will also consider future phases, cost saving measures, and life cycle cost analysis of the facility.

We will develop preliminary plans, exterior elevations, and renderings for aid in public education of the project. This information will further be used in review of alternatives, cost estimation and preliminary design efforts. This process will include regular updates to staff and the Village Board.

We appreciate your consideration in our Scope of Service / Cost Proposal and are available to answer any questions that you may have. Again, we appreciate the opportunity to work with the Village and look forward to working on this exciting project.

Sincerely,

A handwritten signature in black ink, appearing to read 'Cory A. Scheidler'.

Cory A. Scheidler, AIA
Director of Architecture
cory.scheidler@cedarcorp.com
800-472-7372

A handwritten signature in black ink, appearing to read 'Ron Dalton'.

Ron Dalton, PE
Consulting Engineer
ron.dalton@cedarcorp.com
262-204-2341

Cedar Corporation's trademark quality is to listen to you. We seek to create an environment that allows various shareholders to work together and develop exceptional solutions. We will facilitate discussions, meetings, and workshops with the Village Board and Departments to understand your wants, needs, and expectations for the project. This phase of design includes a process of focused discussions and follows with established action items and milestones. This process allows us to efficiently gather all of the available information and ideas and then review them to complete a thorough evaluation to develop design solutions.

SITE DEVELOPMENT COORDINATION & PLANNING

The Public Safety Facility is proposed to be set into a future 40 acre development that may contain a variety of uses ranging from commercial to residential and mixed use. The facility is also adjacent to Jackson Creek, near the 100 year flood boundary and adjacent to STH 60.

Site Development Planning will require coordination with the Village, a site development partner, and the Village's financial consultant. We anticipate four coordination meetings. We propose to complete the following tasks to facilitate development of the 40 acre site:

- Complete a topographic survey of overall 40 acres
- Perform a wetland delineation of overall 40 acres
- Develop property master plan of overall 40 acres
- Determination of endangered resources review with WDNR
- Obtain geotechnical quotations for Public Safety Building Site (11 acres $\pm$)
- Evaluation of geotechnical conditions for public safety building
- Evaluation of roadway and utility extensions for public safety building
- Coordination with WDOT to determine road and driveway access.
- Review of grant funding mechanisms, ie, Safe Routes to School, DNR, and DOT grants
- Evaluation of roadway and utility extensions of overall 40 acres
- Determination for a need of a traffic impact analysis for public safety access and street extension for overall project development
- Preparation of general development plan for overall development indicating commercial and residential development in association with streets, parks, utilities, etc.
- Prepare preliminary design of roadway and public utilities along Spruce Street from the western property boundary to Eagle Drive and Ridgeway Drive from Hwy. 60 to Spruce Street
- Prepare preliminary cost estimate for roads and utilities

Deliverables include:

- Topographic Survey
- Wetland delineation
- Endangered resources review
- Geotechnical Report for Public Safety building site
- WDOT determinations
- Grant funding mechanisms
- General development plan
- Preliminary plans for Spruce Street and Ridgeway Drive
- Opinions of probable cost

SCHEMATIC DESIGN PHASE

Schematic design sets the tone and is the most important stage of the project. Cedar has worked with the Village to outline the need for a Public Safety Facility, establish the needs for the Police and Fire Departments, and develop a conceptual plan of the overall facility and site. The conceptual design forms the basis of the design and program of the facility and establish reasonable budget expectations.

The next step of the process will refine the design and establish the final objectives for the Village. These efforts will include added evaluation, architectural design, and engineering to further refine the design, review and discuss options, and opportunities. This will formulate a more refined design that will develop through the subsequent phases.

Discussions will include material options, building system options, and review of cost and lifecycle impacts for space and programming, operational and functional capacity, and growth of the Village. As Cedar continues to meet with the Village and the Police and Fire Departments, the Schematic Phase can be outlined as:

Schematic Design / Design Development

- Continued review of space and programing needs
- Review and update building plans
- Evaluation of future growth opportunities
- Evaluation of sustainable design features
- Evaluate zoning and regulatory codes
- Evaluate building code review
- Evaluation and development of building envelope (exterior) options, performance and lifecycle cost impact
- Evaluation of emergency vehicle response and flow within site
- Evaluation and development of structural systems, configuration, durability, resiliency and opportunity for future modifications
- Evaluation of mechanical system and associated, efficiency and lifecycle cost
- Evaluation of electrical system and associated, efficiency and lifecycle cost
- Evaluation of plumbing system and associated, efficiency and lifecycle cost
- Development of phasing and future expansion options
- Preparation of site specific hardscaping and landscaping
- Preparation of schematic grading and site development plan
- Preparation of schematic utility, and storm water systems
- Preparation of schematic floor, roof, and ceiling plans, building sections, and elevations incorporating the following
 - Material Selection
 - Structural systems
 - Building Systems
 - Life safety components
 - Preliminary finishes
- Preparation of schematic structural plans
- Preparation of schematic mechanical system plans
- Preparation of schematic electrical system plans
- Preparation of schematic plumbing system plans preparation of building model and rendering
- Preparation of outline specifications
- Preparation of opinion of probable construction cost
- Preparation of project delivery alternatives

Design Meetings: (anticipated 4 meetings)

- Review any necessary revisions to the programing and needs and space assessment as required
- Facilitate workshop meetings to review any additional needs and expectations
- Review proposed size, programing, life span, and future phases
- Review cost comparison vs space requirements
- Review site access, facility orientation, and layout
- Review building construction types
- Review building systems and options
- Review project delivery alternatives
- Review current market conditions, value enhancements, and cost saving measures to determine the most effective construction alternatives and financing, and grant opportunities to prepare estimated project cost

Deliverables include:

- Schematic (40%) architectural, mechanical, electrical, plumbing, and site design drawings
- Preliminary technical specifications
- Building code summary
- Updated space needs calculations
- Summary of grant / funding assistance
- Regulatory coordination, recommendations, and conclusions
- Geotechnical recommendations
- Project delivery recommendations
- Real Time Cost Estimate Updates with recommended project delivery options and recommendations

Professional Services Fees

Based on the project scope and our scope of services we propose to complete Professional Services as outlined for an estimated fee as follows:

Site Development Coordination & Planning	\$ 21,000
Preliminary Design Spruce Street and Ridgeway Drive	\$ 23,000
Public Safety Building Preliminary Design	\$113,000

Upon completion of the Site Development Coordination and Planning, and the Schematic Design phase, and at the request of the Village, Cedar will provide a summary and proposal for any necessary professional services needed for the design as defined in the deliverables.

CHANGE ORDER No. 1

Date of Issuance: September 6, 2017

Effective Date: September 13, 2017

Owner: Village of Jackson	Owner's Contract No.: JK 03
Project: 2016 Wastewater Treatment Facility – SCADA Upgrades	Date of Contract: March 14, 2017
Contractor: L.W. Allen, LLC	Engineer's Project No.: JK 03

The Contract Documents are modified as follows upon execution of this Change Order:

The Village has elected to add additional work to the Contract per the Attached list for a total of \$33,524.00.

CHANGE IN CONTRACT PRICE:**CHANGE IN CONTRACT TIMES:**

Original Contract Price:

\$ 506,231.00

Orig Contract Times: ☐ Working days ☐ Calendar days

Substantial completion date: 11/14/17

Ready for final payment (days or date): 11/14/17

[Increase] [Decrease] from previously approved
Change Orders No. _____

\$ 0.00

[Increase] [Decrease] from previously approved Change Orders
No. _____

Substantial completion (days): 0

Ready for final payment (days): 0

Contract Price prior to this Change Order:

\$ 506,231.00

Contract Times prior to this Change Order:

Substantial completion date: 11/14/17

Ready for final payment (days or date): 11/14/17

[Increase] [Decrease] of this Change Order:

\$ 33,524.00

[Increase] [Decrease] of this Change Order:

Substantial completion (days or date): 47

Ready for final payment (days or date): 47

Contract Price incorporating this Change Order:

\$ 539,755.00

Contract Times with all approved Change Orders:

Substantial completion date: 12/31/17

Ready for final payment (days or date): 12/31/17

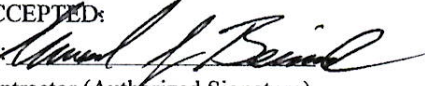
RECOMMENDED:

By: 
Engineer (Authorized Signature)
Date: 9/7/17

ACCEPTED:

By: _____
Owner (Authorized Signature)
Date: _____

ACCEPTED:

By: 
Contractor (Authorized Signature)
Date: 9/6/17Approved by Funding Agency
(if applicable):

Date: _____



PROPOSAL

Phone 608.222.8622
Fax 608.222.9414

Altronex Control Systems

A Division of L. W. Allen, LLC

Excellence. By Design

4633 Tompkins Drive
Madison, WI 53716

Jackson, WI WWTF

PROPOSAL ID: 17071808JKA-R5

REFERENCE: Change Order 1

LOCATION: Jackson, WI

BID DATE: 8/7/17

TERMS: NET-30 DAYS PER ATTACHED TERMS AND CONDITIONS

FREIGHT IS F.O.B. ORIGIN – ALLOWED

ADDENDUM __ ACKNOWLEDGED

PRICES DO NOT INCLUDE SALES OR USE TAXES

ITEM	QUAN	DESCRIPTION	TOTAL PRICE
		L.W. Allen and its Altronex Control Systems division are pleased to provide a quotation for the following equipment and services.	
A	1	Influent Screen Control Panel Change out all components of Parkson's original screen control panel. The current control panel has a lot of corrosion to the copper wires due to the current environment. We propose to reuse the existing enclosure, existing current monitor and replace the backpan and all components. Replacement of the smart relay with a Micrologix 1400 is part of the original project. Cost for Item A:	\$4,682
B	1	Influent Screen Hydorranger The existing Miltronics Hydorranger currently onsite is not functional. The current status of the transducers is unknown. We propose replacing the Hydorranger with a new Siemens dual level Hydorranger with <u>two</u> new XPS-15F ultrasonic level transducers. Proposal includes supplying, installation, test and startup. Cost for Item B:	\$6,800
C.1	1	Grease Grinder Rebuild w/ Hardwire Status Customer purchased a used grease grinder control panel from an industrial supplier. The control panel has an old Panasonic PLC that is not Ethernet capable. We propose replacing the PLC with a project equivalent Allen Bradley Micrologix 1100 PLC with Ethernet communications. We also propose rewiring the panel since there appears to be wiring modifications from the original design. This line item supplies the control panel with hardwired "Run" and "Failed" contacts for customer monitoring. Note: This line item doesn't cover the cost of 480 VAC conductors and 120VA conductors for power and status back to Structure X. Customer stated there are two existing conduits for conductors. Price includes PLC, rewiring, test, startup, programming and drawing updates. Price doesn't include warranty of existing components, mounting of panel or field wiring. Cost for Item C.1:	\$3,404
C.2	1	Pieper Cost for Item C - Grease Grinder Rebuild Supply 480VAC 3 phase wiring from power panel to Grease Grinder Panel and Ethernet cable(or hardwire I/O) from LCP to Grease Grinder Panel. The existing conduit the city is referring to is there, but it doesn't run back to the correct location. Additional conduit is needed to be ran from an existing box to the LCP and 480V	

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MEMBERS: AWWA – WEF – WRWA – WWOA

ITEM	QUAN	DESCRIPTION	TOTAL PRICE
		panel.	
		Pieper Cost for Item C.2:	\$2,458
D	4	Ethernet Communication Upgrade to Grease Grinder (Item C) This line item is an additional cost on top of Item C, "Grease Grinder Rebuild w/ Hardware Status". We propose for Ethernet communications to add a DC power supply and two media converters to convert the Ethernet communications cable to a fiber optic cable and when back to LCP-C we'll convert the fiber back to Ethernet. All panel status and monitor through SCADA via Ethernet is included. This includes "Run", "Failed", "Runtimes" and "Starts". The fiber optic cable and installation of fiber optic cable is not included. Note: This item can only be selected with Item C is selected. Cost for Item D: \$1,360	
E	1	Screen Building Exhaust Fan CT We'll need to get confirmation the lights are on in the Screen Room to call the Screen Room Exhaust Fan to run. Originally, the specifications called for pulling status off the light switch in the Screen Room. We'll switch this approach to installing a current transformer on the circuit in LP-AA feeding the lights. Cost for Item E:	No Charge
F.1	4	Septage Receiving Screen Level The existing control for the screen by the Lakeside panel shows an ultrasonic level transmitter for primary control of the screen. The back up control is a high level float. After reviewing the current panel and screen, it is found the ultrasonic level transmitter is either removed or never provided and the screen currently runs off the high level float. We propose supplying a new Siemens LUT420 ultrasonic level transmitter with an XPS-15F ultrasonic level transducer. The XPS-15F is class 1 div 1 and comes with 30' of cable. The LUT 420 will be supplied in a heated fiberglass enclosure with a window. Cost for Item F.1: \$5,700	
F.2	4	Pieper Cost for Item F.1 - Installation of Septage Receiving Screen Level There is currently no device in place for ultrasonic level. The new unit provided in Item F.1 will need installation. We propose mounting the ultrasonic level transmitter on the existing stainless steel unistrut. An additional piece of unistrut mounted in parallel will be required. Additional conduit will be required, but the main conduit run back to the septage receiving panel will be reused. An existing penetration into the screen enclosure will be utilized for the transducer. Pieper Cost for Item F.2: \$2,419	
G.1	8	Additional Digital Inputs and Analog Inputs Throughout the project loop descriptions, we are to bring back additional I/O points that are not part of the existing SCADA system. Items would include flow pulses, flow rates and failed signals. These additional I/O points will need to be brought back to the SCADA system for status and historical data. Below is a list of the additional I/O. AIT-7-2-1 Effluent Temperature AE/AIT-4-6-1 Filter Effluent Phosphorous Level AE/AIT-4-6-1 Filter Effluent Phosphorous Failed FIT-3-6-1 Septage Tanks Discharge Flow Pulse Septage Screen Effluent Flow Pulse FIT-10-2-1 Gravity Thickener Flow Pulse FIT-11-10-1 Digested Sludge to Disposal Flow Pulse FIT-11-10-1 Digested Sludge to Disposal Flow Rate FG-6-1-1 Filter Bypass Gate Position Reference	

ITEM	QUAN	DESCRIPTION	TOTAL PRICE
		This line item only includes programming efforts to incorporate I/O. Project spare I/O will be utilized for the inputs. Any conduit and wiring will be included in Pieper's quote. Cost for Item G.1:	\$1,800
G.2	1	Pieper Cost for Item G.1 - Additional Digital Inputs and Analog Inputs The additional signals in Item G.1 will require additional wiring and/or conduit: -AIT-7-2-1 Effluent Temperature is not part of this item because the conduit is full and running another conduit would involve cutting out the concrete. Running this signal is not included. -AIT-4-6-1 Filter Effluent Phosphorous Level/Fail will require a conduit run and two sets of twisted shielded pair (TSP). -FIT-3-6-1 Septage Tanks Discharge Flow Pulse will require a TSP. -FIT-10-2-1 Gravity Thickener Flow Meter will require a TSP. -FIT-11-10-1 Digested Sludge Flow Meter will require a new conduit run and (2) TSP. Pieper Cost for Item G.2:	\$4,444
H	1	Sludge Recirculation Pumps (Bldg F) The existing logic for the three pumps doesn't include control via SCADA. The new control loops include calling these pumps via SCADA. There are some existing conductors from each MCC-F buckets back to LCP-F that provided false "Start" and "Stop" signals. We can rewire the existing buckets and LCP-F to include auto control of the three recirc pump and reuse the status wires. We would provide three bucket modifications, new selector switches, new labels, LCP-F modifications and MCC-F drawing modifications. Cost for Item H:	\$936
I	1	Influent Building Screening Washer Compactor Rebuild Change out all components of Vulkan's original screenings washer compactor control panel. The current control panel has a lot of corrosion to the copper wires due to the current environment. We propose to reuse the existing enclosure and replace the backpan and all components. Unlike the Influent Screen Control Panel in item A, the PLC replacement is not part of the original project. We'll replace the Micrologix 1100 and expansion card with a Micrologix 1400. We will replace the indicator lights on the door but a deduct was given for the original projects bulb replacement. Cost for Item I:	\$6,700
J.1	1	Influent Pumps Additional Wiring The 3 influent pumps VFDs will be replaced in MCC-RS. The new control will require an addition conductor for each VFD to be ran from LCP-A to MCC-RS. Also, per the loop meeting, we would like to add "VFD Running" to a hardwired input requiring another conductor for each VFD to be ran from LCP-A to MCC-RS. Altogether, an additional 2 conductors per VFD will need to be pulled. Cost for Item J.1:	No Charge
J.2	1	Pieper Cost for Item J.1 - Influent Pumps Additional Wiring Pieper will pull additional THHN for additional signals in J.1 Pieper Cost for Item J.2:	\$292
K	1	Influent/Effluent Sampler The current SCADA system is sending an analog output to the existing samplers. The influent/effluent samplers are programmed to accept these signal, totalize the flow and sample accordingly. The new project specifications require the SCADA system to output a sample required contact to the existing samplers. The samplers will take a sample each time they see this contact closure. The existing samplers will need to be reprogrammed to accommodate this change. Altronex is not familiar with samplers or this specific sampler. We would like to request the city have the sampler	

ITEM	QUAN	DESCRIPTION	TOTAL PRICE
		representative on site during switch over to reprogram the influent and effluent samplers. Cost for Item K:	No Charge
L	1	Waste Gas Burner Flame Ignition Solenoid Valve We are to pick up available I/O from the Waste Gas Burner Control Panel. Flame Ignition Solenoid Valve is one of them, but we are short 1 conductor from 100-JB-0430 to the Waste Gas Burner. We'll run that wire. Cost for Item L:	No Charge
M	1	Sludge Recirculation Pumps In Auto Wiring The sludge recirculation pumps in the digester building have a Local-Remote and Start-Stop control station in the lower level. Per the loop review meeting, it was decided to eliminate the Local-Remote selector switch and add a Remote-Off-Auto selector switch to the MCC buckets. When in Remote, the owner will use the Start/Stop pushbuttons by the pumps and when in Auto, the PLC will have control. We will have to supply 3 blank Nema 7 cover plates to replace the Local-Remote selector switch. Cost for Item M:	\$590
N	1	Generator Run/Fail Status No conduit run was found for Run/Fail status. If a Run/Fail status is found on the generator, and those signals are desired, a conduit and 3 conductors will need to be ran from the generator to LCP-A. Pieper Cost for Item N:	\$1,418
		Change Order 1 Total for Items A-N, excluding D, F.1 & F.2:	\$33,524.00

ACCEPTED THIS _____ DAY OF _____, 20____

PRICE FIRM FOR 30 DAYS

SUBMITTED THIS:

July 18, 2017

NAME OF PURCHASER

BY:

L.W. ALLEN, INC.-BY:

Kurt Atwood

NAME & TITLE

Kurt Atwood

Terms and Conditions

Controlling Provisions: These terms and conditions shall supersede any provisions, terms, and conditions contained on any purchase order or other written form Buyer may use or provide (whether received by Seller prior or subsequent to date hereof), and the rights of the parties shall be governed exclusively by the provisions, terms, and conditions hereof.

Quotations and Acceptance: Acceptance of a quotation, whether by a separate purchase order or by other means, shall constitute an acknowledgment and approval of the quotation as written and an acceptance of the Terms and Conditions hereof. Written quotations shall expire on the date specified in the quotation or, in the absence of such specification, thirty calendar days from the date issued. Seller may, by written notice, terminate a quotation at any time prior to acceptance. Any purchase order received after expiration of a quotation, which Seller honors, shall be subject to all of the Terms and Conditions hereof.

Submittal Drawings: Submittal of drawings for approval, if required, will be made after receipt of complete information from buyer. The quantity of the submittal drawings will be as specified in the contract documents. Additional sets will be supplied at \$150.00 per set. Return to Seller of one (1), final approved drawing constitutes notice to Seller to proceed with manufacturer. If this order is conditioned upon "engineer approval" Seller requires written notification from buyer in the form of approved submittal data.

Force Majeure: Seller shall not be liable for failure to deliver or perform, for any delay in the performance of orders or contracts, or in the delivery of shipment of goods, or for any damages suffered by the buyer due to such delay or failure, when the delay or failure is, directly or indirectly, caused by or arises from delays of suppliers or carriers or any other cause beyond Seller's control.

Prices and Taxes: All prices are F.O.B. factory unless expressly stated otherwise. Prices do not include sales, excise, municipal, state or other governmental taxes. Buyer shall be responsible for all taxes.

Credit Approval: The credit terms specified on the face hereof are subject to Seller's continuing approval of Buyer's credit. Seller may withdraw the extension of credit and require modified payment terms if, in Seller's sole judgment, Buyer's credit or financial standing is impaired to the point where Seller in good faith deems itself insecure.

Delivery: Unless otherwise specified in this quotation, delivery will be F.O.B. Seller's point of shipment. Buyer will accept delivery within twenty (20) days after Seller notifies Buyer that the equipment is ready for shipment. If Buyer does not furnish exact shipping instructions within ten (10) days after acceptance of this proposal, Seller will select, at its discretion, the means and terms of shipment. Seller will not be liable for any loss resulting from such selection. The time of delivery is an estimate only, and Seller may change such time if it does not receive the information and approvals necessary to proceed with the manufacture of equipment.

Title, Risk of Loss, Inspection of Equipment: Title and risk of loss to the equipment shall pass to Buyer upon delivery of the equipment to the carrier. Buyer shall immediately inspect equipment upon receipt and any damage must be noted on the carrier's bill of lading at time of receipt. Seller is not liable for any shortages or nonconformance unless notified by Buyer within 10 days of Buyer's receipt of the equipment. Buyer will make all claims for loss or damage in transit against the carrier.

Changes, Cancellations, Returns: All changes, cancellations, or returns must have Seller's prior written approval and are conditional on compliance with manufacturer's cancellation/return policies and subject to restocking fees and service charges. Authorized returned equipment must be packaged and shipped prepaid to manufacturer.

Payment: Unless the Seller extends alternative credit terms, 90% of the total purchase price is due net 30 days after delivery of equipment (but in all cases prior to field service start-up, if earlier) and the remaining 10% is due upon start-up of equipment by Seller's field technician, but in no event more than 90 days after shipment of equipment. Any balance owed by Buyer after the due date is subject to a 1.5% per month delinquency charge until paid. **FIELD START-UP SERVICE CANNOT BE AUTHORIZED WITHOUT RECEIPT OF PAYMENT IN THE AMOUNT OF 90% OF THE TOTAL PURCHASE PRICE.** If no start-up is required, 100% payment is due net 30 days from invoice date. **BUYER'S PAYMENT OBLIGATION IS IN NO WAY CONTINGENT UPON BUYER'S RECEIPT OF PAYMENT FROM ANY OTHER PARTY.**

Indemnification and Default: In addition to all other amounts due hereunder, buyer shall reimburse Seller in full for all collection costs or changes, including reasonable attorney fees, which Seller may incur in the collection of past due amounts from buyer, including interest on overdue accounts. If buyer is in default under this or any other agreement with Seller, Seller may defer performance hereunder until such default is cured. Seller shall have no obligation to provide factory startup assistance and/or factory training until all invoices (including retentions) for equipment have been paid in full.

Security Interest: Seller shall retain a security interest in the equipment until the full purchase price has been paid. Buyer's failure to pay any amounts due shall give Seller the right to possession and removal of the equipment after providing ten (10) days written notice. Seller's taking of such possession shall be without prejudice to any other remedies Seller may have.

Warranty and Liability: Buyer shall have such warranty rights, and only such warranty rights, as may be extended by the manufacturer of the product. The terms and conditions of any such warranty rights are set forth in the Manufacturer's Operation/Maintenance Manual which accompanies each product. Seller does not otherwise offer any guaranty or warranty for the product. Seller disclaims any and all warranties; express or implied, including the warranties of merchantability and fitness, except as may be set forth in the terms and conditions of sale in this Agreement or in any express written warranty which seller may have otherwise extended to Buyer for the product.

Seller shall not be liable for any damages, charges for labor, or expense in making repairs or adjustments to the product without prior written approval of Seller. Seller shall not be liable for any damages or charges sustained in the adaptation or use of its engineering data or service by Buyer or any third party. Seller shall not be liable for startup or any other field work performed by personnel other than authorized representatives of Seller unless expressly approved in writing in advance by Seller. Seller shall in no event be liable for any consequential, incidental or liquidated damages or penalties. Seller's liability under this Agreement shall in no event exceed the lesser of: (i) the cost of remediating any defect or deficiency in the performance of Seller hereunder; or (ii) the purchase price of the product in respect of which the claim is made.

Operation/Maintenance Manuals: Buyer's installation, maintenance and operation manuals will be furnished in the number of copies specified at the time of quotation in contract documents. If none specified, one will be provided at no added cost, with additional copies at \$150.00 each.

Memo

To: John Walther, Village Administrator
From: Brian W. Kober, P. E., Director of Public Works
Subject: TIF #4 Final Lift of Asphalt – Payne & Dolan Paving Bid
Date: September 8, 2017
CC: Village Board

Please find attached the Payne & Dolan bid to pave the final lift of asphalt for Alcan Drive, Alcan Court, and Delaney Court. The project was advertised during the month of August 2017 with only one bidder responding. The bid was advertised with base patching or having the entire pavement pulverized then install 4 inches of asphalt. After inspecting all existing road surfaces, and determining the numerous areas of base patching necessary, the recommendation is to pulverize the base course and install 4 inches of asphalt. The method will result in a better product for the roadway.

Payne & Dolan has agreed, the Village of Jackson can find a different concrete contractor for the curbing installation. TP Concrete has agreed to the work at a price of \$35.00 per lineal foot.

Also, the bid contained alternative bids for developments that need the final lift of asphalt installed. Due to the higher price, and only one bidder, the recommendation is to rebid the projects in the year of 2018.

If you have any questions please let me know.

Brian W. Kober, P.E.

2017 Final Paving - Village of Jackson
Bid Tabulation w/ Base Patching & Curb & Gutter Quantities
9/7/2017

Base Bid - Alcan Drive & Alcan Court				Payne & Dolan	
Item No.	Description	Units	Total	Unit Price	Bid Total
100A	HMA Pavement - Surface Course	SY	10,545	\$8.75	\$92,268.75
600	HMA Base Patching	SY	881	\$36.00	\$31,716.00
601	Concrete Curb & Gutter	LF	259	\$100.00	\$25,900.00
Total					\$149,884.75
100B	Pulverize & Relay w/ HMA Pavement Binder Course & Surface Course	SY	10,545	\$17.20	\$181,374.00
601	Concrete Curb & Gutter	LF	259	\$100.00	\$25,900.00
Total					\$207,274.00

Alternate #1 - Living Word Lane				Payne & Dolan	
Item No.	Description	Units	Total	Unit Price	Bid Total
200A	HMA Pavement - Surface Course	SY	1,225	\$8.75	\$10,718.75
600	HMA Base Patching	SY	254	\$36.00	\$9,144.00
Total					\$19,862.75
200B	Pulverize & Relay w/ HMA Pavement Binder Course & Surface Course	SY	1,225	\$17.20	\$21,070.00
Total					\$21,070.00

Alternate #2 - Stonewall Drive & Georgetown Drive				Payne & Dolan	
Item No.	Description	Units	Total	Unit Price	Bid Total
300A	HMA Pavement - Surface Course	SY	6,165	\$8.75	\$53,943.75
600	HMA Base Patching	SY	946	\$36.00	\$34,056.00
601	Concrete Curb & Gutter	LF	32	\$100.00	\$3,200.00
Total					\$91,199.75
300B	Pulverize & Relay w/ HMA Pavement Binder Course & Surface Course	SY	6,165	\$17.20	\$106,038.00
601	Concrete Curb & Gutter	LF	32	\$100.00	\$3,200.00
Total					\$109,238.00

Alternate #3 - Highland Road				Payne & Dolan	
Item No.	Description	Units	Total	Unit Price	Bid Total
400A	HMA Pavement - Surface Course	SY	2,810	\$8.75	\$24,587.50
400B	Pulverize & Relay w/ HMA Pavement Binder Course & Surface Course	SY	2,810	\$17.20	\$48,332.00

Alternate #4 - English Oaks Drive				Payne & Dolan	
Item No.	Description	Units	Total	Unit Price	Bid Total
500A	HMA Pavement - Surface Course	SY	5,460	\$8.75	\$47,775.00
500B	Pulverize & Relay w/ HMA Pavement Binder Course & Surface Course	SY	5,460	\$17.20	\$93,912.00

SUPPLEMENTAL ITEMS				Unit Price	Bid Total
600	HMA Base Patching	SY		\$36.00	
601	Concrete Curb & Gutter	LF		\$100.00	
602	Concrete Sidewalk	SF		\$20.00	



Memo

Taking the lead in Washington County.

To: John Walther, Village Administrator
From: Brian W. Kober, P. E., Director of Public Works *BWK*
Subject: Remodeling Cost – Street and Water Dept Building
Date: September 7, 2017
CC:

Per a request made at the August 29th Board of Public Works meeting, please find the Estimated Construction Cost to complete the Street and Water Department Building located at W194 N16660 Eagle Drive. The attached spreadsheet shows items that need to be completed along with future projects for the site. Most of the amounts are estimates since the item is time material or the contractor is still designing and retrieving pricing on the material. The numbers will be finalized by the end of September.

The contractors working this week were Blair Fire Protection is finishing updating the sprinkler system to make it code compliant, Matenaer working on the HVAC System, and Street Department staff painting the office part of the building. Next, week the electrician and Pros4 Technology will start completing the electric and telecommunication systems. In the following weeks the doors, windows, and plumbing fixtures will be installed.

Also, attached was the original calculation back from 2015 showing the cost of constructing a new Street Department smaller in size than what we are remodeling. The cost was only for construction and not land cost. The remodeling of the current building is still a good investment for the Village of Jackson.

If you have any questions please let me know.

Brian W. Kober, P.E.

N168 W20733
Main Street
Jackson, WI 53037
Phone: 262-677-9001
Fax: 262-677-1710

Mailing Address:
P.O. Box 637

www.villageofjackson.com

Village of Jackson
New Street and Water Department Building
Estimate Construction Cost to complete building

Item No.	Department	Contractor	Task	Amount	
1	Water	Matenaer Plumbing Inc	Meter Test Bench Installation from Well #4	\$500.00	estimate
2	Water/Streets	Matenaer Plumbing Inc	Plumbing Fixture Installed Entire Building	\$15,000.00	estimate
3	Water/Streets	Matenaer Plumbing Inc/Cedar Corp	Purchase & Installation Vehicle Ventilation Units	\$20,000.00	estimate
4	Water/Streets	Kettle Moraine Electric	Electrical Circuit Completion	\$4,000.00	estimate
5	Water/Streets	Heberer Brothers Construction	Installation Doors/Windows/Trim/Hardware	\$6,500.00	estimate
6	Water/Streets		Fire Alarm System		waiting for quote
7	Water/Streets	Cathedral Builders Inc	Cabinets in Lunch Room	\$6,650.00	quote
8	Water/Streets	Heberer Brothers Construction	Gutters on Building	\$1,000.00	estimate
9	Water/Streets	Carpet USA	Carpeting	\$6,000.00	estimate
10	Water/Streets		Fix Leaking roof and rodent proofing the building		waiting for quote
11	Streets	Cedar Corp/??	Salt Building	\$20,000.00	estimate
12	Streets		Moving and installing Vehicle Host	\$1,500.00	quote
13	Water/Streets	Data line Services	Moving phones and install phone system		waiting for quote
				Total	\$81,150.00

Next Year or Future Projects

Item No.	Department	Contractor	Task	Amount	
1	Water	LW Allen	Moving SCADA System Panel	\$18,220.00	quote
2	Water/Sewer		Entrance for Public South Side of Building	\$15,000.00	estimate
3	Water		Bulk Water Station Road	\$10,000.00	estimate
4	Water/Streets		Expansion of North Parking lot for Employees	\$10,000.00	estimate
5	Water/Streets		Gate & Fence Reinstall	\$5,000.00	estimate
6	Streets		Drainage & Grading of entire site	\$5,000.00	estimate
7	Water/Streets		Removal one of two Three Phase Electric Service	\$1,000.00	estimate
8	Streets		Bag & Brush Resident Drop-off Area	\$20,000.00	estimate
9	Water/Streets		Insulating the shop Area of the building		waiting for quote
				Total	\$84,220.00

Village of Jackson
Street Department Needs Assessment and Building Size
Village Board Meeting
11-Aug-15

Item #	Description of Area	Dimensions	Square Feet
1	Lunch Room	20 x 20	400
2	Office	12 x 15	180
3	File Room	10 x 12	120
4	Locker Room/Bathroom>Showers	20 x 30	600
5	Wash Bay	30 x 30	900
6	Maintenance Shop	60 x 60	3,600
7	Large Truck Storage plus Loader	40 x 175	7,000
8	Small Truck Storage	28 x 75	1,875
9	Storage	60 x 90	5,400

Total Area 20,075

Using \$70.00 per square foot for construction	\$1,405,250.00
10 % Design and Engineering	\$140,525.00
15% contingency	\$210,787.50

Total Cost \$1,756,562.50

Other Storage Needs:

1	Salt Shed	40 x 60	2,400
2	Bin Storage (four)	14 x 18	1,008
3	Yard waste Area	75 x 75	5,625

Total Area Needed 9,033

Cost of the salt storage building using \$45 per square ft.	\$108,000.00
--	---------------------



Memo

Taking the lead in Washington County.

To: John Walther, Village Administrator
From: Brian W. Kober, P. E., Director of Public Works 
Subject: Remodeling Cost – Street and Water Dept Building
Date: August 8, 2017

CC:

Please find the breakdown of the remodeling cost for the Street and Water Department Building. The major costs were converting a manufacturing building into a vehicle storage garage. The garage area floors needed floor drains installed and the concrete floors re-poured. There were three columns that were in the way and plus one column was damaged by the previous owner, so engineering was done and the columns were relocated to utilize the space for Street Department equipment storage.

The next major cost was the heating and cooling system of the building. The Heating and Ventilation Codes have changed since the building was built and past practice had different sources of heat were added (electric base board) instead of balancing the force air system. The force air system has now been corrected to work efficiently.

The electrical system needed to be adjusted since we only need one of two three phase services for the roof top heating and cooling system. The breaker boxes are being investigated to determine each disconnection and properly relabeled. The spreadsheet does not contain any invoice from the Electrician at this time.

Items that need to be completed that are not in the spreadsheet to have the Street Department moved by November 1st: 1) Interior doors and windows plus there installation; 2) Carpeting installation; 3) New Salt building; 4) Kitchen Cabinets for break room; 5) Moving the fence from existing Street Department; and 6) Dismantling the existing Street Department buildings.

The cost of remodeling to date is \$240,389.66 which has an amount of \$135,843.96 charged to the General Fund, and \$104,545.69 to the Utilities. Quotes will be requested for the public entrance construction and grading of the site for the public entrance to allow the Jackson Water and Sewer personnel to occupy the building.

If you have any questions please let me know.

Brian W. Kober, P.E.

NI68 W20733
Main Street
Jackson, WI 53037
Phone: 262-677-9001
Fax: 262-677-1710

Mailing Address:
P.O. Box 637

www.villageofjackson.com

Village of Jackson
New Street and Water Department Building
Construction Cost

8/8/2017

Contractor CEB - Controlled Environment Buildings

Date	Invoice #	Description	Amount	General	Utility
5/8/2017		Changing Door Sizes	\$11,800.00	\$11,800.00	
5/8/2017		Framing Loading Dock Doors	\$4,500.00		\$4,500.00
5/8/2017		Engineering Design for Columns	\$4,600.00	\$4,600.00	
6/23/2017		Removing Columns	\$40,000.00	\$40,000.00	
6/23/2017	PO	Wall Louvers and Roof leaks repair	\$2,200.00	\$1,100.00	\$1,100.00
	PO	Enlarging door	\$1,800.00	\$1,800.00	
Subtotal			\$64,900.00	\$59,300.00	\$5,600.00

Contractor Reliable Door & Dock, Inc

Date	Invoice #	Description	Amount	General	Utility
4/28/2017		Remove Existing Dock Doors	\$11,043.74	\$5,521.87	\$5,521.87
	PO	Remove Existing Doors and Install	\$3,681.26	\$3,681.26	
Subtotal			\$14,725.00	\$9,203.13	\$5,521.87

Contractor TP Concrete Inc.

Date	Invoice #	Description	Amount	General	Utility
7/17/2017	6435	Concrete Floors Water/Street Dept Garage	\$30,521.10	\$15,260.55	\$15,260.55
Subtotal			\$30,521.10	\$15,260.55	\$15,260.55

Contractor Heberer Brothers

Date	Invoice #	Description	Amount	General	Utility
4/19/2017	1	Bathroom rough & Doors labor 119 hrs @ \$65	\$7,835.00	\$3,917.50	\$3,917.50
Subtotal			\$7,835.00	\$3,917.50	\$3,917.50

Contractor Matenaer Plumbing Inc

Date	Invoice #	Description	Amount	General	Utility
3/31/2017	11363	Underground Plumbing & Materials	\$23,892.00	\$11,946.00	\$11,946.00
5/22/2017	11393	Above ground plumbing & Material	\$17,409.11	\$8,704.56	\$8,704.55
7/25/2017	11537	Heating, Ventilation and Air Conditioning	\$31,069.44	\$15,534.72	\$15,534.72
Subtotal			\$72,370.55	\$36,185.28	\$36,185.27

Contractor Kettle Moraine Electric

Date	Invoice #	Description	Amount	General	Utility
8/25/2017	5480	Material & Labor thru 8/9/2017	\$7,346.57	\$3,673.29	\$3,673.28
Subtotal			\$7,346.57	\$3,673.29	\$3,673.28

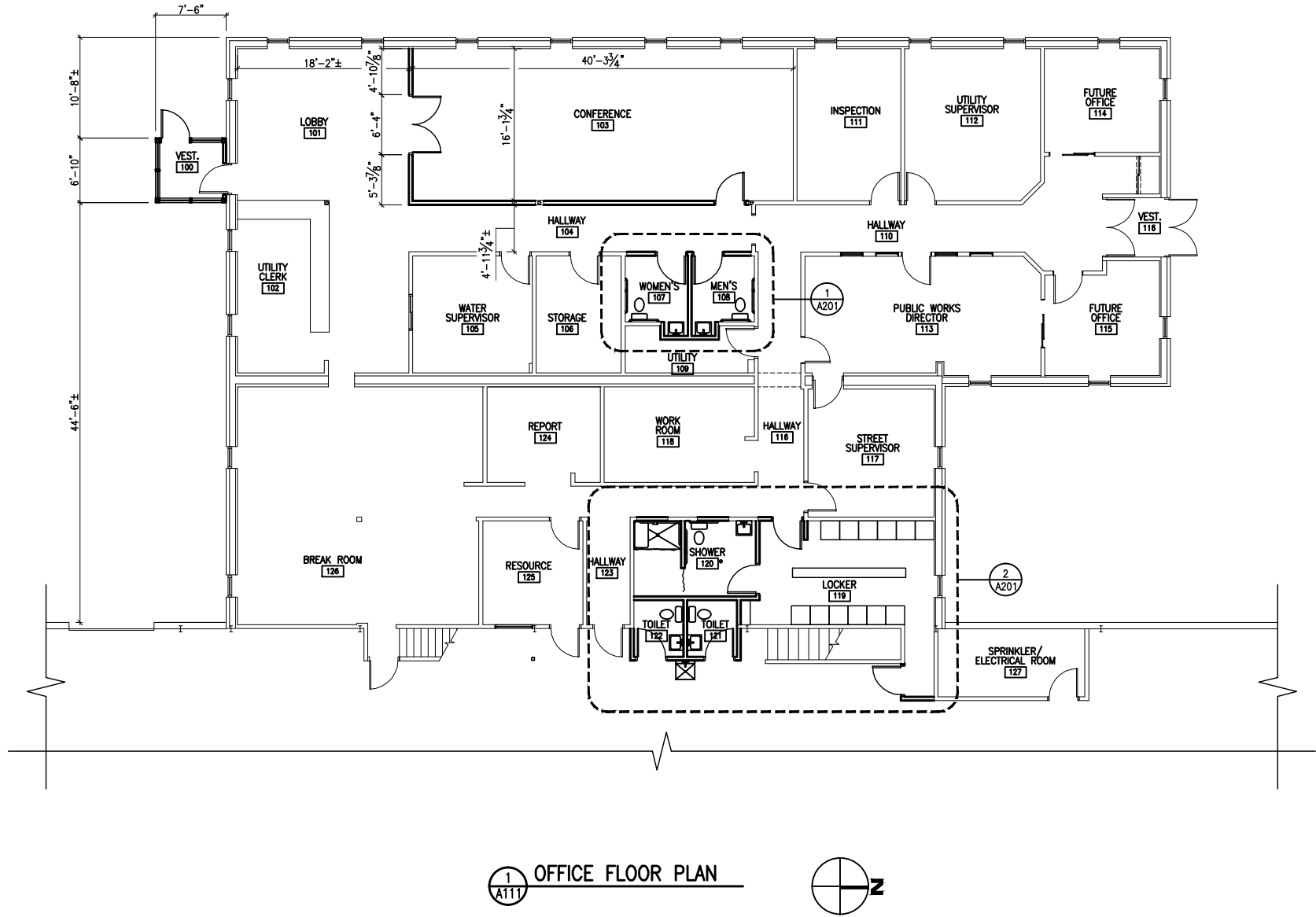
Contractor Cedar Corp

Date	Invoice #	Description	Amount	General	Utility
2/2/17	Cedar Corp	Design & Drawings	\$105.25	\$52.63	\$52.62
4/6/17	Cedar Corp	Design & Drawings	\$2,585.25	\$1,292.63	\$1,292.62
4/24/2017	Cedar Corp	Design & Drawings	\$2,017.50	\$1,008.75	\$1,008.75
6/8/2017	Cedar Corp	Design & Drawings	\$1,120.00	\$560.00	\$560.00
6/29/2017	Cedar Corp	Design & Drawings	\$817.00	\$408.50	\$408.50
7/31/2017	Cedar Corp	Design & Drawings	\$940.00	\$470.00	\$470.00
Subtotal			\$7,585.00	\$3,792.50	\$3,792.49

Contractor Others

Date	Others	Description	Amount	General	Utility
4/4/2017	Gremmer & Assoc	Surveying Site	\$4,198.01	\$4,198.01	
PO	lair Fire Protectio	Sprinkler System Upgrade	\$10,657.00	\$5,328.50	\$5,328.50
PO	ehm Bros. Drywa	Drywall new walls, repair, and orange peel finish	\$9,100.00	\$4,550.00	\$4,550.00
PO	Pros4 Technolog	Network wiring & Server	\$26,083.00		\$26,083.00
Subtotal			\$50,038.01	\$14,076.51	\$35,961.50

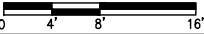
Total \$255,321.23 \$145,408.75 \$109,912.46



- | REVISIONS | | |
|-----------|------|-------------|
| NO. | DATE | DESCRIPTION |
| | | |
| | | |
| | | |
| | | |
- GENERAL NOTES**
 - ALL EXTERIOR DIMENSIONS ARE TO OUTSIDE OF SHEATHING. INTERIOR DIMENSIONS ARE TO FINISHED WALL FACE.
 - PROVIDE WOOD BLOCKING IN WALL TO SUPPORT BRACKETS, SHELVING, CABINETS OR OTHER WALL MOUNTED ITEMS. COORDINATE W/ OWNER.
 - CONTRACTOR TO VERIFY ELECTRICAL, MECHANICAL, & PLUMBING PENETRATIONS.
 - CONTRACTOR RESPONSIBLE TO FIELD VERIFY ALL CONDITIONS PRIOR TO COMMENCING WORK.
 - ALL ACCESSIBLE DOORS W/ CLOSERS & LATCH TO HAVE 12" CLEAR ON PUSH SIDE & 18" CLEAR ON THE PULL SIDE OF THE DOOR.
 - UNOBSTRUCTED PASSAGEWAY OF 3'-8" REQUIRED TO ALL EXITS.
 - CONTRACTORS TO COORDINATE ALL MECHANICAL, PLUMBING, & ELECTRICAL REQUIREMENTS.
 - SEE SHEET A201 FOR ENLARGED PLANS & INTERIOR ELEVATIONS.
 - CONTRACTOR TO VERIFY ALL CASEWORK & SIZE.
 - SEE SHEET A601 FOR SCHEDULES & DOOR & WINDOW TYPES.

ARCHITECT ENGINEER:	
 cedar corporation 800-472-7372 www.cedarcorp.com MEMORONIE • MADISON • GREEN BAY engineers • architects • planners • environmental specialists land surveyors • landscape architects • interior designers	

CONSULTANT:	
VILLAGE OF JACKSON PUBLIC WORKS BUILDING IMPROVEMENTS W194N16680 EAGLE DRIVE JACKSON, WI 53037	

JOB NO.	
J5789-TBD	
DRAWN BY:	CHECKED BY:
KJD	CAS
ISSUE DATE	
MARCH 2017	
SET TYPE	
PRELIMINARY	
OFFICE FLOOR PLAN	
	
SHEET NO. A111	

NORTH →

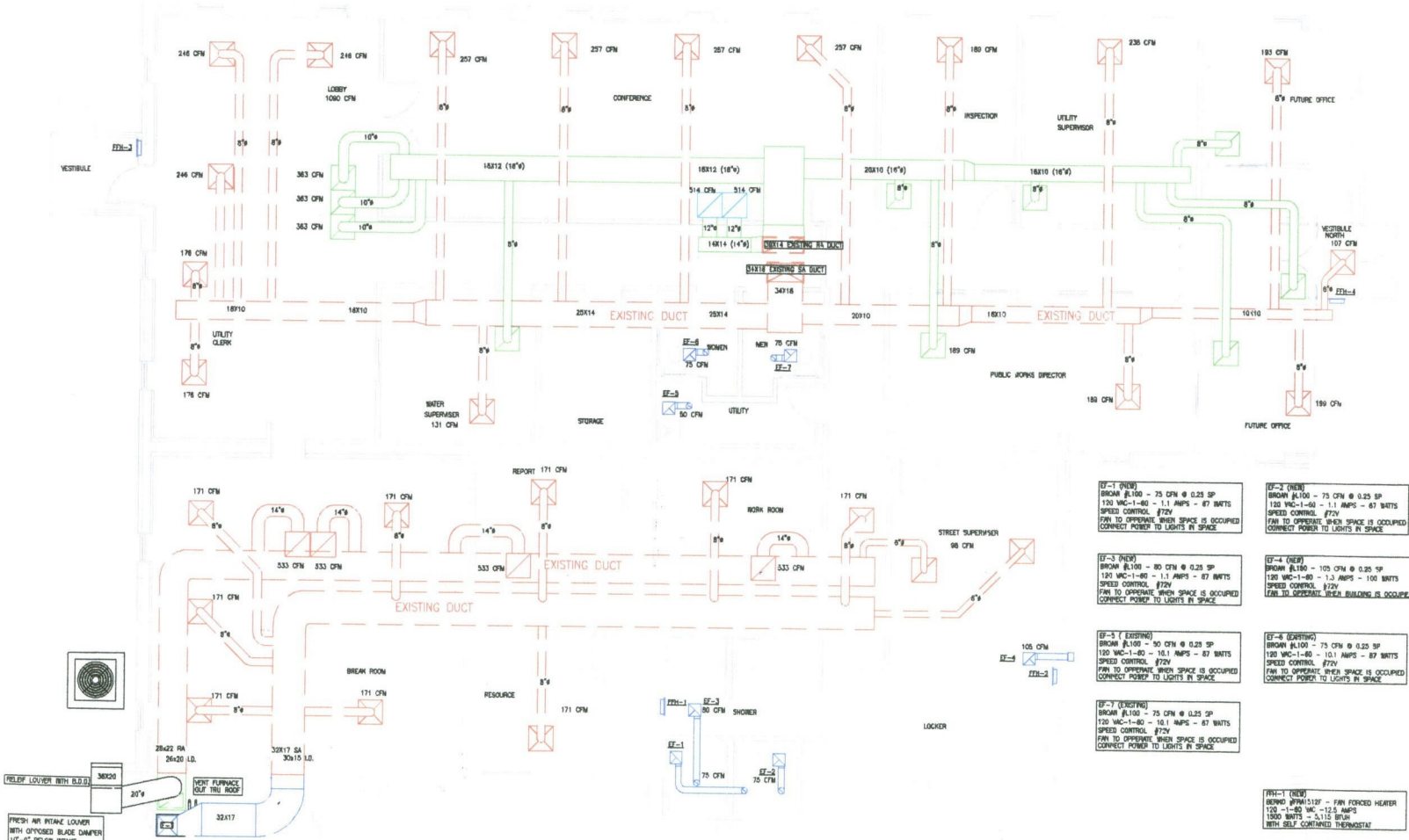
HEATING DESIGN & CONSULTING

2824 32nd ST N. WISCONSIN RAPIDS WI. 54494 (715) 741-2930

HVAC PLAN

VILLAGE OF JACKSON
MATEAKEN PLUMBING & HEATING

SHEET NO. 1-1



- ET-1 (NEW)**
 BROWN BL100 - 75 CFM @ 0.25 SP
 120 VAC-1-80 - 1.1 AMPS - 87 WATTS
 SPEED CONTROL #72V
 FAN TO OPERATE WHEN SPACE IS OCCUPIED
 CONNECT POWER TO LIGHTS IN SPACE
- ET-2 (NEW)**
 BROWN BL100 - 75 CFM @ 0.25 SP
 120 VAC-1-80 - 1.1 AMPS - 87 WATTS
 SPEED CONTROL #72V
 FAN TO OPERATE WHEN SPACE IS OCCUPIED
 CONNECT POWER TO LIGHTS IN SPACE
- ET-3 (NEW)**
 BROWN BL100 - 80 CFM @ 0.25 SP
 120 VAC-1-80 - 1.1 AMPS - 87 WATTS
 SPEED CONTROL #72V
 FAN TO OPERATE WHEN SPACE IS OCCUPIED
 CONNECT POWER TO LIGHTS IN SPACE
- ET-4 (NEW)**
 BROWN BL100 - 105 CFM @ 0.25 SP
 120 VAC-1-80 - 1.3 AMPS - 100 WATTS
 SPEED CONTROL #72V
 FAN TO OPERATE WHEN SPACE IS OCCUPIED
 CONNECT POWER TO LIGHTS IN SPACE
- ET-5 (EXISTING)**
 BROWN BL100 - 50 CFM @ 0.25 SP
 120 VAC-1-80 - 10.1 AMPS - 87 WATTS
 SPEED CONTROL #72V
 FAN TO OPERATE WHEN SPACE IS OCCUPIED
 CONNECT POWER TO LIGHTS IN SPACE
- ET-6 (EXISTING)**
 BROWN BL100 - 75 CFM @ 0.25 SP
 120 VAC-1-80 - 10.1 AMPS - 87 WATTS
 SPEED CONTROL #72V
 FAN TO OPERATE WHEN SPACE IS OCCUPIED
 CONNECT POWER TO LIGHTS IN SPACE
- ET-7 (EXISTING)**
 BROWN BL100 - 75 CFM @ 0.25 SP
 120 VAC-1-80 - 10.1 AMPS - 87 WATTS
 SPEED CONTROL #72V
 FAN TO OPERATE WHEN SPACE IS OCCUPIED
 CONNECT POWER TO LIGHTS IN SPACE
- FW-1 (NEW)**
 BROWN BFW15127 - FAN FORCED HEATER
 240 - 3-240 VAC - 12.5 AMPS
 1500 WATTS - 5.115 BTU/H
 WITH SELF CONTAINED THERMOSTAT
- FW-2 (NEW)**
 BROWN BFW15127 - FAN FORCED HEATER
 240 - 3-240 VAC - 12.5 AMPS
 1500 WATTS - 5.115 BTU/H
 WITH SELF CONTAINED THERMOSTAT
- FW-3 (NEW)**
 BROWN BFW15127 - FAN FORCED HEATER
 240 - 3-240 VAC - 12.5 AMPS
 1500 WATTS - 5.115 BTU/H
 WITH SELF CONTAINED THERMOSTAT
- FW-4 (EXISTING)**
 BROWN BFW15127 - FAN FORCED HEATER
 240 - 3-240 VAC - 12.5 AMPS
 1500 WATTS - 5.115 BTU/H
 WITH SELF CONTAINED THERMOSTAT

COLOR KEY
 RED DASHED LINE IS EXISTING DUCT
 GREEN DUCT FRONT OFFICE NEW DUCT
 NOTE: SYSTEM IN FRONT WAS PLUMBING RETURN.

- F-1 (REPLACE OLD HORSE)**
 AMWAY BASSWOOD/ROSCON 50,000 INPUT - 70,000 OUTPUT 90% AFUE
 TEMP RISE 25-26 DEG
 120 - 1.80 VAC MAX CIRCUIT AMPS 13.7, MAX OVERCURRENT 15 AMPS
 120 CFM @ 0.25 SP
 MATCHING SUPPLEMENTARY COIL BQ4P40614 WITH TV
- C-1 CONDENSER (REPLACE OLD 4 TON SHIRLPOOL)**
 AMWAY BFW15127 - 12 SEER - R410A
 200-230-1 MINIMUM CIRCUIT 28.4 AMPS
 844 OUPUT/INPUT 45 AMPS
 MINIMUM - MAXIMUM VOLTAGE 187-253
 MOUNT CONDENSER 3" ABOVE GRADE IN WELL DRAINED AREA

VILLAGE OF JACKSON, WI.
 PUBLIC WORKS BUILDING
 W194 N16660 EAGLE DR.
 JACKSON, WI. 53037



Taking the lead in Washington County.

Assessment Report for Chateau Drive Reconstruction Project 2017

Attached is the following information regarding the Chateau Drive Reconstruction Project 2017 from Wilshire Drive to west end:

1. Plans and Specifications used to bid the project and construct.
2. The cost of the project was \$388,769.26, the base bid was \$393,277.97 and the amount being special assessed for the project is \$46,763.46. The Engineer's Estimate amount was \$495,178.88 of the project
3. Schedule of the proposed assessment.

Staff takes the position that the schedule of proposed assessment is a fair and equitable allocation of cost and that each property list in the report is benefiting. All other properties have been reviewed and the allocation is been deemed fair and benefiting. The project consisted of the following items:

- Replacement of existing sanitary sewer and laterals
- Replacement of existing water main and service
- Installation of new storm sewer
- Provide storm sewer laterals for sump pump discharge, per Village Code
- Replacement and installation of new curb and gutter
- Replacement and installation of new sidewalk
- Resurface roadway

The Village Board has approved to special assess properties along Chateau Drive, which benefit from the project. The Village along the Jackson Sewer and Water Utilities will be paying for the majority of the project, although, the Village has determined the following parts of the project will be assessed to the benefiting properties: **Sidewalk, and Storm Laterals.**

This report was compiled by Brian W. Kober, P.E., Village Engineer.

Date: September 8, 2017

N168 W20733
Main Street
Jackson, WI 53037
Phone: 262-677-9001
Fax: 262-677-1710

Mailing Address:
P.O. Box 637

www.villageofjackson.com

RESOLUTION #17-18

FINAL RESOLUTION AUTHORIZING THE LEVY OF SPECIAL ASSESSMENTS AGAINST BENEFITED PROPERTY ASSOCIATED WITH CHATEAU DRIVE PROJECT 2017

WHEREAS, the Village Board of the Village of Jackson, Washington County, Wisconsin, on the 14th day of March, 2017, adopted a Preliminary Resolution declaring it's intention to levy special assessments pursuant to Section 66.0703, Wisconsin Statutes upon the property benefited by the installation of Storm Sewer Laterals and Sidewalk,

WHEREAS the governing body held a public hearing at the Jackson Village Hall, located at N168 W20733 Main Street at 7:30 p.m. on the 12th day of September, 2017 for the purpose of hearing all interested persons who desired to speak concerning the project's improvements and assessments, and

WHEREAS the governing body has examined the report relating to the improvements and assessments (contained therein) and has considered the statements of those persons appearing at the public hearing,

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of the Village of Jackson, Washington County, Wisconsin, as follows:

1. The report pertaining to the construction of the above-described public improvements, including plans and specifications, therefore, is adopted and approved.
2. The improvements were carried out in accordance with such report, and payment for assessing the cost to the property shall make the improvements, benefited those properties as indicated in the report.
3. The assessments shown on the report represent an exercise of police power, have been determined and completed on a reasonable basis, and are hereby confirmed. The total amount assessed is \$46,763.46. The amount assessed against each of the affected properties is enumerated in the Assessment Report contained herein.
4. The assessments for all projects included in the report, are hereby combined as a single assessment, but any interested property owner may object to each assessment separately or to all of the assessments jointly, for any purpose.
5. The property owners may, at their option, pay the assessment to the Treasurer of the Village of Jackson, in one single total payment, or have the amount added as a Special Assessment to their annual property tax statement for the tax year 2017.

6. The Village Clerk shall publish this Resolution as a Class 1 notice, an Installment Assessment Notice, in accordance with Section 66.0703, Wisconsin Statutes.
7. The Village Treasurer shall mail to every interested person whose post office address is known or can with reasonable diligence be ascertained, including each property owner whose name appears on the property tax roll, a copy of this resolution, an invoice for the final assessment against the benefited property, and a contract agreement form in which the interested party shall elect their option of payment for such assessment, sign, and return to the Village Treasurer.

Introduced by: _____

Seconded by: _____

Vote: _____ ayes _____ nays

Passed and Approved: _____

Michael E. Schwab – Village President

Attest: _____
Deanna L. Boldrey – Village Clerk

NOTICE OF PUBLIC HEARING ON SPECIAL ASSESSMENTS

PLEASE TAKE NOTICE that the Village Board of the Village of Jackson, Washington County, Wisconsin has adopted a preliminary resolution declaring its intention to exercise its police power to levy special assessments pursuant to Section 66.0703, Wis. Stats., upon property within the following proposed assessment district for benefits conferred upon the property by the Chateau Drive Reconstruction Project 2017:

<u>Property Address</u>	<u>Tax Key Number</u>
N169 W21057 Chateau Drive	V3 0013 00C
N169 W20163 Chateau Drive	V3 0013 000
N169 W20189 Chateau Drive	V3 0013 001
N169 W20209 Chateau Drive	V3 0013 002
N169 W20227 Chateau Drive	V3 0013 003
N169 W20249 Chateau Drive	V3 0013 004
N169 W20267 Chateau Drive	V3 0013 005
N169 W20289 Chateau Drive	V3 0013 006
N169 W20295 Chateau Drive	V3 0013 007
N169 W20311 Chateau Drive	V3 0013 008
N169 W20322 Chateau Drive	V3 0013 009
N169 W20314 Chateau Drive	V3 0013 010
N169 W20300 Chateau Drive	V3 0013 011
N169 W20282 Chateau Drive	V3 0013 012
N169 W20262 Chateau Drive	V3 0013 013
N169 W20240 Chateau Drive	V3 0013 014
N169 W20218 Chateau Drive	V3 0013 015
N169 W20192 Chateau Drive	V3 0013 016
N169 W20165 Wilshire Drive	V3 0013 017

A report showing plans and specifications for the improvements, the estimated cost of improvements and a schedule of proposed assessments are on file at the Jackson Village Hall and may be inspected there during any business day between the hours of 8:00 AM and 4:30 PM.

YOU ARE FURTHER NOTIFIED that the Village Board will hear all interested person, or their agents or attorneys, concerning matters contained in the preliminary resolution authorizing the assessments and the above-described report at 7:30 PM on the 12th day of September, 2017 in the Jackson Village Hall at N168 W20733 Main Street. All objections will be considered at this hearing and thereafter the amount of the assessments will be finally determined.



Taking the lead in Washington County.

September 1, 2017

«Title» «First_Name» «Last_Name»
«Mailing_Address»
«City», «State» «ZIP_Code»

RE: Chateau Drive Reconstruction Project 2017
Chateau Drive from Wilshire Drive to West End
Final Assessment Letter

Dear «Title» «Last_Name»:

This letter is a notice for your property described with **Tax Key No. «Tax_Key_No»** and located at **«Physical_Address»**, Jackson, WI.

The Village of Jackson has completed the final construction costs for the Chateau Drive Reconstruction Project 2017 from Wilshire Dr to west end. The project consisted of the following items:

- Replacement of existing sanitary sewer and laterals
- Replacement of existing water main and services
- Installation of new storm sewer
- Provide storm sewer laterals for sump pump discharge, per Village Code
- Replacement and installation of new curb and gutter
- Replacement and installation of new sidewalk
- Resurface roadway

The Village of Jackson has approved through the passage of Resolution 17-05 to special assess properties along Chateau Dr that benefit from the project. The following items were determined to be assessed to the benefiting properties: **Sidewalk, and Storm Laterals.**

The following assessment amount will be levied against your property: **«Total_Assessment»**

A Public Hearing has been scheduled for **Tuesday, September 12, 2017** during the Village Board meeting starting at **7:30 PM**. The Village Board meeting will be held in the Village Hall located at **N168 W20733 Main Street, Jackson WI 53037**. At the Public Hearing, you can express any concerns or questions about the project or assessment, and thereafter the amount of the assessment will be finalized. The project assessment report is available for viewing at the Village Hall.

If you have any questions please do not hesitate to ask by calling 262-677-9001 or email: dirpubwks@villageofjackson.com.

Sincerely,

Brian W. Kober

Brian W. Kober, P.E.
Director of Public Works/ Village Engineer

N168 W20733
Main Street
Jackson, WI 53037
Phone: 262-677-9001
Fax: 262-677-1710

Mailing Address:
P.O. Box 637

www.villageofjackson.com

Village of Jackson
Chateau Drive Reconstruction Project 2017
Reconstruction of Chateau Drive from Wilshire Drive to End
Final Property Assessment
September 8, 2017

Title	First Name	Last Name	City	State	ZIP Code	Physical Address	Mailing Address	Tax Key No	Phone Number	Email Address	Onsite Inspection Completed	Linear Frontage	Estimated Sidewalk Installed (S.F.)	Sidewalk Installation Unit Price (\$/S.F.)	Estimated Sidewalk Cost (S.F.)	Storm Sewer Lateral Cost	Asphalt Driveway Credit	Total Assessment Amount
Mr. & Mrs.	Michael & Linda	Hansen	Jackson	WI	53037	N169 W20157 Chateau Drive	N169 W20157 Chateau Drive	V3 0013 00C	Cell 262-384-1206 262-677-1295		done	83.00	83.00	\$3.90	\$323.70	\$0.00		\$323.70
Mr. & Mrs.	Joseph & Helen	Hubmann	Jackson	WI	53037	N169 W20163 Chateau Drive	N169 W20163 Chateau Drive	V3 0013 000			2/20/2017	68.00	68.00	\$3.90	\$265.20	\$1,972.06		\$2,237.26
Mrs.	Agnes	Motzko	Jackson	WI	53037	N169 W20189 Chateau Drive	N169 W20189 Chateau Drive	V3 0013 001			2/20/2017	68.00	68.00	\$3.90	\$265.20	\$1,972.06	-\$295.53	\$1,941.73
Mr. & Mrs.	Michael & JoAnn	Sanders	Jackson	WI	53037	N169 W20209 Chateau Drive	N169 W20209 Chateau Drive	V3 0013 002			3/16/2017	66.61	66.61	\$3.90	\$259.78	\$1,972.06		\$2,231.84
Mr. & Mrs.	Kyle & Megan	Huettl	Jackson	WI	53037	N169 W20227 Chateau Drive	N169 W20227 Chateau Drive	V3 0013 003			done	70.08	70.08	\$3.90	\$273.31	\$1,972.06		\$2,245.37
Mr.	Jeffery	Janca	Jackson	WI	53037	N169 W20249 Chateau Drive	N169 W20249 Chateau Drive	V3 0013 004			4/5/2017	70.11	70.11	\$3.90	\$273.43	\$1,972.06		\$2,245.49
Mr. & Mrs.	G. Andrew & Nancy	Kunkler	Jackson	WI	53037	N169 W20267 Chateau Drive	N169 W20267 Chateau Drive	V3 0013 005			done	70.70	70.70	\$3.90	\$275.73	\$1,972.06		\$2,247.79
Mr.	Jeffery	Friedrich	Jackson	WI	53037	N169 W20289 Chateau Drive	N169 W20289 Chateau Drive	V3 0013 006			done	81.00	81.00	\$3.90	\$315.90	\$1,972.06		\$2,287.96
Mr.	Dean	Wilde	Jackson	WI	53037	N169 W20295 Chateau Drive	N169 W20295 Chateau Drive	V3 0013 007			2/16/2017	59.42	59.42	\$3.90	\$231.74	\$1,972.06		\$2,503.80
Mr.	Paul	Buschke	Jackson	WI	53037	N169 W20311 Chateau Drive	N169 W20311 Chateau Drive	V3 0013 008			4/6/2017	50.00	50.00	\$3.90	\$195.00	\$1,972.06		\$2,167.06
Mr. & Mrs.	Mark & Lisa	Kitzke	Jackson	WI	53037	N169 W20322 Chateau Drive	N169 W20322 Chateau Drive	V3 0013 009			done	50.00	250.00	\$3.90	\$975.00	\$1,972.06		\$2,947.06
Mr.	Gunner J.	Seaver	Jackson	WI	53037	N169 W20314 Chateau Drive	N169 W20314 Chateau Drive	V3 0013 010			done	50.00	250.00	\$3.90	\$975.00	\$1,972.06		\$2,947.06
Mr. & Mrs.	Jeffery & Stephanie	Pohl	Jackson	WI	53037	N169 W20300 Chateau Drive	N169 W20300 Chateau Drive	V3 0013 011			2/16/2017	58.55	292.75	\$3.90	\$1,141.73	\$1,972.06		\$3,113.78
Mr. & Mrs.	Timothy & Tori	Schone	Jackson	WI	53037	N169 W20282 Chateau Drive	N169 W20282 Chateau Drive	V3 0013 012			2/20/2017	87.08	435.40	\$3.90	\$1,698.06	\$1,972.06	-\$1,534.97	\$2,135.15
Mr. & Mrs.	Kenneth & Lorry	Walker	Jackson	WI	53037	N169 W20262 Chateau Drive	N169 W20262 Chateau Drive	V3 0013 013			2/24/2017	77.96	389.80	\$3.90	\$1,520.22	\$1,972.06		\$3,492.28
Ms.	Linda	Grainger	Jackson	WI	53037	N169 W20240 Chateau Drive	N169 W20240 Chateau Drive	V3 0013 014			3/29/17	68.50	342.50	\$3.90	\$1,335.75	\$1,972.06	-\$514.05	\$2,793.76
Mr. & Mrs.	Patrick & Kay	Rego	Jackson	WI	53037	N169 W20218 Chateau Drive	N169 W20218 Chateau Drive	V3 0013 015			done	68.54	342.70	\$3.90	\$1,336.53	\$1,972.06		\$3,308.59
Mr. & Mrs.	Daniel & Kristen	Pommer	Jackson	WI	53037	N169 W20192 Chateau Drive	N169 W20192 Chateau Drive	V3 0013 016			4/5/2017	106.85	534.25	\$3.90	\$2,083.58	\$1,972.06		\$4,055.63
Mr. & Mrs.	Jason & Kristin	Stewart	Jackson	WI	53037	N169 W20165 Wilshire Drive	N169 W20165 Wilshire Drive	V3 0013 017			done	95.48	477.40	\$3.90	\$1,861.86	\$0.00		\$1,861.86
Totals												1266.88			\$15,283.01	\$33,525.00		\$46,763.46

Storm Sewer Lateral Pipe	Feet 1,341	Unit Price \$25.00	Total \$33,525.00	Number of Laterals 17	Cost per lateral \$1,972.06
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Village of Jackson
Chateau Drive Reconstruction Project 2017
STH 60 (Main St) from Ridgeway Drive to Eagle Drive
Final Cost Assessment
August 29, 2017

Contractor **Gremmer & Associates**

Date	Invoice #	Description	Amount
12/12/2016	1	Engineering Design	\$2,657.90
1/6/2017	2	Engineering Design	\$2,278.20
2/7/2017	3	Engineering Design	\$11,201.15
3/7/2017	4	Engineering Design	\$2,991.25
4/4/2017	5	Engineering Design	\$4,027.12
5/3/2017	6	Engineering Design	\$16,134.96
6/8/2017	7	Engineering Design	\$14,690.68
7/10/2017	8	Engineering Design	\$5,086.00
Subtotal			\$59,067.26

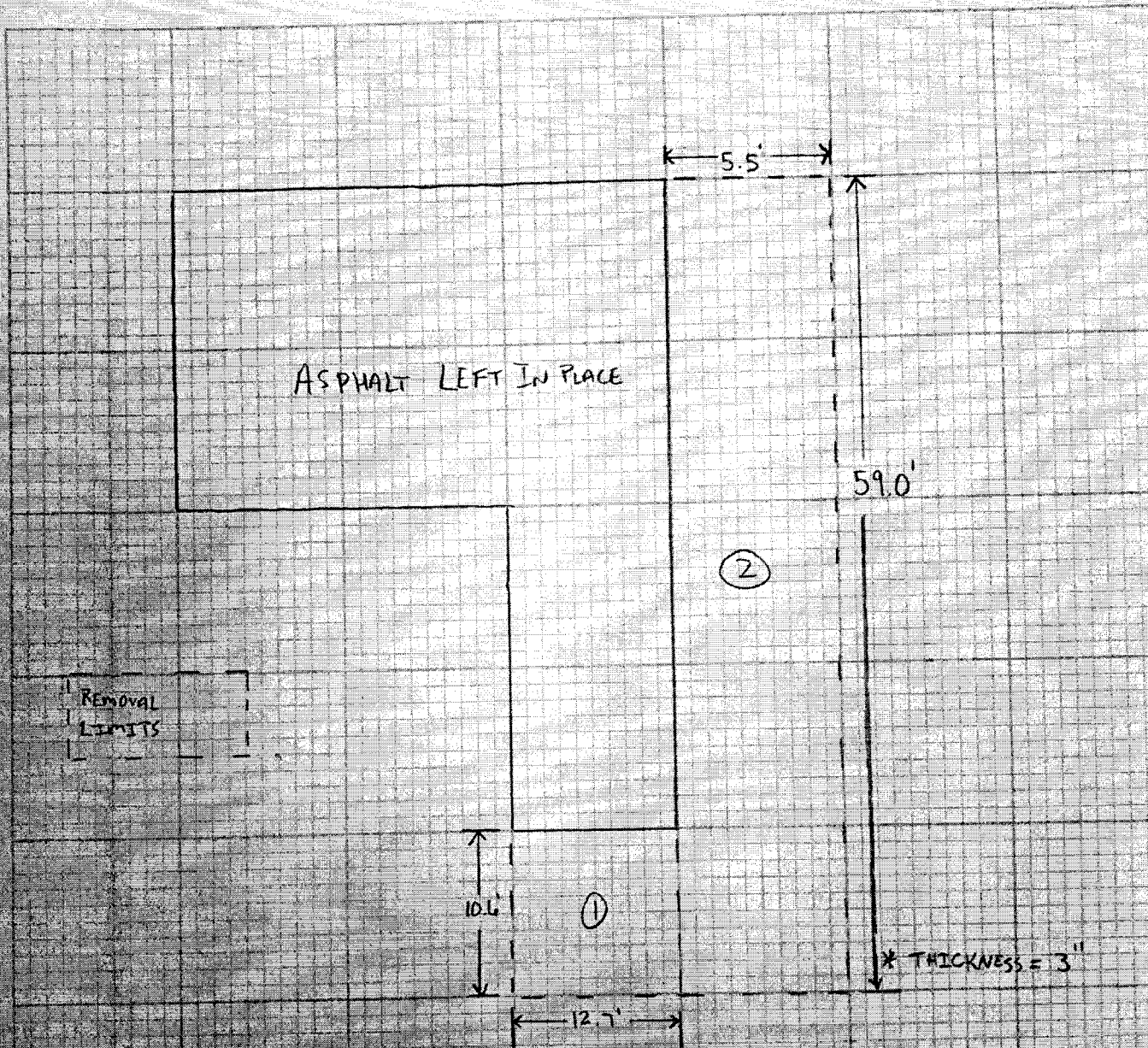
Contractor **Buteyn-Peterson**

Date	Pay Request #	Description	Amount
4/19/2017	1	First Pay Request	\$160,378.90
6/13/17	2	Second Pay Request	\$207,840.39
8/8/17	3	Payment of Change order #1	\$1,572.00
2018		Payment of Retainage	\$19,359.87
Subtotal			\$389,151.16

Others

Date	Company	Description	Amount
3/28/17	Menards	Sump Pump Piping	\$151.75
4/17/17	AJ Outdoor	Cut down two trees	\$1,000.00
4/21/17	Menards	Sump Pump Piping	\$64.12
4/24/17	Tennies	Sump Pump Piping	\$30.71
4/24/2017	Menards	Sump Pump Piping	\$74.35
4/24/2017	Tennies	Sump Pump Piping	\$9.98
4/24/2017	Menards	Sump Pump Piping	\$28.03
4/24/2017	Tennies	Sump Pump Piping	\$19.96
4/24/2017	Tennies	Sump Pump Piping	\$4.99
4/24/2017	Tennies	Sump Pump Piping	\$5.99
4/25/2017	Tennies	Sump Pump Piping	\$71.98
4/25/2017	Menards	Sump Pump Piping	\$70.32
4/27/2017	Tennies	Sump Pump Piping	\$23.43
5/2/2017	Tennies	Sump Pump Piping	-\$9.18
5/3/2017	Menards	Sump Pump Piping	-\$9.14
7/24/2017	Pieper Power	Streetlights	\$2,980.00
Subtotal			\$4,517.29

Total Expenditures \$452,735.71



① $12.7 \times 10.6 \times 9 \frac{\text{sq}}{\text{ft}} = 14.96 \text{ SY}$

② $59.0 \times 5.5 \times 9 \frac{\text{sq}}{\text{ft}} = 36.06 \text{ SY}$

TOTAL SY = 51.02 SY

ASPHALT THICKNESS: $51.02 \text{ SY} \times 12 \frac{\text{ft}}{\text{SY}} \times 3 \text{ INCHES} / 2000 \frac{\text{LB}}{\text{Ton}} = 8.91 \text{ Tons}$

1.5 TON 100' DR. ASPHALT DRIVEWAY: $8.91 / 1.5 = 5.94 \text{ TON}$

8.91 Tons = 5.94 TON

N169 W20240 ASPHALT QUANTITY

$$8.0' \times 19.2' / 9 = 17.07 \text{ SY}$$

$$17.07 \text{ SY} \times 112 \frac{\text{LB}}{\text{SY}} \times 3 \text{ INCHES} / 2000 \frac{\text{LB}}{\text{TON}}$$

$$\text{TOTAL TONNAGE} = 2.87 \text{ TONS}$$

$$\text{TOTAL COST} = 2.87 \text{ TONS} \times \$179.11/\text{TON} = \$514.05$$

N169 W20189 ASPHALT QUANTITY

$$4.8' \times 18.4' / 9 = 9.81 \text{ SY}$$

$$9.81 \text{ SY} \times 112 \frac{\text{LB}}{\text{SY}} \times 3 \text{ INCHES} / 2000 \frac{\text{LB}}{\text{TON}}$$

$$\text{TOTAL TONNAGE} = 1.65 \text{ TONS}$$

$$\text{TOTAL COST} = 1.65 \text{ TONS} \times \$179.11/\text{TON} = \$295.53$$

RESOLUTION 17-05

PRELIMINARY RESOLUTION DECLARING INTENT TO EXERCISE SPECIAL ASSESSMENT POLICE POWERS, UNDER SECTION 66.0703 OF THE WISCONSIN STATUTES

WHEREAS, the Village Board of the Village of Jackson, Washington County, Wisconsin is pursuing the construction and reconstruction of public improvements consisting of water and sanitary sewer mains; storm sewers; pavement; curb and gutter; and sidewalks and the related improvements and expenses for the benefit of the properties described on Exhibit A hereto.

BE IT RESOLVED, by the Village Board of the Village of Jackson, Washington County, Wisconsin:

1. The Village Board hereby declares its intention to exercise its police power under Section 66.0703 of the Wisconsin Statutes to levy special assessments upon the properties described in Exhibit A hereto, for special benefits conferred upon such property by the construction of public improvements consisting of water and sanitary sewer mains; storm sewers; pavement; curb and gutter; and sidewalks and the related improvements and expenses.
2. The Village Board hereby determines that the construction of such improvements is in the best interest of, and for the health and welfare of the municipality and the property benefited by the improvements, and therefore constitutes an exercise of the police power.
3. The amount of such assessments shall be determined and levied upon completion of the construction of public improvements consisting of water and sanitary sewer mains; storm sewers; pavement; curb and gutter; and sidewalks and the related improvements and expenses.
4. The number of installments, rate of interest, and the terms of payment will be included in the Final Resolution after the Public Hearing; which will be held upon completion of the project, when final costs have been determined.
5. Every Special Assessment levied under this Resolution, shall be a lien against the property assessed, from the date of the Final Resolution of the Village Board determining the levy.
6. The Village Engineer shall prepare a report consisting of the following:
 - a. Preliminary of the final plans and specifications for the Public Works.
 - b. An estimate of the entire cost of the proposed improvements.
 - c. A schedule of the proposed properties against which the assessments are to benefit.
 - d. A statement that each property against which the assessments are proposed, has been inspected and is benefited, setting forth the basis of such benefit.
 - e. Upon completion of the report, the Village Engineer shall file a copy with the Village Clerk, and with the Village Treasurer.

7. The Village Clerk shall make a copy of the report available for public inspection.

Introduced by: _____

Seconded by: _____

Vote: ____ Aye ____ Nay

Passed and Approved: _____

Michael E. Schwab, Village President

Attest: _____
Deanna L. Boldrey, Village Clerk-Treasurer

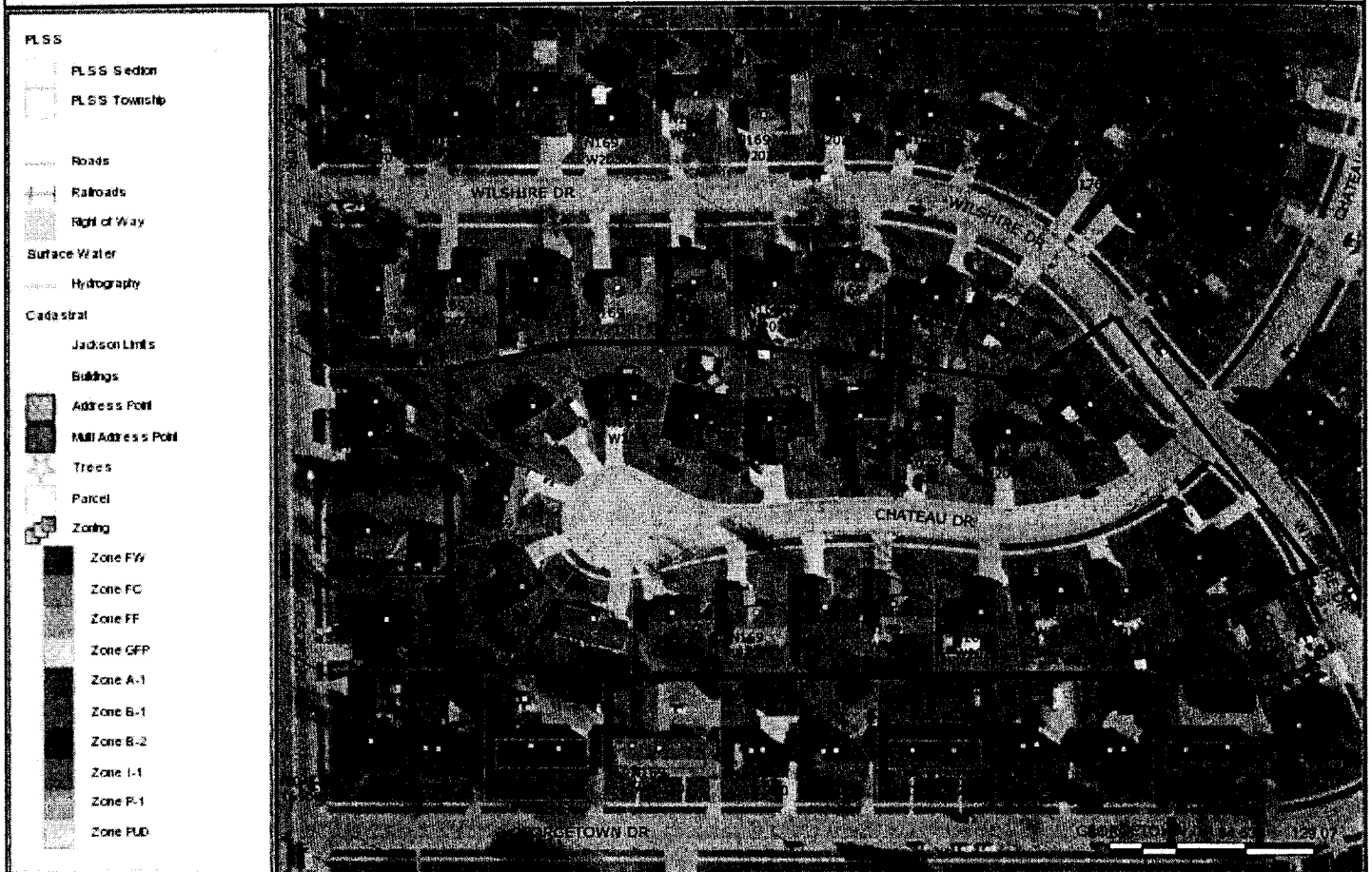
Proof of Posting:

I the undersigned, certify that I posted this Resolution on bulletin boards at the Village Hall, Post Office, and one other location in the Village.

Village Official

Date

Village of Jackson



This map was compiled using data believed to be accurate; however, a degree of error is inherent in all maps. This map was distributed "AS-IS" without warranties of any kind, either expressed or implied, including but not limited to warranties of suitability to a particular purpose or use. No attempt has been made in either the design or production of the maps to define the limits or jurisdiction of any federal, state, or local government. Detailed on-the-ground surveys and historical analyses of sites may differ from the maps.



93 South Pioneer Road, Suite 300 • Fond du Lac, WI 54935 • (920) 924-5720

September 7, 2016

Village of Jackson
N168 W20733 Main Street
Jackson, WI 53037

Attention: Brian Kober, P.E.
Director of Public Works

Subject: Project I.D. 151021
Wilshire Drive
Utility Construction Project
Estimate #4

Dear Mr. Kober:

Enclosed you will find Pay Estimate #4 for the Wilshire Drive project in the Village of Jackson. The total amount, due to the contractor, has not been reduced by five percent (5%) for retainage due to the fact that the work is beyond 50% completion. This is per Article 6.02.A.1 Progress Payments; Retainage, of Contract Document 00500, Agreement. All previously retained money shall be paid to the contractor minus \$5,000. This is per Article 6.02.A.2 Progress Payments; Retainage, of Contract Document 00500, Agreement. The remainder of retained money will be paid upon final acceptance of all contract work. This is per Article 6.03.A Final Payment, of Contract Document 00500, Agreement.

Work completed, Estimate # 4	= \$5,904.81
Retainage Due, Estimate #4	= \$10,384.09
Retainage Remaining, Estimate #4	= \$5,000
Amount due to Contractor, Estimate #4	= \$16,288.90

If you have any questions or comments, please contact me at (920) 924-5720 or cell (414) 397-8100.

Sincerely,

Kevin Schmidt
Gremmer & Associates, Inc.

Gremmer and Associates, Inc.

93 S. Pioneer Road, Suite 300
Fond du Lac, WI 54935
(920) 924-5720
fax (920)924-5725

Buteyn-Peterson - Prime Contractor

Village of Jackson - Wilshire Drive

Item No.	Description	Units	TOTAL	Unit Price	Bid Total	Previous Estimates		Estimate #4		Cumulative Totals		% Complete
						Actual Quantity	Total	Actual Quantity	Total	Actual Quantity	Total	
100.01	Removing Concrete	SY	1885	\$3.47	\$6,540.95	1,903.90	\$6,606.53		\$0.00	1,903.90	\$6,606.53	101%
100.02	Removing Curb & Gutter	LF	2595	\$2.75	\$7,136.25	2,618.00	\$7,199.50		\$0.00	2,618.00	\$7,199.50	101%
100.03	Excavation Common	CY	2535	\$13.00	\$32,955.00	2,596.50	\$33,754.50		\$0.00	2,596.50	\$33,754.50	102%
100.04	Base Aggregate Dense 3/4-Inch	TON	830	\$17.43	\$14,466.90	819.04	\$14,275.87		\$0.00	819.04	\$14,275.87	99%
100.05	Base Aggregate Dense 1 1/4-Inch	TON	3400	\$10.60	\$36,040.00	3,197.03	\$33,888.52	90.26	\$956.76	3,287.29	\$34,845.27	97%
100.06	Breaker Run	TON	100	\$9.23	\$923.00	104.68	\$966.20		\$0.00	104.68	\$966.20	105%
100.07	Concrete Driveway 7-Inch	SY	1310	\$43.00	\$56,330.00	1,267.00	\$54,481.00		\$0.00	1,267.00	\$54,481.00	97%
100.08	HMA Pavement, Type E-0.3	TON	1520	\$49.20	\$74,784.00	1,318.39	\$64,864.79		\$0.00	1,318.39	\$64,864.79	87%
100.09	Asphaltic Surface Driveway	TON	10	\$84.50	\$845.00	19.00	\$1,605.50		\$0.00	19.00	\$1,605.50	190%
100.10	Concrete Curb & Gutter 30-Inch Type D	LF	2600	\$11.30	\$29,380.00	2,654.00	\$29,990.20		\$0.00	2,654.00	\$29,990.20	102%
100.11	Concrete Sidewalk 4-Inch	SF	10300	\$3.51	\$36,153.00	10,477.00	\$36,774.27		\$0.00	10,477.00	\$36,774.27	102%
100.12	Lawn Restoration	SY	4150	\$5.25	\$21,787.50	3,066.90	\$16,101.23	16.20	\$85.05	3,083.10	\$16,186.28	74%
100.13	Erosion Control	LS	1	\$2,300.00	\$2,300.00	1.00	\$2,300.00		\$0.00	1.00	\$2,300.00	100%
100.14	Traffic Control	LS	1	\$1,800.00	\$1,800.00	0.90	\$1,620.00	0.10	\$180.00	1.00	\$1,800.00	100%
100.15	Sawing Asphalt	LF	365	\$2.00	\$730.00	326.50	\$653.00		\$0.00	326.50	\$653.00	89%
100.16	Sawing Concrete	LF	480	\$3.00	\$1,440.00	381.00	\$1,143.00		\$0.00	381.00	\$1,143.00	79%
200.01	Removing Manholes	EACH	5	\$350.00	\$1,750.00	5.00	\$1,750.00		\$0.00	5.00	\$1,750.00	100%
200.02	Removing Inlets	EACH	8	\$200.00	\$1,600.00	8.00	\$1,600.00		\$0.00	8.00	\$1,600.00	100%
200.03	Removing Storm Sewer	LF	1150	\$5.00	\$5,750.00	1,105.00	\$5,525.00		\$0.00	1,105.00	\$5,525.00	96%
200.04	Storm Sewer Pipe PVC SDR-35 4-Inch	LF	1671	\$18.00	\$30,078.00	1,693.00	\$30,474.00		\$0.00	1,693.00	\$30,474.00	101%
200.05	Storm Sewer Pipe Reinforced Concrete 12-Inch	LF	167	\$60.00	\$10,020.00	167.00	\$10,020.00		\$0.00	167.00	\$10,020.00	100%
200.06	Storm Sewer Pipe Reinforced Concrete 15-Inch	LF	812	\$54.50	\$44,254.00	803.50	\$43,790.75		\$0.00	803.50	\$43,790.75	99%
200.07	Storm Sewer Pipe Reinforced Concrete 18-Inch	LF	54	\$70.50	\$3,807.00	54.00	\$3,807.00		\$0.00	54.00	\$3,807.00	100%
200.08	Storm Sewer Pipe Reinforced Concrete 24-Inch	LF	434	\$66.50	\$28,861.00	486.00	\$32,319.00		\$0.00	486.00	\$32,319.00	112%
200.09	Catch Basins 2.5x3-FT w/ Casting	EACH	7	\$1,157.00	\$8,099.00	7.00	\$8,099.00		\$0.00	7.00	\$8,099.00	100%
200.10	Manholes 4-FT Diameter w/ Casting	EACH	6	\$823.00	\$4,938.00	6.00	\$4,938.00		\$0.00	6.00	\$4,938.00	100%
200.11	Manholes 5-FT Diameter w/ Casting	EACH	3	\$1,220.00	\$3,660.00	3.00	\$3,660.00		\$0.00	3.00	\$3,660.00	100%
200.12	Manholes 6-FT Diameter Doghouse" w/ Casting "	EACH	1	\$1,789.00	\$1,789.00	1.00	\$1,789.00		\$0.00	1.00	\$1,789.00	100%
200.13	Inlets 2.5x3-FT w/ Casting	EACH	3	\$1,058.00	\$3,174.00	3.00	\$3,174.00		\$0.00	3.00	\$3,174.00	100%
200.14	Concrete Collar	EACH	3	\$500.00	\$1,500.00		\$0.00		\$0.00	0.00	\$0.00	0%
300.01	Removing Sanitary Sewer Manholes	EACH	1	\$1,388.30	\$1,388.30	1.00	\$1,388.30		\$0.00	1.00	\$1,388.30	100%
300.02	Abandoning Sanitary Sewer	LS	1	\$500.00	\$500.00	1.00	\$500.00		\$0.00	1.00	\$500.00	100%
300.03	Adjusting Sanitary Manhole	EACH	7	\$669.00	\$4,683.00		\$0.00	7.00	\$4,683.00	7.00	\$4,683.00	100%
300.04	Connect to Existing Sanitary Sewer	EACH	2	\$500.00	\$1,000.00	2.00	\$1,000.00		\$0.00	2.00	\$1,000.00	100%
300.05	Sanitary Sewer PVC SDR-35 6-Inch	LF	165	\$93.00	\$15,345.00	159.50	\$14,833.50		\$0.00	159.50	\$14,833.50	97%
300.06	Sanitary Sewer PVC SDR-35 8-Inch	LF	400	\$93.87	\$37,548.00	397.00	\$37,266.39		\$0.00	397.00	\$37,266.39	99%
300.07	Sanitary Sewer Manhole w/ Casting	EACH	2	\$3,920.00	\$7,840.00	2.00	\$7,840.00		\$0.00	2.00	\$7,840.00	100%
400.01	Removing Hydrant	EACH	3	\$1,014.00	\$3,042.00	3.00	\$3,042.00		\$0.00	3.00	\$3,042.00	100%
400.02	Abandoning Water Main	LS	1	\$600.00	\$600.00	1.00	\$600.00		\$0.00	1.00	\$600.00	100%
400.03	Water Main Pipe HDPE 1 1/4-Inch	LF	855	\$74.00	\$63,270.00	893.50	\$66,119.00		\$0.00	893.50	\$66,119.00	105%
400.04	Water Main Pipe PVC C-900 6-Inch	LF	35	\$72.00	\$2,520.00	32.50	\$2,340.00		\$0.00	32.50	\$2,340.00	93%
400.05	Water Main Pipe PVC C-900 8-Inch	LF	1420	\$73.33	\$104,128.60	1,429.50	\$104,825.24		\$0.00	1,429.50	\$104,825.24	101%
400.06	Gate Valve 6-Inch	EACH	3	\$1,800.00	\$5,400.00	3.00	\$5,400.00		\$0.00	3.00	\$5,400.00	100%
400.07	Gate Valve 8-Inch	EACH	5	\$2,240.00	\$11,200.00	5.00	\$11,200.00		\$0.00	5.00	\$11,200.00	100%
400.08	Reducer 8-Inch x 6-Inch	EACH	2	\$924.00	\$1,848.00	2.00	\$1,848.00		\$0.00	2.00	\$1,848.00	100%
400.09	Anchor Tee 8-Inch x 6-Inch	EACH	3	\$1,071.00	\$3,213.00	4.00	\$4,284.00		\$0.00	4.00	\$4,284.00	133%
400.10	Cross 8-Inch x 8-Inch	EACH	1	\$1,329.00	\$1,329.00	1.00	\$1,329.00		\$0.00	1.00	\$1,329.00	100%
400.11	Bend 11.25 Degree 8-Inch	EACH	8	\$950.00	\$7,600.00	8.00	\$7,600.00		\$0.00	8.00	\$7,600.00	100%
400.12	Bend 22.5 Degree 8-Inch	EACH	2	\$961.00	\$1,922.00	4.00	\$3,844.00		\$0.00	4.00	\$3,844.00	200%
400.13	Bend 45 Degree 8-Inch	EACH	6	\$965.00	\$5,790.00	5.00	\$4,825.00		\$0.00	5.00	\$4,825.00	83%
400.14	Connect to Existing Water Main	EACH	4	\$929.00	\$3,716.00	4.00	\$3,716.00		\$0.00	4.00	\$3,716.00	100%
400.15	Hydrant	EACH	3	\$4,076.00	\$12,228.00	3.00	\$12,228.00		\$0.00	3.00	\$12,228.00	100%
400.16	Temporary 6 Cap w/ 2" Blowoff "	EACH	1	\$2,221.00	\$2,221.00	1.00	\$2,221.00		\$0.00	1.00	\$2,221.00	100%
400.17	Polystyrene Insulation 4-Inch	SF	96	\$9.00	\$864.00	96.00	\$864.00		\$0.00	96.00	\$864.00	100%
SUBTOTAL						\$772,087.50	\$756,283.27		\$5,904.81		\$762,188.08	99%



93 South Pioneer Road, Suite 300 • Fond du Lac, WI 54935 • (920) 924-5720

Work completed, previous estimates	\$756,283.27
Work completed, this estimate	\$5,904.81
Total work completed	\$762,188.08
Retainage, this estimate	\$5,000.00
Total Retainage, previous estimates	\$15,384.09
Total Retainage, final	\$5,000.00
Amount due to contractor, this estimate	\$16,288.90

RESOLUTION #17-19

A RESOLUTION REQUESTING AN ANNUAL EQUITABLE DISTRIBUTION OF TWENTY-FIVE PERCENT OF THE WASHINGTON COUNTY LOCAL SALES TAX TO ALL COUNTY MUNICIPALITIES.

The Village Board of the Village of Jackson, Washington County, Wisconsin, does resolve as follows:

WHEREAS, Washington County enacted the ½% local sales tax in 1999 to encourage Cabela's to locate in Washington County; and

WHEREAS, this local sales tax has steadily increased on an annual basis from \$5,481,382 in 1999 to \$11,456,166 in 2016; and

WHEREAS, cumulatively over the past eighteen years (through 2016) this local sales tax has generated \$154,809,516; and

WHEREAS, this local sales tax has effectively repaid the Cabela's development incentive, has additionally been utilized to fund numerous capital improvement projects, and has virtually eliminated Washington County's debt (to \$9 million or 1.37% of its debt capacity); and

WHEREAS, municipalities in Washington County have a much higher debt level; for example, the City of West Bend (at \$62 million or 49.87% of its debt capacity), the City of Hartford (at \$27 million or 47.46% of its debt capacity) and the Village of Kewaskum (at \$9 million or 64% of its debt capacity); and

WHEREAS, Washington County towns, villages, and cities contribute to the important infrastructure needed to support the commercial businesses that generate this local sales tax; and

WHEREAS, town, village, and city leaders in Washington County have been discussing the possibility of requesting the Washington County Board of Supervisors to allocate 25% of the local sales tax; and

WHEREAS, Wis. Stats. 77.76(3) allows for a county to distribute all or a portion of the amount it receives to towns, villages, and cities; and

WHEREAS, towns, villages, and cities could effectively utilize 25% of this local sales tax revenue to pay off debt and rebuild aging road infrastructure; and

WHEREAS, an equalized value and population formula-based allocation of 25% of the local sales tax in Washington County would equitably distribute this local tax to all municipalities;

NOW, THEREFORE, BE IT RESOLVED that the Jackson Village Board respectfully requests the Washington County Board of Supervisors to approve an annual equitable distribution of 25% of the local sales tax (per the attached formula) effective January, 2019.

BE IT FURTHER RESOLVED that towns, villages, and cities in Washington County receiving these funds be required to utilize this shared local sales tax to pay off current debt or rebuild their local road infrastructure.

Introduced by: _____

Seconded by: _____

Vote: _____ Aye _____ Nay

Passed and Approved: _____

Michael E. Schwab, Village President

Attest: _____
Deanna L. Boldrey, Village Clerk-Treasurer

Proof of Posting:

I the undersigned, certify that I posted this Resolution on bulletin boards at the Village Hall, Post Office, and one other location in the Village.

Village Official

Date

DRAFT MINUTES
Board of Public Works Meeting
Tuesday, August 29, 2017 –7:00 p.m.
Jackson Village Hall
N168W20733 Main Street

1. Call to Order and Roll Call.

Chairman Tr. Don Olson called the meeting to order at 7:00 p.m.

Members present: Brian Heckendorf, Tr. Lippold, Gloria Teifke, Scott Thielmann, and Tr. Kufahl.

Excused: Linda Granec.

Staff present: Brian Kober, John Walther, and Deanna Boldrey.

2. Approval of Minutes for July 25, 2017, meeting.

Motion by Scott Thielmann, second by Tr. Lippold to approve the minutes of the July 25, 2017, Board of Public Works meeting.

Vote: 6 ayes, 0 nays. Motion carried.

3. Review of Cedar Corp. Professional Service Proposal – Public Safety Building.

Corey Scheidler of Cedar Corp presented the proposal for the public safety building which included site development, coordination, planning and schematic design development. The proposal will set the wheels in motion. The space comparison used the community proper not the service areas. The fire department is about 20,000 square feet of the project and 11,000 is shared square footage.

Discussion ensued of the townships that the village contracts with and their contribution to the facility. Discussion ensued of a Fire Company versus Fire District. Discussion ensued of the annual budget. The maintenance of the building is in the annual budget.

Brian Heckendorf questioned if the cart is before the horse as we do not have the property.

Corey stated that this type of facility could improve the ISO ratings. Discussion ensued of the fire equipment and the use of the tanker ensued. The tanker is for small grass fires and some smaller Village fires.

Motion by Tr. Kufahl, second by Tr. Lippold to recommend approval of the Cedar Corp.

Professional Services Proposal for the Public Safety Building.

Vote: 5 ayes, 1 nays (Tr. Olson). Motion carried.

4. Review of Change Order #1 – SCADA Project – Altronex Control Systems.

Brian introduced Greg Dressler of Gremmer to review change order #1 for the SCADA Project. The items were priced by LW Allen. There were some wires that need replaced and it is easier to replace them now rather than a later date. The luxury items have been crossed out. There might be an allowance from the computers of \$15,000-\$20,000. The warranty is a two year warranty. The current computers are less than two years old. When the computers were replaced the intelisys would not communicate with the SCADA system. The prior integrator was not compatible with the fiber optics.

Motion by Tr. Kufahl, second by Tr. Olson to recommend approval of the change order #1 in an amount not to exceed \$33,524, with the understanding that the computer allowance will be used to offset.

Vote: 6 ayes, 0 nays. Motion carried.

5. Review of BID for TIF #4 Paving Project and other projects.

Brian Kober distributed the bid documents. There were three contractors that took out the paperwork and then there was one bid. Alcan Court and Alcan Drive are the base bid and main component of the paving project. This is for TIF #4. The project be completed by September 28th. The alternate bids included Living Word Lane, Stonewall Drive and Georgetown Drive, Highland Road, and English Oaks Drive. This is \$8.75 a square yard. Brian recommended to continue with the TIF #4 projects and then rebid the alternate components next year.

Base Patching, Concrete Curb & Gutter, and Concrete Sidewalk were additionally bid.

Brian will have the number for the base patch and curbing by the September 12th Budget and Finance and Village Board meeting.

Motion by Tr. Olson, second by Scott Thielmann recommend to accept the base bid of Alcan Drive and Alcan Court with the understanding that there may be changes to the concrete that will be decided at the Village Board Meeting. The alternate items will be rebid next year.

Vote: 6 ayes, 0 nays. Motion carried.

6. Update on Reconstruction of Water and Street Department Building.

Brian reported on the item. He gave status of the building. Right now the building is in the drywall stage. The orange peel will go on this Friday. The painting will start after Labor Day, then the doors and windows will be installed and plumbing completed. Brian commented that the goal is for the Street Department to move in by November 1st. The major costs were moving the columns out of the way; that was \$40,000 and did not include the engineering. The heating and cooling systems have been completed. The cooling unit on the roof could be used; however, the rest of the heating and cooling had to be replaced.

Vehicles are being stored inside the building. Brian is looking at proper ventilation systems.

The building is completely sprinklered.

\$240,000 has been spent to date. Discussion ensued of what the remaining costs are.

Discussion ensued of the amount spent to date and the needed communication. Discussion ensued of the salt shed and salt storage.

Discussion ensued of dismantling the old street building. Brian Kober commented that the doors of the old building will be used at the new building. The fencing is moving to the new facility. The lighting and modine heating of the old building will be used at the new building.

Tr. Kufahl commented that he would like to see any additional expenses (prior to expenditure) go through the Board of Public Works Committee, Budget and Finance Committee, and Village Board. Brian commented that he will have a list by the next meeting. Brian has been using local contractors. The computer server had to be moved as well. A locker room and shower were installed. Brian offered to give a tour of the building.

Tr. Olson would like a detailed list of the outstanding items and associated costs and salt storage options for the next Budget and Finance Committee meeting and Village Board meeting.

7. **Announcing the Public Information Meeting for the CTH P Reconstruction Project.**
A public informational meeting for the Reconstruction Project of CTH P will be held on September 14th starting at 6 p.m. at the Gathering Hall at the Community Center.
8. **Review of the Final Special Assessment for Chateau Drive Project.**
Brian Kober reviewed the distributed report on the project with the final assessments. Motion by Tr. Kufahl, second by Brian Heckendorf to recommend approval of the final special assessment for Chateau Drive Project. A resolution with public hearing will be prepared for the September 12th meeting.
Vote: 6 ayes, 0 nays. Motion carried.
9. **Discussion on closing out Buteyn-Peterson Contract – Wilshire Drive Project.**
Discussion ensued of the project. Some of the properties need to be raked out and then need an extra layer of topsoil. Brian recommended to close the project and retain the \$5,000. Discussion ensued that taking the lowest bidder may not necessarily be the best option. Motion by Tr. Olson, second by Tr. Lippold to recommend to close the contract and to keep the retainage.
Vote: 6 ayes, 0 nays. Motion carried.
10. **Director of Public Works report.**
Brian Kober gave the report. Motion by Tr. Lippold, second by Brian Heckendorf to place the Director of Public Works report on file.
Vote: 6 ayes, 0 nays. Motion carried.
11. **Citizens/Village Staff to Address the Board.**
Ron Stuebs commented he will bring his items next Spring.
Ray Glock of English Oaks is a past president of the homeowners association at English Oaks. He reported that in 2012 MLG, LLC set aside funds for the final lift of asphalt. In December of 2015 a letter from MLG's legal team was sent to the Village stating that they dissolved and that there was no longer money available for the final lift of asphalt. MLG is still active in the subdivision and charging homeowners for plan review.
Russ Maki of Georgetown Drive commented on parking on Georgetown Drive.
Kurt Meyers of Georgetown Drive commented on parking on Georgetown Drive.
Gloria Tiefke questioned if there were any soil testing done on the site where the pallet business was on Main Street.
12. **Adjourn.**
Motion by Tr. Lippold, second by Tr. Kufahl to adjourn at 8:42 p.m.
Vote: 6 ayes, 0 nays. Motion carried.

Respectfully submitted by: Deanna L. Boldrey, Village Clerk-Treasurer

**VILLAGE OF JACKSON
WASHINGTON COUNTY, WISCONSIN**

**AN ORDINANCE ANNEXING TERRITORY TO
THE VILLAGE OF JACKSON, WASHINGTON COUNTY, WISCONSIN**

The Village Board of the Village of Jackson, Washington County, Wisconsin, does ordain as follows:

SECTION 1. Territory Annexed.

In accordance with Wis. Stat., § 66.0217(2) and the Petition for Direct Unanimous Annexation filed with the Village and signed by all the owners of the land described below, and the Village Board having determined that there are no electors residing in such territory, the following described territory in the Town of Jackson, Washington County, Wisconsin, is annexed to the Village of Jackson, Washington County, Wisconsin.

Annexation Description

All of the Southwest $\frac{1}{4}$ of the Northeast $\frac{1}{4}$ and part of the Southeast $\frac{1}{4}$ of the Northeast $\frac{1}{4}$ of Section 29, Part of the Southwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$ of Section 20, Outlot 1, Outlot 4 and Outlot 5 of Twin Creeks, Outlot 10 of Twin Creeks – 3, Outlot 17 of Twin Creeks – 5, all being part of the Northwest $\frac{1}{4}$, Northeast $\frac{1}{4}$ and Southeast $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ of Section 29, including parts of Jackson Drive, Maple Road and Sherman Road, all in Town 10 North, Range 20 East, in the Town of Jackson, Washington County, Wisconsin, bounded and described as follows:

See attached Annexation Exhibit

SECTION 2. Effect of Annexation.

From and after the date of this ordinance, the territory described in Section 1 shall be a part of the Village of Jackson for any and all purposes provided by law, and all persons coming or residing within such territory shall be subject to all ordinances, rules, and regulations governing the Village of Jackson.

SECTION 3. Temporary Zoning Classification.

The territory annexed to the Village of Jackson by this ordinance is temporarily zoned PUD, Planned Unit Development, pursuant to Wis. Stat., § 66.0217(8)(a), this temporary zoning having been recommended by the Village of Jackson Plan Commission.

SECTION 4. Ward Designation.

The territory described in Section 1 of this ordinance is hereby designated the 11th Ward of the Village of Jackson, subject to the ordinances, rules, and regulations of the Village of Jackson governing wards.

SECTION 5. Population of Annexed Area.

The population of the territory described in Section 1 of this ordinance is zero (1).

SECTION 6. Severability.

If any provision of this ordinance is invalid or unconstitutional, or if the application of his ordinance to any person or circumstances is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the provisions or applications of this ordinance which can be given effect without the invalid or unconstitutional provision or application.

SECTION 7. Payment to the Town.

Pursuant to Wis. Stat., § 66.0217(14)(a)1, the Village agrees to pay annually to the Town of Jackson, for five (5) years, an amount equal to the amount of property taxes that the Town levied on the annexed territory, as shown by the tax roll under Wis. Stat., § 70.65, in the year in which the annexation is final.

SECTION 8. Effective Date.

This ordinance shall take effect upon its enactment. The Village Administrator is hereby authorized and directed to take such further action necessary to give effect to this ordinance.

Adopted by a vote of _____ for, _____ against, and _____ abstaining this 14th day of March, 2017.

VILLAGE OF JACKSON

By: _____
Mike Schwab, Village President

Attest:

Deanna Boldery, Clerk/Treasurer

ANNEXATION EXHIBIT

All of the Southwest 1/4 of the Northeast 1/4 and part of the Southeast 1/4 of the Northeast 1/4 of Section 29, Part of the Southwest 1/4 of the Southwest 1/4 of Section 20, Outlot 1, Outlot 4 and Outlot 5 of Twin Creeks, Outlot 10 of Twin Creeks - 3, Outlot 17 of Twin Creeks - 5, all being part of the Northwest 1/4, Northeast 1/4 and Southeast 1/4 of the Northwest 1/4 of Section 29, including parts of Jackson Drive, Maple Road and Sherman Road, all in Town 10 North, Range 20 East, in the Town of Jackson, Washington County, Wisconsin, bounded and described as follows:

Beginning at the Northwest corner of the Northwest 1/4 of said Section 29; thence South 89° 44' 17" East along the North line of the Northwest 1/4 of said Section 29 and the centerline of Sherman Road 38.99 feet to a point; thence North 00° 16' 44" East 40.01 feet to a point in the North line of Sherman Road; thence South 89° 44' 16" East along said North line and the existing Village Limits 140.40 feet to a point; thence South 00° 16' 44" West 40.01 feet to a point in the aforesaid centerline of Sherman Road and the North line of the Northwest 1/4; thence South 89° 44' 17" East along said centerline and said North line 785.71 feet to a point the centerline of Jackson Drive; thence South 45° 15' 44" West along said centerline 332.17 feet to a point; thence South 23° 04' 17" East 700.54 feet to a point; thence South 79° 11' 17" East 359.53 feet to a point; thence North 01° 10' 01" West 45.62 feet to a point; thence North 88° 52' 08" East 658.04 feet to a point; thence South 01° 07' 51" East 436.30 feet to a point; thence South 89° 52' 43" East 657.94 feet to a point in the West line of the Northeast 1/4 of said Section 29; thence South 89° 57' 35" East 2827.62 feet to a point in the East line of the Northeast 1/4 of said Section 29 and the Centerline of Maple Road; thence South 01° 03' 31" East along said Centerline 917.65 feet to a point; thence South 88° 58' 28" West 366.50 feet to a point; thence South 01° 03' 31" East 389.65 feet to a point in the South line of the Northeast 1/4 of said Section 29; thence South 89° 57' 58" West along said South line 2260.16 feet to the Southeast corner of the Northwest 1/4 of Section 29; thence North 01° 05' 42" West along the East line of said Northwest 1/4 Section a distance of 681.57 feet to a point in the North line of East Gate Drive; thence South 83° 32' 11" West along said North line 64.99 feet to a point; thence North 07° 36' 35" East 97.15 feet to a point; thence North 01° 05' 42" West 238.59 feet to a point; thence North 22° 42' 05" West 194.59 feet to a point; thence North 63° 09' 38" West 197.52 feet to a point; thence North 84° 48' 27" West 113.13 feet to a point; thence North 89° 52' 43" West 150.00 feet to a point; thence South 03° 43' 28" West 161.92 feet to a point in the North line of Fenceline Drive; thence Northwesterly 104.41 feet along said North line and an arc of a curve whose center lies to the South, whose radius is 283.00 feet, whose center lies to the South and chord bears North 85° 27' 16" West 103.82 feet to a point; thence South 83° 58' 35" West along said North line 5.37 feet to a point; thence North 02° 04' 28" West 111.34 feet to a point; thence North 01° 07' 51" West 99.04 feet to a point; thence North 02° 58' 17" West 163.16 feet to a point; thence North 38° 13' 57" West 173.25 feet to a point; thence North 69° 24' 08" West 177.56 feet to a point; thence North 89° 41' 37" West 121.12 feet to a point; thence South 88° 40' 57" West 134.78 feet to a point; thence South 00° 13' 42" East 136.50 feet to a point in the North line of Brookside Drive; thence South 89° 46' 18" West along said North line 85.00 feet to a point; thence North 00° 13' 42" West 139.55 feet to a point; thence North 79° 11' 17" West 293.88 feet to a point; thence South 83° 22' 11" West 185.08 feet to a point; thence South 10° 13' 51" West 159.98 feet to a point in the North line of Brookside Drive; thence North 79° 48' 09" West for a distance of 50.66 feet to a point in the Easterly line of Twin Creeks Road; thence Northwesterly 203.91 feet along said Easterly line and an arc of a curve whose radius is 533.00 feet, whose center lies to the Southwest and whose chord bears North 04° 16' 43" West 202.67 feet to a point; thence North 74° 45' 42" East 148.87 feet to a point; thence North 23° 04' 17" West 159.92 feet to a point; thence North 28° 00' 49" West 149.86 feet to a point; thence North 44° 09' 32" West 129.17 feet to a point; thence South 45° 15' 44" West 163.94 feet to a point in the Easterly line of Twin Creeks Road; thence North 44° 44' 16" West along said Easterly line 78.72 feet to a point; thence Northwesterly 13.55 feet along said easterly line and an arc of a curve whose center lies to the Northeast, whose radius is 19.00 feet, and whose chord bears North 24° 18' 19" West 13.27 feet to a point; thence Northwesterly 43.51 feet along said Easterly line and an arc of a curve whose center lies the Southwest, whose radius is 61.00 feet and whose chord bears North 24° 18' 19" West 42.59 feet to a point; thence North 44° 44' 16" West 92.00 feet to a point in the Westerly line of Jackson Drive; thence South 45° 15' 44" West along said Westerly line 521.61 feet to a point; thence Southwesterly 117.97 feet along said Westerly line and an arc of a curve whose center lies to the Southeast, whose radius is 355.00 feet, and whose chord bears South 35° 44' 33" West 117.42 feet to a point in the West line of the Northwest 1/4 of said Section 29; thence North 01° 14' 18" West along said West line 892.91 feet to the point of beginning.

Said land contains 4,005,967 square feet or 91.9843 acres.

January 31, 2017

Dittmar Realty

Drawing No. 161203-RMK

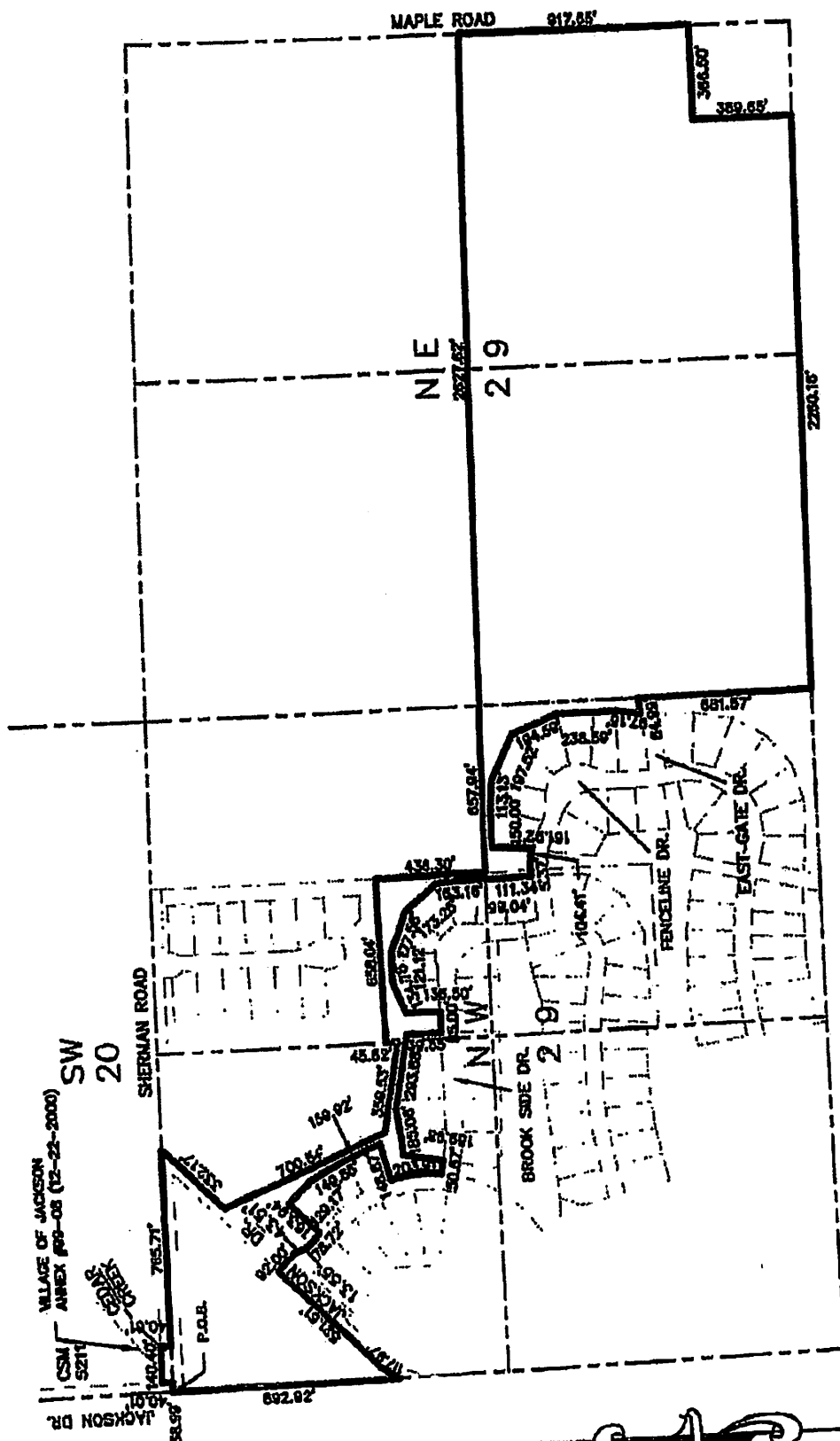
R.A. Smith National, Inc.

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*Beyond Surveying
and Engineering*

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1.1.2015 10:51 AM

R.A. Smith National, Inc.



0 600 1200 Feet

GRAPHIC SCALE