

Agenda
Budget & Finance Committee Meeting
Tuesday, February 13, 2018 at 7:00 p.m.
Jackson Village Hall
N168W20733 Main St
Jackson, WI 53037

1. Call to Order & Roll Call
2. Approval of Budget & Finance Minutes of January 9, 2018
3. Approval of January, 2018 Treasurer's Report and Check Register
4. Pay Request #3 – SCADA System Project – LW Allen
(Approval Recommended by Board of Public Works)
5. Review of Bids replacing WWTP Lab Room Cabinets
(Approval Recommended by Board of Public Works)
6. Jackson Fire Department – Equipment Purchases
7. Citizens to address the Budget & Finance Committee
8. Adjourn

Persons with disabilities requiring special accommodations for attendance at the meeting should contact the Village Hall at least one (1) business day prior to the meeting.

It is possible that members of the Village Board may attend the above meeting. No action will be taken by any governmental body at this meeting other than the governmental body specifically referred to in this meeting notice. This notice is given so that members of the Village Board may attend the meeting without violating the open meeting law.

DRAFT MINUTES
Budget & Finance Committee Meeting
Tuesday, January 9, 2018 at 7:00 p.m.
Jackson Village Hall
N168W20733 Main St.
Jackson, WI 53037

1. Call to Order & Roll Call.

President Schwab called the meeting to order at 7:00 p.m.

Members Present: Trustee Olson, and Trustee Kurtz.

Members Absent: None.

Village Board Members Present: Tr. Kruepke, Tr. Emmrich, and Tr. Lippold.

Staff Present: John Walther, Brian Kober, and Kelly Valentino.

2. Approval of Budget & Finance Minutes: December 12, 2017 Meeting.

Motion by Tr. Kurtz, second by Tr. Olson to approve the minutes for the December 12, 2017, meeting.

Vote: 3 ayes, 0 nays. Motion carried.

3. Approval of the December 2017 Treasurer's Report and Check Register.

The December Treasurer's Report and Check Register were reviewed. Administrator Walther reported no questioned were received prior to the meeting.

Motion by Tr. Olson, second by Tr. Kurtz to approve the December 2017 Treasurer's Report and Check Register.

Vote: 3 ayes, 0 nays. Motion carried.

4. Citizens to address the Budget & Finance Committee.

None.

5. Adjourn.

Motion by Tr. Kurtz, second by Tr. Olson to adjourn at 7:03 p.m.

Vote: 3 ayes, 0 nays. Motion carried.

Respectfully submitted by: Brian W. Kober, P.E., Director of Public Works/Village Engineer

TREASURERS REPORT

(Depository Accounts)

January 31, 2018

	BALANCE 12/31/2017	BALANCE 1/31/2018
<u>GENERAL:</u>		
GENERAL CHECKING	\$3,446,475.28	\$2,123,894.68
PARK FEES	\$133,465.14	\$133,618.39
FIRE/RESCUE RESERVE	\$5,874.01	\$5,880.75
EMS FUNDING ESCROW	\$5,944.04	\$5,950.87
HIPAA ACCOUNT	\$236,161.80	\$256,985.72
CREDIT CARD ACCOUNT	\$31,872.17	\$67,330.97
POLICE & FIRE IMPACT FEES	\$266,897.51	\$263,067.11
ANTIQUE FIRE TRUCK	\$4,983.85	\$4,983.85
MONEY MARKET - General & Water Cash	\$6,486,739.17	\$7,240,205.78
MONEY MARKET - Refunding	\$0.00	\$0.00
TOTAL GENERAL	\$10,618,412.97	\$10,101,918.12
<u>WATER UTILITY:</u>		
WATER SPECIAL REDEMPTION FUND	\$854.73	\$855.71
CASH - moved to General Checking.	\$700.00	\$0.00
WATER UTILITY DEPRECIATION FUND	\$21,849.88	\$21,874.97
WATER UTILITY RESERVE	\$113,608.36	\$113,738.81
WATER IMPACT FEES	\$27,028.62	\$27,880.05
TOTAL WATER UTILITY	\$164,041.59	\$164,349.54
<u>SEWER UTILITY:</u>		
SEWER DEPRECIATION FUND	\$5,494.49	\$5,500.80
SEWER UTILITY RESERVE	\$70,952.18	\$71,033.65
DNR REPLACEMENT FUND	\$736,978.48	\$968,033.05
SEWER SPECIAL REDEMPTION FUND	\$2,388.87	\$2,391.61
SO. INTERCEPTOR IMPACT FEE	\$33,743.21	\$33,781.96
SEWER SERVICE FEES	\$1,725,433.32	\$1,731,416.49
TOTAL SEWER UTILITY	\$2,574,990.55	\$2,812,157.56
GRAND TOTAL:	\$13,357,445.11	\$13,078,425.22

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 1/01/2018 From Account:
Thru: 1/31/2018 Thru Account:

Check Nbr	Check Date	Payee	Amount
94501	1/09/2018	ACE TT LLC 2017 PROPERTY TAX REFUND	137.31
94502	1/09/2018	ADVANCE AUTO PARTS DECEMBER 2017 STATEMENT / STREETS	136.75
Previous Year Expense			
94503	1/09/2018	AFLAC JAN 2018	853.46
94504	1/09/2018	ASCAP ACCT #500595854 / 2018 LIC FEE / REC	348.00
94505	1/09/2018	AT&T JFD, WWTP, PARKS, V HALL, JPD ACCTS	336.66
Previous Year Expense			
94506	1/09/2018	B&L GRAPHIC SOLUTIONS LETTERHEAD / JPD	90.00
94507	1/09/2018	BIASEW MAR 2018 CODE CLASSES / ENG, BI	390.00
94508	1/09/2018	BOUDRY, KAREN A 2017 PROPERTY TAX REFUND	273.71
94509	1/09/2018	BURKE TRUCK & EQUIPMENT NUTS, BOLTS, WASHERS FOR PLOW / STREETS	189.92
Previous Year Expense			
94510	1/09/2018	CARDINAL ENVIRONMENTAL, INC. NOV 27-DEC 1 TESTS / WWTP	2,400.00
Previous Year Expense			
94511	1/09/2018	CEDAR CORPORATION PUBLIC SAFETY, RIDGEWAY / DEC 2017	8,776.50
Previous Year Expense			
94512	1/09/2018	CINTAS FIRST AID SUP / REC	109.79
Previous Year Expense			
94513	1/09/2018	CINTAS CORP FIRST AID SUPPLIES / WATER, WWTP, STRTS	109.29
Previous Year Expense			
94514	1/09/2018	CINTAS CORPORATION CLEANING SUPPLIES / REC	90.49
Previous Year Expense			
94515	1/09/2018	CITIES & VILLAGES MUTUAL INSURANCE CO. 2018 INSURANCE POLICY RENEWALS	75,205.00
94516	1/09/2018	CLOTHES CLINIC, INC. MATS / V HALL	78.92
94517	1/09/2018	COMPASS MINERALS AMERICA INC BULK SALT / STREETS	5,610.75
Previous Year Expense			
94518	1/09/2018	CONLEY MEDIA, LLC DEC ELECTION ADS	197.29
Previous Year Expense			
94519	1/09/2018	COPPER MOUNTAIN INVESTMENTS 2017 PROPERTY TAX REFUND	1,439.64

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Accounting Checks

Posted From: 1/01/2018 From Account:
Thru: 1/31/2018 Thru Account:

Check Nbr	Check Date	Payee	Amount
94520	1/09/2018	CORELOGIC INC 2017 PROPERTY TAX REFUND	3,483.06
94521	1/09/2018	DIGGERS HOTLINE INC. DEC 17 TICKETS / WATER,WWTP	107.46
Previous Year Expense			
94522	1/09/2018	DOLNICK, JED M. REIMBURSE SUPPLIES / JPD	399.00
Previous Year Expense			
94523	1/09/2018	ECWPIA FEB 19, 2018 CODE UPDATE CLASSES / BI	90.00
94524	1/09/2018	EDGARTON, ST.PETER,PETAK & ROSENFELDT ACCT #20967T / DEC 2017 STATEMENT	3,315.61
Previous Year Expense			
94525	1/09/2018	EHLERS & ASSOCIATES, INC. TID #6 CREATION	5,700.00
94526	1/09/2018	EIASEW MAR 14, 2018 CODE UPDATE / ENG	95.00
94527	1/09/2018	ENDURACLEAN, INC. SOAP DISPENSER / STREETS	33.86
Previous Year Expense			
94528	1/09/2018	EQUAL RIGHTS DIVISION DEC 2017 WORK PERMITS	15.00
Previous Year Expense			
94529	1/09/2018	EUROFINS SFA LABS DEC 17 EFFLUENT / WWTP	54.80
Previous Year Expense			
94530	1/09/2018	EXPRESS NEWS ACCT #7076 / DEC EVENT ADS / REC	95.00
Previous Year Expense			
94531	1/09/2018	FARNEY, JOHN R 2017 PROPERTY TAX REFUND	5,529.73
94532	1/09/2018	FASTENAL COMPANY SUPPLIES / WWTP	12.64
Previous Year Expense			
94533	1/09/2018	FINK, ROBERT 2017 PROPERTY TAX REFUND	207.83
94534	1/09/2018	FLEISCHER, FLORALYN 2017 PROPERTY TAX REFUND	238.09
94535	1/09/2018	FOSHAGER, DANIEL P 2017 PROPERTY TAX REFUND	297.79
94536	1/09/2018	FOX BROTHER'S PIGGLY WIGGLY ACCT #1710 / DEC 2017 / REC, JFD	77.49
Previous Year Expense			
94537	1/09/2018	GERNER, JEFFREY E 2017 PROPERTY TAX REFUND	40.28
94538	1/09/2018	GOVCONNECTION, INC. ANTI VIRUS RENEW / JPD	523.76
Previous Year Expense			

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Check Nbr	Check Date	Payee	Amount
94539	1/09/2018	GREAT-WEST DEFERRED COMP / 1-8-18 PAYROLL	1,775.00
94540	1/09/2018	GROTA APPRAISALS, LLC MAINT OF ASSMNT RECORDS CNTRACT / JAN 18	2,430.00
94541	1/09/2018	GUENTHER SUPPLY INC. SUPPLIES / WWTP	259.84
Previous Year Expense			
94542	1/09/2018	HERTHER, SUSAN A. HEALTH INSURANCE / JAN 2018 / JPD	513.97
94543	1/09/2018	HOLCOMB, JENA M 2017 PROPERTY TAX REFUND	0.42
94544	1/09/2018	HUND, NICHOLAS 2017 PROPERTY TAX REFUND	264.36
94545	1/09/2018	IACP MEMBER ID 409231 / 2018 MEMBERSHIP DUES	150.00
94546	1/09/2018	IMPACT ACQUISITIONS LLC LEASE & COPIES / ENG	450.00
Previous Year Expense			
94547	1/09/2018	JACKSON AUTO SERVICE SIERRA TIRES, DISPOSAL / STREETS	1,477.88
Previous Year Expense			
94548	1/09/2018	JACKSON AUTO SERVICE SKID LOADER, PICKUP TIRES / STREETS	1,032.00
94549	1/09/2018	JACKSON PROFESSIONAL POLICE ASSOCIATION UNION DUES / JAN 2018	384.00
94550	1/09/2018	JOHN DEERE FINANCIAL ACCT #70442-96481 / PARTS / STREETS	28.48
Previous Year Expense			
94551	1/09/2018	JUNG, DALE 2017 PROPERTY TAX REFUND	5.18
94552	1/09/2018	KLUMB, ADAM 2017 PROPERTY TAX REFUND	66.59
94553	1/09/2018	LARK UNIFORM OUTFITTERS, INC. CREDIT, UNIFORMS / JPD	2,307.90
Previous Year Expense			
94554	1/09/2018	LARK UNIFORM OUTFITTERS, INC. BOOTS / JPD	156.95
94555	1/09/2018	LEAGUE OF WISCONSIN MUNICIPALITIES ID #10248 / 2018 RENEWAL DUES / ADMIN	2,153.37
94556	1/09/2018	LOUKKA, RAYMOND 2017 PROPERTY TAX REFUND	137.02
94557	1/09/2018	LYNN PEAHEY COMPANY EVIDENCE TAPE / JPD	52.00
Previous Year Expense			

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Check Nbr	Check Date	Payee	Amount
94558	1/09/2018	MENARDS - WEST BEND	1,127.62
Previous Year Expense		CREDIT, SUPPLIES / STREETS, ENG, WWTP, JFD	
94559	1/09/2018	MITTELSTEADT, SCOTT	201.59
		2017 PROPERTY TAX REFUND	
94560	1/09/2018	MULCAHY/SHAW WATER, INC.	447.00
Previous Year Expense		SOLENOID / WWTP	
94561	1/09/2018	NORTH SHORE BANK, FSB	295.00
		DEFERRED COMP / 1-8-18 PAYROLL	
94562	1/09/2018	NORTH SHORE PW ASSOCIATION	120.00
		2018 ANNUAL DUES / STREETS	
94563	1/09/2018	NORTHERN CAPITAL INVESTMENTS	211.89
		2017 PROPERTY TAX REFUND	
94564	1/09/2018	OFFICE DEPOT	78.23
Previous Year Expense		ACCT#42573612 / WWTP, JPD, ADMIN, JFD	
94565	1/09/2018	PAUL CONWAY SHIELDS	240.00
Previous Year Expense		GLOVES / JFD	
94566	1/09/2018	PERSONALIZED AWARDS	41.34
		PICKLEBALL AWARDS / REC	
94567	1/09/2018	PLUMBING INSPECTORS ASSOC OF SE WI	50.00
		FEB 23, 2018 TRAINING / ENG	
94568	1/09/2018	PROS 4 TECHNOLOGY, INC.	983.99
		MAINT, BACKUP- JAN 2018 / WWTP, V HALL	
94569	1/09/2018	PRZANOWSKI, CRAIG L	866.78
		2017 PROPERTY TAX REFUND	
94570	1/09/2018	PURCHASE POWER	108.99
Previous Year Expense		ACCT#8000909005535690 / POSTAGE / REC	
94571	1/09/2018	RECDESK SOFTWARE	3,100.00
		2018 RENEWAL / REC	
94572	1/09/2018	RESOP, JOHN	3,639.35
		2017 PROPERTY TAX REFUND	
94573	1/09/2018	RICOH USA, INC.	26.25
		JAN 2018 LEASE / JPD	
94574	1/09/2018	RIVER RUN COMPUTERS, INC.	1,260.55
Previous Year Expense		NETWORK SERVICE / JPD	
94575	1/09/2018	RUST LOCK, INC.	5,097.00
Previous Year Expense		EAGLE DR BLG DOOR SERVICE	
94576	1/09/2018	RUST LOCK, INC.	89.25
		DOOR CHECK, KEY BY CODE SERVICE / JPD	

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94577	1/09/2018	SALAMONE SUPPLIES	36.35
Previous Year Expense		LINERS / REC	
94578	1/09/2018	SCHELLINGER, JAMES	3,006.78
		2017 PROPERTY TAX REFUND	
94579	1/09/2018	SCHLOEMER LAW FIRM	82.50
Previous Year Expense		CLIENT #11387-000 / DEC 2017 MUNI COURT	
94580	1/09/2018	SCHREIER, WILLIAM R	123.22
		2017 PROPERTY TAX REFUND	
94581	1/09/2018	SCHUMACHER, SHARON E	442.34
		2017 PROPERTY TAX REFUND	
94582	1/09/2018	SCHUSTER, KATHY	50.00
Previous Year Expense		PROGRAM REFUND / REC	
94583	1/09/2018	SECURIAN FINANCIAL GROUP, INC.	1,113.29
		POLICY #2832L-G / FEB 2018 / #009180	
94584	1/09/2018	SHRED-IT USA	61.74
Previous Year Expense		DEC 19, 2017 / ADMIN	
94585	1/09/2018	SIRCHIE FINGER PRINT LABORATORIES	364.58
Previous Year Expense		BAGS, TUBES, POWDER, WATER / JPD	
94586	1/09/2018	SKODINSKI, JOHN M.	234.80
		HEALTH & DENTAL / JAN 2018 / JFD	
94587	1/09/2018	SOLON, STEPHEN	1.89
		2017 PROPERTY TAX REFUND	
94588	1/09/2018	SPIELVOGEL, TIMOTHY G	227.11
		2017 PROPERTY TAX REFUND	
94589	1/09/2018	SZUDROWITZ, MARK A	2,342.93
		2017 PROPERTY TAX REFUND	
94590	1/09/2018	TEN 2 COMMUNICATIONS LLC	129.45
Previous Year Expense		CLIP, BATTERY PACK / JFD	
94591	1/09/2018	TENNIES ACE HARDWARE INC.	9.59
Previous Year Expense		ACCT #78777 / DEC 2017 / JPD	
94592	1/09/2018	TITAN PUBLIC SAFETY SOLUTIONS, LLC	6,694.00
		2018 TIPSS ANNUAL SUPPORT / JPD	
94593	1/09/2018	VILLAGE MART	2,747.52
Previous Year Expense		ACCT #VJACK, JPOLIC / DEC 2017	
94594	1/09/2018	WAALA, DANIEL	50.00
		REIMBURSE CELL PHONE / JAN 2018 / WWTP	
94595	1/09/2018	WASHINGTON COUNTY HUMANE SOCIETY, INC.	1,150.00
		2018 CAT CONTRACT / JPD	

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Thru: 1/31/2018 Thru Account:

Check Nbr	Check Date	Payee	Amount
94596	1/09/2018	WATER TOWER CLEAN & COAT, INC.	7,500.00
Previous Year Expense		SAFETY CLIMB INSTALLATION / WATER	
94597	1/09/2018	WATER WELL SOLUTIONS	1,300.00
Previous Year Expense		REPLACE VALVES / WWTP	
94598	1/09/2018	WCMA	150.00
		2018 MEMBERSHIP / ADMIN	
94599	1/09/2018	WE ENERGIES	688.68
Previous Year Expense		EAGLE DR GAS SERVICE	
94600	1/09/2018	WE ENERGIES	15,348.72
Previous Year Expense		VILLAGE, JFD ACCTS	
94601	1/09/2018	WEIMER'S SPECIALIZED INSTALLATION	2,664.00
Previous Year Expense		WINCH INSTALL / REC	
94602	1/09/2018	WI CHIEFS OF POLICE ASSOCIATION, INC.	210.00
		2018 MEMBERSHIP / JPD	
94603	1/09/2018	WI SCTF	749.53
		GARNISHMENTS / 1-8-18 PAYROLL	
94604	1/09/2018	WI TRAFFIC SAFETY OFFICER'S ASSOC	195.00
		CONFERENCE REGISTRATION / JPD	
94605	1/09/2018	WISCONSIN DEPT. OF REVENUE	4,381.41
		2017 MUNI FEE-ASSESSMENT OF MFG PROPERTY	
94606	1/09/2018	WISCONSIN LAW ENFORCEMENT ACCREDITATION GROUP	350.00
		2018 ANNUAL PROGRAM FEE, MEMBERSHIP / JPD	
94607	1/09/2018	WMCA	65.00
		2018 RENEWAL / WINTER / ADMIN	
94608	1/09/2018	WORKHORSE SOFTWARE SERVICES, INC.	4,425.00
		2018 SUPPORT / ACCT, PYRL, UTLY, ASSETS, INV	
94609	1/09/2018	WUNDROCK, JOHN A	932.06
		2017 PROPERTY TAX REFUND	
94610	1/10/2018	MORAIN PARK TECHNICAL COLLEGE	187,888.98
		2017 PROPERTY TAX - JANUARY SETTLEMENT	
94611	1/10/2018	SLINGER SCHOOL DISTRICT	204,268.22
		2017 PROPERTY TAX - JANUARY SETTLEMENT	
94612	1/10/2018	WASHINGTON COUNTY TREASURER	786,107.95
		2017 PROPERTY TAX - JANUARY SETTLEMENT	
94613	1/11/2018	ARROW INTERNATIONAL, INC	858.93
Previous Year Expense		NEEDLES / JFD	
94614	1/11/2018	US POSTAL SERVICE	849.73
Previous Year Expense		4TH QTR 2017 WATER BILLS	

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Posted From: 1/01/2018 From Account:
Thru: 1/31/2018 Thru Account:

Check Nbr	Check Date	Payee	Amount
94615	1/15/2018	PETTY CASH EVENT START UP CASH / REC	400.00
94616	1/18/2018	A/E GRAPHICS, INC. COLOR PLOTTER / EAGLE DR BLDG	3,199.00
94617	1/18/2018	APGN INC FABRIC, FILTER / WWTP	1,107.97
Previous Year Expense			
94618	1/18/2018	AT&T JAN BILLS / REC, STREETS	127.80
94619	1/18/2018	B&L GRAPHIC SOLUTIONS EVENT POSTER / REC	60.12
94620	1/18/2018	BATTERIES PLUS LLC 12V FLOODED, LEAD / WWTP	142.30
94621	1/18/2018	BMO HARRIS BANK N.A. DEC 2017 STATMENT	1,904.07
Previous Year Expense			
94622	1/18/2018	CHARTER COMMUNICATIONS ACCT #8245110560007580 / ADMIN	7.77
94623	1/18/2018	CINTAS CORPORATION CLEANING SUPPLIES / REC	147.30
94624	1/18/2018	COMPLETE OFFICE OF WISCONSIN PAPER / JPD	31.40
94625	1/18/2018	DAVIS, ALAN JAN 16, 2018 ELECTION / 6.75 HRS	64.13
94626	1/18/2018	DAVIS, JACQUELYN JAN 16, 2018 ELECTION / 6.75 HRS	64.13
94627	1/18/2018	DESHUR, JAMES 2017 PROPERTY TAX REFUND / V30453007	579.24
94628	1/18/2018	FISHER, RENEE REIMBURSE CELL PHONE / REC	35.00
Previous Year Expense			
94629	1/18/2018	FOEGER, MICHAEL K. REIMBURSE FAN / JPD	22.99
94630	1/18/2018	FRANK, KATHY JAN 16, 2018 ELECTION / 1.5 HRS	14.25
94631	1/18/2018	GENERAL COMMUNICATIONS, INC. REPROGRAMMED RADIO / JPD	185.00
Previous Year Expense			
94632	1/18/2018	GOSCHEY MECHANICAL INC. WWTP SERVICE, REPAIRS / WWTP	3,834.04
Previous Year Expense			
94633	1/18/2018	HALLMAN LINDSAY QUALITY PAINTS PAINT / REC	30.99

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Accounting Checks

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Thru: 1/31/2018 Thru Account:

Check Nbr	Check Date	Payee	Amount
94634	1/18/2018	IMPACT ACQUISITIONS LLC LEASE & COPIES / WATER	300.00
94635	1/18/2018	JACKSON TRUCK BODY	3,401.58
Previous Year Expense		SALT SPREADER SERVICE / STREETS	
94636	1/18/2018	KNOSKE, RICK J. 2017 PROPERTY TAX REFUND	52.81
94637	1/18/2018	KOREVEC, EDWARD 2017 PROPERTY TAX REFUND	108.31
94638	1/18/2018	LECC TRAINING FUND FEB 21-22, 2018 CONFERENCE / JPD	75.00
94639	1/18/2018	LIPPOLD, SANDY JAN 16, 2018 ELECTION / 13.75 HRS	134.00
94640	1/18/2018	LIPSKI, SALLY JAN 16, 2018 ELECTION / 6.75 HRS	64.13
94641	1/18/2018	MARTELLE WATER TREATMENT, INC. AQUA MAG BULK / WATER	1,775.84
94642	1/18/2018	MCCAULEY, LORRAINE JAN 16, 2018 ELECTION / 8.25 HRS	78.38
94643	1/18/2018	MENARDS - WEST BEND CONNECTOR, CREDIT, MATS / WWTP, STRTS	229.97
94644	1/18/2018	MID-MORaine MUNICIPAL ASSOCIATION JAN 24, 2018 DINNER MEETING x 3	80.25
94645	1/18/2018	MUNICIPAL PROPERTY INSURANCE COMPANY 2018 PROPERTY INSURANCE	18,672.00
94646	1/18/2018	NERDAHL, PENNY JAN 16, 2018 ELECTION / 6 HRS	57.00
94647	1/18/2018	OLD SCHOOL PRODUCTIONS, LLC JUNE 14, 2018 BEER GARDEN / REC	250.00
94648	1/18/2018	PAUL CONWAY SHIELDS	1,950.30
Previous Year Expense		SHIELD, JACKET, PANTS / JFD	
94649	1/18/2018	PIEPER ELECTRIC, INC. IREMOVE BACKBOARD KEY SWITCH / REC	407.00
94650	1/18/2018	PITNEY BOWES GLOBAL FINANCIAL SRV LLC OCT-JAN 2018 / ADMIN	142.47
94651	1/18/2018	PROS 4 TECHNOLOGY, INC. MAINT-JAN 2018 / REC	279.00
94652	1/18/2018	RESERVE ACCOUNT ACCT #27882406 / POSTAGE	800.00

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Check Nbr	Check Date	Payee	Amount
94653	1/18/2018	RETZLAFF, APRIL PROGRAM REFUND / REC	22.00
94654	1/18/2018	ROGAN'S SHOES, INC. ACCT #1901 / BOOTS / STREETS	110.00
94655	1/18/2018	RUST LOCK, INC. KEY BY CODE SERVICE / ENG	104.75
94656	1/18/2018	SAM'S CLUB/GEMB ACCT #7715 0901 1564 4957 / REC	119.96
94657	1/18/2018	SCHEUNEMANN APPLIANCE & TV TVS / EAGLE DR BLDG	2,349.00
94658	1/18/2018	SCHNEIDER, DARLENE JAN 16, 2018 ELECTION / 7 HRS	70.00
94659	1/18/2018	SHARP ELECTRONICS CORP JAN LEASE,USAGE / REC	282.05
94660	1/18/2018	SIMPLEXGRINNELL FIRE PANEL REPAIR / REC	1,616.39
94661	1/18/2018	ST. JOSEPHS COMMUNITY HOSPITAL DIAGNOSTIC SERVICES / JPD	99.00
94662	1/18/2018	STUEBS, DIANE JAN 16, 2018 ELECTION / 7 HRS	66.50
94663	1/18/2018	STUEBS, RONALD JAN 16, 2018 ELECTION / 7 HRS	66.50
94664	1/18/2018	THOMSON REUTERS - WEST DEC 2017 / JPD	55.63
94665	1/18/2018	TOWER INVESTMENTS LLC 2017 PROPERTY TAX REFUND	591.53
94666	1/18/2018	U.S. CELLULAR JFD,JPD,VILLAGE DEC BILLS	602.04
94667	1/18/2018	VAUGHAN, BILLIE M. JAN 16, 2018 ELECTION / 8.5 HRS	80.75
94668	1/18/2018	VILLAGE MART JFD,JRESCU / DEC STATEMENTS	693.94
94669	1/18/2018	WEST BEND SCHOOL DISTRICT DEC 2017 PARKING FEES	4,019.34
94670	1/18/2018	WI PARK & RECREATION ASSOCIATION 2018 MEMBERSHIP x 3 / REC	405.00
94671	1/18/2018	WORD SYSTEMS, INC. 2018 CONTRACT / JPD	1,552.00

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 1/01/2018 From Account:
Thru: 1/31/2018 Thru Account:

Check Nbr	Check Date	Payee	Amount
94672	1/18/2018	WPLF FEB 11-14, 2018 CONFERENCE / JPD	135.00
94673	1/18/2018	XEROX CORPORATION	242.68
Previous Year Expense		ACCT #718212004 / DEC LEASE, COPIES	
94674	1/25/2018	ADVANCED DISPOSAL	34,272.30
Previous Year Expense		ACCT #E1011086 / DEC 2017	
94675	1/25/2018	ADVANCED DISPOSAL	37,639.25
		ACCT #E1011086 / JAN 2018	
94676	1/25/2018	AFLAC FEB 2018	820.46
94677	1/25/2018	AIRGAS USA, LLC JAN 2018 OXYGEN CYL, LEASE / JFD	102.72
94678	1/25/2018	CENTURY LINK ACCT #85419756 / ADMIN	44.38
94679	1/25/2018	CLOTHES CLINIC, INC. MATS / V HALL	78.92
94680	1/25/2018	EHLERS & ASSOCIATES, INC. TID #6 CREATION	7,300.00
94681	1/25/2018	EMERGENCY MEDICAL PRODUCTS, INC. MISC MED SUPPLIES / JFD	153.39
94682	1/25/2018	EWALD'S HARTFORD FORD, LLC 2018 EXPLORER / JPD	28,927.00
94683	1/25/2018	FISHER, RENEE REIMBURSE PHONE / REC	35.00
94684	1/25/2018	GENERAL COMMUNICATIONS, INC. EQUIPMENT SERVICE / JPD	225.00
Previous Year Expense			
94685	1/25/2018	GJBA 2018 MEMBERSHIP / REC, ADMIN	150.00
94686	1/25/2018	GOGGINS, LAURA REIMBURSE JACKET / JFD	48.95
94687	1/25/2018	GREAT-WEST DEFERRED COMP / 1-22-18 PAYROLL	1,775.00
94688	1/25/2018	JACKSON TRUCK BODY SALTER SERVICE / STREETS	379.95
94689	1/25/2018	JACKSON WATER UTILITY 4TH QTR 2017 BILLS	4,651.02
Previous Year Expense			
94690	1/25/2018	JOHN LAMM OF JACKSON INC 2018 PROPERTY TAX REFUND	12.87

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 1/01/2018 From Account:
Thru: 1/31/2018 Thru Account:

Check Nbr	Check Date	Payee	Amount
94691	1/25/2018	KRUEPKE PRINTING	208.00
Previous Year Expense		HVAC PERMIT APPS / BI	
94692	1/25/2018	KRUEPKE PRINTING	416.00
		PLUMBING,ELECTRICAL PERMIT APPS / BI	
94693	1/25/2018	KUCHARSKI, KEN	80.00
		REIMBURSE EMT APP / JFD	
94694	1/25/2018	LARK UNIFORM OUTFITTERS, INC.	49.00
		TAILORING / JFD	
94695	1/25/2018	LEMKE, DIANE	736.67
		UTILITY SERVICES FOR JAN 1-15, 2018	
94696	1/25/2018	MASS MUTUAL	9,700.00
		2018 CONTRIBUTION / L.O.S.A.P. / JFD	
94697	1/25/2018	MENARDS - WEST BEND	257.89
		MISC SUPPLIES / STREETS	
94698	1/25/2018	NBS CALIBRATIONS	130.00
		SRV BALANCE-SCALE / WWTP	
94699	1/25/2018	NCL OF WISCONSIN, INC.	927.56
		LAB SUPPLIES / WWTP	
94700	1/25/2018	NORTH SHORE BANK, FSB	545.00
		DEFERRED COMP / 1-22-18 PAYROLL	
94701	1/25/2018	OESTREICH, MARK R.	159.88
		REIMBURSE GRILL WARNING,LIGHT / JFD	
94702	1/25/2018	PETTY CASH	76.66
		REIMBURSE PETTY CASH / JFD	
94703	1/25/2018	PIEPER ELECTRIC, INC.	215.26
		REMOVE BROKEN PLUG PIECE / REC	
94704	1/25/2018	POLICE AND SHERIFFS PRESS, THE	168.19
		SECURE ID CARDS / JPD	
94705	1/25/2018	PROS 4 TECHNOLOGY, INC.	195.00
		MAINT,BACKUP-JAN 2018 / JFD	
94706	1/25/2018	PUERLING, JOHN	102.15
		REFUND ACCT #998-4354 / WATER	
94707	1/25/2018	REGISTRATION FEE TRUST	70.50
		TITLE, PLATES / 2018 FORD / JPD	
94708	1/25/2018	RELIANT FIRE APPARATUS, INC.	220.66
		GAUGE,VALVE DRAIN / JFD	
94709	1/25/2018	RICOH USA, INC.	26.25
		FEB 2018 LEASE / JPD	

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 1/01/2018 From Account:
Thru: 1/31/2018 Thru Account:

Check Nbr	Check Date	Payee	Amount
94710	1/25/2018	RIVER RUN COMPUTERS, INC. NETWORK SERVICES / JPD	324.00
94711	1/25/2018	RUEKERT & MIELKE, INC. WATERSHED / THRU DEC 17	2,557.00
94712	1/25/2018	SEPRC 2018 MEMBERSHIP DUES / REC	30.00
94713	1/25/2018	ST. JOSEPHS COMMUNITY HOSPITAL DIAGNOSTIC SERVICES / JPD	66.00
94714	1/25/2018	ST. LAWRENCE EQUIPMENT, INC. ZERO TURN MOWER / PARKS	12,445.00
94715	1/25/2018	TENNIES ACE HARDWARE INC. ACCT #51327 / DEC 2017 / WATER	393.58
Previous Year Expense			
94716	1/25/2018	TINLIN, ANDREW REIMBURSE PHYSICALS / JFD	109.00
94717	1/25/2018	TOWN & COUNTRY ENGINEERING, INC. SCADA, USER RATE / WWTP	1,200.00
94718	1/25/2018	US POSTAL SERVICE PERMIT #147 / USPS MARKETING MAIL / REC	225.00
94719	1/25/2018	VFIS 2018 ADMINISTRATIVE FEE / JFD	800.00
94720	1/25/2018	WASHINGTON COUNTY FIRE CHIEFS ASSOCIATION 2018 ANNUAL DUES / JFD	200.00
94721	1/25/2018	WI SCTF GARNISHMENTS / 1-22-18 PAYROLL	749.53
94722	1/25/2018	WISCONSIN EMERGENCY MANAGEMENT 2017 TIER II REPORTS / WATER, WWTP	1,430.00
94723	1/25/2018	WSESI EXAM WORKBOOKS / JFD	192.00
Grand Total			1,592,242.56

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 1/01/2018 From Account:
Thru: 1/31/2018 Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	1,485,115.04
Total Expenditure from Fund # 200 - WATER UTILITY	18,345.23
Total Expenditure from Fund # 300 - SEWER UTILITY	34,485.51
Total Expenditure from Fund # 500 - RECREATION-VILL/TOWN	15,091.19
Total Expenditure from Fund # 600 - CAPITAL PROJECT FUND	7,191.50
Total Expenditure from Fund # 660 - TID #6	13,000.00
Total Expenditure from Fund # 900 - FIRE & RESCUE	19,014.09
Total Expenditure from all Funds	1,592,242.56

**DRAFT Board of Public Works Meeting
Tuesday, January 30, 2018 –7:00 p.m.
Jackson Village Hall
N168W20733 Main Street**

1. Call to Order and Roll Call.

Chairman Tr. Olson called the meeting to order at 7:00 p.m.

Members present: Brian Heckendorf, Gloria Teifke, Tr. Kufahl, and Tr. Lippold.

Members absent (excused): Linda Granec and Scott Thielmann.

Staff present: John Walther, and Brian Kober.

Others present: Tr. Emmrich and Tr. Kurtz.

2. Approval of Minutes for November 28, 2017, meeting.

Motion by Brian Heckendorf, second by Tr. Lippold to approve the minutes of the November 28, 2017 Board of Public Works meeting.

Vote: 5 ayes, 0 nays. Motion carried.

3. Septic Receiving Rate Study Presentation – Town & Country.

This item was referred from the last meeting. Greg Dressler of Town and Country gave an update of the Rate Study. He gave options of a possible increase for the Septic Receiving Rates. There was discussion of the rates and covering Village expenses. The rates would be reviewed again at the January 2019 meeting.

Motion by Tr. Olson, second by Tr. Kufahl to direct staff to create a resolution for the septic hauling rate increase as submitted. Vote: 5 ayes, 0 nays. Motion carried.

4. Pay Request #3 – SCADA System Project – LW Allen.

The project is in the final stages of completion. Greg Dressler of Town and Country gave a project update. He reported that LW Allen has found additional rotted conduit. The data formatting program and the order work program is scheduled for installation and training in the next month.

Motion by Tr. Olson, second by Brian Heckendorf to recommend approval of the pay request #3 – SCADA System Project LW Allen in an amount not to exceed \$213,138.20.

Vote: 5 ayes, 0 nays. Motion carried.

5. Discussion of New Construction Water Meters in Stonewall Heights.

Tr. Lippold had requested this item be placed on the agenda after receiving a phone call, and wanted a better understanding of the issue. Board member Gloria Teifke asked if this item had anything to do with the past Cranberry Creek water and sewer bill problems. Brian Kober explained the current practice when a development is proposed. The Jackson Water Utility requires a meter room to be installed for multi-family buildings. There can be a single meter or the units can be individually metered. The Utility prefers individually metered units.

Stonewall Heights Condo member Ron Stuebs read a letter to the Board and stated that their meter setup will be changed to a single meter arrangement. Stonewall Heights Condo President Diane Stuebs stated the Condo Association held a meeting and voted on the change. Gloria

Teifke questioned why the Condo Association wouldn't separate the water and sewer bill payments per the meter layout?

Diane Stuebs stated that would be difficult and the Association voted on the change. The item was for information only; so no action was taken.

6. Review of Bids replacing WWTP Lab Room Cabinets.

Brian Kober reviewed with the Board the lab cabinets at the WWTP proposed for replacement. The cabinets are the original cabinets from the 1980 plant construction. Four local cabinet makers were requested to give quotes and two were received. The recommendation is to hire RJ Woods Industries, Inc. for a cost of \$22,558.00. The Sewer Replacement Fund will be used for the funding of cabinets.

Motion by Brian Heckendorf, second by Tr. Kufahl to recommend approval of the quote from RJ Woods Industries, Inc. in the amount not to exceed \$22,558.00.

Vote: 5 ayes, 0 nays. Motion carried.

7. Update on land transfer of old Park-n-Ride lot.

Brian Kober read the email received from Wisconsin Department of Transportation on the land transfer of the old Park-n-Lot. The email read, "The intersection of CTH P and STH 60 is the "lynchpin". We do not want to sell land as excess only to buy it back again (at a higher price) when the final design is determined." Washington County has encouraged the Village to contact the State Representatives as this continues to be in their hands.

The item was for information only, so no action was taken.

8. Director of Public Works report.

Brian Kober gave the report. Motion by Tr. Kufahl, second by Tr. Lippold to place the Director of Public Works report on file.

Vote: 5 ayes, 0 nays. Motion carried.

11. Citizens/Village Staff to Address the Board.

None.

12. Adjourn.

Motion by Tr. Lippold, second by Tr. Olson to adjourn,

Vote: 5 ayes, 0 nays. Meeting was adjourned at 8:10 p.m.

Respectfully submitted by: Brian W. Kober, P.E., Director of Public Works/Village Engineer

**INFORMATION FOR THIS ITEM WILL
BE DISTRIBUTED AT THE MEETING**