

**AGENDA**  
**Budget & Finance Committee Meeting**  
**Tuesday, June 12, 2018 at 7:00 p.m.**  
**Jackson Village Hall**  
**N168W20733 Main St**  
**Jackson, WI 53037**

1. Call to Order & Roll Call
2. Approval of Budget & Finance Minutes: May 8, 2018
3. Approval of May, 2018 Treasurer's Report and Check Register
4. Hickory Lane Inclusive Playground
5. Development Agreement – Bielinski Homes Inc. – Laurel Springs Addition #1
6. Resolution #18-15 – Preliminary Assessment Stonehedge Drive Storm Sewer Project
7. Pay Request #1 – 2018 Utility Improvements Project
8. STH 60 Path Project from Coffeerville to Eagle Drive
9. Citizens to address the Budget & Finance Committee
10. Adjourn

Persons with disabilities requiring special accommodations for attendance at the meeting should contact the Village Hall at least one (1) business day prior to the meeting.

It is possible that members of the Village Board may attend the above meeting. No action will be taken by any governmental body at this meeting other than the governmental body specifically referred to in this meeting notice. This notice is given so that members of the Village Board may attend the meeting without violating the open meeting law.

**DRAFT MINUTES**  
**Budget & Finance Committee Meeting**  
**Tuesday, May 8, 2018 at 7:00 p.m.**  
**Jackson Village Hall**  
**N168W20733 Main St.**  
**Jackson, WI 53037**

**1. Call to Order & Roll Call.**

President Schwab called the meeting to order at 7:00 p.m.

Members Present: Trustees Olson and Kurtz.

Members Absent: None.

Village Board Members Present: Tr. Kruepke, Tr. Malcolm, and Tr. Lippold

Staff Present: John Walther, Kelly Valentino, Fire Chief Swaney, and Brian Kober.

**2. Approval of Budget & Finance Minutes: April 10, 2018 Meeting.**

Motion by Tr. Olson, second by Tr. Kurtz to approve the minutes for the April 10, 2018, meeting.

Vote: 3 ayes, 0 nays. Motion carried.

**3. Approval of the April 2018 Treasurer's Report and Check Register.**

The April Treasurer's Report and Check Register were reviewed.

Motion by Pres. Schwab, second by Tr. Olson to approve the April 2018 Treasurer's Report and Check Register.

Vote: 3 ayes, 0 nays. Motion carried.

**4. Audited Financial Statements – December 31, 2017**

Independent Auditor James R. Frechette reviewed the 2017 Audited Financial Statements. The fund balance has increased to over a million dollars, the Capital Improvement fund has \$2.3 million in the account, and both the Water and Sewer Utilities will be debt free in 2019.

Motion by Pres. Schwab, second by Tr. Kurtz referred the item to the Village Board for additional discussion, and recommend approval of the Audited Financial Statements.

Vote: 3 ayes, 0 nays. Motion carried.

**5. Tax Increment District #2 – Final Financial Statement**

Independent Auditor James R. Frechette reviewed the final financial statement for Tax Increment District #2.

Motion by Pres. Schwab, second by Tr. Olson referred the item to the Village Board for additional discussion, and recommend approval of the Tax Increment District #2 Final Financial Statements.

Vote: 3 ayes, 0 nays. Motion carried.

**6. Agreement for Reconstruction of Cedar Creek Road.**

Brian W. Kober reviewed the proposed agreement from the Town of Jackson for reconstruction of Cedar Creek Road. The road reconstruction consists of pulverizing the existing asphalt, grading for proper drainage and compaction, install a twenty-five foot wide three inch binder course on Cedar Creek Road from CTH P to the railroad tracks. The proposed cost sharing formula applies two-thirds to be paid by the Town of Jackson and one third (\$36,031.00) to be paid by the Village. The portion of Cedar Creek Road from railroad tracks east to Jackson Drive will be done when Laurel Springs Subdivision Addition No. 1 is constructed. There will be a cost sharing portion for the Town. The proposed ditching and shouldering for Cedar Creek Road will be completed and paid for by the Town. In exchange, the Village will proceed with ditching and shouldering along Jackson Drive from Creekside Drive to Creek Cedar Road. The Board of Public Works recommended the pedestrian path adjacent to the roadway be five feet wide instead of the proposed three foot width.

Motion by Pres. Schwab, second by Tr. Olson to recommend approval of the agreement for reconstruction of Cedar Creek Road with the road widened to accommodate the pedestrian path adjacent to the roadway of five feet wide instead of the proposed three foot width.

Vote: 3 ayes, 0 nays. Motion carried.

**7. Resolution #18-12 – Preliminary Assessment 2018 Final Paving Miscellaneous Streets**

Brian W. Kober reviewed the preliminary assessment for the 2018 Final Paving Miscellaneous Streets Project. The project is divided into four areas: Living Word Lane, Stonewall Drive and Georgetown Drive, Highland Road, and English Oaks Drive. Living Word Lane and Highland Road areas are recommended not to be special assessed. In both areas the north properties are located in the Town of Jackson and the special assessment will not be collected until the property is part of the Village. The second reason is the properties south of Highland Road do not benefit from the paving or have access to the streets being paved.

Motion Pres. Schwab, Second by Tr. Olson to recommend approval of Resolution #18-12 Preliminary Assessment 2018 Final Paving Miscellaneous Streets.

Vote: 2 ayes, 1 nay (Kurtz). Motion carried.

**8. Bids for Ridgeway Drive Reconstruction Project.**

Brian W. Kober reviewed the two bids received for the Ridgeway Drive Reconstruction Project. Vinton Construction Company is the low bidder with a bid amount of \$1,012,202.40. An informal information meeting was held with the residents prior to the Board of Public Works meeting. A breakdown of the bid in the categories of Jackson Sewer Utility, Jackson Water Utility, and Village expenditures was presented.

Motion Tr. Olson, second by Pres. Schwab to recommend approval of the bid from Vinton Construction Company in the amount of \$1,012,202.40.

Vote: 3 ayes, 0 nays. Motion carried.

**9. Resolution #18-13 – Preliminary Assessment for Ridgeway Drive Reconstruction Project.**

Brian W. Kober reviewed the preliminary assessment for Ridgeway Drive Reconstruction Project. The property owners in the proposed special assessment area will be special assessed for sidewalk and storm sewer lateral.

Motion by Tr. Olson, second by Pres. Schwab to recommend approval of Resolution #18-13 Preliminary assessment for the Ridgeway Drive Reconstruction Project as presented.

Vote: 3 ayes, 0 nays. Motion carried.

**10. Review of Quotes for Tower #2 (Blue Tower) Cleaning and Inspection**

The Jackson Water Utility Water Supervisor Dan Rathke received four quotes for the required DNR five-year inspection and interior cleaning of the blue water tower. The recommendation is to accept the low bid of \$2,200.00 from Water Tower Clean and Coat. Also, Water Tower Clean and Coat quoted a price of \$4,800.00 to clean and apply mildew inhibitor to the exterior of the white water tower. Five years ago the additional cleaning was \$6,000.00.

Motion by Pres. Schwab, second by Tr. Olson to recommend approval of the quote from Water Tower Clean and Coat for both the cleaning and inspection of the blue tower for \$2,200.00, and the cleaning and application of mildew inhibitor to the exterior of the white tower for \$4,800.00.

Vote: 3 ayes, 0 nays. Motion carried.

**11. Pay Request #4 – SCADA System Project – LW Allen**

Brian W. Kober explained pay request #4 contains change order #2 giving a credit of \$28,093.00 to the SCADA System Project. Pay Request #4 will close out the project, and all punch list items have been addressed.

Motion by Tr. Olson, second by Pres. Schwab to recommend approval of Pay Request #4 for the SCADA System Project in the amount of \$50,563.35.

Vote: 3 ayes, 0 nays. Motion carried.

**12. Citizens to address the Budget & Finance Committee.**

None.

**13. Adjourn.**

Motion by Pres. Schwab, second by Tr. Olson to adjourn at 7:30 p.m.

Vote: 3 ayes, 0 nays. Motion carried.

Respectfully submitted by: Brian W. Kober, P.E., Director of Public Works/Village Engineer

## TREASURERS REPORT

(Depository Accounts)

May 31, 2018

|                                     | BALANCE<br>4/30/2018   | BALANCE<br>5/31/2018  |
|-------------------------------------|------------------------|-----------------------|
| <b><u>GENERAL:</u></b>              |                        |                       |
| GENERAL CHECKING                    | \$2,241,272.77         | \$1,157,674.54        |
| PARK FEES                           | \$137,317.20           | \$143,674.49          |
| FIRE/RESCUE RESERVE                 | \$5,903.22             | \$5,912.27            |
| EMS FUNDING ESCROW                  | \$5,973.61             | \$5,982.77            |
| HIPAA ACCOUNT                       | \$377,358.78           | \$407,897.72          |
| CREDIT CARD ACCOUNT                 | \$41,668.08            | \$60,454.03           |
| POLICE & FIRE IMPACT FEES           | \$250,484.33           | \$252,342.90          |
| ANTIQUE FIRE TRUCK                  | \$4,983.85             | \$4,983.85            |
| MONEY MARKET - General & Water Cash | \$5,081,058.24         | \$4,583,202.25        |
| MONEY MARKET - Refunding            | \$0.00                 | \$0.00                |
|                                     | -----                  | -----                 |
| <b>TOTAL GENERAL</b>                | <b>\$8,146,020.08</b>  | <b>\$6,622,124.82</b> |
|                                     | -----                  | -----                 |
| <b><u>WATER UTILITY:</u></b>        |                        |                       |
| WATER SPECIAL REDEMPTION FUND       | \$858.98               | \$860.30              |
| CASH - moved to General Checking.   | \$0.00                 | \$0.00                |
| WATER UTILITY DEPRECIATION FUND     | \$21,958.57            | \$21,992.25           |
| WATER UTILITY RESERVE               | \$114,173.49           | \$114,348.60          |
| WATER IMPACT FEES                   | \$33,739.21            | \$40,358.10           |
|                                     | -----                  | -----                 |
| <b>TOTAL WATER UTILITY</b>          | <b>\$170,730.25</b>    | <b>\$177,559.25</b>   |
|                                     | -----                  | -----                 |
| <b><u>SEWER UTILITY:</u></b>        |                        |                       |
| SEWER DEPRECIATION FUND             | \$5,521.82             | \$5,530.29            |
| SEWER UTILITY RESERVE               | \$71,305.12            | \$71,414.48           |
| DNR REPLACEMENT FUND                | \$755,868.02           | \$752,656.61          |
| SEWER SPECIAL REDEMPTION FUND       | \$2,400.75             | \$2,404.43            |
| CASH - moved to General Checking.   | \$0.00                 | \$0.00                |
| SO. INTERCEPTOR IMPACT FEE          | \$33,911.07            | \$34,737.92           |
| SEWER SERVICE FEES                  | \$1,766,095.04         | \$1,800,838.53        |
|                                     | -----                  | -----                 |
| <b>TOTAL SEWER UTILITY</b>          | <b>\$2,635,101.82</b>  | <b>\$2,667,582.26</b> |
|                                     | -----                  | -----                 |
| <b><u>CDA FUND:</u></b>             |                        |                       |
| CDA FUND, moved to General Checking | \$0.00                 | \$0.00                |
|                                     | -----                  | -----                 |
| <b>TOTAL CDA FUND</b>               | <b>\$0.00</b>          | <b>\$0.00</b>         |
|                                     | -----                  | -----                 |
| <b>GRAND TOTAL:</b>                 | <b>\$10,951,852.15</b> | <b>\$9,467,266.33</b> |

## GENERAL VILLAGE CHECKING

## Accounting Checks

Posted From: 5/01/2018 From Account:  
Thru: 5/31/2018 Thru Account:

| Check Nbr | Check Date | Payee                                                      | Amount   |
|-----------|------------|------------------------------------------------------------|----------|
| 95342     | 5/03/2018  | ACKERVILLE LAWN & GARDEN<br>TUBE / PARKS                   | 11.24    |
| 95343     | 5/03/2018  | AMERICAN SIGNAL CORP.<br>SIREN SERVICE / JFD               | 277.46   |
| 95344     | 5/03/2018  | AMERICAN SOLUTIONS FOR BUSINESS<br>NAME PLATE / V BOARD    | 17.00    |
| 95345     | 5/03/2018  | AT&T<br>WWTP, PARKS, V HALL, JPD ACCTS                     | 299.03   |
| 95346     | 5/03/2018  | B&L GRAPHIC SOLUTIONS<br>FISH DERBY SIGNS / VILLAGE        | 140.00   |
| 95347     | 5/03/2018  | BATTERIES PLUS LLC<br>SUPPLIES / WATER                     | 467.80   |
| 95348     | 5/03/2018  | BOUND TREE MEDICAL, LLC<br>ADAPTER / JFD                   | 37.99    |
| 95349     | 5/03/2018  | CANFIELD, ALEX<br>REFUND EMT EXAM / JFD                    | 150.00   |
| 95350     | 5/03/2018  | CINTAS FIRE 636525<br>DUCT DETECTOR ALARM REPAIR / REC     | 925.00   |
| 95351     | 5/03/2018  | CLOTHES CLINIC, INC.<br>MATS / V HALL                      | 82.92    |
| 95352     | 5/03/2018  | COMPANION LIFE INSURANCE COMPANY<br>GROUP #9501404058000   | 632.15   |
| 95353     | 5/03/2018  | COMPLETE OFFICE OF WISCONSIN<br>PAPER / JPD                | 31.40    |
| 95354     | 5/03/2018  | COUNTY WIDE EXTINGUISHER, INC.<br>TAMPER SEALS / JFD       | 80.00    |
| 95355     | 5/03/2018  | EQUAL RIGHTS DIVISION<br>APR 2018 WORK PERMITS             | 15.00    |
| 95356     | 5/03/2018  | EXPRESS NEWS<br>ACCT #7076 / MAR EVENT ADS / REC           | 415.00   |
| 95357     | 5/03/2018  | FITNESS TECHS, LLC<br>ANNUAL MAINTENANCE / REC             | 220.00   |
| 95358     | 5/03/2018  | FOX BROTHER'S PIGGLY WIGGLY<br>ACCT #1710 / APR 2018 / REC | 4.08     |
| 95359     | 5/03/2018  | FROEDTERT HEALTH/WORKFORCE HEALTH<br>MED TESTS / JFD       | 359.00   |
| 95360     | 5/03/2018  | GREAT-WEST<br>DEFERRED COMP / 4-30-18 PAYROLL              | 2,000.00 |

## GENERAL VILLAGE CHECKING

## Accounting Checks

Posted From: 5/01/2018 From Account:  
Thru: 5/31/2018 Thru Account:

| Check Nbr | Check Date | Payee                                                                      | Amount    |
|-----------|------------|----------------------------------------------------------------------------|-----------|
| 95361     | 5/03/2018  | GROTA APPRAISALS, LLC<br>MAINT OF ASSMNT RECORDS CNTRACT / MAY 18          | 2,430.00  |
| 95362     | 5/03/2018  | HERTHER, SUSAN A.<br>HEALTH INSURANCE / MAY 2018 / JPD                     | 513.97    |
| 95363     | 5/03/2018  | HUYSER, JAMES<br>REIMBURSE TRAINING SUPPLIES / JFD                         | 7.53      |
| 95364     | 5/03/2018  | JACKSON EMERY INVESTMENTS, LLC<br>JAN 21-FEB 20, 2018                      | 5,889.28  |
| 95365     | 5/03/2018  | JOHN'S CO2<br>CO2 CHARGE / JACKSON PARK                                    | 49.00     |
| 95366     | 5/03/2018  | KETTLE MORaine ELECTRIC, LLC<br>EAGLE DR BLDG                              | 3,784.90  |
| 95367     | 5/03/2018  | NAPA AUTO PARTS<br>STARTER SOLENOID SWITCH / WATER                         | 89.99     |
| 95368     | 5/03/2018  | NORTH SHORE BANK, FSB<br>DEFERRED COMP / 4-30-18 PAYROLL                   | 545.00    |
| 95369     | 5/03/2018  | OFFICE DEPOT<br>ACCT #42573612 / WATER, JPD, REC, ADMIN                    | 68.50     |
| 95370     | 5/03/2018  | PAUL CONWAY SHIELDS<br>JACKETS, PANELS / JFD                               | 7,936.80  |
| 95371     | 5/03/2018  | PERSONALIZED AWARDS<br>FISHING AWARDS / REC                                | 58.00     |
| 95372     | 5/03/2018  | PHYSIO-CONTROL, INC<br>MONITOR/DEFIB.SUBSCRIPTION / JFD                    | 53,719.09 |
| 95373     | 5/03/2018  | SECURIAN FINANCIAL GROUP, INC.<br>POLICY #2832L-G / JUNE 2018 / #009180    | 1,163.27  |
| 95374     | 5/03/2018  | SKODINSKI, JOHN M.<br>HEALTH & DENTAL / MAY 2018 / JFD                     | 234.80    |
| 95375     | 5/03/2018  | STRASCHINSKE, KRYSTAL<br>PROGRAM REFUND / REC                              | 43.75     |
| 95376     | 5/03/2018  | US POSTAL SERVICE<br>2018 SUMMER VILLAGE GUIDES                            | 913.88    |
| 95377     | 5/03/2018  | WAALA, DANIEL<br>REIMBURSE CELL PHONE / MAY 2018 / WWTP                    | 50.00     |
| 95378     | 5/03/2018  | WASHINGTON COUNTY FIRE INVESTIGATORS ASSOC.<br>2018 ASSOCIATION DUES / JPD | 25.00     |
| 95379     | 5/03/2018  | WAUKESHA COUNTY TECHNICAL COLLEGE<br>ID #5845 / APR TRAINING CLASSES / JPD | 30.94     |

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 5/01/2018 From Account:  
Thru: 5/31/2018 Thru Account:

| Check Nbr | Check Date | Payee                                                                               | Amount    |
|-----------|------------|-------------------------------------------------------------------------------------|-----------|
| 95380     | 5/03/2018  | WI SCTF<br>GARNISHMENTS / 4-30-18 PAYROLL                                           | 597.68    |
| 95381     | 5/08/2018  | JIMMY'S FAMILY RESTAURANT<br>REFUND LICENSE / A BOGART                              | 35.00     |
| 95382     | 5/08/2018  | K & A PETROLEUM LLC<br>REFUND DENIED LICENSE / GIEBEL                               | 50.00     |
| 95384     | 5/10/2018  | AIRGAS USA, LLC<br>MAY 2018 OXYGEN CYL / JFD                                        | 59.40     |
| 95385     | 5/10/2018  | AT&T<br>ACCT #26267738111283 / JFD                                                  | 35.67     |
| 95386     | 5/10/2018  | B&L GRAPHIC SOLUTIONS<br>MEMORIAL PROGRAMS / JPD                                    | 93.25     |
| 95387     | 5/10/2018  | BEER CAPITOL DISTRIBUTING, LLC<br>CONCESSIONS / REC                                 | 138.00    |
| 95388     | 5/10/2018  | BOUND TREE MEDICAL, LLC<br>SUPPLIES / JFD                                           | 288.29    |
| 95389     | 5/10/2018  | BSN SPORTS<br>LEAGUE SUPPLIES / REC                                                 | 208.21    |
| 95390     | 5/10/2018  | CEDAR CORPORATION<br>PUBLIC SAFETY, RIDGEWAY / APR 2018                             | 10,061.58 |
| 95391     | 5/10/2018  | CENTURY LINK<br>ACCT #89048099 / STREETS, WATER                                     | 26.24     |
| 95392     | 5/10/2018  | COMPASS MINERALS AMERICA INC<br>BULK SALT / STREETS                                 | 2,724.22  |
| 95393     | 5/10/2018  | CONLEY MEDIA, LLC<br>APRIL NOTICES / ADMIN, WATER                                   | 748.88    |
| 95394     | 5/10/2018  | CORE & MAIN LP<br>SUPPLIES / WWTP                                                   | 666.36    |
| 95395     | 5/10/2018  | DIGGERS HOTLINE INC.<br>APR 18 TICKETS / WATER, WWTP                                | 378.10    |
| 95396     | 5/10/2018  | EDGARTON, ST. PETER, PETAK & ROSENFELDT<br>ACCT #20967T / APRIL BILLING             | 1,283.45  |
| 95397     | 5/10/2018  | ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, INC<br>LEVEL 2 TERM LICENSE / WATER, WWTP | 2,500.00  |
| 95398     | 5/10/2018  | EUROFINS SFA LABS<br>BIOSOLIDS, EFFLUENT / WWTP                                     | 409.40    |
| 95399     | 5/10/2018  | EVOQUA WATER TECHNOLOGIES LLC<br>SUPPLIES / WWTP                                    | 342.16    |

## GENERAL VILLAGE CHECKING

## Accounting Checks

Posted From: 5/01/2018 From Account:  
Thru: 5/31/2018 Thru Account:

| Check Nbr | Check Date | Payee                                                             | Amount    |
|-----------|------------|-------------------------------------------------------------------|-----------|
| 95400     | 5/10/2018  | FISHER, RENEE<br>REIMBURSE BIRTHDAY PARTY SUPPLIES / REC          | 19.01     |
| 95401     | 5/10/2018  | GENERAL COMMUNICATIONS, INC.<br>BATTERIES / STREETS               | 248.00    |
| 95402     | 5/10/2018  | GREMMER & ASSOCIATES, INC.<br>MISC PRJTS / APR 2018               | 3,600.72  |
| 95403     | 5/10/2018  | HAWKINS INC.<br>CHLORINE, AZONE / WATER                           | 1,234.50  |
| 95404     | 5/10/2018  | HEAVY EQUIPMENTSPECIALISTS, LLC<br>HOSES, FITTINGS / STREETS      | 49.33     |
| 95405     | 5/10/2018  | HORNUNG, ZACHARY<br>REIMBURSE EMT TEST / JFD                      | 80.00     |
| 95406     | 5/10/2018  | IDEXX DISTRIBUTION, INC.<br>COLILERT, COLIFORM / WWTP             | 657.36    |
| 95407     | 5/10/2018  | INTEGRITY AUTO REPAIR<br>SERVICE & REPAIRS / JPD                  | 723.93    |
| 95408     | 5/10/2018  | JACKSON AUTO SERVICE<br>TIRES, OIL, FILTER / 2010 CHEVY / JFD     | 581.32    |
| 95409     | 5/10/2018  | JACKSON CONCRETE INC.<br>SLURRY / WWTP                            | 7,316.00  |
| 95410     | 5/10/2018  | JOHNSON'S NURSERY INC.<br>7 TREES / PARKS                         | 1,091.00  |
| 95411     | 5/10/2018  | KRUEPKE PRINTING<br>LETTERHEAD / EAGLE DR BLDG                    | 165.00    |
| 95412     | 5/10/2018  | L.W. ALLEN, LLC<br>SCADA, RELOCATE / WATER                        | 27,140.00 |
| 95413     | 5/10/2018  | LEMKE, DIANE<br>UTILITY SERVICES FOR MAY 1-15, 2018               | 736.67    |
| 95414     | 5/10/2018  | LENZ ELECTRIC MOTOR REPAIR LLC<br>SEAL KIT, PLUG, OIL / WWTP      | 483.95    |
| 95415     | 5/10/2018  | MENARDS - WEST BEND<br>PASTE, ELBOW, PIPE, VALVE / WWTP, WATER    | 165.96    |
| 95416     | 5/10/2018  | NORTH STAR EMERGENCY VEHICLE SERVICE INC<br>UNIT 1270 MAINT / JFD | 1,722.23  |
| 95417     | 5/10/2018  | OFFICE DEPOT<br>LAMINATING POUCHES / ADMIN                        | 14.56     |
| 95418     | 5/10/2018  | PAUL CONWAY SHIELDS<br>BELT / JFD                                 | 28.00     |

## GENERAL VILLAGE CHECKING

## Accounting Checks

Posted From: 5/01/2018 From Account:  
Thru: 5/31/2018 Thru Account:

| Check Nbr | Check Date | Payee                                                             | Amount    |
|-----------|------------|-------------------------------------------------------------------|-----------|
| 95419     | 5/10/2018  | PIEPER ELECTRIC, INC.<br>CONDUIT, WIRE / WWTP                     | 2,110.00  |
| 95420     | 5/10/2018  | PORT-A-JOHN<br>MAY 2018 RENTAL / MEADOWVIEW PARK                  | 87.00     |
| 95421     | 5/10/2018  | POSITIVE PROMOTIONS, INC.<br>FIREFIGHTER HATS / JFD               | 188.45    |
| 95422     | 5/10/2018  | PROS 4 TECHNOLOGY, INC.<br>MAINT, BACKUP-MAY 2017                 | 1,457.99  |
| 95423     | 5/10/2018  | RALPH WILLIAMS SERVICE LLP<br>TOW & REPAIR / 2003 PLOW / STREETS  | 458.78    |
| 95424     | 5/10/2018  | RELIANT FIRE APPARATUS, INC.<br>HOSEBED COVER / JFD               | 198.15    |
| 95425     | 5/10/2018  | RH EQUIPMENT & SERVICES, INC.<br>CHARGER, E-STOP, SWITCH / WWTP   | 453.20    |
| 95426     | 5/10/2018  | SCHAEFER'S SERVICE CENTER, INC.<br>2015, 2010 E-450 SERVICE / JFD | 1,101.22  |
| 95427     | 5/10/2018  | SCHLOEMER LAW FIRM<br>CLIENT #11387-000 / APR 2018 MUNI COURT     | 454.50    |
| 95428     | 5/10/2018  | SHRED-IT USA<br>APR 10, 2018 / ADMIN                              | 88.66     |
| 95429     | 5/10/2018  | ST. JOSEPHS COMMUNITY HOSPITAL<br>DIAGNOSTIC SERVICE / JPD        | 33.00     |
| 95430     | 5/10/2018  | TENNIES ACE HARDWARE INC.<br>JPD, JFD ACCTS / APR 2018            | 196.68    |
| 95431     | 5/10/2018  | U.S. CELLULAR<br>PUBLIC WORKS, JPD ACCTS / APRIL 2018             | 361.65    |
| 95432     | 5/10/2018  | US TANKER CO.<br>RADIO DOOR HINGES JFD                            | 33.90     |
| 95433     | 5/10/2018  | VALENTINO, KELLY<br>REIMBURSE FISH DERBY SUPPLIES / REC           | 39.96     |
| 95434     | 5/10/2018  | VERONA SAFETY SUPPLY, INC<br>SAFETY GLASSES / STREETS             | 35.26     |
| 95435     | 5/10/2018  | VILLAGE MART<br>VILLAGE, JFD, JPD ACCTS / APRIL 2018              | 5,038.20  |
| 95436     | 5/10/2018  | WE ENERGIES<br>GROUP BILL #0400-824-339 / APRIL 2018              | 37,359.12 |
| 95437     | 5/10/2018  | WEST BEND FIRE DEPT<br>4 CALLS / APRIL 2018                       | 1,200.00  |

## GENERAL VILLAGE CHECKING

## Accounting Checks

Posted From: 5/01/2018 From Account:  
Thru: 5/31/2018 Thru Account:

| Check Nbr | Check Date | Payee                                                              | Amount    |
|-----------|------------|--------------------------------------------------------------------|-----------|
| 95438     | 5/10/2018  | WILLIAM/REID<br>BACKFLOW TESTING / WWTP                            | 608.40    |
| 95439     | 5/10/2018  | WISCONSIN CENTRAL<br>RENTAL, MAINT / JUN 2018-MAY 2019             | 2,085.25  |
| 95440     | 5/10/2018  | WISCONSIN DEPT OF JUSTICE<br>ACCT#L6707T / MAR-APR 2018            | 392.00    |
| 95441     | 5/10/2018  | XEROX CORPORATION<br>ACCT #718212004 / APR COPIES, LEASE           | 243.06    |
| 95442     | 5/16/2018  | US POSTAL SERVICE<br>2018 SUMMER TOWN GUIDES                       | 365.22    |
| 95443     | 5/17/2018  | 5 ALARM FIRE<br>WATER PROOF BOOTS / JFD                            | 123.97    |
| 95444     | 5/17/2018  | ADVANCED DISPOSAL<br>ACCT #E1011086 / MAY 2018                     | 42,837.07 |
| 95445     | 5/17/2018  | AT&T<br>REC, STREETS, WATER ACCTS                                  | 270.95    |
| 95446     | 5/17/2018  | B&L GRAPHIC SOLUTIONS<br>BANNERS, NAME PLATES, POSTERS             | 525.00    |
| 95447     | 5/17/2018  | BMO HARRIS BANK N.A.<br>ACCT #1656 / APRIL STATEMENT               | 2,287.54  |
| 95448     | 5/17/2018  | CARDINAL ENVIRONMENTAL, INC.<br>APR 9-13, 16-20, 2018 TESTS / WWTP | 2,400.00  |
| 95449     | 5/17/2018  | CENTURY LINK<br>ACCT #85419756 / ADMIN                             | 40.64     |
| 95450     | 5/17/2018  | CHARLES EQUIPMENT ENERGY SYSTEMS<br>GENERATOR MAINT / V HALL       | 335.50    |
| 95451     | 5/17/2018  | CHARTER COMMUNICATIONS<br>ACCT #8245110560007580 / ADMIN           | 7.77      |
| 95452     | 5/17/2018  | CINTAS CORPORATION<br>CLEANING SUPPLIES / REC                      | 90.49     |
| 95453     | 5/17/2018  | CLOTHES CLINIC, INC.<br>MATS / V HALL                              | 82.92     |
| 95454     | 5/17/2018  | COMPASS MINERALS AMERICA INC<br>BULK SALT / STREETS                | 2,612.20  |
| 95455     | 5/17/2018  | DATCP<br>JULY 2017-2018 W & M CONTRACT INSPECTION                  | 1,200.00  |
| 95456     | 5/17/2018  | DTAK, LLC<br>WOOD FIBER / PARKS                                    | 2,150.00  |

## GENERAL VILLAGE CHECKING

## Accounting Checks

Posted From: 5/01/2018 From Account:  
Thru: 5/31/2018 Thru Account:

| Check Nbr | Check Date | Payee                                                             | Amount   |
|-----------|------------|-------------------------------------------------------------------|----------|
| 95457     | 5/17/2018  | EGGERS IMPRINTS<br>PROGRAM UNIFORMS / REC                         | 194.25   |
| 95458     | 5/17/2018  | EMERGENCY MEDICAL PRODUCTS, INC.<br>MISC MED SUPPLIES / JFD       | 546.66   |
| 95459     | 5/17/2018  | ENDURACLEAN, INC.<br>TISSUE, TOWELS, GLOVES / PARKS               | 777.35   |
| 95460     | 5/17/2018  | EUROFINS SFA LABS<br>BIOSOLIDS, EFFLEUNT / WWTP                   | 984.82   |
| 95461     | 5/17/2018  | FARMERS' IMPLEMENT, LLC<br>FILTERS, BOLT, STABILIZER / STREETS    | 167.57   |
| 95462     | 5/17/2018  | FRECHETTE, JAMES R.<br>2017 AUDIT / ADMIN, WATER, WWTP            | 8,330.00 |
| 95463     | 5/17/2018  | GENERAL COMMUNICATIONS, INC.<br>VEHICLE LIGHT REWIRE / JPD        | 662.50   |
| 95464     | 5/17/2018  | GREAT-WEST<br>DEFERRED COMP / 5-14-18 PAYROLL                     | 2,000.00 |
| 95465     | 5/17/2018  | HEAVY EQUIPMENT SPECIALISTS, LLC<br>SAFETY SHUT OFF REPAIR / WWTP | 484.70   |
| 95466     | 5/17/2018  | IDEXX DISTRIBUTION, INC.<br>COLILERT / WATER                      | 303.98   |
| 95467     | 5/17/2018  | JACKSON AUTO SERVICE<br>TIRES / ENG                               | 162.46   |
| 95468     | 5/17/2018  | JACKSON EMERY INVESTMENTS, LLC<br>APR 21-MAY 20, 2018             | 5,699.30 |
| 95469     | 5/17/2018  | JACKSON PROFESSIONAL POLICE ASSOCIATION<br>UNION DUES / MAY 2018  | 432.00   |
| 95470     | 5/17/2018  | JACKSON TRUCK BODY<br>DUMP TRUCK REPAIR / STREETS                 | 945.00   |
| 95471     | 5/17/2018  | KELBE BROS. EQUIPMENT CO., INC.<br>PUMP / WWTP                    | 439.00   |
| 95472     | 5/17/2018  | MANCHESTER, JUDITH<br>UTILITY REFUND / 999-7617-50                | 149.00   |
| 95473     | 5/17/2018  | MCMASTER CARR SUPPLY CO<br>BUG ZAPPERS / WWTP                     | 53.09    |
| 95474     | 5/17/2018  | MORaine PARK TECHNICAL COLLEGE<br>SAFETY CARD FEE / JFD           | 6.00     |
| 95475     | 5/17/2018  | MULCAHY/SHAW WATER, INC.<br>CLEANING SOLUTIONS / WWTP             | 130.78   |

## GENERAL VILLAGE CHECKING

## Accounting Checks

Posted From: 5/01/2018 From Account:  
Thru: 5/31/2018 Thru Account:

| Check Nbr | Check Date | Payee                                                             | Amount    |
|-----------|------------|-------------------------------------------------------------------|-----------|
| 95476     | 5/17/2018  | NORTH SHORE BANK, FSB<br>DEFERRED COMP / 5-18-18 PAYROLL          | 545.00    |
| 95477     | 5/17/2018  | NORTH STAR EMERGENCY VEHICLE SERVICE INC<br>UNIT 1260 MAINT / JFD | 930.90    |
| 95478     | 5/17/2018  | OFFICE DEPOT<br>MISC SUPPLIES / REC                               | 190.98    |
| 95479     | 5/17/2018  | OSHKOSH FIRE & POLICE EQUIPMENT<br>HISE, COUPLING / JFD           | 28.00     |
| 95480     | 5/17/2018  | OZAUKEE COUNTY<br>2018 HEALTH LICENSE RENEWALS / REC              | 630.00    |
| 95481     | 5/17/2018  | PROS 4 TECHNOLOGY, INC.<br>LAPTOP / REC                           | 795.00    |
| 95482     | 5/17/2018  | REINDERS, INC.<br>MILLENIUM / PARKS                               | 4,560.00  |
| 95483     | 5/17/2018  | RESERVE ACCOUNT<br>ACCT #27882406 / POSTAGE                       | 800.00    |
| 95484     | 5/17/2018  | SABEL MECHANICAL LLC<br>SKIMMER ARM / WWTP                        | 10,078.13 |
| 95485     | 5/17/2018  | SAM'S CLUB/GEMB<br>ACCT #7715 0901 1564 4957 / REC                | 123.56    |
| 95486     | 5/17/2018  | SCHEUNEMANN APPLIANCE & TV<br>CONCESSION REFRIGERATOR / REC       | 659.00    |
| 95487     | 5/17/2018  | SHARP ELECTRONICS CORP<br>MAY LEASE, USAGE / REC                  | 311.51    |
| 95488     | 5/17/2018  | SHERWIN INDUSTRIES, INC.<br>ASPHALT COLD PATCH / STREETS          | 142.80    |
| 95489     | 5/17/2018  | ST. JOSEPHS COMMUNITY HOSPITAL<br>DIAGNOSTIC SERVICES / JPD       | 66.00     |
| 95490     | 5/17/2018  | SUPERIOR CHEMICAL CORPORATION<br>TOWELS / STREETS                 | 53.76     |
| 95491     | 5/17/2018  | TENNIES ACE HARDWARE INC.<br>ACCT #51327 / MAR-APR 2018 / VILLAGE | 1,489.77  |
| 95492     | 5/17/2018  | THOMSON REUTERS - WEST<br>APR 2018 / JPD                          | 56.74     |
| 95493     | 5/17/2018  | WASHINGTON COUNTY<br>TOWN LABELS / SUMMER GUIDES / REC            | 17.20     |
| 95494     | 5/17/2018  | WEST BEND FIRE DEPT<br>CLOVER LN / 4-25-18                        | 300.00    |

## GENERAL VILLAGE CHECKING

## Accounting Checks

Posted From: 5/01/2018 From Account:  
Thru: 5/31/2018 Thru Account:

| Check Nbr | Check Date | Payee                                                             | Amount   |
|-----------|------------|-------------------------------------------------------------------|----------|
| 95495     | 5/17/2018  | WEST BEND SCHOOL DISTRICT<br>APR 2018 PARKING FEES                | 3,728.75 |
| 95496     | 5/17/2018  | WI SCTF<br>GARNISHMENTS / 5-14-18 PAYROLL                         | 597.68   |
| 95497     | 5/17/2018  | WISSOTA SAND AND GRAVEL CO.<br>ACCT #2019008 / SAND,STONE / MARCH | 325.75   |
| 95498     | 5/24/2018  | AMERICAN LITHO<br>2018 SUMMER REC GUIDES                          | 2,226.00 |
| 95499     | 5/24/2018  | AMERICAN METAL & PAPER RECYCLING, INC.<br>2018 CLEAN SWEEP        | 4,099.00 |
| 95500     | 5/24/2018  | AURORA HEALTH CARE<br>APR 2018 SUPPLIES / JFD                     | 466.11   |
| 95501     | 5/24/2018  | B&L GRAPHIC SOLUTIONS<br>POSTERS / REC, JFD                       | 108.70   |
| 95502     | 5/24/2018  | BATTERIES PLUS LLC<br>12V LEAD / WATER                            | 34.90    |
| 95503     | 5/24/2018  | BEER CAPITOL DISTRIBUTING, LLC<br>CONCESSIONS / REC               | 387.00   |
| 95504     | 5/24/2018  | BENDLIN FIRE EQUIPMENT CO., INC.<br>MSA - GAS / JFD               | 64.00    |
| 95505     | 5/24/2018  | BOUND TREE MEDICAL, LLC<br>SUPPLIES / JFD                         | 216.72   |
| 95506     | 5/24/2018  | CINTAS CORP<br>FIRST AID SUPPLIES / WATER,WWTP,STRTS              | 218.75   |
| 95507     | 5/24/2018  | CINTAS CORPORATION<br>CLEANING SUPPLIES / REC                     | 147.30   |
| 95508     | 5/24/2018  | COUNTY WIDE EXTINGUISHER, INC.<br>ANNUAL INSPECTIONS / V HALL,REC | 235.25   |
| 95509     | 5/24/2018  | CUSTOM CDL TESTING<br>CDL TESTING / GROTH / WATER                 | 150.00   |
| 95510     | 5/24/2018  | DEAL ZONE DISCOUNT<br>COPY PAPER / ADMIN                          | 150.00   |
| 95511     | 5/24/2018  | EGGERS IMPRINTS<br>PROGRAM UNIFORMS / REC                         | 126.00   |
| 95512     | 5/24/2018  | ENDURACLEAN, INC.<br>HAND SANITIZER / WWTP                        | 16.25    |
| 95513     | 5/24/2018  | EUROFINS SFA LABS<br>EFFLEUNT CHLORIDE / WWTP                     | 56.95    |

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 5/01/2018 From Account:  
Thru: 5/31/2018 Thru Account:

| Check Nbr | Check Date | Payee                                                                            | Amount     |
|-----------|------------|----------------------------------------------------------------------------------|------------|
| 95514     | 5/24/2018  | FISHER, RENEE<br>REIMBURSE POSTAGE,PHONE / REC                                   | 42.25      |
| 95515     | 5/24/2018  | GUENTHER SUPPLY INC.<br>SUPPLIES / WWTP                                          | 398.46     |
| 95516     | 5/24/2018  | HAWKINS INC.<br>CHLORINE,BISULFITE / WWTP                                        | 604.50     |
| 95517     | 5/24/2018  | HEBERER BROTHERS HOME IMPROVEMNET LLP<br>VESTIBULE,DOORS,WINDOWS / EAGLE DR BLDG | 13,408.00  |
| 95518     | 5/24/2018  | LARK UNIFORM OUTFITTERS, INC.<br>UNIFORM ITEMS / JPD                             | 80.95      |
| 95519     | 5/24/2018  | LEGAL EASY TECHNOLOGIES, INC.<br>SPEECHMIKE CLASSIC / JPD                        | 685.96     |
| 95520     | 5/24/2018  | MARTELLE WATER TREATMENT, INC.<br>AQUA MAG BULK / WATER                          | 1,627.04   |
| 95521     | 5/24/2018  | MENARDS - WEST BEND<br>WINCH STRAP,DRUM TRAP / WATER                             | 205.78     |
| 95522     | 5/24/2018  | MID-MORAINES MUNICIPAL ASSOCIATION<br>MAY 23, 2018 DINNER MEETING x 2            | 48.00      |
| 95523     | 5/24/2018  | OFFICE DEPOT<br>SUPPLIES / REC,JFD                                               | 277.10     |
| 95524     | 5/24/2018  | PROS 4 TECHNOLOGY, INC.<br>RECEPTION COMPUTER / V HALL                           | 1,248.00   |
| 95525     | 5/24/2018  | RICOH USA, INC.<br>JUNE 2018 COPY CHARGE / JPD                                   | 26.25      |
| 95526     | 5/24/2018  | TOWN & COUNTRY ENGINEERING, INC.<br>SCADA UPGRADES / WWTP                        | 2,180.00   |
| 95527     | 5/24/2018  | WAALA, DANIEL<br>REIMBURSE CELL PHONE / MAY 18 / REISSUE                         | 50.00      |
| 95528     | 5/24/2018  | WEST BEND FIRE DEPT<br>HICKORY LN / 4-28-18                                      | 300.00     |
| 95529     | 5/24/2018  | WESTBURY BANK<br>3.025M GO REFUND BOND / 6-1-18                                  | 199,674.25 |
| 95530     | 5/24/2018  | WISCONSIN DNR<br>2018 ENVIRONMENTAL FEES                                         | 1,000.00   |
| 95531     | 5/24/2018  | WOLLNER PLUMBING & EXCAVATING, LLC<br>BARN,CRESTVIEW,HEATHER,GLENBROOK           | 17,367.90  |
| 95532     | 5/24/2018  | WVOA<br>2 YR RENEWAL / WWTP                                                      | 50.00      |

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 5/01/2018 From Account:  
Thru: 5/31/2018 Thru Account:

| Check Nbr   | Check Date | Payee | Amount     |
|-------------|------------|-------|------------|
| Grand Total |            |       | 556,852.26 |

## GENERAL VILLAGE CHECKING

## Accounting Checks

Posted From: 5/01/2018 From Account:  
Thru: 5/31/2018 Thru Account:

|                                                          | Amount     |
|----------------------------------------------------------|------------|
| Total Expenditure from Fund # 100 - GENERAL FUND         | 116,143.36 |
| Total Expenditure from Fund # 200 - WATER UTILITY        | 61,700.22  |
| Total Expenditure from Fund # 300 - SEWER UTILITY        | 65,004.58  |
| Total Expenditure from Fund # 500 - RECREATION-VILL/TOWN | 12,605.26  |
| Total Expenditure from Fund # 600 - CAPITAL PROJECT FUND | 27,157.44  |
| Total Expenditure from Fund # 700 - DEBT SERVICE FUND    | 199,674.25 |
| Total Expenditure from Fund # 900 - FIRE & RESCUE        | 74,567.15  |
| Total Expenditure from all Funds                         | 556,852.26 |

# MEMO



To: Jackson Village Board  
CC: Mr. John Walther, Village Administrator  
From: Kelly Valentino, Jackson Parks & Recreation Director  
Date: June 7, 2018  
RE: Hickory Lane Inclusive Playground

*Kelly Valentino*

Dear Village Board Members,

Over a year ago we presented the Board with the need to replace the playground equipment in Hickory Lane Park. As demonstrated the age of the equipment and the deterioration is causing serious safety concerns. After discussion, it was agreed to replace the equipment with an "Inclusive Playground" due to the fact that we do not currently have an ADA/Inclusive type play structure in the Village, not to mention this would be the first in Washington County. The Board then approved the Parks & Recreation Director to solicit bids for the replacement.

The bids went out, we had 7 companies bid the project. The Park and Recreation Committee and the Friends Group participated in a review and ranking of the submitted proposals. Northland Recreation's bid was by far the highest ranked. It was then brought to the Village Board for a recommendation to proceed with fundraising, with the goal to purchase the equipment by July 2018 to begin construction in late August and have the project complete in the fall.

It is now June of 2018, and I come to the Board to request approval and funding of the project. The total cost for the equipment, installation and surface is \$288,398.50, formal quote is included. The estimated cost for the in-house site prep and concrete is \$11,601.50. Making the total: \$300,000.00. We also have an additional \$24,000.00 in the Impact Fee Fund to cover any unforeseen overages. Below is the recommended breakdown for funding so we can begin this positively anticipated project that so many community members and businesses have passionately supported for the Village of Jackson.

|                                        |              |
|----------------------------------------|--------------|
| Friends of Jackson Parks & Recreation: | \$100,000.00 |
| Jackson Park Impact Fees:              | \$100,000.00 |
| Capital Projects Fund:                 | \$100,000.00 |

It is important to note several considerations to keep in mind if the project is delayed until spring of 2019. These are 1. Per Northland Recreation, the cost of the equipment and surfacing alone would increase by \$17,906.00 and 2. There would be a serious user conflict between the construction of the project and the splash park patrons in the spring – if the project starts late due to weather (which is more likely than not).

***Thank you for your consideration and dedication to the Jackson Community!***

**Evidence Of Need**

A sample of a few of the issues, why we need to replace.

# CURRENT SITE PHOTO 6/15/2017



From a distance the equipment doesn't look too bad, and then you start climbing on it! That's when you see the cracks and pipe splits. The rusting out and sagging decking. The separation of plastic pieces and the drainage failure. We have done our best over the last few years to keep the playground safe and up to standards with epoxy and duck tape, removing sections as we can no longer fix them.



## JACKSON PARKS & RECREATION - HICKORY LANE INCLUSIVE PLAYGROUND PROJECT TIMELINE







PlayPower LT Farmington, Inc.  
878 E. US Hwy 60  
Monett, MO 65708  
1-800-325-8828

QUOTE: R0324180253  
CUSTOMER: JACK123  
Project: R0324\_43186415087\_04

**Bill To:**

Kelli Valentino, CPRP  
Village of Jackson  
N165 W20330 Hickory Lane  
Jackson, WI 53037  
262-677-9665 Ext. 103 (phone)  
kvalentino@villageofjackson.com

**Project Name & Location:**

Hickory Lane Park

**Prepared by:**

Northland Recreation  
N49 W34651 Wisconsin Ave  
Okauchee, WI 53069  
262-313-8636 (phone)  
ericka@northlandrec.com

**Ship To Address:**

Kelli Valentino, CPRP  
Village of Jackson  
N165 W20290 Hickory Lane  
Jackson, WI 53037  
262-677-9665 Ext. 103 (phone)  
kvalentino@villageofjackson.com

**End User:**

Kelli Valentino, CPRP  
Village of Jackson  
N165 W20290 Hickory Lane  
Jackson, WI  
53037262-677-9665 Ext. 103  
(phone)  
kvalentino@villageofjackson.com

Quote Number: R0324180253  
Quote Date: 4/17/2018  
Valid For: 30 Days From Quote Date

## PlayArea\_1

Product line: KidBuilders  
Age group: 5-12

Supply and installation of a Little Tikes inclusive play structure as shown on the plan. The structure features a ramped section with double wide ramps, a wheel chair accessible Rock N Ship Glider, one shade umbrella, a three level Nu Edge tower, a ADA accessible revolution spinner, a multiple bay swing set and much more.

## Components

| Part Number | Description                         | Qty |
|-------------|-------------------------------------|-----|
| 100005464   | PALM TREE FORGRN F/KB 127MM POST    | 5   |
| 200006965   | BRIDGE CARGO RED/BLU 2440 MM/8' KB  | 1   |
| 200007091   | WHEEL SHIP STEERING KB              | 1   |
| 200007097   | PANEL ADJUSTABLE COUNTER KB         | 2   |
| 200007104   | KB TUNNEL CRAWL 760 MM PTMT.        | 1   |
| 200008193   | TOOL BOX KID BUILDERS #2, S.S. (MM) | 1   |
| 200013795   | KB 10' GALV POST WITH CAP           | 10  |
| 200013798   | KB 136" GALV POST WITH CAP          | 4   |
| 200013801   | KB 176" GALV POST WITH CAP          | 3   |
| 200013808   | KB 8' GALV POST WITH CAP            | 5   |
| 200013809   | KB 7' GALV POST WITH CAP            | 1   |
| 200013810   | KB 148" GALV POST WITH CAP          | 5   |
| 200013813   | KB 4165/164" GALV POST WITH CAP     | 4   |
| 200013877   | LADDER WAVY BEAM CHALL.2440 MM KB   | 1   |
| 200013924   | LOOP ASSY SAFETY KB                 | 5   |
| 200015486   | KB 176" POST PLUS GLV. W/ALUM.CAP   | 1   |
| 200069056   | KB 186"/4725MM GALV POST W/CAP      | 1   |
| 200069058   | KB 213"/5410MM GALV POST W/CAP      | 2   |
| 200074145   | GATOR WALK SCULPTURE                | 2   |

|           |                                          |   |
|-----------|------------------------------------------|---|
| 200092591 | STEPPING STONES F/KB                     | 3 |
| 200095003 | KB 1220MM STONE CLIMBER                  | 1 |
| 200111730 | KBP WOVEN WIRE PANEL DKMT                | 1 |
| 200114727 | KBP SAFETY RAIL W/WHEEL MOUNT DKMT(2001  | 1 |
| 200200085 | KB PANEL ARCH "ANIMAL MATCH" DKMT        | 1 |
| 200200237 | PANEL "PARACHUTE GUY" KB DKMT            | 1 |
| 200200305 | PANEL ARCH FUN W/WORDS DKMT. KB          | 1 |
| 200200391 | KB CATWALK (SMALL HOLES)                 | 1 |
| 200200393 | BRIDGE ARCH 4' SFTY.RL.KB(SMALL HOLES)   | 1 |
| 200200401 | STEPS DK/DK 610MM W/SFTY RLS F/KB SMLHL  | 1 |
| 200200402 | STEPS DK/DK 815MM W/SFTY RAILS KB SMLHL  | 1 |
| 200200417 | SWING FRAME ADD-ON F/INCL SEAT MAXPLAY   | 2 |
| 200200530 | KIT MAINTENANCE KB W/PAINT W/O LIST      | 1 |
| 200200640 | VERSA-CLIMB ROCKWALL F/KB 3 SECTION      | 1 |
| 200201090 | KB THERAPEUTIC RINGS                     | 1 |
| 200201094 | KB 24" GRND TO DK INFINITY WING CLIMBER  | 1 |
| 200201319 | KB RAMP 3660 DBL.WD.GUARD RAIL (SM HOLES | 2 |
| 200201352 | KB DK EDGE SIMULATOR DBL WD RAMP         | 1 |
| 200202051 | KB 96" 3-D ROCK CHALLENGE WALL           | 1 |
| 200202202 | MAXPLAY 8' STANDARD BEAM                 | 1 |
| 200202204 | MAXPLAY 8' ADD-ON STANDARD BEAM          | 1 |
| 200202333 | KB PICTURE BRAILLE PANEL PTMT            | 1 |
| 200202501 | KB DECK 1/2 SQUARE SMALL HOLE 11GA       | 1 |
| 200202503 | KB DECK SQUARE SMALL HOLE 11GA           | 3 |
| 200202504 | KB DECK TRIANGLE SMALL HOLE 11GA         | 2 |
| 200202540 | KB HALF HEX W/HALF SQUARE(SM HL)11GA     | 2 |
| 200202559 | KB TRANS STAT 1016 SFTY RL (SM HL)11GA   | 1 |
| 200202581 | KB ROCK N SHIP                           | 1 |
| 200202767 | KB TRUSS OVERHEAD 8'                     | 1 |
| 200202835 | ASSY BELT SEAT F/8' SWING W/CHAIN        | 2 |
| 200202836 | ASSY TOT SEAT F/8' SWING W/CHAIN         | 2 |
| 200202887 | NRG FREESTYLE SOLO POD                   | 1 |
| 200202890 | NRG FREESTYLE RING TREK                  | 1 |
| 200202894 | NRG FREESTYLE FUNWHEEL                   | 1 |
| 200202895 | NRG FREESTYLE RAIL TO KB                 | 1 |
| 200202989 | NRG FREESTYLE 2 UP HUB                   | 1 |
| 200203092 | KB 164 POST 5" F/SHADE                   | 1 |
| 200203131 | KB QUANTUM II SLIDE 8' SPIRAL RIGHT      | 1 |
| 200203151 | KB SHADE 12' UMB STD FAB                 | 1 |
| 200203319 | KB CYLINDER CLIMBER 64" W/WIRE ENCL      | 1 |
| 200203334 | KB CRAZY STRAW CLIMB 64" W/WIRE ENCL     | 1 |
| 200203337 | KB SLALOM SLIDE 64"                      | 1 |
| 200203356 | KB SLIDE POLE 48" W/WIRE ENCL            | 1 |
| 200203398 | POST PLUS 225" W/CAP F/KB                | 2 |
| 200203413 | REVOLUTION INCLUSIVE SPINNER             | 1 |
| 200203415 | NU-EDGE-X TOWER F/KB                     | 1 |
| 200203423 | GENERATION SWING SEAT ASSEMBLY TIKES     | 1 |
| 200203433 | INCLUSIVE SWING SEAT W/CHAINS 8'         | 1 |
| 200203438 | CONCERTO VIBES                           | 1 |
| 200203443 | CONCERTO 3-CONGAS                        | 1 |
| HW7693-1  | HRDW PKG KB LONG DK EDGE 1/1             | 1 |
| LTPQ306Q  | BENCH CONTEMP 6'(1.83M) SM               | 5 |

## PlayArea\_2

Product line: PlayBuilders

Age group: 2-5

Supply and installation of a Little Tikes play structure as shown on the plan.

## Components

| Part Number | Description                             | Qty |
|-------------|-----------------------------------------|-----|
| 100005100   | PB DK/DK PLATE 205MM/8"                 | 2   |
| 100005274   | PB SQUARE DECK                          | 1   |
| 100005465   | PALM TREE FORGRN F/PB 88.9MM POST       | 1   |
| 100005640   | PB TRIANGLE DECK                        | 4   |
| 200054579   | RUNG LADDER PB 64"/1625 W/HAND LOOPS    | 1   |
| 200054590   | PB CLIMBER POMMEL 1220MM/48"            | 1   |
| 200054616   | PB LONG SAFETY RAIL W/TAB MT.           | 1   |
| 200059831   | LADDER PANEL BELOW DECK 610 F/PB W/SFET | 1   |
| 200061703   | CLIMBER LOOP PB 48"/1220                | 1   |
| 200064813   | SLIDE WAVE SGL.WD. 1220MM F/PB          | 1   |
| 200072938   | TOOL BOX F/PLAY BUILDERS (MM)           | 1   |
| 200083503   | TRANSFER STATION 610 MM F/PB            | 1   |
| 200126270   | PB 4' ARCH BRIDGE W/SAFETY RAILS        | 1   |
| 200200016   | PB ANIMAL CRAWL-THRU PANEL              | 1   |
| 200200531   | KIT MAINTENANCE PB W/O LIST PRICE       | 1   |
| 200200655   | PB STEPS DK/DK-LRG HOLE406mm W/RAILS    | 1   |
| 200201026   | SLIDE WAVE SGL.WD. 1016MM F/PB          | 1   |
| 200202613   | PB POST W/CAP 2690MM (106")             | 1   |
| 200202614   | PB POST W/CAP 2895MM (114")             | 2   |
| 200202615   | PB POST W/CAP 3100MM (122")             | 1   |
| 200202617   | PB POST W/CAP 3505MM (138")             | 3   |
| 200202620   | PB POST W/CAP 4115MM (162")             | 4   |
| 200202621   | PB POST W/CAP 4320MM (170")             | 1   |
| 200202761   | PB NU-EDGE CURVED ROOF                  | 1   |
| 200203206   | PB BOINGO                               | 1   |
| 911836RED   | ASSY RAIL MT.ALUM.STEER.WHL.            | 1   |

## Biba\_Included

Product line: Park Service

Age group:

| Part Number | Description       | Qty |
|-------------|-------------------|-----|
| 9991Z       | BIBA ENTRY SIGN   | 1   |
| 9992Z       | BIBA POST MARKERS | 1   |

## RiskSign\_Included

Product line: Park Service

Age group:

| Part Number | Description                    | Qty |
|-------------|--------------------------------|-----|
| 787Z        | RISK MANAGEMENT SIGN - ENGLISH | 1   |

## Parts By Other

| Part Number | Description                                                                                                                                                                                                                                                              | Qty |
|-------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| PIP         | Poured in Place Rubber<br>Supply and Installation of 6,688 square feet of Poured in Place Surfacing. All Surfacing depths are based on fall heights of the structure. Installation of the base stone is included.<br><br>100% colored rubber with a ocean themed pattern | 1   |
| UMB         | Pyramidal Shade Umbrellas and Benches<br>Supply and installation of three independent pyramidal shade umbrellas around the playground area. There are also five 6' long benches around the playground for seating.                                                       | 1   |

### Totals:

|                                       |                     |
|---------------------------------------|---------------------|
| Equipment, installation and surfacing | \$285,575.24        |
| Estimated Sales Tax*                  | Exempt              |
| Freight                               | \$2,814.26          |
| <b>Grand Total:</b>                   | <b>\$288,389.50</b> |

#### Make Purchase Orders Out To:

PlayPower LT Farmington, Inc.

#### Remit Purchase Orders To:

PlayPower LT Farmington, Inc.  
Attention: Sales Administration  
878 E US Hwy 60  
Monett, Missouri, USA 65708  
1-800-325-8828

#### Make Checks Payable To:

PlayPower LT Farmington, Inc.

#### Remit Checks To:

PlayPower LT Farmington, Inc.  
P.O. Box 204713  
Dallas, TX 75320-4713

#### NOTE:

\* Applicable sales taxes will be confirmed once order and any tax certificates are received

† Denotes drop ship item.

Unloading, storage, installation, surfacing and site work are not included unless specifically noted on quotation.

Not responsible for filter cloth, irrigation rerouting, grass damage, or checking for underground utilities.

If installation is quoted, it is assumed that the site has been prepared and that any grade slope in any direction does not exceed 2%. In the event that unexpected soil conditions, such as subsurface rock, are encountered during installation, additional costs to the customer will be applicable.

The acceptance signature below serves as authorization to order the items quoted and indicates acceptance of the prices listed. All terms are subject to credit approval.

#### COMMENTS:

This playground contains 11.77% recycled content

This playground qualifies for 1 LEED point(s)

This Quote shall not become a binding contract until signed and delivered by both Customer and PlayPower LT Farmington Inc ("PPLT"). Sales Representative is not authorized to sign this Quote on behalf of PPLT or Customer, and signed Quotes cannot be accepted from Sales Representative. To submit this offer, please sign below and forward a complete signed copy of this Quote directly to "PPLT Sales Administration" via fax (417)354-2273 or email [outdoordes@LTCPS.com](mailto:outdoordes@LTCPS.com). Upon acceptance, PPLT will return a fully-signed copy of the Quote to Customer (with copy to Sales Representative) via fax or e mail.

THIS QUOTE IS LIMITED TO AND GOVERNED BY THE TERMS CONTAINED HEREIN. PPLT objects to any other terms proposed by Customer, in writing or otherwise, as material alterations, and all such proposed terms shall be void. Customer authorizes PPLT to ship the Equipment and agrees to pay PPLT the total amount specified. Shipping terms are FOB the place of shipment via common carrier designated by PPLT. Payment terms are Net-30 days from invoice date with approved credit and all charges are due and payable in full at PO Box 204713, Dallas, TX 75320-4713, unless notified otherwise by PPLT in writing. Customer agrees to pay all additional service charges for past due invoices. Customer must provide proper tax exemption certificates to PPLT, and shall promptly pay and discharge all otherwise applicable taxes, license fees, levies and other impositions on the Equipment at its own expense.

CUSTOMER HEREBY SUBMITS ITS OFFER TO PURCHASE THE EQUIPMENT ACCORDING TO THE TERMS STATED IN THIS QUOTE AND SUBJECT TO FINAL APPROVAL BY PPLT.

Submitted By

Printed Name and Title

Date

THE FOREGOING QUOTE AND OFFER ARE HEREBY APPROVED AND ACCEPTED BY PLAYPOWER LT FARMINGTON INC.

By: \_\_\_\_\_

Date: \_\_\_\_\_

#### ADDITIONAL TERMS & CONDITIONS OF SALE

1. Use & Maintenance. Customer agrees to regularly inspect and maintain the Equipment, and to provide, inspect and maintain appropriate safety surfacing under and around the Equipment, in accordance with PPLT's product literature and the most current Consumer Product Safety Commission Handbook for Public Playground Safety.

2. Default, Remedies & Delinquency Charges. Customer's failure to pay any invoice when due, or its failure to otherwise comply with the terms of this Quote, shall constitute a default under all unsatisfied invoices ("Event of Default"). Upon an Event of Default, PPLT shall have all remedies available to it at law or equity, including, without limitation, all remedies afforded a secured creditor under the Uniform Commercial Code. Customer agrees to assist and cooperate with PPLT to accomplish its filing and enforcement of mechanic's or other liens with respect to the Equipment or its location or its repossession of the Equipment, and Customer expressly waives all rights to possess the Equipment after an Event of Default. All remedies are cumulative and not alternative, and no exercise by PPLT of a remedy will prohibit or waive the exercise of any other remedy. Customer shall pay all reasonable attorneys' fees plus any costs of collection incurred by PPLT in enforcing its rights hereunder. Subject to any limitations under law, Customer shall pay to PPLT as liquidated damages, and not as a penalty, an amount equal to 1.5% per month of any payment that is delinquent in such month and is not received by PPLT within ten (10) days after the date on which due.

3. Limitation of Warranty/ Indemnity. PPLT MAKES NO EQUIPMENT WARRANTIES EXCEPT FOR THOSE STANDARD WARRANTIES ISSUED WITH THE EQUIPMENT, WHICH ARE INCORPORATED HEREIN BY THIS REFERENCE. PPLT SPECIFICALLY DISCLAIMS ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE AND ANY LIABILITY FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES. CUSTOMER AGREES TO DEFEND, INDEMNIFY AND SAVE PPLT HARMLESS FROM ALL CLAIMS OF ANY KIND FOR DAMAGES OF ANY KIND ARISING OUT OF CUSTOMER'S ALTERATION OF THE EQUIPMENT, ITS FAILURE TO MAINTAIN THE EQUIPMENT, ITS FAILURE TO PROPERLY SUPERVISE EQUIPMENT USE, OR ITS FAILURE TO PROVIDE AND MAINTAIN APPROPRIATE TYPES AND DEPTHS OF SAFETY SURFACING BENEATH AND AROUND THE EQUIPMENT IN ACCORDANCE WITH PPLT'S INSTALLATION AND OWNER'S MANUALS AND THE MOST CURRENT CONSUMER PRODUCT SAFETY COMMISSION HANDBOOK FOR PUBLIC PLAYGROUND SAFETY.

4. Restrictions. Until all amounts due hereunder are paid in full, Customer shall not: (i) permit the Equipment to be levied upon or attached under any legal process; (ii) transfer title to the Equipment or any of Customer's rights therein; or (iii) remove or permit the removal of the Equipment to any location not specified in this Quote.

5. Purchase Money Security Interest. Customer hereby grants, pledges and assigns to PPLT, and PPLT hereby reserves a purchase money security interest in, the Equipment in order to secure the payment and performance in full of all of Customer's obligations hereunder. Customer agrees that PPLT may file one or more financing statements, in order to allow it to perfect, acquire and maintain a superior security interest in the Equipment.

6. Choice of Law and Jurisdiction. All agreements between Customer and PPLT shall be interpreted, and the parties' obligations shall be governed, by the laws of the State of Missouri without reference to its choice of law provisions. Customer hereby consents to the personal jurisdiction of the state and federal courts located in the city and county of St. Louis, Missouri.

7. Title; Risk of Loss; Insurance. PPLT Retains full title to all Equipment until full payment is received by PPLT. Customer assumes all risk of loss or destruction of or damage to the Equipment by reason of theft, fire, water, or any other cause, and the occurrence of any such casualty shall not relieve the Customer from its obligations hereunder and under any invoices. Until all amounts due hereunder are paid in full, Customer shall insure the Equipment against all such losses and casualties.

8. Waiver; Invalidity. PPLT may waive a default hereunder, or under any invoice or other agreement between Customer and PPLT, or cure such a default at Customer's expense, but shall have no obligation to do either. No waiver shall be deemed to have taken place unless it is in writing, signed by PPLT. Any one waiver shall not constitute a waiver of other defaults or the same kind of default at another time, or a forfeiture of any rights provided to PPLT hereunder or under any invoice. The invalidity of any portion of this Quote shall not affect the force and effect of the remaining valid portions hereof.

9. Entire Agreement; Amendment; Binding Nature. This fully-executed Quote, as supplemented by Change Orders and invoices containing exact amounts of estimates provided herein, constitutes the complete and exclusive agreement between the parties. A Change Order is a written instrument signed by the Customer and PPLT stating their agreement as to any amendment in the terms of this Quote. Customer acknowledges that Change Orders may result in delays and additional costs. The parties agree that all Change Orders shall include appropriate adjustments in price and time frames relating to any requested amendments. Upon full execution, this Quote shall be binding upon and inure to the benefit of the parties and their successors and assigns.

10. Counterparts; Electronic Transmission. This Quote, any invoice, and any other agreement between the parties, may be executed in counterparts, each of which shall constitute an original. The facsimile or other electronic transmission of any signed original document, and retransmission of any signed facsimile or other electronic transmission, shall be the same as the transmission of an original. At the request of either party, the parties will confirm facsimile or other electronically transmitted signatures by signing an original document.

## RESOLUTION 18-15

---

### PRELIMINARY RESOLUTION DECLARING INTENT TO EXERCISE SPECIAL ASSESSMENT POLICE POWERS, UNDER SECTION 66.0703 OF THE WISCONSIN STATUTES

---

**WHEREAS**, the Village Board of the Village of Jackson, Washington County, Wisconsin is pursuing the construction of public improvements consisting of storm sewer; storm sewer laterals; pavement; curb and gutter; and sidewalks and the related improvements and expenses for the benefit of the properties described on Exhibit A hereto.

**BE IT RESOLVED**, by the Village Board of the Village of Jackson, Washington County, Wisconsin:

1. The Village Board hereby declares its intention to exercise its police power under Section 66.0703 of the Wisconsin Statutes to levy special assessments upon the properties described in Exhibit A hereto, for special benefits conferred upon such property by the construction of public improvements consisting of storm sewer; storm sewer laterals; pavement; curb and gutter; and sidewalks and the related improvements and expenses.
2. The Village Board hereby determines that the construction of such improvements is in the best interest of, and for the health and welfare of the municipality and the property benefited by the improvements, and therefore constitutes an exercise of the police power.
3. The amount of such assessments shall be determined and levied upon completion of the construction of public improvements consisting of storm sewer; storm sewer laterals; pavement; curb and gutter; and sidewalks and the related improvements and expenses.
4. The number of installments, rate of interest, and the terms of payment will be included in the Final Resolution after the Public Hearing; which will be held upon completion of the project, when final costs have been determined.
5. Every Special Assessment levied under this Resolution, shall be a lien against the property assessed, from the date of the Final Resolution of the Village Board determining the levy.
6. The Village Engineer shall prepare a report consisting of the following:
  - a. Preliminary of the final plans and specifications for the Public Works.
  - b. An estimate of the entire cost of the proposed improvements.
  - c. A schedule of the proposed properties against which the assessments are to benefit.
  - d. A statement that each property against which the assessments are proposed, has been inspected and is benefited, setting forth the basis of such benefit.
  - e. Upon completion of the report, the Village Engineer shall file a copy with the Village Clerk, and with the Village Treasurer.

7. The Village Clerk shall make a copy of the report available for public inspection.

Introduced by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Vote: \_\_\_\_ Aye \_\_\_\_ Nay

Passed and Approved: \_\_\_\_\_

\_\_\_\_\_  
Michael E. Schwab, Village President

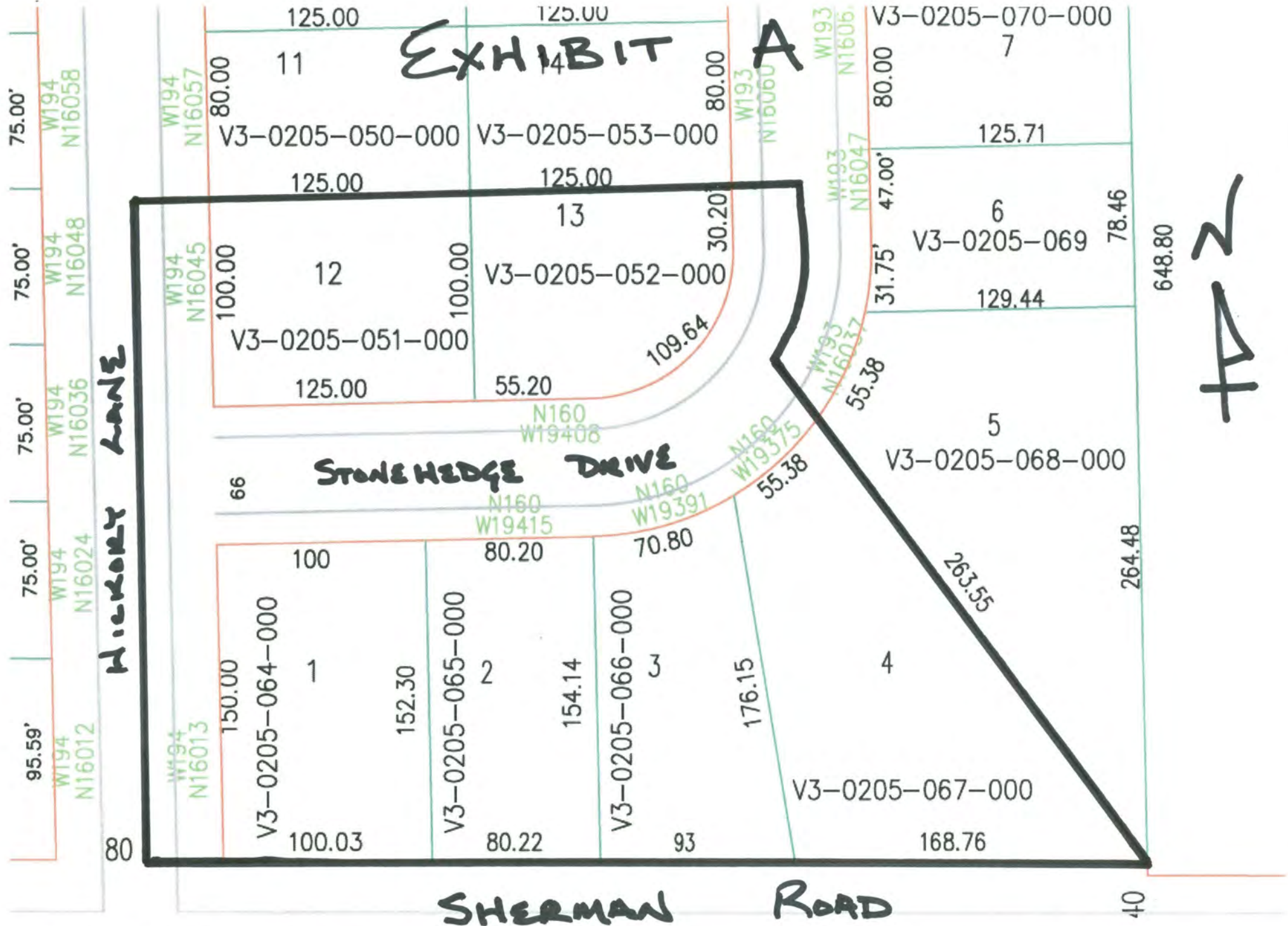
Attest: \_\_\_\_\_  
John M. Walther, Village Administrator

Proof of Posting:

I the undersigned, certify that I posted this Resolution on bulletin boards at the Village Hall, Post Office, and one other location in the Village.

\_\_\_\_\_  
Village Official

\_\_\_\_\_  
Date



Village of Jackson  
Miscellaneous Street Project 2018  
Stonehedge Drive Storm Sewer Project  
**Preliminary** Property Assessment  
May 21, 2018

| Title      | First Name      | Last Name | City    | State | ZIP Code | Physical Address             | Mailing Address              | Tax Key No  | Phone Number | Email Address | Storm Sewer Lateral Cost | Total Assessment Amount |
|------------|-----------------|-----------|---------|-------|----------|------------------------------|------------------------------|-------------|--------------|---------------|--------------------------|-------------------------|
| Mr. & Mrs. | Donald & Cindy  | Driebel   | Jackson | WI    | 53037    | W194 N16013 Hickory Lane     | W194 N16013 Hickory Lane     | V3 0205 064 | 677-4654     |               | \$2,221.00               | \$2,221.00              |
| Mr. & Mrs. | Brian & Krista  | Voelzke   | Jackson | WI    | 53037    | N160 W19415 Stonehedge Drive | N160 W19415 Stonehedge Drive | V3 0205 065 |              |               | \$2,221.00               | \$2,221.00              |
| Mr.        | David R.        | Fritsche  | Jackson | WI    | 53037    | N160 W19391 Stonehedge Drive | N160 W19391 Stonehedge Drive | V3 0205 066 | 262-305-2852 |               | \$2,221.00               | \$2,221.00              |
| Ms.        | Laura J.        | Jupp      | Jackson | WI    | 53037    | N160 W19375 Stonehedge Drive | N160 W19375 Stonehedge Drive | V3 0205 067 |              |               | \$2,221.00               | \$2,221.00              |
| Mr. & Mrs. | Jeffrey & Heidi | Williams  | Jackson | WI    | 53037    | W194 N16045 Hickory Lane     | W194 N16045 Hickory Lane     | V3 0205 051 |              |               | \$2,221.00               | \$2,221.00              |
| Mr. & Mrs. | Fred & Tammy    | Remers    | Jackson | WI    | 53037    | N160 W19408 Stonehedge Drive | N160 W19408 Stonehedge Drive | V3 0205 052 |              |               | \$2,221.00               | \$2,221.00              |
| Totals     |                 |           |         |       |          |                              |                              |             |              |               | \$13,326.00              | \$13,326.00             |

|                          |             |                       |                      |                         |                                |
|--------------------------|-------------|-----------------------|----------------------|-------------------------|--------------------------------|
| Storm Sewer Lateral Pipe | Feet<br>340 | Unit Price<br>\$39.20 | Total<br>\$13,328.00 | Number of Laterals<br>6 | Cost per lateral<br>\$2,221.33 |
|--------------------------|-------------|-----------------------|----------------------|-------------------------|--------------------------------|



May 21, 2018

Village of Jackson  
N168 W20733 Main Street  
Jackson, WI 53037

Attention: Brian Kober, P.E.  
Director of Public Works

Subject: Project I.D. 180323  
2018 Utility Improvements  
Miscellaneous Street  
Pay Request #1

Dear Mr. Kober:

Enclosed you will find Pay Request #1 for the 2018 Utility Improvements project in the Village of Jackson. The total amount, due to the contractor, has been reduced by five percent (5%) for retainage. This is per Article 6.02.A.1 Progress Payments; Retainage, of Contract Document 00500, Agreement:

|                                          |                |
|------------------------------------------|----------------|
| Work completed, Pay Request #1           | = \$199,751.20 |
| Retainage, Pay Request #1 (5%)           | = \$9,987.56   |
| Amount due to Contractor, Pay Request #1 | = \$189,763.64 |

If you have any questions or comments, please contact me at (920) 924-5720 or cell (920) 382-0403.

Sincerely,

*Jordan Hopp*

Jordan Hopp  
Construction Engineer  
Gremmer & Associates, Inc.

2018 Utility Improvements  
Pay Request  
Vinton Construction

| CTH P Water Main       |                                 |       |          | Vinton Constuction |              | Pay Request #1 |              | Pay Request #2 |       |
|------------------------|---------------------------------|-------|----------|--------------------|--------------|----------------|--------------|----------------|-------|
| Item                   | Description                     | Units | Quantity | Unit Price         | Total        | Quantity       | Total        | Quantity       | Total |
| 100.05                 | Lawn Restoration                | SY    | 650      | \$ 2.50            | \$ 1,625.00  | 0              | \$ -         |                | \$ -  |
| 100.06                 | Inlet Protection Type C         | EACH  | 2        | \$ 40.00           | \$ 80.00     | 0              | \$ -         |                | \$ -  |
| 100.07                 | Traffic Control                 | LS    | 1        | \$ 19,650.00       | \$ 19,650.00 | 1              | \$ 19,650.00 |                | \$ -  |
| 400.01                 | Removing Hydrants               | EACH  | 4        | \$ 500.00          | \$ 2,000.00  | 4              | \$ 2,000.00  |                | \$ -  |
| 400.02                 | Removing Valves                 | EACH  | 1        | \$ 500.00          | \$ 500.00    | 1              | \$ 500.00    |                | \$ -  |
| 400.03                 | Hydrant Extension 0'-6"         | EACH  | 1        | \$ 745.00          | \$ 745.00    | 1              | \$ 745.00    |                | \$ -  |
| 400.04                 | Hydrant Extension 1'-6"         | EACH  | 1        | \$ 945.00          | \$ 945.00    | 1              | \$ 945.00    |                | \$ -  |
| 400.05                 | Hydrant Extension 2'-0"         | EACH  | 1        | \$ 1,075.00        | \$ 1,075.00  | 1              | \$ 1,075.00  |                | \$ -  |
| 400.06                 | Connect to Existing Water Main  | EACH  | 3        | \$ 800.00          | \$ 2,400.00  | 3              | \$ 2,400.00  |                | \$ -  |
| 400.07                 | Water Main PVC 6-Inch           | LF    | 60       | \$ 60.00           | \$ 3,600.00  | 48             | \$ 2,880.00  |                | \$ -  |
| 400.09                 | Water Main Ductile Iron 16-Inch | LF    | 380      | \$ 149.00          | \$ 56,620.00 | 380            | \$ 56,620.00 |                | \$ -  |
| 400.13                 | Water Gate Valve 16-Inch        | EACH  | 1        | \$ 3,452.00        | \$ 3,452.00  | 1              | \$ 3,452.00  |                | \$ -  |
| 400.15                 | Water 45-Degree Bend 6-Inch     | EACH  | 2        | \$ 425.00          | \$ 850.00    | 4              | \$ 1,700.00  |                | \$ -  |
| 400.16                 | Water 11.25-Degree Bend 16-Inch | EACH  | 2        | \$ 1,565.00        | \$ 3,130.00  | 2              | \$ 3,130.00  |                | \$ -  |
| 400.18                 | Water Sleeve 16-Inch            | EACH  | 2        | \$ 4,495.00        | \$ 8,990.00  | 2              | \$ 8,990.00  |                | \$ -  |
| 400.2                  | Water Hydrant                   | EACH  | 3        | \$ 5,030.00        | \$ 15,090.00 | 1.5            | \$ 7,545.00  |                | \$ -  |
| 400.21                 | Insulation Board 2-Inch         | SF    | 64       | \$ 8.00            | \$ 512.00    | 64             | \$ 512.00    |                | \$ -  |
| 400.22                 | Water Main Temporary 6-Inch     | LS    | 1        | \$ 20,882.00       | \$ 20,882.00 | 1              | \$ 20,882.00 |                | \$ -  |
| CTH P Water Main Total |                                 |       |          | \$ 142,146.00      |              | \$ 133,026.00  |              | \$ -           |       |

| Highland Road Water Main       |                             |       |          | Vinton Constuction |              | Pay Request #1 |              | Pay Request #2 |       |
|--------------------------------|-----------------------------|-------|----------|--------------------|--------------|----------------|--------------|----------------|-------|
| Item                           | Description                 | Units | Quantity | Unit Price         | Total        | Quantity       | Total        | Quantity       | Total |
| 100.03                         | Base Aggregate Dense        | TON   | 195      | \$ 20.00           | \$ 3,900.00  | 195            | \$ 3,900.00  |                | \$ -  |
| 100.04                         | Asphaltic Surface           | TON   | 100      | \$ 141.00          | \$ 14,100.00 | 0              | \$ -         |                | \$ -  |
| 100.05                         | Lawn Restoration            | SY    | 235      | \$ 5.50            | \$ 1,292.50  | 0              | \$ -         |                | \$ -  |
| 100.06                         | Inlet Protection Type C     | EACH  | 1        | \$ 40.00           | \$ 40.00     | 0              | \$ -         |                | \$ -  |
| 100.07                         | Traffic Control             | LS    | 1        | \$ 7,650.00        | \$ 7,650.00  | 1              | \$ 7,650.00  |                | \$ -  |
| 100.08                         | Sawing Asphalt & Concrete   | LF    | 515      | \$ 3.00            | \$ 1,545.00  | 64             | \$ 192.00    |                | \$ -  |
| 300.01                         | Sanitary Sewer PVC 6-Inch   | LF    | 30       | \$ 430.00          | \$ 12,900.00 | 18             | \$ 7,740.00  |                | \$ -  |
| 400.07                         | Water Main PVC 6-Inch       | LF    | 20       | \$ 86.00           | \$ 1,720.00  | 21             | \$ 1,806.00  |                | \$ -  |
| 400.08                         | Water Main PVC 8-Inch       | LF    | 320      | \$ 79.30           | \$ 25,376.00 | 324            | \$ 25,693.20 |                | \$ -  |
| 400.1                          | Water Service Pipe 1 ¼-Inch | LF    | 130      | \$ 92.00           | \$ 11,960.00 | 103            | \$ 9,476.00  |                | \$ -  |
| 400.11                         | Water Gate Valve 6-Inch     | EACH  | 1        | \$ 1,137.00        | \$ 1,137.00  | 1              | \$ 1,137.00  |                | \$ -  |
| 400.12                         | Water Gate Valve 8-Inch     | EACH  | 1        | \$ 1,536.00        | \$ 1,536.00  | 1              | \$ 1,536.00  |                | \$ -  |
| 400.14                         | Water Tee 8x6-Inch          | EACH  | 1        | \$ 400.00          | \$ 400.00    | 1              | \$ 400.00    |                | \$ -  |
| 400.17                         | Water Reducer 12x8-Inch     | EACH  | 1        | \$ 400.00          | \$ 400.00    | 1              | \$ 400.00    |                | \$ -  |
| 400.19                         | Water Plug 8-Inch           | EACH  | 1        | \$ 150.00          | \$ 150.00    | 1              | \$ 150.00    |                | \$ -  |
| 400.2                          | Water Hydrant               | EACH  | 1        | \$ 3,645.00        | \$ 3,645.00  | 1              | \$ 3,645.00  |                | \$ -  |
| Highland Road Water Main Total |                             |       |          | \$ 87,751.50       |              | \$ 63,725.20   |              | \$ -           |       |

| Stonehedge Drive Storm Sewer                    |                                            |       |          | Vinton Constuction |              | Pay Request #1 |       | Pay Request #2 |       |
|-------------------------------------------------|--------------------------------------------|-------|----------|--------------------|--------------|----------------|-------|----------------|-------|
| Item                                            | Description                                | Units | Quantity | Unit Price         | Total        | Quantity       | Total | Quantity       | Total |
| 100.01                                          | Remove & Replace Concrete Sidewalk         | SF    | 130      | \$ 10.00           | \$ 1,300.00  |                | \$ -  |                | \$ -  |
| 100.02                                          | Remove & Replace Curb & Gutter             | LF    | 50       | \$ 50.00           | \$ 2,500.00  |                | \$ -  |                | \$ -  |
| 100.03                                          | Base Aggregate Dense                       | TON   | 105      | \$ 20.00           | \$ 2,100.00  |                | \$ -  |                | \$ -  |
| 100.04                                          | Asphaltic Surface                          | TON   | 125      | \$ 112.00          | \$ 14,000.00 |                | \$ -  |                | \$ -  |
| 100.05                                          | Lawn Restoration                           | SY    | 205      | \$ 5.50            | \$ 1,127.50  |                | \$ -  |                | \$ -  |
| 100.06                                          | Inlet Protection Type C                    | EACH  | 2        | \$ 40.00           | \$ 80.00     |                | \$ -  |                | \$ -  |
| 100.07                                          | Traffic Control                            | LS    | 1        | \$ 5,550.00        | \$ 5,550.00  |                | \$ -  |                | \$ -  |
| 100.08                                          | Sawing Asphalt & Concrete                  | LF    | 315      | \$ 3.00            | \$ 945.00    |                | \$ -  |                | \$ -  |
| 200.01                                          | Storm Sewer Pipe PVC SDR-35 4-Inch         | LF    | 200      | \$ 39.20           | \$ 7,840.00  |                | \$ -  |                | \$ -  |
| 200.03                                          | Manholes 4-FT Diameter w/ Casting          | EACH  | 1        | \$ 2,554.00        | \$ 2,554.00  |                | \$ -  |                | \$ -  |
| 200.04                                          | Doghouse Manholes 4-FT Diameter w/ Casting | EACH  | 1        | \$ 2,769.00        | \$ 2,769.00  |                | \$ -  |                | \$ -  |
| Stonehedge Drive Storm Sewer Total              |                                            |       |          | \$ 40,765.50       |              | \$ -           |       | \$ -           |       |
| Stonehedge Drive Storm Sewer Alternate #1       |                                            |       |          | Vinton Constuction |              | Pay Request #1 |       | Pay Request #2 |       |
| Item                                            | Description                                | Units | Quantity | Unit Price         | Total        | Quantity       | Total | Quantity       | Total |
| 200.02A                                         | Storm Sewer Pipe RCP Class III 12-Inch     | LF    | 240      | \$ 64.60           | \$ 15,504.00 |                | \$ -  |                | \$ -  |
| Stonehedge Drive Storm Sewer Alternate #1 Total |                                            |       |          | \$ 15,504.00       |              | \$ -           |       | \$ -           |       |

| Sherman Road Sanitary Sewer       |                                                     |       |          | Vinton Constuction |              | Pay Request #1 |             | Pay Request #2 |       |
|-----------------------------------|-----------------------------------------------------|-------|----------|--------------------|--------------|----------------|-------------|----------------|-------|
| Item                              | Description                                         | Units | Quantity | Unit Price         | Total        | Quantity       | Total       |                | Total |
| 100.01                            | Remove & Replace Concrete Sidewalk                  | SF    | 35       | \$ 10.00           | \$ 350.00    |                | \$ -        |                | \$ -  |
| 100.02                            | Remove & Replace Curb & Gutter                      | LF    | 10       | \$ 50.00           | \$ 500.00    |                | \$ -        |                | \$ -  |
| 100.03                            | Base Aggregate Dense                                | TON   | 35       | \$ 20.00           | \$ 700.00    |                | \$ -        |                | \$ -  |
| 100.04                            | Asphaltic Surface                                   | TON   | 15       | \$ 180.00          | \$ 2,700.00  |                | \$ -        |                | \$ -  |
| 100.05                            | Lawn Restoration                                    | SY    | 370      | \$ 5.50            | \$ 2,035.00  |                | \$ -        |                | \$ -  |
| 100.07                            | Traffic Control                                     | LS    | 1        | \$ 10,350.00       | \$ 10,350.00 |                | \$ -        |                | \$ -  |
| 100.08                            | Sawing Asphalt & Concrete                           | LF    | 115      | \$ 3.00            | \$ 345.00    |                | \$ -        |                | \$ -  |
| 100.09                            | Clearing & Grubbing                                 | LS    | 1        | \$ 1,500.00        | \$ 1,500.00  |                | \$ -        |                | \$ -  |
| 300.01                            | Sanitary Sewer PVC 6-Inch                           | LF    | 10       | \$ 80.00           | \$ 800.00    |                | \$ -        |                | \$ -  |
| 300.02                            | Sanitary Sewer PVC 8-Inch                           | LF    | 335      | \$ 110.00          | \$ 36,850.00 |                | \$ -        |                | \$ -  |
| 300.04                            | Sanitary Manholes 4-FT Diameter w/ Casting          | EACH  | 1        | \$ 5,470.00        | \$ 5,470.00  |                | \$ -        |                | \$ -  |
| 300.05                            | Sanitary Doghouse Manholes 4-FT Diameter w/ Casting | EACH  | 1        | \$ 6,656.00        | \$ 6,656.00  |                | \$ -        |                | \$ -  |
|                                   | Tree Removal Change Order                           | EACH  | 1        | \$ 3,000.00        | \$ 3,000.00  | 1              | \$ 3,000.00 |                | \$ -  |
| Sherman Road Sanitary Sewer Total |                                                     |       |          | \$ 71,256.00       |              | \$ 3,000.00    |             | \$ -           |       |
| Total                             |                                                     |       |          | \$ 357,423.00      |              | \$ 199,751.20  |             | \$ -           |       |

|                                        |              |              |
|----------------------------------------|--------------|--------------|
| Work completed, previous estimate      | \$0.00       | \$199,751.20 |
| Work completed, this estimate          | \$199,751.20 | \$0.00       |
| Total work completed                   | \$199,751.20 | \$199,751.20 |
| Retainage, this estimate               | \$9,987.56   | \$0.00       |
| Total retainage, previous estimates    | \$0.00       | \$9,987.56   |
| Total retainage                        | \$9,987.56   | \$9,987.56   |
| Amout due to contractor, this estimate | \$189,763.64 | \$0.00       |



## Proposal

Date March 16, 2018

Attn: Brian Kober, P.E, Director of Public Works  
**Village of Jackson**  
P.O. Box 637  
N168 W 20733 Main Street  
Jackson, WI 53037

**RE: WDNR Stewardship Trail Project Proposal Coffee Connection Trail  
Jackson Drive to Eagle Drive (south side) Village of Jackson, Wisconsin**

Dear Mr. Kober,

Thank you for the opportunity to provide a proposal for a new trail on the south side of the existing State Trunk Highway 60 right-of-way. The paragraphs below describe the proposed scope of services for the Coffee Connection Trail:

### PROJECT UNDERSTANDING

The proposed project consists of the design and construction of a new shared use trail located within the south side right-of-way of STH 60 in the Village of Jackson. The project limits are from the southside sidewalk east of Jackson Drive to Eagle Drive. The project is expected to be funded through a WDNR Recreational Trail Grant and Village of Jackson funds.

It is understood the WDNR surface water data viewer shows some wetland indicator soils located east of Ridgeway Drive within the project area. The proposal assumes the Village will request a wetland delineation performed by SEWRPC and WDNR is responsible for providing a wetland determination based upon SEWRPC's survey. The ability to deliver this project for 2019 construction is dependent upon the completion of a wetland survey performed during the 2018 growing season.

### SCOPE OF SERVICES

#### Topographic Survey

- Topographic survey from edge of road to 5 feet beyond the right-of-way limit
- Existing signage and signals
- Existing utilities (as marked by Digger's Hotline) with inverts of storm sewer inlets and manholes located within the project area. Manholes shall be accessible using a standard manhole pick. The Village will expose or uncover manholes as needed.
- Existing pavement, curb and gutter, and concrete
- Existing structures, drives, sidewalk, etc. located within the survey limits (as visible)
- Existing trees or tree lines.
- Wetland flags placed by others (if applicable)



Utility locates are based on Digger's Hotline markings. Private utility location is not included in this proposal.

### **Preliminary Engineering (through 60%)**

We will develop and provide 30% and 60% plans for Village review and approval. The 30 percent design plans shall show all existing survey data, wetland limits (if applicable and field located by others), two-dimensional location for the proposed trail, and a typical cross section detail.

Upon receipt of written approval from the Village of the 30 percent design, development of the 60 percent plans will commence. The 60 percent plans will include preliminary three-dimensional design, showing the proposed slope intercept line, erosion control plan, and potential impacts to wetlands and existing infrastructure. An opinion of probable construction cost will also be developed at 60 percent.

This task includes the drafting for the plan sets, data processing, and preliminary coordination with the WDNR, WisDOT, and utility companies.

### **Public Involvement**

We will assist with public involvement outreach between the 30 and 60 percent plan phase. These efforts include; preparation of the public release, newsletter article, and exhibits for one open house (Public Information Meeting). One project engineer will attend the public involvement meeting to represent the project. The Village is responsible for all costs associated with printing and mailing of the newsletter as well as the logistics for the public involvement meeting (location, cost, etc).

### **Final Design and Permit Applications**

Services include; final construction plans, bidding documents, specifications, opinion of probable construction cost, storm water management plan including erosion control, traffic control plan, construction estimate, and state and local permit applications. Permit fees are not included in this proposal and are provided by the Village directly or as reimbursable expenses.

Final construction plans shall include the following deliverables:

- Title Page
- Plan Overview
- Plan and Profile
- Erosion Control Plan
- Traffic Control Plan
- Cross section sheets every 50 feet station and centerline of driveways
- Details
- Construction Quantities

The project manual will include both Village provided specifications and Clark Deitz developed specifications. The project manual will include an instruction to bidders and bid form for their use.

The Village will facilitate the bidding, with assistance from Clark Dietz. Clark Dietz will be available for clarifications and questions. Value engineering and pre-approved "or-equals" will not be entertained during bidding.

We will assist in the Notice of Award and Contractor Recommendations. This effort includes review of the unit prices proposed by the contractor and an assessment of the contractor's capabilities to perform the work. May/June 2019 is the anticipated construction start date.



### Construction Oversight

Clark Dietz will facilitate a preconstruction meeting and attend regularly scheduled construction meeting(s) to keep the project on track. We propose to work with the Village staff to have a combination of our staff and Village staff present to provide construction oversight. Oversight shall be provided during major milestones and critical activities. These include; temporary BMP install (Erosion Control), removals, rough grading, proof rolling, base aggregate, HMA paving, storm sewer or culvert installation, and final walk through.

This proposal scope does not include full-time on-site construction observation. We will provide review of monthly pay requests, a final walk through, and a final construction punch list. The construction timeline will be contractor and bid dependent.

### DESIGN SCHEDULE

| Description                    | Estimated Completion Date |
|--------------------------------|---------------------------|
| Notice to Proceed              | April 2018                |
| 30% Design plans               | May 2018                  |
| PIM                            | June 2018                 |
| 60% Design Plans               | August 2018               |
| WDNR Permits                   | Fall 2018                 |
| Final Design Plans             | October 2018              |
| Local Let / Bidding            | November / December 2018  |
| Anticipated Construction Start | May 2019                  |

### EXCLUSIONS

- Permit Fees
- Right-Of-Way Plat or Transportation Project Plat (TPP)
- Title Searches
- Construction Staking
- Full-time construction observation
- Wetland delineation
- Environmental services
- Work outside the right-of-way

### CLIENT RESPONSIBILITIES

The Village is responsible for granting access to the subject property and coordinating access to adjacent lands. The Village shall provide the following:

- Existing right-of-way information including easements, CSM's, and title information
- Existing DWG file if available
- As-built drawings of other adjacent roadways



- Future Development plans (Safety Building)
- Utility Contact list
- Updated aerial images (obtain from County if necessary)
- Available Planimetric Data / Mapping (from WisDOT or County)
- Public contact list including names, addresses, and telephone numbers

## COMPENSATION

Clark Dietz proposes to provide the services as listed above for the estimated fee of \$39,600 plus reimbursable expenses.

Thank you for the opportunity to provide a proposal for the Coffee Connection Trail. Please let me know if you have any questions.

We look forward to working with you on this project and have the staff to start immediately upon approval.

Thank you for your consideration.

Sincerely,

Tonia L. Speener, PE, LEED AP  
Area Manager

TLS:cap



A Division of SET Environmental Inc.  
735 North Water Street, Suite 510  
Milwaukee, Wisconsin 53202  
Phone (414) 224-8300  
Fax (414) 224-8383

March 15, 2018

Coffee Connection Trail  
c/o Mr. Brian Kober  
Village of Jackson Public Works  
N168 W 20733 Main Street  
Jackson, WI 53037

Via Email: [dirpubwks@villageofjackson.com](mailto:dirpubwks@villageofjackson.com)

Reference: *Civil Engineering Services Proposal*  
Coffee Connection Trail  
Jackson Drive to Eagle Drive (south side)  
Village of Jackson, Wisconsin

KEY ENGINEERING GROUP, LTD.  
Proposal No. P2802011

Dear Mr. Kober,

Key Engineering Group, Ltd. (KEY) is pleased to submit this proposal to the Village of Jackson (CLIENT) for *Civil Engineering Services* for the proposed new trail on the south side of the existing State Trunk Highway 60 right-of-way. The paragraphs below describe KEY's proposed scope of services and fees to complete the engineering services for the referenced site.

#### **PROJECT UNDERSTANDING**

The proposed project consists of the design and construction of a new shared use trail located within the south side right-of-way of STH 60 in the Village of Jackson. The project limits are from the southside sidewalk east of Jackson Drive to Eagle Drive. The project is expected to be funded through a Wisconsin Department of Natural Resources (WDNR) Recreational Trail Grant and Village of Jackson funds.

It is understood the WDNR surface water data viewer shows some wetland indicator soils located east of Ridgeway Drive within the project area. The proposal assumes the Village will request a wetland delineation performed by SEWRPC and WDNR is responsible for providing a wetland determination based upon SEWRPC's survey. The ability to deliver this project for 2019 construction is dependent upon the completion of a wetland survey performed during the 2018 growing season.

## **SCOPE OF SERVICES**

### Task 1 – Survey

KEY proposes to provide a field survey of the project area including the following:

- Topography from edge of road to 5 feet beyond the right-of-way limit
- Existing signage and signals
- Existing utilities with measure down of all storm sewer inlets and manholes located within the project area.
- Existing pavement, curb and gutter, and concrete
- Existing structures, drives, sidewalk, etc. located within the survey limits
- Existing trees
- Wetland flags placed by others (if applicable)

Location of all existing utilities is based upon field marking provided by Digger's Hotline. At least 10 working day notice is required for all Digger's Hotline notifications. Private utility location is not included in this proposal.

### Task 2 – Preliminary Engineering and Public Involvement (0% to 60%)

KEY proposes to develop and provide 30% and 60% engineered construction plans for Village review and approval. The preliminary design shall include survey and wetland data for use to develop conceptual trail plan view layout. The 30 percent plans shall show all existing survey data, wetland limits (if applicable and field located by others), two-dimensional location for the proposed trail, and a typical cross section detail.

Upon receipt of written approval from the Village, the 60 percent plans shall expand upon the 30 percent plans and include preliminary three-dimensional planning showing the proposed slope intercept line, erosion control plan, and defined potential impacts to wetlands and existing infrastructure. The 60 percent plan shall include a construction estimate.

KEY proposes to assist with public involvement outreach between the 30 percent and 60 percent plan phase. Public involvement scope of services includes; preparation of the public release, newsletter, open house exhibits. Key shall provide one project engineer at the public involvement meeting. Village is responsible for all costs associated with printing and mailing of the newsletter and providing the facilities for the public involvement meeting.

This task includes all CADD drafting for the plan sets, data processing, and preliminary coordination with the WDNR, WisDOT, and utility companies.

### Task 3 – Final Engineering and Permit Applications

KEY services provided in this task include; final construction plans, bidding documents, specifications, and construction estimate, storm water management plan including erosion control, traffic control plan, construction estimate, bid documents, and state and local permit applications. Permit fees are not included in this proposal.

Final construction plans shall include the following deliverables:

- Title Page
- Plan Overview
- Plan and Profile
- Erosion Control and Staging Plan
- Traffic Control Plan
- Cross section sheets every 50 feet station and centerline of driveways
- Details
- Construction Quantities

The project manual will include both Village provided specifications and CONSULTANT developed specifications. The project manual will include an instruction to bidders and bid form for their use. The goal is to have the design and permits in hand by December 2018.

KEY proposes to assist the Village in the bidding of the project and to assist in the award of the construction to a contractor. This effort typically includes review of the unit prices proposed by the contractor and an assessment of the contractor's capabilities to perform the work. The team anticipates helping the Village solicit a contractor by early 2019 which corresponds with a May/June 2019 start date.

#### Task 4 –Construction Oversight

KEY proposes to facilitate a preconstruction meeting and attend regularly scheduled construction meetings. KEY also proposes to supervise on-site during the major construction activities and milestones. The anticipated construction activities requiring Key's on-site presence include; temporary BMP install (Erosion Control), removals, rough grading, proof rolling, base aggregate, HMA paving, storm sewer or culvert installation, and final walk through. The scope of services does not include full-time on-site construction inspection costs. Our efforts will include review of pay requests, preparation of a final walk through inspection followed with a final construction punch list inspection. The construction timeline will be contractor and bid dependent.

#### **DESIGN SCHEDULE**

| <b>Task Description</b>        | <b>Estimated Completion Date</b> |
|--------------------------------|----------------------------------|
| Notice to Proceed              | March 2018                       |
| 30% Design plans               | May 2018                         |
| PIM                            | June 2018                        |
| 60% Design Plans               | August 2018                      |
| WDNR Permits                   | Fall 2018                        |
| Final Design Plans             | October 2018                     |
| Local Let / Bidding            | November / December 2018         |
| Anticipated Construction Start | May 2019                         |

## EXCLUSIONS

- Permit Fees; either from WDNR, WisDOT or other related permittee
- Right-Of-Way Plat or Transportation Project Plat (TPP)
- Title Searches
- Construction Staking

## CLIENT RESPONSIBILITIES

CLIENT shall be responsible for granting access to the subject property and coordinating access to adjacent lands. CLIENT shall provide the following items listed below:

- Existing right-of-way information including easements, CSM's, and title information
- Existing DWG file if available
- As-built drawings of other adjacent roadways
- Future Development plans (Safety Building)
- Utility Contact list
- Updated aerial images (obtain from County if necessary)
- Available Planimetric Data / Mapping (from WisDOT or County)
- Public contact list including names, addresses, and telephone numbers

## GENERAL UNDERSTANDING

KEY Engineering proposes to provide technical services for the development of roadway plans for the proposed new access for an estimated fee of **THIRTY-EIGHT THOUSAND SIX HUNDRED TEN DOLLARS (\$38,610)**. The Scope of Services will be completed on a time and material basis. Mileage and other standard reimbursable expenses will be billed separately and are considered outside the scope of this proposal. If conditions are encountered which would warrant additional work beyond the Scope of Services described, KEY would propose to perform such work at additional cost on a time and material basis. If this situation arises, KEY would discuss the additional work with you and receive your authorization before proceeding. The services to be performed upon CLIENT acceptance of this proposal have been described in the Scope of Services section and are based upon KEY's understanding of the project. Proposal modifications, if any, to the Scope of Services following commencement of KEY's services will be discussed with the CLIENT. For additional services rendered, if any, that is not included in the Scope of Services described in this proposal, invoice amounts will be based on the actual units used at the rates shown on the attached *Standard Fee Schedule*.

- KEY will invoice the CLIENT monthly.
- Requested additional services (outside the scope discussed above) will be invoiced per KEY's *Standard Fee Schedule* with written authorization from the CLIENT.
- KEY cannot anticipate the review time frame(s) of governmental agencies having jurisdiction, and those time frame(s) may affect the project deadline, which are beyond KEY's control.

### PROPOSAL AGREEMENT

Please indicate your acceptance of this proposal by having an authorized representative of your firm execute one copy of this proposal and return it to KEY's office. If KEY is given verbal or written notification to proceed, it is mutually understood that both of us will be contractually bound by the proposal even in the absence of written acceptance by you. In any event, a signed copy of this proposal will need to be returned to KEY before the project can begin.

|                |                           |
|----------------|---------------------------|
| <b>CLIENT:</b> | <b>VILLAGE OF JACKSON</b> |
| Accepted by:   | _____                     |
| Title:         | _____                     |
| Date:          | _____                     |

Sincerely,

KEY ENGINEERING GROUP, LTD.



Jeremy Hinds, P.E.  
Senior Civil Engineer



Ken W. Wein, CHMM  
President

Attachments: *General Conditions of Service*  
*Standard Fee Schedule*

**Notice:** Use of this form is required by the Department of Natural Resources (DNR) for any application filed pursuant to ss. NR 50.06, NR 50.21, and NR 51, Subchapters XI-XV, Wis. Adm. Code. Personal identifiable information will only be used in conjunction with the programs listed above. If you have any questions contact your local community service specialist. Personally identifiable information provided on this form will be used for program administration and will be available to requesters as required under Wisconsin's Open Records Law [ss. 19.31 - 19.39, Wis. Stats.].

|                                             |                                                                        |            |
|---------------------------------------------|------------------------------------------------------------------------|------------|
| Applicant<br>Village of Jackson             | Individual Authorized to Act on Behalf of Applicant<br>Brian Kober, PE |            |
| Street or PO Box<br>N168 W20733 Main Street | Title<br>Director of Public Works                                      |            |
| City, State, Zip Code<br>Jackson, WI 53037  | Telephone Number<br>(262) 677-9001                                     | Fax Number |
| County<br>Washington                        | E-Mail Address<br>dirpubwks@villageofjackson.com                       |            |

**Mail Check to (If different from applicant):**

|               |         |       |          |
|---------------|---------|-------|----------|
| Name          | Address |       |          |
| Organization: | City    | State | ZIP Code |

**Section 1: Project Information**

|                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                   |                                                  |             |     |            |        |      |    |    |    |    |            |  |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|-------------|-----|------------|--------|------|----|----|----|----|------------|--|--|
| <b>Project Title:</b><br>Coffee Connection - STH 60 Path (S. Side)<br>Jackson Drive to Eagle Drive                                                                                                                                                                                                                                                                | <b>Financial Summary</b>                                                                                                                                                                                                                                                                                                                                                                          |                                                  |             |     |            |        |      |    |    |    |    |            |  |  |
|                                                                                                                                                                                                                                                                                                                                                                   | <b>Total Project Costs</b><br>\$263,855                                                                                                                                                                                                                                                                                                                                                           | <b>Grant Request<br/>(up to 50%)</b><br>\$45,000 |             |     |            |        |      |    |    |    |    |            |  |  |
| <b>Project Type: (Check one)</b><br><div style="display: flex; justify-content: space-between;"> <div> <input type="radio"/> Maintenance (RTP only)<br/> <input checked="" type="radio"/> Development<br/> <input type="radio"/> Land Acquisition         </div> <div> <input type="radio"/> Renovation<br/> <input type="radio"/> Easement         </div> </div> | <b>Sponsor Match Sources:</b><br><b>Sponsor Funds:</b><br>Cash <span style="float: right;">\$ 218,855</span><br>Force Account Labor _____<br>Force Account Equipment _____<br>Force Account Materials _____<br><b>Donations (Non-Governmental)</b><br>Land <span style="float: right;">\$ _____</span><br>Cash _____<br>Labor _____<br>Materials _____<br>Equipment _____<br>Other _____ \$ _____ |                                                  |             |     |            |        |      |    |    |    |    |            |  |  |
| <b>Project Location</b><br><table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Township</td> <td>Range</td> <td>Section</td> <td>¼</td> <td>¼ ¼</td> <td>County</td> </tr> <tr> <td>10 N</td> <td>20</td> <td>20</td> <td>NE</td> <td>NW</td> <td>Washington</td> </tr> </table>                                                          | Township                                                                                                                                                                                                                                                                                                                                                                                          | Range                                            | Section     | ¼   | ¼ ¼        | County | 10 N | 20 | 20 | NE | NW | Washington |  |  |
| Township                                                                                                                                                                                                                                                                                                                                                          | Range                                                                                                                                                                                                                                                                                                                                                                                             | Section                                          | ¼           | ¼ ¼ | County     |        |      |    |    |    |    |            |  |  |
| 10 N                                                                                                                                                                                                                                                                                                                                                              | 20                                                                                                                                                                                                                                                                                                                                                                                                | 20                                               | NE          | NW  | Washington |        |      |    |    |    |    |            |  |  |
| <b>GPS Coordinates:</b><br>Not surveyed (Lat: 43°19'25.26"N Long: 88° 9'27.47"W)                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                   |                                                  |             |     |            |        |      |    |    |    |    |            |  |  |
| <b>Congressional/Legislative District Numbers</b><br><table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>WI Senate</td> <td>WI Assembly</td> <td>US Congress</td> </tr> <tr> <td>20</td> <td>58</td> <td>5</td> </tr> </table>                                                                                                            | WI Senate                                                                                                                                                                                                                                                                                                                                                                                         | WI Assembly                                      | US Congress | 20  | 58         | 5      |      |    |    |    |    |            |  |  |
| WI Senate                                                                                                                                                                                                                                                                                                                                                         | WI Assembly                                                                                                                                                                                                                                                                                                                                                                                       | US Congress                                      |             |     |            |        |      |    |    |    |    |            |  |  |
| 20                                                                                                                                                                                                                                                                                                                                                                | 58                                                                                                                                                                                                                                                                                                                                                                                                | 5                                                |             |     |            |        |      |    |    |    |    |            |  |  |
| D-U-N-S #                                                                                                                                                                                                                                                                                                                                                         | <b>Total Sponsor Match:</b>                                                                                                                                                                                                                                                                                                                                                                       | \$218,855                                        |             |     |            |        |      |    |    |    |    |            |  |  |

**Project Description**

Provide a detail description of the project proposal that includes the primary purpose and goals; description of the project; public access and use; implementation and key partnerships; and operation and maintenance of the project.

**Purpose and Goals:** Continue development of the CORP, which shows a trail segment along STH 60 from Jackson Drive to Eagle Drive. This project would provide that segment from Jackson Drive to Eagle Drive, on the South side of the roadway. Currently, there is a gap in the sidewalk, trail system and this project would close that gap. The plan is to build smaller and easier to fund trail segments when development is also taking place within parts of the Village slated to see CORP improvements. The Village successfully completed the prior Recreational Trail project funded by the WDNR in 2013.

**Description:** The existing conditions contain a fairly flat profile, but do have driveways to cross within the project limits. The WDNR surface water data viewer points to some wetland indicators east of Ridgeway Drive on the south side of STH 60. The team would use the WDNR to provide a determination of the wetland location. The trail is being proposed within the STH 60 right-of-way. STH 60 is a connecting highway within the Village limits. Jackson has placed a similar trail within the STH 60 right-of-way, from CTH P to Industrial Drive, and from Ridgeway Drive to Eagle Drive. This would mirror that construction. Improvements to this segment would include a 8'-10' HMA paved shared use path, 6:1 grass shoulders and 4:1 side slopes. Should wetlands be encountered, the City plans to explore the use of the narrower 8' wide trail and 3:1 side slopes when outside of the 6:1 clear zone area. A split rail fence shielding 2.0:1 slopes could also be explored as needed.

**Access:** The trail would be open to the public and would have a connectivity with the entire Village through nearby trails, sidewalks and bikable paved shoulders.

**Land Management and Maintenance:** Jackson would continue to maintain the right-of-way.

**Key Partnerships:** Jackson Schools, WisDOT, WDNR and Jackson will all be part of the coordination on future roadway section and location of the trail.

**Timeline:** Fall 2017 to Fall 2018 = Design, Winter 2018/2019 = Bid / LET Summer 2019 = Construction

The "Coffee Connection" Trail will help further the CORP vision and move the Village one step closer to being connected to areas along the Cedar Creek and the Jackson Marsh. STH 60 per the shown link below is undesirable for biking. The same could be said for walking. This trail helps eliminate that issues and provides the link that both the Village and non-utilitarian users desire.

<http://www.dot.wisconsin.gov/travel/bike-foot/docs/bikewashington.pdf>

Some of the key destinations this segment links to or helps people reach are:

- |                                             |                                     |
|---------------------------------------------|-------------------------------------|
| * Shopping center at Eagle Drive            | * Jackson School (at Jackson Drive) |
| * Stonewall Development                     | * Eagle Drive Playfields            |
| * Areas along Cedar Creek and Jackson marsh | * Cedar Run Park                    |
| * Kettle Moraine Lutheran High School       |                                     |
| * Hasmer Lake Park                          |                                     |
| * STH 60 Trail west of Industrial Drive     |                                     |

**Note to Reviewers:** The Village desires to receive Recreational Trail or Stewardship monies from this application.

**Section 2: General Project Information**

1. **Park/Trail/Recreational Area Name:** Coffee Connection Trail - 3,100 LF (i.e. Lakeshore Park, Big Ben Recreational Area, Six Mile Wilderness Trail, etc.)

**Total Park Acreage:** \_\_\_\_\_ **Acreage for this Project:** \_\_\_\_\_

☒ Project site is undeveloped ☐ Project site is partially developed

2. **Are there any underground utility easements or overhead power lines on the property?** Explain:  
There is an underground gas line and easement half way along the trail route. The easement can remain and the gas line should not be disturbed nor would need to be relocated.

3. **How will the public access the property?** (Check types)

☐ Roadway ☒ Trail ☐ Adjacent applicant property ☐ By Water  
☐ Other \_\_\_\_\_

4. **When will the property or facility be open to the public?** Labor Day 2019

5. **Who is the primary project manager?** ☒ Applicant from Page 1 ☐ Other - Specify: \_\_\_\_\_

6. **Who is handling the financial administration of the project?** ☒ Applicant from Page 1  
☐ Other - Specify: \_\_\_\_\_

7. **Estimated Project Timeline:**

**Acquisition:** Have you already purchased the property? If yes, date 05/01/2017  
If so, have you received a DNR "letter of retroactivity" for the project? ☐ Yes ☒ No  
If no, anticipated closing date: \_\_\_\_\_

**Development:** Anticipated Start Date 06/03/2019  
Anticipated Completion Date 08/30/2019

8. **Describe the current project site and use.** (Include physical characteristics, topography, vegetation cover type, presence of any waterways/wetlands, current land use and zoning classification, etc.)  
The project will cross in front of residential, commercial and agricultural parcels. The topography is relatively flat, all grades on the trail should be 5% or less. The trail route will cross areas that are shown to contain wetland indicators. The Village is planning to build a Village safety building (Police & Fire) in the agricultural land to the south of STH 60. That parcel does have an intermittent stream on it. That stream site and this trail will be linked.
9. **Are there any known controversies/complications with the proposed project?** Are there any measures proposed to address the controversies/complications?  
The trail project itself is not controversial. The Village of Jackson is currently dealing with a lawsuit with the Town of Jackson. Because of this, the Village is planning to pursue a CORP update that would just be a Village of Jackson versus a Joint CORP. The Village will be starting this stand along CORP by early summer.

10. **Has the area been surveyed for endangered and rare species?** If yes, explain.

No. The US Fish and Wildlife Service website will be used to provide an IPAC report detailing the species to be aware of.

11. **Have you discussed the project with your regional DNR Community Services Specialist?** ☐ Yes ☒ No  
DNR Contact \_\_\_\_\_

**IF ACQUISITION:**

12. The landowner (seller) is a(an): ☐ Individual ☐ Developer ☐ Corporation ☒ Other: Connecting Hwy land

13. Is the property located within the boundaries of another unit of government? ☒ Yes ☐ No  
If yes, attach copy of approval resolution from other jurisdiction.

14. **Is the property currently being leased or rented?** ☐ Yes ☒ No  
If yes, Date agreement expires: \_\_\_\_\_  
If yes, explain and include copy of the lease.

15. **Are there any buildings on the property?** ☐ Yes ☒ No  
If yes, explain what will be done with them.

16. **After (or at the time of) the land purchase, will a conservation easement be executed on the property?** ☐ Yes ☒ No  
If yes, explain and attach draft easement.

17. **Did the seller originally acquire property 3 or less years before expected date of purchase?** ☐ Yes ☒ No  
If yes, attach copy of seller's deed for potential grant calculation purposes.

18. **Will the property be transferred to another eligible sponsor?** ☐ Yes ☒ No  
If yes, explain and provide the adopting resolution from the accepting sponsor

19. **Is seller requiring payment for property over time?** ☐ Yes ☒ No  
If yes, explain.

**IF DEVELOPMENT:**

20. Does someone other than the applicant from page 1, own the site? ☒ Yes ☐ No  
If yes, explain and attach easement or lease document.  
The Wisconsin Department of Transportation (WisDOT) owns the land or right-of-way where the trail will be placed. This segment of STH 60 is within a connecting highway segment that allows the Village to control the use of the right-of-way.
- 
21. Does the State of Wisconsin own the site ☒ Yes ☐ No  
If yes, explain and attach the land use agreement/memorandum of understanding.  
The Village has a history on implementing trail projects along STH 60.
- 
22. What soil disturbance will be occurring on the site and what is the size of the total disturbed area?  
The trail profile (vertical alignment) will follow the existing topography and therefore no excavation should be required. The total depth of disturbance should be within the top 1' of soil.
- 

**Certification**

I certify that information in this application and all its attachments are true and correct and in conformity with applicable Wisconsin Statutes.

Name of Authorized Representative

Brian Kober, PE

Title

Director of Public Works

Signature



Date Signed

5/1/2017

**2017 Village of Jackson RTP Application**  
**Coffee Connection Trail**

**5/1/2017**

**Section A**

---

|                            |                                                                                                                                                                                                                              |            |
|----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| 1                          | Yes, the trail is found within the current CORP<br>The project does support the goal found within the CORP<br>The project will support hiking, cross-country skiing, biking,<br>snowshoeing, nature study and bird watching. |            |
| 2                          |                                                                                                                                                                                                                              |            |
| 3                          | Yes, same as above, #2                                                                                                                                                                                                       |            |
| 4                          | N/A                                                                                                                                                                                                                          |            |
| 5                          | N/A                                                                                                                                                                                                                          | PTS        |
| 6                          | No                                                                                                                                                                                                                           | 0          |
| 7                          | No                                                                                                                                                                                                                           | 0          |
|                            | Yes, the project connects to Jackson Park and Hickory Lane                                                                                                                                                                   |            |
| 8                          | Park                                                                                                                                                                                                                         | 0.5        |
| 9                          | No, the Village has no prior year active projects<br>The Village just needs to request reimbursement<br>on 2013 project.                                                                                                     | 0.1        |
| 10                         | Parking is not allowed along STH 60.                                                                                                                                                                                         | 0          |
| 11                         | The Village's CORP supports this project                                                                                                                                                                                     | 2          |
| 12                         | No                                                                                                                                                                                                                           | 0          |
| 13                         | Yes, the CORP map shows pedestrian facilities along<br>STH 60. The plan is solely being carried out by the Village.                                                                                                          | 1          |
| 14                         | The project connects open spaces.                                                                                                                                                                                            | 1          |
| 15                         | The Village is 99% complete with a 2013 RTP project<br>and just needs to request reimbursement.                                                                                                                              | 1          |
| 16                         | The Village already has the ability to complete<br>project within right-of-way due to highway ROW<br>and connecting highway status                                                                                           | 2          |
| <b>Section A subtotal:</b> |                                                                                                                                                                                                                              | <b>7.6</b> |

**Section B**

---

- 17 N/A
- 18 N/A
- 19 N/A
- 20 N/A
- 21 N/A
- 22 N/A
- 23 N/A
- 24 N/A
- 25 N/A
- 26 N/A
- 27 N/A
- 28 N/A
- 29 N/A
- 30 N/A

31 N/A

32 N/A

**Section C**

|                                                                                                                                               |             |
|-----------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| 33 This project is a new facility along the south side of the road.                                                                           | 4           |
| 34 This project does support year round use.<br>Winter sports are supported through zero paving during snow events.                           | 1           |
| 35 As noted earlier, the trail can support hiking, biking, bird watching, snowshoeing, skiing and nature study.                               | 3           |
| 36 The trail will have appropriate signage to clearly detail uses. Also, the trail will be built wide enough to support bi-directional usage. | 2           |
| 37 The Village has it's own police force which will patrol the trail.                                                                         |             |
| 38 The trail is fully off-rd, will cross one side road and will not have any bridge corssings.                                                | 2           |
| 39 There are zero donations of labor or cash or volunteers.                                                                                   | 0           |
| 40 Long term trail access is provided through locating trail within the STH 60 right-of-way.                                                  | 2           |
| <b>Section C subtotal:</b>                                                                                                                    | <b>14</b>   |
| <b>TOTAL:</b>                                                                                                                                 | <b>21.6</b> |

**Notice:** This form must be completed and approved by the Department of Natural Resources (DNR) before grant funds can be expended for land acquisition. Please complete all sections. Use additional page if necessary. Collection of this information is authorized under ss. 23.0915 - 23.0917, Wis. Stats. Failure to provide this information may result in denial or repayment of grant awards. Personal information collected will be used for management of DNR programs and grants, and may be made available to requesters to the extent required by Wisconsin's Open Records laws (ss. 19.31-19.39, Wis. Stats.).

**1. General Information**

|                                           |                                       |                      |
|-------------------------------------------|---------------------------------------|----------------------|
| Applicant Name<br>Village of Jackson      | Project / Parcel<br>Coffee Connection | County<br>Washington |
| Property Owner Name<br>Village of Jackson | Property Street Address               |                      |

Close / Intersecting Roads

Ridgeway Drive & Eagle Drive

|                    |                                   |                     |               |                  |             |                                                               |
|--------------------|-----------------------------------|---------------------|---------------|------------------|-------------|---------------------------------------------------------------|
| Legal Description: | $\frac{1}{4}$ $\frac{1}{4}$<br>NW | $\frac{1}{4}$<br>NE | Section<br>20 | Township<br>10 N | Range<br>20 | <input checked="" type="radio"/> E<br><input type="radio"/> W |
|--------------------|-----------------------------------|---------------------|---------------|------------------|-------------|---------------------------------------------------------------|

**2. Environmental Condition Statement of Property**

Complete the checklist to the best of your knowledge through inspection of the site. Indicate if any of the following conditions currently exist on site:

Yes No

- |                           |                                     |                                                                              |
|---------------------------|-------------------------------------|------------------------------------------------------------------------------|
| <input type="radio"/> Yes | <input checked="" type="radio"/> No | Known spills, release of chemicals, hazardous substances or fuels            |
| <input type="radio"/> Yes | <input checked="" type="radio"/> No | Dumps, debris piles, stockpiles of waste, containers, barrels or drums       |
| <input type="radio"/> Yes | <input checked="" type="radio"/> No | Sludge                                                                       |
| <input type="radio"/> Yes | <input checked="" type="radio"/> No | Discolored or odorous soil                                                   |
| <input type="radio"/> Yes | <input checked="" type="radio"/> No | Areas of stressed vegetation, absence of vegetation, areas previously burned |
| <input type="radio"/> Yes | <input checked="" type="radio"/> No | Unusual or noxious odors                                                     |
| <input type="radio"/> Yes | <input checked="" type="radio"/> No | Discolored, polluted, foul water (in standing water, wells, or wetlands)     |
| <input type="radio"/> Yes | <input checked="" type="radio"/> No | Is an existing well located on site? If yes, where is it located?            |
|                           |                                     |                                                                              |
| <input type="radio"/> Yes | <input checked="" type="radio"/> No | Old pipes, electrical equipment                                              |
| <input type="radio"/> Yes | <input checked="" type="radio"/> No | Unusual or irregular depressions or mounds on surface                        |
| <input type="radio"/> Yes | <input checked="" type="radio"/> No | Other evidence of possible contamination - If yes, describe:                 |

If the answer to any question above is yes:

- Attach description or explanation and site map showing location of item(s) checked.
- The property may require a Phase I or further investigation/inspection. Talk to your regional grant specialist listed in the application form.

**3. Land Use History**

A. Current Uses of the Property:

- |                                           |                                                |                                                 |                                   |                                                       |                                    |
|-------------------------------------------|------------------------------------------------|-------------------------------------------------|-----------------------------------|-------------------------------------------------------|------------------------------------|
| <input type="checkbox"/> Industrial       | <input checked="" type="checkbox"/> Commercial | <input checked="" type="checkbox"/> Agriculture | <input type="checkbox"/> Orchards | <input type="checkbox"/> Railroads and Railroad Spurs | <input type="checkbox"/> Landfills |
| <input type="checkbox"/> Other - Explain: |                                                |                                                 |                                   |                                                       |                                    |

B. Historical Uses of the Property (for the past 20 years):

- |                                                     |                                                |                                                 |                                   |                                                       |
|-----------------------------------------------------|------------------------------------------------|-------------------------------------------------|-----------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Industrial                 | <input checked="" type="checkbox"/> Commercial | <input checked="" type="checkbox"/> Agriculture | <input type="checkbox"/> Orchards | <input type="checkbox"/> Railroads and Railroad Spurs |
| <input type="checkbox"/> Suspected Former Landfills | <input type="checkbox"/> Other - Explain:      |                                                 |                                   |                                                       |

C. To the best of your knowledge does the property have evidence of the following?

Yes No

- |                           |                                     |                                                                                              |
|---------------------------|-------------------------------------|----------------------------------------------------------------------------------------------|
| <input type="radio"/> Yes | <input checked="" type="radio"/> No | Has the site been used for the storage or warehousing of commercial or industrial materials? |
| <input type="radio"/> Yes | <input checked="" type="radio"/> No | Are there areas with a history or likelihood of underground storage tanks?                   |
| <input type="radio"/> Yes | <input checked="" type="radio"/> No | Are there monitoring wells on site?                                                          |
| <input type="radio"/> Yes | <input checked="" type="radio"/> No | Is there any history of contamination on the property?                                       |
| <input type="radio"/> Yes | <input checked="" type="radio"/> No | Is there any history of contamination on any <i>adjacent</i> properties?                     |

If you checked any boxes in Sections 3A or 3B above, or answered yes to any question in Section 3C, the property may require a Phase I or further investigation/inspection. Talk to your regional grant specialist listed in the application form.

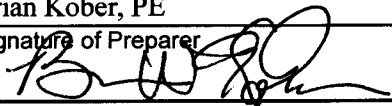
**4. Site Investigation Documentation**Has a Phase I or Phase II Site Investigation been completed on the property? ☐ Yes ☒ No

If yes, attach a copy of the conclusions.

**5. Certification**

I hereby certify that I have inspected the property and contacted the current owner regarding environmental contamination. The information provided is a full disclosure of my findings and is true and complete to the best of my knowledge.

Note: If submitting this request electronically, please type your name on the signature line. Your typed name, along with the email message generated from electronic submittal of this form, will be used as an electronic signature which is the legal equivalent to an actual signature. Certain state and federal programs may require a physical signature on this form. Please check with DNR staff for guidance.

|                                                                                                            |                                   |
|------------------------------------------------------------------------------------------------------------|-----------------------------------|
| Printed Name of Preparer<br>Brian Kober, PE                                                                | Title<br>Director of Public Works |
| Signature of Preparer<br> | Date Signed<br>05/01/2017         |

If you are submitting this form as a condition of a Nonpoint Targeted Runoff Management or Nonpoint Urban Storm Water-Construction grant, please also indicate the following:

|                                           |             |
|-------------------------------------------|-------------|
| Printed Name of Authorized Representative | Title       |
| Signature of Authorized Representative    | Date Signed |

**Leave Blank – DNR Use Only****6. Search of DNR Records**A. Does the property appear on the most recent version of the Bureau of Remediation and Redevelopment Tracking System (BRRTS)? ☐ Yes ☐ No

If yes, Site Name: BRRTS Activity #:

B. Does the property appear on the most recent version of the DNR Registry of Waste Disposal Sites in Wisconsin? ☐ Yes ☐ No

If yes, Site Name:

C. Does the property appear on the most recent version of the Solid and Hazardous Waste Information Management System (SHWIMS)? ☐ Yes ☐ No

If Yes, Site Name:

**7. Conclusions**

- ☐ Based on the information available in DNR's Regional files at this time, no additional investigation recommended.
- ☐ Further investigation Needed; Consult with Region R & R Program for Recommendation.

**Additional Information**

|                              |             |
|------------------------------|-------------|
| Printed Name of DNR Reviewer | Title       |
| Signature of DNR Reviewer    | Date Signed |

## BRRTS web search

Knowles-Nelson Stewardship Wisconsin DNR

dnmaps.wi.gov/H5/?viewer=rrsites

### RR Sites Map

Search...

Navigate Draw and Measure Map and Data Tasks Information

Show Map Layers Pan Zoom In Zoom Out Previous Extent Next Extent Zoom to Wisconsin Identify Find Site Search Municipality Find PLSS Search for Address Clear Selected Address Bookmarks

Basic Tools Find Location

Identify Results (1)

**SNAK SHAK**  
**Closed site (completed cleanup)**  
BRRTS #: 0367003514  
DNR Facility ID #: 267054040  
Address: N168 W20379 Main, Jackson  
Start Date: 03/23/1993  
Closed Date: 08/19/2009  
X Coordinate (WTM91): 669043  
Y Coordinate (WTM91): 318396  
[View Activity Details on BOTW](#)

Displaying 1 - 1 (Total: 1)  
Page 1 of 1

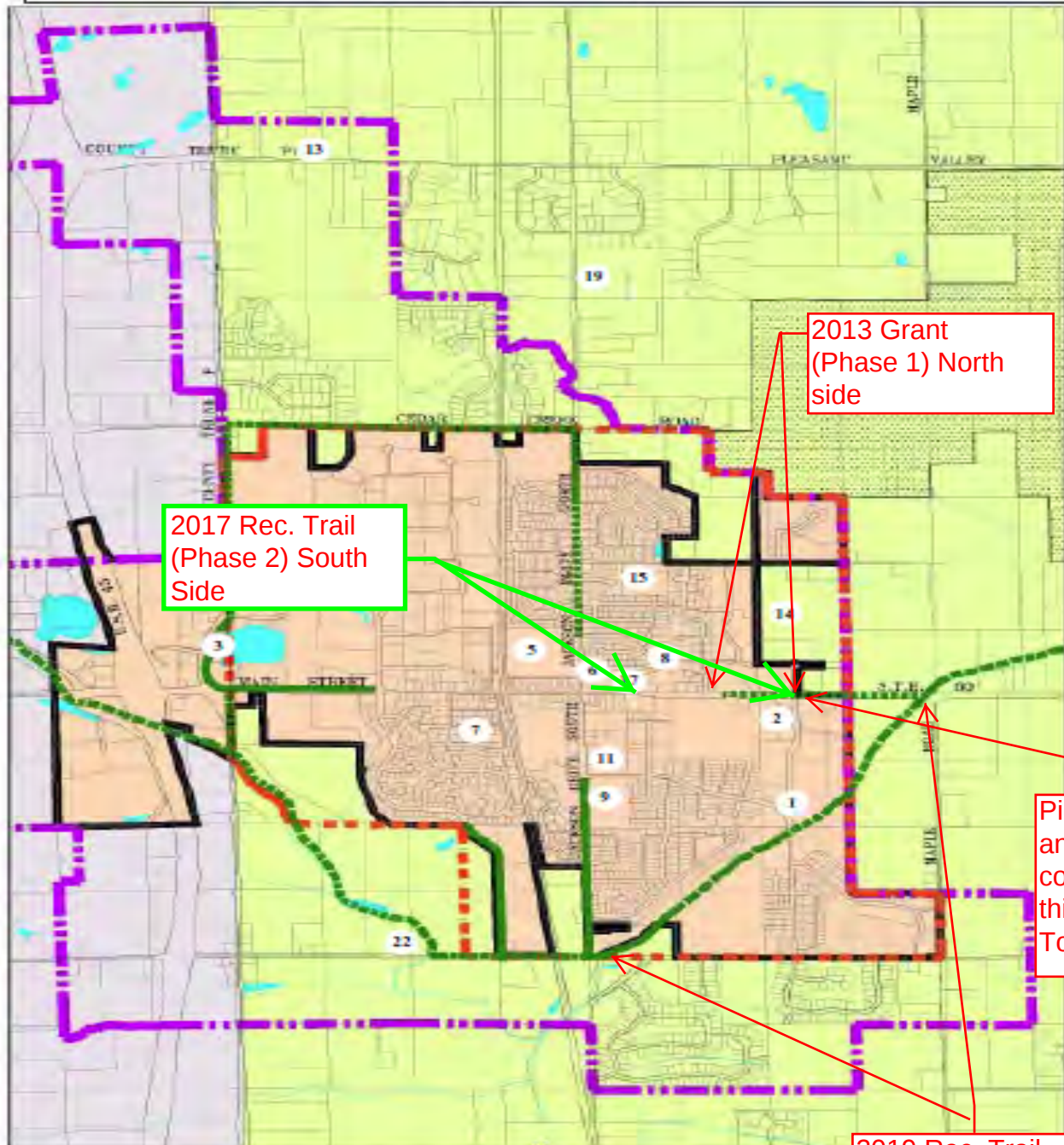
I want to...

Map showing locations: MILLER MONUMENTS, JACKSON VIL HALL, SENECA FOODS, FILTER OIL INC JACKSON SITE, SNAK SHAK, CRANBERRY CREEK SUBDIVISION. Streets include Park Street, Jackson Drive, Georgetown Drive, Living Word Lane, Spruce Street, Hemlock Street, Pheasant Lane, Ravens Way, Eagle Drive, and Blackberry Circle. Highway 60 is also visible.

## MAP 2 Village of Jackson Parks, Recreation, Pathways and Open Spaces

Locations Found on Maps 1 and 2, with the Legend on Map 1.

- |                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ol style="list-style-type: none"> <li>1. Cedar Run Park</li> <li>2. Eagle Drive Playfield</li> <li>3. Hammer Lake Park</li> <li>4. Jackson Marsh</li> <li>5. Jackson Park</li> <li>6. Jackson School</li> </ol> | <ol style="list-style-type: none"> <li>7. Meadowview Park</li> <li>8. Reis Memorial Park</li> <li>9. Hickory Lane Park</li> <li>10. Jackson Town Hall</li> <li>11. Jackson Area Com. Center</li> <li>12. Kettle Moraine High School</li> </ol> | <ol style="list-style-type: none"> <li>13. Pleasant Valley Tennis Club</li> <li>14. Living Word High School</li> <li>15. Moraine Star School</li> <li>16. David's Star School</li> <li>17. Christ Lutheran Church</li> <li>18. Trinity School</li> </ol> |
| <ol style="list-style-type: none"> <li>19. UCC New Hope Church</li> <li>20. St. John's Lutheran Church</li> <li>21. Mill Light Railroad</li> <li>22. Landscapes</li> <li>23. Town Garage</li> </ol>              |                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                          |



- |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                           |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li><span style="display: inline-block; width: 20px; height: 10px; background-color: orange; border: 1px solid black; margin-right: 5px;"></span> EXISTING VILLAGE LIMITS</li> <li><span style="display: inline-block; width: 20px; height: 10px; background-color: yellow; border: 1px solid black; margin-right: 5px;"></span> EXISTING TOWN LIMITS</li> <li><span style="display: inline-block; width: 20px; border-bottom: 2px dashed purple; margin-right: 5px;"></span> VILLAGE OF JACKSON ELEMENTARY SCHOOL SERVICE AREA</li> <li><span style="display: inline-block; width: 20px; border-bottom: 2px dashed red; margin-right: 5px;"></span> 2018 JACKSON VILLAGE LIMITS WITHIN JACKSON TOWNSHIP</li> <li><span style="display: inline-block; width: 20px; height: 10px; background-color: brown; border: 1px solid black; margin-right: 5px;"></span> JACKSON MARSH</li> </ul> | <ul style="list-style-type: none"> <li><span style="display: inline-block; width: 20px; border-bottom: 2px solid green; margin-right: 5px;"></span> EXISTING TRAIL</li> <li><span style="display: inline-block; width: 20px; border-bottom: 2px dashed green; margin-right: 5px;"></span> PLANNED FUTURE TRAIL</li> </ul> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|



**VILLAGE OF JACKSON AND TOWN OF JACKSON  
BOUNDARIES**

## West End – Coffee Connection Trail

Trail alignment = Yellow line (Proposed Project)

Cyan / Blue = Existing Sidewalk

(north is up, top of page)



Intermittent Stream that will provide future educational opportunities (light green in middle of darker fields)

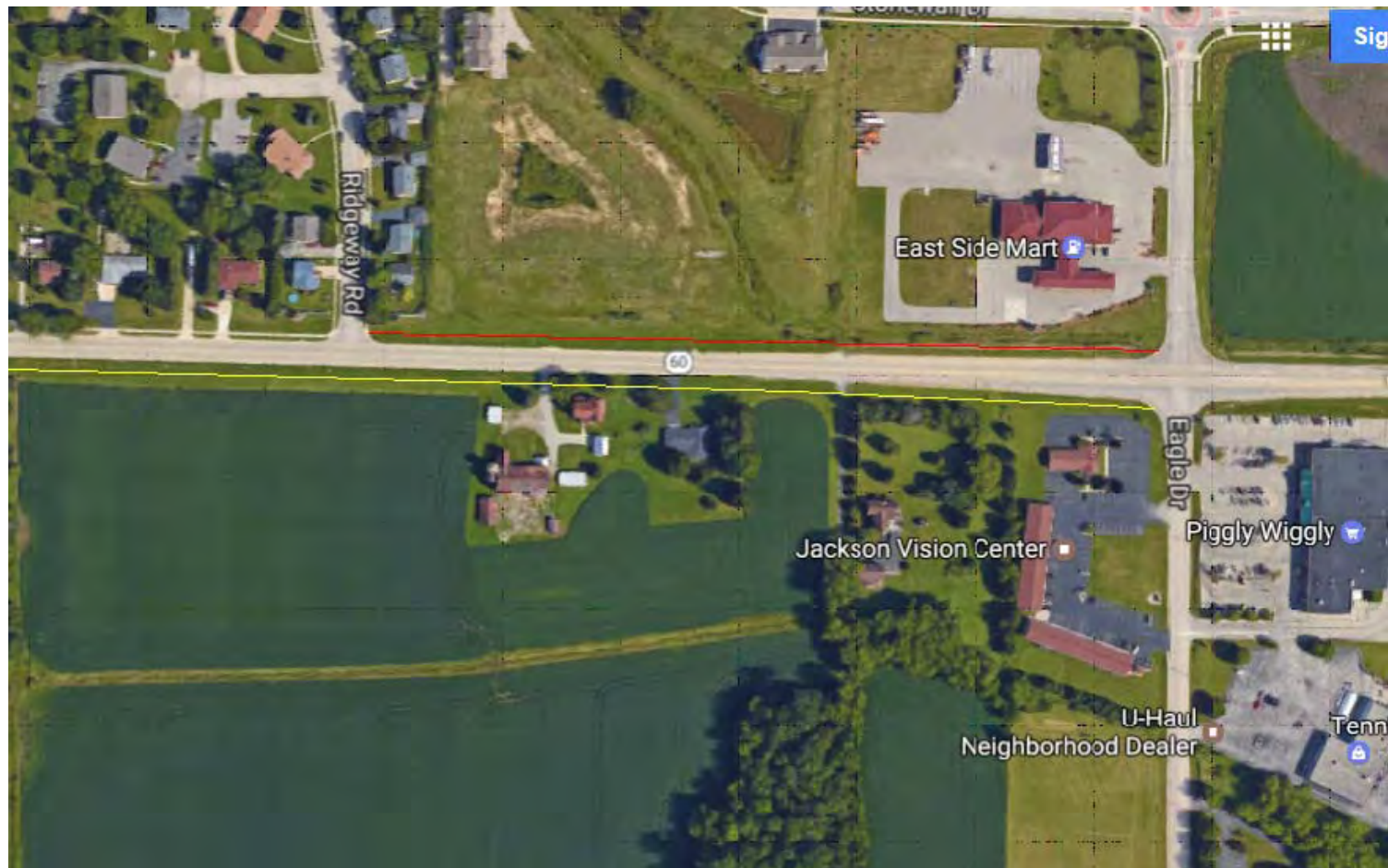
Future safety building location and road network that would include adjacent trail

## East End – Coffee Connection Trail

Trail alignment = Yellow line

Red line = 2013 Grant trail

(north is up, top of page)



**RESOLUTION #13-02**

---

**A RESOLUTION FOR OUTDOOR RECREATION AIDS FOR THE VILLAGE OF JACKSON, WASHINGTON COUNTY, WISCONSIN**

---

**WHEREAS**, the Village of Jackson, Washington County, Wisconsin is interested in acquiring or developing lands for public outdoor recreation purposes as described in the application; and

**WHEREAS**, financial aid is required to carry out the project;

**THEREFORE, BE IT RESOLVED**, that the Village of Jackson, Washington County, Wisconsin, has budgeted a sum sufficient to complete the project or acquisition and

**HEREBY AUTHORIZES** the Director of Public Works to act on behalf of the Village of Jackson to:

Submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available;

Submit reimbursement claims along with necessary supporting documentation within 6 months of project completion date;

Submit signed documents; and take the necessary action to undertake, direct and complete the approved project.

**BE IT FURTHER RESOLVED** that the Village of Jackson will comply with State and/or Federal rules for the programs to the general public during reasonable hours consistent with the type of facility; and will obtain from the State of Wisconsin Department of Natural Resources or the National Park Service approval in writing before any change is made in the use of the project site.

Introduced by: Peter Habel

Seconded by: Michael Kufah

Vote: 7 Aye 0 Nay -

Passed & Approved: April 9, 2013

Attest: Susan E. Rank  
Susan E. Rank, Village Clerk

Wendy A. Kannenberg  
Wendy A. Kannenberg, Village President

Proof of Posting:

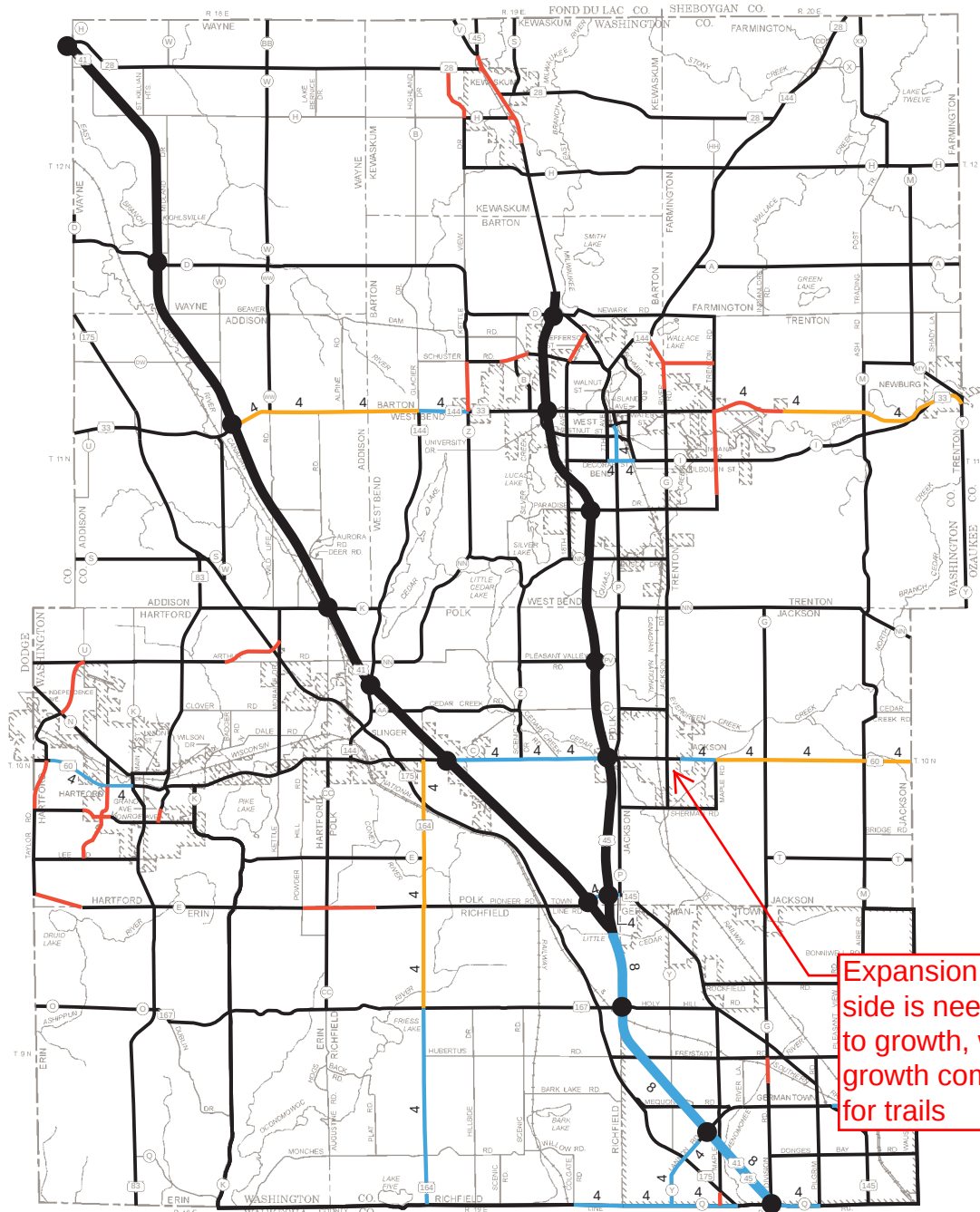
I the undersigned, certify that I posted this Resolution on bulletin boards at the Village Hall, Post Office, and one other location in the Village.

Susan E. Rank  
Village Official

4-10-13  
Date

The Village will draft and adopt a resolution similar to this one from 2013 for the 2017 Rec. Trail Grant.

# FUNCTIONAL IMPROVEMENTS TO THE ARTERIAL STREET AND HIGHWAY SYSTEM IN WASHINGTON COUNTY: 2035 RECOMMENDED REGIONAL TRANSPORTATION SYSTEM PLAN

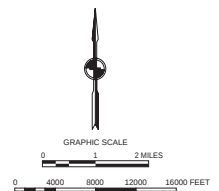


- ARTERIAL STREET OR HIGHWAY**
- NEW
  - WIDENING AND/OR OTHER IMPROVEMENT TO PROVIDE SIGNIFICANT ADDITIONAL CAPACITY
  - RESERVE RIGHT-OF-WAY TO ACCOMMODATE FUTURE IMPROVEMENT (ADDITIONAL LANES OR NEW FACILITY)
  - RESURFACING OR RECONSTRUCTION TO PROVIDE ESSENTIALLY THE SAME CAPACITY
  - 4 NUMBER OF TRAFFIC LANES FOR NEW OR WIDENED AND/OR IMPROVED FACILITY (2 LANES WHERE UNNUMBERED)
  - FREEWAY INTERCHANGE
  - EXISTING

## THE FOLLOWING NOTES SUPPLEMENT THE RECOMMENDATIONS PORTRAYED ON THIS MAP:

1. Each proposed arterial street and highway improvement and expansion, and, as well, preservation project, would need to undergo preliminary engineering and environmental studies by the responsible State, county, or municipal government prior to implementation. The preliminary engineering and environmental studies will consider alternatives and impacts, and final decisions as to whether and how a plan and project will proceed to implementation will be made by the responsible State, county, or municipal government (State for state highways, County for county highways, and municipal for municipal arterial streets) at the conclusion of preliminary engineering.
2. The 127 miles of freeway widening proposed in the plan and in particular the 19 miles of widening in the City of Milwaukee (I-94 between the Zoo and Marquette interchanges and I-43 between the Mitchell and Silver Spring interchanges), will undergo preliminary engineering and environmental impact statement by the Wisconsin Department of Transportation. During preliminary engineering, alternatives will be considered, including rebuild-as-is, various options of rebuild to modern design standards, compromises to rebuilding to modern design standards, rebuilding with additional lanes, and rebuilding with the existing number of lanes. Only at the conclusion of preliminary engineering would a determination be made as to how the freeway would be reconstructed.

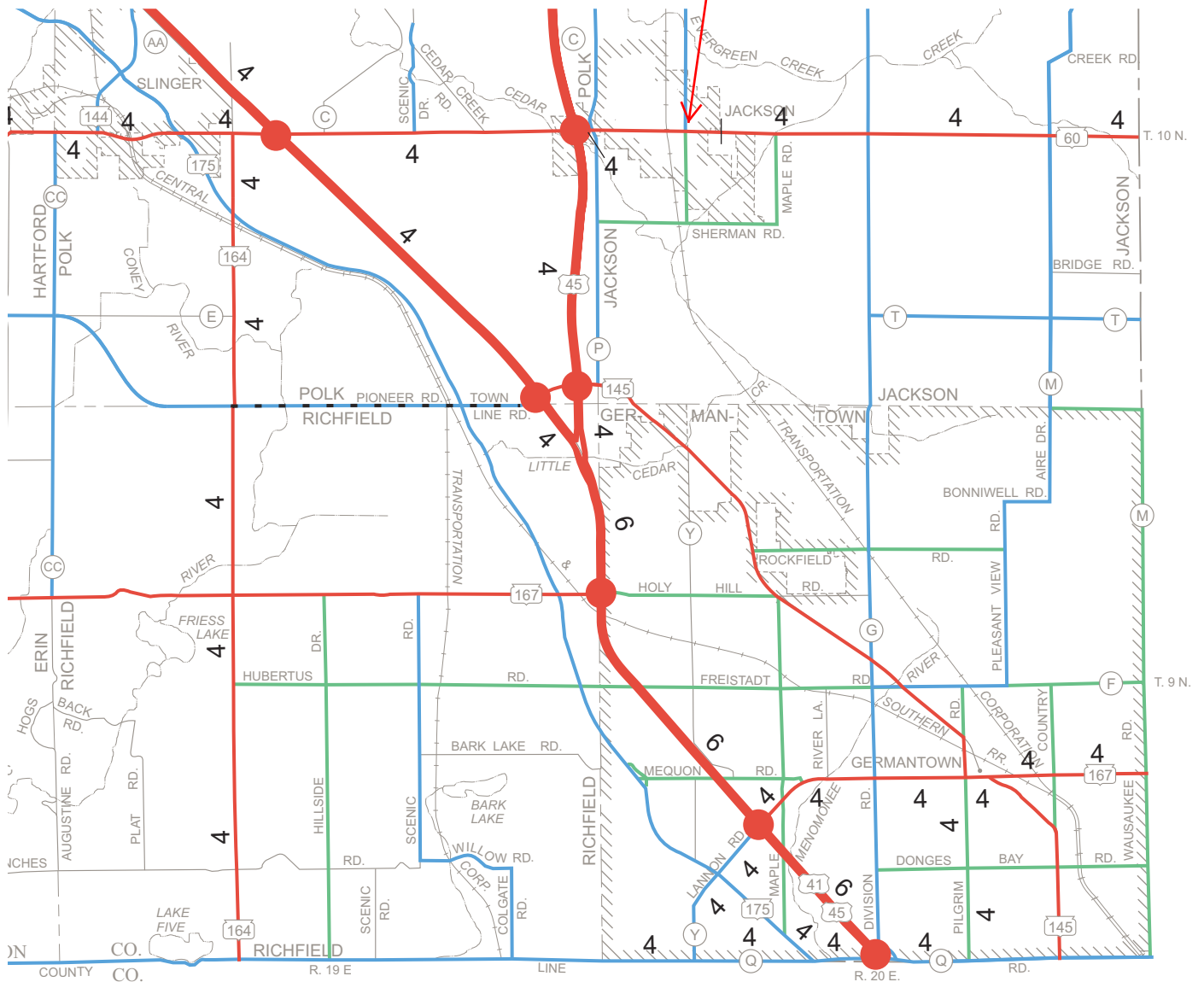
3. Subsequent to the completion of the regional transportation plan update and reevaluation, more detailed analyses will be conducted with the Washington County jurisdictional highway system planning advisory committee addressing STH 60 in the Village of Jackson and potentially considering various alternatives including do-nothing, restrict parking, widen with additional lanes, construct bypass, and improve/construct parallel arterials.



# Map 43

## PIONEER ROAD IN THE TOWNS OF POLK AND RICHFIELD

Reconstruction or expansion means compliance with Trans 75 = Trail construction



### FREEWAY

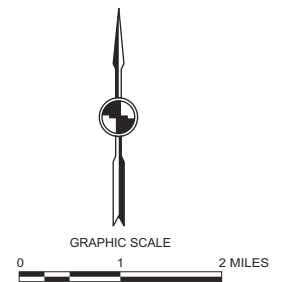
- STATE TRUNK HIGHWAY
- INTERCHANGE

### STANDARD ARTERIAL

- STATE TRUNK HIGHWAY
- COUNTY TRUNK HIGHWAY
- LOCAL TRUNK HIGHWAY

- STUDY SEGMENT

4 NUMBER OF TRAFFIC LANES  
(2 WHERE UNNUMBERED)



Source: SEWRPC.

# *Washington County Wisconsin*



## **A Joint Parks, Recreation & Open Space Plan For**

## **The Village of Jackson and The Town of Jackson**

The Village anticipates completing a separate (Non-Joint) Park, Recreation & Open Space Plan beginning in the summer of 2017. It is expected to be completed by the early Fall of 2017.

**Revision  
March 2009**

Expected Revision  
date: September 2017



|                                                                                                                                              |                                                                              |                                 |  |  |                                                           |                                    |                    |                              |                             |                   |  |  |  |  |
|----------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------|---------------------------------|--|--|-----------------------------------------------------------|------------------------------------|--------------------|------------------------------|-----------------------------|-------------------|--|--|--|--|
| Sheet of <b>1</b>                                                                                                                            | Project Applicant: <b>Village of Jackson</b>                                 | Prepared By: <b>Brian Kober</b> |  |  | <b>LEAVE BLANK - DNR USE ONLY</b>                         |                                    |                    |                              |                             |                   |  |  |  |  |
| County <b>Washington</b>                                                                                                                     | Project Name: <b>The Coffee Connection (Jackson Dr to Eagle Dr., 2,215')</b> |                                 |  |  | Project Number                                            |                                    |                    |                              |                             |                   |  |  |  |  |
| <b>DEVELOPMENT PROJECT ITEMS</b><br><i>List by individual item or break down by Use Areas</i><br><i>(See Item List On Back Of This Form)</i> |                                                                              |                                 |  |  | Indicate<br>Contract (C)<br>Force Acct. (F)<br>Donated(D) | Quantity and<br>Unit of<br>Measure | Component<br>Costs | Estimated Total<br>Item Cost | <b>INFORMATION PROGRESS</b> |                   |  |  |  |  |
|                                                                                                                                              |                                                                              |                                 |  |  |                                                           |                                    |                    |                              | Insp. Date - Bill No.       |                   |  |  |  |  |
|                                                                                                                                              |                                                                              |                                 |  |  |                                                           |                                    |                    |                              |                             | Percent Completed |  |  |  |  |
| Services - Post Approval Engineering                        |                                                                              |                                 |  |  | C                                                         | 1 - LS                             | \$29,900           | \$29,900                     |                             |                   |  |  |  |  |
| Site Preparation - Clearing / Grubbing                                                                                                       |                                                                              |                                 |  |  | C                                                         | 2 - Station                        | \$600              | \$1,200                      |                             |                   |  |  |  |  |
| Roads - Gravel Base / Paving                                                                                                                 |                                                                              |                                 |  |  | C                                                         | 2215 - LF                          | \$70               | \$155,000                    |                             |                   |  |  |  |  |
| Traffic Control                                                                                                                              |                                                                              |                                 |  |  | C                                                         | 1 - LS                             | \$5,000            | \$5,000                      |                             |                   |  |  |  |  |
| Trails - Grading                                                                                                                             |                                                                              |                                 |  |  | C                                                         | 1600 - CY                          | \$12               | \$19,200                     |                             |                   |  |  |  |  |
| Signing - Walkways / Trails                                                                                                                  |                                                                              |                                 |  |  | C                                                         | 1 - LS                             | \$1,000            | \$1,000                      |                             |                   |  |  |  |  |
| Misc. - Curb Ramps                                                                                                                           |                                                                              |                                 |  |  | C                                                         | 2 - Each                           | \$500              | \$1,000                      |                             |                   |  |  |  |  |
| Misc. - Incidental Items like Erosion Control                                                                                                |                                                                              |                                 |  |  | C                                                         | 1-LS                               | \$4,500            | \$4,555                      |                             |                   |  |  |  |  |
| Drainage / Stormwater items                                                                                                                  |                                                                              |                                 |  |  | C                                                         | 1 - LS                             | \$31,000           | \$31,000                     |                             |                   |  |  |  |  |
| Misc. - Construction Oversight                                                                                                               |                                                                              |                                 |  |  | C                                                         | 1 - LS                             | \$10,000           | \$10,000                     |                             |                   |  |  |  |  |
| Misc. - Contractor Mobilization                                                                                                              |                                                                              |                                 |  |  | C                                                         | 1 - LS                             | \$3,000            | \$3,000                      |                             |                   |  |  |  |  |
| Misc. - WDNR Ch. 30 permitting                                                                                                               |                                                                              |                                 |  |  | C                                                         | 1-LS                               | \$3,000            | \$3,000                      |                             |                   |  |  |  |  |
|                                                                                                                                              |                                                                              |                                 |  |  |                                                           |                                    |                    |                              |                             |                   |  |  |  |  |
|                                                                                                                                              |                                                                              |                                 |  |  |                                                           |                                    |                    |                              |                             |                   |  |  |  |  |
|                                                                                                                                              |                                                                              |                                 |  |  |                                                           |                                    | TOTAL              | \$263,855                    | TOTAL                       |                   |  |  |  |  |

NOTE: For acquisition projects, complete the information on the reverse side of this form.

## Application Materials

The following documents are required as part of a complete grant application, as applicable for the type of project (acquisition or development). Please contact a regional Grant Specialist for information about any of these required documents, documentation examples, or to obtain hard copies of application materials.. Electronic application materials, forms, and example documents are available online:

- Stewardship Local Assistance - <http://dnr.wi.gov/topic/Stewardship/Grants/ApplyLUG.html>
- LWCF & RTP - <http://dnr.wi.gov/topic/Stewardship/Grants/FederalLUG.html>

**Applicants should provide one hard copy and one electronic copy of all application documents.**

| ACQ. PROJECT             | DEV. PROJECT                        | REQUIRED APPLICATION DOCUMENTS |                                                                                                                                                                                                                                                   |
|--------------------------|-------------------------------------|--------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | 1                              | Grant Application (Form 8700-191) – <b>Must be Signed by Project Applicant</b>                                                                                                                                                                    |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | 2                              | Response to Ranking Questions & Criteria (see below)                                                                                                                                                                                              |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | 3                              | Project Resolution from Grant Applicant <i>Example Provided - New Res. Summer '17</i>                                                                                                                                                             |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | 4                              | Project Location Map                                                                                                                                                                                                                              |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | 5                              | Project Boundary Map <i>See overview, P. 11 of PDF, application</i>                                                                                                                                                                               |
| <input type="checkbox"/> | <input type="checkbox"/>            | 6                              | Topographical Map – <i>Part of design scope</i>                                                                                                                                                                                                   |
| <input type="checkbox"/> | <input type="checkbox"/>            | 7                              | Legal Description and GPS Coordinates <i>STH 60 ROW</i>                                                                                                                                                                                           |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | 8                              | Environmental Hazards Assessment Form (Form 1800-001)                                                                                                                                                                                             |
| <input type="checkbox"/> | <input type="checkbox"/>            | 9                              | Site Plan - <i>For Development projects, the site plan should show facilities to be constructed, drawn to-scale; for Acquisition projects, the conceptual site plan should identify trails or facilities that may be developed in the future.</i> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | 10                             | Estimated Construction/Acquisition Timeline <i>Summer 2019</i>                                                                                                                                                                                    |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | 11                             | Cost Estimate Worksheet (Form 8700-014)                                                                                                                                                                                                           |
| <input type="checkbox"/> | <input type="checkbox"/>            | 12                             | Environmental Hazards Assessment Form (Form 1800-001)                                                                                                                                                                                             |
| <input type="checkbox"/> | <input type="checkbox"/>            | 13                             | Appraisal - <i>Applicable to all acquisition projects and development projects that propose third-party donations as match.</i>                                                                                                                   |
| <input type="checkbox"/> | <input type="checkbox"/>            | 14                             | Offer to Purchase (if available)                                                                                                                                                                                                                  |
| <input type="checkbox"/> | <input type="checkbox"/>            | 15                             | Copy of Warranty Deed                                                                                                                                                                                                                             |
| <input type="checkbox"/> | <input type="checkbox"/>            | 16                             | Parkland Dedication Ordinance Adoption Resolution ( <i>if applicable</i> )                                                                                                                                                                        |
| <input type="checkbox"/> | <input type="checkbox"/>            | 17                             | Remediation Plan and (if available) signed DNR Final Close-Out Letter – <i>Applicable only to projects with brownfields.</i>                                                                                                                      |
| <input type="checkbox"/> | N/A                                 | 18                             | Public Access & Acceptable Uses Form (Form 8700-332)                                                                                                                                                                                              |
| <input type="checkbox"/> |                                     | 19                             | Just Compensation Form ( <i>if applicable</i> )                                                                                                                                                                                                   |
| <input type="checkbox"/> |                                     | 20                             | Relocation Plan ( <i>if applicable</i> )                                                                                                                                                                                                          |
| <input type="checkbox"/> |                                     | 21                             | Agricultural Impact Statement ( <i>if applicable</i> )                                                                                                                                                                                            |
| <input type="checkbox"/> |                                     | 22                             | Signed Option or Offer to Purchase                                                                                                                                                                                                                |
| <input type="checkbox"/> |                                     | 23                             | Copy of Seller's Deed ( <i>applicable only if seller has owned property for less than three years</i> )                                                                                                                                           |
| <input type="checkbox"/> |                                     | 24                             | Approval resolution from jurisdiction in which acquisition property is located ( <i>if property to be acquired is located outside of the applicant's jurisdiction</i> )                                                                           |
| <input type="checkbox"/> |                                     | 25                             | Agricultural resource evaluation narrative                                                                                                                                                                                                        |
| <input type="checkbox"/> |                                     | 26                             | Agricultural resource impact determination document from DATCP.                                                                                                                                                                                   |
| N/A                      | <input type="checkbox"/>            | 27                             | Draft or Final Easement or Lease Document ( <i>applicable only if development project is on land not owned by applicant</i> )                                                                                                                     |
|                          | <input type="checkbox"/>            | 28                             | Required permits, if available <i>Wis DOT R/W permit during design</i>                                                                                                                                                                            |