

AGENDA
BUDGET & FINANCE COMMITTEE MEETING
Tuesday, November 13, 2018 at 7:00 p.m.
Jackson Village Hall
N168W20733 Main Street
Jackson, WI 53037

1. Call to Order and Roll Call
2. Approval of Budget & Finance Minutes: October 9, 2018, October 23, 2018 and November 8, 2018
3. Approval of October 2018 Treasurer's Report and Check Register
4. Collection of Unpaid Sewer and Water Account Balances
5. Pay Request #4 – Ridgeway Drive Reconstruction Project
6. Citizens to address the Budget & Finance Committee
7. Adjourn

Persons with disabilities requiring special accommodations for attendance at the meeting should contact the Village Hall at least one (1) business day prior to the meeting.

It is possible that members of the Village Board may attend the above meeting. No action will be taken by any governmental body at this meeting other than the governmental body specifically referred to in this meeting notice. This notice is given so that members of the Village Board may attend the meeting without violating the open meeting law.

DRAFT MINUTES

Budget & Finance Committee Meeting

Tuesday, October 9, 2018 at 7:00 p.m.

Jackson Village Hall

N168W20733 Main St.

Jackson, WI 53037

1. Call to Order and Roll Call.

Pres. Schwab called the meeting to order at 7:00 p.m.

Members Present: Trustees Olson and Kurtz.

Village Board Members Present: Tr. Kruepke and Tr. Malcolm

Staff Present: Brian Kober, Fire Chief Swaney, Kelly Valentino, Police Chief Vossekuil, John Walther and Jilline Dobratz.

2. Approval of Budget & Finance Minutes: September 11, 2018 Meeting.

Motion by Tr. Kurtz, second by Tr. Olson to approve the minutes for the September 11, 2018, meeting.

Vote: 3 ayes, 0 nays. Motion carried.

3. Approval of the September 2018 Treasurer's Report and Check Register.

The September Treasurer's Report and Check Register were reviewed. Tr. Kurtz had one question on WPRRA, summer tickets. Kelly Valentino explained these are the discounted tickets that are sold all summer and are reconciled at the end of the season. Usually make about a \$1,000 which goes toward conferences.

Motion by Pres. Schwab, second by Tr. Kurtz to approve the September 2018 Treasurer's Report and Check Register.

Vote: 3 ayes, 0 nays. Motion carried.

4. Resolution #18-21 – Establishing a Refund Policy for Overpayment of Taxes

Motion by Pres. Schwab, seconded by Tr. Olson to recommend Village Board approval of Resolution #18-21-Establishing a Refund Policy for Overpayment of Taxes.

John Walther stated it costs as much as \$5.00 to generate and mail a refund check.

Vote: 3 ayes, 0 nays. Motion carried.

5. Pay Request #3 – Ridgeway Drive Reconstruction Project

Motion by Pres. Schwab, second by Tr. Olson to recommend Village Board approval of Pay Request #3 – Ridgeway Drive Reconstruction Project in the amount not to exceed \$370,876.87.

Brian Kober gave an update and is having a final walk thru this Friday with the contractor. The final landscaping will be completed and a few mailboxes will be moved.

Vote: 3 ayes, 0 nays. Motion carried.

6. Pay Request #1 – Final Paving Miscellaneous Streets Project

Motion by Pres. Schwab, second by Tr. Kurtz to recommend Village Board approval of Pay Request #1 – Final Paving Miscellaneous Streets Project in the amount not to exceed \$271,680.89.

Brian Kober commented \$6,706.05 for retainage is being held until May 2019.

Vote: 3 ayes, 0 nays. Motion carried.

7. Resolution #18-22 – Final Special Assessment Highland Road Water Main Project

Motion by Pres. Schwab, seconded by Tr. Olson to recommend Village Board approval of Resolution #18-22 – Final Special Assessment Highland Road Water Main Project. Brian Kober stated there is no special assessment for KNL Trinity Homes LLC as they didn't benefit from the project, but they are in the overall assessment project. Mr. Holz must put in sidewalk and if they don't pay, we can special assess the property. Vote: 3 ayes, 0 nays. Motion carried.

8. Resolution #18-23 – Final Special Assessment Stonehedge Drive Storm Sewer Project

Motion by Pres. Schwab, seconded by Tr. Olson to recommend Village Board approval of Resolution #18-23 – Final Special Assessment Stonehedge Drive Storm Sewer Project. Brian Kober commented it came in lower. The inlet needs to be fixed and are pulling the cost out of the project. Public Works will be fixing the inlet themselves. Vote: 3 ayes, 0 nays. Motion carried.

9. Resolution #18-24 – Final Special Assessment Final Paving Miscellaneous Street Project

Motion by Pres. Schwab, seconded by Tr. Kurtz to recommend Village Board approval of Resolution #18-24 – Final Special Assessment Final Paving Miscellaneous Street Project. Brian Kober said the unit cost is \$237.27. Vote: 3 ayes, 0 nays. Motion carried.

10. Review of Quotes for New Salt Storage Building

Brian Kober stated he did not get another proposal. The quote received is within the means of program per Cedar Corporation. Pres. Schwab asked if the company has the capacity to get the work done this fall. Brian Kober commented they will get it done by October 31, 2018 or there is a price increase. Tr. Kurtz questioned how much more is needed to be spent on the DPW building. Brian Kober said they are moving the fence that the impound lot is on. Paving the South side of the building and the bulk water station needs to be put in it. Then the old Street Department can be vacated. Tr. Olson inquired if quotes were received for a bag drop off area for brush. Also, requested a business case study on what it would save on staffing. Brian said the major cost is putting in a road. Motion by Pres. Schwab, seconded by Tr. Olson to recommend Village Board approval of Jim Pfantz Construction proposal for the Salt Storage Building in an amount not to exceed \$62,000. Vote: 3 ayes, 0 nays. Motion carried.

11. Establish Meeting Dates for Budget Workshops

Dates have been set for October 23, 2018 and November 8, 2018 at 7:00 p.m.

12. Citizens to address the Budget & Finance Committee.

None.

13. Adjourn.

Motion by Pres. Schwab, second by Tr. Olson to adjourn at 7:17 p.m. Vote: 3 ayes, 0 nays. Motion carried.

Respectfully submitted:

Jilline Dobratz, *CMC/WCMC*
Village Clerk/Treasurer

DRAFT MINUTES
Budget & Finance and Village Board
Budget Workshop Meeting
Tuesday, October 23, 2018 at 7:00 p.m.
Jackson Village Hall
N168W20733 Main Street
Jackson, WI 53037

1. Call to Order & Roll Call.

Pres. Schwab called the meeting to order at 7:00 p.m.

Members Present: Trustees Kruepke, Kurtz, Lippold, Malcolm and Olson.

Members Absent: Tr. Emmrich.

Staff Present: Brian Kober, Fire Chief Swaney, Kelly Valentino, Police Chief Vossekul, John Walther and Jilline Dobratz.

2. 2019 Proposed Budget – Discussion

Pres. Schwab opened the discussion. John Walther distributed the Village revenues and expenditures. Fire Chief Swaney presented the Fire Department and Rescue Squad 2019 budget and future capital items. Police Chief Vossekul presented the Police Department 2019 budget. The budget includes a squad and a new records management system. Borrowing for radios for the Police Department, Fire Department and Department of Public Works was discussed.

The next meeting will be on November 8, 2018 at 7:00 p.m.

3. Adjourn.

Motion by Pres. Schwab, second by Tr. Lippold to adjourn at 7:52 p.m.

Vote: 6 ayes, 0 nays. Motion carried.

Respectfully submitted:

Jilline Dobratz, *CMC/WCMC*
Village Clerk/Treasurer

DRAFT MINUTES
Budget & Finance and Village Board
Budget Workshop Meeting
Thursday, November 8, 2018 at 7:00 p.m.
Jackson Village Hall
N168W20733 Main Street
Jackson, WI 53037

1. Call to Order & Roll Call.

Pres. Schwab called the meeting to order at 7:02 p.m.

Members Present: Trustees Emmrich, Kruepke, Kurtz, Lippold, Malcolm and Olson.

Members Absent: None.

Staff Present: Brian Kober, Fire Chief Swaney, Kelly Valentino, Police Chief Vossekuil, John Walther and Jilline Dobratz.

2. 2019 Proposed Budget – Discussion with Possible Action.

Pres. Schwab opened the discussion. John Walther distributed the 2019 revenues and expenditures worksheets. The Village will qualify again for the expenditure restraint payment. The expenditures are close to what they were at the last meeting. The budget was reviewed by section. Property and liability insurance was reduced and the Police Department computer server and software will become capital projects. The Fire Department budget increased 6.24% due to radios and SCBAs. Discussion ensued on the Town Community Center contribution being lower than what they are billed. John Walther emailed the Town Chairman the invoice for 2019.

Motion from the Budget and Finance Committee, motion by Pres. Schwab, seconded by Tr. Olson recommend approval of the budget as presented to the Village Board.

Vote: 3 ayes, 0 nays. Motion carried.

3. Adjourn.

Motion by Pres. Schwab, second by Tr. Emmrich to adjourn at 7:43 p.m.

Vote: 7 ayes, 0 nays. Motion carried.

Respectfully submitted:

Jilline Dobratz, *CMC/WCMC*
Village Clerk/Treasurer

TREASURERS REPORT

(Depository Accounts)

October 31, 2018

	BALANCE 9/30/2018	BALANCE 10/31/2018
<u>GENERAL:</u>		
GENERAL CHECKING	\$694,237.70	\$436,557.75
PARK FEES	\$149,939.82	\$151,920.06
FIRE/RESCUE RESERVE	\$5,951.27	\$5,962.36
EMS FUNDING ESCROW	\$6,022.24	\$6,033.47
HIPAA ACCOUNT	\$504,685.30	\$524,263.77
CREDIT CARD ACCOUNT	\$27,802.58	\$39,392.95
POLICE & FIRE IMPACT FEES	\$258,187.46	\$259,739.27
ANTIQUE FIRE TRUCK	\$4,983.85	\$4,983.85
MONEY MARKET - General & Water Cash	\$5,090,651.64	\$4,592,815.91
MONEY MARKET - Refunding	\$0.00	\$0.00
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TOTAL GENERAL	\$6,742,461.86	\$6,021,669.39
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<u>WATER UTILITY:</u>		
WATER SPECIAL REDEMPTION FUND	\$865.98	\$867.59
CASH - moved to General Checking.	\$0.00	\$0.00
WATER UTILITY DEPRECIATION FUND	\$22,137.30	\$22,178.57
WATER UTILITY RESERVE	\$115,102.83	\$115,317.41
WATER IMPACT FEES	\$49,685.69	\$51,419.01
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TOTAL WATER UTILITY	\$187,791.80	\$189,782.58
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<u>SEWER UTILITY:</u>		
SEWER DEPRECIATION FUND	\$5,566.77	\$5,577.15
SEWER UTILITY RESERVE	\$71,885.52	\$72,019.53
DNR REPLACEMENT FUND	\$630,828.89	\$624,617.66
SEWER SPECIAL REDEMPTION FUND	\$2,420.29	\$2,424.80
CASH - moved to General Checking.	\$0.00	\$0.00
SO. INTERCEPTOR IMPACT FEE	\$36,004.44	\$36,329.67
SEWER SERVICE FEES	\$1,577,943.99	\$1,527,989.44
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TOTAL SEWER UTILITY	\$2,324,649.90	\$2,268,958.25
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<u>CDA FUND:</u>		
CDA FUND, moved to General Checking	\$0.00	\$0.00
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TOTAL CDA FUND	\$0.00	\$0.00
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GRAND TOTAL:	\$9,254,903.56	\$8,480,410.22
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GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 10/01/2018 From Account:
 Thru: 10/31/2018 Thru Account:

Check Nbr	Check Date	Payee	Amount
96349	10/04/2018	GREAT-WEST DEFERRED COMP / 10-1-18 PAYROLL	1,775.00
96350	10/04/2018	KETTLE MORaine CONSTRUCTION DRIVEWAY APPROACH PERMIT / MARSHLAND DR	61.75
96351	10/04/2018	NORTH SHORE BANK, FSB DEFERRED COMP / 10-1-18 PAYROLL	745.00
96352	10/04/2018	US POSTAL SERVICE 2018 FALL/WINTER VILLAGE GUIDES / REC	406.35
96353	10/04/2018	WI SCTF GARNISHMENTS / 10-1-18 PAYROLL	459.68
96354	10/04/2018	CAPITOL-HUSTING INC EVENT SUPPLIES / REC	94.00
96355	10/11/2018	5 ALARM FIRE GAS DETECTOR / JFD	275.00
96356	10/11/2018	A. RIFKIN CO. FUTURE VOTER STICKERS / ELECTIONS	25.03
96357	10/11/2018	ABSTRACT & TITLE COMPANY OFFER TO PURCHASE SCHMAHL PROPERTY	10,000.00
96358	10/11/2018	ADVANCE AUTO PARTS SEPT SUPPLIES / PARKS	16.90
96359	10/11/2018	AFLAC OCTOBER 2018	726.14
96360	10/11/2018	AMAZON CAPITAL SERVICES BATTERIES,MOUSE,LABELS / MEETINGS,ELECT	59.15
96361	10/11/2018	AMERICAN LITHO 2018 FALL/WINTER REC GUIDES	2,226.00
96362	10/11/2018	AT&T JPD,V HALL,WWTP,PARKS,JFD,REC ACCTS	551.72
96363	10/11/2018	B&L GRAPHIC SOLUTIONS STICKERS / JFD	14.64
96364	10/11/2018	BEER CAPITOL DISTRIBUTING, LLC CONCESSIONS / REC	170.30
96365	10/11/2018	BLUE TARP FINANCIAL, INC, CONCRETE FLAT SAW / WATER,WWTP	1,899.99
96366	10/11/2018	CARDINAL ENVIRONMENTAL, INC. AUG 6-10, 2018 TESTS / WWTP	2,400.00
96367	10/11/2018	CEDAR CORPORATION PUBLIC SAFETY BLDG,RIDGEWAY / SEPT 2018	20,895.12

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Accounting Checks

Posted From: 10/01/2018 From Account:
Thru: 10/31/2018 Thru Account:

Check Nbr	Check Date	Payee	Amount
96368	10/11/2018	CEDARBURG OVERHEAD DOOR CO. EMERGENCY GARAGE DOOR REPAIR / JPD	595.00
96369	10/11/2018	CENTURY LINK ACCT #89048099,89070648 / STREETS,WATER	45.12
96370	10/11/2018	CINTAS CORP FIRST AID SUPPLIES / DPW	63.12
96371	10/11/2018	CINTAS CORPORATION CLEANING SUPPLIES / REC	90.49
96372	10/11/2018	CLOTHES CLINIC, INC. MATS / V HALL	83.07
96373	10/11/2018	CONDUCTIX - WAMPFLER SLIP RING / WWTP	1,055.88
96374	10/11/2018	CONLEY MEDIA, LLC SEPT EVENT ADS,NOTICES	1,431.60
96375	10/11/2018	COPPER TREE WELLNESS CENTER YOGA-QIGONG / SEPT 4-OCT 9 / REC	224.00
96376	10/11/2018	CORE & MAIN LP SUPPLIES,CABLE,RISERS / WATER,STREETS	1,589.40
96377	10/11/2018	DEMPSEY,EDGARTON, ST.PETER,PETAK & ROSENFELDT ACCT #20967-200 / GENERAL	3,077.50
96378	10/11/2018	DEXTER, KIMBERLY PROGRAM REFUND / REC	22.50
96379	10/11/2018	DIGGERS HOTLINE INC. SEPT 18 TICKETS / WATER,WWTP	272.63
96380	10/11/2018	DOLNICK, JED M. HEALTH INSURANCE / OCT 2018 / JPD	738.30
96381	10/11/2018	EMERGENCY MEDICAL PRODUCTS, INC. MISC MEDICAL SUPPLIES / JFD	417.91
96382	10/11/2018	ENDURACLEAN, INC. TOWELS,TISSUE,HAND SOAP / PARKS	674.20
96383	10/11/2018	EUROFINS SFA LABS EFFLEUNT CHLORIDE / WWTP	56.95
96384	10/11/2018	FILMTOOLS DVD-R / JPD	240.02
96385	10/11/2018	FISHER, RENEE REIMBURSE VOLLEYBALL SUPPLIES / REC	76.01
96386	10/11/2018	FIT4YOU, LLC FITNESS CLASSES / SEPT 15-26 / REC	61.50

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Posted From: 10/01/2018 From Account:
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Check Nbr	Check Date	Payee	Amount
96387	10/11/2018	FOX BROTHER'S PIGGLY WIGGLY ACCT #1710 / SEPT 2018 / JFD	35.71
96388	10/11/2018	GENERAL COMMUNICATIONS, INC. RADIO REPAIRS / JPD	795.00
96389	10/11/2018	GERKE, KARIE E. SEPT 4-26 CLASSES / REC	717.50
96390	10/11/2018	GOSCHEY MECHANICAL INC. PIPING,MOTOR / WWTP	1,776.19
96391	10/11/2018	GRAINGER STRING MOPS / JFD	21.10
96392	10/11/2018	GREMME & ASSOCIATES, INC. TIF #4 FINAL PAVING / SEPT 2018	2,133.92
96393	10/11/2018	GROTA APPRAISALS, LLC MAINT OF ASSMNT RECORDS CNTRACT / OCT 18	2,430.00
96394	10/11/2018	HALLMAN LINDSAY QUALITY PAINTS FIELD MARKING / STREETS	131.76
96395	10/11/2018	HAWKINS INC. CHLORINE.BISULFITE / WWTP	294.05
96396	10/11/2018	HENNING, KYLE REIMBURSE FOOD,MILEAGE-TRAINING / JPD	196.63
96397	10/11/2018	HEXIS CONSULTING LLC FREE STANDING TOWER / WATER,WWTP	4,500.00
96398	10/11/2018	HIGH ROLLERS, INC OCT CASINO TRIPS / REC	496.00
96399	10/11/2018	IDEXX DISTRIBUTION, INC. COLILERT / WWTP	304.10
96400	10/11/2018	IMPACT ACQUISITIONS LLC CONTRACT,LEASE,TONER / ENG.WATER	372.16
96401	10/11/2018	IVERSON, WENDY M AUG 16-OCT 6 CLASSES / REC	208.00
96402	10/11/2018	JACKSON AUTO SERVICE SYNTHETIC LOF,SUPPLIES / JFD	56.93
96403	10/11/2018	JACKSON PROFESSIONAL POLICE ASSOCIATION UNION DUES / OCT 2018	432.00
96404	10/11/2018	KLEMME BROS. PUMP SERVICE LLC WELL INSPECTION,CHLORINATION / ROSEWOOD	410.00
96405	10/11/2018	KRUEPKE PRINTING 3RD QTR 2018 BILL SUPPLIES / WATER,ADMIN	558.50

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Posted From: 10/01/2018 From Account:
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Check Nbr	Check Date	Payee	Amount
96406	10/11/2018	L.W. ALLEN, LLC COMM MODULE REPAIR / WATER	2,110.55
96407	10/11/2018	LAMB, CAITLIN ZUMBA / SEPT 4-OCT 16 / REC	60.00
96408	10/11/2018	LARK UNIFORM OUTFITTERS, INC. MISC UNIFORM / JPD	309.65
96409	10/11/2018	MENARDS - WEST BEND GLOVES,SALT / WWTP	31.44
96410	10/11/2018	MONITORING SERVICES, LLC SECURITY SYSTEM-NOV 19 / REC	306.00
96411	10/11/2018	MTM RECOGNITION CORPORATION BADGES / JPD	97.56
96412	10/11/2018	MUELLER'S SALES & SERVICE, INC BED TRAILER / WATER	5,594.50
96413	10/11/2018	NCL OF WISCONSIN, INC. LAB SUPPLIES / WWTP	460.74
96414	10/11/2018	NORTH STAR EMERGENCY VEHICLE SERVICE INC CHASSIS MAINTENANCE / JFD	3,619.21
96415	10/11/2018	O'REILLY AUTOMOTIVE, INC CUST #2261984 / SEPT 2018 / WWTP	424.97
96416	10/11/2018	OFFICE DEPOT ACCT #42573612 / SUPPLIES / REC,WWTP,JFD	190.03
96417	10/11/2018	PAYNE & DOLAN, INC. STONE,ASPHALT,EXCAVATION / CEDAR CRK RD	61,379.00
96418	10/11/2018	PERSONALIZED AWARDS FLAG FOOTBALL MEDALS / REC	201.45
96419	10/11/2018	PIEPER ELECTRIC, INC. FUME HOOD,PUMP 3,MOTOR / WWTP	6,639.00
96420	10/11/2018	PITNEY BOWES GLOBAL FINANCIAL SRV LLC AUG-OCT 2018 / ADMIN	142.47
96421	10/11/2018	POMERICH, CHRISTINE PROGRAM REFUND / REC	100.00
96422	10/11/2018	PORT PUBLICATIONS, INC. 2018 BEER GARDEN,GLO RUN ADS / REC	300.00
96423	10/11/2018	PORT-A-JOHN OCT 2018 RENTAL / MEADOWVIEW PARK	87.00
96424	10/11/2018	POSITIVE PROMOTIONS, INC. FIREFIGHTER HATS / JFD	172.95

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Accounting Checks

Posted From: 10/01/2018 From Account:
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Check Nbr	Check Date	Payee	Amount
96425	10/11/2018	PROS 4 TECHNOLOGY, INC. BACKUP,MAINT-OCT 2018	2,322.99
96426	10/11/2018	PUBLIC SERVICE COMMISSION OF WISCONSIN 2018-2019 ADVANCE ASSESSMENT	1,334.54
96427	10/11/2018	PURCHASE POWER ACCT#8000909005535690 / POSTAGE / REC	108.99
96428	10/11/2018	SCOUT TROOP #765 GLO RUN CLEAN UP / REC	150.00
96429	10/11/2018	SECURIAN FINANCIAL GROUP, INC. POLICY #2832L-G / NOV 2018 / #009180	1,352.95
96430	10/11/2018	SIGMA-ALDRICH INC MICROBIOLOGICAL PT / WWTP	282.06
96431	10/11/2018	SKODINSKI, JOHN M. HEALTH & DENTAL / OCT 2018 / JFD	234.80
96432	10/11/2018	SLESAR GLASS SHOP, INC. UNIT REPLACEMENT / WWTP	227.14
96433	10/11/2018	ST. JOSEPHS COMMUNITY HOSPITAL DIAGNOSTIC SERVICE / JPD	33.00
96434	10/11/2018	STARK PAVEMENT CORPORATION PAY REQUEST #1 / FINAL PAVING	271,680.89
96435	10/11/2018	SUPERIOR CHEMICAL CORPORATION CLEANERS / JFD	68.02
96436	10/11/2018	SWEEP ALL LLC SEPT SWEEPS / STREETS	3,208.50
96437	10/11/2018	SYSCO EAST CRACKERS / REC	18.37
96438	10/11/2018	TENNIES ACE HARDWARE INC. SEPT 2018 / JFD,VILLAGE	890.10
96439	10/11/2018	U.S. CELLULAR SEPT 2018 / JFD,VILLAGE,JPD	705.59
96440	10/11/2018	ULTIMATE TRUCK & CAR ACCESSORIES INSTALL KEYLESS ENTRY / JPD	824.00
96441	10/11/2018	UNITED HEALTHCARE REFUND CALL #18-0313,18-0303 / JFD	1,434.51
96442	10/11/2018	USA BLUE BOOK COUPLING / WATER	67.44
96443	10/11/2018	VILLAGE MART SEPT 2018 / JFD,VILLAGE,JPD	4,455.60

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GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 10/01/2018 From Account:
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Check Nbr	Check Date	Payee	Amount
96444	10/11/2018	VINTON CONSTRUCTION PAY REQUEST #3 / RIDGEWAY DR PJCT	370,876.87
96445	10/11/2018	WAALA, DANIEL REIMBURSE CELL PHONE / OCT 2018	50.00
96446	10/11/2018	WASHINGTON COUNTY TOWN LABELS / FALL GUIDES / REC	18.80
96447	10/11/2018	WAUKESHA COUNTY TECHNICAL COLLEGE ID #893870 / SEPT TRAINING CLASSES / JFD	138.70
96448	10/11/2018	WE ENERGIES GROUP BILL #0400-824-339 / SEPT 2018	29,394.94
96449	10/11/2018	WINTER, PAULA REIMBURSE MILEAGE / TRAININGS, MEETINGS	100.07
96450	10/11/2018	WTKM ACCT #1099 / SEPT EVENT ADS / REC	300.00
96451	10/19/2018	ADVANCE AUTO PARTS SEPT SUPPLIES / JFD	51.89
96452	10/19/2018	ADVANCED DISPOSAL ACCT #E1011086 / OCT 2018	34,114.66
96453	10/19/2018	ADVANTAGE POLICE SUPPLY INC BALLISTICE SHIELDS, CASES / JPD	4,680.00
96454	10/19/2018	AIR ONE EQUIPMENT INC HEATER, HYDROTEST / JFD	158.00
96455	10/19/2018	AIRGAS USA, LLC SEPT 2018 OXYGEN / JFD	148.30
96456	10/19/2018	AURORA HEALTH CARE SEPT 2018 SUPPLIES / JFD	94.98
96457	10/19/2018	B&L GRAPHIC SOLUTIONS DONATION SIGN / JFD	20.00
96458	10/19/2018	BADGER FIREFIGHTERS ASSOCIATION 2019 DUES, BANQUET / JFD	184.00
96459	10/19/2018	BMO HARRIS BANK N.A. ACCT #1656 / SEPT 2018 STATEMENT	4,683.49
96460	10/19/2018	BOUND TREE MEDICAL, LLC MISC MED SUPPLIES / JFD	623.39
96461	10/19/2018	CHARTER COMMUNICATIONS ACCT #8245110560007580 / ADMIN	7.77
96462	10/19/2018	CLOTHES CLINIC, INC. MATS / V HALL	83.07

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GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 10/01/2018 From Account:
Thru: 10/31/2018 Thru Account:

Check Nbr	Check Date	Payee	Amount
96463	10/19/2018	COMPLETE OFFICE OF WISCONSIN PADS,TONER,USB DRIVE / JPD	227.72
96464	10/19/2018	CONWAY SHIELD GAUNTLET GLOVES / JFD	255.00
96465	10/19/2018	DOBRATZ, JILLINE REIMBURSE TRAINING SUPPLIES / ELECTIONS	56.24
96466	10/19/2018	EAGLE ENGRAVING, INC. METAL NAME TAGS / JFD	55.51
96467	10/19/2018	EVOQUA WATER TECHNOLOGIES LLC LAB SUPPLIES / WWTP	342.16
96468	10/19/2018	EWALD'S HARTFORD FORD, LLC 2015 EXPLORER BRAKE REPAIR / JPD	2,050.81
96469	10/19/2018	EXPRESS NEWS ACCT #7076 / OCT EVENT ADS / REC	1,190.00
96470	10/19/2018	FROEDTERT HEALTH/WORKFORCE HEALTH MED TESTS / JFD	359.00
96471	10/19/2018	GENERAL COMMUNICATIONS, INC. BELT CLIP / JFD	23.85
96472	10/19/2018	GREAT-WEST DEFERRED COMP / 10-15-18 PAYROLL	1,775.00
96473	10/19/2018	GREATAMERICA FINANCIAL SVCS OCT 2018 COPIER LEASE / REC	212.50
96474	10/19/2018	HALLMAN LINDSAY QUALITY PAINTS PAINT / REC	26.49
96475	10/19/2018	HANSEN, RODNEY REIMBURSE OPEN HOUSE FOOD / JFD	84.90
96476	10/19/2018	INTEGRITY AUTO REPAIR VEHICLE SERVICE / JPD	270.75
96477	10/19/2018	INTOXIMETERS, INC. REGULATOR, SUPPLIES / JPD	434.00
96478	10/19/2018	JACKSON AUTO SERVICE OIL FILTER / JFD	27.95
96479	10/19/2018	JACKSON WATER UTILITY 3RD QTR 2018 UTILITY BILLS	5,101.84
96480	10/19/2018	JIM PFANTZ CONSTRUCTION INC 1/2 DOWN / SALT SHED CONSTRUCTION	31,000.00
96481	10/19/2018	JOHNSON CONTROLS FIRE PROTECTION LP ANNUAL INSPECTIONS / COMM CENTER	457.93

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Accounting Checks

Posted From: 10/01/2018 From Account:
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Check Nbr	Check Date	Payee	Amount
96482	10/19/2018	KREUTZINGER, JEFF REIMBURSE WORK PANTS / WATER	125.00
96483	10/19/2018	LEMKE, DIANE UTILITY SERVICES FOR OCT 1-15, 2018	736.67
96484	10/19/2018	MENARDS - WEST BEND SUPPLIES & RETURN / WWTP	44.98
96485	10/19/2018	NCL OF WISCONSIN, INC. LAB SUPPLIES / WWTP	415.26
96486	10/19/2018	NFPA 2019 SUBSCRIPTION,SUPPLIES / JFD	1,415.75
96487	10/19/2018	NORTH SHORE BANK, FSB DEFERRED COMP / 10-15-18 PAYROLL	345.00
96488	10/19/2018	OFFICE DEPOT BATTERY, TOWELS / REC	25.40
96489	10/19/2018	OWEN G. DUNN CO., INC. STICKERS / ELECTIONS	26.78
96490	10/19/2018	PHYSIO-CONTROL, INC BATTERY, CHARGER / JFD	1,484.10
96491	10/19/2018	PROS 4 TECHNOLOGY, INC. OFFICE 365 / JPD	140.50
96492	10/19/2018	RED VALVE COMPANY, INC. NEOPRENE / WWTP	1,228.57
96493	10/19/2018	RENNERT'S FIRE EQUIPMENT SERVICE, INC. #1270 LOGIC BOX REPLACE / JFD	1,016.81
96494	10/19/2018	RESERVE ACCOUNT ACCT #27882406 / POSTAGE	800.00
96495	10/19/2018	RITEWAY BUS SERVICE NOV 3, 2018 MAGNIFICENT MILE TRIP / REC	1,102.10
96496	10/19/2018	SAM'S CLUB/GEMB ACCT #7715 0901 1564 4957 / REC	258.83
96497	10/19/2018	SCHLOEMER LAW FIRM CLIENT #11387-000 / SEPT 2018 MUNI COURT	841.50
96498	10/19/2018	SIRCHIE FINGER PRINT LABORATORIES DUQUENOIS / JPD	55.13
96499	10/19/2018	WEST BEND FIRE DEPT OAKLAND DR / 9-15-18	300.00
96500	10/19/2018	WEST BEND SCHOOL DISTRICT SEPT 2018 PARKING FEES	3,767.61

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GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 10/01/2018 From Account:
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Check Nbr	Check Date	Payee	Amount
96501	10/19/2018	WI SCTF GARNISHMENTS / 10-15-18 PAYROLL	459.68
96502	10/19/2018	WISCONSIN DEPT OF JUSTICE ACCT#L6707T / SEPT 2018	126.00
96503	10/19/2018	WORKHORSE SOFTWARE SERVICES, INC. SPECIAL ASSESSMENT MODULE	3,500.00
96505	10/25/2018	B&L GRAPHIC SOLUTIONS MILEAGE SHEETS / JFD	58.59
96506	10/25/2018	BUDGET BLINDS BALANCE DUE / SOLAR ROLLER SHADES / REC	507.75
96507	10/25/2018	CENTURY LINK ACCT #85419756 / ADMIN	36.92
96508	10/25/2018	CLARK DIETZ, INC. COBBLESTONE MEADOWS / SEPT 2018	4,158.00
96509	10/25/2018	COMPLETE OFFICE OF WISCONSIN DRUM / JPD	112.46
96510	10/25/2018	CONWAY SHIELD SHIPPING FEES,REPAINT SHIELD / JFD	56.33
96511	10/25/2018	DISCOUNT SCHOOL SUPPLY PROGRAM SUPPLIES / REC	180.19
96512	10/25/2018	EMERGENCY MEDICAL PRODUCTS, INC. MISC MEDICAL SUPPLIES / JFD	178.57
96513	10/25/2018	FISHER, RENEE REIMBURSE PHONE / SEPT 11-OCT 10 / REC	35.00
96514	10/25/2018	JORDAN'S RESTORATION LLC CARPET,CHAIR CLEANING / JPD	960.00
96515	10/25/2018	KOBER, BRIAN W. REIMBURSE CONFERENCE LODGING / WWTP	855.99
96516	10/25/2018	LARK UNIFORM OUTFITTERS, INC. PANTS / JPD	59.95
96517	10/25/2018	MARTELLE WATER TREATMENT, INC. AQUA MAG BULK / WATER	1,587.36
96518	10/25/2018	MED ALLIANCE GROUP, INC. MEDICAL SUPPLIES / JFD	317.79
96519	10/25/2018	NATIONAL ELEVATOR INSPECTION SERVICES, INC. ROUTINE INSP / OCT 2018	62.00
96520	10/25/2018	OFFICE DEPOT ACCT #42573612 / SUPPLIES / REC	53.06

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GENERAL VILLAGE CHECKING

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Thru Account:

Check Nbr	Check Date	Payee	Amount
96521	10/25/2018	POSITIVE PROMOTIONS, INC. GHOUL GALA BOOKS / REC	333.88
96522	10/25/2018	PUBLIC SERVICE COMMISSION OF WISCONSIN PSC DIRECT ASSESSMENT / WATER	169.53
96523	10/25/2018	RICOH USA, INC. NOV LEASE / JPD	26.25
96524	10/25/2018	SET ENVIRONMENTAL, INC COFFEE CONNECTION TRAIL / SEPT 2018	5,477.00
96525	10/25/2018	SHARP ELECTRONICS CORP OCT LEASE,USAGE / REC	318.12
96526	10/25/2018	USA BLUE BOOK HYDRANT EXTENSION KIT / WATER	635.09
96527	10/25/2018	WINTER, PAULA REIMBURSE BATTERIES / ADMIN	29.88
96528	10/25/2018	ZORN COMPRESSOR & EQUIPMENT, INC. WATER COOLED AFTERCOOLER / WWTP	473.05
96529	10/31/2018	DNR 2018 3 YEAR RENEWAL / CLASSEY / WWTP	45.00
Grand Total			965,736.54

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GENERAL VILLAGE CHECKING

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Thru Account:

Amount

Total Expenditure from Fund # 100 - GENERAL FUND	100,560.77
Total Expenditure from Fund # 200 - WATER UTILITY	22,430.32
Total Expenditure from Fund # 300 - SEWER UTILITY	37,069.27
Total Expenditure from Fund # 500 - RECREATION-VILL/TOWN	12,111.03
Total Expenditure from Fund # 600 - CAPITAL PROJECT FUND	776,773.55
Total Expenditure from Fund # 900 - FIRE & RESCUE	16,791.60
Total Expenditure from all Funds	965,736.54



engineering | architecture | environmental | surveying
landscape architecture | planning | economic development

W61 N497 Washington Avenue
Cedarburg, WI 53012
262-204-2360
800-472-7372
FAX 262-375-2688
www.cedarcorp.com

October 24, 2018

Village of Jackson
N168 W20733 Main Street
PO Box 637
Jackson, WI 53037

Attn: Mr. Brian Kober, P.E., Director of Public Works

Re: Application for Payment No. 4
Ridgeway Drive and Ridgeway Court Reconstruction
Project No. 05789-0005

Dear Mr. Kober:

Enclosed for your use in payment to Vinton Construction, Inc. in the amount of \$50,360.74 is Application for Payment No. 4.

Following your review and approval, please complete the application for payment form within the areas reserved for the Owner and process payment to the Contractor accordingly.

Should you have any questions, please feel free to contact me at our Cedarburg office.

Sincerely,

CEDAR CORPORATION

A handwritten signature in blue ink, appearing to read 'Douglas T. Kroes'.

Douglas T. Kroes
Senior Construction Manager

Enclosed: As Noted

Cc: Tom Amon, Project Manager - Vinton Construction, Inc.

ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE		Application thru October 10, 2018 Period:	Application Date: 10.18.18
To (Owner): Village of Jackson		From (Contractor): Vinton Construction, Inc.	Via (Engineer): Cedar Corporation
Project: Ridgeway Drive and Ridgeway Court Reconstruction		Contract: A-18	
Owner's Contract No: A-18		Contractor's Project No: 18073	Engineer's Project No: 05789-0005

Application For Payment Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
1	\$23,058.00	
2	\$2,562.35	
3	-\$914.29	
TOTALS	\$24,706.06	
NET CHANGE BY CHANGE ORDERS		\$24,706.06

- | | | |
|--|----|----------------|
| 1. ORIGINAL CONTRACT PRICE..... | \$ | \$1,012,202.40 |
| 2. Net change by Change Orders..... | \$ | \$24,706.06 |
| 3. Current Contract Price (Line 1 ± 2)..... | \$ | \$1,036,908.46 |
| 4. TOTAL COMPLETED AND STORED TO DATE
(Column 1 total on Progress Estimates)..... | \$ | \$1,039,957.11 |
| 5. RETAINAGE: | | |
| a. 2.5% X <u>\$1,039,957.11</u> Work Completed..... | \$ | \$25,998.93 |
| b. 5% X _____ Stored Material..... | \$ | |
| c. Total Retainage (Line 5.a + Line 5.b)..... | \$ | \$25,998.93 |
| 6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... | \$ | \$1,013,958.18 |
| 7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... | \$ | \$663,597.44 |
| 8. AMOUNT DUE THIS APPLICATION..... | \$ | \$50,360.74 |

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens,

security interests, and encumbrances (except such as are covered by a bond acceptable to the Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By:

Date: 10-20-20

Approved by:

is approved by:

Funding or Financing Entity (if applicable)

(Date)

Unit Price Progress Estimate

Contractor's Application

Project: Ridgeway Drive and Ridgeway Court Reconstruction										Application #:		4		
Application Period: thru October 10, 2018										Application Date:		October 10, 2018		
A				B	C	D	E		F	G	H	I		J
Bid No.	Item Description	Estimated Bid Quantity	Unit Price	Quantity Completed		Materials Stored	Total Completed & Stored to Date (C+E+G)	% Comp.						
				Previous Applications	This Application									
				Quantity	Amount	Quantity	Amount	Qty	Amt	Quantity	Amount			
1	Common Excavation	1	L.S.	1	\$152,000.00		\$0.00		\$0.00	1.00	\$152,000.00	100.0%		
2	Sawcutting Asphalt Roadway Pavement	96	L.F.	128	\$512.00		\$0.00		\$0.00	128.00	\$512.00	133.3%		
3	6" Sanitary Sewer Lateral Relay (15 Units)	523	L.F.	582.2	\$71,610.60		\$0.00		\$0.00	582.20	\$71,610.60	111.3%		
4	6" Sanitary Lateral Riser	32	V.F.	35.1	\$15,724.80		\$0.00		\$0.00	35.10	\$15,724.80	109.7%		
5	6" Sanitary Sewer Lateral (3 Units)	351	L.F.	360.5	\$31,147.20		\$0.00		\$0.00	360.50	\$31,147.20	102.7%		
6	6" Sanitary Sewer Lateral Clean-out	2	Each	2	\$980.00		\$0.00		\$0.00	2.00	\$980.00	100.0%		
7	Abandon Manhole Structure	2	Each	4	\$2,760.00		\$0.00		\$0.00	4.00	\$2,760.00	200.0%		
8	8" Sanitary Sewer Relay C-900	209	L.F.	263	\$41,028.00		\$0.00		\$0.00	263.00	\$41,028.00	125.8%		
9	8" Sanitary Sewer	219	L.F.	219	\$31,098.00		\$0.00		\$0.00	219.00	\$31,098.00	100.0%		
10	48" Dia. Sanitary Manhole (2 Units)	29	V.F.	42.1	\$20,208.00		\$0.00		\$0.00	42.10	\$20,208.00	145.2%		
11	8" PVC Water Main	286	L.F.	270.9	\$24,733.17		\$0.00		\$0.00	270.90	\$24,733.17	94.7%		
12	12" PVC Water Main Relay	894	L.F.	895.4	\$103,597.78		\$0.00		\$0.00	895.40	\$103,597.78	100.2%		
13	Valve Box Abandonment	3	Each	4	\$1,000.00		\$0.00		\$0.00	4.00	\$1,000.00	133.3%		
14	Salvage Hydrant	4	Each	4	\$2,000.00		\$0.00		\$0.00	4.00	\$2,000.00	100.0%		
15	1 1/4" HDPE Water Service Relay (17 Units)	488	L.F.	458	\$49,464.00		\$0.00		\$0.00	458.00	\$49,464.00	93.9%		
16	1 1/4" HDPE Water Service (3 Units)	354	L.F.	125	\$6,200.00		\$0.00		\$0.00	125.00	\$6,200.00	35.3%		
17	Hydrant Assembly	4	Each	4	\$26,228.00		\$0.00		\$0.00	4.00	\$26,228.00	100.0%		
18	12" Gate Valve	5	Each	5	\$13,350.00		\$0.00		\$0.00	5.00	\$13,350.00	100.0%		
19	8" Gate Valve	2	Each	2	\$3,182.00		\$0.00		\$0.00	2.00	\$3,182.00	100.0%		
20	34" x 53" HERCP Storm Sewer Relay	182	L.F.	180.3	\$30,110.10		\$0.00		\$0.00	180.30	\$30,110.10	99.1%		
21	12" RCP Storm Sewer	293	L.F.	290	\$15,167.00		\$0.00		\$0.00	290.00	\$15,167.00	99.0%		
22	12" RCP Storm Sewer Relay	75	L.F.	74	\$4,588.00		\$0.00		\$0.00	74.00	\$4,588.00	98.7%		
23	48" Dia. Storm Sewer Manhole (1 Unit)	3	V.F.	3	\$2,082.00		\$0.00		\$0.00	3.00	\$2,082.00	100.0%		
24	6" PVC Storm Sewer Lateral (15 Units)	1,008	L.F.	990	\$46,134.00		\$0.00		\$0.00	990.00	\$46,134.00	98.2%		
25	Catch Basin	2	Each	2	\$3,848.00		\$0.00		\$0.00	2.00	\$3,848.00	100.0%		
26	Remove Catch Basin	2	Each	2	\$500.00		\$0.00		\$0.00	2.00	\$500.00	100.0%		
27	Remove Concrete Sidewalk	5,876	S.F.	6012	\$4,208.40		\$0.00		\$0.00	6,012.00	\$4,208.40	102.3%		
28	4" Concrete Sidewalk	9,940	S.F.	10002.86	\$54,015.44	84.87	\$458.30		\$0.00	10,087.73	\$54,473.74	101.5%		
29	Remove Curb & Gutter	2,255	L.F.	2255	\$6,765.00		\$0.00		\$0.00	2,255.00	\$6,765.00	100.0%		
30	30" Curb and Gutter TYPE D	2,255	L.F.	2283.2	\$42,581.68		\$0.00		\$0.00	2,283.20	\$42,581.68	101.3%		
31	Remove Asphalt Driveway Pavement	265	S.Y.	268.36	\$1,690.67		\$0.00		\$0.00	268.36	\$1,690.67	101.3%		
32	Remove Concrete Driveway Aprons	2,356	S.F.	2484.98	\$1,739.49		\$0.00		\$0.00	2,484.98	\$1,739.49	105.5%		

Unit Price Progress Estimate

Contractor's Application

Project: Ridgeway Drive and Ridgeway Court Reconstruction										Application #:		4									
Application Period: thru October 10, 2018										Application Date:		October 10, 2018									
A				B		C		D		E		F		G		H		I		J	
Item		Estimated Bid Quantity	Unit Price	Previous Applications		Quantity Completed		Materials Stored		Total Completed & Stored to Date (C+E+G)		%									
Description	Quantity			Amount	Quantity	Amount	Qty	Amt	Quantity	Amount	Comp.										
33	7" Concrete Driveway Apron & Sidewalk	3,822	S.F.	3967.68	\$24,599.62		\$0.00			3,967.68	\$24,599.62	103.8%									
34	Adjust Existing Manhole Casting	8	Each	4	\$2,000.00		\$0.00			4.00	\$2,000.00	50.0%									
35	Excavation Below Subgrade (EBS)	230	C.Y.	294.57	\$5,891.40		\$0.00			294.57	\$5,891.40	128.1%									
36	EBS Backfill 1 1/4" Dense	230	Ton	398.58	\$5,181.54		\$0.00			398.58	\$5,181.54	173.3%									
37	EBS Backfill 3" Dense	230	Ton	0	\$0.00		\$0.00			0.00	\$0.00										
38	Crushed Aggregate Base Course 1 1/4"	2,910	Ton	2910	\$37,830.00		\$0.00			2,910.00	\$37,830.00	100.0%									
39	Lower Layer HMA Pavement 3 LT 58-28 S	930	Ton	845.65	\$42,155.65		\$0.00			845.65	\$42,155.65	90.9%									
40	Upper Layer HMA Pavement 4 LT 58-28 S	500	Ton	492.18	\$28,521.83		\$0.00			492.18	\$28,521.83	98.4%									
41	HMA Pavement - Driveways 5 LT 58-28 S	175	S.Y.	209.4	\$4,701.03		\$0.00			209.40	\$4,701.03	119.7%									
42	Traffic Control	1	L.S.	1	\$3,435.00		\$0.00			1.00	\$3,435.00	100.0%									
43	Tree Removal (Ridgeway Ct.)	1	Each	1	\$3,500.00		\$0.00			1.00	\$3,500.00	100.0%									
44	Lawn Restoration	1	L.S.	0	\$0.00	1.00	\$25,100.00			1.00	\$25,100.00	100.0%									
45	1 1/4" HDPE Water Service Relay	1	L.S.	1	\$12,628.00		\$0.00			1.00	\$12,628.00	100.0%									
46	Abandon Curb Box	2	Each	2	\$500.00		\$0.00			2.00	\$500.00	100.0%									
47	Water Main Disconnect	1	L.S.	1	\$1,580.00		\$0.00			1.00	\$1,580.00	100.0%									
48	Abandon Manhole Structure	1	Each	1	\$690.00		\$0.00			1.00	\$690.00	100.0%									
49	48" Dia. Sanitary Manhole (1 Unit)	13	V.F.	13	\$7,722.00		\$0.00			13.00	\$7,722.00	100.0%									
50	Traffic Control	1	L.S.	1	\$300.00		\$0.00			1.00	\$300.00	100.0%									
51	Lawn Restoration	1	L.S.	0	\$0.00	1.00	\$1,000.00			1.00	\$1,000.00	100.0%									
CO2	2" HDPE Water Service Relay	70	LF	78	\$9,647.82		\$0.00			78.00	\$9,647.82	111.4%									
CO2	2" HDPE Water Service	235	LF	236	\$13,175.88		\$0.00			236.00	\$13,175.88	100.4%									
CO3	Inlet Structure Alterations	2	Each		\$0.00	2.00	\$650.00			2.00	\$650.00	100.0%									
CO3	Adjust Existing Curb Inlet Castings	6	Each		\$0.00	6.00	\$1,800.00			6.00	\$1,800.00	100.0%									
CO3	Credit: Sanitary Televising	1	L.S.		\$0.00	1.00	-\$1,070.00			1.00	-\$1,070.00	100.0%									
CO3	Credit: Reprocessed CABC	3308.6	TN		\$0.00	3,308.58	-\$1,654.29			3,308.58	-\$1,654.29	100.0%									
CO3	Credit: Sanitary MH Castings	2	Each		\$0.00	2.00	-\$640.00			2.00	-\$640.00	100.0%									
TOTAL					\$1,014,313.10		\$25,644.01				\$1,039,957.11										