

Agenda
Budget & Finance Committee Meeting
Tuesday, January 10, 2017 at 7:00 p.m.
Jackson Village Hall
N168W20733 Main St
Jackson, WI 53037

1. Call to Order & Roll Call.
2. Approval of Budget & Finance Minutes: December 13, 2016.
3. Approval of December 2016 Treasurer's Report and Check Register.
4. James Frechette, CPA – Auditor's Contract.
5. Resolution 17-01, A Resolution Establishing Sewer Utility Rates for Jackson Sewer Utility.
6. Resolution 17-02, A Resolution Setting the Rates for the Jackson Water Utility.
7. Resolution 17-03, A Resolution Establishing Rates for Septic and Holding Tank Waste for Jackson Sewer Utility.
8. Citizens to address the Budget & Finance Committee.
9. Adjourn.

Persons with disabilities requiring special accommodations for attendance at the meeting should contact the Village Hall at least one (1) business day prior to the meeting.

It is possible that members of the Village Board may attend the above meeting. No action will be taken by any governmental body at this meeting other than the governmental body specifically referred to in this meeting notice. This notice is given so that members of the Village Board may attend the meeting without violating the open meeting law.

DRAFT MINUTES
Budget & Finance Committee Meeting
Tuesday, December 13, 2016 at 7:00 p.m.
Jackson Village Hall
N168W20733 Main St.
Jackson, WI 53037

1. Call to Order & Roll Call.

President Schwab called the meeting to order at 7:00 p.m.

Members Present: President Schwab, Trustee Kurtz, and Trustee Olson.

Members Absent: All Present.

Village Board Members Present: Trustee Kruepke, Trustee Kufahl, and Trustee Lippold.

Staff Present: John Walther, Kelly Valentino, and Brian Kober.

2. Approval of Budget & Finance Minutes: November 8, 2016, Meeting.

Motion by Tr. Kurtz, second by Tr. Olson to approve the minutes for the November 8, 2016 meeting.

Vote: 3 ayes, 0 nays. Motion carried.

3. Approval of the November 2016 Treasurer's Report and Check Register.

The November Treasurer's Report and Check Register were reviewed. Deanna reported that there were no previously received questions. Tr. Kurtz questioned check number 91526 for Lindner & Marsack in the amount of \$3,675. This is an attorney invoice for the police arbitration. Motion by Tr. Olson, second by Pres. Schwab to approve the Treasurer's Report and Check Register.

Vote: 3 ayes, 0 nays. Motion carried.

4. Hickory Lane Park – All Inclusive Playground RFP.

Kelly Valentino introduced and reported on the Hickory Lane Park – All Inclusive Playground RFP. This is an informational item. Kelly wants the Committee to be aware of the RFP. This item will come back to the Village Board for the final decision. The funding will come from the Park & Rec. Impact Fees and fundraising efforts by the Friends Group. The project timeline is for the project to begin in the Fall of 2018 with the hard surfaces poured in the Spring of 2019.

5. Pay Request #1 – Stonewall Sidewalk Project – Johnson & Sons Paving.

Brian Kober reported on the item. The handrails were installed today and the landscaping will be completed in the Spring. The Board of Public Works recommended approval of Pay Request #1 – Stonewall Sidewalk Project – Johnson & Sons Paving in an amount not to exceed \$127,087.44. Motion by Tr. Olson, second by Tr. Kurtz to recommend the approval of Pay Request #1 – Stonewall Sidewalk Project – Johnson & Sons Paving in an amount not to exceed \$127,087.44.

Vote: 3 ayes, 0 nays. Motion carried.

6. Pay Request #1 – Industrial Dr. Sidewalk Project – TP Concrete Inc.

Brian Kober reported on the item. The Board of Public Works recommended approval of Pay Request #1 – Industrial Dr. Sidewalk Project – TP Concrete Inc in in amount not to exceed \$43,663.62. Motion by Tr. Olson, second by Tr. Kurtz to recommend the approval of Pay Request #1 – Industrial Dr. Sidewalk Project – TP Concrete Inc in in amount not to exceed \$43,663.62.

Vote: 3 ayes, 0 nays. Motion carried.

7. Review of Rate Increase for Jackson Sewer and Water Utility.

Brian Kober reported on the item that this is a normal 3% rate increase. This will be advertised in January and implemented the second quarter. Brian will have another analysis of the sewer plant completed. The Board of Public Works recommended approval of the rate increase for the Jackson Sewer and Water Utility. Motion by Pres. Schwab, second by Tr. Olson to recommend approval of the 3% rate increase for the Jackson Sewer and Water Utility. The corresponding resolutions will be at the January meeting.

Vote: 2 ayes, 1 nays (Tr. Kurtz). Motion carried.

8. Selling of Village Equipment.

Brian Kober reported on the item. The Board of Public Works recommended approval of the selling Village surplus equipment. Motion by Tr. Olson, second by Tr. Kurtz to recommend approval selling the Village surplus equipment.

Vote: 3 ayes, 0 nays. Motion carried.

9. Capital Expenditure Discussion Update.

The spreadsheet was reviewed as a draft showing the status of the Capital Improvement Fund and the outstanding special assessments. Kelly Valentino reported on the items for the Community Center and park and recreation areas. Lexan Sealing is needed to stop leaks on the split face block. Also, the fitness equipment needs an annual replacement. Sand in the volleyball courts needs replacement. The total is a rough estimate of \$18,000.

Brian Kober reported on Capital Road Improvements which included Chateau Drive. A new five yard snowplow truck for the fleet is needed. There is a several month lead time for a piece of equipment such as a snowplow truck.

10. Citizens to address the Budget & Finance Committee.

None.

11. Adjourn.

Motion by Tr. Kurtz, second by Tr. Olson to adjourn at 7:20 p.m.

Vote: 3 ayes, 0 nays. Motion carried.

Respectfully submitted by: Deanna L. Boldrey, Village Clerk-Treasurer

DRAFT

1/03/2017

9:10 AM

Reprint Check Register - Quick Report - Regular

Page: 1

ACCT

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 12/01/2016

From Account:

Thru: 12/31/2016

Thru Account:

Check Nbr	Check Date	Payee	Amount
91569	12/01/2016	ADVANCE CONSTRUCTION CO. FINAL PAY REQUEST / GEORGETOWN DR PJCT	15,628.83
91570	12/01/2016	ADVANCED DISPOSAL INV #E11144018 / ACCT #E1011086 / NOV 16	36,101.91
91571	12/01/2016	AFLAC INV #200271 / DEC 2016	1,066.94
91572	12/01/2016	AURORA MEDICAL CARE INV #229 / OCT PHARMACY SUPPLIES / JFD	241.66
91573	12/01/2016	BENDLIN FIRE EQUIPMENT CO., INC. ANSUL,WATER TANK / JFD	1,695.64
91574	12/01/2016	BIASEW MAR 8,9, 2017 CODE CLASSES / ENG	180.00
91575	12/01/2016	BRINKS, JUSTIN REIMBURSE FOOD-CONFERENCE / JPD	27.51
91576	12/01/2016	BROKER, MARGIE ZUMBA PUNCH CARDS / NOV / REC	155.00
91577	12/01/2016	BUTEYN-PETERSON PAY REQUEST #4 / WILSHIRE DRIVE	16,288.90
91578	12/01/2016	CARQUEST AUTO PARTS SUPPLIES,FILTERS / STREETS,WATER	250.34
91579	12/01/2016	CEDAR CORPORATION SPACE ANALYSIS / NOV 2016	5,501.00
91580	12/01/2016	CHARLES EQUIPMENT ENERGY SYSTEMS GENERATOR MAINT / WWTP,WATER	5,025.29
91581	12/01/2016	CLOTHES CLINIC, INC. INV #262970 / MATS / V HALL	75.18
91582	12/01/2016	EHLERS & ASSOCIATES, INC. TID #4 ANALYSIS, TID #5 CONSULTING	8,381.25
91583	12/01/2016	EIASEW MAR 3, 2017 CODE UPDATE / ENG	95.00
91584	12/01/2016	EMERGENCY MEDICAL PRODUCTS, INC. MISC MEDICAL SUPPLIES / JFD	366.55
91585	12/01/2016	EUROFINS SFA LABS INV #16110812 / OCT SAMPLES / WWTP	529.65
91586	12/01/2016	FAHRNER ASPHALT SEALERS, LLC INV #37075 / PATCHES / STRM SEWER,WATER	1,300.00
91587	12/01/2016	FISHER, RENEE REIMBURSE PHONE / OCT 10-NOV 11 / REC	35.00

1/03/2017

9:10 AM

Reprint Check Register - Quick Report - Regular

Page: 2

ACCT

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Posted From: 12/01/2016 From Account:
 Thru: 12/31/2016 Thru Account:

Check Nbr	Check Date	Payee	Amount
91588	12/01/2016	FOX WELDING SUPPLY, INC. INV #350221 / OXYGEN / JFD	56.83
91589	12/01/2016	FROEDTERT & THE MEDICAL COLLEGE ACCT #62481 / 9/2/16 PHYSICAL / JFD	45.00
91590	12/01/2016	GOVCONNECTION, INC. INV #54253098 / ANTI VIRUS RENEW / JPD	213.54
91591	12/01/2016	GRAVEEN, ALAN SENIORS HOLIDAY PARTY / DEC 8, 2016	160.00
91592	12/01/2016	GREAT-WEST DEFERRED COMP / 11-28-16 PAYROLL	2,510.00
91593	12/01/2016	GROTA APPRAISALS, LLC MAINT OF ASSMNT RECORDS CNTRACT / DEC 16	1,233.89
91594	12/01/2016	H & R SAFETY SOLUTIONS LLC INV #1145 / SAFETY VESTS / JPD	43.00
91595	12/01/2016	HD SUPPLY WATERWORKS, LTD. INV #G383134 / METERS,WIRE / WATER	22,220.00
91596	12/01/2016	HEIN ELECTRIC SUPPLY CO INV #299849 / WATT MISER / REC	15.91
91597	12/01/2016	HENNING, KYLE REIMBURSE FOOD-CONFERENCE / JPD	28.08
91598	12/01/2016	IDEXX DISTRIBUTION, INC. INV #3009392280 / COLILERT / WATER	428.67
91599	12/01/2016	INTEGRITY AUTO REPAIR OIL CHG,TIRES,BRAKES / MISC SQUAD / JPD	947.39
91600	12/01/2016	JOHNSON & SONS PAVING, LLC ASPHALT PAVING / STREETS,WATER	15,771.00
91601	12/01/2016	KRUGER INC. INV #16000790 / SCREEN,WIRE / WWTP	547.57
91602	12/01/2016	LAKESIDE INTERNATIONAL LLC INV #3039159 / ENGINE LIGHT / STREETS	70.23
91603	12/01/2016	LEMKE, DIANE UTILITY SERVICES FOR NOV 16-30, 2016	708.50
91604	12/01/2016	LEMKE, REBECCA PROGRAM REFUND / REC	22.00
91605	12/01/2016	LOGIN / IACP NET INV #28902 / 2017 ANNUAL FEE / JPD	525.00
91606	12/01/2016	MCMASTER CARR SUPPLY CO INV #87914180 / GAUGE,SWITCH / WWTP	67.77

1/03/2017

9:10 AM

Reprint Check Register - Quick Report - Regular

Page: 3

ACCT

GENERAL VILLAGE CHECKING

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 Thru: 12/31/2016 Thru Account:

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91607	12/01/2016	MENARDS - WEST BEND SUPPLIES / WWTP,REC,V HALL	303.05
91608	12/01/2016	OFFICE DEPOT ACCT#42573612 / SUPPLIES / ADMIN,REC,JPD	462.55
91609	12/01/2016	OSHKOSH FIRE & POLICE EQUIPMENT INV #167216 / AIR TEST RENEWAL / JFD	209.10
91610	12/01/2016	PITNEY BOWES, INC INV #1002514277 / INK / ADMIN	61.19
91611	12/01/2016	RALPH WILLIAMS SERVICE LLP INV #102116J12 / TOW STERLING / WWTP	185.00
91612	12/01/2016	RESERVE ACCOUNT ACCT #27882406 / POSTAGE	800.00
91613	12/01/2016	RICOH USA, INC. INV #22109938 / DEC 2016 / JPD	26.25
91614	12/01/2016	RIVER RUN COMPUTERS, INC. INV #70938 / NETWORK SERVICE / JPD	34.50
91615	12/01/2016	SABEL MECHANICAL LLC INV #1804 / SUPPLY & INSTALL SEAL / WWTP	1,138.13
91616	12/01/2016	SCHLOEMER LAW FIRM CLIENT #11387-000 / OCT 2016 MUNI COURT	643.50
91617	12/01/2016	SHARP ELECTRONICS CORP INV #SH179139 / LEASE / REC	333.86
91618	12/01/2016	SKODINSKI, JOHN M. HEALTH & DENTAL / DEC 2016 / JFD	200.76
91619	12/01/2016	STREICHER'S INC. INV #1234636 / SUPPLIES / JPD	1,087.25
91620	12/01/2016	TENNIES ACE HARDWARE INC. ACCT #48714 / OCT 2016 / JFD	58.16
91621	12/01/2016	THOMSON REUTERS - WEST INV #835017778 / OCT 2016 / JPD	54.54
91622	12/01/2016	TOWN & COUNTRY ENGINEERING, INC. INV #17201 / SCADA UPGRADES / WWTP	4,195.00
91623	12/01/2016	U.S. CELLULAR JPD ACCTS	268.84
91624	12/01/2016	USA BLUE BOOK FILTER ELEMENT,PAINT,FLAGS / WWTP,WATER	460.21
91625	12/01/2016	VAUGHAN, BILLIE M. FRONT DESK / NOV 2016 / REC	163.88

1/03/2017

9:10 AM

Reprint Check Register - Quick Report - Regular

Page: 4

ACCT

GENERAL VILLAGE CHECKING

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Posted From: 12/01/2016 From Account:
 Thru: 12/31/2016 Thru Account:

Check Nbr	Check Date	Payee	Amount
91626	12/01/2016	VERMEER-WISCONSIN, INC. INV#20191208 / ENGINE WATER PUMP / PARKS	859.82
91627	12/01/2016	VERONA SAFETY SUPPLY, INC OVERALLS / STREETS, WATER, WWTP	504.00
91628	12/01/2016	VILLAGE MART ACCT #JPOLIC / OCT 2016 / JPD	1,231.48
91629	12/01/2016	WAALA, DANIEL REIMBURSE CELL PHONE / DEC 2016 / WWTP	50.00
91630	12/01/2016	WASHINGTON COUNTY CLERK PATIENT, TIME OFF REQUESTS / JPD	66.45
91631	12/01/2016	WDATCP CERT #224446-D3 / 2017 RENEWAL / WWTP	340.00
91632	12/01/2016	WE ENERGIES PARK ACCTS	418.09
91633	12/01/2016	WE ENERGIES WATER ACCTS	1,991.57
91634	12/01/2016	WE ENERGIES WATER ACCTS	2,407.16
91635	12/01/2016	WE ENERGIES STREET LIGHT ACCTS	431.43
91636	12/01/2016	WE ENERGIES LIGHTS & VILLAGE ACCTS	2,378.25
91637	12/01/2016	WE ENERGIES VILLAGE ACCTS	2,708.95
91638	12/01/2016	WEST BEND FIRE DEPT CALL #16-3064, 3171 / JFD	600.00
91639	12/01/2016	WI SCTF GARNISHMENTS / 11-28-16 PAYROLL	855.22
91640	12/09/2016	5 CORNERS DODGE, INC PLOW REPAIR, PARTS / WATER, STRTS	6,072.90
91641	12/09/2016	ACL INV #201611-0 / LAB COLLECTIONS / JPD	33.60
91642	12/09/2016	AED ESSENTIALS, INC. INV #2640 / CALIBRATION / JFD	325.00
91643	12/09/2016	ARROW INTERNATIONAL, INC INV #3175336 / NEEDLES / JFD	345.00
91644	12/09/2016	AT&T JPD, WWTP, PARKS, JFD ACCTS	318.83

1/03/2017

9:10 AM

Reprint Check Register - Quick Report - Regular

Page: 5

ACCT

GENERAL VILLAGE CHECKING

Accounting Checks

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 Thru: 12/31/2016 Thru Account:

Check Nbr	Check Date	Payee	Amount
91645	12/09/2016	CENTURY LINK ACCT #85419756 / INV #1394727737 / ADMIN	37.16
91646	12/09/2016	CINTAS CORP FIRST AID SUPPLIES / REC,WATER,WWTP.STRT	479.38
91647	12/09/2016	CONLEY MEDIA, LLC NOTICES,BUDGET / ADMIN	342.36
91648	12/09/2016	CONSOLIDATED DOORS, INC. INV #244530 / DOOR REPAIR / JFD	294.00
91649	12/09/2016	DEPT OF ADMINISTRATION-GAMING 2017 RAFFLE LICENSE RENEWAL / REC	25.00
91650	12/09/2016	DIGGERS HOTLINE INC. NOV 16 TICKETS / WATER,WWTP	161.19
91651	12/09/2016	EDGARTON, ST.PETER,PETAK & ROSENFELDT ACCT #20967T / NOV STATEMENT	1,692.57
91652	12/09/2016	EMERGENCY MEDICAL PRODUCTS, INC. MISC MED SUPPLIES / JFD	736.12
91653	12/09/2016	EQUAL RIGHTS DIVISION OCT 2017 WORK PERMITS	22.50
91654	12/09/2016	EXPRESS NEWS ACCT #7076 / NOV EVENT ADS / REC	830.00
91655	12/09/2016	FASTSIGNS OF GLENDALE INV #134850 / STAR SIGNS / REC	102.80
91656	12/09/2016	FOEGER, MICHAEL K. REIMBURSE CHARGER / JPD	36.91
91657	12/09/2016	FOERSTER SIGNS INV #24168 / RIT DECAL / JFD	79.00
91658	12/09/2016	GANSHOW, RYAN REIMBURSE EXAM FEE / JFD	80.00
91659	12/09/2016	GOSCHEY MECHANICAL INC. MISC REPAIR / PARKS,WWTP	2,448.08
91660	12/09/2016	ICC MEMBER #5159235 / CODE BOOKS / BI	65.00
91661	12/09/2016	JACKSON AUTO SERVICE INV #25399 / OIIL,SUPPLIES / JFD	25.88
91662	12/09/2016	JACKSON CONCRETE INC. FINAL SEAL,SLURRY / PARKS,WATER	782.75
91663	12/09/2016	JD FINANCIAL INV #H89475 / HYDRAL PARTS / STREETS	79.55

1/03/2017

9:10 AM

Reprint Check Register - Quick Report - Regular

Page: 6

ACCT

GENERAL VILLAGE CHECKING

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 Thru: 12/31/2016 Thru Account:

Check Nbr	Check Date	Payee	Amount
91664	12/09/2016	JEFFERSON FIRE & SAFETY INC. INV #232246 / POWER COTS / JFD	82,970.00
91665	12/09/2016	JLC 1 YR RENEWAL / BLDG INSPECTION	59.95
91666	12/09/2016	KRUEPKE PRINTING AP CHECKS,TAX INSERTS / ADMIN	495.61
91667	12/09/2016	MENARDS - WEST BEND INV #22091 / SUPPLIES / JFD	82.96
91668	12/09/2016	MONTE EWING CONSULTING JAN 27, 2017 TRAINING / BLDG INSPECT	150.00
91669	12/09/2016	PAUL CONWAY SHIELDS INV #393994 / HELMETS / JFD	7,500.00
91670	12/09/2016	PROS 4 TECHNOLOGY, INC. HARD DRIVES,BACKUP,MAINT / DEC 2016	1,784.99
91671	12/09/2016	RICOH USA, INC. INV #5045829263 / SEPT-NOV COPIES / JPD	34.17
91672	12/09/2016	SECURIAN FINANCIAL GROUP, INC. POLICY #2832L-G / JAN 2017 / #009180	1,125.76
91673	12/09/2016	SOUTHEAST PARK & RECREATION COUNCIL 2016 SEPRC MEMBERSHIP / REC	30.00
91674	12/09/2016	STREICHER'S INC. PISTOLS, GRIPS / JPD	5,781.00
91675	12/09/2016	SWANEY, AARON INV #100 / MAY-DEC 2016 CELL PHONE REIMB	304.00
91676	12/09/2016	U.S. CELLULAR ACCT #300168393 / INV #164476162 / JFD	61.50
91677	12/09/2016	VALENTINO, KELLY REIMBURSE EVENT SUPPLIES / REC	27.98
91678	12/09/2016	VILLAGE MART ACCT #JFD,JRESCU / NOV 2016 / JFD	658.61
91679	12/09/2016	WASHINGTON COUNTY FIRE CHIEFS ASSOCIATION INV #20161108AI / NOV 8, 2016 / WWTP	1,492.17
91680	12/09/2016	WAUKESHA COUNTY TECHNICAL COLLEGE INV #SO631101 / TRAINING CLASSES / JPD	122.28
91681	12/09/2016	WE ENERGIES WWTP,LIGHTS,VILLAGE ACCTS	8,884.56
91682	12/09/2016	WENINGER, THOMAS H. REIMBURSE SAFETY GLASSES / STREETS	324.42

1/03/2017

9:10 AM

Reprint Check Register - Quick Report - Regular

Page: 7

ACCT

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 12/01/2016

From Account:

Thru: 12/31/2016

Thru Account:

Check Nbr	Check Date	Payee	Amount
91683	12/09/2016	XEROX CORPORATION INV #87113388 / NOV 2016 / ADMIN	283.46
91684	12/15/2016	5 CORNERS DODGE, INC INV #108708 / CABLE / WATER	28.32
91685	12/15/2016	AT&T REC, STREETS ACCTS	124.10
91686	12/15/2016	BEARINGS INCORPORATED INV #70596 / SUPPLIES / STREETS	31.37
91687	12/15/2016	BEER CAPITOL DISTRIBUTING, INC. INV #51414692 / CONCESSIONS / REC	70.40
91688	12/15/2016	BLUE TARP FINANCIAL, INC. INV #36565232 / PARTS / WWTP	77.91
91689	12/15/2016	CARDINAL ENVIRONMENTAL, INC. INV #43672 / NOV 15-22 TESTS / WWTP	2,250.00
91690	12/15/2016	CARLIN, BRANDON J V3 019800212B / 2016 TAX REFUND	46.77
91691	12/15/2016	CARQUEST AUTO PARTS INV #299977 / LUBE / STREETS	26.42
91692	12/15/2016	CERILLIANT INV #432235 / SUPPLIES / WWTP	236.00
91693	12/15/2016	CHARTER COMMUNICATIONS ACCT #8245110560007580 / V HALL	7.76
91694	12/15/2016	CINTAS CORP INV #184786670 / FIRST AID / REC	59.86
91695	12/15/2016	CLOTHES CLINIC, INC. INV #266039 / MATS / V HALL	75.18
91696	12/15/2016	COMPASS MINERALS AMERICA INC INV #71564290 / BULK SALT / STREETS	2,805.73
91697	12/15/2016	DANIHLIK, BRIAN V3 0480094 / 2016 PROPERTY TAX REFUND	1,155.88
91698	12/15/2016	DEPT OF NATURAL RESOURCES INV #3704011 / TORCH,COAT,NOZZLES / JFD	490.48
91699	12/15/2016	DODGE CONCRETE, INC. INV #286456 / SLURRY,STONE / WATER	793.00
91700	12/15/2016	DYKEMA, RUSSELL 2016 PROPERTY TAX REFUND	884.48
91701	12/15/2016	ENDURACLEAN, INC. INV #9815 / TOWELS / WWTP	96.00

1/03/2017

9:10 AM

Reprint Check Register - Quick Report - Regular

Page: 8

ACCT

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 Thru: 12/31/2016 Thru Account:

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91702	12/15/2016	ENERGENECS, INC. INV #33117 / FIBER REPAIR / WWTP	4,107.50
91703	12/15/2016	EQUIPMENT RENTALS INC. INV #134170-1 / SCISSOR LIFT / STREETS	147.40
91704	12/15/2016	FOX BROTHER'S PIGGLY WIGGLY ACCT #1710 / NOV 2016 / REC	19.40
91705	12/15/2016	GRAEF INV #91114 / WATERSHED / THRU NOV 11TH	1,283.82
91706	12/15/2016	GREAT-WEST DEFERRED COMP / 12-12-16 PAYROLL	2,610.00
91707	12/15/2016	HAMLIN, LARRY W 2016 PROPERTY TAX REFUND / V3 0196041	1.00
91708	12/15/2016	HD SUPPLY WATERWORKS, LTD. ADAPTORS,CABLES,METERS / WATER	14,077.18
91709	12/15/2016	HEIN ELECTRIC SUPPLY CO INV #301952 / WATT MISER / WWTP	32.30
91710	12/15/2016	JACKSON PROFESSIONAL POLICE ASSOCIATION UNION DUES / DEC 2016	432.00
91711	12/15/2016	JOHNSON & SONS PAVING CO PAY REQUEST #1 / STONEWALL PROJECT	127,087.44
91712	12/15/2016	KOHN LAW FIRM S.C. GARNISHMENTS / 12-14-16 PAYROLL	310.98
91713	12/15/2016	KRUGER INC. INV #16000845 / SCREEN,FILTER / WWTP	278.52
91714	12/15/2016	KURTZ, JAMES W. 2016 PROPERTY TAX REFUND	69.19
91715	12/15/2016	LAKESIDE INTERNATIONAL LLC INV #3039273 / PLOW TRANS SRV / STREETS	1,321.12
91716	12/15/2016	LARK UNIFORM OUTFITTERS, INC. MISC UNIFORMS,EQUIPMENT / JPD	632.55
91717	12/15/2016	LEMKE, DIANE UTILITY SERVICES FOR DEC 1-15, 2016	708.50
91718	12/15/2016	MARSHALL-BOND PUMPS,INC. INV #38138 / VALVE / WWTP	751.45
91719	12/15/2016	MCMASTER CARR SUPPLY CO INV #91062768 / WINDSOCK / WWTP	48.07
91720	12/15/2016	MENARDS - WEST BEND TOOL CABINET,SUPPLEIS / WWTP	506.22

1/03/2017

9:10 AM

Reprint Check Register - Quick Report - Regular

Page: 9

ACCT

GENERAL VILLAGE CHECKING

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91721	12/15/2016	MID-MORAINES MUNICIPAL COURT INV #160247 / NEW BLDG FURNITURE	900.00
91722	12/15/2016	NALEPINSKI, MARY KIM 2016 TAX REFUND / V3 046500C2104	54.61
91723	12/15/2016	O'REILLY AUTO PARTS INV #5096102291 / SUPPLIES / WATER	11.39
91724	12/15/2016	OFFICE DEPOT ACCT#42573612 / INV#883733242001 / WWTP	5.10
91725	12/15/2016	PAYNE & DOLAN, INC. INV #204618-01 / PARKVIEW DR / STRTS	12,300.00
91726	12/15/2016	PITNEY BOWES, INC INV #3302237651 / 4TH QTR 2016 / REC	119.61
91727	12/15/2016	REINDERS, INC. INV #2650658 / SNOW EQUIP / STREETS	584.00
91728	12/15/2016	RUST LOCK, INC. INV #18635 / LOCKSET / STREETS	368.25
91729	12/15/2016	SAM'S CLUB/GEMB ACCT #7715 0901 1564 4957 / REC	212.14
91730	12/15/2016	SCHLOEMER LAW FIRM CLIENT #11387-000 / NOV 2016 MUNI COURT	346.50
91731	12/15/2016	SCHUMACHER, WAYNE 2016 MAILBOX REIMBURSEMENT	30.00
91732	12/15/2016	SHRED-IT USA LLC INV #8121333572 / NOV 22, 2016 / ADMIN	50.75
91733	12/15/2016	SMITH, MICHAEL D. 2016 PROPERTY TAX REFUND	107.28
91734	12/15/2016	SUPERIOR CHEMICAL CORPORATION INV #144650 / MELTER, SHOVEL / STREETS	1,603.79
91735	12/15/2016	SWEEP ALL INV #24137 / NOV SWEEPS / STREETS	3,622.50
91736	12/15/2016	T.P. CONCRETE, INC. PAY REQUEST #1 / INDUSTRIAL DR SIDEWALK	43,663.62
91737	12/15/2016	TENNIES ACE HARDWARE INC. JFD,VILLAGE ACCTS / NOV 2016	732.60
91738	12/15/2016	THOMSON REUTERS - WEST INV #835196835 / NOV 2016 / JPD	54.54
91739	12/15/2016	U.S. CELLULAR JPD,VILLAGE ACCTS / NOV 2016	429.15

1/03/2017

9:10 AM

Reprint Check Register - Quick Report - Regular

Page: 10

ACCT

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 12/01/2016

From Account:

Thru: 12/31/2016

Thru Account:

Check Nbr	Check Date	Payee	Amount
91740	12/15/2016	US POSTAL SERVICE BOX #527 / 2017 FEE / JFD	70.00
91741	12/15/2016	VILLAGE MART JPD,VILLAGE ACCTS / NOV 2016	3,517.65
91742	12/15/2016	WAECH, JR., WILLIAM C. REIMBURSE JEANS / STREETS	124.33
91743	12/15/2016	WE ENERGIES WATER,STREET LIGHT ACCTS	10,407.78
91744	12/15/2016	WEST BEND SCHOOL DISTRICT NOV 2016 PARKING PERMIT FEES	4,829.14
91745	12/15/2016	WI SCTF GARNISHMENTS / 12-14-16 PAYROLL	855.22
91746	12/19/2016	MATC NATIONAL REGISTRY EXAM-PRACTICAL / JFD	125.00
91747	12/19/2016	SCHUT, JOHN A NATIONAL REGISTRY EXAM-WRITTEN / JFD	70.00
91748	12/21/2016	ADVANCED DISPOSAL INV #E11149409 / ACCT #E1011086 / DEC 16	38,712.48
91749	12/21/2016	ARROW INTERNATIONAL, INC INV #94411596 / NEEDLES / JFD	352.72
91750	12/21/2016	AURORA MEDICAL CARE INV #251 / NOV PHARMACY SUPPLIES / JFD	260.20
91751	12/21/2016	BATTERIES PLUS LLC INV #543-119486 / 3.6V NIMH / WATER	53.99
91752	12/21/2016	BEINE, TERRY L. 2016 PROPERTY TAX REFUND	23.65
91753	12/21/2016	BMO HARRIS BANK N.A. ACCT #5599350000652060 / NOV 2016	860.11
91754	12/21/2016	BUDGET BLINDS DEPOSIT / BLINDS / REC	1,404.00
91755	12/21/2016	CARQUEST AUTO PARTS INV #300485 / LUBE,FILTER / STREETS	10.66
91756	12/21/2016	CASSIDY, JOSEPH D. 2016 PROPERTY TAX REFUND	118.94
91757	12/21/2016	CHEMTRADE CHEMICALS US LLC INV #91979845 / ALUM SULFATE / WWTP	3,294.16
91758	12/21/2016	CLOTHES CLINIC, INC. INV #269553 / MATS / V HALL	75.18

1/03/2017

9:10 AM

Reprint Check Register - Quick Report - Regular

Page: 11

ACCT

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 12/01/2016

From Account:

Thru: 12/31/2016

Thru Account:

Check Nbr	Check Date	Payee	Amount
91759	12/21/2016	COMPLETE OFFICE OF WISCONSIN INV #717175 / PAPER / JPD	31.40
91760	12/21/2016	COUNTY WIDE EXTINGUISHER, INC. INV #90074 / TAMPER SEALS / JFD	56.90
91761	12/21/2016	DASSOW, ANDREA L. 2016 PROPERTY TAX REFUND / V3 0171044	69.96
91762	12/21/2016	DONALD F HART TRUST 2016 PROPERTY TAX REFUND	232.82
91763	12/21/2016	EMERGENCY MEDICAL PRODUCTS, INC. INV #1871496 / FITTED SHEET / JFD	62.25
91764	12/21/2016	ESTRADA, LYNN MARIE ANN 2016 PROPERTY TAX REFUND	157.20
91765	12/21/2016	FOERSTER SIGNS INV #24244 / CIRCLE DECAL / JFD	20.00
91766	12/21/2016	GREMMER & ASSOCIATES, INC. MISC PROJECTS / NOV 2016	5,886.78
91767	12/21/2016	HAWKINS INC. INV #3980332 / CHLORINE / WWTP	510.00
91768	12/21/2016	JACKSON AUTO SERVICE INV #25454 / HEATER CORE / JFD	1.04
91769	12/21/2016	JACKSON EMERY INVESTMENTS, LLC REF #20161220 / NOV 21-DEC 20, 2016	6,508.23
91770	12/21/2016	JESKE, JAMES 2016 PROPERTY TAX REFUND	114.65
91771	12/21/2016	KUNZ, SCOTT 2016 PROPERTY TAX REFUND	44.00
91772	12/21/2016	LENNIE, JEFFREY B 2016 PROPERTY TAX REFUND	238.41
91773	12/21/2016	LINDNER & MARSACK, S.C. CLIENT #2629500M / STATEMENT #139869	1,800.00
91774	12/21/2016	LOOMANS, JESSICA PHONE REIMBURSE / DEC 2016 / REC	35.00
91775	12/21/2016	MCMASTER CARR SUPPLY CO INV #93086787 / ZAPPERS / WWTP	114.95
91776	12/21/2016	MEIDAM, ANDREA EMT APP FEES / JFD	195.00
91777	12/21/2016	OFFICE DEPOT ACCT#42573612 / INV#884259233001 / REC	52.14

1/03/2017

9:10 AM

Reprint Check Register - Quick Report - Regular

Page: 12

ACCT

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 12/01/2016 From Account:
 Thru: 12/31/2016 Thru Account:

Check Nbr	Check Date	Payee	Amount
91778	12/21/2016	POLICE AND SHERIFFS PRESS, INC. INV #88602 / ID CARDS / JPD	17.49
91779	12/21/2016	QUILL CORPORATION INV #2496617 / TIME CARDS / JPD	33.98
91780	12/21/2016	RALPH WILLIAMS SERVICE LLP INV #60040 / FUEL TANK REPAIR / JFD	525.39
91781	12/21/2016	REGISTRATION FEE TRUST PARKING TICKET SUSPENSIONS / JPD	75.00
91782	12/21/2016	RESERVE ACCOUNT ACCT #27882406 / POSTAGE	1,200.00
91783	12/21/2016	SELLNOW, KATIE L. 2016 PROPERTY TAX REFUND	9.82
91784	12/21/2016	SWANEY, AARON REIMBURSE MOVING EXPENSES / JFD	1,500.00
91785	12/21/2016	VALENTINO, KELLY REIMBURSE CELL PHONE-DEC 2016 / REC	35.00
91786	12/21/2016	WASHINGTON COUNTY CLERK INV #1177 / ELECTION SUPPLIES	610.00
91787	12/21/2016	WASHINGTON COUNTY SHERIFF'S OFFICE 2016 DRUG GRANT CONTRIBUTION / JPD	594.00
91788	12/21/2016	WE ENERGIES WATER ACCTS	152.22
91789	12/21/2016	WOLLNER PLUMBING & EXCAVATING, LLC INV #2200 / WATER BOX REPAIRS	3,350.00
91790	12/21/2016	WSESI INV #2363 / OFFICER TESTS / JFD	776.00
91791	12/28/2016	APPELATION RIDGE HOME OWNER'S ASSOC REFUND DEPOSIT / REC	100.00
91792	12/28/2016	AT&T PARKS,V HALL,WWTP ACCTS	220.31
91793	12/28/2016	AURORA MEDICAL GROUP INV #1469545 / DRUG SCREEN / STREETS	75.00
91794	12/28/2016	BATTERIES PLUS LLC INV #543-344058 / 12V LEAD / WWTP	33.95
91795	12/28/2016	BAYCOM INC. INV #5687 / THERMAL PAPER / JPD	41.00
91796	12/28/2016	BECKER, KAREN PROGRAM REFUND / REC	150.00

1/03/2017

9:10 AM

Reprint Check Register - Quick Report - Regular

Page: 13

ACCT

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 12/01/2016

From Account:

Thru: 12/31/2016

Thru Account:

Check Nbr	Check Date	Payee	Amount
91797	12/28/2016	BOUND TREE MEDICAL, LLC INV #82350164 / MED SUPPLIES / JFD	140.00
91798	12/28/2016	CARDINAL ENVIRONMENTAL, INC. INV #43731 / NOV 7,14-18 TESTS / WWTP	2,400.00
91799	12/28/2016	CEDAR CORPORATION INV #90879 / SPACE ANALYSIS / DEC 2016	5,561.00
91800	12/28/2016	CHARLES EQUIPMENT ENERGY SYSTEMS RADIATOR,GENERATOR MAINT / WWTP,WATER	2,924.04
91801	12/28/2016	CINTAS CORP INV #184789737 / FIRST AID / REC	66.86
91802	12/28/2016	COMPASS MINERALS AMERICA INC INV #71568938 / BULK SALT / STREETS	5,722.44
91803	12/28/2016	CONNECT CELL JACKSON LG PADS,SCREEN PROTECT / STREETS,WWTP	485.80
91804	12/28/2016	ENDURACLEAN, INC. INV #9849 / TOWELS,TISSUE / JFD	178.00
91805	12/28/2016	GOSCHEY MECHANICAL INC. GENERATOR,HEATER MAINT / WWTP	2,487.40
91806	12/28/2016	GREAT-WEST DEFERRED COMP / 12-27-16 PAYROLL	2,610.00
91807	12/28/2016	HANKES, DENNIS 2016 TAX REFUND / V30170059	342.01
91808	12/28/2016	HANSEN, RYAN W 2016 TAX REFUND / V30467022	334.68
91809	12/28/2016	HD SUPPLY WATERWORKS, LTD. INV #G567563 / METERS / WATER	4,967.20
91810	12/28/2016	INTEGRITY AUTO REPAIR OIL CHANGES, WASHER PUMP / JPD	96.78
91811	12/28/2016	JESKE, JAMES 2016 TAX REFUND / V30148	112.65
91812	12/28/2016	KAGERBAUER, KEITH L. 2016 TAX REFUND / V3020303400A	292.08
91813	12/28/2016	KOHN LAW FIRM S.C. GARNISHMENTS / 12-27-16 PAYROLL	311.14
91814	12/28/2016	KUCHARSKI, JOHN S 2016 TAX REFUND / V30467005	0.10
91815	12/28/2016	KUNSTEK, KEVIN M 2016 TAX REFUND / V30171021	2,488.02

1/03/2017

9:10 AM

Reprint Check Register - Quick Report - Regular

Page: 14

ACCT

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 12/01/2016 From Account:
 Thru: 12/31/2016 Thru Account:

Check Nbr	Check Date	Payee	Amount
91816	12/28/2016	LARK UNIFORM OUTFITTERS, INC. TRAINER BELT, TAILORING / JPD	207.65
91817	12/28/2016	LEMKE, DIANE UTILITY SERVICES FOR DEC 16-31, 2016	708.50
91818	12/28/2016	LENNART, DONNA 2016 TAX REFUND / V3046500D4003	166.69
91819	12/28/2016	LIEBETRAU, MICHAEL J 2016 TAX REFUND / V30090003	26.63
91820	12/28/2016	MARTELLE WATER TREATMENT, INC. INV #15160 / AQUA MAG BULK / WATER	1,899.88
91821	12/28/2016	MCKEARN, KATHLEEN 2016 TAX REFUND / V301711204	2,303.32
91822	12/28/2016	MENARDS - WEST BEND HEATERS, SHOVEL / STREETS, WWTP, WATER	269.43
91823	12/28/2016	MESS, RICK A 2016 TAX REFUND / V30170185	19.71
91824	12/28/2016	NAEIR INV #H666703 / OFFICE SUPPLIES / REC	38.25
91825	12/28/2016	OFFICE DEPOT ACCT#42573612 / INV#887277265001 / ADMIN	101.97
91826	12/28/2016	PIEPER ELECTRIC, INC. INV #636419 / CEDAR CREEK SIGN	1,061.47
91827	12/28/2016	PURCHASE POWER ACCT#8000909005830611 / POSTAGE / ADMIN	420.99
91828	12/28/2016	QUILL CORPORATION 1099 FORMS, ENVELOPES / ADMIN	55.11
91829	12/28/2016	RED VALVE COMPANY, INC. INV #646782 / SLV, SEAL / WWTP	1,120.74
91830	12/28/2016	RICOH USA, INC. INV #22243647 / JAN 2017 / JPD	26.25
91831	12/28/2016	RUETTEN, CHARLES R. REIMBURSE WORK SHOES / JFD	76.00
91832	12/28/2016	SHARP ELECTRONICS CORP INV #SH183896 / LEASE / REC	328.75
91833	12/28/2016	SIMS, KATHY PROGRAM REFUND / REC	150.00
91834	12/28/2016	SLINGER POLICE DEPARTMENT RADAR TRAILER REPLACEMENT / JPD	244.00

1/03/2017

9:10 AM

Reprint Check Register - Quick Report - Regular

Page: 15

ACCT

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 12/01/2016 From Account:
 Thru: 12/31/2016 Thru Account:

Check Nbr	Check Date	Payee	Amount
91835	12/28/2016	STREICHER'S INC. BELT,PANTS,SHIRTS / JPD	399.93
91836	12/28/2016	U.S. CELLULAR ACCT #213166715 / INV #168958086 / JPD	168.00
91837	12/28/2016	V.A.L.U.E. IN LOCAL GOVERNMENT 2017 MEMBERSHIP FEE / ENG	50.00
91838	12/28/2016	VAUGHAN, BILLIE M. FRONT DESK / DEC 2016 / REC	42.75
91839	12/28/2016	VOSS, STEVEN R 2016 TAX REFUND / V30171010	15.27
91840	12/28/2016	WCFTOA WASHINGTON COUNTY ID CARDS / JFD	100.00
91841	12/28/2016	WE ENERGIES WATER ACCTS	3,283.05
91842	12/28/2016	WE ENERGIES STREET LIGHT ACCTS	564.16
91843	12/28/2016	WE ENERGIES VILLAGE DEPT ACCTS	14,800.47
91844	12/28/2016	WE ENERGIES PARKS,WATER ACCTS	817.16
91845	12/28/2016	WE ENERGIES LIGHTS,WATER ACCTS	2,064.96
91846	12/28/2016	WE ENERGIES LIGHTS,VILLAGE ACCTS	525.22
91847	12/28/2016	WEST BEND FIRE DEPT CALL #16-3473,3486 / JFD	600.00
91848	12/28/2016	WI SCTF GARNISHMENTS / 12-27-16 PAYROLL	855.22
91849	12/28/2016	WOLFF, REBEKAH 2016 TAX REFUND / V3046500C1807	63.74
91850	12/28/2016	WTSOA CONFERENCE REGISTRATION / JPD	195.00
91851	12/28/2016	ZVARA, GLORIA PROGRAM REFUND / REC	150.00
91852	12/28/2016	KREZMAN, ROBERT G 2016 TAX REFUND / V30196035	534.81
91853	12/28/2016	SCHULTA, MITCHELL J. 2016 TAX REFUND / V3046500G5712	62.87

1/03/2017

9:10 AM

Reprint Check Register - Quick Report - Regular

Page: 16

ACCT

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 12/01/2016

From Account:

Thru: 12/31/2016

Thru Account:

Check Nbr	Check Date	Payee	Amount
91854	12/28/2016	TOMASINI JR, JOHN 2016 TAX REFUND / V30017055	2.81
91855	12/28/2016	VILLAGE OF JACKSON 2016 PROPERTY TAX / V3019700E	20,352.80
Grand Total			697,746.21

TREASURERS REPORT

(Depository Accounts)

December 31, 2016

	BALANCE 11/30/2016	BALANCE 12/31/2016
<u>GENERAL FUND:</u>		
GENERAL CHECKING	\$816,079.65	\$6,441,796.32
PARK FEES	\$98,864.27	\$99,752.57
FIRE/RESCUE RESERVE	\$5,822.47	\$5,824.71
EMS FUNDING ESCROW	\$5,891.89	\$5,894.16
HIPPA ACCOUNT	\$565,870.39	\$517,234.14
CREDIT CARD ACCOUNT	\$165,508.07	\$140,231.99
POLICE & FIRE IMPACT FEES	\$247,346.92	\$246,383.09
ANTIQUE FIRE TRUCK	\$4,983.85	\$4,983.85
	-----	-----
TOTAL GENERAL FUND	\$1,910,367.51	\$7,462,100.83
	-----	-----
<u>WATER UTILITY:</u>		
WATER SPECIAL REDEMPTION FUND	\$847.22	\$847.55
CASH	\$987,846.26	\$1,119,883.95
WATER UTILITY DEPRECIATION FUND	\$21,658.12	\$21,666.47
WATER UTILITY RESERVE	\$112,611.38	\$112,654.77
WATER IMPACT FEES	\$248,476.65	\$251,032.98
	-----	-----
TOTAL WATER UTILITY	\$1,371,439.63	\$1,506,085.72
	-----	-----
<u>SEWER UTILITY:</u>		
SEWER DEPRECIATION FUND	\$5,446.28	\$5,448.38
SEWER UTILITY RESERVE	\$70,329.55	\$70,356.65
DNR REPLACEMENT FUND	\$949,502.94	\$942,131.41
SEWER SPECIAL REDEMPTION FUND	\$2,367.95	\$2,368.86
CASH	\$600,108.57	\$648,265.95
SO. INTERCEPTOR IMPACT FEE	\$30,363.41	\$30,504.14
SEWER SERVICE FEES	\$1,563,158.04	\$1,575,763.24
	-----	-----
TOTAL SEWER UTILITY	\$3,221,276.74	\$3,274,838.63
	-----	-----
<u>CDA FUND:</u>		
CDA FUND	\$192,180.89	\$192,254.95
	-----	-----
TOTAL CDA FUND	\$192,180.89	\$192,254.95
	-----	-----
GRAND TOTAL:	\$6,695,264.77	\$12,435,280.13
	-----	-----

December 21, 2016

Village of Jackson

P.O. Box 637

Jackson, WI 53037

We are pleased to confirm our understanding of the services we are to provide the Village of Jackson for the years ended December 31, 2017, 2018, 2019, and 2020. We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, which collectively comprise the basic financial statements of the Village of Jackson as of and for the year's ended December 31, 2017, 2018, 2019, and 2020. Accounting standards generally accepted in the United States provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to accompany the Village of Jackson's basic financial statements. As part of our engagement, we will apply certain limited procedures to the Village of Jackson's RSI. These limited procedures will consist principally of inquiries of management regarding the methods of measurement and presentation, which management is responsible for affirming to us in its representation letter. Unless we encounter problems with the presentation of the RSI or with procedures relating to it, we will disclaim an opinion on it. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.

The following additional information accompanying the basic financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements.

- 1) Compilation of Department of Revenue Financial Report Form C
- 2) Compilation of Public Service Commission Report

Audit Objective

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles and to report on the fairness of the additional information referred to in the first paragraph when considered in relation to the basic financial statements taken as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. If our opinions on the financial statements are other than unqualified, we will fully discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

Management Responsibilities

Management is responsible for the basic financial statements and all accompanying information as well as all representations contained therein. You are also responsible for making all management decisions and performing all management functions; for designating an individual with suitable skill, knowledge, or experience to oversee our assistance with the preparation of your financial statements and related notes and any other nonattest services we provide; and for evaluating the adequacy and results of those services and accepting responsibility for them.

Management is responsible for establishing and maintaining effective internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the fair presentation in the financial statements of the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the Village of Jackson and the respective changes in financial position and where applicable, cash flows, in conformity with U.S. generally accepted accounting principles.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws and regulations.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity.

Because an audit is designed to provide reasonable, but not absolute, assurance and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform you of any material errors and any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditor's is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Village of Jackson's compliance with applicable laws and regulations and the provisions of contracts and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Engagement Administration, Fees, and Other

Our fee, excluding mileage, for these services will be as follows:

	2017	2018	2019	2020
Financial Audit -Village Governmental Funds	\$ 13,200	\$ 13,500	\$ 13,800	\$ 14,100
Financial Audit - Water Utility	4,000	4,100	4,200	4,300
Financial Audit – Sewer Utility	4,000	4,100	4,200	4,300
Financial Audit – Fire and Rescue Fund	1,900	2,000	2,100	2,200
Financial Audit – Community Development Authority	1,000	1,100	1,200	1,300
State Financial Report Form	700	750	800	850
Public Service Commission Report	700	750	800	850
	<u>\$ 25,500</u>	<u>\$ 26,300</u>	<u>\$ 27,100</u>	<u>\$ 27,900</u>

The Governmental Funds includes the Recreation Fund, General Fund, TID Funds, Capital Projects Fund, and Park Fund.

If the auditor wishes to terminate this contract early, the auditor shall notify the village in writing prior to July 31 for the upcoming December 31st audit.

The above fee is based on the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. In addition, the Telecommunications Utility Fund is not included in the above amount. The fee amount for the Telecommunications Utility Fund audit and any state reporting requirements will also be discussed with you in advance and will be billed at regular rates not to exceed the fee of the Water Utility.

We appreciate the opportunity to be of service to the Village of Jackson and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



James R. Frechette, CPA

RESPONSE:

This letter correctly sets forth the understanding of the Village of Jackson.

By: _____

Title: _____

Date: _____

RESOLUTION #17 - 01

A RESOLUTION SETTING RATES FOR JACKSON SEWER UTILITY

WHEREAS, the Village of Jackson is responsible to set fees for special services, penalties, and user fees established through policies and the Village Code; and,

NOW, THEREFORE BE IT RESOLVED, that the Village Board of the Village of Jackson, Washington County, Wisconsin, does hereby establish Jackson Sewer Utility Rates for the Waste Water Treatment Facility as follows:

<u>Item</u>	<u>Rates</u>
5/8 and 3/4 inch	\$ 47.72 per quarter
1 inch	\$ 66.06 per quarter
1 ¼ inch	\$ 91.61 per quarter
1 ½ inch	\$113.80 per quarter
2 inch	\$146.83 per quarter
3 inch	\$238.61 per quarter
4 inch	\$275.32 per quarter
6 inch	\$400.33 per quarter
8 inch	\$556.86 per quarter
10 inch	\$770.13 per quarter
Volume Charge	\$5.04 per 1,000 gallons
Quarterly Charge for Unmetered Residential Sanitary / Debt Service	\$47.72 per quarter
Quarterly Charge for Unmetered Residential Sanitary Sewer / Volume Charge	\$103.26 per quarter

The new rates are effective April 15, 2017.

Introduced by:_____

Seconded by:_____

Vote: _____ ayes _____ nays

Passed and Approved:_____

Michael E. Schwab – Village President

Attest:_____
Deanna L. Boldrey – Village Clerk

Proof of Posting:

I, the undersigned, certify that I posted this Resolution on bulletin boards at the Village Hall, Post Office, and one other location in the Village.

Village Official

Date

RESOLUTION #17-02

A RESOLUTION SETTING THE RATES FOR THE JACKSON WATER UTILITY

The Village Board of the Village of Jackson, Washington County, Wisconsin, does resolve as follows:

BE IT RESOLVED that the Village hereby sets the rates for the Jackson Water Utility. On January 11, 2017, the Village of Jackson Water Utility (Utility) filed an application for a water rate increase with the Public Service Commission (PSC), for authority to increase water rates. Rates for general service will increase 3 percent. The increase is necessary to reduce the existing deficiency in present rates. The request is being made under Wis. Stat. 196.193. Rate increases granted under this statute do not require a public hearing. The new rates are effective April 15, 2017.

Introduced by: _____

Seconded by: _____

Vote: _____ ayes _____ nays

Passed and Approved: _____

President

Michael E. Schwab – Village

Attest: _____
Deanna L. Boldrey – Village Clerk

Proof of Posting:

I, the undersigned, certify that I posted this Resolution on bulletin boards at the Village Hall, Post Office, and one other location in the Village.

Village Official

Date

RESOLUTION #17-03

**A RESOLUTION ESTABLISHING RATES FOR SEPTIC AND HOLDING TANK
WASTE FOR JACKSON SEWER UTILITY**

The Village Board of the Village of Jackson, Washington County, Wisconsin, does resolve as follows:

BE IT RESOLVED that the Village hereby establish Septic and Holding Tank Waste Rates for the Septic Receiving Station at the Waste Water Treatment Facility as follows:

Holding Tank	\$ 8.00 per 1,000 gallons
Septic System	\$42.00 per 1,000 gallons
Septic Decant	\$25.00 per 1,000 gallons
Grease Decant	\$42.00 per 1,000 gallons
Grease	\$48.50 per 1,000 gallons

Introduced by: _____

Seconded by: _____

Vote: __ Aye __ Nay

Passed & Approved: _____

Signed: _____
Michael E. Schwab – Village President

Attest: _____
Deanna L. Boldrey – Village Clerk

Proof of Posting:

I the undersigned, certify that I posted this Resolution on bulletin boards at the Village Hall, Post Office, and one other location in the Village.

(Village Official)

(Date)