

Agenda
Budget & Finance Committee Meeting
Tuesday, April 11, 2017 at 7:00 p.m.
Jackson Village Hall
N168W20733 Main St
Jackson, WI 53037

1. Call to Order & Roll Call.
2. Approval of Budget & Finance Minutes: March 14, 2017.
3. Approval of March 2017 Treasurer's Report and Check Register.
4. Resolution 17-06 Authorizing the Levy of Special Assessments against Benefited Property Associated with Stonewall Drive Sidewalk Project.
5. Resolution 17-07 Authorizing the Levy of Special Assessments against Benefited Property Associated with Industrial Sidewalk Project.
6. Review of Tower Inspection Quotes for the White Water Tower.
7. Mid-Moraine Water Quality Collective Contract DNR Grant Application.
8. Comprehensive Plan Update – Participation – SEWRPC.
9. Citizens to address the Budget & Finance Committee.
10. Adjourn.

Persons with disabilities requiring special accommodations for attendance at the meeting should contact the Village Hall at least one (1) business day prior to the meeting.

It is possible that members of the Village Board may attend the above meeting. No action will be taken by any governmental body at this meeting other than the governmental body specifically referred to in this meeting notice. This notice is given so that members of the Village Board may attend the meeting without violating the open meeting law.

DRAFT MINUTES
Budget & Finance Committee Meeting
Tuesday, March 14, 2017 at 7:00 p.m.
Jackson Village Hall
N168W20733 Main St.
Jackson, WI 53037

1. Call to Order & Roll Call.

President Schwab called the meeting to order at 7:00 p.m.

Members Present: President Schwab, Trustee Kurtz, and Trustee Olson.

Village Board Members Present: Trustee Kruepke, Trustee Lippold.

Other Commission Members Present: Greg Winn, Steve Schoen, Jeff Dalton.

Staff Present: John Walther, Kelly Valentino, Brian Kober, and Aaron Swaney.

2. Approval of Budget & Finance Minutes: February 14, 2017, Meeting.

Motion by Tr. Kurtz, second by Tr. Olson to approve the minutes for the February 14, 2017, meeting.

Vote: 3 ayes, 0 nays. Motion carried.

3. Approval of the February 2017 Treasurer's Report and Check Register.

The February Treasurer's Report and Check Register were reviewed. There were no questions received. Motion by Tr. Olson, second by Tr. Kurtz to approve the Treasurer's Report and Check Register.

Vote: 3 ayes, 0 nays. Motion carried.

4. Playground Presentation for Hickory Lane, Northland Recreation.

Kelly Valentino gave the history and introduction of the Playground Presentation for Hickory Lane Park and Northland Recreation. She reported that the Hickory Park Playground Equipment will be almost twenty years old. There are maintenance issues with the current equipment. This playground will inclusive for all kids with all abilities and will surpass general ADA guidelines. The playground will be right next to the Splash Pad. In December a proposal was brought before the Village Board. The request for proposals was sent to eleven potential vendors, and seven of the eleven returned the proposals.

The Park & Rec Committee and Friends Group then ranked the seven returned proposals. From that process there was one clear winner, and that was Northland Recreation / Little Tikes. The funding will come from the impact fees, the fundraising efforts of the Friends Group, and the capital project fund.

Erica Steltz from Northland Recreation / Little Tikes then gave a presentation of the new inclusive playground for Hickory Park. The inclusive park includes poured in place surfacing, umbrellas, benches, swings, decks, tower, slide, climbing wall, multiple activity panels, braille panel, spinner, diamond climber, and rock n ship glider. The playground equipment also offers BIBA which is a digital play app for smart phones.

The digital play also gathers data as far as popular dates and times for planning purposes. Chimes and bongos are also included. An animated rendering of the playground is also offered for fundraising efforts. The Park & Recreation Committee recommended the Village Board move forward with the Hickory Lane Park All-Inclusive Playground proposal by Northland Recreation for an amount not to exceed \$300,000. This amount includes the structures, surfacing, seating, additional concrete and miscellaneous project costs.

Motion by Pres. Schwab, second by Tr. Olson to recommend the Village Board approve the Hickory Lane Playground presentation by Northland Recreation as a concept and to review as funds become available.

Vote: 3 ayes, 0 nays. Motion carried.

5. Review of Bids for Chateau Drive Reconstruction Project.

Brian Kober presented information on the item. This is well below the estimate. The Board of Public Works recommended approval of the Chateau Drive Reconstruction Project Bid from Buteyn-Peterson Construction in an amount not to exceed \$393,277.97. This project will be completed by June 30th in order to meet the grant deadline. The project needs to be completed by Memorial Day. The pre-construction meeting is scheduled for Thursday. Motion by Tr. Olson, second by Pres. Schwab to recommend approval of the Chateau Drive Reconstruction Project Bid from Buteyn-Peterson Construction in an amount not to exceed \$393,277.97

Vote: 2 ayes, 1 nays (Tr. Kurtz). Motion carried.

6. Resolution 17-05 Special Assessment Area Chateau Dr. Reconstruction Project.

Brian Kober presented information on the item. The Board of Public Works recommended approval of the special assessment area. This is for storm lateral and sidewalk.

Motion by Tr. Olson, second by Pres. Schwab to recommend approval of Resolution 17-05 Special Assessment Area Chateau Dr. Reconstruction Project.

Vote: 2 ayes, 1 nays (Tr. Kurtz). Motion carried.

7. Mid-Moraine Water Quality Collective Contract.

Brian Kober presented information on the item. This is a contract from previous years. This is a joint effort of three cities, eight villages and one township. This is a solid point source within the watershed and review of the TMDL. Last year \$2,156 was spent with the group. There is money in the budget. The Board of Public Works did recommend approval of the contract. Motion by Pres. Schwab, second by Tr. Kurtz to recommend approval of the Mid-Moraine Water Quality Collective Contract in an amount not to exceed \$5,000.

Vote: 3 ayes, 0 nays. Motion carried.

8. Citizens to address the Budget & Finance Committee.

Brian Kober distributed a spreadsheet in regards to the salt use and budget.

9. Adjourn.

Motion by Tr. Olson, second by Tr. Kurtz to adjourn at 7:30 p.m.

Vote: 3 ayes, 0 nays. Motion carried.

Respectfully submitted by: Deanna L. Boldrey, Village Clerk-Treasurer

4/04/2017

7:27 AM

Reprint Check Register - Quick Report - Regular

Page: 1

ACCT

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 3/01/2017 From Account:
 Thru: 3/31/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
92323	3/01/2017	AT&T INV #262677494902 / JPD	73.53
92324	3/01/2017	BEHAN, SONYA SMARTSITTER / FEB 11 / REC	105.00
92325	3/01/2017	BROKER, MARGIE ZUMBA / JAN 3-FEB 7-LATE / REC	30.00
92326	3/01/2017	CARQUEST AUTO PARTS AIR FILTERS,HINGE PINS / STREETS	183.58
92327	3/01/2017	CEDAR CORPORATION PUBLIC SAFETY,WORKS BLDGS / FEB 2017	11,399.10
92328	3/01/2017	CINTAS CORP FIRST AID / WATER,WWTP,STRTS	409.21
92329	3/01/2017	CINTAS CORPORATION INV #184804448 / CLEANING SUPPLIES / REC	144.86
92330	3/01/2017	COPPER TREE WELLNESS CENTER YOGA-QIGONG / FEB 21-MAR 28 / REC	588.00
92331	3/01/2017	DOMINION TITLE LLC DUPLICATE PAYMENT / INV #2681 / STOFFEL	833.41
92332	3/01/2017	EXPRESS NEWS ACCT #7076 / FEB EVENT ADS / REC	830.00
92333	3/01/2017	FIT4YOU, LLC FEB CLASSES / REC	331.00
92334	3/01/2017	FOEGER, MICHAEL K. REIMBURSE BINS / JPD	106.39
92335	3/01/2017	FORDHAM, TONYA L FEB THEATRE CLASSES / REC	120.00
92336	3/01/2017	FRECHETTE, JAMES R. 2016 AUDIT / ADMIN,WATER,WWTP	7,180.00
92337	3/01/2017	FRISTED, TODD A. REIMBURSE FOOD,MILEAGE / JPD	119.17
92338	3/01/2017	FROG WATER 2017 IRISH FAMILY NIGHT / REC	150.00
92339	3/01/2017	GERKE, KARIE E. FEB 7-MAR 25 CLASSES / REC	140.00
92340	3/01/2017	GRAEF INV #91995 / STORMWATER / THRU JAN 28TH	2,102.50
92341	3/01/2017	GROTA APPRAISALS, LLC MAINT OF ASSMNT RECORDS CNTRACT / MAR 17	2,430.00

4/04/2017

7:27 AM

Reprint Check Register - Quick Report - Regular

Page: 2

ACCT

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 3/01/2017 From Account:
 Thru: 3/31/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
92342	3/01/2017	HEIN ELECTRIC SUPPLY CO INV #325005 / SWIVEL MOUNT / WWTP	13.49
92343	3/01/2017	HERTHER, SUSAN A. HEALTH INSURANCE / MAR 2017 / JPD	513.97
92344	3/01/2017	HORSCH & MILLER INC. WO #77787 / REPLACE PVC / WWTP	229.00
92345	3/01/2017	JAHN, RACHELLE FEB 13-MAR 13 LESSONS / REC	352.00
92346	3/01/2017	JOHNSTONE, DEBI ZUMBA / FEB 14-MAR 21 / REC	225.00
92347	3/01/2017	KETTLE MORAIN FSC INV #111 / SKATE LESSONS / REC	92.00
92348	3/01/2017	LECC TRAINING FUND MAY 9-10, 2017 CONFERENCE / JPD	50.00
92349	3/01/2017	LEMKE, DIANE UTILITY SERVICES FOR FEB 16-28, 2017	722.84
92350	3/01/2017	MAJESKY, KENDRA FEB 2-23 CLASSES / REC	42.00
92351	3/01/2017	MCMASTER CARR SUPPLY CO INV #14263524 / VALVE / WWTP	150.97
92352	3/01/2017	MENARDS - WEST BEND INV #27638 / SUPPLIES / STRTS	36.78
92353	3/01/2017	MULCAHY/SHAW WATER, INC. INV #320378 / ANALYZER, SUPPLIES / WWTP	16,394.40
92354	3/01/2017	OFFICE DEPOT ACCT#42573612 / SUPPLIES / ADMIN	102.01
92355	3/01/2017	PETTY CASH IRISH NIGHT START UP CASH / REC	400.00
92356	3/01/2017	REICH, GREGORY CARTOONING / FEB 9-MAR 2 / REC	70.00
92357	3/01/2017	SHERWIN INDUSTRIES, INC. INV #SC037546 / ASPHALT PATCH / STREETS	169.05
92358	3/01/2017	SKODINSKI, JOHN M. HEALTH & DENTAL / MAR 2017 / JFD	224.10
92359	3/01/2017	SMITH SALES, LLC INV #109342 / DOME STORAGE BLDG	3,135.00
92360	3/01/2017	SONYA'S ROSE ACCT# 526 / INV# 2332 / DISHGARDEN	40.00

4/04/2017

7:27 AM

Reprint Check Register - Quick Report - Regular

Page: 3

ACCT

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 3/01/2017 From Account:
 Thru: 3/31/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
92361	3/01/2017	ST. JOSEPHS COMMUNITY HOSPITAL 2 TESTS / JPD	66.00
92362	3/01/2017	STREICHER'S INC. INV #1251011 / AMMO / JPD	474.66
92363	3/01/2017	U.S. CELLULAR ACCT #213166715 / INV #178123288 / JPD	158.00
92364	3/01/2017	WAALA, DANIEL REIMBURSE CELL PHONE / MAR 2017 / WWTP	50.00
92365	3/01/2017	WE ENERGIES WATER ACCTS	2,259.19
92366	3/01/2017	WE ENERGIES VILLAGE ACCTS	12,740.41
92367	3/01/2017	WE ENERGIES STREET LIGHT ACCTS	504.37
92368	3/01/2017	WE ENERGIES STREET LIGHT ACCTS	471.93
92369	3/01/2017	WE ENERGIES PARK ACCTS	912.79
92370	3/01/2017	WE ENERGIES VILLAGE, WATER ACCTS	1,690.69
92371	3/01/2017	WE ENERGIES WATER ACCTS	5,603.32
92372	3/01/2017	WISCONSIN UPSIDE DOWN FOUNDATION THEATRE CLASS / FEB 2017 / REC	150.00
92373	3/01/2017	WOLLNER PLUMBING & EXCAVATING, LLC INV #2221 / SHERMAN PARC SERVICE	3,232.78
92374	3/01/2017	ZOLL MEDICAL CORP INV #2487935 / ELECTRODE / JPD	100.30
92375	3/03/2017	MUNICIPAL CODE CORPORATION INV #282935 / CODE BOOKS	3,237.23
92376	3/03/2017	WASHINGTON COUNTY ECONOMIC DEVELOPMENT CORP. 2017 INVESTMENT	5,000.00
92377	3/08/2017	AT&T WWTP, PARKS, V HALL, JFD ACCTS	268.77
92378	3/08/2017	BADGER FIREFIGHTERS ASSOCIATION MAR 31 RIT TRAINING / JFD	80.00
92379	3/08/2017	BOND TRUST SERVICES CORPORATION 2.38M & 1.235M BOND / 2017	700.00

4/04/2017

7:27 AM

Reprint Check Register - Quick Report - Regular

Page: 4

ACCT

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 3/01/2017 From Account:
 Thru: 3/31/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
92380	3/08/2017	CARQUEST AUTO PARTS INV #302987 / BELTS / WWTP	73.43
92381	3/08/2017	CINTAS CORPORATION INV #184805198 / CLEANING SUPPLIES / REC	66.86
92382	3/08/2017	CLOTHES CLINIC, INC. INV #284106 / MATS / V HALL	75.18
92383	3/08/2017	CONLEY MEDIA, LLC ACCT #153922,#201353 / FEB NOTICES,ADS	301.95
92384	3/08/2017	EAGLE ENGRAVING, INC. INV #2017-731 / NAME TAGS / JFD	53.91
92385	3/08/2017	EQUAL RIGHTS DIVISION FEB 2017 WORK PERMITS	22.50
92386	3/08/2017	FOX BROTHER'S PIGGLY WIGGLY ACCT #1710 / FEB 2017 / REC	36.27
92387	3/08/2017	GANSHOW, RYAN REIMBURSE MILEAGE / JFD	17.85
92388	3/08/2017	GOGGINS, LAURA REIMBURSE BOOTS / JFD	71.00
92389	3/08/2017	GOSCHEY MECHANICAL INC. REPLACE THERMOSTAT / WWTP,WATER	1,409.12
92390	3/08/2017	GRAVEEN, ALAN ST PATRICK'S DAY PARTY / MAR 16, 2017	160.00
92391	3/08/2017	GREAT-WEST DEFERRED COMP / 3-6-17 PAYROLL	2,470.00
92392	3/08/2017	HARTFORD POLICE DEPT MARCH 2017 TRAINING / JPD	340.00
92393	3/08/2017	HOLIDAYGOO INV #15920 / EVENT SUPPLIES / REC	474.00
92394	3/08/2017	JACKSON AUTO SERVICE INV #25754 / BATTERY / JFD	138.19
92395	3/08/2017	KOHN LAW FIRM S.C. GARNISHMENTS / 3-6-17 PAYROLL	321.59
92396	3/08/2017	KROLL, RENEE PROGRAM REFUND / REC	22.00
92397	3/08/2017	LARK UNIFORM OUTFITTERS, INC. MISC UNIFORMS / JFD	159.25
92398	3/08/2017	MENARDS - WEST BEND INV #28711 / SUPPLIES / STREETS	502.05

4/04/2017

7:27 AM

Reprint Check Register - Quick Report - Regular

Page: 5

ACCT

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 3/01/2017 From Account:
 Thru: 3/31/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
92399	3/08/2017	MOSER, GARY MATCO TOOL INVOICE / STREETS	369.55
92400	3/08/2017	OFFICE DEPOT ACCT#42573612 / INV#907672016001 / REC	75.59
92401	3/08/2017	PROS 4 TECHNOLOGY, INC. BACKUP,MAINT-MAR 2017 / JFD,REC	454.00
92402	3/08/2017	SCHULIST, JOAN PROGRAM REFUND / REC	22.00
92403	3/08/2017	SECURIAN FINANCIAL GROUP, INC. POLICY #2832L-G / APR 2017 / #009180	1,131.81
92404	3/08/2017	TEN 2 COMMUNICATIONS LLC INV #3919 / REPAIR PAGERS / JFD	368.00
92405	3/08/2017	TENNIES ACE HARDWARE INC. ACCT #48714 / FEB 2017 / JFD	135.20
92406	3/08/2017	U.S. CELLULAR ACCT #300168393 / INV #178186249 / JFD	61.60
92407	3/08/2017	UNEMPLOYMENT INSURANCE ACCT #693348-000-9 / FEB 2017	25.68
92408	3/08/2017	USA BLUE BOOK INV #182933 / SUPPLIES / WWTP,WATER	155.74
92409	3/08/2017	VILLAGE MART ACCT #JFD#JRESCU / FEB 2017 / JFD	623.71
92410	3/08/2017	WAUKESHA COUNTY TECHNICAL COLLEGE INV #SO638639 / TRAINING CLASSES / JPD	61.14
92411	3/08/2017	WE ENERGIES ACCT #3462-082-214 / JFD	1,436.08
92412	3/08/2017	WEISS, ERIK REIMBURSE OFFICE LIGHT / JFD	15.82
92413	3/08/2017	WEST BEND FIRE DEPT CALL #17-0331 / S CENTER ST	300.00
92414	3/08/2017	WI SCTF GARNISHMENTS / 3-6-17 PAYROLL	855.22
92415	3/08/2017	WRWA MAY 23 TRAINING / WATER	100.00
92416	3/08/2017	WTKM ACCT #1099 / EVENT ADS / REC	340.00
92417	3/08/2017	XEROX CORPORATION INV #88226179 / FEB 2017 / ADMIN	231.61

4/04/2017

7:27 AM

Reprint Check Register - Quick Report - Regular

Page: 6

ACCT

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 3/01/2017 From Account:
 Thru: 3/31/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
92418	3/16/2017	AARP MAR 9, 2017 SMART DRIVER COURSE / REC	75.00
92419	3/16/2017	ARC DOCUMENT SOLUTIONS, LLC INV #MN35007857 / BOND PAPER / ENG	99.76
92420	3/16/2017	B&L GRAPHIC SOLUTIONS INV #20187 / ENVELOPES / JPD	45.00
92421	3/16/2017	BEAR GRAPHICS, INC. INV #765462 / UTILITY SHEETS / WATER	923.81
92422	3/16/2017	BLUE TARP FINANCIAL, INC. INV #37348270 / TOOLS / WWTP	149.98
92423	3/16/2017	BOB FISH BUICK GMC, INC. MATS,SPLASH GUARDS / WWTP,WATER	620.48
92424	3/16/2017	CENTURY LINK ACCT #85419756 / INV #1403087574 / ADMIN	46.16
92425	3/16/2017	CHARLES EQUIPMENT ENERGY SYSTEMS INV #3178 / ENGINE BLOCK HEATER / WATER	1,514.62
92426	3/16/2017	CHARTER COMMUNICATIONS ACCT #8245110560007580 / V HALL	7.77
92427	3/16/2017	CLOTHES CLINIC, INC. INV #287160 / MATS / V HALL	75.18
92428	3/16/2017	COMPASS MINERALS AMERICA INC BULK SALT / STREETS	5,898.05
92429	3/16/2017	CONSOLIDATED DOORS, INC. INV #246509 / DOOR REPAIR / WWTP	392.00
92430	3/16/2017	DEITSCH, JEFF L. SALT SHED PICKUP EXPENSES / STREETS	169.12
92431	3/16/2017	DIGGERS HOTLINE INC. FEB 17 TICKETS / WATER,WWTP	99.50
92432	3/16/2017	EDGARTON, ST.PETER,PETAK & ROSENFELDT ACCT #20967T / FEB BILLING	4,173.29
92433	3/16/2017	EGGERS IMPRINTS INV #49446 / T-SHIRTS / REC	396.00
92434	3/16/2017	ENERGENECS, INC. INV #33595 / TOUCHSCREEN ERROR / WWTP	585.00
92435	3/16/2017	EWALD'S HARTFORD FORD LINCOLN, LLC SES LIGHT,REPAIR / JPD	335.95
92436	3/16/2017	FOX VALLEY TECHNICAL COLLEGE INV #376175 / TRAINING / JPD	26.96

4/04/2017

7:27 AM

Reprint Check Register - Quick Report - Regular

Page: 7

ACCT

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 3/01/2017 From Account:
 Thru: 3/31/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
92437	3/16/2017	GREMMER & ASSOCIATES, INC. PROJECTS / FEB 2017	4,132.00
92438	3/16/2017	HAWKINS INC. INV #4037856 / AZONE,AQUA HAWK / WWTP	1,025.00
92439	3/16/2017	HD SUPPLY WATERWORKS, LTD. INV #G859921 / ANNUAL LOGIC FEE / WATER	16,500.00
92440	3/16/2017	IDEXX DISTRIBUTION, INC. INV #3013288953 / COLILERT / WATER	294.34
92441	3/16/2017	L.A. DUESTERBECK & ASSOCIATES DPW,FIRE DEPT APPRAISALS	3,500.00
92442	3/16/2017	LEMKE, DIANE UTILITY SERVICES FOR MAR 1-15, 2017	722.84
92443	3/16/2017	LENZ ELECTRIC MOTOR REPAIR LLC REMOVE & RESEAL,SUPPLIES / WWTP	222.15
92444	3/16/2017	MATHIS PIANO SERVICE INV #108122 / PIANO TUNING / REC	105.00
92445	3/16/2017	MENARDS - WEST BEND MISC SUPPLIES,TOOLS / WATER	278.08
92446	3/16/2017	MID-MORaine MUNICIPAL ASSOCIATION DINNER MEETING, MEMBERSHIP DUES	501.72
92447	3/16/2017	MULCAHY/SHAW WATER, INC. INV #320397 / DREXELBROOK UNIT / WWTP	950.00
92448	3/16/2017	MUNICIPAL ENVIRONMENTAL GRP 2017 MEMBERSHIP DUES / WWTP	760.21
92449	3/16/2017	NCL OF WISCONSIN, INC. INV #386493 / LAB SUPPLIES / WWTP	204.18
92450	3/16/2017	OFFICE DEPOT ACCT#42573612 / INV#909169406001 / ADMIN	342.43
92451	3/16/2017	PETTY CASH REPLENISH PETTY CASH	16.84
92452	3/16/2017	PROS 4 TECHNOLOGY, INC. BACKUP,MAINT-MAR 2017 / V HALL,WWTP	973.99
92453	3/16/2017	PUBLIC SERVICE COMMISSION OF WISCONSIN INV#1702-I-02720 / FEB 2017 / WATER	161.51
92454	3/16/2017	RESERVE ACCOUNT ACCT #27882406 / POSTAGE	800.00
92455	3/16/2017	RICOH USA, INC. INV #5047309776 / MAR 2017 / JPD	34.96

4/04/2017

7:27 AM

Reprint Check Register - Quick Report - Regular

Page: 8

ACCT

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 3/01/2017 From Account:
 Thru: 3/31/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
92456	3/16/2017	SAM'S CLUB/GEMB ACCT #7715 0901 1564 4957 / REC	394.62
92457	3/16/2017	SCHLOEMER LAW FIRM CLIENT #11387-000 / FEB 2017 MUNI COURT	445.50
92458	3/16/2017	SCHMITT, SUSAN M. CLOTHING REIMBURSEMENT / JPD	71.69
92459	3/16/2017	TENNIES ACE HARDWARE INC. ACCT #51327 / FEB 2017 / VILLAGE	883.63
92460	3/16/2017	THOMSON REUTERS - WEST INV #835732303 / FEB 2017 / JPD	54.54
92461	3/16/2017	U.S. CELLULAR JPD & VILLAGE ACCTS / FEB 2017	437.08
92462	3/16/2017	VALENTINO, KELLY REIMBURSE GUIDE PLAN MEETING / REC	65.32
92463	3/16/2017	VERONA SAFETY SUPPLY, INC JACKETS,GLOVES / STREETS,WATER	211.30
92464	3/16/2017	VILLAGE MART JPD & VILLAGE ACCTS / FEB 2017	2,264.37
92465	3/16/2017	WASHINGTON COUNTY SHERIFF'S OFFICE INV #11787 / FEB MUNICIPAL HOLDS / JPD	60.00
92466	3/16/2017	WE ENERGIES PARKS,LIGHTS ACCTS	9,698.11
92467	3/16/2017	WENINGER, THOMAS H. REIMBURSE JEANS / STREETS	94.99
92468	3/16/2017	WEST BEND SCHOOL DISTRICT FEB 2017 PARKING FEES	3,935.05
92469	3/16/2017	WMCA 2017 RENEWAL / BOLDREY	65.00
92470	3/23/2017	AFLAC INV #686982 / APR 2017	991.46
92471	3/23/2017	APWA - WI SCONSIN CHAPTER MAY 10-12 CONFERENCE / ENG	250.00
92472	3/23/2017	AT&T INV #262R1099303 / REC	92.97
92473	3/23/2017	AURORA HEALTH CARE INV #270 / FEB SUPPLES / JFD	256.78
92474	3/23/2017	B&L GRAPHIC SOLUTIONS INV #20258 / FORMS / JPD	104.08

4/04/2017

7:27 AM

Reprint Check Register - Quick Report - Regular

Page: 9

ACCT

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 3/01/2017 From Account:
 Thru: 3/31/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
92475	3/23/2017	BADGER FIREFIGHTERS ASSOCIATION APR 8 TRAINING / JFD	100.00
92476	3/23/2017	BATTERIES PLUS LLC INV #543-348355 / 12V LEAD / WATER	19.95
92477	3/23/2017	BENDLIN FIRE EQUIPMENT CO., INC. INV #95189 / NST ADAPTER / JFD	51.00
92478	3/23/2017	BMO HARRIS BANK N.A. ACCT #1656 / FEB 2017 CREDIT CARD	887.94
92479	3/23/2017	CINTAS CORPORATION INV #184808221 / CLEANING SUPPLIES / REC	66.86
92480	3/23/2017	COMPASS MINERALS AMERICA INC INV #71618083 / BULK SALT / STREETS	4,147.89
92481	3/23/2017	CONSOLIDATED DOORS, INC. REPAIR BAY #5,WEATHERSTRIP / JFD,JPD	1,279.00
92482	3/23/2017	EMERGENCY MEDICAL PRODUCTS, INC. MED SUPPLIES / JFD	978.40
92483	3/23/2017	ENDURACLEAN, INC. INV #10028 / TISSUE,TOWELS,GLOVES / PARK	1,049.23
92484	3/23/2017	FIRE-RESCUE SUPPLY, LLC INV #6986 / MAINT SRV / JFD	550.00
92485	3/23/2017	FISHER, RENEE REIMBURSE PHONE / FEB 11-MAR 10 / REC	35.00
92486	3/23/2017	FLYRITE CORP INV #1327 / FLAGS / PARKS	682.00
92487	3/23/2017	FOX WELDING SUPPLY, INC. INV #353264 / OXYGEN / JFD	56.83
92488	3/23/2017	FRECHETTE, JAMES R. 2016 AUDIT / ADMIN,WATER,WWTP	6,520.00
92489	3/23/2017	GREAT-WEST DEFERRED COMP / 3-20-17 PAYROLL	2,470.00
92490	3/23/2017	HD SUPPLY WATERWORKS, LTD. INV #G913168 / SENSUS LINK / WATER	488.19
92491	3/23/2017	HEAVY EQUIPMENTSPECIALISTS, LLC INV #24450 / HOSE,PIPE,FITTING / STREETS	147.62
92492	3/23/2017	HYDRAULIC ENGINEERING SERVICES INC. INV #13300 / REPLACE VALVE / STREETS	659.90
92493	3/23/2017	JACKSON EMERY INVESTMENTS, LLC REF #20170320 / FEB 21-MAR 20, 2017	6,074.35

4/04/2017

7:27 AM

Reprint Check Register - Quick Report - Regular

Page: 10

ACCT

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 3/01/2017 From Account:
 Thru: 3/31/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
92494	3/23/2017	KNUTSON, JAMIE 2017 MAILBOX REIMBURSEMENT	30.00
92495	3/23/2017	KOBER, BRIAN W. REIMBURSE LOG ME IN / WATER,WWTP	633.59
92496	3/23/2017	KOHN LAW FIRM S.C. GARNISHMENTS / 3-20-17 PAYROLL	325.49
92497	3/23/2017	KROLL, RENEE PROGRAM REFUND / REC	22.00
92498	3/23/2017	LARK UNIFORM OUTFITTERS, INC. SHIRTS,TAILORING / JFD	120.90
92499	3/23/2017	LARKIN, JAMES 2017 MAILBOX REIMBURSEMENT	30.00
92500	3/23/2017	MENARDS - WEST BEND SUPPLIES / STRTS,WATER,JFD,WWTP	229.56
92501	3/23/2017	MORAINES PARK TECHNICAL COLLEGE INV #S0060155 / SAFETY CARD FEE / JFD	162.00
92502	3/23/2017	OFFICE DEPOT ACCT#42573612 / INV#911850593001 / REC	274.98
92503	3/23/2017	PIEPER ELECTRIC, INC. REPLACE OUTLETS,SENSORS / WWTP,PARKS	1,870.45
92504	3/23/2017	PITNEY BOWES GLOBAL FINANCIAL SRV LLC INV #3302949756 / JAN-MAR 2017 / REC	124.65
92505	3/23/2017	PROS 4 TECHNOLOGY, INC. INV #23755 / 4 UPGRADES / WATER	434.00
92506	3/23/2017	SHARP ELECTRONICS CORP INV #SH198853 / LEASE,USAGE / REC	419.01
92507	3/23/2017	SOS TECHNOLOGIES INV #124535 / CUFF / JFD	22.40
92508	3/23/2017	TKK ELECTRONICS, LLC INV #100281 / HAVIS EQUIPMENT / JFD	1,629.77
92509	3/23/2017	TOWN & COUNTRY ENGINEERING, INC. INV #17505 / GIS MAPPING / WATER,WWTP	1,069.53
92510	3/23/2017	VERONA SAFETY SUPPLY, INC SAFETY GLASSES / STREETS,WATER	49.50
92511	3/23/2017	WASHINGTON COUNTY FIRE CHIEFS ASSOCIATION 2017 ANNUAL DUES / JFD	200.00
92512	3/23/2017	WE ENERGIES WATER ACCT	1,979.29

4/04/2017

7:27 AM

Reprint Check Register - Quick Report - Regular

Page: 11

ACCT

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 3/01/2017

From Account:

Thru: 3/31/2017

Thru Account:

Check Nbr	Check Date	Payee	Amount
92513	3/23/2017	WE ENERGIES STREET LIGHT ACCTS	464.02
92514	3/23/2017	WE ENERGIES VILLAGE, PARKS, WATER ACCTS	524.68
92515	3/23/2017	WEISS, ERIK REIMBURSE FF2 TEST / JFD	80.00
92516	3/23/2017	WEST BEND FIRE DEPT CALL #16-3847, 17-0437 / JFD	600.00
92517	3/23/2017	WI SCTF GARNISHMENTS / 3-23-17 PAYROLL	855.22
Grand Total			207,367.27

TREASURERS REPORT

(Depository Accounts)

March 31, 2017

	BALANCE 2/28/2017	BALANCE 3/31/2017
<u>GENERAL FUND:</u>		
GENERAL CHECKING	\$3,847,560.07	\$3,547,469.85
PARK FEES	\$110,456.72	\$110,513.62
FIRE/RESCUE RESERVE	\$5,829.92	\$5,832.92
EMS FUNDING ESCROW	\$5,899.43	\$5,902.47
HIPPA ACCOUNT	\$557,577.23	\$579,994.24
CREDIT CARD ACCOUNT	\$233,808.47	\$243,430.63
POLICE & FIRE IMPACT FEES	\$253,873.17	\$243,961.42
ANTIQUE FIRE TRUCK	\$4,983.85	\$4,983.85
TOTAL GENERAL FUND	\$5,019,988.86	\$4,742,089.00
<u>WATER UTILITY:</u>		
WATER SPECIAL REDEMPTION FUND	\$848.31	\$848.75
CASH	\$1,620,567.19	\$1,620,567.19
WATER UTILITY DEPRECIATION FUND	\$21,685.85	\$21,697.02
WATER UTILITY RESERVE	\$112,755.52	\$112,813.60
WATER IMPACT FEES	\$261,921.86	\$262,056.77
TOTAL WATER UTILITY	\$2,017,778.73	\$2,017,983.33
<u>SEWER UTILITY:</u>		
SEWER DEPRECIATION FUND	\$5,453.25	\$5,456.06
SEWER UTILITY RESERVE	\$70,419.57	\$70,455.84
DNR REPLACEMENT FUND	\$1,160,077.53	\$1,160,675.07
SEWER SPECIAL REDEMPTION FUND	\$2,370.97	\$2,372.19
CASH	\$466,300.71	\$508,889.72
SO. INTERCEPTOR IMPACT FEE	\$31,176.69	\$31,192.75
SEWER SERVICE FEES	\$1,629,193.77	\$1,630,032.95
TOTAL SEWER UTILITY	\$3,364,992.49	\$3,409,074.58
<u>CDA FUND:</u>		
CDA FUND	\$192,426.88	\$192,526.00
TOTAL CDA FUND	\$192,426.88	\$192,526.00
GRAND TOTAL:	\$10,595,186.96	\$10,361,672.91

RESOLUTION 17-06

FINAL RESOLUTION AUTHORIZING THE LEVY OF SPECIAL ASSESSMENTS AGAINST BENEFITED PROPERTY ASSOCIATED WITH STONEWALL SIDEWALK PROJECT 2016

WHEREAS, the Village Board of the Village of Jackson, Washington County, Wisconsin, on the 8th day of September, 2015, adopted a Preliminary Resolution declaring its intention to levy special assessments pursuant to Section 66.0703, Wisconsin Statutes upon the property benefited by the installation of Sidewalk; and

WHEREAS, the governing body held a public hearing at the Jackson Village Hall, located at N168 W20733 Main Street at 7:30 p.m. on the 11th day of April, 2017 for the purpose of hearing all interested persons who desired to speak concerning the project's improvements and assessments; and

WHEREAS, the governing body has examined the report relating to the improvements and assessments (contained therein) and has considered the statements of those persons appearing at the public hearing.

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of the Village of Jackson, Washington County, Wisconsin, as follows:

1. The report pertaining to the construction of the above-described public improvements, including plans and specifications, therefore, is adopted and approved.
2. The improvements were carried out in accordance with such report, and payment for assessing the cost to the property shall make the improvements, benefited those properties as indicated in the report.
3. The assessments shown on the report represent an exercise of police power, have been determined and completed on a reasonable basis, and are hereby confirmed. The total amount assessed is \$129,825.27. The amount assessed against each of the affected properties is enumerated in the Assessment Report contained herein.
4. The assessments for all projects included in the report, are hereby combined as a single assessment, but any interested property owner may object to each assessment separately or to all of the assessments jointly, for any purpose.
5. The property owners may, at their option, pay the assessment to the Treasurer of the Village of Jackson, in one single total payment, or have the amount added as a Special Assessment to their annual property tax statement for the tax year 2017.

6. The Village Clerk shall publish this Resolution as a Class 1 notice, an Installment Assessment Notice, in accordance with Section 66.0703, Wisconsin Statutes.
7. The Village Treasurer shall mail to every interested person whose post office address is known or can with reasonable diligence be ascertained, including each property owner whose name appears on the property tax roll, a copy of this resolution, an invoice for the final assessment against the benefited property, and a contract agreement form in which the interested party shall elect their option of payment for such assessment, sign, and return to the Village Treasurer.

Introduced by: _____

Seconded by: _____

Vote: _____ ayes _____ nays
_____ abstain

Passed and Approved: _____

Michael E. Schwab – Village President

Attest: _____
Deanna L. Boldrey – Village Clerk

NOTICE OF PUBLIC HEARING ON SPECIAL ASSESSMENTS

PLEASE TAKE NOTICE that the Village Board of the Village of Jackson, Washington County, Wisconsin has adopted a preliminary resolution declaring its intention to exercise its police power to levy special assessments pursuant to Section 66.0703, Wis. Stats., upon property within the following proposed assessment district for benefits conferred upon the property by the Stonewall Sidewalk Project 2016:

Physical Address

PT OF E1/2 SW CSM 5851 LOT 4
DOC 1326549 EXC STONEWALL
CREEK CONDO SEC 17-10-20 3.97 AC

Tax Key Number

V3 0456 00D 9999

PT OF E1/2 SW CSM 5851 LOT 5
DOC 1326549 EXC PT PLATTED
SEC 17-10-20 3.03 AC

V3 0456 00E 9999

N168 W19490 Main Street

V3 0477 00K

A report showing plans and specifications for the improvements, the estimated cost of improvements and a schedule of proposed assessments are on file at the Jackson Village Hall and may be inspected there during any business day between the hours of 8:00 AM and 4:30 PM.

YOU ARE FURTHER NOTIFIED that the Village Board will hear all interested person, or their agents or attorneys, concerning matters contained in the preliminary resolution authorizing the assessments and the above-described report at 7:30 PM on the 11th day of April, 2017 in the Jackson Village Hall at N168 W20733 Main Street. All objections will be considered at this hearing and thereafter the amount of the assessments will be finally determined.

Village of Jackson
Stonewall Sidewalk Project 2016
Installation of Public Sidewalk along north side of STH 60 (Main St) from Ridgeway Drive to Eagle Drive
Final Property Assessment
March 27, 2017

Property Owner	Physical Address	Mailing Address	TaxKeyNo	City	State	Zip Code	Linear Frontage	Estimated Sidewalk Unit Price (S.F.)	Sidewalk Installation Unit Price (\$/S.F.)	Estimated Sidewalk Cost (S.F.)	Total Assessment Amount	
Jackson Development LLC	PT OF E1/2 SW CSM 5851 LOT 4 DOC 1326549 EXC STONEWALL CREEK CONDO SEC 17-10-20 3.97 AC	4470 N. Lake Drive	V3 0456 00D 9999	Shorewood	WI	53211	566.58	3,399.48	\$16.86	\$57,315.23	\$57,315.23	
Jackson Development LLC	PT OF E1/2 SW CSM 5851 LOT 5 DOC 1326549 EXC PT PLATTED SEC 17-10-20 3.03 AC	4470 N. Lake Drive	V3 0456 00E 9999	Shorewood	WI	53211	92.27	553.62	\$16.86	\$9,334.03	\$9,334.03	
Karm Properties LLC	N168 W19490 Main Street	N166W21060 PARKWAY DR,PO BOX 653	V3 0477 00K	Jackson	WI	53037	525.00	3,150.00	\$16.86	\$53,109.00	\$63,155.50	
							1,183.9	7,103.10				\$129,804.77

Property Address	Tax Key Number	Frontage (ft)
Walgreens	V3 0456 00D 9999	566.58
Green Valley Phase I	V3 0465 00E 9999	92.27
Green Valley Phase II	V3 0477 00K	525.00
Total Frontage		1,183.9
Added Work extending path to Gas Station Driveway		\$10,046.50

Company Name	Activity	Cost
Bloom Company	Design & Specs	\$39,073.00
Johnson and Sons	General Contractor	\$123,729.75
Gremmer & Associates	Inspection & Staking	\$2,022.52
Sub-total		\$164,825.27
DNR Grant Amount		\$45,000.00
Total Amount of Original Path		\$119,825.27
Added Work extending path to Gas Station Driveway		\$10,046.50
Total Amount		\$129,871.77

Cost per Square foot	sq. ft	\$/sq. ft
\$119,825.27	divided by 7,103.10	\$16.869

Bid Evaluation - Unit Price Contract

Stonewall Connector Trail
Ridgeway Rd to Eagle Dr
Village of Jackson, Wisconsin
Bloom Project No. BM1-3372

Bid Opening: July 21, 2015, 10:00 AM Revised 9/16/2016

				Johnson & Sons, LLC.	
				Bidder No. 3	
Item No.	Item	Unit	Estimated Quantity	Unit Price	Total
	Excavation Common	CY	227	\$ 45.00	\$ 10,215.00
	Base Aggregate Dense 1-1/4 Inch	TON	279	\$ 31.00	\$ 8,649.00
	Tack Coat	GAL	59	\$ 9.00	\$ 531.00
	Asphaltic Surface	TON	138	\$ 200.00	\$ 27,600.00
	Concrete Pavement 6 Inch	SY	7	\$ 85.00	\$ 595.00
	Concrete Sidewalk 5 Inch	SF	524	\$ 10.00	\$ 5,240.00
	Curb Ramp Detectable Warning Field Yellow	SF	40	\$ 65.00	\$ 2,600.00
	Mobilization	EACH	1	\$ 4,576.00	\$ 4,576.00
	Salvaged Topsoil	SY	3,367	\$ 2.35	\$ 7,912.45
	Mulching	SY	3,367	\$ 2.35	\$ 7,912.45
	Silt Fence	LF	2,621	\$ 2.60	\$ 6,814.60
	Silt Fence Maintenance	LF	2,621	\$ 0.52	\$ 1,362.92
	Erosion Mat Class I Type B	SY	579	\$ 6.65	\$ 3,850.35
	Inlet Protection Type C	EACH	2	\$ 132.00	\$ 264.00
	Retaining Wall	SF	480	\$ 78.80	\$ 37,824.00
	Retaining Wall Excavation	CY	256	\$ 19.80	\$ 5,068.80
	Geotextile Fabric Type HR	SY	195	\$ 4.00	\$ 780.00
	Tracking Pads	EACH	3	\$ 2,200.00	\$ 6,600.00
	Seeding Mixture No. 20	LB	61	\$ 10.60	\$ 646.60
	Posts Wood 4x4 Inch x 12 Ft	EACH	2	\$ 197.00	\$ 394.00
	Signs Type II Reflective H	SF	8	\$ 204.00	\$ 1,632.00
	Traffic Control	EACH	1	\$ 5,000.83	\$ 5,000.83
	Traffic Control Drums	DAY	1,368	\$ 0.50	\$ 684.00
	Traffic Control Signs	DAY	228	\$ 0.50	\$ 114.00
Total No. 3				\$	146,867.00

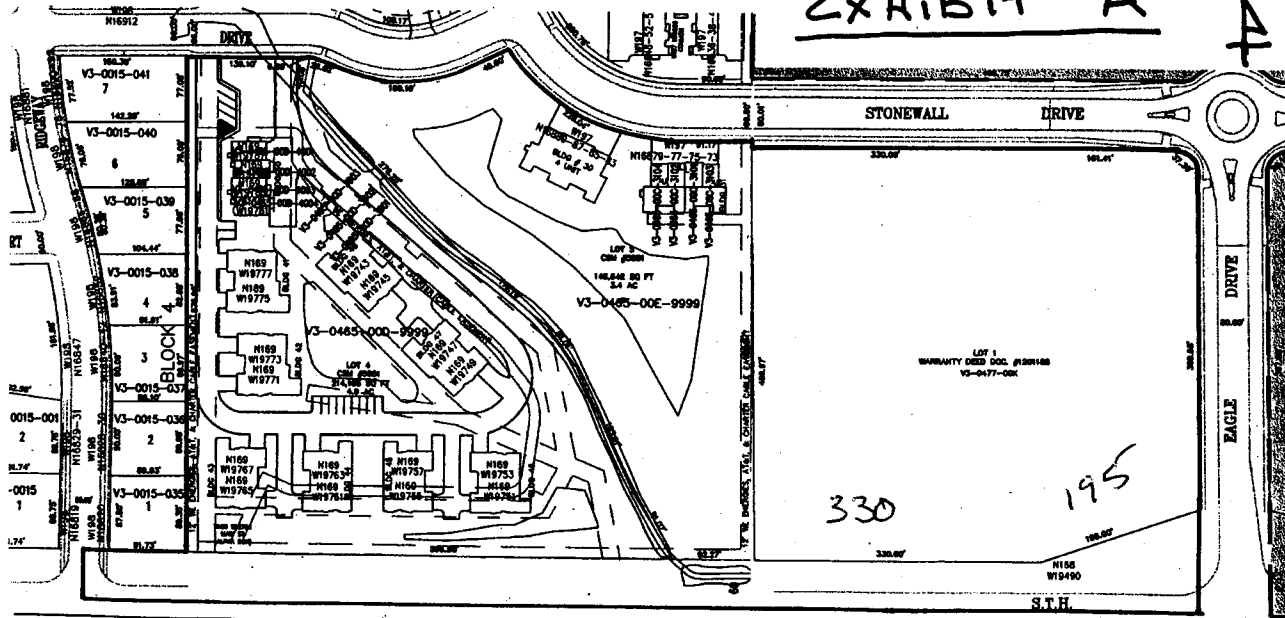
Johnson & Sons, LLC.		
Bidder No. 3		
Actual Quantity	Unit Price	Total
227	\$ 45.00	\$ 10,215.00
476.17	\$ 31.00	\$ 14,761.27
1	\$ 9.00	\$ 9.00
127	\$ 200.00	\$ 25,400.00
101.11	\$ 85.00	\$ 8,594.35
756.75	\$ 10.00	\$ 7,567.50
32	\$ 65.00	\$ 2,080.00
1	\$ 4,576.00	\$ 4,576.00
0	\$ 2.35	\$ -
0	\$ 2.35	\$ -
750	\$ 2.60	\$ 1,950.00
750	\$ 0.52	\$ 390.00
0	\$ 6.65	\$ -
2	\$ 132.00	\$ 264.00
480	\$ 78.80	\$ 37,824.00
256	\$ 19.80	\$ 5,068.80
0	\$ 4.00	\$ -
0	\$ 2,200.00	\$ -
0	\$ 10.60	\$ -
0	\$ 197.00	\$ -
0	\$ 204.00	\$ -
1	\$ 5,000.83	\$ 5,000.83
29	\$ 0.50	\$ 14.50
29	\$ 0.50	\$ 14.50
Total No. 3		\$123,729.75

Added Work				
Excavation Gas Station	15.5	45.00	\$	697.50
Stone Gas Station	30	31.00	\$	930.00
Pave Gas Station	11	200.00	\$	2,200.00
Curb	94	56.00	\$	5,264.00
Conc Flume	1	620.00	\$	620.00
Mill Curb	1	335.00	\$	335.00

\$ 10,046.50

EXHIBIT A

PAZ



566.58

92.27

330

195

S.T.H.

MAIN

RESOLUTION 17-07

FINAL RESOLUTION AUTHORIZING THE LEVY OF SPECIAL ASSESSMENTS AGAINST BENEFITED PROPERTY ASSOCIATED WITH INDUSTRIAL DRIVE SIDEWALK PROJECT 2016

WHEREAS, the Village Board of the Village of Jackson, Washington County, Wisconsin, on the 13th day of September, 2016, adopted a Preliminary Resolution declaring its intention to levy special assessments pursuant to Section 66.0703, Wisconsin Statutes upon the property benefited by the installation of Sidewalk; and

WHEREAS, the governing body held a public hearing at the Jackson Village Hall, located at N168 W20733 Main Street at 7:30 p.m. on the 11th day of April, 2017 for the purpose of hearing all interested persons who desired to speak concerning the project's improvements and assessments; and

WHEREAS, the governing body has examined the report relating to the improvements and assessments (contained therein) and has considered the statements of those persons appearing at the public hearing.

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of the Village of Jackson, Washington County, Wisconsin, as follows:

1. The report pertaining to the construction of the above-described public improvements, including plans and specifications, therefore, is adopted and approved.
2. The improvements were carried out in accordance with such report, and payment for assessing the cost to the property shall make the improvements, benefited those properties as indicated in the report.
3. The assessments shown on the report represent an exercise of police power, have been determined and completed on a reasonable basis, and are hereby confirmed. The total amount assessed is \$68,365.12. The amount assessed against each of the affected properties is enumerated in the Assessment Report contained herein.
4. The assessments for all projects included in the report, are hereby combined as a single assessment, but any interested property owner may object to each assessment separately or to all of the assessments jointly, for any purpose.
5. The property owners may, at their option, pay the assessment to the Treasurer of the Village of Jackson, in one single total payment, or have the amount added as a Special Assessment to their annual property tax statement for the tax year 2017.

6. The Village Clerk shall publish this Resolution as a Class 1 notice, an Installment Assessment Notice, in accordance with Section 66.0703, Wisconsin Statutes.
7. The Village Treasurer shall mail to every interested person whose post office address is known or can with reasonable diligence be ascertained, including each property owner whose name appears on the property tax roll, a copy of this resolution, an invoice for the final assessment against the benefited property, and a contract agreement form in which the interested party shall elect their option of payment for such assessment, sign, and return to the Village Treasurer.

Introduced by: _____

Seconded by: _____

Vote: _____ ayes _____ nays
_____ abstain

Passed and Approved: _____

Michael E. Schwab – Village President

Attest: _____
Deanna L. Boldrey – Village Clerk

Village of Jackson
Industrial Drive Sidewalk Project 2016
Installation of Public Sidewalk along west side of Industrial Drive from Main Street (STH 60) to Green Valley Phase #2
Final Property Assessment
March 24, 2017

Property Owner	Physical Address	Mailing Address	TaxKeyNo	City	State	Zip Code	Linear Frontage	Estimated Sidewalk Installed (S.F.)	Sidewalk Installation Unit Price (\$/S.F.)	Estimated Sidewalk Cost (S.F.)	Total Assessment Amount
Custom Pharmacy Sale	N168 W21330 Main Street	PO Box 1159	V3 0074 00B	Deerfield	IL	60015	309.67	1548.35	\$13.58	\$21,026.59	\$21,026.59
Dittmar Properties LLC	N168 W21700 Main Street	PO Box 301	V3 0079 00Z	Jackson	WI	53037	482.18	2410.90	\$13.58	\$32,740.02	\$32,740.02
Green Valley Association	Green Valley Phase 2	PO Box 99	V3 0078	Menomonee Falls	WI	53052	215.00	1075.00	\$13.58	\$14,598.50	\$14,598.50
							1006.9	5034			\$68,365.12

Property Address	Tax Key Number	Frontage (ft)
Walgreens	V3 0074 00B	309.67
Green Valley Phase I	V3 0079 00Z	482.18
Green Valley Phase II	V3 0078	215.00
Total Frontage		1006.9

Company Name	Activity	Cost
Gremmer & Associates	Design & Specs	\$14,888.00
TP Concrete	General Contractor	\$45,961.71
Gremmer & Associates	Inspection & Staking	\$7,540.41

Total Amount \$68,390.12

Cost per Square foot		sq. ft	\$/sq. ft
\$68,390.12	divided by	5,034.25	\$13.58

Memo

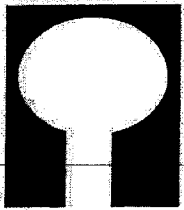
To: Brian Kober
From: Dan Rathke
CC: Jeff Deitsch
Date: 3/14/2017
Re: Tower inspection

Every 5 years the DNR requires the utility to have the water towers cleaned and inspection. Tower #2 is due for that maintenance. I had requested bids for both "wet" and "dry" inspections. The bids that I received are as follows:

	Wet	Dry	Sediment removal
Pittsburg Tank & Tower	\$2450.00	\$2250.00	\$400 every 3" over 6"
Tower clean and coating	\$2800.00	\$2800.00	no extra cost
Liquivision Diving	\$2975.00		\$375.00 / hr over 4"
Dixon Engineering		\$1775.00	no extra cost

During the last inspection in 2012 we had 2 feet of sediment in the bottom of the bowl. I recommend that we use Dixon Engineering to clean and inspection the water tower.

Dan Rathke
Water utility supervisor



DIXON

**ENGINEERING & INSPECTION SERVICES
FOR THE COATING INDUSTRY**

5307 South 92nd Street
Suite 125
Hales Corners, WI 53130
Telephone: (414) 529-1859
Fax: (414) 529-3120

December 19, 2016

Mr. Dan Rathke
Jackson Water Utility
N168 W20733 Main Street
Jackson, WI 53037

Subject: Inspection Services Proposal for 500,000 Gallon Spheroid Elevated Tank

Dear Mr. Rathke:

Enclosed is a maintenance inspection proposal for the 500,000 gallon spheroid.

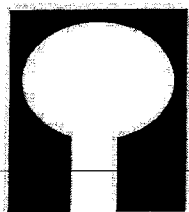
Our proposal is divided into a Cover Page, Schedule A, Schedule B, and General Provisions. The Cover Page proposes a not-to-exceed fee. Schedule A details our scope of services. Schedule B contains the fees for the services outlined in Schedule A.

We appreciate the opportunity to submit this proposal. If you have any questions, please feel free to contact me at (608) 213-9163.

FOR DIXON ENGINEERING, INC.,

James Orr
Project Manager

Enclosure



DIXON

ENGINEERING & INSPECTION SERVICES
FOR THE COATING INDUSTRY

5307 South 92nd Street
Suite 125
Hales Corners, WI 53130
Telephone: (414) 529-1859
Fax: (414) 529-3120

**Proposal/Contract Agreement
for Water Storage Tank
500,000 Gallon Spheroid, #49-67-02-02**

The Agreement is between Dixon Engineering, Inc. (DIXON) and the Jackson Water Utility, Jackson, Wisconsin (Owner) to contract with DIXON for technical services for the 500,000 Gallon Spheroid Elevated Tank (Project). This Agreement inclusive together with any expressly incorporated appendix or Schedule constitutes the entire Agreement between Owner and Engineer and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

1.01 BASIC AGREEMENT

DIXON shall provide, or cause to be provided, services detailed in Scope of Services and Owner agrees to pay DIXON as compensation for their services the lump sum fee of One Thousand, Seven Hundred, and Seventy Five dollars (\$1,775.00). Terms of charges and payments per details in SCHEDULE B. (Prices quoted are subject to change ninety (90) days after proposal date, if not contracted.)

2.01 SCOPE OF SERVICES

Maintenance Inspection Services (Dry) per SCHEDULE A

3.01 SIGNATURES

James Orr, Project Manager

PROPOSED by DIXON (Not a contract until approved by an officer)

December 19, 2016

PROPOSAL DATE

CONTRACT APPROVED by OWNER

POSITION

DATE

CO SIGNATURE (if required)

POSITION

DATE

CONTRACT APPROVED by DIXON OFFICER

POSITION

EFFECTIVE CONTRACT DATE

SCHEDULE A
Maintenance Inspection (Dry)
500,000 Gallon Spheroid, #49-67-02-02
Jackson Water Utility, Jackson, Wisconsin

A. Scope of Services Performed by Owner (Drained):

1. Provide for the use of the Inspector a source of water. This can either be a hydrant or hose bib supply. A community fire truck can be provided if it is desired to reduce the amount of time required for cleaning.
2. The Owner is not required to provide personnel to climb the tank; however, he is welcome to do so. A hard hat is required on this employee and any employee on the ground. DIXON does carry additional safety harnesses which can be used by the Owner's personnel; however, if the tank contains a fall prevention device, that device should be used. DIXON personnel carry their own personal safety equipment for that purpose. DIXON will assist the Owner's personnel in inspecting the exterior of the tank on the balcony and roof. If there is a bottom manhole into the wet interior of a sphere, hydropillar, or composite, or a ladder from the roof manhole, the Owner's personnel will be directed in. If DIXON is required to rig the tank using their own rope ladder and/or set of block and tackle for descent through the riser, the Owner's personnel will not be allowed access.
3. By signing this contract, it is understood the Owner's personnel is covered by the Owner's insurance and is not a responsibility of DIXON's insurance.
4. Remove from the site all paraphernalia removed from the tank by the inspector including steel plates, spent cathodic rods, wiring, and sediment. This is strictly at the option of the Owner. It is DIXON's policy to remove the items and leave them at ground level.
5. Perform bacteriological testing after completion of the inspection. Two (2) consecutive samples are recommended at 24 hour intervals per AWWA C-652-07 Chlorination Method No. 3.
6. Operate the system without the tank in-service. This includes operation and monitoring of pressure relief valves, if necessary.
7. Drain the water storage tank (hereinafter referred to as tank) prior to the arrival of DIXON. (Arrival time to be mutually agreed upon by the Owner and DIXON.)

B. Scope of Services Performed by DIXON (Drained):

1. Clean interior surfaces of the tank with high pressure water. Cleaning is necessary for the inspector to be able to remove all the sediment. This allows DIXON the ability to see any deterioration of the steel, pitting, etc. High pressure water also enables DIXON to perform a very low cost adhesion test on the remaining coating. DIXON would notice if the coating is wavering, etc., which would indicate very poor adhesion and anticipated failure. The amount of sediment removed from a torus tank depends upon the Owner's preference, time allotted, and cleaning equipment available.

2. Inspect the tank's interior coating for remaining intactness and anticipated life. Review all interior girders and appurtenances for possible structural damage from icing or corrosion.
3. Review all interior surfaces for corrosion and/or damage, and quantify damage for repairs. All repairs are to be quantified by extrapolation of a measured area. All quantities are estimates (usually high) because corrosion will continue between inspection and repair.
4. Inspect the exterior coating and perform ASTM adhesion tests where coating adhesion is questionable. If it is evident that repainting is not necessary for several years, no destructive adhesion tests will be performed.
5. Review all exterior appurtenances for damage due to corrosion.
6. Review the exterior of the exposed foundations.
7. Review all safety requirements for ladders, cages, etc.
8. Review all health aspects of the tank, including screening of the vent, overflow pipe, and other possible contamination sources.
9. Prepare a report documenting all items found and recommendations for repair, including budgetary items. The engineering report is to include: Conclusions and recommendations, base report, and digital photographs with descriptions.
10. Chlorinate the tank per AWWA Method No. 3 C-652-07. Reinstall manhole cover. This item may be relocated to the Scope of Services Performed by Owner, if thus contracted.

SCHEDULE B

Maintenance Inspection (Dry)
500,000 Gallon Spheroid, #49-67-02-02
Jackson Water Utility, Jackson, Wisconsin

1. DIXON's fee for cleaning the interior of the tank as described in Schedule A, Item 1, Scope of Services Performed by DIXON is \$225.00 per hour with an estimate of 2 hours (\$450.00). Time will not be exceeded without authorization of the Owner. This is a time and material item because DIXON cannot estimate the amount of sediment or time necessary for removal. The degree of cleanliness (i.e. 95% removal of the sediment, etc.) will be established between DIXON and the Owner prior to cleaning of the tank. DIXON will supply personnel based on the anticipated work and time.
2. Compensation for Items 2 through 9, travel time, and preparation of report is a fixed fee of \$1,200.00.
3. The fee for furnishing and applying the chlorine, Schedule A, Item 10 will be a fixed fee of \$125.00.
4. All DIXON service invoices which are paid within ten (10) days of date of issue shall be discounted (Owner's favor) one percent (1%).
5. All DIXON service invoices which are outstanding more than sixty (60) days from date of issue shall be assessed (DIXON's favor) one and one half percent (1½%) per month interest from date thirty days after date of issue.

4.01 ADDITIONAL SERVICES

- A. If additional services are Requested and Authorized by the Owner which are not within the proposed Scope of Services (Schedule A) or because of changes in the Project, these additional services will be on a time and material basis per fee schedule of attached Schedule C.**
- B. Delay by the Owner in completing the work, which is their responsibility per Schedule A (Owner) and which extends the amount of time required for DIXON to complete their work, will be charged as an Additional Service.**
- C. Failure by the Owner to notify DIXON of the necessity to change inspection dates more than twenty-four (24) hours in advance and which results in unnecessary travel and/or expense to DIXON shall cause this travel and expense to be charged as Additional Service.**

5.01 Termination

- A. The obligation to provide further services under this Agreement may be terminated:**
 - 1. For cause,**
 - a. By either party upon thirty (30) days written notice in the event of substantial failure by the other party to perform in accordance with the Agreement's terms through no fault of the terminating party. Agreement will not terminate as a result of substantial failure under paragraph 5.01.A.1.a if the party receiving such notice begins, within seven (7) days of receipt of such notice, to correct its failure and proceeds diligently to cure such failure within no more than thirty (30) days of receipt of notice; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such thirty (30) day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case more than, sixty (60) days after the date of receipt of the notice.**
 - b. By DIXON upon seven (7) days written notice:**
 - 1) If Owner fails to pay invoices within sixty (60) days.**
 - 2) Upon seven (7) days written notice if the DIXON's services for the Project are delayed or suspended for more than ninety (90) days for reasons beyond DIXON's control.**
 - 3) If DIXON believes that Engineer is being requested by Owner to furnish or perform services contrary to Engineer's responsibilities as a licensed professional.**
 - 4) DIXON shall have no liability to Owner on account of such termination.**
 - 2. For Convenience,**
 - a. By Owner effective upon the receipt of notice by DIXON.**
- B. The terminating party may set the effective date of termination at a time up to thirty (30) days later to allow Engineer to demobilize personnel and equipment from the Project site, to complete tasks whose value would otherwise be lost, to prepare notes as to the status of completed and uncompleted tasks, and to assemble Project materials in orderly files.**

6.01 Controlling Law

- A. This Agreement is to be governed by the law of the state in which the Project is located.**

7.01 Successors, Assigns, and Beneficiaries

- A. OWNER and DIXON and their successors are hereby bound to successors and legal representatives of the other to the extent permitted by law in respect of all covenants, agreements, and obligations of this Agreement.
- B. Neither OWNER nor DIXON may assign, sublet, or transfer any rights under or interest (including, but without limitation, moneys that are due or may become due) in this Agreement.

8.01 General Considerations

- A. The **Standard of Care** for all professional engineering and related services performed or furnished by DIXON under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. DIXON makes no warranties, expressed or implied, under this Agreement or otherwise, in connection with Contractor's services. DIXON and its consultants may use or rely upon the design services of others, including, but not limited to, contractors, manufacturers, and suppliers.
- B. DIXON shall **Not** at any time **Supervise**, direct, or have control over any of the **Owner's** work, nor shall DIXON have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by Owner, for safety precautions and programs incident to Owner's performance of Schedule A (Owner's).
- C. All **Design Documents** prepared or furnished by DIXON are instruments of service, and DIXON retains an ownership and property interest (including the copyright and the right of reuse) in such documents, whether or not the Project is completed.
- D. DIXON agrees to defend, **Indemnify**, and hold harmless the Owner, its officers, agents, and employees, from and against legal liability for all claims, losses, damages, or expenses to the extent such claims, losses, damages, or expenses are caused by Engineer's negligent or intentional acts, errors, or omissions. Limits of liability for negligence are based on the comparative negligence principle.
- E. The parties acknowledge that DIXON's Scope of Services does not include any services related to a **Hazardous Environmental Condition** (the presence of asbestos, PCBs, petroleum, hazardous substances or waste, and radioactive materials). DIXON acknowledges that some hazardous metals may be encountered in coatings.

8.02 Severability

- A. If any clause or paragraph or sentence is found to be in opposition to any law in the state of the Project, that clause or paragraph or sentence may be severed from the Agreement with no effect on remaining clauses.

8.03 Headings

- A. Article and paragraph headings are inserted for convenience only and do not constitute parts of these General Conditions. Words in the first sentence are in bold to act as secondary headings and should not be interpreted any different than a numbered heading.

Water Tower Clean and Coat, Inc.

W11822 Reynold Rd.

Lodi, WI 53555

Phone: 608-234-8932

Fax: 608-592-7574

Prepared by: Sam Paque



Customer

Dan Rathke

Jackson, WI

N168 W20733 Main St

Jackson, WI 53037

414-840-9832 (cell)

watersuper@vilageofjackson.com

DESCRIPTION	Quantity	AMOUNT
Option 1: Drained clean and inspection. To include removal of sediment while the tank is drained and taken out of service. Ispection to include prepared report to satisfy 5 year DNR inspection requirements.	1	2,800.00
Option 2: Scuba dive clean and inspection. Inspection to include prepared report to satisfy 5 year DNR inspection requirements. Dive Clean will include video of interior conditions and removal of sediment while the tower remains in service.	1	2,800.00
Choose option 1 or 2 for same price		

TERMS AND CONDITIONS

1. Customer will be billed after work is completed.
3. Please fax, email or mail the signed quote to the address above
3. Please email or mail the signed price quote to the address above

Customer Acceptance (sign below):

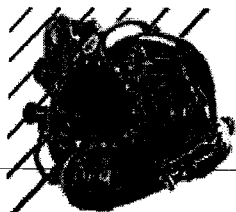
x _____

Print Name:

Subtotal	\$2,800.00
	\$0.00
Tax	0.000%
	\$0.00
Other	\$0.00
TOTAL Due	\$2,800.00

Sam Paque, 608-234-8932, sam@watertowermixingsystems.com

Thank You For Your Business!



LiquiVision DIVING

TECHNOLOGY SERVICES

Office/Mailing Address
711 Market Street
Klamath Falls, OR 97601

Phone: (800) 229-6959 Fax: (541) 883-1361
liquivision@divingservices.com
www.divingservices.com

Western Operations
835 Market Street
Klamath Falls, OR 97601

Dan Rathke
Jackson, Village Of
P.O. Box 637
Jackson, WI 53037

2/16/2017
Wk: 262-677-9001 Cell: 414-840-9832
Em: watersuper@villageofjackson.com
WI6708-17r1T_

We are pleased to provide you the following firm quotation and outline of the conditions of our services.

Tank	Type	Dia. or LxW (Feet)	Hgt. (Feet)	Maximum Calculated Capacity (Gallons)	Surface Area (S.F.)	Price for Diver Inspection Only	Price for Diver Cleaning & Inspection	Price for Additional Sediment Per Hour
Mobilization Charge - Flat charge to mobilize and demobilize to your location.								
1. Tower #2	157' Ele Tower	48	37	500,000	1,809		\$675 \$2,300	\$375
Sediment removal over 4" is billed at \$375 per hour.								
Subtotal							----- \$2,975	
Multitank Discount (after the first two tanks).							-----	
Total							----- \$2,975	

*Plus sales tax if applicable

Scope of Work:

Removal of accumulated sediment from the floor of the tank. The effluent will be disposed of at the districts direction. A final and comprehensive inspection will be performed documenting the condition of the entire structure and recorded on DVD. Written documentation with digital pictures, descriptions of the images and any recommendations will be provided to the district on a USB flash drive.

Our bids are based on a variety of factors that pertain to the length of time it takes to accomplish our work. The main consideration is the amount of sediment that has to be removed, **4" of normal sediment** is included in this bid.

Initials

Please initial the line items below to verify that you have reviewed them.

- ____ Entry hatch on top of the tank is at least 18" diameter (If divers cannot enter minimum charges will apply)
____ The water level is kept within ten (10) feet of the top of the tank.
____ Tank dimensions are correct.
____ Scope of work is correct.

1. Placement and disposal of effluent removed from the tank is done at the direction of the Customer.
2. Quotes for cleaning assume that the sediment is normal material (such as silt, flocculated material, insects, manganese, rust, etc.) found in potable water tanks that is easily removed by our vacuum system. If the sediment is difficult to remove such as large amounts of concrete chips, gravel, sand, rocks, detached coating debris, etc., then our hourly rate shall apply for each hour (over the first hour) for removing this material.



LIQUIVISION TECHNOLOGY

711 Market Street
Klamath Falls, OR 97601
Phone: (541) 883-6473
Fax: (541) 883-1361

3. Unless specified in quote detail we clean all submerged horizontal and angled berms or sloped surfaces 35 degrees or less. Surfaces exceeding this angle such as the walls can be cleaned but must be listed separately in the quote detail or estimated by the divers upon inspection. We do not clean surfaces that are out of the water.
4. If any information provided to us is incorrect or if any problems exist that inhibit our ability to complete the job on a timely schedule, then we will notify you of the problem and reserve the right to add on to the quote based on our estimate of the additional time it will take to complete the work. Charges for time delays are **\$200** per hour. This paragraph only applies to any problems that are your responsibility (i.e. rescheduling with less than 2 business days notice, set up and start of work before cancellation, etc.) Charge for going remote (if required and not addressed in advance) is **\$375** per hour.
5. For coating repair in steel tanks we use a two part underwater epoxy. Each rust nodule or area of coating defect is wire brushed to bare metal and epoxy is applied over the area. The epoxy chemically bonds to the steel, displaces water, and remains intact with a greater bond than the original coating. All of our repair, sealing and coating materials meet or exceed NSF 60 & 61 standards. Repairs are done at the districts direction for the rate of **\$375** per hour and **\$35** per tube of Manus or epoxy.
6. If dechlorination is required it will be charged at **\$15.00** per hour. If filtration is required then the filter bags will be charged at **\$200.00** per bag. Unless specified LVT does not remove the bags they become the districts responsibility to dispose of.
7. If payment is not made within sixty days of the date of the invoice, an interest charge of 3% shall begin to accrue each month on the unpaid balance. This interest will continue to accrue each month until the balance is paid in full. To avoid any interest charges, payment must be received or postmarked within the sixty days following the date of the invoice. Statements will be sent each month to reflect the new balance. Final pricing may be adjusted to reflect prevailing wage requirements if it is not determined before job outset.

Our cleaning procedure is accomplished utilizing our proprietary vacuum cleaner, the "LiquiVac™" (Patented). The LiquiVac™ pumps an average of 200 gallons per minute. It has a rotating soft bristle brush that scrubs the floor clean and removes all sediment without creating turbidity in your tank. This is the only way to ensure that all biofilm is removed from the interior surfaces without getting any of it mixed into the water column. This system also enables us to clean walls.

In a conscious effort to preserve our nations natural resources LVT will provide our reports to the district on USB flash drives. If you require a printed and bound copy of the reports please notify our office staff. There will be an additional fee of \$125 per copy.

In over 20 years of providing diving services we continue to treat every customer as if they were our only customer. We are dedicated to accomplishing every job with the utmost professionalism, safety and efficiency.

Please sign this quote and FAX both pages back to us with an approximate time frame of when you would like the work done. If you have any questions please give us a call. We look forward to working with you.

Quote is valid for 90 days. Upon signature the work shall be accomplished at a mutually acceptable date within one year.

Sincerely,

John N Bowers
Sales/Financial Mgr.

I find the above and preceding page of contingencies and procedures acceptable.

Accepted by:

Date:

Signature:

Title:



LIQUIVISION TECHNOLOGY

711 Market Street
Klamath Falls, OR 97601
Phone: (541) 883-6473
Fax: (541) 883-1361

Billing/Change Order/Estimate Form

Dan Rathke
Jackson, Village Of
P.O. Box 637
Jackson, WI 53037

2/16/2017
Wk: 262-677-9001 Cell: 414-840-9832
Em: watersuper@villageofjackson.com
WI6708-17r1T_

Team Leader: _____
Diver #2: _____

Diver #1: _____
Diver #3: _____

Tank	Type	Dia. or LxW (Feet)	Hgt. (Feet)	Maximum Calculated Capacity (Gallons)	Surface Area (S.F.)	Price for Diver Inspection Only	Price for Diver Cleaning & Inspection	Date Work Done
Mobilization Charge - Flat charge to mobilize and demobilize to your location.								
1. Tower #2	157' Ele Tower	48	37	500,000	1,809		\$675 \$2,300	
Sediment removal over 4" is billed at \$375 per hour.								
Subtotal							----- \$2,975	
Multitank Discount (after the first two tanks).								
Total							----- \$2,975	
Itemize work:		Time or Quantity:					Extended:	
Sales Tax if any:								
Total								
Authorization Signature: _____								
Estimation of cost for recommendations that LVT can perform.								
Recommendations:				Estimated Labor			Total Estimate	
Total								

PITTSBURG TANK & TOWER GROUP



1 Watertank Place
PO Box 36
Henderson, KY 42419
P: (270) 826-9000
F: (270) 215-5705
www.pttg.com

Brian Kober
City of Jackson
N. I68 W20733 Main St
Jackson, WI 53037
262-677-9001 Phone
262-677-9710 Fax

Page 1 of 5

Brian,

Since 1919, Pittsburg Tank & Tower Group Maintenance Division has been providing tank services to our customers in over 50 countries, proudly making us a Global Company. Our wealth of experience encompasses all aspects of tank maintenance services, from paint and repair to dismantle and inspections. Our expertise expands beyond maintenance to tank design, fabrication, erection and professional engineering services for new tanks and modifications to existing tanks, including raising, lowering and moving services.

Having been ranked in the Top 600 Specialty Contractors and among the top 15 steel erectors according to McGraw-Hill Engineering News Record, it was natural to expand our offerings into the Custom Engineering and Manufacturing Industry. Our sister company, AllState Tower Inc., manufactures structural steel components for towers and agricultural material handling, including complete turn-key systems and installation services.

At Pittsburg Tank & Tower Group, it's not only about the products we produce, but the people as well. Being a Veteran-Owned and family-operated company with a commitment to the Safety and Health of our family of employees, we have worked with the Commonwealth of Kentucky's Labor Cabinet to achieve our SHARP Certification (Safety and Health Achievement Recognition Program), and we are recognized as a Drug Free Workplace in accordance with the standards set forth by the regulation; 803 KAR 25:280 Certification of Drug-Free Workplace.

We are proud to provide you with this quotation and look forward to working with you should you decide to accept it. To accept the proposal, simply sign and date one (1) copy and return it to our Henderson, KY office either by mail, fax or email.

Please feel free to contact us should you have any questions or concerns, or simply want to discuss the proposal further.

Respectfully,

Pittsburg Tank & Tower Group
Maintenance Division
Patrick Heltsley
Vice President
270-869-9400 Ext. 4601
270-748-1325 Cell
270-767-6912 Fax
pheltsley@pttg.com

Bianca Hutchings
Account Executive
(270) 869-9400 Ext: 4623
(270) 854-1524 Fax
bhutchings@pttg.com

**Paint • Repair • Dismantle • Inspect • Reinsulate • Tanks Raised, Lowered, and Moved
New and Used Tanks**

February 21, 2017

INSP6690

Page 2 of 5

Brian Kober
City of Jackson
N. 168 W20733 Main St
Jackson, WI 53037
262-677-9001 Phone
262-677-9710 Fax

In accordance with the price, terms and conditions listed herein, we propose to furnish all labor, materials, equipment and insurance necessary to perform the work quoted;

Tank Type	Work	Capacity Gallons	HWL	Quoted Price
Sphere	Option 1: ROV Inspection with Cleanout	500,000	147'	Option 1: \$2,450.00
	Option 2: Dry Inspection with Cleanout			Option 2: \$2,250.00

Inspection of tank(s) will be for compliance with the following codes and standards:

AWWA; EPA; OSHA; TSS

Option 1 Step 1: Perform Interior Inspection:

- The interior in-service inspection will be performed using our Remotely Controlled Submersible Robot and the exterior will be inspected by our personnel trained in OSHA regulations utilizing fall protection equipment. Tank is to remain full during internal inspection.
- Please note, our ROV unit requires, at minimum, a 12" diameter manway/opening.
- This inspection will check for deficiencies and meet tank inspection requirements of OSHA, EPA, AWWA and NFPA. All structural, sanitary, safety, security and coating conditions will be reviewed. Items examined will include ladders, shell, roof, vent, manways, welds, seams, foundation, anchors, safety systems, hatch, and external overflow. Any emergency items will be brought to Owner's attention by our inspector.
- Owner will receive a detailed written report of findings with photographs, DVD of inspection, corrective recommendations and cost estimates.
- The following tests shall be performed during the inspection:
Lead check – Interior & Exterior, Mil thickness test (coating thickness) – Exterior only, Cross hatch test (paint adhesion) – Exterior only, Ultra-sonic test of tank shell – Exterior only

February 21, 2017

INSP6690

Page 3 of 5

Option 1: STEP 2: Perform Interior Clean Out

An interior in-service cleanout of sediment from the tank floor is not to exceed three (3) inches. The interior cleanout will be performed using our Remotely Controlled Submersible Vehicle. The tank is to remain full during the internal cleanout.

Our price is based on dimensions acquired from the Customer, who understands that if the size of the tank is larger than implied, our price will be adjusted accordingly.

- Debris and sediment will be placed on the ground or in a customer designated drainage area within 50' of the tank base. The customer is to provide an area for disposal of all debris, sediment and water generated from the robotic cleanout.
- The majority of sediment will be removed from the tank with the robotic equipment; however the customer understands that 100% removal of sediment and debris cannot be attained without draining the tank.
- Please note that our ROV cleanout robot requires at least a 24" (round or square) opening.
- If the interior access ladder impedes the manway and restricts access to the tank interior with our ROV cleanout robot, the Owner agrees that the top few rungs may be removed to gain access to the tank as long as the structural integrity of the interior access ladder will not be compromised.
- If any other tank accessories impede the opening, the Owner agrees that necessary modifications may be made, which will be in accordance with AWWA, to gain access to the tank.
- In the event it becomes necessary to drain the tank once we are on site, draining shall be performed by the Owner.
- If the Owner does not allow us to make the necessary modifications to the tank and the ROV cleanout robot cannot access the tank, a mobilization fee will be charged.

Please Note: In the event it becomes necessary to drain the tank once we are on site, draining shall be performed by Owner.

Option 1 to be completed for the sum of \$2,450.00

Option 2: Dry Inspection With Clean out:

- This dry inspection will check for deficiencies.
- Items inspected will include (but not be restricted to) ladders, shell, roof, vent, roof manway, welds, weld seams, shell course, foundation and interior heater pipe.
- The tank will be inspected to ensure compliance with all current OSHA, EPA, AWWA, and NFPA-22&25 requirements.
- All possible sources of contamination, including vent screening and overflow pipe will be reviewed.
- The following tests shall be performed as part of this inspection:
 - Ultra-sonic test (metal thickness)
 - Lead check
 - Mil thickness test (coating thickness)
 - Cross hatch test (paint adhesion)
 - Vacuum Box test (only applicable for steel, welded tanks)
- Clean out of the interior i.e. the removal of sediment and debris from tank floor, not to exceed three (3) inches. Debris may be placed in containers furnished by Owner for disposal by others, or scattered around the site. Owner to furnish water for clean out and at base of tank pressure to be sufficient for use.
- Tank will be disinfected in accordance with AWWA Method 3 (see attached information). Any other disinfection method required by Owner shall be the responsibility of Owner to perform.
- Our personnel implement a confined entry program procedure in strict conformance with 29 CFR 1910.146 OSHA, which became effective April 14, 1993.
- Not included in this proposal are the handling, removal, and/or disposal of hazardous materials (asbestos, lead, chemicals, fiberglass or any like substance that must be taken to a specific dump/disposal site.
- The below stated price(s) does not include bid or performance bonds.
- The tank must be drained by the owner prior to our arrival.
- A dry cleanout does not include pressure washing of side walls of tank. PTTM has an additional service that can be provided for that scope of work as well. A cleanout consists of the floor only, as described above.

Option 2 to be completed for the sum of \$2,250.00

**Paint • Repair • Dismantle • Inspect • Reinsulate • Tanks Raised, Lowered, and Moved
New and Used Tanks**

Minimum Codes for Inspections
NFPA 25-2014 AWWA M-42 2013

- **NFPA 25-2014; 9.2.6.1.1** States, "The interior of steel tanks without corrosion protection shall be inspected every 3 years."
- **NFPA 25-2014; 9.2.6.1.2** States, "The interior of all other types of tanks shall be inspected every 5 years."
- **NFPA 25-2014; 9.4.5** States, "Silt shall first be removed during interior inspections or more frequently, as needed, to avoid accumulation to the level of the tank outlet."
- **AWWA M-42-2013 Periodic Inspection** States, "The tank should be inspected at least once every 3 to 5 years or as required by state regulatory agencies. A drained "dry" evaluation or an underwater evaluation performed by robotic inspection are popular methods."
- **AWWA M-42 2013 Tank Washouts** states, "Tanks should be washed out and inspected at least once every 3 years, and where water supplies have sediment problems, annual washouts are recommended."

DISINFECTION PROCEDURE FOR
"ROV INSPECTION UNIT"

1. Once our crew arrives on site, a chlorine solution made of $\frac{3}{4}$ water and $\frac{1}{4}$ chlorine bleach is mixed in a plastic spray bottle.
2. The ROV unit is removed from the case and placed on plastic. An inspection crew member, wearing plastic latex gloves, then sprays thoroughly the plastic and all exterior portions of the ROV unit using the chlorine solution.
3. A plastic bag is then also thoroughly sprayed on the outside and inside with the same chlorine solution. The ROV unit is then immediately placed into the plastic bag and the bag is tied secure.
4. The unit remains in the bag until the crew completes the external portion of the tank inspection. When time for the internal inspection, the unit is carried to the top of the tank, removed from the plastic bag and placed in the water.

For more information about our inspections, please go to <http://maintenance.watertank.com/inspections/>

DISINFECTION PROCEDURE FOR DRY INSPECTION

Relative to the chlorination of your tank(s), we recommend Chlorination Method #3. This AWWA approved method consists of the following:

1. **Disinfection procedure:**
 - *Place 1.6 pounds of Calcium Hypochlorite (65% HTH) in fill line per each 50mg gallons of water
 - *Fill the tank to approximately 5% of its capacity
2. **The balance of the procedure: To be performed by Owner**
 - *Let stand for a minimum of six (6) hours.
 - *Fill the tank with potable water to overflow level.
 - *Let stand for a minimum of twenty-four (24) hours.
 - *Purge all highly chlorinated water from the drain piping.

Additional responsibility to be performed by Owner:

Following this procedure, and subject to satisfactory bacteriological testing, by others, and acceptable aesthetic quality, the remaining water may be delivered to the distribution system.

Terms & Conditions

- 1) Prior to start of work, Owner will be furnished a certificate of Insurance covering Workman's Compensation, Occupational Disease, Employer's Liability, and General Liability.
- 2) If tank is to be drained prior to our arrival, it shall be drained by owner, if it becomes necessary to drain the tank while on site, it must be drained by the Owner/Customer
- 3) If needed a pressure release valve will be furnished during the cleaning and painting operation. Owner required to notify PTTM prior to mobilization if required.
- 4) In the event interior and/or exterior complete tank repainting is not included in this scope of work, all new tank appurtenances furnished and installed by PTTM as part of this scope of work shall be field primed and finish coated to match existing coating system(s), unless specifically excluded from our scope of work. Color to match as close as possible.
- 5) No paint shall be applied during wet, damp, or inclement weather.
- 6) All paint will be delivered to the job site in original containers with contents identified by the manufacturer.
- 7) If necessary, customer will be required to clear/move vehicles and equipment a safe distance from the job site to prevent damage and place physical barricades around the perimeter to restrict access.
- 8) Work to be performed using our standard wage scale with Open Shop personnel, by mechanics skilled in their trade.
- 9) All workmanship is guaranteed for twelve (12) months after completion.
- 10) Handling, removal, and/or disposal of hazardous or contaminated material (e.g., asbestos, lead, chemicals, heavy metals, etc.) requiring special handling or transportation to a specific disposal site are not included in the submitted quotation for work. Unless specifically included in our scope of work.
- 11) This quote does not provide for the shrouding or containment of blast media and paint.
- 12) Owner understands and agrees any Federal, State, and Municipal taxes imposed on Contractor with respect to the outlined work are additional expenses not included in the contract and further assumes the obligation of paying said additional costs incurred by Contractor. PTTM does not include costs for any permits, local licenses, fees, etc. in this proposal.
- 13) OWNER / CONTRACTOR agree that the exclusive venue for any litigation arising out of or relating to this Agreement shall be in the Circuit Court of Henderson County, Kentucky and that this Agreement and any litigation arising thereunder shall be governed, construed and interpreted according to Kentucky law.
- 14) In the event OWNER initiates any litigation against PTTM in contravention of this venue provision, OWNER shall pay PTTM's attorney's fees and costs incurred in obtaining a dismissal and transfer of the litigation to the proper venue in the Circuit Court of Henderson County, Kentucky.
- 15) OWNER and PTTM hereby waive any right they may otherwise have to venue in a federal court including, but not limited to, any right arising under federal question or diversity jurisdiction.

TERMS

50% with Order; Balance upon Completion OR Mutually Agreed Payment Terms

MasterCard, Visa and American Express are accepted, with prior authorization

The parties approving this contract certify that they are fully authorized to do so, and that all legal requirements have been complied with. You are hereby authorized to furnish all labor, material, equipment and insurance required to complete the work mentioned in the above proposal, for which the undersigned agrees to pay the amount mentioned in said proposal. OWNER / CONTRACTOR agree that the exclusive venue for any litigation arising out of or relating to this Agreement shall be in the Circuit Court of Henderson County, Kentucky and that this Agreement and any litigation arising thereunder shall be governed, construed and interpreted according to Kentucky law. In the event OWNER initiates any litigation against PTTM in contravention of this venue provision, OWNER shall pay PTTM's attorney's fees and costs incurred in obtaining a dismissal and transfer of the litigation to the proper venue in the Circuit Court of Henderson County, Kentucky. OWNER and PTTM hereby waive any right they may otherwise have to venue in a federal court including, but not limited to, any right arising under federal question or diversity jurisdiction

ALL QUOTATIONS SUBJECT TO ACCEPTANCE WITHIN 60 DAYS

Accepted: _____, 20 ____

City of Jackson

By: _____

Title: _____

Respectfully Submitted by:
Pittsburg Tank & Tower Group
Maintenance Division

By: _____

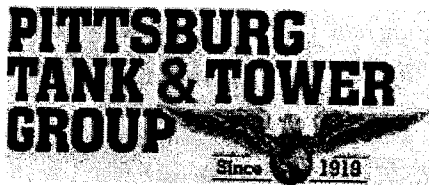
Patrick Heltsley, Vice President

Dan Rathke

From: Bianca Hutchings [bhutchings@pttg.com]
Sent: Thursday, March 09, 2017 2:19 PM
To: 'Dan Rathke'
Subject: RE: Working on it

Dan,

I got finally. So, We will do Dry inspection and clean-out up to 6 inches for \$2,250. Then \$400 for every 3 inches over.



Regards,

Bianca Hutchings
Sales Account Executive
Pittsburg Tank & Tower Group
Maintenance Division
PO Box 913 Henderson, KY 42419

P: 270-869-9400 x 4623 | F: 270-854-1524
www.pttg.com



From: Dan Rathke [mailto:watersuper@villageofjackson.com]
Sent: Thursday, March 9, 2017 12:50 PM
To: Bianca Hutchings
Subject: RE: Working on it

No problem, the Guy I have to take the information to is out of the office until Monday. Also I found the info from the cleanout done 5 years ago and we had 2 feet of sediment. We did drain the tank and had an exterior paint done on it 2 years ago but did not have it cleaned out.

From: Bianca Hutchings [mailto:bhutchings@pttg.com]
Sent: Thursday, March 09, 2017 12:31 PM
To: 'watersuper@villageofjackson.com'
Subject: Working on it

Dan,

Mike is not in today, so I am trying to track down the pricing information for you. I am in line to speak with the VP, as soon as I know something from there I will give you a call. Thank you!



collaborāte / formulāte / innovāte

MEMORANDUM

TO: Brian Kober, PE
Jackson Board of Public Works

FROM: Matthew Bednarski, PE

DATE: March 24, 2017

SUBJECT: Mid Moraine Water Quality Collective
DNR Urban Non Point Source Planning Grant Application

As part of the on-going efforts to plan for phosphorus and suspended solid regulations in the Milwaukee River Watershed – known as the Milwaukee River Basin TMDL – the Mid Moraine Water Quality Collective would like to apply for a grant to complete long term implementation planning for the 12 communities in the Collective. The MMWQC formed in 2014 with the following goals:

1. Improved Water Quality
2. Responsible use of taxpayer and rate payer funds
3. Collaboration within the watershed to create a unified voice

The grant application will be for long term planning projects within the watershed that allow communities to find the most cost effective and economical ways to meet the TMDL.

These grants require two things:

1. A municipal entity to act as the applicant. We would like to use the Village of Jackson as that applicant. Jackson will be the lead community and will have some minor responsibility to request funding from DNR during the project. An intergovernmental agreement will also need to be in place that allows this grant and the final product to be used by all communities in the MMWQC. The MMWQC will complete all necessary paperwork for any of these activities. In the past Ozaukee County has been the applicant for these grants. We would like to use Jackson now because Ozaukee County is currently managing another grant project.
2. Matching funds. We are seeking another funding source for these funds. The Fund for Lake Michigan has expressed interest in funding projects for the MMWQC in the past. We believe this project fits with their goals. A second funding source means that the communities in the Mid Moraine Water Quality Collective will benefit from the results of the project with no cost to them. We



collaborāte / formulāte / innovāte

have successfully employed this strategy in the past when the Southeastern Wisconsin Watersheds Trusts agreed to provide matching funds. Jackson is under no obligation to proceed with the grant if a second funding source is not found. We believe the probability of finding that source to be very high.

We believe likelihood of receiving grant funding from DNR to be phigh. The collaboration among the communities allows our application to score very well in the DNR's scoring system. We have found this process to be a very effective tool in meeting the goals of the MMWQC.

Please do not hesitate to contact me with questions, comments, or concerns.

Matthew Bednarski, 414-266-9043, matthew.bednarski@graef-usa.com

MJB:mjb

I:\jobs2015\20150175\project_information\correspondence\memo\2017-03-24 jackson mmwqc unps grant app.docx

cc: Dave Arnott & Maureen McBroom, Ruekert Mielke
Linda Reid, SWWT

THE MID MORaine WATER QUALITY COLLECTIVE

City of Cedarburg	Village of Jackson
City of Mequon	Village of Kewaskum
City of West Bend	Village of Newburg
Village of Campbessport	Village of Saukville
Village of Fredonia	Village of Thiensville
Village of Grafton	Town of Grafton

DRAFT MINUTES
Board of Public Works Meeting
Tuesday, March 28, 2017 –7:00 p.m.
Jackson Village Hall
N168W20733 Main Street

1. Call to Order and Roll Call.

Chairman Tr. Don Olson called the meeting to order at 7:00 p.m.
Members present: Brian Heckendorf, Scott Thielmann, Tr. Jack Lippold, and Gloria Teifke.
Members absent: Linda Granec (excused), Tr. Kufahl (excused).
Staff present: John Walther, Brian Kober, and Jim Micech.

2. Approval of Minutes for February 28, 2017, meeting.

Motion by Scott Thielmann, second by Tr. Lippold to approve the minutes of the February 28, 2017, Board of Public Works meeting.
Vote: 5 ayes, 0 nays. Motion carried.

3. Review of 2016 Building Inspection Report.

Jim Micech presented the 2016 Building Inspection Report and related reports. Jim pointed out that as the Village progresses there are limited lots available. The Village may be built out this year. Motion by Tr. Lippold, second by Brian Heckendorf to recommend the 2016 Building Inspection Report to the Village Board and then place on file.
Vote: 5 ayes, 0 nays. Motion carried.

4. Review of Preliminary Assessment Chateau Dr. Reconstruction Project.

Brian reported that construction on the water main will start tomorrow. A letter was mailed to the residents in regards to their storm lateral and sidewalk assessment. The storm lateral locations are being determined with an onsite inspection. This was an update only. No action was needed or required.

5. Review of Final Assessment Industrial Drive Sidewalk Project.

Brian reported on the item. The total assessment amount came to \$86,365.12 which is about \$10,000 less than estimated. Motion by Tr. Olson, second by Tr. Lippold, to recommend the staff to follow through with the resolution for Budget & Finance and Village Board.
Vote: 5 ayes, 0 nays. Motion carried.

6. Review of Final Assessment Stonewall Sidewalk Project.

Brian reported on the item. The total assessment amount came to \$129,871, with the DNR Grant amount of \$45,000. Motion by Tr. Olson, second by Scott Thielmann, to recommend the staff to follow through with the resolution for the Budget & Finance and Village Board.
Vote: 5 ayes, 0 nays. Motion carried.

7. Review of 2016 Jackson Water Utility CCR.

Brian reviewed the annual consumer confidence report. Motion by Brian Heckendorf, second by Tr. Lippold to recommend approval of the 2016 Jackson Water Utility Consumer Confidence Report.

Vote: 5 ayes, 0 nays. Motion carried.

8. Review of Tower Inspection Quotes for White Water Tower.

Brian reviewed the tower inspection quotes for the white water tower. \$3,000 was budgeted for the project. Motion by Tr. Olson, second by Scott Thielmann to recommend approval of the Dixon Engineering quote in an amount not to exceed \$1,775.

Vote: 5 ayes, 0 nays. Motion carried.

9. Mid Moraine Water Quality Collective Contract DNR Grant Application.

Brian reported that this is an opportunity to sponsor the Mid Moraine Water Quality Collective DNR Urban Non-Point Source Planning Grant Application. The grant application will be for long term planning projects within the watershed that allow communities to find the most cost effective and economical ways to meet the TMDLS. The Fund for Lake Michigan has agreed to front the matching funds. Motion by Tr. Olson, second by Tr. Lippold to recommend staff work with Graef on the grant application.

Vote: 5 ayes, 0 nays. Motion carried.

10. Director of Public Works report.

Brian Kober gave the report. Motion by Brian Heckendorf, second by Scott Thielmann to place the Director of Public Works report on file.

Vote: 5 ayes, 0 nays. Motion carried.

11. Citizens/Village Staff to Address the Board.

Brian Kober reported that the Washington County Clean Sweep is on May 6th. John Walther reported that Tornado and Severe Weather Awareness Week is scheduled for April 17-21. Test drills are scheduled for Thursday, April 20th.

12. Adjourn.

Motion by Scott Thielmann, second by Tr. Olson to adjourn at 7:51 p.m.

Vote: 5 ayes, 0 nays. Motion carried.

Respectfully submitted by: Deanna L. Boldrey, Village Clerk-Treasurer

OPTIONS FOR UPDATING COUNTY AND LOCAL COMPREHENSIVE PLANS MARCH 2017

The State comprehensive planning law, set forth in Section 66.1001 of the Wisconsin Statutes, requires that comprehensive plans be updated every 10 years. Although the comprehensive planning law requires a 10-year update, there is no State guidance on the scope or content of plan updates. The Southeastern Wisconsin Regional Planning Commission (SEWRPC) is willing to assist county and local governments that were part of a county-local-SEWRPC multi-jurisdictional partnership to prepare their first comprehensive plan with preparing an update to the plan.

Although each county and local government should determine the scope of its plan update, the following are a few of the options:

1. Readopt the existing plan without change. Sample resolutions and a public hearing notice for an evaluation and reaffirmation of an existing plan are attached (see Attachment 1).
2. Adopt updated population and employment projections and an updated land use plan map. SEWRPC will work with county and local governments to develop population and employment projections and provide a sample adopting resolution and ordinance at no cost. If desired, SEWRPC will work with county or local governments to prepare an updated land use plan map at a cost of between \$1,000 and \$2,500, depending on the number of changes and the number of meetings needed to update the map. The update would be published in a small, bound report. See Attachment 2 for an outline of an "Option 2" report.
3. Contract with SEWRPC to prepare an update to the county or local comprehensive plan that describes changes to existing conditions, updated plans, an updated land use plan map, and/or updated goals, objectives, policies, and programs. The update would be designed to supplement the adopted comprehensive plan (see plan update for the Town of Lyons as an example). The cost of a similar plan would range from \$5,000 to \$7,500 for local plans and \$20,000 for a County plan.
4. Contract with SEWRPC for a full update to the County or local comprehensive plan. The cost of a full plan update would range from \$15,000 to \$25,000 for local plans, based on the scope of the plan update, and \$30,000 for a County plan.

Attachment 2

Outline for Comprehensive Plan Updates (Option 2- Minor Updates)

- **Document in a Small Report, with Comb Bind and Cover**
- **Background**
 - Participation in Washington County multi-jurisdictional process
 - Summary of State comprehensive planning law
 - Nature of land use plan map and/or text updates included in the update
- **Updated Population and Employment Projections: 2050**
 - Include in text and/or table
- **Updated Land Use Plan Map**
 - Page size map in report
 - Display size map
- **Land Use Category Descriptions (update text as necessary)**
 - Update text descriptions of land use plan map categories
 - Include a table with the number of acres in each category
- **Other Updates Requested by Local Government**
(Could include updates to selected Goals, Objective, Policies, and Programs or plan amendment procedures, as examples; if requested by local government)
- **Resolution Adopting the Public Participation Plan for Comp Plan Updates**
- **Plan Commission Resolution Approving the Comprehensive Plan Update**
- **Town or Village Board Ordinance Adopting the Comprehensive Plan Update**