

Agenda
Budget & Finance Committee Meeting
Tuesday, June 13, 2017 at 7:00 p.m.
Jackson Village Hall
N168W20733 Main St
Jackson, WI 53037

1. Call to Order & Roll Call.
2. Approval of Budget & Finance Minutes: May 9, 2017.
3. Approval of May 2017 Treasurer's Report and Check Register.
4. Fire Department - Use of HIPPA Funds for additional EMT Training.
5. Fire Department - DNR Matching Grant.
6. Review of Pay Request #2 Chateau Dr. Reconstruction Project.
7. Resolution 17-10 – Outdoor Recreation Aid for the Village of Jackson.
8. 2016 Audited Financial Statements.
9. Citizens to address the Budget & Finance Committee.
10. Adjourn.

Persons with disabilities requiring special accommodations for attendance at the meeting should contact the Village Hall at least one (1) business day prior to the meeting.

It is possible that members of the Village Board may attend the above meeting. No action will be taken by any governmental body at this meeting other than the governmental body specifically referred to in this meeting notice. This notice is given so that members of the Village Board may attend the meeting without violating the open meeting law.

DRAFT MINUTES
Budget & Finance Committee Meeting
Tuesday, May 9, 2017 at 7:00 p.m.
Jackson Village Hall
N168W20733 Main St.
Jackson, WI 53037

1. Call to Order & Roll Call.

President Schwab called the meeting to order at 7:00 p.m.
Members Present: President Schwab, Trustee Kurtz, and Trustee Olson.
Village Board Members Present: Trustee Kufahl.
Staff Present: John Walther, Brian Kober, Kelly Valentino, and Fire Chief Swaney.

2. Approval of Budget & Finance Minutes: April 11, 2017, Meeting.

Motion by Tr. Kurtz, second by Tr. Olson to approve the minutes for the April 11, 2017, meeting.
Vote: 3 ayes, 0 nays. Motion carried.

3. Approval of the April 2017 Treasurer's Report and Check Register.

The April Treasurer's Report and Check Register were reviewed. There were no questions received. Motion by Tr. Olson, second by Tr. Kurtz to approve the Treasurer's Report and Check Register.
Vote: 3 ayes, 0 nays. Motion carried.

4. Review of Pay Request #1 Chateau Dr. Reconstruction Project.

Brian Kober reported on the Chateau Drive Reconstruction Project. The project is in the concrete stage right now. Residents have been notified not to use their driveways. Curb, gutter, and sidewalk will be installed. The project is still on schedule. The item was recommended by the Board of Public Works. Motion by Tr. Olson, second by Tr. Kurtz, to recommend approval of Pay Request #1 Chateau Dr. Reconstruction Project in an amount not to exceed \$160,378.90. Vote: 3 ayes, 0 nays. Motion carried.

5. Review of Quotes for Well #3 Inspection and Maintenance.

Brian Kober reported on Well #3 Inspection and Maintenance. This is the eight year inspection requirement for well #3. The recommendation is Water Well Solutions in an amount not to exceed \$6,315 which includes televising the well. The item was recommended by the Board of Public Works. Motion by Pres. Schwab, second by Tr. Olson, to recommend Water Well Solutions in an amount not to exceed \$6,315.
Vote: 3 ayes, 0 nays. Motion carried.

6. Review of Storm Water Drainage Project Hemlock Street.

Brian Kober presented information on the item. The apartment building parking lot floods as well as Hemlock Street in front of the apartment building. This can cause an ice problem in the winter. The property owner is willing to pay his portion of the project.

This is a time and material project and rough estimate. There is a high pressure gas main and the elevation of the pipe will need to be reviewed. There would be an agreement with the property owner or special assess the property. The Village portion is \$14,558.62. The property owner's portion is \$9,715. These are estimates. Motion by Tr. Olson, second by Tr. Kurtz to recommend approval of the director of public works to work with the property owner on a payment agreement and then proceed with the project. Vote: 3 ayes, 0 nays. Motion carried.

7. Citizens to address the Budget & Finance Committee.

None.

8. Adjourn.

Motion by Tr. Olson, second by Tr. Kurtz to adjourn at 7:10 p.m.
Vote: 3 ayes, 0 nays. Motion carried.

Respectfully submitted by: Deanna L. Boldrey, Village Clerk-Treasurer

6/01/2017

2:28 PM

Reprint Check Register - Quick Report - Regular

Page: 1

ACCT

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 5/01/2017 From Account:
 Thru: 5/31/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
92734	5/04/2017	5 CORNERS DODGE, INC MISC SUPPLIES / STREETS	1,237.19
92735	5/04/2017	AERIAL WORK PLATFORMS, INC. INV #178201 / ELEC SCISS / REC	390.00
92736	5/04/2017	ARROW INTERNATIONAL, INC INV #94774782 / NEEDLES / JFD	609.80
92737	5/04/2017	ASCAP ACCT #500595854 / 2017 LIC FEE / REC	10.67
92738	5/04/2017	AT&T JPD,V HALL,WWTP,PARKS,JFD ACCTS	320.36
92739	5/04/2017	BADGE-A-MINIT INV #H6892 / ARBOR DAY SUPPLIES / REC	123.21
92740	5/04/2017	BAGLEY, RANDY REFUND RENTAL / REC	125.00
92741	5/04/2017	BEARINGS INCORPORATED INV #74158 / SHEILD / WWTP	23.06
92742	5/04/2017	BOBCAT PLUS, INC. INV #IB93960 / CHUTE / STREETS	777.34
92743	5/04/2017	BOLDREY, DEANNA REIMURSE CONFERENCE LOGDING / ADMIN	328.00
92744	5/04/2017	CARQUEST AUTO PARTS RETURN,FILTERS / WWTP,STREETS	43.64
92745	5/04/2017	CEDAR CORPORATION SAFETY, PW BLDG / APR 2017	7,229.50
92746	5/04/2017	CINTAS CORP FIRST AID / WATER,STRTS,WWTP	423.99
92747	5/04/2017	CINTAS CORPORATION INV #184817053 / CLEANING SUPPLIES / REC	76.78
92748	5/04/2017	CLOTHES CLINIC, INC. INV #296096 / MATS / V HALL	78.92
92749	5/04/2017	COMPLETE OFFICE OF WISCONSIN INV #808093 / PAPER / JPD	31.40
92750	5/04/2017	CONLEY MEDIA, LLC ACCT #153922 / APR NOTICES	97.48
92751	5/04/2017	COPPER TREE WELLNESS CENTER YOGA-QIGONG / APR 11-MAY 16 / REC	224.00
92752	5/04/2017	DATCP INV #115-4953 / W&M CONTRACT INSPECTION	1,200.00

6/01/2017

2:28 PM

Reprint Check Register - Quick Report - Regular

Page: 2

ACCT

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92753	5/04/2017	DIGGERS HOTLINE INC. APR 17 TICKETS / WATER,WWTP	256.71
92754	5/04/2017	EMERGENCY MEDICAL PRODUCTS, INC. INV #1901846 /MED SUPPLIES / JFD	554.05
92755	5/04/2017	ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, INC 2017 RENEW LIC / WATER,WWTP	2,500.00
92756	5/04/2017	ENVIROTECH EQUIPMENT INV #20617-10A / REPAIR CABLE / WWTP	122.10
92757	5/04/2017	EQUAL RIGHTS DIVISION APR 2017 WORK PERMITS	22.50
92758	5/04/2017	EUROFINS SFA LABS INV #17041829 / APR BIOSOLIDS / WWTP	378.70
92759	5/04/2017	FASTENAL COMPANY INV #WIJAC141626 / SUPPLIES / STRTS	69.75
92760	5/04/2017	FIT4YOU, LLC APR CLASSES / REC	130.00
92761	5/04/2017	FOERSTER SIGN, LLC INV #1297 / VILLAGE DECAL / WWTP	88.00
92762	5/04/2017	FOX WELDING SUPPLY, INC. INV #354156 / OXYGEN / JFD	56.83
92763	5/04/2017	FRISTED, TODD A. REIMBURSE FUEL / JPD	28.40
92764	5/04/2017	GANSHOW, RYAN REIMBURSE MILEAGE / JFD	16.91
92765	5/04/2017	GERKE, KARIE E. APR 4-25 CLASSES / REC	140.00
92766	5/04/2017	GILLITZER ELECTRICAL CONTRACTORS, INC. BALLASTS,LIGHTS / REC,PARKS	1,169.31
92767	5/04/2017	GLASER, PETER PROGRAM REFUND / REC	103.05
92768	5/04/2017	GREAT-WEST DEFERRED COMP / 5-2-17 PAYROLL	2,490.00
92769	5/04/2017	GROTA APPRAISALS, LLC MAINT OF ASSMNT RECORDS CNTRACT / MAY 17	2,430.00
92770	5/04/2017	HEIN ELECTRIC SUPPLY CO INV #337795-01 / SUPPLIES / LIGHTS	79.47
92771	5/04/2017	HERTHER, SUSAN A. HEALTH INSURANCE / MAY 2017 / JPD	513.97

6/01/2017

2:28 PM

Reprint Check Register - Quick Report - Regular

Page: 3

ACCT

GENERAL VILLAGE CHECKING

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92772	5/04/2017	INTEGRITY AUTO REPAIR OIL CHANGE / SQUAD #7 / JPD	23.76
92773	5/04/2017	JACKSON PROFESSIONAL POLICE ASSOCIATION UNION DUES / MAY 2017	384.00
92774	5/04/2017	JACKSON TRUCK BODY TRUCK WORK / WWTP, STRTS	4,407.80
92775	5/04/2017	JAHN, RACHELLE MAR 20-APR 12 LESSONS / REC	264.00
92776	5/04/2017	JOHNSON'S NURSERY INC. INV #SBI-6653 / 5 TREES / PARKS	912.00
92777	5/04/2017	JOHNSTONE, DEBI ZUMBA / MAR 28-MAY 2 / REC	150.00
92778	5/04/2017	KOCH, DANIEL REIMBURSE EXAM / JFD	80.00
92779	5/04/2017	KOHN LAW FIRM S.C. GARNISHMENTS / 5-1-17 PAYROLL	321.59
92780	5/04/2017	KOWALKE, MARY JAZZERCISE / APR 4-MAY 11 / REC	300.00
92781	5/04/2017	KUCHARSKI, KEN REIMBURSE EXAM / JFD	80.00
92782	5/04/2017	L-R METER TESTING & REPAIR, INC. INV #4128 / CHECK, TEST, REPAIR 6 METERS	886.85
92783	5/04/2017	LEGACY MARTIAL ARTS ACADEMY MAR 13-MAY 1 CLASSES / REC	450.00
92784	5/04/2017	MAJESKY, KENDRA APR 6-27 CLASSES / REC	42.00
92785	5/04/2017	MENARDS - WEST BEND MISC SUPPLIES / WWTP, WATER, STRTS	322.98
92786	5/04/2017	MENARDS - WEST BEND RE-BAR, TIMER / STREETS, WWTP	70.11
92787	5/04/2017	O'REILLY AUTOMOTIVE, INC INV #5096112696 / SUPPLIES / WWTP	75.31
92788	5/04/2017	OFFICE DEPOT ACCT#42573612 / SUPPLIES / JFD, JPD	274.11
92789	5/04/2017	OMG NATIONAL INV #N1037622 / TATTOOS / JPD	229.00
92790	5/04/2017	PAUL CONWAY SHIELDS INV #402320 / COATS, PANTS / JFD	3,601.30

6/01/2017

2:28 PM

Reprint Check Register - Quick Report - Regular

Page: 4

ACCT

GENERAL VILLAGE CHECKING

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92791	5/04/2017	PERSONALIZED AWARDS INV #17-1366 / FISHING AWARDS / REC	55.60
92792	5/04/2017	PIEPER ELECTRIC, INC. INV #646534 / CHATEAU-WILSHIRE / LIGHTS	197.50
92793	5/04/2017	POLICE AND SHERIFFS PRESS, INC. INV #93050 / ID CARDS / JPD	17.49
92794	5/04/2017	PROS 4 TECHNOLOGY, INC. BACKUP,MAINT-MAY 2017	1,158.99
92795	5/04/2017	REICH, GREGORY CARTOONING / APR 6-27 / REC	56.00
92796	5/04/2017	SECURIAN FINANCIAL GROUP, INC. POLICY #2832L-G / JUNE 2017 / #009180	1,117.89
92797	5/04/2017	SKODINSKI, JOHN M. HEALTH & DENTAL / MAY 2017 / JFD	224.10
92798	5/04/2017	SONYA'S ROSE ACCT #520 / INV #2421 / FLOWERS	68.00
92799	5/04/2017	SOS TECHNOLOGIES CUFF,PLUGS / JFD	123.90
92800	5/04/2017	STAUSKE, DAWN REUFND OVERPMT / CALL #16-0507 / JFD	1,210.97
92801	5/04/2017	TOWN & COUNTRY ENGINEERING, INC. INV #17597 / SCADA UPGRADES / WWTP	190.21
92802	5/04/2017	U.S. CELLULAR ACCT #300168393 / INV #187474939 / JFD	160.17
92803	5/04/2017	WAALA, DANIEL REIMBURSE CELL PHONE / MAY 2017 / WWTP	50.00
92804	5/04/2017	WAUKESHA COUNTY TECHNICAL COLLEGE INV #SO640073 / TRAINING CLASSES / JPD	480.00
92805	5/04/2017	WE ENERGIES STREET LIGHT ACCTS	10,085.97
92806	5/04/2017	WE ENERGIES STREET LIGHT ACCTS	381.86
92807	5/04/2017	WE ENERGIES WATER ACCTS	2,302.83
92808	5/04/2017	WE ENERGIES VILLAGE DEPT ACCTS	3,825.76
92809	5/04/2017	WE ENERGIES VILLAGE DEPT ACCTS	2,378.61

6/01/2017

2:28 PM

Reprint Check Register - Quick Report - Regular

Page: 5

ACCT

GENERAL VILLAGE CHECKING

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 Thru: 5/31/2017 Thru Account:

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92810	5/04/2017	WE ENERGIES PARK ACCTS	454.56
92811	5/04/2017	WE ENERGIES VILLAGE ACCTS	10,360.68
92812	5/04/2017	WE ENERGIES LIGHTS, WATER ACCTS	2,092.01
92813	5/04/2017	WI SCTF GARNISHMENTS / 5-1-17 PAYROLL	855.22
92814	5/04/2017	XEROX CORPORATION INV #88958959 / APR 2017 / ADMIN	234.12
92815	5/04/2017	ZOLL MEDICAL CORP INV #2514612 / ELECTRODE / JPD	50.15
92816	5/09/2017	ADVANCED DISPOSAL FEB - APR 2017 INVOICES	99,501.11
92817	5/09/2017	AT&T INV #262R71077405 / STREETS	14.21
92818	5/09/2017	AXLEY BRYNELSON, LLP INV #694535 / 1/3 BORDER DISPUTE	150.00
92819	5/09/2017	B&L GRAPHIC SOLUTIONS INV #20541 / POSTER / REC	50.00
92820	5/09/2017	CAMERA CASE INV #HART11IN106577 / PHONE / JPD	50.00
92821	5/09/2017	CEB, INC INV #1169W-1 / INSTALL DOORS / WATER, PRJT	20,900.00
92822	5/09/2017	CENTURY LINK ACCT #85419756 / INV #1405682258 / ADMIN	55.79
92823	5/09/2017	CINTAS CORPORATION INV #1848165 / CLEANING SUPPLIES / REC	147.30
92824	5/09/2017	CLOTHES CLINIC, INC. INV #299521 / MATS / V HALL	78.92
92825	5/09/2017	CONLEY MEDIA, LLC ACCT #201274 / WATER REPORT	634.63
92826	5/09/2017	EDGARTON, ST. PETER, PETAK & ROSENFELDT ACCT #20967-200T / APRIL BILLING	412.17
92827	5/09/2017	EUROFINS SFA LABS INV #17042514 / APR BIOSOLIDS / WWTP	969.91
92828	5/09/2017	FOX BROTHER'S PIGGLY WIGGLY ACCT #1710 / APR 2017 / REC	16.54

6/01/2017

2:28 PM

Reprint Check Register - Quick Report - Regular

Page: 6

ACCT

GENERAL VILLAGE CHECKING

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 Thru: 5/31/2017 Thru Account:

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92829	5/09/2017	GREMMER & ASSOCIATES, INC. ENG SRV,CHATEAU DR / APR 2017	17,940.98
92830	5/09/2017	HAWKINS INC. SUPPLIES,CHEMICALS / WWTP	12,619.10
92831	5/09/2017	HD SUPPLY WATERWORKS, LTD. INV #h145042 / O-RINGS / WWTP	19.03
92832	5/09/2017	JOHN'S CO2 CO2 CHARGE / JACKSON PARK	49.00
92833	5/09/2017	L.W. ALLEN, LLC INV #103326 / FIELD SERVICE / WWTP	3,185.60
92834	5/09/2017	LEMKE, DIANE UTILITY SERVICES FOR MAY 1-15, 2017	722.84
92835	5/09/2017	LIESENER SOILS INC. INV #146345 / 8 YDS LAWN&GARDEN / STRTS	112.00
92836	5/09/2017	MENARDS - WEST BEND SUPPLIES / PJCT,WWTP	126.48
92837	5/09/2017	NCL OF WISCONSIN, INC. INV #389229 / LAB SUPPLIES / WWTP	1,387.15
92838	5/09/2017	OFFICE DEPOT ACCT#42573612 / SUPPLIES / ADMIN,WWTP	129.40
92839	5/09/2017	PHILLIPS, DAVID REFUND ACCT #997-1850-34	116.31
92840	5/09/2017	PROS 4 TECHNOLOGY, INC. INV #23943 / MAINT-MAY 2017 / REC	269.00
92841	5/09/2017	PURCHASE POWER ACCT#8000909005535690 / POSTAGE / REC	217.98
92842	5/09/2017	TENNIES ACE HARDWARE INC. ACCT #51327 / APR 2017 / VILLAGE	507.95
92843	5/09/2017	THOMSON REUTERS - WEST INV #836080415 / APR 2017 / JPD	55.63
92844	5/09/2017	U.S. CELLULAR ACCT #300139840 / INV #189818462 / PW	196.11
92845	5/09/2017	VILLAGE MART JPD,VILLAGE ACCTS / APR 2017	2,515.12
92846	5/09/2017	WASHINGTON COUNTY CLERK INV #1241 / APRIL ELECTION / ELECTIONS	339.27
92847	5/09/2017	WILLIAM/REID INV #54445 / BACKFLOW TESTING / WWTP	441.40

6/01/2017

2:28 PM

Reprint Check Register - Quick Report - Regular

Page: 7

ACCT

GENERAL VILLAGE CHECKING

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Posted From: 5/01/2017 From Account:
 Thru: 5/31/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
92848	5/09/2017	WISCONSIN CENTRAL MAINT,RENTAL / JUN 17-MAY 18	2,035.52
92849	5/09/2017	WISCONSIN DEPT OF JUSTICE ACCT#L6707T / OPERATORS-APR 2017	98.00
92850	5/11/2017	US POSTAL SERVICE 2017 SUMMER GUIDES VILLAGE / REC	899.43
92851	5/16/2017	US POSTAL SERVICE 2017 SUMMER GUIDES TOWN / REC	342.35
92852	5/18/2017	AARP MAY 11, 2017 SMART DRIVER COURSE / REC	95.00
92853	5/18/2017	AFLAC INV #536091 / JUNE 2017	991.46
92854	5/18/2017	AMERICAN METAL & PAPER RECYCLING, INC. INV #16720 / 2017 CLEAN SWEEP	4,186.00
92855	5/18/2017	ARBOR DAY FOUNDATION INV #SS121060193 / TREES,PLANTS / REC	115.50
92856	5/18/2017	AT&T INV #262R71099305 / REC	110.07
92857	5/18/2017	AURORA HEALTH CARE INV #285 / APRIL SUPPLIES / JFD	164.66
92858	5/18/2017	B&L GRAPHIC SOLUTIONS CODE EXCERPTS,BUS CARDS / JPD.JFD	128.58
92859	5/18/2017	BEER CAPITOL DISTRIBUTING, LLC INV #51466569 / CONCESSIONS / REC	258.00
92860	5/18/2017	BENDLIN FIRE EQUIPMENT CO., INC. INV #95627 / GLOWEAR / JFD	44.00
92861	5/18/2017	BMO HARRIS BANK N.A. APRIL CREDIT CARD BILL / VILLAGE	1,686.89
92862	5/18/2017	BOUND TREE MEDICAL, LLC MED SUPPLIES,RETURN / JFD	591.53
92863	5/18/2017	BUTEYN-PETERSON PAY REQUEST #1 / CHATEAU DRIVE	160,378.90
92864	5/18/2017	CHARTER COMMUNICATIONS ACCT #8245110560007580 / V HALL	7.77
92865	5/18/2017	EMERGENCY MEDICAL PRODUCTS, INC. FITTED SHEET,MED SUPPLIES / JFD	232.14
92866	5/18/2017	FIRST SUPPLY LLC INV #1527228 / SUPPLIES / WWTP	10.32

6/01/2017

2:28 PM

Reprint Check Register - Quick Report - Regular

Page: 8

ACCT

GENERAL VILLAGE CHECKING

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Posted From: 5/01/2017 From Account:
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92867	5/18/2017	FOREMOST MEDICAL EQUIPMENT INV #72191 / CHARGER, CORD / JFD	714.00
92868	5/18/2017	GOODYEAR AUTO SERVICE CENTER INV #25805 / TIRES, ALIGNMENT / WATER	431.85
92869	5/18/2017	GREAT-WEST DEFERRED COMP / 5-15-17 PAYROLL	2,490.00
92870	5/18/2017	GUENTHER SUPPLY INC. INV #776563 / SUPPLIES / WWTP	471.91
92871	5/18/2017	HD SUPPLY WATERWORKS, LTD. WASHER, METERS, MAINT REPAIR / WATER	580.99
92872	5/18/2017	HEIN ELECTRIC SUPPLY CO INV #337795-02 / SUPPLIES / LIGHTS	79.47
92873	5/18/2017	JACKSON CONCRETE INC. INV #81138 / STAIN KITS / PARKS	100.00
92874	5/18/2017	JOEL SCHODRON SERVICES RIFLE LOCKS MAINT / JPD	409.34
92875	5/18/2017	KETTLE MORaine FSC INV#111/SKATE LESSONS/REC/REPLACEMENT CK	92.00
92876	5/18/2017	KOHN LAW FIRM S.C. GARNISHMENTS / 5-15-17 PAYROLL	325.49
92877	5/18/2017	L.W. ALLEN, LLC INV #103327 / TRANSMITTER / WATER	1,568.45
92878	5/18/2017	LYNEIS, DAVE SHELTER REFUND / REC	22.50
92879	5/18/2017	MID-MORaine MUNICIPAL ASSOCIATION MAY 24, 2017 DINNER MEETING X 5	112.50
92880	5/18/2017	O'REILLY AUTOMOTIVE, INC INV #5096114308 / GRATE, FILTER / JFD	12.86
92881	5/18/2017	OFFICE DEPOT ACCT#42573612 / SUPPLIES / JPD, REC	168.07
92882	5/18/2017	OZAUKEE COUNTY ID #138 DVOF-87EJMG / JACKSON CONCESSION	630.00
92883	5/18/2017	RELIANT FIRE APPARATUS, INC. INV#117-17319 / CHAIN, COUPLING / JFD	11.27
92884	5/18/2017	SAM'S CLUB/GEMB ACCT #7715 0901 1564 4957 / REC	142.39
92885	5/18/2017	SCHLOEMER LAW FIRM CLIENT #11387-000 / APR 2017 MUNI COURT	379.50

6/01/2017

2:28 PM

Reprint Check Register - Quick Report - Regular

Page: 9

ACCT

GENERAL VILLAGE CHECKING

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 Thru: 5/31/2017 Thru Account:

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92886	5/18/2017	SHARP ELECTRONICS CORP INV #SH208569 / LEASE,USAGE / REC	356.92
92887	5/18/2017	ST. JOSEPHS COMMUNITY HOSPITAL CONTROL #200031358900 / JPD	33.00
92888	5/18/2017	STRUCK, JAMES REFUND UTILITY ACCT #999-6131-00	115.16
92889	5/18/2017	SYSCO EAST INV #135236381 / CONCESSIONS / REC	101.23
92890	5/18/2017	TEN 2 COMMUNICATIONS LLC INV #4043 / BATTERY PACK / JFD	131.94
92891	5/18/2017	TENNIES ACE HARDWARE INC. ACCT #48714 / APR 2017 / JFD	47.19
92892	5/18/2017	U.S. CELLULAR ACCT #300139842 / INV #189827136 / JPD	107.70
92893	5/18/2017	VAUGHN, MIKE REFUND ACCT #999-4915	204.39
92894	5/18/2017	VILLAGE MART ACCT #JFD,JRESU / APR 2017 / JFD	757.13
92895	5/18/2017	WASHINGTON COUNTY LABEL REQUEST / REC	9.06
92896	5/18/2017	WE ENERGIES LIGHTS,WATER ACCTS	9,933.24
92897	5/18/2017	WI SCTF GARNISHMENTS / 5-15-17 PAYROLL	855.22
92898	5/23/2017	MID-MORAINNE MUNICIPAL ASSOCIATION MAY 24, 2017 DINNER MEETING x 1	22.50
92899	5/25/2017	AMERICAN LITHO INV #251853-01 / 2017 SUMMER GUIDES	2,653.00
92900	5/25/2017	BATTERIES PLUS LLC INV #543-352587 / 12V LEAD / WATER	73.90
92901	5/25/2017	BEER CAPITOL DISTRIBUTING, LLC INV #51472341 / CONCESSIONS / REC	516.00
92902	5/25/2017	BEHAN, SONYA SMARTSITTER / MAY 20 / REC	105.00
92903	5/25/2017	BOUND TREE MEDICAL, LLC INV #82495858 / MED SUPPLIES / JFD	593.17
92904	5/25/2017	BOYS & GIRLS CLUB OF WASHINGTON COUNTY PAINT DAY FUNDRAISER / REC	140.00

6/01/2017

2:28 PM

Reprint Check Register - Quick Report - Regular

Page: 10

ACCT

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 5/01/2017 From Account:
 Thru: 5/31/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
92905	5/25/2017	CINTAS INV #5007944026 / FIRST AID / REC	36.11
92906	5/25/2017	CINTAS CORP FIRST AID / WATER,WWTP,STRTS	371.70
92907	5/25/2017	CINTAS CORPORATION CLEANING SUPPLIES / REC	218.35
92908	5/25/2017	CLOTHES CLINIC, INC. INV #302548 / MATS / V HALL	78.92
92909	5/25/2017	CONGER, BEN PROGRAM REFUND / REC	22.00
92910	5/25/2017	DNR CERTIFICATION RENEWAL / WATER	45.00
92911	5/25/2017	DOLNICK, JED M. REIMBURSE SUPPLIES / JPD	25.09
92912	5/25/2017	ENDURACLEAN, INC. INV #10230 / GLOVES,SPRAY / WWTP	274.00
92913	5/25/2017	EQUIPMENT RENTALS INC. INV #139087-1 / EXCAVATOR / PRJCT	136.40
92914	5/25/2017	EVOQUA WATER TECHNOLOGIES LLC INV #903101705 / SUPPLIES / WWTP	329.00
92915	5/25/2017	EXPRESS NEWS ACCT #7076 / MAY EVENT ADS / REC	415.00
92916	5/25/2017	FARMERS' IMPLEMENT, LLC INV #IA14446 / LENS / WWTP	24.00
92917	5/25/2017	FINE, PATTY PROGRAM REFUND / REC	70.00
92918	5/25/2017	FISHER, RENEE REIMBURSE PHONE,SUPPLIES / REC	82.90
92919	5/25/2017	FIT4YOU, LLC MAY CLASSES / REC	150.00
92920	5/25/2017	FRECHETTE, JAMES R. 2016 AUDIT / ADMIN,WATER,WWTP	3,550.00
92921	5/25/2017	GENERAL COMMUNICATIONS, INC. LEATHER CASES,CHARGER/ JPD,JFD	284.00
92922	5/25/2017	GROTA APPRAISALS, LLC MAINT OF ASSMNT RECORDS CNTRACT / MAR 17	2,430.00
92923	5/25/2017	HAWKINS INC. INV #4072248 / CHEMICALS / WWTP	310.50

6/01/2017

2:28 PM

Reprint Check Register - Quick Report - Regular

Page: 11

ACCT

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 5/01/2017 From Account:
 Thru: 5/31/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
92924	5/25/2017	HOLLAND HEATING AND AIR REFUND PERMIT #17-20246 & 17-20247	125.00
92925	5/25/2017	IDEXX DISTRIBUTION, INC. COLILERT,COLIFORM / WATER	633.74
92926	5/25/2017	INTEGRITY AUTO REPAIR TIRES,OIL CHGS / MISC SQUADS / JPD	344.57
92927	5/25/2017	JACKSON AUTO SERVICE INV #26145 / SUPPLIES / JFD	62.10
92928	5/25/2017	JACKSON CONCRETE INC. SLURRY, OPUS KIT / WATER,PARKS	728.00
92929	5/25/2017	JACKSON EMERY INVESTMENTS, LLC REF #20170520 / APR 21-MAY 20, 2017	6,508.23
92930	5/25/2017	JAHN, RACHELLE MAR 22-MAY 22 LESSONS / REC	264.00
92931	5/25/2017	JOHN'S CO2 CO2 CHARGE / JACKSON PARK	18.00
92932	5/25/2017	JORDAN'S RESTORATION LLC CARPET CLEANING / DPW BLDG,V HALL	5,050.00
92933	5/25/2017	JPTO 30% CONCESSIONS / NOV 11 EVENT / REC	18.03
92934	5/25/2017	KAESTNER AUTO ELECTRIC CO. INV #253405 / SCRAPER,BRACE,BOLT / STRTS	269.98
92935	5/25/2017	KRUEPKE PRINTING CONNECTION SURVEY,HAZARD FLYER / WATER	285.00
92936	5/25/2017	LAUBENHEIMER, SUSAN PROGRAM REFUND / REC	80.00
92937	5/25/2017	LUETZOW INDUSTRIES ORD #25253A / LINER BAGES / PARKS,V HALL	632.92
92938	5/25/2017	MARTINICH, MICHAEL REIMBURSE FD PRACTICAL EXAM / JFD	80.00
92939	5/25/2017	MENARDS - WEST BEND MISC SUPPLIES / WWTP,WATER,STRTS,PARKS	676.61
92940	5/25/2017	MULCAHY/SHAW WATER, INC. INV #320539 / MAG METERS / WWTP	15,185.00
92941	5/25/2017	OFFICE DEPOT ACCT#42573612 / SUPPLIES / WWTP,REC,JFD	165.97
92942	5/25/2017	PAUL CONWAY SHIELDS INV #404084 / SHIELD REPANEL / JFD	7.50

6/01/2017

2:28 PM

Reprint Check Register - Quick Report - Regular

Page: 12

ACCT

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 5/01/2017 From Account:
 Thru: 5/31/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
92943	5/25/2017	PERSONNEL EVALUATION, INC. INV #23415 / JV PEP RENTAL FEE / JPD	63.60
92944	5/25/2017	REINDERS, INC. INV #1685497 / TURF EQUIP / PARKS	198.44
92945	5/25/2017	RICOH USA, INC. INV #22903956 / JUNE 2017 / JPD	26.25
92946	5/25/2017	RIKE, EVELYN PROGRAM REFUND / REC	70.00
92947	5/25/2017	SALSBURY INDUSTRIES ORD #421781 / LOCKERS / WATER	6,015.28
92948	5/25/2017	SYSCO EAST INV #135257330 / CONCESSIONS / REC	82.37
92949	5/25/2017	TOWN & COUNTRY ENGINEERING, INC. INV #17679 / USER RATE STUDY / WWTP	252.50
92950	5/25/2017	U.S. CELLULAR ACCT #213166715 / INV #191983573 / JPD	158.00
92951	5/25/2017	USA BLUE BOOK INV #251979 / AIR VAC VALVE / WATER	1,051.02
92952	5/25/2017	VPI ENGINEERING LLC WDNR REC TRAIL GRANT APPLICATION ASSIST	1,000.00
92953	5/25/2017	WASHINGTON COUNTY INSIDER 12 MONTHS ADS / REC	3,780.00
92954	5/25/2017	WE ENERGIES WATER ACCTS	1,884.33
92955	5/25/2017	WE ENERGIES STREET LIGHT ACCTS	290.99
92956	5/25/2017	WE ENERGIES VILLAGE ACCTS	1,253.97
92957	5/25/2017	WE ENERGIES LIGHTS, WATER ACCTS	874.02
92958	5/25/2017	WE ENERGIES VILLAGE ACCTS	1,425.93
92959	5/25/2017	WE ENERGIES PARKS, LIGHT ACCTS	392.31
92960	5/25/2017	WE ENERGIES VILLAGE, PARKS, WATER ACCTS	3,172.79
92961	5/25/2017	WEST BEND SCHOOL DISTRICT APR 2017 PARKING FEES	3,934.83

6/01/2017

2:28 PM

Reprint Check Register - Quick Report - Regular

Page: 13

ACCT

GENERAL VILLAGE CHECKING

Accounting Checks

Posted From: 5/01/2017

From Account:

Thru: 5/31/2017

Thru Account:

Check Nbr	Check Date	Payee	Amount
92962	5/25/2017	WESTBURY BANK 3.025M GO REFUND BOND / 6-1-17	197,682.25
92963	5/25/2017	WISCONSIN SECTION AWWA JUNE 7. 2017 CONFERENCE / WATER	110.00
92964	5/25/2017	WWOA MEMBERSHIP DUES / 2017-2018 / WWTP	50.00
Grand Total			701,069.38

TREASURERS REPORT

(Depository Accounts)

May 31, 2017

	BALANCE 4/30/2017	BALANCE 5/31/2017
<u>GENERAL FUND:</u>		
GENERAL CHECKING	\$2,990,591.31	\$584,320.64
PARK FEES	\$113,974.07	\$114,042.48
FIRE/RESCUE RESERVE	\$5,836.05	\$5,839.55
EMS FUNDING ESCROW	\$5,905.63	\$5,909.17
HIPPA ACCOUNT	\$597,015.14	\$616,387.60
CREDIT CARD ACCOUNT	\$247,847.78	\$159,677.09
POLICE & FIRE IMPACT FEES	\$241,571.69	\$236,501.87
ANTIQUE FIRE TRUCK	\$4,983.85	\$4,983.85
MONEY MARKET - General & Water Cash		\$2,358,540.72
TOTAL GENERAL FUND	\$4,207,725.52	\$4,086,202.97
<u>WATER UTILITY:</u>		
WATER SPECIAL REDEMPTION FUND	\$849.20	\$849.71
CASH	\$1,857,858.53	\$1,607,858.53
WATER UTILITY DEPRECIATION FUND	\$21,708.65	\$21,721.68
WATER UTILITY RESERVE	\$112,874.07	\$112,941.82
WATER IMPACT FEES	\$240,631.66	\$120,433.07
TOTAL WATER UTILITY	\$2,233,922.11	\$1,863,804.81
<u>SEWER UTILITY:</u>		
SEWER DEPRECIATION FUND	\$5,458.98	\$5,462.26
SEWER UTILITY RESERVE	\$70,493.60	\$70,535.91
DNR REPLACEMENT FUND	\$1,090,873.54	\$1,091,528.34
SEWER SPECIAL REDEMPTION FUND	\$2,373.46	\$2,374.88
CASH	\$481,346.98	\$531,318.75
SO. INTERCEPTOR IMPACT FEE	\$31,338.51	\$31,357.32
SEWER SERVICE FEES	\$1,654,915.20	\$1,653,857.70
TOTAL SEWER UTILITY	\$3,336,800.27	\$3,386,435.16
<u>CDA FUND:</u>		
CDA FUND	\$192,629.19	\$192,744.82
TOTAL CDA FUND	\$192,629.19	\$192,744.82
GRAND TOTAL:	\$9,971,077.09	\$9,529,187.76

Brian

From: Brian [dirpubwks@villageofjackson.com]
Sent: Wednesday, May 24, 2017 4:30 PM
To: 'Mark Haskins'
Cc: 'Mike Kleist'; 'Jeff Chvosta'; 'Jeff McBain'
Subject: RE: Completion

Mark,

The Village of Jackson has received and reviewed your request for an extension of the Completion date of Friday, May 26, 2017 as set forth by the Chateau Drive Reconstruction Project contract. The Village of Jackson allowed an early start to the project which began on April 3, 2017. During the project, the Village understands that there were periods of inclement weather to slow the progress of completion, although, there were times during the project when no work was being completed when weather was acceptable. Time is of the essence in completing the project on time as indicated in the contract. We cannot have any more delays when weather allows us to complete the project on time.

The Village of Jackson will grant an extension to the contract completion date to June 2, 2017. After that time the Village of Jackson will enforce Article 4.03 Liquidated Damages per the contract.

If you have any questions please do not hesitate to ask.

Brian W. Kober, P.E.
Village of Jackson
Director of Public Works
PO Box 637
N168 W20733 Main Street
Jackson, WI 53037
Phone (262) 677-9001
Fax (262) 677-9710

-----Original Message-----

From: Mark Haskins [<mailto:mark.haskins@jpsbp.com>]
Sent: Wednesday, May 24, 2017 3:24 PM
To: Brian Kober (dirpubwks@villageofjackson.com)
Cc: Mike Kleist
Subject: Completion

Brian,

As per our conversation this morning regarding completion of Chateau Drive, we are requesting an extension of time to complete. We are within two weeks of having everything completed including asphalt pavement and landscaping.

Thanks,

Mark Haskins
Buteyn Peterson Construction Co.
920-565-6200 Office
920-377-0428 Cell

RESOLUTION #17-10

A RESOLUTION FOR OUTDOOR RECREATION AIDS FOR THE VILLAGE OF JACKSON, WASHINGTON COUNTY, WISCONSIN

WHEREAS, the Village of Jackson, Washington County, Wisconsin is interested in acquiring or developing lands for public outdoor recreation purposes as described in the application; and

WHEREAS, financial aid is required to carry out the project;

THEREFORE, BE IT RESOLVED, that the Village of Jackson, Washington County, Wisconsin, has budgeted a sum sufficient to complete the project or acquisition; and

HEREBY AUTHORIZES the Director of Public Works to act on behalf of the Village of Jackson to:

Submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available;

Submit reimbursement claims along with necessary supporting documentation within 6 months of project completion date;

Submit signed documents; and take the necessary action to undertake, direct and complete the approved project.

BE IT FURTHER RESOLVED that the Village of Jackson will comply with State and/or Federal rules for the programs to the general public during reasonable hours consistent with the type of facility; and will obtain from the State of Wisconsin Department of Natural Resources or the National Park Service approval in writing before any change is made in the use of the project site.

Introduced by: _____

Seconded by: _____

Vote: ____ Aye ____ Nay

Passed and Approved: _____

Michael E. Schwab, Village President

Attest: _____
Deanna L. Boldrey, Village Clerk-Treasurer

Proof of Posting:

I the undersigned, certify that I posted this Resolution on bulletin boards at the Village Hall, Post Office, and one other location in the Village.

Village Official

Date

Notice: Use of this form is required by the Department of Natural Resources (DNR) for any application filed pursuant to ss. NR 50.06, NR 50.21, and NR 51, Subchapters XI-XV, Wis. Adm. Code. Personal identifiable information will only be used in conjunction with the programs listed above. If you have any questions contact your local community service specialist. Personally identifiable information provided on this form will be used for program administration and will be available to requesters as required under Wisconsin's Open Records Law [ss. 19.31 - 19.39, Wis. Stats.].

Applicant Village of Jackson	Individual Authorized to Act on Behalf of Applicant Brian Kober, PE	
Street or PO Box N168 W20733 Main Street	Title Director of Public Works	
City, State, Zip Code Jackson, WI 53037	Telephone Number (262) 677-9001	Fax Number
County Washington	E-Mail Address dirpubwks@villageofjackson.com	

Mail Check to (If different from applicant):

Name	Address		
Organization:	City	State	ZIP Code

Section 1: Project Information

Project Title: Coffee Connection - STH 60 Path (S. Side) Jackson Drive to Eagle Drive Project Type: (Check one) ☐ Maintenance (RTP only) ☒ Development ☐ Renovation ☐ Land Acquisition ☐ Easement Project Location <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Township</td> <td>Range</td> <td>Section</td> <td>¼</td> <td>¼ ¼</td> <td>County</td> </tr> <tr> <td>10 N</td> <td>20</td> <td>20</td> <td>NE</td> <td>NW</td> <td>Washington</td> </tr> </table> GPS Coordinates: Not surveyed (Lat: 43°19'25.26"N Long: 88° 9'27.47"W) Congressional/Legislative District Numbers <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>WI Senate</td> <td>WI Assembly</td> <td>US Congress</td> </tr> <tr> <td>20</td> <td>58</td> <td>5</td> </tr> </table> D-U-N-S #	Township	Range	Section	¼	¼ ¼	County	10 N	20	20	NE	NW	Washington	WI Senate	WI Assembly	US Congress	20	58	5	Financial Summary <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">Total Project Costs</td> <td style="width: 50%; text-align: center;">Grant Request (up to 50%)</td> </tr> <tr> <td style="text-align: center;">\$263,855</td> <td style="text-align: center;">\$45,000</td> </tr> </table> Sponsor Match Sources: Sponsor Funds: Cash \$ 218,855 Force Account Labor _____ Force Account Equipment _____ Force Account Materials _____ Donations (Non-Governmental) Land \$ _____ Cash _____ Labor _____ Materials _____ Equipment _____ Other _____ \$ _____ _____ \$ _____ Total Sponsor Match: \$218,855	Total Project Costs	Grant Request (up to 50%)	\$263,855	\$45,000
Township	Range	Section	¼	¼ ¼	County																		
10 N	20	20	NE	NW	Washington																		
WI Senate	WI Assembly	US Congress																					
20	58	5																					
Total Project Costs	Grant Request (up to 50%)																						
\$263,855	\$45,000																						

Project Description

Provide a detail description of the project proposal that includes the primary purpose and goals; description of the project; public access and use; implementation and key partnerships; and operation and maintenance of the project.

Purpose and Goals: Continue development of the CORP, which shows a trail segment along STH 60 from Jackson Drive to Eagle Drive. This project would provide that segment from Jackson Drive to Eagle Drive, on the South side of the roadway. Currently, there is a gap in the sidewalk, trail system and this project would close that gap. The plan is to build smaller and easier to fund trail segments when development is also taking place within parts of the Village slated to see CORP improvements. The Village successfully completed the prior Recreational Trail project funded by the WDNR in 2013.

Description: The existing conditions contain a fairly flat profile, but do have driveways to cross within the project limits. The WDNR surface water data viewer points to some wetland indicators east of Ridgeway Drive on the south side of STH 60. The team would use the WDNR to provide a determination of the wetland location. The trail is being proposed within the STH 60 right-of-way. STH 60 is a connecting highway within the Village limits. Jackson has placed a similar trail within the STH 60 right-of-way, from CTH P to Industrial Drive, and from Ridgeway Drive to Eagle Drive. This would mirror that construction. Improvements to this segment would include a 8'-10' HMA paved shared use path, 6:1 grass shoulders and 4:1 side slopes. Should wetlands be encountered, the City plans to explore the use of the narrower 8' wide trail and 3:1 side slopes when outside of the 6:1 clear zone area. A split rail fence shielding 2.0:1 slopes could also be explored as needed.

Access: The trail would be open to the public and would have a connectivity with the entire Village through nearby trails, sidewalks and bikable paved shoulders.

Land Management and Maintenance: Jackson would continue to maintain the right-of-way.

Key Partnerships: Jackson Schools, WisDOT, WDNR and Jackson will all be part of the coordination on future roadway section and location of the trail.

Timeline: Fall 2017 to Fall 2018 = Design, Winter 2018/2019 = Bid / LET Summer 2019 = Construction

The "Coffee Connection" Trail will help further the CORP vision and move the Village one step closer to being connected to areas along the Cedar Creek and the Jackson Marsh. STH 60 per the shown link below is undesirable for biking. The same could be said for walking. This trail helps eliminate that issues and provides the link that both the Village and non-utilitarian users desire.

<http://www.dot.wisconsin.gov/travel/bike-foot/docs/bikewashington.pdf>

Some of the key destinations this segment links to or helps people reach are:

- | | |
|---|-------------------------------------|
| * Shopping center at Eagle Drive | * Jackson School (at Jackson Drive) |
| * Stonewall Development | * Eagle Drive Playfields |
| * Areas along Cedar Creek and Jackson marsh | * Cedar Run Park |
| * Kettle Moraine Luthern High School | |
| * Hasmer Lake Park | |
| * STH 60 Trail west of Industrial Drive | |

Note to Reviewers: The Village desires to receive Recreational Trail or Stewardship monies from this application.

Section 2: General Project Information

1. **Park/Trail/Recreational Area Name:** Coffee Connection Trail - 3,100 LF (i.e. Lakeshore Park, Big Ben Recreational Area, Six Mile Wilderness Trail, etc.)

Total Park Acreage: _____ **Acreage for this Project:** _____

☒ Project site is undeveloped ☐ Project site is partially developed

2. **Are there any underground utility easements or overhead power lines on the property?** Explain:
There is an underground gas line and easement half way along the trail route. The easement can remain and the gas line should not be disturbed nor would need to be relocated.

3. **How will the public access the property?** (Check types)

☐ Roadway ☒ Trail ☐ Adjacent applicant property ☐ By Water
☐ Other _____

4. **When will the property or facility be open to the public?** Labor Day 2019

5. **Who is the primary project manager?** ☒ Applicant from Page 1 ☐ Other - Specify: _____

6. **Who is handling the financial administration of the project?** ☒ Applicant from Page 1
☐ Other - Specify: _____

7. **Estimated Project Timeline:**

Acquisition: Have you already purchased the property? If yes, date 05/01/2017
If so, have you received a DNR "letter of retroactivity" for the project? ☐ Yes ☒ No
If no, anticipated closing date: _____
Development: Anticipated Start Date 06/03/2019
Anticipated Completion Date 08/30/2019

8. **Describe the current project site and use.** (Include physical characteristics, topography, vegetation cover type, presence of any waterways/wetlands, current land use and zoning classification, etc.)
The project will cross in front of residential, commercial and agricultural parcels. The topography is relatively flat, all grades on the trail should be 5% or less. The trail route will cross areas that are shown to contain wetland indicators. The Village is planning to build a Village safety building (Police & Fire) in the agricultural land to the south of STH 60. That parcel does have an intermittent stream on it. That stream site and this trail will be linked.
9. **Are there any known controversies/complications with the proposed project?** Are there any measures proposed to address the controversies/complications?
The trail project itself is not controversial. The Village of Jackson is currently dealing with a lawsuit with the Town of Jackson. Because of this, the Village is planning to pursue a CORP update that would just be a Village of Jackson versus a Joint CORP. The Village will be starting this stand along CORP by early summer.

10. Has the area been surveyed for endangered and rare species? If yes, explain.

No. The US Fish and Wildlife Service website will be used to provide an IPAC report detailing the species to be aware of.

11. Have you discussed the project with your regional DNR Community Services Specialist? ☐ Yes ☒ No
DNR Contact _____

IF ACQUISITION:

12. The landowner (seller) is a(an): ☐ Individual ☐ Developer ☐ Corporation ☒ Other: Connecting Hwy land
13. Is the property located within the boundaries of another unit of government? ☒ Yes ☐ No
If yes, attach copy of approval resolution from other jurisdiction.
14. Is the property currently being leased or rented? ☐ Yes ☒ No
If yes, Date agreement expires: _____
If yes, explain and include copy of the lease.

15. Are there any buildings on the property? ☐ Yes ☒ No
If yes, explain what will be done with them.

16. After (or at the time of) the land purchase, will a conservation easement be executed on the property? ☐ Yes ☒ No
If yes, explain and attach draft easement.

17. Did the seller originally acquire property 3 or less years before expected date of purchase? ☐ Yes ☒ No
If yes, attach copy of seller's deed for potential grant calculation purposes.

18. Will the property be transferred to another eligible sponsor? ☐ Yes ☒ No
If yes, explain and provide the adopting resolution from the accepting sponsor

19. Is seller requiring payment for property over time? ☐ Yes ☒ No
If yes, explain.

IF DEVELOPMENT:

20. Does someone other than the applicant from page 1, own the site? ☒ Yes ☐ No
If yes, explain and attach easement or lease document.
The Wisconsin Department of Transportation (WisDOT) owns the land or right-of-way where the trail will be placed. This segment of STH 60 is within a connecting highway segment that allows the Village to control the use of the right-of-way.
-
21. Does the State of Wisconsin own the site ☒ Yes ☐ No
If yes, explain and attach the land use agreement/memorandum of understanding.
The Village has a history on implementing trail projects along STH 60.
-
22. What soil disturbance will be occurring on the site and what is the size of the total disturbed area?
The trail profile (vertical alignment) will follow the existing topography and therefore no excavation should be required. The trail profile will not have significant excavation or soil disturbance. The total depth of disturbance should be within the top 1' of soil.
-

Certification

I certify that information in this application and all its attachments are true and correct and in conformity with applicable Wisconsin Statutes.

Name of Authorized Representative
Brian Kober, PE

Title
Director of Public Works

Signature



Date Signed

5/1/2017

2017 Village of Jackson RTP Application
Coffee Connection Trail

5/1/2017

Section A

1	Yes, the trail is found within the current CORP The project does support the goal found within the CORP The project will support hiking, cross-country skiing, biking, snowshoeing, nature study and bird watching.	
2		
3	Yes, same as above, #2	
4	N/A	
5	N/A	PTS
6	No	0
7	No	0
	Yes, the project connects to Jackson Park and Hickory Lane	
8	Park	0.5
9	No, the Village has no prior year active projects The Village just needs to request reimbursement on 2013 project.	0.1
10	Parking is not allowed along STH 60.	0
11	The Village's CORP supports this project	2
12	No	0
13	Yes, the CORP map shows pedestrian facilities along STH 60. The plan is solely being carried out by the Village.	1
14	The project connects open spaces.	1
15	The Village is 99% complete with a 2013 RTP project and just needs to request reimbursement.	1
16	The Village already has the ability to complete project within right-of-way due to highway ROW and connecting highway status	2
Section A subtotal:		7.6

Section B

- 17 N/A
- 18 N/A
- 19 N/A
- 20 N/A
- 21 N/A
- 22 N/A
- 23 N/A
- 24 N/A
- 25 N/A
- 26 N/A
- 27 N/A
- 28 N/A
- 29 N/A
- 30 N/A

31 N/A

32 N/A

Section C

33 This project is a new facility along the south side of the road.	4
34 This project does support year round use. Winter sports are supported through zero paving during snow events.	1
35 As noted earlier, the trail can support hiking, biking, bird watching, snowshoeing, skiing and nature study.	3
36 The trail will have appropriate signage to clearly detail uses. Also, the trail will be built wide enough to support bi-directional usage.	2
37 The Village has it's own police force which will patrol the trail.	
38 The trail is fully off-rd, will cross one side road and will not have any bridge corssings.	2
39 There are zero donations of labor or cash or volunteers.	0
40 Long term trail access is provided through locating trail within the STH 60 right-of-way.	2
Section C subtotal:	14
TOTAL:	21.6

Notice: This form must be completed and approved by the Department of Natural Resources (DNR) before grant funds can be expended for land acquisition. Please complete all sections. Use additional page if necessary. Collection of this information is authorized under ss. 23.0915 - 23.0917, Wis. Stats. Failure to provide this information may result in denial or repayment of grant awards. Personal information collected will be used for management of DNR programs and grants, and may be made available to requesters to the extent required by Wisconsin's Open Records laws (ss. 19.31-19.39, Wis. Stats.).

1. General Information

Applicant Name	Project / Parcel	County
Village of Jackson	Coffee Connection	Washington
Property Owner Name	Property Street Address	
Village of Jackson		

Close / Intersecting Roads

Ridgeway Drive & Eagle Drive

Legal Description:	$\frac{1}{4}$ $\frac{1}{4}$	$\frac{1}{4}$	Section	Township	Range	☒ E ☐ W
	NW	NE	20	10 N	20	

2. Environmental Condition Statement of Property

Complete the checklist to the best of your knowledge through inspection of the site. Indicate if any of the following conditions currently exist on site:

Yes No

- | | | |
|-----------------------|----------------------------------|--|
| ☐ | ☒ | Known spills, release of chemicals, hazardous substances or fuels |
| ☐ | ☒ | Dumps, debris piles, stockpiles of waste, containers, barrels or drums |
| ☐ | ☒ | Sludge |
| ☐ | ☒ | Discolored or odorous soil |
| ☐ | ☒ | Areas of stressed vegetation, absence of vegetation, areas previously burned |
| ☐ | ☒ | Unusual or noxious odors |
| ☐ | ☒ | Discolored, polluted, foul water (in standing water, wells, or wetlands) |
| ☐ | ☒ | Is an existing well located on site? If yes, where is it located? |
| ☐ | ☒ | Old pipes, electrical equipment |
| ☐ | ☒ | Unusual or irregular depressions or mounds on surface |
| ☐ | ☒ | Other evidence of possible contamination - If yes, describe: |

If the answer to any question above is yes:

- Attach description or explanation and site map showing location of item(s) checked.
- The property may require a Phase I or further investigation/inspection. Talk to your regional grant specialist listed in the application form.

3. Land Use History

A. Current Uses of the Property:

- | | | | | | |
|---|--|---|-----------------------------------|---|------------------------------------|
| ☐ Industrial | ☒ Commercial | ☒ Agriculture | ☐ Orchards | ☐ Railroads and Railroad Spurs | ☐ Landfills |
| ☐ Other - Explain: | | | | | |

B. Historical Uses of the Property (for the past 20 years):

- | | | | | |
|---|--|---|-----------------------------------|---|
| ☐ Industrial | ☒ Commercial | ☒ Agriculture | ☐ Orchards | ☐ Railroads and Railroad Spurs |
| ☐ Suspected Former Landfills | ☐ Other - Explain: | | | |

C. To the best of your knowledge does the property have evidence of the following?

Yes No

- | | | |
|-----------------------|----------------------------------|--|
| ☐ | ☒ | Has the site been used for the storage or warehousing of commercial or industrial materials? |
| ☐ | ☒ | Are there areas with a history or likelihood of underground storage tanks? |
| ☐ | ☒ | Are there monitoring wells on site? |
| ☐ | ☒ | Is there any history of contamination on the property? |
| ☐ | ☒ | Is there any history of contamination on any adjacent properties? |

If you checked any boxes in Sections 3A or 3B above, or answered yes to any question in Section 3C, the property may require a Phase I or further investigation/inspection. Talk to your regional grant specialist listed in the application form.

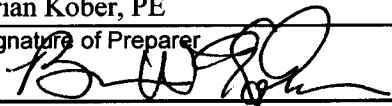
4. Site Investigation DocumentationHas a Phase I or Phase II Site Investigation been completed on the property? ☐ Yes ☒ No

If yes, attach a copy of the conclusions.

5. Certification

I hereby certify that I have inspected the property and contacted the current owner regarding environmental contamination. The information provided is a full disclosure of my findings and is true and complete to the best of my knowledge.

Note: If submitting this request electronically, please type your name on the signature line. Your typed name, along with the email message generated from electronic submittal of this form, will be used as an electronic signature which is the legal equivalent to an actual signature. Certain state and federal programs may require a physical signature on this form. Please check with DNR staff for guidance.

Printed Name of Preparer Brian Kober, PE	Title Director of Public Works
Signature of Preparer 	Date Signed 05/01/2017

If you are submitting this form as a condition of a Nonpoint Targeted Runoff Management or Nonpoint Urban Storm Water-Construction grant, please also indicate the following:

Printed Name of Authorized Representative	Title
Signature of Authorized Representative	Date Signed

Leave Blank – DNR Use Only**6. Search of DNR Records**A. Does the property appear on the most recent version of the Bureau of Remediation and Redevelopment Tracking System (BRRTS)? ☐ Yes ☐ No

If yes, Site Name: BRRTS Activity #:

B. Does the property appear on the most recent version of the DNR Registry of Waste Disposal Sites in Wisconsin? ☐ Yes ☐ No

If yes, Site Name:

C. Does the property appear on the most recent version of the Solid and Hazardous Waste Information Management System (SHWIMS)? ☐ Yes ☐ No

If Yes, Site Name:

7. Conclusions☐ Based on the information available in DNR's Regional files at this time, no additional investigation recommended.☐ Further investigation Needed; Consult with Region R & R Program for Recommendation.**Additional Information**

Printed Name of DNR Reviewer	Title
Signature of DNR Reviewer	Date Signed

BRRTS web search

Knowles-Nelson StewardshiWisconsin DNR

dnrmaps.wi.gov/H5/?viewer=rrsites

Search...

 **RR Sites Map**

Navigate

Draw and Measure

Map and Data Tasks

Information

Show Map Layers

Pan

Zoom In

Zoom Out

Previous Extent

Next Extent

Zoom to Wisconsin

Identify

Find Site

Search Municipality

Find PLSS

Search for Address

Clear Selected Address

Bookmarks

Basic Tools

Find Location

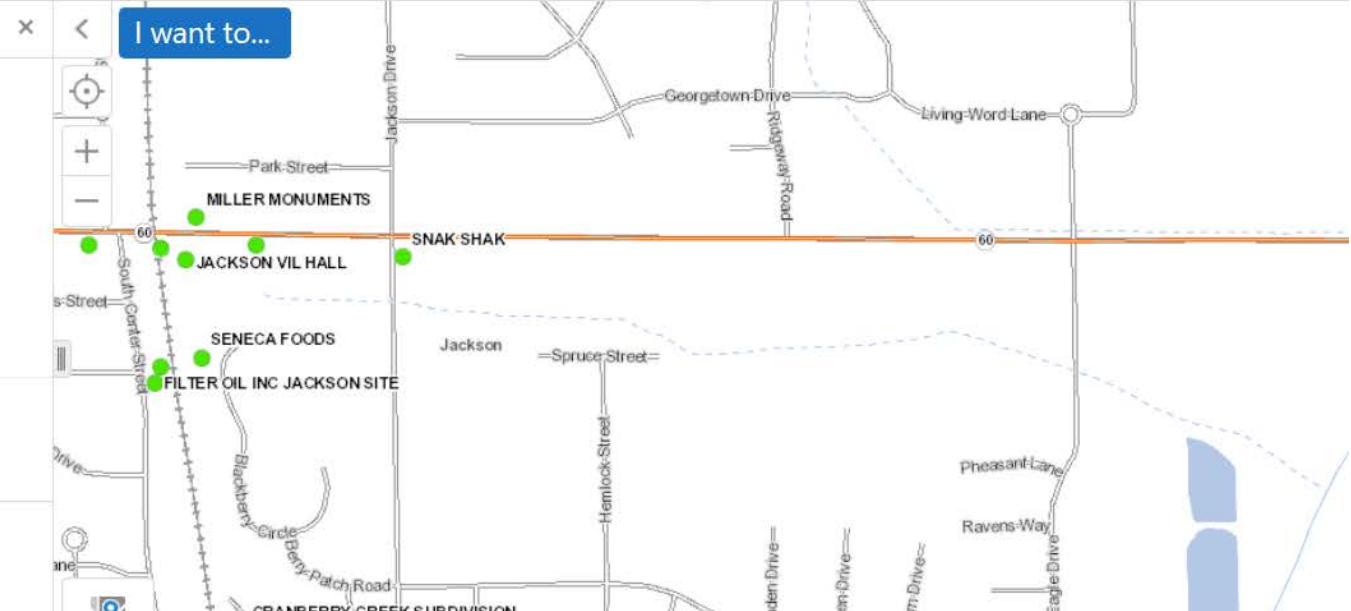
Identify Results (1)

 **SNAK SHAK**
Closed site (completed cleanup)
BRRTS #: 0367003514
DNR Facility ID #: 267054040
Address: N168 W20379 Main, Jackson
Start Date: 03/23/1993
Closed Date: 08/19/2009
X Coordinate (WTM91): 669043
Y Coordinate (WTM91): 318396
[View Activity Details on BOTW](#)

Displaying 1 - 1 (Total: 1)

Page 1 of 1

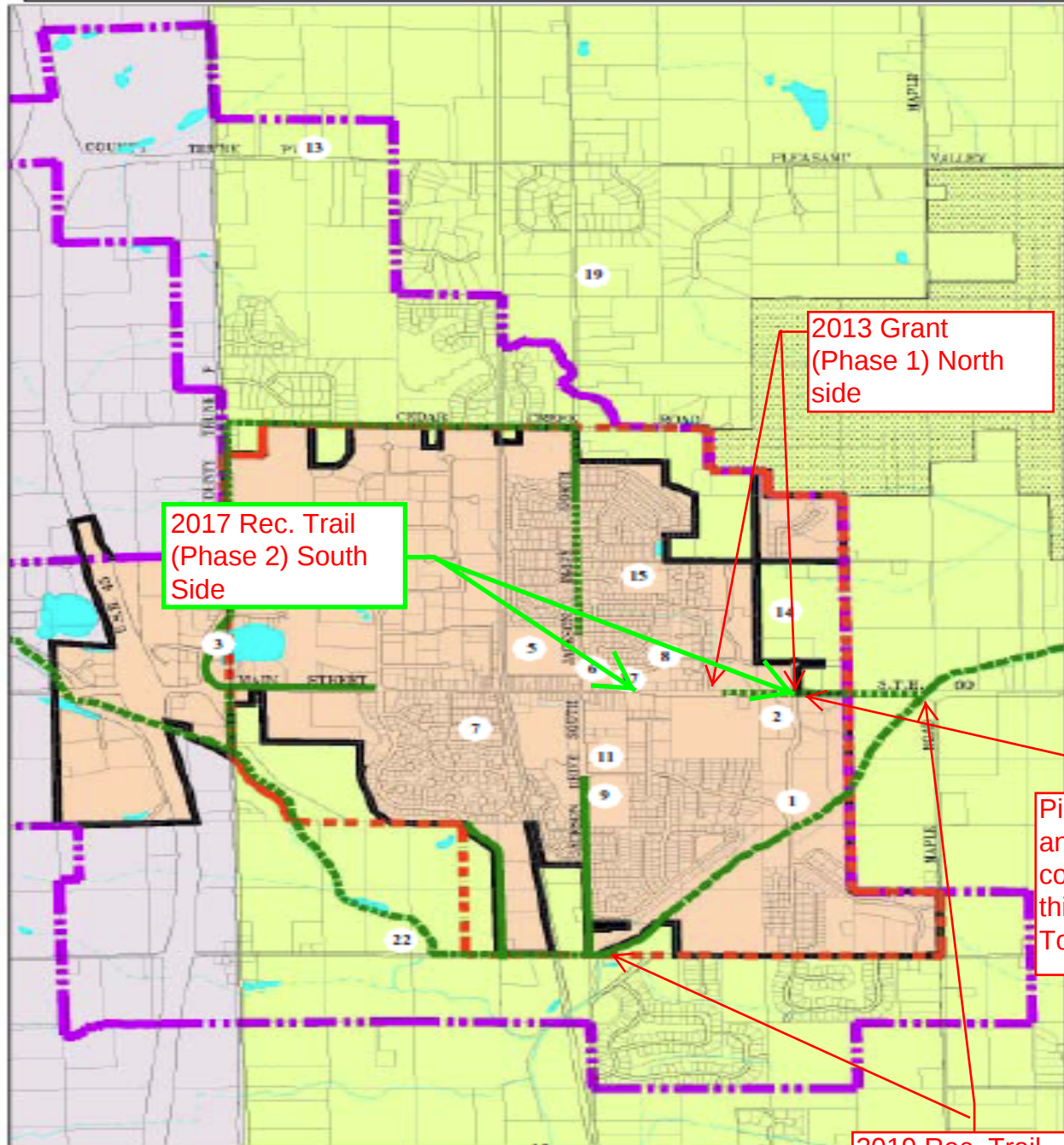
I want to...



MAP 2 Village of Jackson Parks, Recreation, Pathways and Open Spaces

Locations Found on Maps 1 and 2, with the Legend on Map 1.

- | | | |
|---|--|--|
| <ol style="list-style-type: none"> 1. Cedar Run Park 2. Eagle Drive Playfield 3. Haisner Lake Park 4. Jackson Marsh 5. Jackson Park 6. Jackson School | <ol style="list-style-type: none"> 7. Meadowview Park 8. Reis Memorial Park 9. Hickory Lane Park 10. Jackson Town Hall 11. Jackson Area Com. Center 12. Kettle Moraine High School | <ol style="list-style-type: none"> 13. Pleasant Valley Tennis Club 14. Living Word High School 15. Moraine Star School 16. David's Star School 17. Christ Lutheran Church 18. Trinity School |
|---|--|--|



2017 Rec. Trail
(Phase 2) South
Side

2013 Grant
(Phase 1) North
side

Piggly Wiggly
and other
commerce on
this end of
Town

2019 Rec. Trail
(Phase 3)

- | | |
|--|---|
| <ul style="list-style-type: none"> EXISTING VILLAGE LIMITS EXISTING TOWN LIMITS VILLAGE OF JACKSON ELEMENTARY SCHOOL SERVICE AREA 2013 JACKSON VILLAGE LIMITS WITHIN JACKSON TOWNSHIP JACKSON MARSH | <ul style="list-style-type: none"> EXISTING TRAIL PLANNED FUTURE TRAIL |
|--|---|



**VILLAGE OF JACKSON AND TOWN OF JACKSON
BOUNDARIES**

West End – Coffee Connection Trail

Trail alignment = Yellow line (Proposed Project)

Cyan / Blue = Existing Sidewalk

(north is up, top of page)



Future safety building location and road network that would include adjacent trail

East End – Coffee Connection Trail

Trail alignment = Yellow line

Red line = 2013 Grant trail

(north is up, top of page)



RESOLUTION #13-02

A RESOLUTION FOR OUTDOOR RECREATION AIDS FOR THE VILLAGE OF JACKSON, WASHINGTON COUNTY, WISCONSIN

WHEREAS, the Village of Jackson, Washington County, Wisconsin is interested in acquiring or developing lands for public outdoor recreation purposes as described in the application; and

WHEREAS, financial aid is required to carry out the project;

THEREFORE, BE IT RESOLVED, that the Village of Jackson, Washington County, Wisconsin, has budgeted a sum sufficient to complete the project or acquisition and

HEREBY AUTHORIZES the Director of Public Works to act on behalf of the Village of Jackson to:

Submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available;

Submit reimbursement claims along with necessary supporting documentation within 6 months of project completion date;

Submit signed documents; and take the necessary action to undertake, direct and complete the approved project.

BE IT FURTHER RESOLVED that the Village of Jackson will comply with State and/or Federal rules for the programs to the general public during reasonable hours consistent with the type of facility; and will obtain from the State of Wisconsin Department of Natural Resources or the National Park Service approval in writing before any change is made in the use of the project site.

Introduced by: Peter Habel

Seconded by: Michael Kufah

Vote: 7 Aye 0 Nay -

Passed & Approved: April 9, 2013

Attest: Susan E. Rank
Susan E. Rank, Village Clerk

Wendy A. Kannenberg
Wendy A. Kannenberg, Village President

Proof of Posting:

I the undersigned, certify that I posted this Resolution on bulletin boards at the Village Hall, Post Office, and one other location in the Village.

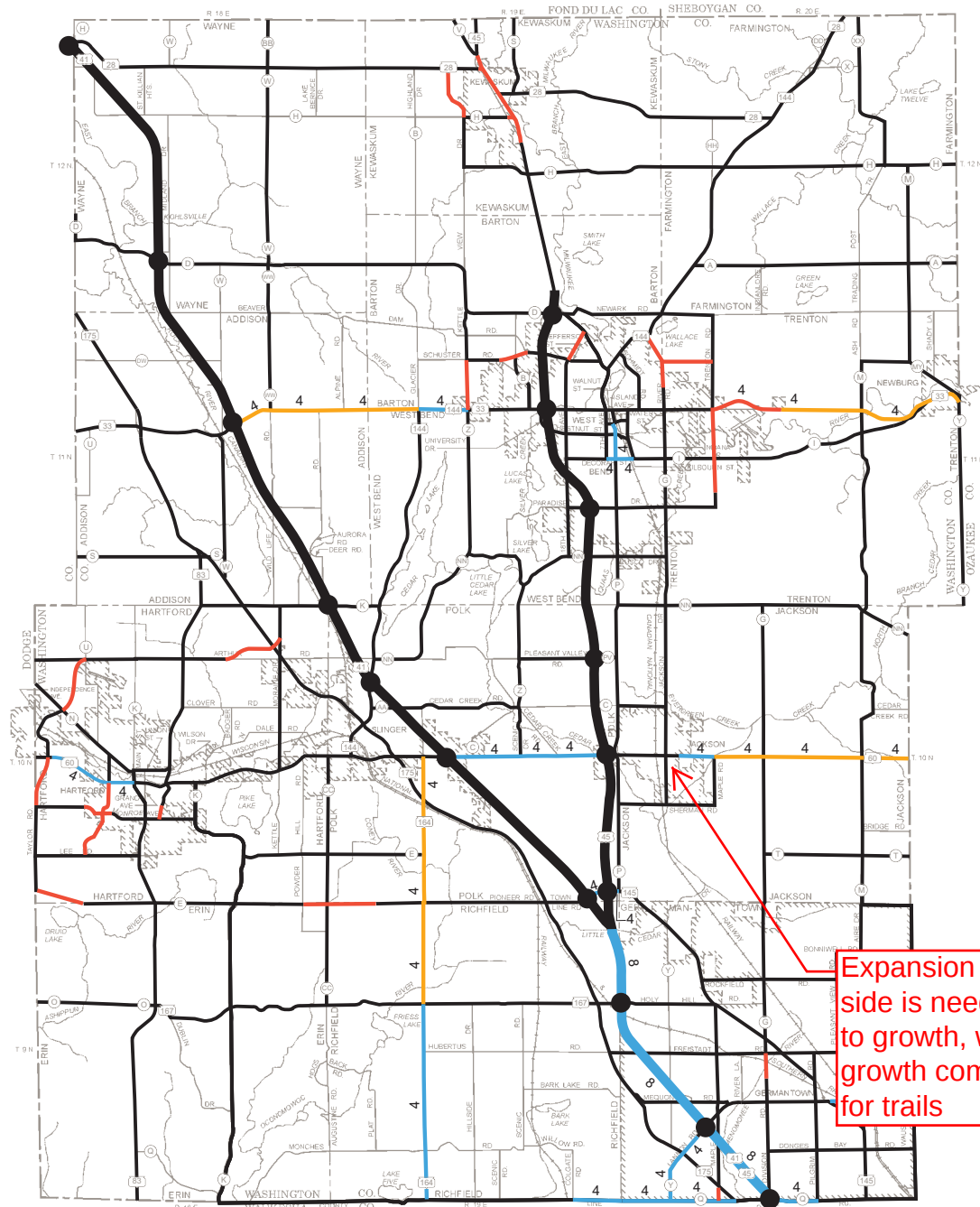
Susan E. Rank
Village Official

4-10-13
Date

The Village will draft and adopt a resolution similar to this one from 2013 for the 2017 Rec. Trail Grant.

Map 101

FUNCTIONAL IMPROVEMENTS TO THE ARTERIAL STREET AND HIGHWAY SYSTEM IN WASHINGTON COUNTY: 2035 RECOMMENDED REGIONAL TRANSPORTATION SYSTEM PLAN



Expansion on East side is needed due to growth, with growth comes need for trails

ARTERIAL STREET OR HIGHWAY

- NEW
- WIDENING AND/OR OTHER IMPROVEMENT TO PROVIDE SIGNIFICANT ADDITIONAL CAPACITY
- RESERVE RIGHT-OF-WAY TO ACCOMMODATE FUTURE IMPROVEMENT (ADDITIONAL LANES OR NEW FACILITY)
- RESURFACING OR RECONSTRUCTION TO PROVIDE ESSENTIALLY THE SAME CAPACITY
- 4 NUMBER OF TRAFFIC LANES FOR NEW OR WIDENED AND/OR IMPROVED FACILITY (2 LANES WHERE UNNUMBERED)

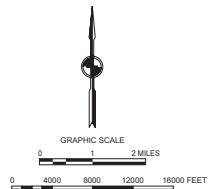
FREWAY INTERCHANGE

- EXISTING

THE FOLLOWING NOTES SUPPLEMENT THE RECOMMENDATIONS PORTRAYED ON THIS MAP:

1. Each proposed arterial street and highway improvement and expansion, and, as well, preservation project, would need to undergo preliminary engineering and environmental studies by the responsible State, county, or municipal government prior to implementation. The preliminary engineering and environmental studies will consider alternatives and impacts, and final decisions as to whether and how a plan and project will proceed to implementation will be made by the responsible State, county, or municipal government (State for state highways, County for county highways, and municipal for municipal arterial streets) at the conclusion of preliminary engineering.
2. The 127 miles of freeway widening proposed in the plan and in particular the 19 miles of widening in the City of Milwaukee (I-94 between the Zoo and Marquette interchanges and I-43 between the Mitchell and Silver Spring interchanges), will undergo preliminary engineering and environmental impact statement by the Wisconsin Department of Transportation. During preliminary engineering, alternatives will be considered, including rebuild-as-is, various options of rebuild to modern design standards, compromises to rebuilding to modern design standards, rebuilding with additional lanes, and rebuilding with the existing number of lanes. Only at the conclusion of preliminary engineering would a determination be made as to how the freeway would be reconstructed.

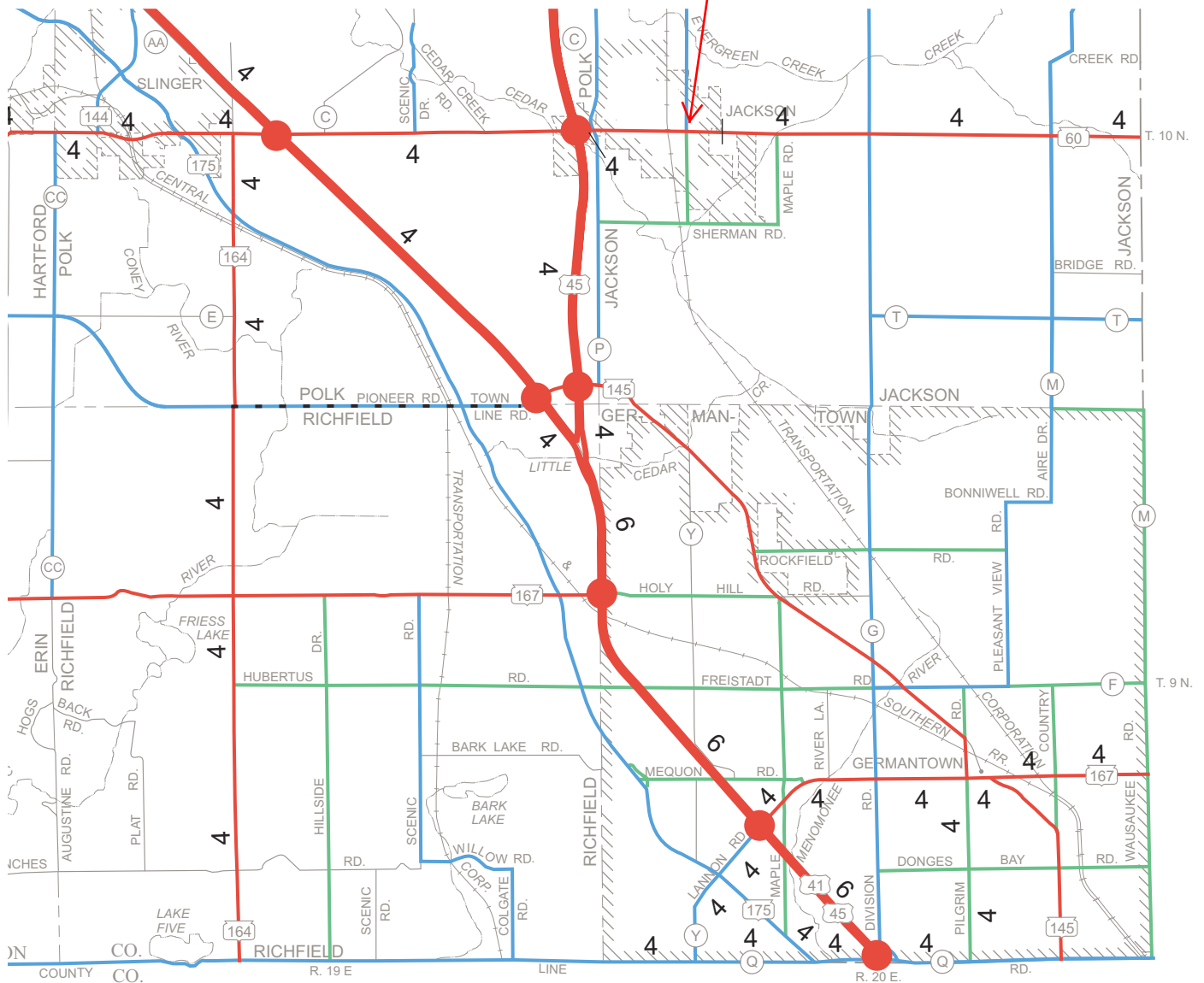
3. Subsequent to the completion of the regional transportation plan update and reevaluation, more detailed analyses will be conducted with the Washington County jurisdictional highway system planning advisory committee addressing STH 60 in the Village of Jackson and potentially considering various alternatives including do-nothing, restrict parking, widen with additional lanes, construct bypass, and improve/construct parallel arterials.



Map 43

PIONEER ROAD IN THE TOWNS OF POLK AND RICHFIELD

Reconstruction or expansion means compliance with Trans 75 = Trail construction



FREEWAY

- STATE TRUNK HIGHWAY
- INTERCHANGE

STANDARD ARTERIAL

- STATE TRUNK HIGHWAY
- COUNTY TRUNK HIGHWAY
- LOCAL TRUNK HIGHWAY
- - - STUDY SEGMENT

4 NUMBER OF TRAFFIC LANES
(2 WHERE UNNUMBERED)

Source: SEWRPC.

Washington County Wisconsin



A Joint Parks, Recreation & Open Space Plan For

The Village of Jackson and The Town of Jackson

The Village anticipates completing a separate (Non-Joint) Park, Recreation & Open Space Plan beginning in the summer of 2017. It is expected to be completed by the early Fall of 2017.

**Revision
March 2009**

Expected Revision
date: September 2017



Sheet of 1	Project Applicant: Village of Jackson	Prepared By: Brian Kober			LEAVE BLANK - DNR USE ONLY									
County Washington	Project Name: The Coffee Connection (Jackson Dr to Eagle Dr., 2,215')				Project Number									
DEVELOPMENT PROJECT ITEMS <i>List by individual item or break down by Use Areas</i> <i>(See Item List On Back Of This Form)</i>					Indicate Contract (C) Force Acct. (F) Donated(D)	Quantity and Unit of Measure	Component Costs	Estimated Total Item Cost	INFORMATION PROGRESS					
									Insp. Date - Bill No.					
										Percent Completed				
Services - Post Approval Engineering 					C	1 - LS	\$29,900	\$29,900						
Site Preparation - Clearing / Grubbing					C	2 - Station	\$600	\$1,200						
Roads - Gravel Base / Paving					C	2215 - LF	\$70	\$155,000						
Traffic Control					C	1 - LS	\$5,000	\$5,000						
Trails - Grading					C	1600 - CY	\$12	\$19,200						
Signing - Walkways / Trails					C	1 - LS	\$1,000	\$1,000						
Misc. - Curb Ramps					C	2 - Each	\$500	\$1,000						
Misc. - Incidental Items like Erosion Control					C	1-LS	\$4,500	\$4,555						
Drainage / Stormwater items					C	1 - LS	\$31,000	\$31,000						
Misc. - Construction Oversight					C	1 - LS	\$10,000	\$10,000						
Misc. - Contractor Mobilization					C	1 - LS	\$3,000	\$3,000						
Misc. - WDNR Ch. 30 permitting					C	1-LS	\$3,000	\$3,000						
							TOTAL	\$263,855	TOTAL					

NOTE: For acquisition projects, complete the information on the reverse side of this form.

Application Materials

The following documents are required as part of a complete grant application, as applicable for the type of project (acquisition or development). Please contact a regional Grant Specialist for information about any of these required documents, documentation examples, or to obtain hard copies of application materials.. Electronic application materials, forms, and example documents are available online:

- Stewardship Local Assistance - <http://dnr.wi.gov/topic/Stewardship/Grants/ApplyLUG.html>
- LWCF & RTP - <http://dnr.wi.gov/topic/Stewardship/Grants/FederalLUG.html>

Applicants should provide one hard copy and one electronic copy of all application documents.

ACQ. PROJECT	DEV. PROJECT	REQUIRED APPLICATION DOCUMENTS	
☐	☒	1	Grant Application (Form 8700-191) – Must be Signed by Project Applicant
☐	☒	2	Response to Ranking Questions & Criteria (see below)
☐	☒	3	Project Resolution from Grant Applicant <i>Example Provided - New Res. Summer '17</i>
☐	☒	4	Project Location Map
☐	☒	5	Project Boundary Map <i>See overview, P. 11 of PDF, application</i>
☐	☐	6	Topographical Map <i>- Part of design scope</i>
☐	☐	7	Legal Description and GPS Coordinates <i>STH 60 ROW</i>
☐	☒	8	Environmental Hazards Assessment Form (Form 1800-001)
☐	☐	9	Site Plan - <i>For Development projects, the site plan should show facilities to be constructed, drawn to-scale; for Acquisition projects, the conceptual site plan should identify trails or facilities that may be developed in the future.</i>
☐	☒	10	Estimated Construction/Acquisition Timeline <i>Summer 2019</i>
☐	☒	11	Cost Estimate Worksheet (Form 8700-014)
☐	☐	12	Environmental Hazards Assessment Form (Form 1800-001)
☐	☐	13	Appraisal - <i>Applicable to all acquisition projects and development projects that propose third-party donations as match.</i>
☐	☐	14	Offer to Purchase (if available)
☐	☐	15	Copy of Warranty Deed
☐	☐	16	Parkland Dedication Ordinance Adoption Resolution (if applicable)
☐	☐	17	Remediation Plan and (if available) signed DNR Final Close-Out Letter – <i>Applicable only to projects with brownfields.</i>
☐	N/A	18	Public Access & Acceptable Uses Form (Form 8700-332)
☐		19	Just Compensation Form (if applicable)
☐		20	Relocation Plan (if applicable)
☐		21	Agricultural Impact Statement (if applicable)
☐		22	Signed Option or Offer to Purchase
☐		23	Copy of Seller's Deed (applicable only if seller has owned property for less than three years)
☐		24	Approval resolution from jurisdiction in which acquisition property is located (if property to be acquired is located outside of the applicant's jurisdiction)
☐		25	Agricultural resource evaluation narrative
☐		26	Agricultural resource impact determination document from DATCP.
N/A	☐	27	Draft or Final Easement or Lease Document (applicable only if development project is on land not owned by applicant)
	☐	28	Required permits, if available <i>Wis DOT R/W permit during design</i>

DRAFT MINUTES
Board of Public Works Meeting
Tuesday, May 30, 2017 –7:00 p.m.
Jackson Village Hall
N168W20733 Main Street

1. Call to Order and Roll Call.

Chairman Tr. Don Olson called the meeting to order at 7:00 p.m.
Members present: Brian Heckendorf, Tr. Lippold, Linda Granec, and Tr. Kufahl.
Excused: Scott Thielmann, Gloria Teifke.
Staff present: Brian Kober, and Deanna Boldrey.

2. Approval of Minutes for April 25, 2017, meeting.

Motion by Brian Heckendorf, second by Tr. Kufahl to approve the minutes of the April 25, 2017, Board of Public Works meeting.
Vote: 5 ayes, 0 nays. Motion carried.

3. Review of Storm Water Drainage Stonehedge Drive.

Brian Kober reported that Gremmer & Associates proposed four alternatives for the storm water drainage on Stonehedge Drive. This is for the area of water that freezes on Stonehedge Drive in the winter months. The four alternatives were reviewed and discussed.

Joe Kreiter of Stonehedge Dr commented that the sump pump discharge water has been a problem since he moved to Jackson in 1989. The sump pumps are constantly running and flowing into the streets. It did help in January by adjusting the floats; however, he believes that the problem will be back and will reoccur. This has been a wet spring.

The subdivision was built in 1986 and at that time it was the practice to build without storm sewer laterals.

Brian Kober commented that this may become the project that we do next year.

Brian recommended the second option for \$28,350. This would be to remove driveway approaches and trees. This street is far out on the capital improvement plan.

Motion by Tr. Kufahl, second by Tr. Lippold to recommend the Director of Public Works to pursue bids for the second option of installing storm sewer in the terrace area and then bring back to the Board of Public Works in June.

Vote: 5 ayes, 0 nays. Motion carried.

4. Presentation of Jackson Water Utility Analysis Report – City Water LLC.

Brian Kober introduced Tom Nennhig of City Water LLC to Present the Water Utility Analysis Report. The old plan is from 2006.

The presentation included the following main points to the Master Plan of the Water System:
Update to the hydraulic water model, including changes since 2006 including the expansion to the Town of Jackson.

Identify the new service boundary as we move into the future.

The update of future water demands.

Identify short or long term water supply and storage needs.

Identify potential areas that could be served by the water utility.

Tom presented an updated water fire flow map.

Once the Water Utility Analysis Report is finalized it will be posted on the Village website.

The item was for information only, and no action was necessary at this time.

5. Review of Pay Request #2 Chateau Dr. Reconstruction Project.

Brian distributed a temporary pay request on the project. There is a sense of urgency as the contractor has been told that they will be fined \$1,000 a day if not finished by this Friday. The binder lift and pavement are scheduled for tomorrow. Then the landscaping and mailboxes will be installed. There will be a punchlist for this project.

Motion by Tr. Kufahl, second by Brian Heckendorf to recommend pay request #2 for Chateau Drive Reconstruction Project with a retainage in the range of \$17,000.

Vote: 5 ayes, 0 nays. Motion carried.

6. Discussion on Special Assessment for final lift of asphalt.

Brian reported on the item. He has not heard back from the bank that owns English Oaks. Brian reviewed the memo of assessment for the final lift of asphalt. For Stonewall Drive the approximate cost per unit is \$707.05.

Motion by Tr. Olson, second by Tr. Kufahl to refer the item back to the Board of Public Works next month and for the Director of Public Works to follow up with the bank.

Vote: 5 ayes, 0 nays. Motion carried.

7. Resolution 17-10 – Outdoor Recreation Aids for the Village of Jackson.

Brian reported on the item. This project is titled the Coffee Connection Trail and is along the South side of Hwy 60 from Jackson Drive to Eagle Drive. The grant request is \$45,000. The estimated project cost is \$263,855. Recommend the project would be special assessed as the path on the north side of STH 60 was special assessed.

Motion by Tr. Olson to recommend approval of Resolution 17-10 Outdoor Recreation Aids for the Village of Jackson to the Budget and Finance and Village Board, and that due to the fact that they are at the committee level and not the Village Board level, he may not be in favor of the project at a future date. Second by Brian Heckendorf.

Vote: 5 ayes, 0 nays. Motion carried.

8. Resolution 17-11 – Accepting Sewer & Water System Cranberry Creek Phase 4.

Brian reported on the item. This is for the Cranberry Creek Development located the Village Hall. Motion by Tr. Olson, second by Tr. Kufahl to recommend approval of Resolution 17-11 – Accepting Sewer & Water System Cranberry Creek Phase 4.

Vote: 5 ayes, 0 nays. Motion carried.

9. Director of Public Works report.

Brian Kober gave the report. Brian distributed a printed color example of new banners for the Village. Motion by Linda Granec, second by Brian Heckendorf to place the Director of Public Works report on file.

Vote: 5 ayes, 0 nays. Motion carried.

10. Citizens/Village Staff to Address the Board.

Discussion of the Ash trees in the Village ensued. The park is being prepared for Action in Jackson.

11. Adjourn.

Motion by Linda Granec, second by Brian Heckendorf to adjourn at 8:26 p.m.

Vote: 5 ayes, 0 nays. Motion carried.

Respectfully submitted by: Deanna L. Boldrey, Village Clerk-Treasurer