APPROVED MINUTES
Board of Public Works Meeting
Tuesday, August 29, 2017 –7:00 p.m.
Jackson Village Hall
N168W20733 Main Street

1. **Call to Order and Roll Call.**

   Chairman Tr. Don Olson called the meeting to order at 7:00 p.m.
   Members present: Brian Heckendorf, Tr. Lippold, Gloria Teifke, Scott Thielmann, and Tr. Kufahl.
   Excused: Linda Granec.
   Staff present: Brian Kober, John Walther, and Deanna Boldrey.

2. **Approval of Minutes for July 25, 2017, meeting.**

   Motion by Scott Thielmann, second by Tr. Lippold to approve the minutes of the July 25, 2017, Board of Public Works meeting.
   Vote: 6 ayes, 0 nays. Motion carried.

3. **Review of Cedar Corp. Professional Service Proposal – Public Safety Building.**

   Corey Scheidler of Cedar Corp presented the proposal for the public safety building which included site development, coordination, planning and schematic design development. The proposal will set the wheels in motion. The space comparison used the community proper not the service areas. The fire department is about 20,000 square feet of the project and 11,000 is shared square footage.
   Discussion ensued of the townships that the village contracts with and their contribution to the facility. Discussion ensued of a Fire Company versus Fire District. Discussion ensued of the annual budget. The maintenance of the building is in the annual budget.
   Brian Heckendorf questioned if the cart is before the horse as we do not have the property. Corey stated that this type of facility could improve the ISO ratings. Discussion ensued of the fire equipment and the use of the tanker ensued. The tanker is for small grass fires and some smaller Village fires.
   Motion by Tr. Kufahl, second by Tr. Lippold to recommend approval of the Cedar Corp. Professional Services Proposal for the Public Safety Building.
   Vote: 5 ayes, 1 nays (Tr. Olson). Motion carried.

4. **Review of Change Order #1 – SCADA Project – Altronex Control Systems.**

   Brian introduced Greg Dressler of Town and Country to review change order #1 for the SCADA Project. The items were priced by LW Allen. There were some wires that need replaced and it is easier to replace them now rather than a later date. The luxury items have been crossed out. There might be an allowance from the computers of $15,000-$20,000. The warranty is a two year warranty. The current computers are less than two years old. When the computers were replaced the intelisys would not communicate with the SCADA system. The prior integrator was not compatible with the fiber optics.

Motion by Tr. Kufahl, second by Tr. Olson to recommend approval of the change order #1 in an amount not to exceed $33,524, with the understanding that the computer allowance will be used to offset.
Vote: 6 ayes, 0 nays. Motion carried.

5. Review of BID for TIF #4 Paving Project and other projects.

Brian Kober distributed the bid documents. There were three contractors that took out the paperwork and then there was one bid. Alcan Court and Alcan Drive are the base bid and main component of the paving project. This is for TIF #4. The project be completed by September 28th. The alternate bids included Living Word Lane, Stonewall Drive and Georgetown Drive, Highland Road, and English Oaks Drive. This is $8.75 a square yard. Brian recommended to continue with the TIF #4 projects and then rebid the alternate components next year.
Base Patching, Concrete Curb & Gutter, and Concrete Sidewalk were additionally bid.
Brian will have the number for the base patch and curbing by the September 12th Budget and Finance and Village Board meeting.
Motion by Tr. Olson, second by Scott Thielmann recommend to accept the base bid of Alcan Drive and Alcan Court with the understanding that there may be changes to the concrete that will be decided at the Village Board Meeting. The alternate items will be rebid next year.
Vote: 6 ayes, 0 nays. Motion carried.

6. Update on Reconstruction of Water and Street Department Building.

Brian reported on the item. He gave status of the building. Right now the building is in the drywall stage. The orange peel will go on this Friday. The painting will start after Labor Day, then the doors and windows will be installed and plumbing completed. Brian commented that the goal is for the Street Department to move in by November 1st. The major costs were moving the columns out of the way; that was $40,000 and did not include the engineering. The heating and cooling systems have been completed. The cooling unit on the roof could be used; however, the rest of the heating and cooling had to be replaced.
Vehicles are being stored inside the building. Brian is looking at proper ventilation systems. The building is completely sprinklered.
$240,000 has been spent to date. Discussion ensued of what the remaining costs are. Discussion ensued of the amount spent to date and the needed communication. Discussion ensued of the salt shed and salt storage.
Discussion ensued of dismantling the old street building. Brian Kober commented that the doors of the old building will be used at the new building. The fencing is moving to the new facility. The lighting and modine heating of the old building will be used at the new building.
Tr. Kufahl commented that he would like to see any additional expenses (prior to expenditure) go through the Board of Public Works Committee, Budget and Finance Committee, and Village Board. Brian commented that he will have a list by the next meeting. Brian has been using local contractors. The computer server had to be moved as well. A locker room and shower were installed. Brian offered to give a tour of the building.
Tr. Olson would like a detailed list of the outstanding items and associated costs and salt storage options for the next Budget and Finance Committee meeting and Village Board meeting.

7. **Announcing the Public Information Meeting for the CTH P Reconstruction Project.**

A public informational meeting for the Reconstruction Project of CTH P will be held on September 14th starting at 6 p.m. at the Gathering Hall at the Community Center.

8. **Review of the Final Special Assessment for Chateau Drive Project.**

Brian Kober reviewed the distributed report on the project with the final assessments.
Motion by Tr. Kufahl, second by Brian Heckendorf to recommend approval of the final special assessment for Chateau Drive Project. A resolution with public hearing will be prepared for the September 12th meeting.
Vote: 6 ayes, 0 nays. Motion carried.

9. **Discussion on closing out Buteyn-Peterson Contract – Wilshire Drive Project.**

Discussion ensued of the project. Some of the properties need to be raked out and then need an extra layer of topsoil. Brian recommended to close the project and retain the $5,000. Discussion ensued that taking the lowest bidder may not necessarily be the best option.
Motion by Tr. Olson, second by Tr. Lippold to recommend to close the contract and to keep the retainage.
Vote: 6 ayes, 0 nays. Motion carried.

10. **Director of Public Works report.**

Brian Kober gave the report. Motion by Tr. Lippold, second by Brian Heckendorf to place the Director of Public Works report on file.
Vote: 6 ayes, 0 nays. Motion carried.

11. **Citizens/Village Staff to Address the Board.**

Ron Stuebs commented he will bring his items next Spring.

Ray Glock of English Oaks is a past president of the homeowners association at English Oaks. He reported that in 2012 MLG, LLC set aside funds for the final lift of asphalt. In December of 2015 a letter from MLG's legal team was sent to the Village stating that they dissolved and that there was no longer money available for the final lift of asphalt. MLG is still active in the subdivision and charging homeowners for plan review.

Russ Maki of Georgetown Drive commented on parking on Georgetown Drive.

Kurt Meyers of Georgetown Drive commented on parking on Georgetown Drive.

Gloria Tiefke questioned if there were any soil testing done on the site where the pallet business was on Main Street.

12. **Adjourn.**

Motion by Tr. Lippold, second by Tr. Kufahl to adjourn at 8:42 p.m.
Vote: 6 ayes, 0 nays. Motion carried.

Respectfully submitted by: Deanna L. Boldrey, Village Clerk-Treasurer