

APPROVED MINUTES

Budget & Finance Committee Meeting

Tuesday, November 10, 2020 at 7:00 p.m.

Jackson Village Hall

N168 W20733 Main Street

Jackson, WI 53037

1. Call to Order and Roll Call

Pres. Schwab called the meeting to order at 7:00 p.m.

Member Present: Trustee Heckendorf.

Member Excused: Trustee Olson.

Village Board Members Present: Trustees Kruepke and Lippold.

Staff Present: Brian Kober, Chief Swaney, Kelly Valentino, Chief Vossekuil, John Walther and Jilline Dobratz.

Others Present: Phil Cosson, Ehlers

2. Approval of Minutes for the Budget & Finance meeting of October 13, 2020

Motion by Tr. Heckendorf, second by Pres. Schwab to approve the Budget & Finance minutes of October 13, 2020.

Vote: 2 ayes, 0 nays. Motion carried.

3. Approval of the October 2020 Treasurer's Report and Check Register

Motion by Tr. Heckendorf, second by Pres. Schwab to approve the October 2020 Treasurer's Report and Check Register.

Vote: 2 ayes, 0 nays. Motion carried.

4. Pay Request #7 – Municipal Complex Building

Brian Kober stated this is for the complex walls. The request does not include lien waivers. The check for Pay Request #6 was never received. A stop payment has been issued for the check and it will be resent.

Motion by Tr. Heckendorf, second by Pres. Schwab to recommend Village Board approve payment for Pay Request #7 – Municipal Complex Building in an amount not to exceed \$958,262.15.

Vote: 2 ayes, 0 nays. Motion carried.

5. Review of 2021 Trash and Recycling Contract

Brian Kober explained Advanced Disposal was purchased by Waste Management and they will honor the proposed contract by Advanced Disposal. Brian suggested this go back to Board of Public Works after a quote is received from the Waste Management salesperson. It would then come back to this committee in December. The Village would rather work with the staff they already know instead of all new staff from Waste Management.

Motion by Pres. Schwab, second by Tr. Heckendorf to table the 2021 Trash and Recycling Contract discussion pending finalization of the proposal.

Vote: 2 ayes, 0 nays. Motion carried.

6. Review of Replacing Village Hall Generator

Brian Kober provided background information. The proposed 1998 Ford Engine 40k Olympian natural gas generator has 532 hours of usage on it. The Water Utility would purchase the unit and after Village Hall transfers to the Municipal Complex, the generator would be moved to the Water Department. It does include a warranty.

Motion by Tr. Heckendorf, second by Pres. Schwab to recommend Village Board approve Replacing the Village Hall Generator in an amount not to exceed \$17,600.00.

Vote: 2 ayes, 0 nays. Motion carried.

7. Review of One Ton Plow Truck for Street Department

Brian Kober commented this is a budgeted Capital Expenditure item. He explained the departments fleet and the purchase of the new plow truck.

Motion by Pres. Schwab, second by Tr. Heckendorf to recommend Village Board approve the Purchase of a One Ton Plow Truck for the Street Department in an amount of \$51,951.00.

Vote: 2 ayes, 0 nays. Motion carried.

8. 2021 Proposed Budget

John Walther presented a handout of the Proposed Budget for 2021. John stated on January 1, 2021, about \$80 million dollars' worth of property will be coming into the Village from the Town of Jackson. The way the budgets have been prepared by staff, some of the budgets are going up. Capital projects have been reduced. There is still a fund balance in capital projects. Phil Cosson of Ehlers provided information on levy limits. There are very few adjustments that pertain to the Village. The levy can be increased to adjust the budget, it is an allowed debt service. It's a one-year adjustment and next year, there will be an adjustment for the annexation. With the added territory that has to be served, the levy will be increased. The Village does not levy to the max, it has capacity.

Motion by Pres. Schwab, second by Tr. Heckendorf to recommend Village Board approve the 2021 proposed budget publication and the budget document as presented.

Vote: 2 ayes, 0 nays. Motion carried.

9. Citizens to address the Budget & Finance Committee

None.

10. Adjourn

Motion by Pres. Schwab, second by Tr. Heckendorf to adjourn at 7:17 p.m.

Vote: 2 ayes, 0 nays. Motion carried.

Respectfully submitted:

Jilline Dobratz, *CMC/WCMC*
Village Clerk