

**DRAFT MINUTES
PLAN COMMISSION MEETING
Thursday, October 25, 2018 at 7:00 p.m.
Jackson Village Hall
N168W20733 Main Street
Jackson, WI 53037**

1. Call to Order & Roll Call

Tr. Kruepke called the meeting to order at 7:00 p.m.

Members present: Keith Berben, Peter Habel, Tr. Kruepke, Steve Schoen and Jon Weil.

Members excused: Pres. Schwab and Tr. Emmrich

Members absent: None

Also present: Tr. Lippold

Staff present: John Walther and Jilline Dobratz.

2. Minutes – September 27, 2018, Plan Commission Meeting

Motion by Peter Habel, second by Keith Berben to approve the minutes of the September 27, 2018 Plan Commission meeting with a correction on Item #4, Jack Lippold's comment should read "there are fox and coyotes around the Village and inquired on what vermin the chickens might attract."

Vote: 5 ayes, 0 nays. Motion carried.

3. Planned Unit Development – J & M Ltd dba Village Mart – Sign

Motion by Peter Habel, second by Jon Weil to recommend the Village Board approve the Planned Unit Development – J & M Ltd dba Village Mart – Sign, per staff comments.

Vote: 4 ayes, 0 nays, 1 abstain (Tr. Kruepke). Motion carried.

4. Chicken Ordinance

John Walther explained the Village Attorney has been contacted regarding modifying Village Code Section 6-27- Keeping of animals and fowl restricted. At the last meeting, having a Chicken Ordinance by Conditional Use Permit was discussed. Conditional Use, allows for review by complaint if there are any complaints. Language would have to be added to the Zoning Ordinance to authorize a Conditional Use Permit (CUP) for backyard chickens. The CUP would have to go to a public hearing. The neighbors within 200 feet of the parcel proposing the chickens would be able to make comments. Peter Habel questioned if the chickens will have to be confined to the backyard area of the residence. John Walther responded backyard restrictions would need to be defined and the chickens would generally be kept in the backyard. Under one method, language would be set forth in the ordinance with everything that was being restricted. The second method would be to determine the standards in the Conditional Use Permit itself, the Village Attorney will expound on it. This would be more on a case by case basis through the permit document itself. John Walther said what potentially could be done is to bring both methods, one specifying specifically what the Conditional Use Permit would do and the one other method with a more flexible approach. Criteria could be itemized

on the Conditional Use Permit. Tr. Kruepke stated there also needs to be a procedure for a variance so the applicant could plead their case if denied.

Motion by Tr. Kruepke, second by Peter Habel to refer the Chicken Ordinance to the next Plan Commission meeting.

Vote: 5 ayes, 0 nays. Motion carried.

5. Citizens to Address the Plan Commission

Jack Lippold commented on the chicken ordinance appeal process that was discussed.

Joanna Alft inquired on why chickens have to be 25 feet from the lot line. John Walther stated that is from the Plan Commission and went over the conditions given at last month's meeting. Tr. Kruepke said the reason is to keep the chickens away from the neighbors, keeping them closer to the center of the property owner's.

Keith Berben asked if there was a digital map of the Village with all houses. John Walther stated Washington County has a public GIS system. Keith wondered how many houses would be able to have chickens. John Walther said it's a good percentage that could have them as there are lots large enough to allow for a coop.

6. Adjourn

Motion by Peter Habel, second by Jon Weil to adjourn.

Vote: 5 ayes, 0 nays. Meeting adjourned at 7:26 p.m.

Respectfully submitted,

Jilline Dobratz, *CMC/WCMC*
Village Clerk/Treasurer