

**DRAFT MINUTES
PARKS & RECREATION COMMISSION
Tuesday, February 21, 2023 at 6:00 p.m.
Jackson Community Center
N165W20330 Hickory Lane
Jackson, WI 53037**



1. Call to Order and Roll Call

Chair Latz called the meeting to order at 6:00 p.m.

Members Present: Tr. Engelhardt, Casey Latz, Brittany Rathke, Sue Rank and Brian Mekka

Staff Present: Parks & Recreation Director Kelly Valentino, Village Administrator Keller and Recreation Supervisor Renee Fisher

2. Approval of the Board of JPR Commission Minutes of January 31, 2023 Meeting

Motion by Sue Rank, second by Brian Mekka to approve the Parks & Recreation Commission minutes from January 31, 2023

Vote: 4 Ayes, 0 Nays, Motion carried

3. Hasmer Lake Park Master Plan – Final Draft and Estimate Review

Director Valentino presented the final draft to the Commission and also stated this is the time to make any final changes before the Draft goes to the Village Board. Director Valentino reminded the Commission that MSA has 2 concepts (Phase 1 and Phase 2) and the Village is working with the DNR and adjacent property owners. There is a meeting in March with the DNR to further discuss the Hasmer Lake Project and whether the DNR will allow the Village to acquire the part of the property needed or an alternative to acquiring the property would be to maintain a cooperative agreement with the DNR. Director Valentino reminded the Committee that the Master Plan is not a bid package. It is done to help get the project going and to establish a time line for the project. Brian Mekka made a motion to send the Master Plan to the Village Board. Second by Sue Rank.

Vote: 5 Ayes, 0 Nays, Motion Carried

4. Review Current Financial Stat Pak

Director Valentino reviewed the current Financial Stat Pak. Director Valentino pointed out that we are only 1 month in for the year. She noted that these are not the final numbers for 2022 until the Auditor goes through everything. However, the Park & Rec Dept finished out 2022 very strong. Director Valentino also thanked the Village Board for making the Department whole.

5. February 14 Village Board Meeting Project Update – Jackson Park

**Tennis/Pickleball/Basketball Courts, Dog Park, Hwy 60 Street Lights & JCC Expansion
Phase 1**

Director Valentino explained she met with Director of Public Works Kober yesterday to finalize some things with the Pickleball Courts; the Dog Park is moving forward to get quotes and plan along with a RFQ from different engineering groups. Director Valentino explained the parking concerns will be addressed in the quotes/plans from the engineering firms. Director Valentino stated the first step is to make sure the land where the dog park is to be built is feasible. Director Valentino stated that the Street Light Project is moving forward and this project is being led by the Public Works Department. However, she is still working with Director Kober and the JPRC will still have input. Director Valentino stated that she is meeting Friday morning with Zimmerman to discuss Phase 1 of the JCC expansion.

6. Review & Upcoming Events – Monte Carlo Night

Director Valentino explained that last year as of today's date we had \$10,900 in sponsors and donations. This year we have \$11,600. The event is coming together. We are still looking for raffle prizes and donations. Director Valentino thanked those in the room that have volunteered already or made a donation to the event. Director Valentino stated that the Circus will be back in August.

7. Director of Parks & Recreation Highlights

Director Valentino explained Monte Carlo Night has already been talked about in #6. It also looks like for the 2023-2024 school year that the 4k program is going to remain as is. However, for the 2024-2025 school year it may end up being 5 days a week but nothing has been decided yet by the WBSD. Director Valentino stated the 3k program for 2023-2024 school year will possibly be revamped due to more special needs students attending.

8. Citizens/Village Staff to address the Board

Citizen Barb Carbine who lives at N170 W21805 Rosewood stated she has lived on Rosewood for 44 years and has had to deal with a lot of change. She is not happy with the 2 parking lots that are going to be put in on Rosewood due to the Lake Hasmer Project. Her neighbor is not happy either and has put his property up for sale. Barb also stated that there is currently a lot of traffic on Rosewood due to the apartment complex. Barb was thanked by the Committee and Director Valentino for her input.

9. Adjourn –

Motion by Sue Rank, second by Brittany Rathke to adjourn.

Vote: ayes, 0 nays. Motion Carried. Meeting was adjourned at 6:30pm