

Approved
PARKS & RECREATION COMMISSION
TUESDAY, MAY 9, 2023 AT 6:00PM
VILLAGE MUNICIPAL COMPLEX
N168 W19851 MAIN STREET
JACKSON, WI 53037

1. Call to order and Roll call

Chair Latz called the meeting to order at 6:30 p.m.

Members present: Tr. Englehardt, Casey Latz, Sue Rank, and Brittany Rathke

Staff Present: Parks & Recreation Director Kelly Valentino, Village Administrator Keller and Recreation supervisor Renee Fisher

2. Approval of the Board of JPR commission minutes of February 21, 2023 meeting

Motion by Sue Rank, second by Tr. Englehardt to approve the Board of JPR commission minutes of February 21, 2023 meeting.

Vote: 5 Ayes, 0 Nays, Motion carried

3. JCC Expansion PHASE I Presentation – Discussion and action

Director Valentino along with Jack Blume from Zimmerman Architectural Studio's presented the Phase I Design & Estimates for the expansion of the JCC. Director Valentino noted that the construction contingency & deferred maintenance was removed from estimates, the base construction was within the estimated cost that had been previously discussed. Jack Blume reviewed in detail the how & why of each improved area with the expansion. It was noted that as the current building ages, the detailed cost of deferred maintenance, along with upcoming expenses could be part of the expansion and save considerable dollars in the long run. Some new additions would be to replace a few of the HVAC units that are currently being repaired often, and to change the lighting over to all LED. There will be the addition of an auditorium/multipurpose room that will help better accommodate JPR programming, the Church, and Boys & Girls Club. The space will also be utilized as a senior center. One of the main focuses in this expansion that both Mr. Blume and Director Valentino spoke about was the implementation of more security measures. This includes locked doors with key access for the areas with children, and more of a protected area for the front desk personal as well as other possible additions in the future. The addition would add 14,209 sq ft to the building with a total overall proposal of \$5,240,947.00.

Motion by Sue Rank, second by Brittany Rathke to approve the Jackson Community Center PHASE I documents as presented and proceed to PHASE II bid and construction preparation, authorizing the Village Administrator to work with staff and Ehler's to prepare funding options for the Board to consider along with the final construction bids.

Vote : 4 Ayes**, 0 Nays, 1 Abstain Motion Carried

**** Note:** Brian Mekka emailed in a response stated that he had no questions regarding the expansion proposal and that he was in support of moving forward to the next PHASE.

4. 1st quarter Financial Summary Report

Packet provided with 1st quarter financial summary.

5. Pickleball Court Project – Update

Construction to begin on taking down current tennis courts and getting ready to start building the new pickleball courts. More to come after Action in Jackson.

6. Hasmer Lake Park Master Plan – Update

Director Valentino met with the DNR and reported back that it was a positive meeting. This plan is still a work in progress.

7. Cedar Run Dog park – Uptake

This project is currently on hold due to the JCC expansion taking precedence.

8. Review & upcoming events

Volunteers needed for May Beer Garden & Action in Jackson. Beer garden is May 18th and 19th at Jackson Park. Action in Jackson is June 9th and 10th at Jackson Park. Spring/Summer/Fall activity guides are out at the Community center.

9. Director of Parks and Recreation Highlight

Due to time restraints highlights will be shared at a later meeting.

10. Citizens/Village staff to address the board

No citizens or Village staff to address.

11. Adjourn -.

Motion by Casey Latz, second by Brittany Rathke to adjourn.

Vote: 4 ayes, 0 nays. Motion carried. Meeting was adjourned at 7:08p.m.

Respectfully submitted by Brittany Rathke