

MINUTES
BOARD OF PUBLIC WORKS MEETING
Tuesday, January 30, 2024 at 6:00 PM
Board of Public Works Meeting

1. Call to Order and Roll Call

The meeting was called to order at 6:00 PM by Pres. Heckendorf.

Members Present: Pres. Heckendorf, Tr. Engelhardt, Ethan Hollenberger, Randy Matter, Stephanie Egner, Jeff Mitchell, and Chris Sberna.

Members Excused: None

Members Absent: None

Staff Present: Administrator Jen Keller, Public Works Director Brian Kober, Police Chief Vossekuil, and Clerk Anastasia Gonstead.

Trustees Present in Audience: Tr. Kruepke

2. Approval of Minutes for the Board of Public Works Meeting of November 28, 2023

The motion to approve the minutes for the Board of Public Works meeting of November 28, 2023, was made by E. Hollenberger and seconded by C. Sberna.

Vote: 7 ayes, 0 nays. Motion carried.

3. Discussion on Glen Brooke Drive Traffic Concerns - Residents Mike and Kristin Kania

Handout given to the body, by Mike and Kristin Kania. Mr. Kania spoke to the body and provided background on concerns they are having regarding speeding in the Village of Jackson.

Director Kober continued the discussion, further expanding upon the memo that was included in the agenda packet. Chief Vossekuil explained to the body the steps the police department takes each time they receive a traffic complaint. He provided the option of a speed study through use of a shared speed trailer, but cautioned that results can be skewed. Chief Vossekuil also provided the option that other communities use digital speed limit signs that will flash if you go five (5) miles over the speed limit.

The body continued discussion regarding various options, including a speed study and markings on the roads, as well as barriers with the State Hwy 60 road construction that is forthcoming this year.

Mr. Kania addressed the body again and encouraged them to pursue some of the options he presented in his handout and not take the money to use on something like a speed study, which takes time. Director Kober clarified that a speed study does not cost additional money, other than the staff hours put into it.

The body expressed interest in pursuing a speed study, when feasible, and using that data to make a future decision. No formal action taken/needed at this time.

4. Review of Bids for the 2024 Jackson Wastewater Treatment Plant Improvement Project

Director Kober provided an overview of the the project, the base bid and the alternates, as well as the received bids. A supplemental handout regarding the bids was provided to the body, with Director Kober providing an overview of it. Tr. Engelhardt inquired about the longevity of the piping. Director Kober provided an explanation of what they currently have vs. the alternative they are looking to pursue.

Motion to recommend the Village Board award JH Hassinger a contract for the Base Bid, Supplemental Bid, and Alternative Bid Items C-2 and C-3 for \$4,715,248.00 by Pres. Heckendorf and seconded by E. Hollenberger.

Vote: 7 ayes, 0 nays. Motion carried.

5. Change Order #1 - Jackson Wastewater Treatment Facility Storage Garage - Hunzinger Construction

Director Kober explained the background for Change Order #1, including the reasoning for the \$51,677.00 credit, resulting in a new contract amount of \$815,323.00.

The motion to recommend to the Budget and Finance Committee and to the Village Board to approve Change Order #1 for the Jackson Wastewater Treatment Facility Storage Garage, with Hunzinger Construction, was made by E. Hollenberger and seconded by Tr. Engelhardt.

Discussion: Tr. Engelhardt had questions about the materials being used. Director Kober clarified.

Vote: 7 ayes, 0 nays. Motion carried.

6. Change Order #2 - Jackson Wastewater Treatment Facility Storage Garage - Hunzinger Construction

Director Kober provided the background for Change Order #2, including the reasoning for the additional \$684.00, resulting in a new contract amount of \$816,007.00.

The motion to recommend to the Budget and Finance Committee and to the Village Board to approve Change Order #2 for the Jackson Wastewater Treatment Facility Storage Garage, with Hunzinger Construction, was made by Tr. Engelhardt and seconded by J. Mitchell.

Vote: 7 ayes, 0 nays. Motion carried.

7. Change Order #3 - Jackson Wastewater Treatment Facility Storage Garage - Hunzinger Construction

Director Kober provided the background for Change Order #3, including the reasoning for the \$1,200.00 credit, resulting in a new contract amount of \$814,123.00.

The motion to recommend to the Budget and Finance Committee and to the Village Board to

approve Change Order #3 for the Jackson Wastewater Treatment Facility Storage Garage, with Hunzinger Construction, was made by E. Hollenberger and seconded by Tr. Engelhardt.

Vote: 7 ayes, 0 nays. Motion carried.

8. Pay Request #3 - Jackson Wastewater Treatment Facility Storage Garage - Hunzinger Construction, in the Amount of \$227,905.83

Director Kober provided an update on the project, and added that the pay request reflects Change Order #1.

The motion to recommend to the Budget and Finance Committee and to the Village Board to approve Pay Request #3 for the Jackson Wastewater Treatment Facility Storage Garage, to Hunzinger Construction, in the amount of \$227,905.83 was made by Tr. Matter and seconded by J. Mitchell.

Vote: 7 ayes, 0 nays. Motion carried.

9. Pay Request # 4 - Jackson Wastewater Treatment Facility Storage Garage - Hunzinger Construction, in the Amount of \$142,692.68

Director Kober provided an update on the project, adding that there may be additional change orders forthcoming.

The motion to recommend to the Budget and Finance Committee and to the Village Board to approve Pay Request #4 for the Jackson Wastewater Treatment Facility Storage Garage, to Hunzinger Construction, in the amount of \$142,692.68 was made by Tr. Matter and seconded by E. Hollenberger.

Vote: 7 ayes, 0 nays. Motion carried.

10. Pay Request #2 - STH 60 Street Lighting Project - Wil-Surge, in the Amount of \$94,502.93

Director Kober provided an update on the project. Director Kober also explained that this matter has already gone to the Budget & Finance Committee and will go to the Village Board the evening of this meeting. The process was changed due to the canceled meeting from earlier in January.

The motion to recommend to the Village Board to approve Pay Request #2 for the State Hwy 60 Street Lighting Project, to Wil-Surge, in the amount of \$94,502.93 was made by Tr. Matter and seconded by Tr. Engelhardt.

Vote: 7 ayes, 0 nays. Motion carried.

11. Pay Request #3 - STH 60 Street Lighting Project - Wil-Surge, in the Amount of \$125,124.79

The motion to recommend to the Budget and Finance Committee and to the Village Board to approve Pay Request #3 for the State Hwy 60 Street Lighting Project, to Wil-Surge, in the amount of \$125,124.79 was made by C. Sberna and seconded by Tr. Engelhardt.

Vote: 7 ayes, 0 nays. Motion carried.

12. Review Bids for the Eagle Drive & STH 60 Intersection Improvement Project

Director Kober provided an overview of his memo included in the agenda packet. He explained WI DOT bid both the projects together. Bids came in 21% lower than anticipated. There were six bidders, the difference was minimal between the highest and lowest bid, they were competitive. Vinton Construction was the low bidder.

The motion to recommend the Village Board approve the bid from Vinton Construction, for the Eagle Drive and State Hwy 60 Roundabout Project, in the amount of \$294,459.02 was made by Pres. Heckendorf and seconded by Tr. Engelhardt.

Vote: 7 ayes, 0 nays. Motion carried.

13. Review of DNR Urban Non-Point Source Planning Grant Report - Draft

Director Kober provided an overview of the draft DNR Urban Non-Point Source Planning Grant report. Waiting for some exhibits to be added. Once finalized, proposing a biofilter to take care of stormwater on the east side of the road, on either side of the creek. Next month he should have the final report. Tr. Engelhardt asked how this would affect the proposed dog park. Director Kober provided an explanation of where each would be located.

No action needed/taken.

14. Director of Public Works Report

Director Kober provided a summary of his report included in the agenda packet.

The motion to place the Director of Public Works monthly report on file was made by Pres. Heckendorf and seconded by E. Hollenberger.

Vote: 7 ayes, 0 nays. Motion carried.

15. Citizens/Village Staff to address the Board of Public Works

None.

16. Adjourn

A motion to adjourn the meeting was made by Pres. Heckendorf and seconded by Tr. Engelhardt.

Vote: 7 ayes, 0 nays. Motion carried. The meeting was adjourned at 6:49 PM.

Respectfully Submitted,
Anastasia Gonstead - Village Clerk