

MINUTES
BOARD OF PUBLIC WORKS MEETING
Tuesday, February 27, 2024 at 6:00 PM
Board of Public Works Meeting

1. Call to Order and Roll Call

The meeting was called to order at 6:00 PM by Pres. Heckendorf.

Members Present: Pres. Heckendorf, Tr. Engelhardt, Randy Matter, Jeff Mitchell, Ethan Hollenberger, and Chris Sberna.

Members Excused: Stephanie Egner

Members Absent: None

Staff Present: Public Works Director Brian Kober and Clerk Anastasia Gonstead.

Trustees Present in Audience: None

2. Approval of Minutes for the Board of Public Works Meeting of January 30, 2024

The motion to approve the minutes for the Board of Public Works meeting of January 30, 2024 was made by E. Hollenberger and seconded by C. Sberna.

Vote: 6 ayes, 0 nays. Motion carried.

3. Discussion on Stormwater Issue at 2283 Fenceline Drive - Amy Gill

Amy Gill and Steve Gill, of 2283 Fenceline Drive were present to speak on this agenda item. Ms. Gill explained usually December through March, depending on the amount of rain, their subpump runs frequently. They have documented various times and conditions. She indicated they had reached out to Director Kober and his team approximately two years ago and they have been helpful, offering suggestions. She is concerned about the groundwater level in relation to their foundation, indicating they have brought in civil engineer to review the matter. Mr. Gill reinforced these statements. They believe it has happened more regularly since the Maple Fields Development began approximately two years ago.

Tr. Engelhardt explained the history of the area, including having water problems in those area for years. He explained he drove past the area, went over his observations, and asked some clarifying questions of the Gills.

Tr. Matter inquired if when the subdivision, Maple Fields, was going on, they were aware the water table was high. Director Kober provided history on the matter, as well as the efforts that were taken during construction of Maple Fields Phase I to manage surface water issues.

Tr. Engelhardt inquired on the history of the house building. Director Kober explained the house was built when that area was still under the Town of Jackson. They would have overseen the construction.

Pres. Heckendorf went on to explain many items can contribute to fluctuations on a water table. He inquired what additional can the Village do for the matter. Director Kober explained Ms. Gill asked for this meeting, as the next step beyond what Director Kober and his team have been able to do. He believes there may be some additional suggestions he has that could be pursued by the Gills.

Recommendation was given to the Gills to consult professional services to get to the bottom on their issue. Ms. Gill inquired for plans for their subdivision and Maple Fields. Director Kober indicated he would obtain that information for the Gills. No formal action taken.

4. 2024 License Agreement for Farming Public Land in TID #7

Director Kober explained Mr. Loduha was willing to plant in Lot 3 again, with the crop being removed by November 30, 2024, the same as the year prior. Additionally, he explained if someone does want to develop that lot, there would be minimal cost to the Village to get out of this agreement.

The motion to recommend to the Village Board to approve the 2024 license agreement for farming public land in TID #7 was made by E. Hollenberger and seconded by Tr. Engelhardt.

Discussion: Tr. Engelhard inquired if the planting would add to the compaction issues in the area. Director Kober explained the compaction is the focus of Lot 1 currently. This agreement saves the Village money by not having to maintain the lot.

Vote: 6 ayes, 0 nays. Motion carried.

5. 2024 Wastewater Treatment Plant Project - Construction Services with Town & County Engineering, in the Amount of \$331,000.00

Director Kober explained this is the next step to approve the construction inspection contract for the project. The contract amount will be part of the Clean Water Fund loan.

The motion to recommend to the Budget and Finance Committee and to the Village Board to approve the 2024 wastewater treatment plant project construction services with Town & County Engineering, not to exceed \$331,000.00 was made by Pres. Heckendorf and seconded by J. Mitchell.

Discussion: Tr. Matter requested an overview of the included services. Director Kober clarified.

Vote: 6 ayes, 0 nays. Motion carried.

6. Change Order #4 - Jackson Wastewater Treatment Facility Storage Garage - Hunzinger Construction

Director Kober explained the background for Change Order #4, including the reasoning for the \$2,409.00 credit, resulting in a new contract amount of \$812,398.00.

The motion to recommend to the Budget and Finance Committee and to the Village Board to approve Change Order #4 from Hunzinger Construction for the Jackson Wastewater

Treatment Facility Storage Garage was made by Tr. Matter and seconded by E. Hollenberger.

Vote: 6 ayes, 0 nays. Motion carried.

7. Pay Request #5, Final - Jackson Wastewater Treatment Facility Storage Garage - Hunzinger Construction, in the Amount of \$76,989.91

The motion to recommend to the Budget and Finance Committee and to the Village Board to approve Pay Request #5 for the Jackson Wastewater Treatment Facility Storage Garage, to Hunzinger Construction, in the amount of \$76,989.91 was made by Tr. Matter and seconded by Tr. Engelhardt.

Vote: 6 ayes, 0 nays. Motion carried.

8. Pay Request #4 - STH 60 Street Lighting Project - Wil-Surge, in the Amount of \$13,123.68

Director Kober provided an update on the status of the project. March 15th is the anticipated completion date of the project.

The motion to recommend to the Budget and Finance Committee and to the Village Board to approve Pay Request #4 for the State Hwy 60 Street Lighting Project, to Wil-Surge, in the amount of \$13,123.68 was made by E. Hollenberger and seconded by C. Sberna.

Vote: 6 ayes, 0 nays. Motion carried.

9. Review of Electric Easement - We-Energies - Outlot 2, Oaks of Jackson

Director Kober provided an overview of the agenda item.

The motion to recommend to the Village Board to approve the Electric Eastment for Outlot 2 in the Oaks of Jackson, with WE-Energies, was made by C. Sberna and seconded by E. Hollenberger.

Vote: 6 ayes, 0 nays. Motion carried.

10. Review of Twin Creeks Lift Station and Sanitary Sewer Interceptor Study

Director Kober provided an overview of the study included in the agenda packet, including an overview of what was all encompassed in the study. The executive summary was good news, showing capacity into 2050. Director Kober provided an overview of what would be done next with the lift station, including connecting to the Village's fiber system.

Tr. Engelhardt inquired about the average household size they used and if it would need to be re-evaluated. Director Kober provided an overview of how the process worked and how it would be addressed in the future.

The motion to put the study on file was made by E. Hollenberger and seconded by Tr. Engelhardt.

Vote: 6 ayes, 0 nays. Motion carried.

11. Announcing Spring Cleanup Day for 2024

Director Kober provided last Saturday of April is annual spring clean up day, from 9AM to noon. They will still do monthly chipping June through September.

No action needed/taken.

12. Director of Public Works Report

Director Kober pointed out some highlights from his monthly report. J. Mitchell inquired if there was any word from Midwest Fiber. Director Kober said there is not at this time. Director Kober provided some Hwy 60 and roundabout steps and a schedule, as well as upcoming meetings. The intent is to have the project completed by the end of July.

The motion to put the monthly report on file was made by C. Sberna and seconded by J. Mitchell.

Vote: 6 ayes, 0 nays. Motion carried.

13. Citizens/Village Staff to address the Board of Public Works

None.

14. Adjourn

A motion to adjourn the meeting was made by J. Mitchell and seconded by C. Sberna.

Vote: 6 ayes, 0 nays. Motion carried. The meeting was adjourned at 7:00 PM.

Respectfully Submitted,
Anastasia Gonstead - Village Clerk