

MINUTES

BUDGET & FINANCE COMMITTEE MEETING

Tuesday, March 12, 2024 at 7:00 PM

Budget & Finance Committee Meeting

1. Call to Order and Roll Call

The meeting was called to order at 7:00 PM by Pres. Heckendorf.

Members Present: Pres. Heckendorf and Tr. Matter.

Members Excused: Tr. Wells

Members Absent: None

Staff Present: Administrator Jen Keller, Treasurer Darlene Smith, Police Chief Ryan Vossekuil, Fire Chief Aaron Swaney, DPW Director Brian Kober, Parks & Recreation Director Kelly Valentino, and Clerk Anastasia Gonstead.

Trustees Present in Audience: Tr. Krupeke

2. Approval of Minutes for the Budget & Finance Meeting of February 13, 2024

The motion to approve the minutes for the Budget & Finance Committee meeting of February 13, 2024, was made by Tr. Matter and seconded by Pres. Heckendorf.

Vote: 2 ayes, 0 nays. Motion carried.

3. Approval of February 2024 Check Register and Treasurer's Report

The motion to approve the February 2024 check register and Treasurer's report was made by Pres. Heckendorf and seconded by Tr. Matter.

Vote: 2 ayes, 0 nays. Motion carried.

4. EMS Letter of Appeal - Terri Curtis

Chief Swaney provided background on the matter and the source of the dispute over the bill. He recommended to the body not to approve the reduction in payment, as the patient provided approval to be taken to the hospital.

The motion to recommend the Village Board not modify the charge for the EMS bill and allow for the ability for the debtor to set up a payment plan was made by Pres. Heckendorf and seconded by Tr. Matter.

Vote: 2 ayes, 0 nays. Motion carried.

5. 2024 Wastewater Treatment Plant Project - Construction Services with Town & Country Engineering, in the Amount of \$331,000.00

The motion to recommend to the Village Board to approve the 2024 Wastewater Treatment

Plant Project construction services with Town & Country Engineering, not to exceed \$331,000.00 was made by Tr. Matter and seconded by Pres. Heckendorf.

Vote: 2 ayes, 0 nays. Motion carried.

6. Change Order #4 - Jackson Wastewater Treatment Facility Storage Garage - Hunzinger Construction

The motion to recommend to the Village Board to approve Change Order #4, for the Jackson Wastewater Treatment Facility Storage Garage, with Hunzinger Construction was made by Pres. Heckendorf and seconded by Tr. Matter.

Vote: 2 ayes, 0 nays. Motion carried.

7. Pay Request #5, Final - Jackson Wastewater Treatment Facility Storage Garage - Hunzinger Construction, in the Amount of \$76,989.91

The motion to recommend to the Village Board to approve Pay Request #5, final, for the Jackson Wastewater Treatment Facility Storage Garage, to Hunzinger Construction, in the amount of \$76,989.91 was made by Tr. Matter and seconded by Pres. Heckendorf.

Vote: 2 ayes, 0 nays. Motion carried.

8. Pay Request #4 - STH 60 Street Lighting Project - Wil-Surge, in the Amount of \$13,123.68

The motion to recommend to the Village Board to approve Pay Request #4, for the State Hwy 60 Street Lighting Project, to Wil-Surge, in the amount of \$13,123.68 was made by Tr. Matter and seconded by Pres. Heckendorf.

Vote: 2 ayes, 0 nays. Motion carried.

9. Citizens/Village Staff to Address the Budget & Finance Committee

None.

10. Adjourn

A motion to adjourn the meeting was made by Pres. Heckendorf and seconded by Tr. Matter.

Vote: 2 ayes, 0 nays. Motion carried. The meeting was adjourned at 7:06 PM.

Respectfully Submitted,
Anastasia Gonstead - Village Clerk