MINUTES
BOARD OF PUBLIC WORKS MEETING
Tuesday, April 30, 2024 at 6:00 PM
Board of Public Works Meeting

1. Call to Order and Roll Call

   The meeting was called to order at 6:00 PM by Pres. Heckendorf.

   Members Present: Pres. Heckendorf, Tr. Engelhardt, Ethan Hollenberger, Randy Matter, Stephanie Egner, and Josh Sandleback.
   Members Excused: Jeff Mitchell
   Members Absent: None
   Staff Present: Public Works Director Brian Kober, and Clerk Anastasia Gonstead.
   Trustees Present in Audience: None

2. Approval of Minutes for the Board of Public Works Meeting of March 26, 2024

   The motion to approve the minutes for the Board of Public Works Meeting of March 26, 2024 was made by E. Hollenberger and seconded by Tr. Engelhardt.

   Vote: 6 ayes, 0 nays. Motion carried.

3. Review of Water Tower Site #2 for Verizon Monopole Installation

   Director Kober provided a history of the project, to point. Peter Schall from Terra Consulting Group was present, on behalf of Verizon. Mr. Schall explained the project and the intended outcome. He provided the technical aspects and the proposed time-frame involved. Tr. Engelhardt asked for clarification on the ability to withstand wind. Mr. Schall explained the engineering involved. Pres. Heckendorf asked for clarification of the time-frame requested. Mr. Schall stated they ask for 180 days, to allow them some room to work, however should take only 90 days.

   The motion to recommend to the Budget and Finance Committee and to the Village Board to approve the proposal for Verizon Monopole Temporary Installation, to be completed and the poll removed by November 1, 2024 was made by Pres. Heckendorf and seconded by Tr. Engelhardt.

   Discussion: Tr. Matter asked for clarification on the process of the project. Director Kober and Mr. Schall provided further information. E. Hollenberger asked for clarification on the painting project. Director Kober provided an explanation.

   Vote: 6 ayes, 0 nays. Motion carried.

4. Review of 2024 Front End Loader Purchase for Village Street Department

Director Kober pointed out Supervisor Russ Krueger and Ryan Ganshow, both with DPW, were present to speak on this agenda item, if needed. Director Kober provided the process they undertook to come to their recommendation of the Case 621G2, which would come with a metal pless pro-1048-18LE snowplow, a 4-in-1 bucket and a set of forks. It also includes a three (3) year/3,000 hour base warranty and a three (3) year/2,000 hour maintenance warranty. He further explained that AARPA money would be used for this purchase and the existing loader would be retained for other uses. A YouTube video was shown to the Body, so they could see what the requested loader is capable of doing.

Discussion was had among Director Kober, Supervisor Krueger, and the Body regarding the pros and cons between the recommended Case and the Caterpillar front end loaders, with a focus on the 84-month powertrain warranty the Caterpillar price includes vs. the 36-month powertrain warranty the Case was quoted. Questions were also asked pertaining to the use of the existing front end loader and how many hours are on it. There was also discussion on why the low bid, Komatsu, was not recommended, and the visibility issues with that front end loader and problems with the areas that would need to be plowed with the machine were pointed out as determining factors for non-recommendation.

The motion to recommend to the Budget and Finance Committee and to the Village Board to approve the purchase of the Case loader, subject to obtaining an extended 48-month warranty to match the Caterpillar, was made by Pres. Heckendorf and seconded by Tr. Engelhardt.

Vote: 6 ayes, 0 nays. Motion carried.

5. Pay Request #1 - Water Wastewater Treatment Plant Tertiary Filters & Disinfection Project - JH Hassinger, in the Amount of $85,500.00

Project updated provided by Director Kober. He also pointed out the holdback of $4,500 of retainage in the pay request.

The motion to recommend to the Budget and Finance Committee and to the Village Board to approve Pay Request #1 for the Water Wastewater Treatment Plant Tertiary Filters and Disinfection Project, to JH Hassinger, in the amount of $85,500.00 was made by E. Hollenberger and seconded by S. Egner.

Vote: 6 ayes, 0 nays. Motion carried.

6. Pay Request #2 - Water Wastewater Treatment Plant Tertiary Filters & Disinfection Project - JH Hassinger, in the Amount of $9,975.00

Director Kober pointed out the foldback of $525 in this pay request.

The motion to recommend to the Budget and Finance Committee and to the Village Board to approve Pay Request #2 or the Water Wastewater Treatment Plant Tertiary Filters and Disinfection Project, to JH Hassinger, in the amount of $9,975.00 was made by E. Hollenberger and seconded by J. Sandleback.

Vote: 6 ayes, 0 nays. Motion carried.

7. Resolution #24-08 - Approving the Village of Jackson Adjusted Urban Area Boundary

Director Kober explained the background of the Village of Jackson Adjusted Urban Area.

The motion to recommend to the Village Board to approve Resolution #24-08 Approving the Village of Jackson Adjusted Urban Area Boundary was made by E. Hollenberger and seconded by Tr. Engelhardt.

Vote: 6 ayes, 0 nays. Motion carried.

8. Director of Public Works Report

Director Kober provided an overview of his submitted monthly report and answered questions from the Body regarding STH 60 and Sherman Rd/Co P projects.

The motion to place the April 2024 Director of Public Works report on file was made by Pres. Heckendorf and seconded by Tr. Engelhardt.

Vote: 6 ayes, 0 nays. Motion carried.

9. Citizens/Village Staff to address the Board of Public Works

None.

10. Adjourn

A motion to adjourn the meeting was made by J. Sandleback and seconded by Tr. Engelhardt.

Vote: 6 ayes, 0 nays. Motion carried. The meeting was adjourned at 6:50 PM.

Respectfully Submitted,
Anastasia Gonstead - Village Clerk