

MINUTES
VILLAGE BOARD MEETING
Tuesday, June 11, 2024 at 7:30 PM
Village Board Meeting

1. Call to Order and Roll Call

The meeting was called to order at 7:30 PM by Pres. Heckendorf.

Members Present: Pres. Heckendorf, Tr. Emmrich, Tr. Engelhardt, Tr. Olson, Tr. Kruepke, Tr. Matter, and Tr. Wells.

Members Excused: None

Members Absent: None

Staff Present: Administrator Jen Heidtke, Treasurer Darlene Smith, Police Chief Ryan Vossekuil, Fire Chief Aaron Swaney, Inspections & Zoning Director Collin Johnson, Public Works Director Brian Kober, Parks & Recreation Director Kelly Valentino, and Clerk Anastasia Gonstead.

2. Pledge of Allegiance

The Pledge of Allegiance was recited by those who were in attendance.

3. Ceremonial Swearing In of Logan Speaks, Jackson Police Department

Clerk Gonstead performed the ceremonial swearing in of Officer Logan Speaks of the Jackson Police Department.

4. Public Hearings

a. Resolution #24-15 Resolution for Adoption of a Jackson Sanitary Sewer Service Area Amendment

b. 2023 Jackson Water Utility Consumer Confidence Report

No citizens were present to speak on any of the enumerated public hearings.

5. Village Citizen Comment on an Agenda Item (Please sign-in with the Clerk prior to speaking. Please note this is the Village Board's monthly business meeting, not a public hearing. People wishing to speak on an item on the agenda should present their comments under this agenda item. Each commenter will be limited to a total of 2 minutes.)

None.

6. Consent Agenda

- a. Approval of Minutes for the Village Board Meeting of May 14, 2024
- b. Resolution #24-13 Accepting Funds from the Washington County Roadway Shared Services Grant Program
- c. Resolution #24-14 Resolution Adopting the 2023 Compliance Maintenance Annual Report for the Jackson Wastewater Treatment Facility
- d. Resolution #24-17 Resolution Approving Additional Election Officials for 2024-2025
- e. Appointment of Patrick Pryor, Citizen Member, to Residence Board
- f. Oaks of Jackson Development Agreement No. 2 - Harbor Homes

The motion to approve the items enumerated within the consent agenda was made by Tr. Wells and seconded by Tr. Emmrich. Tr. Emmrich noted an error was found within #8 of the draft minutes. A correction to the action taken in the minutes was agreed upon, to a vote of four (4) ayes and three (3) nays.

Vote: 7 ayes, 0 nays. Motion carried.

7. Approval of Licenses for the Licensing Period of July 1, 2024 Through June 30, 2025

a. Liquor Licenses - Class "B" Fermented Malt Beverages & "Class B" Intoxicating Liquors:

- 1. KHD Ltd. (dba Jimmy's Restaurant & Bar), N168 W21212 Main Street, Registered Agent: Angela Koutsios
- 2. Jackson Pub LLC. (dba Jackson Pub), N168 W20594 Main Street, Registered Agent: Jon Zandi
- 3. Pizza Station, Owner: Barbara Holtz, N168 W22224 S Main Street, Suite D, Registered Agent: Barbara Holtz

b. Liquor Licenses - Class "A" Fermented Malt Beverages & "Class A" Intoxicating Liquors:

- 1. Fox Bros. Piggly Wiggly, Inc. (dba Piggly Wiggly), W194 N16774 Eagle Drive, Registered Agent: Michael Olwig
- 2. J&M, LTD (dba Village Mart), W213 N16770 Glen Brooke Drive, Registered Agent: John Kruepke
- 3. K & A Petroleum, LLC (dba East Side Mart), N168 W19490 Main Street, Registered Agent: Kurt Kruepke
- 4. K & A Petroleum, LLC (dba Main Street Mart), N168 W22224 Main Street, Registered Agent: Kurt Kruepke
- 5. Walgreens Co. (dba Walgreens), N168 W21330 Main Street, Registered Agent: Johnathan Porkert

c. Cigarette/Tobacco/Vape Licenses:

1. Walgreens Co. (dba Walgreens), N168 W21330 Main Street, Registered Agent: Johnathan Porkert
2. The Supply Plus (dba TruVibe), W213 N16806 Industrial Drive, Registered Agent: Zachary Rozenboom
3. Fox Bros. Piggly Wiggly, Inc. (dba Piggly Wiggly), W194 N16774 Eagle Drive, Registered Agent: Michael Olwig
4. J&M, LTD (dba Village Mart), W213 N16770 Glen Brooke Drive, Registered Agent: John Kruepke
5. K & A Petroleum, LLC (dba East Side Mart), N168 W19490 Main Street, Registered Agent: Kurt Kruepke
6. K & A Petroleum, LLC (dba Main Street Mart), N168 W22224 Main Street, Registered Agent: Kurt Kruepke

d. Hotel/Motel Licenses:

1. Jackson Main Street Motel, W208 N16831 N. Center Street, Owner: Larry Hamlin
2. AMA Hospitality, Inc. (dba Comfort inn & Suites), W227 N16890 Tillie Lake Court, Owner: AMA Hospitality Inc., Corporate Agent: Alkesh Patel

e. Tattoo/Piercing Establishment Licenses:

1. Desire to Inspire Salon LLC, W194 N16727 Eagle Drive, Suite D, Owner: Sara Dornbrook

f. Tattoo/Piercing Operator Licenses:

1. Sara Dornbrook, Place of Employment: Desire to Inspire Salon LLC, W194 N16727 Eagle Drive, Suite D

The motion to approve the licenses enumerated in items 7a and 7b was made by Pres. Heckendorf and seconded by Tr. Emmrich.

Vote: 6 ayes, 0 nays, 1 abstain by Tr. Kruepke. Motion carried.

The motion to approve the licenses enumerated in items 7c through 7f was made by Pres. Heckendorf and seconded by Tr. Wells.

Vote: 6 ayes, 0 nays, 1 abstain by Tr. Kruepke. Motion carried.

8. Ordinance #24-06 Amending Ordinance Section 30-1 of the Village of Jackson Pertaining to Offenses Against State Laws Subject to Forfeiture

A motion to approve Ordinance #24-06 was made by Tr. Wells and seconded by Tr. Kruepke.

Votes: 7 ayes, 0 nays. Motion carried.

A motion to suspend the rules for a second reading of Ordinance #24-06 was made by Pres. Heckendorf and seconded by Tr. Emmrich. A roll vote was taken:

Pres. Heckendorf: Aye

Tr. Emmrich: Aye

Tr. Engelhardt: Aye

Tr. Kruepke: Aye

Tr. Matter: Aye

Tr. Olson: Aye

Tr. Wells: Aye

Vote: 7 ayes, 0 nays. Motion carried.

A motion to approve the second reading of Ordinance #24-06 was made by Tr. Wells and seconded by Tr. Kruepke.

Vote: 7 ayes, 0 nays. Motion carried.

9. Ordinance #24-07 Repealing Section 20-38 of Chapter 20, Article III of the Municipal Code of the Village of Jackson Pertaining to Residency at the Time of Most Recent Offense

A motion to approve Ordinance #24-07 was made by Tr. Wells and seconded by Tr. Engelhardt.

Discussion: Tr. Engelhardt asked for clarification on why this change was needed. Chief Vossekuil explained the existing language would have possible constitutional challenges.

Votes: 7 ayes, 0 nays. Motion carried.

A motion to suspend the rules for a second reading of Ordinance #24-07 was made by Pres. Heckendorf and seconded by Tr. Emmrich. A roll vote was taken:

Pres. Heckendorf: Aye

Tr. Emmrich: Aye

Tr. Engelhardt: Aye

Tr. Kruepke: Aye

Tr. Matter: Aye

Tr. Olson: Aye

Tr. Wells: Aye

Vote: 7 ayes, 0 nays. Motion carried.

A motion to approve the second reading of Ordinance #24-07 was made by Tr. Wells and seconded by Tr. Emmrich.

Vote: 7 ayes, 0 nays. Motion carried.

10. Budget and Finance Committee

- a. Pay Request #3 - Water Wastewater Tertiary Filters & Disinfection Project - JH Hassinger, in the Amount of \$31,350.00

The motion to approve Pay Request #3, for the water wastewater tertiary filters and disinfection project, to JH Hassinger, in the amount of \$31,350.00, was made by Tr. Engelhardt and seconded by Tr. Matter.

Vote: 7 ayes, 0 nays. Motion carried.

- b. Pay Request #5 - STH 60 Street Lighting Project - Wil-Surge, in the Amount of \$35,140.40

The motion to approve Pay Request #5, for the State Hwy 60 street lighting project, to Wil-Surge, in the amount of \$35,140.40, was made by Tr. Matter and seconded by Tr. Engelhardt.

Vote: 7 ayes, 0 nays. Motion carried.

- c. Resolution #24-16 Resolution Authorizing the Issuance and Sale of \$5,775,000 General Obligation Promissory Notes, Series 2024A

The motion to approve Resolution #24-16 was made by Tr. Kruepke and seconded by Tr. Wells. A roll vote was taken:

Pres. Heckendorf: Aye
Tr. Emmrich: Nay
Tr. Engelhardt: Nay
Tr. Olson: Aye
Tr. Kruepke: Aye
Tr. Matter: Aye
Tr. Wells: Aye

Vote: 5 ayes, 2 nays. Motion carried.

- d. 2024 Schedule to Prepare the 2025 Municipal Budget and Update the Financial Management Plan

Tr. Olson expressed that he liked following the same approach from last year. Pres. Heckendorf explained his goal is to consider a budget that does not exceed a 3-4% increase, and he would like Village Staff to remain financially responsible.

Informational only, no action was needed or taken.

11. Board of Public Works

- a. Resolution #24-15 Resolution for Adoption of a Jackson Sanitary Sewer Service Area Amendment

Members of SEWRPC (South Eastern Wisconsin Regional Plan Commission) were present for any questions the Body may have on this matter.

The motion to approve Resolution #24-15 was made by Tr. Engelhardt and seconded by Tr. Olson.

Discussion: Tr. Emmrich had questions about the sewer service area allowing a non-annexed property to connect. Administrator Heidtke explained it does not, a property owner in the sewer service area would need to be annexed in to the Village to tie in in the sewer system.

Vote: 7 ayes, 0 nays. Motion carried.

b. Review of the 2023 Jackson Water Utility Consumer Confidence Report

The motion to approve the 2023 Jackson Water Utility Consumer Confidence Report and allow it to be published was made by Tr. Olson and seconded by Tr. Engelhardt.

Vote: 7 ayes, 0 nays. Motion carried.

12. West Bend School District

Tr. Wells reported that school is currently out for the summer, so there are no updates.

13. Washington County Board Report

Pres. Heckendorf provided a synopsis of County Supervisor Schwab's monthly email. Some items being addressed at that County level are outlining strategic priorities for Wash County, matters with the Samaritan Home, and authorization for a shared County Planner with the Village of Jackson and other municipalities.

14. Greater Jackson Business Alliance

Tr. Matter reported he contacted Pres. Zeinert and she had nothing to share at this time.

15. Mid-Moraine Municipal Association Report

Tr. Olson reported that the Mid-Moraine Municipal Association is out of session for summer, meetings will resume in September.

16. Adjourn

A motion to adjourn the meeting was made by Tr. Kruepke and seconded by Tr. Emmrich.

Vote: 7 ayes, 0 nays. Motion carried. The meeting was adjourned at 7:49 PM.

Respectfully Submitted,
Anastasia Gonstead - Village Clerk