



**VILLAGE OF JACKSON
BOARD OF REVIEW MEETING AGENDA**

Monday, July 8, 2024 at 3:00 PM

(Must be in session a minimum of two hours.)

Jackson Municipal Complex
Village Board Room
N168W19851 Main Street
Jackson, WI 53037

1. Call to Order and Roll Call
2. Election of Chairperson and Vice Chairperson
3. Approval of Minutes for the Board of Review Meeting of May 14, 2024
4. Confirmation of Appropriate Board of Review and Open Meeting(s) Notices
5. Verification of Mandatory Training Requirements for at Least One (1) Board of Review Member for 2024
6. Filing and Summary of Annual Assessment Report (Including the Level of Assessment) by Assessor
7. Receipt of the 2024 Assessment Roll and Signed Affidavit by the Clerk from the Assessor
8. Review the 2024 Assessment Roll and Perform Statutory Duties
 1. Examine the roll,
 2. Correct description or calculation errors,
 3. Add omitted property, and
 4. Eliminate double assessed property.
9. Discussion/Action - Certify All Corrections of Error Under Wis. Stats. §70.43
10. Discussion/Action - Verify with the Assessor that Open Book Changes are Included in the 2024 Assessment Roll.
11. Assessor Comments
12. Allow Taxpayers to Examine the 2024 Assessment Data
13. During the First Two Hours, Consideration of:
 1. Waivers of the required 48-hour notice of intent to file an objection when there is good cause,
 2. Requests for waiver of the Board of Review hearing, allowing the property owner an appeal directly to the circuit court,
 3. Requests to testify by telephone or submit a sworn written statement,
 4. Subpoena requests, and

5. Act on any other legally allowable or required Board of Review matters.

14. Review Notices of Intent to File Objection
15. Proceed to Hear Objections, if any and if Proper Notice/Waivers Given, Unless Scheduled for Another Date
16. Consider/Act on Scheduling Additional Board of Review Dates(s), if Necessary
17. Adjourn

Persons with disabilities requiring special accommodations for attendance at the meeting should contact the Administration Department at the Jackson Municipal Complex at least one (1) business day prior to the meeting.

It is possible that members of the Village Board may attend the above meeting. No action will be taken by any governmental body at this meeting other than the governmental body specifically referred to in this meeting notice. This notice is given so that members of the Village Board may attend the meeting without violating the open meeting law.