



**VILLAGE OF JACKSON
POLICE & FIRE COMMISSION MEETING AGENDA**

Tuesday, July 23, 2024 at 6:00 PM

Jackson Municipal Complex
Village Board Room
N168W19851 Main Street
Jackson, WI 53037

1. Call to Order and Roll Call
2. Approval of Minutes for the Police & Fire Commission Meeting of May 20, 2024
3. Election of Secretary for the Police and Fire Commission - 2024-2026
4. Approval of Part-time Eligibility Firefighter/EMT list
5. Police Department staffing update
6. Closed Session Pursuant to Wis. Stats. § 19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.”

The closed session is for the purpose of:

1. Interviews for Jackson Police Department Sergeant
7. Reconvene into Open Session with Possible Action Related to the Subject of the Preceding Closed Session
8. Citizens/Village Staff to Address the Police & Fire Commission
9. Adjourn

Persons with disabilities requiring special accommodations for attendance at the meeting should contact the Administration Department at the Jackson Municipal Complex at least one (1) business day prior to the meeting.

It is possible that members of the Village Board may attend the above meeting. No action will be taken by any governmental body at this meeting other than the governmental body specifically referred to in this meeting notice. This notice is given so that members of the Village Board may attend the meeting without violating the open meeting law.

MINUTES
POLICE & FIRE COMMISSION MEETING
Monday, May 20, 2024 at 6:00 PM
Police & Fire Commission Meeting

1. Call to Order and Roll Call

The meeting was called to order at 6:00 PM by Jim Meyers.

Members Present: Doug Alfke, Jim Meyers, Jeffrey Latz, and David Wentlandt.

Members Excused: Jill Washburn

Members Absent: None

Staff Present: Police Chief Ryan Vossekul, Fire Chief Aaron Swaney, and Clerk Anastasia Gonstead.

Trustees Present in Audience: None

2. Introduction of New Members

Introduction of David Wentlandt, newest member of the Police & Fire Commission.

3. Election of President for the Police and Fire Commission - Two-Year Term

The motion to elect Jim Meyers as President of the Police and Fire Commission for a two-year term, ending in April 2026, was made by D. Alfke and seconded by D. Wendtland.

Vote: 4 ayes, 0 nays. Motion carried.

4. Election of Vice President for the Police and Fire Commission - Two-Year Term

The motion to elect Doug Alfke as Vice-President of the Police and Fire Commission for a two-year term, ending in April 2026, was made by J. Meyers and seconded by J. Latz.

Vote: 4 ayes, 0 nays. Motion carried.

5. Election of Secretary for the Police and Fire Commission - Two-Year Term

The motion to table to the next Police & Fire Commission was made by J. Latz and seconded by D. Wentlandt.

Vote: 4 ayes, 0 nays. Motion carried.

6. Approval of Minutes for the April 23, 2024 Police and Fire Commission Meeting

The motion to approve the minutes of the April 23, 2024 Police and Fire Commission meeting was made by D. Alfke and seconded by J. Latz.

Vote: 4 ayes, 0 nays. Motion carried.

7. Staff Update and Discussion of Pending Policies and Procedures Related to Police and Fire Commission Duties

Fire Chief Swaney updated the Body on the request of the Village Board to add additional verbiage to the job description requirements of the Chief and Assistant Chief to allow a larger potential pool of candidates the next time a hire needs to take place. Discussion among the Body on the pros and cons of adding the additional verbiage.

The motion to accept the recommended verbiage addition in the job descriptions for Fire Chief and Assistant Fire Chief was made by D. Alfke and seconded by J. Latz.

Vote: 4 ayes, 0 nays. Motion carried.

Police Chief Vossekul led the review of policies and procedures. Discussion among the Body regarding the listed duties for the President, Vice-President, and Secretary of the Police and Fire Commission, and if any revision was required. The consensus was to leave the duties as is, as this was reviewed in depth by legal counsel last year. The Body asked both Chiefs if there was anything they felt needed to be changed or updated. Police Chief Vossekul did not have anything requiring update. Fire Chief Swaney had a procedural concern with the notification of hiring of paid on-call firefighters. The consensus was that an email to the Police and Fire Commission members would be sufficient.

The motion to keep the policies and procedures for the Police and Fire Commission as is was made by J. Meyers and seconded by D. Alfke.

Vote: 4 ayes, 0 nays. Motion carried.

8. Closed Session Pursuant to Wis. Stats. § 19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.”

The closed session is for the purpose of:

1. Discuss, with Possible Action, Release of Matt Grevenow from Probationary Period - Firefighter/Paramedic
2. Interviews for Jackson Police Department Lieutenant

The motion to proceed into closed session pursuant to Wis. Stats. §19.85(1)(c) was made by D. Wentlandt and seconded by J. Latz. A roll vote was taken:

D. Wentlandt: Aye

J. Latz: Aye

D. Alfke: Aye

J. Meyers: Aye

Vote: 4 ayes, 0 nays. Motion carried. The meeting proceeded into closed session at 6:30 PM. Those present in the closed session were the Police and Fire Commission members, Police Chief Vossekul, and Fire Chief Swaney. The candidates for the Jackson Police Department Lieutenant position were present for their respective interviews.

9. Reconvene into Open Session with Possible Action Related to the Subject of the Preceding Closed Session

The motion to reconvene into open session was made by D. Alfke and seconded by D. Wentlandt.

Vote: 4 ayes, 0 nays. Motion carried.

The motion to release Matt Grevenow from his probationary period was made by J. Meyers and seconded by J. Latz.

Vote: 4 ayes, 0 nays. Motion carried.

The motion to approve Chief Vossekuil's appointment of Michael Foeger to be promoted to Lieutenant was made by J. Meyers and seconded by J. Latz.

Vote: 4 ayes, 0 nays. Motion carried.

10. Citizens/Village Staff to Address the Police & Fire Commission

None.

11. Adjourn

A motion to adjourn the meeting was made by D. Wentlandt and seconded by J. Meyers.

Vote: 4 ayes, 0 nays. Motion carried. The meeting was adjourned at 8:17 PM.

Respectfully Submitted,
Anastasia Gonstead - Village Clerk