

MINUTES

PLAN COMMISSION MEETING

Thursday, March 21, 2024 at 7:00 PM

Plan Commission Meeting

1. Call to Order and Roll Call

The meeting was called to order at 7:00 PM by Pres. Heckendorf.

Members Present: Pres. Heckendorf, Tr. Kruepke, Ryan Ganshow, Jon Molkentin, and Dan Reik.

Members Excused: Tr. Emmrich and Doug Wilcox.

Members Absent: None

Staff Present: Administrator Jen Keller, Building Inspector Collin Johnson, and Clerk Anastasia Gonstead.

Trustees Present in Audience:

2. Approval of Minutes for the Plan Commission Meeting of February 15, 2024

The motion to approve the minutes for the Plan Commission meeting of February 15, 2024 was made by J. Molkentine and seconded by Tr. Kruepke.

Vote: 5 ayes, 0 nays. Motion carried.

3. Ordinance #24-03 - Amending Municipal Code Section 48-142 Pertaining to R-6 Residential Zoning

The motion to recommend to the Village Board to approve Ordinance #24-03, amending municipal code section 48-142 pertaining to R-6 residential zoning, was made by D. Reik and seconded by J. Molkentin.

Vote: 5 ayes, 0 nays. Motion carried.

4. Resolution #24-02 - Comprehensive Map Amendment for Parcels T7_047700K & T7_047700L - Robert Loduah

The motion to adopt Resolution #24-02 Amending the Village of Jackson Comprehensive Plan: Map 1 - Future Land Use Plan 2050 was made by R. Ganshow and seconded by Tr. Kruepke.

Vote: 5 ayes, 0 nays. Motion carried.

5. Concept Plan - Building Addition - W223 N16601 Cedar Parkway - Winfield Development, LLC d/b/a Rytek Corporation

Director Johnson provided background on this agenda item. Representatives for Rytek Corporation were present to be included in the discussion. Administrator Keller explained

this matter is for discussion and clarification, and no binding action is to be taken. Topics discussed included outdoor storage issues, height restrictions, the business' needs at this time, and limitations they have given how they are situated near Sysco.

The direction from the body is that they do not have any major objection to the addition, but when the matter returns before them, they would like to see a plan for the outdoor storage issues.

No formal action needed/taken - discussion only.

6. Conditional Use Request - Caymus Court Jackson, LLC - N171 W21875 Caymus Court - Groth Design Group

Representatives from Groth Design Group were present for any questions. The motion to recommend to the Village Board to approve the Conditional Use Permit for N171 W21875 Caymus Court, if approved, it shall be subject to the following condition: 1) Upon receipt of a written complaint and review by the Plan Commission, this Conditional Use Approval may be subject to additional regulation and/or potential revocation by the Village, was made by Pres. Heckendorf and seconded by R. Ganshow.

Discussion: Pres. Heckendorf asked for clarification on the size of the facility. Clarification was provided. Director Johnson pointed out some landscaping matters, provided the body with options on how to approach that.

Vote: 5 ayes, 0 nays. Motion carried.

7. Citizens/Village Staff to Address the Plan Commission

None.

8. Adjourn

A motion to adjourn the meeting was made by Pres. Heckendorf and seconded by Tr. Kruepke.

Vote: 5 ayes, 0 nays. Motion carried. The meeting was adjourned at 7:33 PM.

Respectfully Submitted,
Anastasia Gonstead - Village Clerk