

MINUTES
VILLAGE BOARD MEETING
Tuesday, July 9, 2024 at 7:30 PM
Village Board Meeting - AMENDED

1. Call to Order and Roll Call

The meeting was called to order at 7:30 PM by Pres. Heckendorf.

Members Present: Pres. Heckendorf, Tr. Emmrich, Tr. Engelhardt, Tr. Olson, Tr. Kruepke, Tr. Matter, and Tr. Wells.

Members Excused: None

Members Absent: None

Staff Present: Administrator Heidtke, Treasurer Darlene Smith, Police Chief Ryan Vossekul, Inspections & Zoning Director Collin Johnson, Parks & Recreation Director Kelly Valentino, and Interim Clerk Pam Wolf.

2. Pledge of Allegiance

The Pledge of Allegiance was recited by those who were in attendance.

3. Closed Session Pursuant to Wis. Stats. § 19.85 (1)(c) "considering employment, promotion, compensation, or performance evaluation data of any public employee over which the Village has jurisdiction or exercises responsibility."

The closed session is for the following purpose:

- a. To Receive Information about Candidates for the Village Clerk Position and to discuss specific candidates.

The motion to proceed into closed session, pursuant to Wis. Stats. § 19.85(1)(c) was made by Pres. Heckendorf and seconded by Tr. Emmrich.

A roll vote was taken:

Pres. Heckendorf: aye

Tr. Emmrich: aye

Tr. Engelhardt: aye

Tr. Olson: aye

Tr. Kruepke: aye

Tr. Matter: aye

Tr. Wells: aye

Vote: 7 ayes, 0 nays. Motion carried. The meeting proceeded into closed session at 7:31 PM. Those present for the entirety of the closed session consisted of the body and Administrator Heidtke.

4. Reconvene into Open Session with Possible Action Related to the Subject of the Preceding Closed Session, Including Possible Appointment of Village Clerk

The motion to reconvene into open session was made by Pres. Heckendorf and seconded by Tr. Emmrich.

Vote: 7 ayes, 0 nays. Motion carried. The meeting reconvened in open session at 7:50PM.

The motion to recommend the appointment of Jacqueline Schuh to the position of Village Clerk was made by Tr. Olson and seconded by Tr. Kruepke.

Vote: 7 ayes, 0 nays. Motion carried.

Interim Clerk Wolf performed the ceremonial swearing of Jacqueline Schuh for the position of Village Clerk.

5. Presentations

- a. Review of 2023 Audited Financial Statements Report - Patricia Reda, Sitzberger & Company, LLC

Pattie Reda from Lucida, formerly Sitzberger & Company, LLC, summarized the audited financial statements. Pattie provided an audit summary of all 2023 fund balances.

The motion to approve the 2023 Audited Financial Statements Report to include subsequent borrowings for 2024 was made by Pres. Heckendorf and seconded by Tr. Wells.

Vote: 7 ayes, 0 nays. Motion carried.

6. Public Hearing

- a. Conditional Use Request and Site Plan Review - Drive-Thru Expansion and Signage Updates - W227 N16880 Tillie Lake Court - Culvers

No citizens were present to speak regarding the public hearing.

7. Village Citizen Comment on an Agenda Item (Please sign-in with the Clerk prior to speaking. Please note this is the Village Board's monthly business meeting, not a public hearing. People wishing to speak on an item on the agenda should present their comments under this agenda item. Each commenter will be limited to a total of 2 minutes.)

None.

8. Consent Agenda

- a. Approval of Minutes for the Special Village Board Meeting of June 25, 2024

The motion to approve Minutes from the Special Village Board meeting on June 25, 2024 was made by Tr. Olson and seconded by Pres. Heckendorf.

Vote: 7 ayes, 0 nays. Motion carried.

9. Budget and Finance Committee

- a. Resolution #24-19 Preliminary Resolution for Special Assessment of 2024 Ridgeway Drive and Chestnut Court Reconstruction Project

The motion to approve Resolution #24-19 was made by Tr. Wells and seconded by Tr. Kruepke.

Vote: 7 ayes, 0 nays. Motion carried.

- b. Pay Request #4 - WWTP Tertiary Filters & Disinfection Project - JH Hassinger in the amount of \$348,745.00

The motion to approve Pay Request #4 for the Wastewater Treatment Plant Tertiary Filters and Disinfection Project to JH Hassinger in the amount of \$348,745.00 was made by Tr. Olson and seconded by Tr. Wells.

Vote: 7 ayes, 0 nays. Motion carried.

10. Plan Commission

- a. Conditional Use Request and Site Plan Review - Drive-Thru Expansion and Signage Updates - W227 N16880 Tillie Lake Court - Culvers

The motion to approve the Conditional Use Request and proposed Site Plan pertaining to drive-thru and signage updates for Culvers, located at W227 N16880 Tillie Lake Court was made by Pres. Heckendorf and seconded by Tr. Emmrich.

Vote: 7 ayes, 0 nays. Motion carried.

11. Board of Public Works

- a. Reviewing connection for Village Sanitary Sewer and Water for Cedar Creek Townhomes - Eagle Drive

The motion to approve the connection for Village Sanitary Sewer and Water for Cedar Creek Townhomes was made by Tr. Olson and seconded by Tr. Kruepke.

Vote: 7 ayes, 0 nays. Motion carried.

12. West Bend School District

Tr. Wells reported that discussion continues regarding a possible referendum for the November election. The calendar for the 2024-2025 school year is completed.

13. Washington County Board Report

Mike Schwab provided a written record to be entered in the meeting minutes as follows:
"Items appearing on the Washington County Board's July 10 meeting agenda that may be of particular interest to the Village of Jackson residents are:

Agenda item 5.b, 2024 Resolution 16- If approved, this resolution would provide \$300,000 over two years for improvements at the Washington County Fair Park.

Agenda item 5.c, 2024 Resolution 17- This resolution would provide approval for the Medical Examiner to apply for a grant for advanced equipment to assist the medical examiner and law enforcement in speeding up their investigations.

Agenda item 5.d, 2024 Resolution 18-authorizes Washington County to enter into the opioid settlement agreement with the Kroger Company, and to agree to the terms of that agreement.

Agenda item 5.e, 2024 Resolution 19-This resolution confirms an agreement between Washington County and the Village of Richfield, in which Washington County will provide municipal planning services as part of the shared revenue of the County Sales Tax."

14. Greater Jackson Business Alliance

Tr. Matter reported the Alliance is planning a celebration for the re-opening of Main Street. It was also stated the next meeting will be on July 17th at 4:30PM at Jackson Park.

15. Mid-Moraine Municipal Association Report

Tr. Olson reported the association is not meeting until September.

16. Closed Session Pursuant to Wis. Stats. § 19.85(1)(e) "deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session."

The closed session is for the following purpose:

- a. To Discuss Development Agreements for Property Publicly Owned in TID 7.

The motion to proceed into closed session, pursuant to Wis. Stats. § 19.85(1)(e) was made by Pres. Heckendorf and seconded by Tr. Olson.

A roll vote was taken:

Pres. Heckendorf: aye

Tr. Emmrich: aye

Tr. Engelhardt: aye

Tr. Olson: aye

Tr. Kruepke: aye

Tr. Matter: aye

Tr. Wells: aye

Vote: 7 ayes, 0 nays. Motion carried. The meeting proceeded into closed session at 8:16PM. Those present for the entirety of the closed session consisted of the body, Administrator Heidtke and a representative from Ehlers who was joining virtually.

17. Reconvene into Open Session with Possible Action Related to the Subject of the Preceding Closed Session

The motion to reconvene into open session was made by Pres. Heckendorf and seconded by Tr. Engelhardt.

Vote: 7 ayes, 0 nays. Motion carried. The meeting reconvened in open session at 9:17 PM.

No action was taken.

18. Adjourn

A motion to adjourn the meeting was made by Tr. Kruepke and seconded by Tr. Emmrich.

Vote: 7 ayes, 0 nays. Motion carried. The meeting was adjourned at 9:17 PM.

Respectfully Submitted,
Pamela Wolf - Village Interim Clerk