

MINUTES
PLAN COMMISSION MEETING
Thursday, July 18, 2024 at 7:00 PM
Plan Commission Meeting

1. Call to Order and Roll Call

The meeting was called to order at 7:00 PM by Pres. Heckendorf.

Members Present: Pres. Heckendorf, Jon Molkentin, Dan Reik, and Duane Hafemeister.

Members Excused: Tr. Emmrich, Tr. Kruepke and Ryan Ganshow.

Members Absent: None

Staff Present: Administrator Jen Heidtke, Inspections & Zoning Director Collin Johnson, and Interim Clerk Pam Wolf.

Trustees Present in Audience: None

2. Approval of Minutes for the Plan Commission Meeting of June 20, 2024

The motion to approve the minutes for the Plan Commission meeting of June 20, 2024 was made by Duane Hafemeister and seconded by Jon Molkentin.

Vote: 4 ayes, 0 nays. Motion carried.

3. Conditional Use Request and Site Plan Review - Cedar Creek Townhomes, LLC, for Parcel: V3_019700V - James Kupfer

The background was provided by Director Johnson. Discussion from the Body with the representation from the developer regarding parking, garbage and recycling cans, storage of said containers and placement of sidewalk. Director Johnson reiterated that each unit would have a total of 3 spots, 1 garage and 2 additional, and the overflow with the CBRF. This is more than the standard for a single family dwelling.

The motion to recommend the Village Board approve the Conditional Use Request and Site Plan Review for Cedar Creek Homes, LLC, Parcel V3_019700V, subject to the following conditions: 1) garbage and recycling containers kept in a garage until day of service pick up, 2) the sidewalk moved for safety 3) No parking signs installed, and no trees placed that would interrupt turning radius was made by Pres. Heckendorf and seconded by Dan Reik.

Vote: 4 ayes, 0 nays. Motion carried.

4. Citizens/Village Staff to Address the Plan Commission

None

5. Adjourn

A motion to adjourn the meeting was made by Duane Hafemeister and seconded by Pres Heckendorf.

Vote: 4 ayes, 0 nays. Motion carried. The meeting was adjourned at 7:20PM.

Respectfully Submitted,
Pamela Wolf - Village Interim Clerk