

MINUTES
BOARD OF PUBLIC WORKS MEETING
Tuesday, July 30, 2024 at 6:00 PM
Board of Public Works Meeting

1. Call to Order and Roll Call

The meeting was called to order at 6:00 PM by Pres. Heckendorf.

Members Present: Pres. Heckendorf, Tr. Engelhardt, Tr. Matter, Jeff Mitchell, and Josh Sandleback who arrived at 6:01 PM.

Members Excused: Ethan Hollenberger, and Stephanie Egner

Members Absent: None

Staff Present: Administrator Jen Heidtke, Public Works Director Brian Kober, and Interim Clerk Pam Wolf.

Trustees Present in Audience: None

2. Approval of Minutes for the Board of Public Works Meeting of June 25, 2024.

The motion to approve the minutes for the Board of Public Works Meeting of June 25, 2024, was made by Tr. Matter and seconded by Jeff Mitchell.

Vote: 4 ayes, 0 nays. Motion carried.

3. Pay Request # 6 (Final) - 2023 Utility & Street Improvement Project - Vinton Construction in the amount of \$10,000.00

The motion to recommend to the Budget and Finance Committee and to the Village Board to approve Pay Request #6 for the 2023 Utility and Street Improvement Project to Vinton Construction in the amount of \$10,000.00 was made by Tr. Matter and seconded by Tr. Engelhardt.

Vote: 4 ayes, 0 nays. Motion carried.

4. Pay Request # 5 - WWTP Tertiary Filters & Disinfection Project - JH Hassinger in the amount of \$138,795.00

The motion to recommend to the Budget and Finance Committee and to the Village Board to approve Pay Request #5 for the Wastewater Treatment Plant Tertiary Filters and Disinfection Project to JH Hassinger in the amount of \$138,795.00 was made by Tr. Engelhardt and seconded by Jeff Mitchell.

Vote: 5 ayes, 0 nays. Motion carried.

5. Review of Bids - Ridgeway Dr. & Chestnut Ct. Reconstruction Project 2024

Director Kober provided background regarding the project and the three bids received. The small gap between the three bids shows they are priced fairly for the market. It was stated Chestnut is the last road to have sidewalks installed since the sidewalk program was established in 1992. Sewer and water main will also be replaced.

The motion to recommend to Budget and Finance and to the Village Board to award the contract base bid to LaLonde Contractors, Inc. in the amount of \$1,212,489.14 for the Reconstruction Project of Ridgeway Dr. & Chestnut Ct. was made by Pres. Heckendorf and seconded by Tr. Engelhardt.

Discussion was had between Director Kober and the Body regarding the amount passed along to the property owners as special assessment and the possibility of cutting down the project scope to just Chestnut Ct.

Vote: 5 ayes, 0 nays. Motion carried.

6. Authorization to Increase Water and Sewer Utility Rates Effective October 1, 2024

Director Kober provided background information. The overall increase is 4.1% for Sewer and Water.

The motion to increase the Water and Sewer Utility Rate Effective October 1, 2024, was made by Tr. Engelhardt and seconded by Jim Mitchell.

Vote: 5 ayes, 0 nays. Motion carried.

7. 2024 WWTP Project - Clean Water Fund Loan Request #2 (\$496,617.80)

Director Kober provided background information. It was stated the Village pays the contractors and requests reimbursement from the Department of Natural Resources.

The motion to recommend approval of the Reimbursement Request for the 2024 Wastewater Treatment Plant Project from the Clean Water Fund Loan was made by Pres. Heckendorf and seconded by Josh Sandalback.

Vote: 5 ayes, 0 nays. Motion carried.

8. Review of 15-year Capital Road Improvement Plan

Discussion ensued regarding the 15-year Capital Road Improvement Plan between the Body and Director Kober. Discussion only, no action was taken.

9. Review of Capital Pathway Improvement Plan

Discussion between Director Kober and the Body reviewing the Capital Pathway Improvement Plan. Discussion only, no action was taken.

10. Director of Public Works Report

Director Kober provided an overview of his submitted monthly report and answered any questions from the Body.

The motion to place the June 2024 Director of Public Works report on file was made by Jeff Mitchell and seconded by Pres. Heckendorf.

Vote: 5 ayes, 0 nays. Motion carried.

11. Citizens/Village Staff to address the Board of Public Works

None.

12. Adjourn

A motion to adjourn the meeting was made by Jeff Mitchell and seconded by Tr. Engelhardt.

Vote: 5 ayes, 0 nays. Motion carried. The meeting was adjourned at 7:01 PM.

Respectfully Submitted,
Pamela Wolf - Village Interim Clerk