



**VILLAGE OF JACKSON  
PARKS & RECREATION COMMISSION AGENDA**

**Tuesday, September 17, 2024 at 6:00 PM**

Jackson Municipal Complex  
Village Board Room  
N168W19851 Main Street  
Jackson, WI 53037

1. Call to Order and Roll Call
2. Approval of Minutes for the Parks & Recreation Commission Special Meeting of May 21, 2024
3. Review Current Financial Stat Pak
4. 2025 Capital Improvement Project and Operations & Maintenance Draft Budget Presentation
5. 2024 Village Playgrounds Inspection Report, Jessica Loomans
6. Jackson Dog Park Design Concept, MSA Emma Wenman
7. Fitness Center Equipment Donation by the Friends of Jackson Park & Recreation
8. Jackson Fall Festival of Fun October 18, 2024 - Glo Run, Indoor Beer Garden and Ghouls Gala
9. Director of Parks & Recreation Highlights
10. Citizens/Village Staff to Address the Parks & Recreation Committee
11. Adjourn to **FRIENDS MEETING**

**FRIENDS OF JACKSON PARKS & RECREATION  
typically meet following the JPR Commission meeting**



**Unless emailed with notice, support materials will be provided at the meeting.**

Persons with disabilities requiring special accommodations for attendance at the meeting should contact the Administration Department at the Jackson Municipal Complex at least one (1) business day prior to the meeting.

It is possible that members of the Village Board may attend the above meeting. No action will be taken by any governmental body at this meeting other than the governmental body specifically referred to in this meeting notice. This notice is given so that members of the Village Board may attend the meeting without violating the open meeting law.



## **MINUTES**

### **PARKS & RECREATION COMMISSION**

**Tuesday, May 21, 2024 at 6:00 PM Parks & Recreation Commission**

1. Call to Order and Roll Call

The meeting was called to order at 6:00 PM by Chair Casey Latz.

Members Present: Chair Casey Latz, Tr. Engelhardt, Brittany Rathke, and Kim Powers

Members Excused: Brian Mekka

Members Absent: None

Staff Present: Parks & Recreation Director Kelly Valentino, Jessica Loomans, Renee Fischer, Administrator Jen Keller and Deputy Clerk Pamela Wolf

Trustees Present in Audience: President Brian Heckendorf

2. Approval of Minutes for the Parks & Recreation Commission Meeting of April 9, 2024

The motion to approve the minutes for the Parks & Recreation Commission meeting of April 9, 2024 was made by Chairperson Latz and seconded by Tr. Engelhardt.

Vote: 4 ayes, 0 nays. Motion carried.

3. Review Current Financial Stat Pak

Director Valentino provided an overview of the information encompassed in the financial stat pak. For January through April, the numbers reflect being at 42% revenue and 32% expenses. This fluctuates throughout the year. Director Valentino pointed out the numbers reflect the Parks and Recreation Department is stable.

The motion to place the financial stat pak on file was made by Chairperson Latz and seconded by Tr. Engelhardt.

Vote: 4 ayes, 0 nays. Motion carried.

4. Review Service Analysis & Financial Strategies Spreadsheet: Fall 2023 - Winter 2024

Director Valentino provided background of the report, explaining how twice per year staff will analyze the programs and events provided to determine which will continue, be adjusted, or be divested from moving forward. Tr. Engelhardt inquired about pricing determination and how the Village's department compares to other communities. Director Valentino provided an overview of the processes involved.

The motion to put the Service Analysis Financial Strategies Spreadsheet for Fall 2023 through Winter of 2024 on file was made by Chairperson Latz and seconded by Brittany Rathke.

Vote: 4 ayes, 0 nays. Motion carried.

5. Jackson Dog Park Update

Director Valentino explained there was no substantial update as of the time of the meeting. The body had questions about the location and the needs for the park. Director Valentino expressed there are still multiple locations being considered, but the emphasis is to see if Cedar Run Park will be viable. She further explained the elements that will be needed for a successful dog park. She anticipates having more information by the next meeting after meeting with the DNR.

No formal action taken/needed

6. Presentation for Jackson Community Center Expansion Logistics for Staff, Instructors, and Partners and Public Information FAQs

Director Valentino provided an update regarding the upcoming construction at the Jackson Community Center. Construction on the west side will begin June 3rd. The intent is to complete that work prior to September, when the students will return for the school year, to cause minimal disruption to staff and students. The entire project has a predicted timeframe of nine months. Tr. Engelhardt inquired about security for the children during construction. Director Valentino reiterated the current process in place.

No formal action taken/needed.

7. Citizens/Village Staff to Address the Parks & Recreation Committee

Administrator Keller extended a welcome to new committee member, Kim Powers.

8. Adjourn

A motion to adjourn the meeting was made by Chairperson Latz and seconded by Brittany Rathke.

Vote: 4 ayes, 0 nays. Motion carried. The meeting was adjourned at 6:29 PM.

Respectfully Submitted,  
Pam Wolf - Deputy Clerk

Persons with disabilities requiring special accommodations for attendance at the meeting should contact the Village Hall at least one (1) business day prior to the meeting.

September 17, 2024  
Parks & Recreation Commission  
*Financial “Stat Pack”*  
*(January – August 2024)*

Included:

- \*REC DESK – Registration/Scheduling Software:
  - To date “Cash Distribution by Account – *In House Revenue Report*
- \*Village Budget Comparison Report – *Village Workhorse Program*
- \*6-year comparison spreadsheet

## Revenue By Period - GL Account Summary

Start Date: 1/1/2024 12:00 AM End Date: 8/31/2024 11:59  
 Payment Methods: CA, CK, CC, IC, EC, CR  
 User(s)/Cashier(s): - All -



### Regular Revenue

|                                                                     |                | DEBITS       |             |              |                   |                 |                    |                    | CREDITS      |                |              |
|---------------------------------------------------------------------|----------------|--------------|-------------|--------------|-------------------|-----------------|--------------------|--------------------|--------------|----------------|--------------|
|                                                                     | <u>**Gross</u> | <u>**Net</u> | <u>Cash</u> | <u>Check</u> | <u>CC (Gross)</u> | <u>CC (Net)</u> | <u>Internal CC</u> | <u>Acct Credit</u> | <u>Other</u> | <u>Refunds</u> | <u>Other</u> |
| 000 - Household Credit Account                                      |                |              |             |              |                   |                 |                    |                    |              |                |              |
|                                                                     | 157.27         | 157.27       | 0.00        | 0.00         | 0.00              | 0.00            | 0.00               | 0.00               | 843.50       | 0.00           | -686.23      |
| 204 - Grants/Sponsorships/Donations                                 |                |              |             |              |                   |                 |                    |                    |              |                |              |
|                                                                     | 12,087.00      | 12,087.00    | 0.00        | 9,265.00     | 2,822.00          | 2,822.00        | 0.00               | 0.00               | 0.00         | 0.00           | 0.00         |
| 206 - Adult Programming                                             |                |              |             |              |                   |                 |                    |                    |              |                |              |
|                                                                     | 16,645.54      | 16,645.54    | 4,227.50    | 3,802.24     | 9,019.80          | 9,019.80        | 0.00               | 307.00             | 0.00         | -711.00        | 0.00         |
| 208 - Youth Programming                                             |                |              |             |              |                   |                 |                    |                    |              |                |              |
|                                                                     | 33,931.10      | 33,931.10    | 755.00      | 11,225.10    | 22,907.00         | 22,907.00       | 0.00               | 243.00             | 0.00         | -1,199.00      | 0.00         |
| 209 - Senior Program                                                |                |              |             |              |                   |                 |                    |                    |              |                |              |
|                                                                     | 1,934.80       | 1,934.80     | 1,040.00    | 353.00       | 506.80            | 506.80          | 0.00               | 60.00              | 0.00         | -25.00         | 0.00         |
| 210 - Adult Leagues                                                 |                |              |             |              |                   |                 |                    |                    |              |                |              |
|                                                                     | 4,050.00       | 4,050.00     | 800.00      | 2,800.00     | 825.00            | 825.00          | 0.00               | 0.00               | 0.00         | -375.00        | 0.00         |
| 211 - Youth Leagues                                                 |                |              |             |              |                   |                 |                    |                    |              |                |              |
|                                                                     | 2,975.00       | 2,975.00     | 40.00       | 150.00       | 2,835.00          | 2,835.00        | 0.00               | 0.00               | 0.00         | -50.00         | 0.00         |
| 214 - Concessions                                                   |                |              |             |              |                   |                 |                    |                    |              |                |              |
|                                                                     | 7,797.45       | 7,797.45     | 7,505.00    | 289.45       | 3.00              | 3.00            | 0.00               | 0.00               | 0.00         | 0.00           | 0.00         |
| 224 - Special Events                                                |                |              |             |              |                   |                 |                    |                    |              |                |              |
|                                                                     | 42,797.38      | 42,797.38    | 24,572.00   | 12,947.29    | 3,295.00          | 3,295.00        | 1,983.09           | 0.00               | 0.00         | 0.00           | 0.00         |
| 232 - Boys & Girls Club Rentals                                     |                |              |             |              |                   |                 |                    |                    |              |                |              |
|                                                                     | 10,000.00      | 10,000.00    | 0.00        | 10,000.00    | 0.00              | 0.00            | 0.00               | 0.00               | 0.00         | 0.00           | 0.00         |
| 234 - Washington County Aging and Disability Resource Center Rental |                |              |             |              |                   |                 |                    |                    |              |                |              |
|                                                                     | 995.71         | 995.71       | 0.00        | 995.71       | 0.00              | 0.00            | 0.00               | 0.00               | 0.00         | 0.00           | 0.00         |
| 236 - Building/Park Rentals                                         |                |              |             |              |                   |                 |                    |                    |              |                |              |
|                                                                     | 31,256.02      | 31,256.02    | 1,295.00    | 23,099.25    | 7,411.27          | 7,411.27        | 9.27               | 3.73               | 0.00         | -562.50        | 0.00         |

|                                         |            |           |           |           |           |            |        |        |           |         |
|-----------------------------------------|------------|-----------|-----------|-----------|-----------|------------|--------|--------|-----------|---------|
| <b>237 - Open Gym Type Programs</b>     |            |           |           |           |           |            |        |        |           |         |
| 795.00                                  | 795.00     | 715.00    | 0.00      | 80.00     | 80.00     | 0.00       | 0.00   | 0.00   | 0.00      | 0.00    |
| <b>238 - Fitness Memberships</b>        |            |           |           |           |           |            |        |        |           |         |
| 3,404.50                                | 3,404.50   | 850.50    | 896.50    | 1,657.50  | 1,657.50  | 0.00       | 0.00   | 0.00   | 0.00      | 0.00    |
| <b>240 - Kettlebrook Church Rentals</b> |            |           |           |           |           |            |        |        |           |         |
| 21,172.68                               | 21,172.68  | 0.00      | 21,172.68 | 0.00      | 0.00      | 0.00       | 0.00   | 0.00   | 0.00      | 0.00    |
| <b>243 - Postage and Copier Revenue</b> |            |           |           |           |           |            |        |        |           |         |
| 19.91                                   | 19.91      | 5.93      | 13.98     | 0.00      | 0.00      | 0.00       | 0.00   | 0.00   | 0.00      | 0.00    |
| <b>252 - Employee Wellness</b>          |            |           |           |           |           |            |        |        |           |         |
| 40.00                                   | 40.00      | 20.00     | 0.00      | 7.50      | 7.50      | 0.00       | 12.50  | 0.00   | 0.00      | 0.00    |
| <b>300 - Deposits For Rentals</b>       |            |           |           |           |           |            |        |        |           |         |
| 1,125.00                                | 1,125.00   | 75.00     | 1,050.00  | 0.00      | 0.00      | 0.00       | 0.00   | 0.00   | 0.00      | 0.00    |
| <b>NONE - Unassigned</b>                |            |           |           |           |           |            |        |        |           |         |
| 0.00                                    | 0.00       | 0.00      | 0.00      | 0.00      | 0.00      | 0.00       | 0.00   | 0.00   | 0.00      | 0.00    |
| 191,184.36                              | 191,184.36 | 41,900.93 | 98,060.20 | 51,369.87 | 51,369.87 | \$1,992.36 | 626.23 | 843.50 | -2,922.50 | -686.23 |

\*\* Difference between GROSS and NET calculation is that NET uses CC (Net) value instead of CC

### Sales Tax

| DEBITS         |              |             |              |                   |                 |                    |                    |              | CREDITS        |              |
|----------------|--------------|-------------|--------------|-------------------|-----------------|--------------------|--------------------|--------------|----------------|--------------|
| <u>**Gross</u> | <u>**Net</u> | <u>Cash</u> | <u>Check</u> | <u>CC (Gross)</u> | <u>CC (Net)</u> | <u>Internal CC</u> | <u>Acct Credit</u> | <u>Other</u> | <u>Refunds</u> | <u>Other</u> |
|                |              | 0.00        | 0.00         | 0.00              | 0.00            | \$0.00             | 0.00               | 0.00         |                | 0.00         |

\*\* Difference between GROSS and NET calculation is that NET uses CC (Net) value instead of CC

### Convenience Fees

|                           |            |                           |                      |            |
|---------------------------|------------|---------------------------|----------------------|------------|
| Convenience Fees Assessed | \$1,716.43 | CONVENIENCE FEES REFUNDED | NET CONVENIENCE FEES | \$1,716.43 |
|---------------------------|------------|---------------------------|----------------------|------------|

## Fund: 500 - RECREATION

| Account Number              |                                | 2024<br>August | 2024<br>Actual<br>08/31/2024 | 2024<br>Budget | Budget<br>Status | % of<br>Budget |
|-----------------------------|--------------------------------|----------------|------------------------------|----------------|------------------|----------------|
| 500-00-45620-201-000        | REC - VILLAGE TRANSFER         | 21,751.75      | 174,014.00                   | 261,021.00     | -87,007.00       | 66.67          |
| 500-00-45620-204-000        | REC - GRANTS/DONATIONS/SPONSRS | 1,160.00       | 11,337.00                    | 6,000.00       | 5,337.00         | 188.95         |
| 500-00-45620-206-000        | REC - ADULT PROGRAM FEES       | 1,675.40       | 16,662.39                    | 23,000.00      | -6,337.61        | 72.45          |
| 500-00-45620-208-000        | REC - YOUTH PROGRAM FEES       | 4,828.65       | 34,725.75                    | 36,000.00      | -1,274.25        | 96.46          |
| 500-00-45620-209-000        | REC - SENIOR PROGRAMS          | 300.00         | 1,854.80                     | 3,000.00       | -1,145.20        | 61.83          |
| 500-00-45620-210-000        | REC - ADULT LEAGUES FEES       | 100.00         | 4,750.00                     | 5,000.00       | -250.00          | 95.00          |
| 500-00-45620-211-000        | REC - YOUTH LEAGUE FEES        | 1,425.00       | 3,025.00                     | 2,500.00       | 525.00           | 121.00         |
| 500-00-45620-214-000        | REC - CONCESSIONS              | 1,381.00       | 7,965.45                     | 9,000.00       | -1,034.55        | 88.51          |
| 500-00-45620-224-000        | REC - SPECIAL EVENTS           | 130.00         | 42,797.38                    | 55,000.00      | -12,202.62       | 77.81          |
| 500-00-45620-228-000        | REC - TICKET SALES             | 0.00           | 0.00                         | 7,000.00       | -7,000.00        | 0.00           |
| 500-00-45620-232-000        | REC - BOYS & GIRLS CLUB RENT   | 0.00           | 10,000.00                    | 11,500.00      | -1,500.00        | 86.96          |
| 500-00-45620-234-000        | REC - WASH CTY AGING RENT      | 995.71         | 6,600.00                     | 6,000.00       | 600.00           | 110.00         |
| 500-00-45620-236-000        | REC - BLDG / SHELTER RENTALS   | 936.50         | 35,900.52                    | 45,000.00      | -9,099.48        | 79.78          |
| 500-00-45620-237-000        | REC - OPEN GYM FEES            | 0.00           | 795.00                       | 800.00         | -5.00            | 99.38          |
| 500-00-45620-238-000        | REC - FITNESS MEMBERSHIPS      | 865.50         | 9,623.77                     | 13,000.00      | -3,376.23        | 74.03          |
| 500-00-45620-240-000        | REC - KETTLEBROK CHURCH RENT   | 7,057.56       | 21,172.68                    | 29,000.00      | -7,827.32        | 73.01          |
| 500-00-45620-243-000        | REC - POSTAGE / COPY MACHINES  | 0.00           | 494.25                       | 600.00         | -105.75          | 82.38          |
| 500-00-45620-250-000        | REC - WBSC 4K PROGRAM          | 0.00           | 52,165.00                    | 102,540.00     | -50,375.00       | 50.87          |
| 500-00-45620-252-000        | REC - VILLAGE WELLNESS PROGRAM | 0.00           | 27.50                        | 1,500.00       | -1,472.50        | 1.83           |
| PUBLIC CHARGES FOR SERVICES |                                | 42,607.07      | 433,910.49                   | 617,461.00     | -183,550.51      | 70.27          |
| Total Revenues              |                                | 42,607.07      | 433,910.49                   | 617,461.00     | -183,550.51      | 70.27          |

Revenue  
70%

## Fund: 500 - RECREATION

| Account Number       |                                 | 2024      | 2024                 | 2024       | Budget     | % of   |
|----------------------|---------------------------------|-----------|----------------------|------------|------------|--------|
|                      |                                 | August    | Actual<br>08/31/2024 | Budget     | Status     | Budget |
| 500-00-55310-110-000 | REC ADMIN - WAGES               | 16,153.74 | 125,706.93           | 223,760.00 | 98,053.07  | 56.18  |
| 500-00-55310-110-001 | REC EVEN/WEEKEND - WAGES        | 4,528.50  | 31,442.63            | 30,000.00  | -1,442.63  | 104.81 |
| 500-00-55310-110-002 | REC PART-TIME SEASONAL - WAGES  | 3,327.00  | 18,620.00            | 21,000.00  | 2,380.00   | 88.67  |
| 500-00-55310-110-004 | REC WBSD 4K - WAGES             | 150.00    | 31,512.20            | 60,000.00  | 28,487.80  | 52.52  |
| 500-00-55310-125-000 | REC ADMIN - HEALTH/LIFE INSUR   | 5,054.52  | 45,322.80            | 63,666.00  | 18,343.20  | 71.19  |
| 500-00-55310-125-002 | REC PART-TIME/SEAS-HEALTH/LIFE  | 4.50      | 55.48                | 0.00       | -55.48     | 0.00   |
| 500-00-55310-130-000 | REC ADMIN - WRS                 | 1,114.60  | 10,031.38            | 15,684.00  | 5,652.62   | 63.96  |
| 500-00-55310-130-001 | REC EVEN/WEEKEND - WRS          | 172.50    | 1,243.50             | 800.00     | -443.50    | 155.44 |
| 500-00-55310-130-002 | REC PART-TIME/SEASONAL - WRS    | 44.51     | 250.48               | 200.00     | -50.48     | 125.24 |
| 500-00-55310-130-004 | REC WBSD 4K - WRS               | 10.35     | 1,587.69             | 4,080.00   | 2,492.31   | 38.91  |
| 500-00-55310-135-000 | REC ADMIN - SOCIAL SECURITY     | 936.00    | 8,425.11             | 14,101.00  | 5,675.89   | 59.75  |
| 500-00-55310-135-001 | REC EVEN/WEEKEND - SOC SEC      | 280.77    | 2,057.40             | 1,860.00   | -197.40    | 110.61 |
| 500-00-55310-135-002 | REC PART-TIME/SEASON - SOC SEC  | 206.27    | 1,154.44             | 1,302.00   | 147.56     | 88.67  |
| 500-00-55310-135-004 | REC WBSD 4K - SOCIAL SECURITY   | 9.30      | 2,084.92             | 3,720.00   | 1,635.08   | 56.05  |
| 500-00-55310-140-000 | REC ADMIN - MEDICARE            | 218.90    | 1,970.36             | 3,298.00   | 1,327.64   | 59.74  |
| 500-00-55310-140-001 | REC EVEN/WEEKEND - MEDICARE     | 65.67     | 481.17               | 435.00     | -46.17     | 110.61 |
| 500-00-55310-140-002 | REC PART-TIME/SEASON - MEDICARE | 48.24     | 270.01               | 305.00     | 34.99      | 88.53  |
| 500-00-55310-140-004 | REC WBSD 4K - MEDICARE          | 2.18      | 487.60               | 870.00     | 382.40     | 56.05  |
| 500-00-55310-145-000 | REC ADMIN - MEDICAL REIMBURSE   | 115.38    | 1,038.42             | 2,000.00   | 961.58     | 51.92  |
| 500-00-55310-202-000 | REC - EDUCATION/TRAVEL/DUES     | 0.00      | 3,041.47             | 3,000.00   | -41.47     | 101.38 |
| 500-00-55310-204-000 | REC - PROGRAM / ACCT REFUNDS    | 155.00    | 1,656.00             | 3,000.00   | 1,344.00   | 55.20  |
| 500-00-55310-205-000 | REC - PROP/LIABTY INSURANCE     | 0.00      | 3,249.98             | 4,500.00   | 1,250.02   | 72.22  |
| 500-00-55310-206-000 | REC - COMPUTER EQUIPMENT        | 0.00      | 0.00                 | 600.00     | 600.00     | 0.00   |
| 500-00-55310-207-000 | REC - GAS / ELECTRIC            | 2,356.90  | 21,243.70            | 45,000.00  | 23,756.30  | 47.21  |
| 500-00-55310-208-000 | REC - OFFICE SUPPLIES           | 96.35     | 1,305.00             | 2,500.00   | 1,195.00   | 52.20  |
| 500-00-55310-209-000 | REC - WATER / SEWER             | 0.00      | 1,426.27             | 2,800.00   | 1,373.73   | 50.94  |
| 500-00-55310-210-000 | REC - CELL PHONES               | 50.00     | 450.00               | 1,800.00   | 1,350.00   | 25.00  |
| 500-00-55310-211-000 | REC - PHONE / INTERNET          | 675.71    | 2,027.18             | 3,180.00   | 1,152.82   | 63.75  |
| 500-00-55310-212-000 | REC - IT SUPPORT                | 579.30    | 4,748.28             | 7,500.00   | 2,751.72   | 63.31  |
| 500-00-55310-213-000 | REC - BLDG EQUIPMENT / REPAIRS  | 0.00      | 8,955.66             | 12,000.00  | 3,044.34   | 74.63  |
| 500-00-55310-214-000 | REC - YOUTH PROGRAM SUPPLIES    | 44.41     | 1,393.11             | 2,500.00   | 1,106.89   | 55.72  |
| 500-00-55310-215-000 | REC - JANITORIAL/BLDG SUPPLIES  | 109.75    | 1,703.53             | 3,000.00   | 1,296.47   | 56.78  |
| 500-00-55310-216-000 | REC - ADULT PROGRAM SUPPLIES    | 8.00      | 352.12               | 1,000.00   | 647.88     | 35.21  |
| 500-00-55310-217-000 | REC - SENIOR PROGRAMS           | 0.00      | 416.04               | 1,000.00   | 583.96     | 41.60  |
| 500-00-55310-220-000 | REC - SPECIAL EVENTS            | 2,345.05  | 13,869.48            | 12,000.00  | -1,869.48  | 115.58 |
| 500-00-55310-222-000 | REC - PRINTING                  | 0.00      | 1,453.00             | 3,200.00   | 1,747.00   | 45.41  |
| 500-00-55310-224-000 | REC - POSTAGE / COPIER          | 257.53    | 2,624.12             | 6,500.00   | 3,875.88   | 40.37  |
| 500-00-55310-228-000 | REC - STAFF UNIFORMS            | 0.00      | 0.00                 | 1,000.00   | 1,000.00   | 0.00   |
| 500-00-55310-230-000 | REC - CONCESSIONS-RESALEABLE    | 603.97    | 3,498.35             | 5,000.00   | 1,501.65   | 69.97  |
| 500-00-55310-232-000 | REC - SUMMER TICKET SALES       | 0.00      | 0.00                 | 6,500.00   | 6,500.00   | 0.00   |
| 500-00-55310-254-000 | REC - ADULT LEAGUES             | 15.00     | 285.28               | 2,000.00   | 1,714.72   | 14.26  |
| 500-00-55310-258-000 | REC - CONTRACTUAL SERVICES      | 3,245.00  | 21,768.00            | 30,000.00  | 8,232.00   | 72.56  |
| 500-00-55310-262-000 | REC - CONTINGENCY               | 51.00     | 543.67               | 500.00     | -43.67     | 108.73 |
| 500-00-55310-268-000 | REC - CONCESSION STAND MAINT    | 0.00      | 873.68               | 800.00     | -73.68     | 109.21 |
| 500-00-55310-269-000 | REC - FIRE/SECURITY MONITORING  | 705.23    | 925.23               | 3,000.00   | 2,074.77   | 30.84  |
| 500-00-55310-270-000 | REC - SALES & USE TAX           | 0.00      | 2,681.32             | 3,500.00   | 818.68     | 76.61  |
| 500-00-55310-280-000 | REC - WBSD 4K PROGRAM SUPPLIES  | 387.87    | 2,422.97             | 2,000.00   | -422.97    | 121.15 |
| 500-00-55310-282-000 | REC - VILLAGE WELLNESS PROGRAM  | 0.00      | 920.90               | 1,000.00   | 79.10      | 92.09  |
| PARKS & RECREATION   |                                 | 44,129.00 | 387,576.86           | 617,461.00 | 229,884.14 | 62.77  |

Expenses  
63%

# Jackson Parks & Recreation Department

## 7 year Budget Comparison

|                               |                         | 2018*           | 2019*          | COVID<br>2020* | COVID<br>2021* | Village Only Moving Forward |                | 2024                 |
|-------------------------------|-------------------------|-----------------|----------------|----------------|----------------|-----------------------------|----------------|----------------------|
| Total Budget                  |                         | 519,929         | 528,450        | 546,782        | 542,174        | 2022                        | 2023           | 2024                 |
| Jan.                          | Revenue (budget %)      | 37,070 (7%)     | 31,820 (3%)    | 40,290 (7%)    | 27,761 (5%)    | 35,695 (6%)                 | 37,877 (7%)    | 45,741 (8%)          |
|                               | Expenditures (budget %) | 39,817 (7.7%)   | 46,201 (9%)    | 40,746 (7%)    | 38,890 (7%)    | 58,528 (11%)                | 36,590 (10%)   | 57,582 (9%)          |
| Feb.                          | Revenue (budget %)      | 120,830 (23%)   | 126,222(24%)   | 134,263 (25%)  | 121,009 (22%)  | 123,856 (22%)               | 122,615 (22%)  | 146,228 (24%)        |
|                               | Expenditures (budget %) | 79,080 (15%)    | 86,508(16%)    | 89,248 (16%)   | 74,429 (14%)   | 106,862 (19%)               | 104,146 (19%)  | 108,434 (18%)        |
| March                         | Revenue (budget %)      | \$153,695 (29%) | 161,386 (31%)  | 171,686 (31%)  | 153,720 (28%)  | No                          | 177,443 (32%)  | 201,812 (33%)        |
|                               | Expenditures (budget %) | \$123,668 (24%) | 129,485 (25%)  | 138,943 (25%)  | 134,479 (25%)  | Workhorse                   | 158,594 (29%)  | <u>163,218 (26%)</u> |
| April                         | Revenue (budget %)      | \$184,391 (35%) | 201,802 (38%)  | 193,589 (35%)  | 191,191 (35%)  | 207,633 (37%)               | 220,245 (40%)  | 256,579 (42%)        |
|                               | Expenditures (budget %) | \$176,282 (34%) | 188,474 (36%)  | 177,177 (32%)  | 176,620 (33%)  | 188,008 (34%)               | 203,925 (37%)  | 199,979 (32%)        |
| May                           | Revenue (budget %)      | 230,875 (44%)   | 253,908(48%)   | 231,477(42%)   | 233,212 (43%)  | 268,272 (48%)               | 274,941 (50%)  | 303,883 (49%)        |
|                               | Expenditures (budget %) | 218,216 (42%)   | 228,774(43%)   | 211,665 (39%)  | 218,515 (40%)  | 234,516 (42%)               | 252,185 (46%)  | 240,643 (39%)        |
| June                          | Revenue (budget %)      | 278,036 (53%)   | 291,663(55%)   | 278,660 (51%)  | 281,244 (51%)  | 300,239 (53%)               | 307,961 (56%)  | 348,172 (56%)        |
|                               | Expenditures (budget %) | 252,175 (49%)   | 263,372(50%)   | 245,661 (45%)  | 260,609 (48%)  | 273,274 (49%)               | 296,271 (54%)  | <u>288,891 (47%)</u> |
| July                          | Revenue (budget %)      | 302,007 (58%)   | 325,514 (62%)  | 305,886 (56%)  | 321,168 (59%)  | 339,847 (62%)               | 356,469 (65%)  | 391,303 (63%)        |
|                               | Expenditures (budget %) | 284,599 (55%)   | 295,489 (56%)  | 280,926 (51%)  | 294,593 (54%)  | 322,841 (58%)               | 347,748 (63%)  | 343,448 (56%)        |
| August                        | Revenue (budget %)      | 335,051 (64%)   | 366,210 (69%)  | 336,440 (62%)  | 366,367 (67%)  | 380,959 (69%)               | 401,790 (73%)  | 433,910 (70%)        |
|                               | Expenditures (budget %) | 322,192 (62%)   | 333,108 (63%)  | 326,740 (60%)  | 345,502 (64%)  | 340,379 (61%)               | 383,879 (69%)  | 387,577 (63%)        |
| Sept.                         | Revenue (budget %)      | 406,412 (78%)   | 415,858 (79%)  | 365,741 (67%)  | 398,207 (73%)  | No                          | 432,466 (79%)  |                      |
|                               | Expenditures (budget %) | 376,357 (72%)   | 408,811 (77%)  | 364,768 (67%)  | 399,460 (74%)  | Worshorse                   | 436,536 (79%)  |                      |
| Oct.                          | Revenue (budget %)      | 488,220 (94%)   | 485,351 (92%)  | 449,107 (82%)  | No             | 475,704 (86%)               | 527,323 (95%)  |                      |
|                               | Expenditures (budget %) | 430,860 (83%)   | 456211(86%)    | 403,845 (74%)  | Workhorse      | 467,784 (84%)               | 486,242 (88%)  |                      |
| Nov.                          | Revenue (budget %)      | 472,393 (91%)   | 527,342 (100%) | 473,121 (87%)  | 531,258 (97%)  | No                          | 580,067 (100%) |                      |
|                               | Expenditures (budget %) | 512,327 (99%)   | 493,594 (93%)  | 439,615 (80%)  | 493,487 (91%)  | Workhorse                   | 531,342 (96%)  |                      |
| Dec.                          | Revenue (budget %)      | 548,466 (105%)  | 564,619 (107%) | 517,457 (95%)  | 560,582 (103%) | 608,831 (109%)              | 601,055 (109%) |                      |
|                               | Expenditures (budget %) | 529,521 (102%)  | 538,450 (102%) | 473,508 (87%)  | 531,480 (98%)  | 554,142 (100%)              | 578,728 (105%) |                      |
| Year End Village Audit Total: |                         | plus 18,945     | plus 25,648    | plus \$33,295  | plus \$18,927  | plus 34,840                 | plus 22,327    |                      |

\*2012 & 2013 Town short. 2014 & 2015 both municipalities followed revenue sharing formula. 2016, 2017, 2018 & 2019 Town short.

\*\*In Fall of 2021, the Town dissolved their partnership with the JPR/Village. (We added the 4k/WBSD Partnership in 2016.)

**Table 3**  
**Capital Improvement Plan & Funding Uses**

Village of Jackson, WI

| Projects                                                               | Department    | Purpose               | Plan Issue        | Funding      | 2025      | 2026    | 2027      | 2028      | 2029    | 2030    | 2031    | 2032    | 2033    | 2034   | 2035 | 2036 | 2037 | 2038 | 2039 | 2040   | 2041 | 2042 | 2043 | Totals    |
|------------------------------------------------------------------------|---------------|-----------------------|-------------------|--------------|-----------|---------|-----------|-----------|---------|---------|---------|---------|---------|--------|------|------|------|------|------|--------|------|------|------|-----------|
| Hickory Park (Grant Portion)                                           | Cap. Projects | Pathway               | None              | Grants/Aids  |           |         |           |           |         |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 0         |
| Jackson Drive (South)                                                  | Cap. Projects | Pathway               | None              | Cash         | 125,000   |         |           |           |         |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 125,000   |
| Glen Brooke Drive                                                      | Cap. Projects | Pathway               | None              | Cash         |           |         |           |           | 140,000 |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 140,000   |
| STH 60 (Northside) Industrial Dr to Hammer Lake parking lot            | Cap. Projects | Pathway               | None              | Cash         |           |         |           |           |         |         |         | 144,000 |         |        |      |      |      |      |      |        |      |      |      | 144,000   |
| STH 60 (Northside) Ridgeway Dr to Eagle Dr                             | Cap. Projects | Pathway               | None              | Cash         |           |         |           |           |         |         |         |         |         |        |      |      |      |      |      | 39,000 |      |      |      | 39,000    |
| Jackson Drive (North) (2043)                                           | Cap. Projects | Pathway               | None              | Cash         |           |         |           |           |         |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 0         |
| STH 60 (Southside) (2047)                                              | Cap. Projects | Pathway               | None              | Cash         |           |         |           |           |         |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 0         |
| Chestnut Court - Ridgeway Drive to Dead End                            | Cap. Projects | Streets - Improvement | 2025 G.O. Notes   | G.O. Debt    | 213,582   |         |           |           |         |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 213,582   |
| Chestnut Court - Ridgeway Drive to Dead End                            | Water         | Water - Improvement   | 2026 Revenue Bond | Revenue Debt | 213,582   |         |           |           |         |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 213,582   |
| Chestnut Court - Ridgeway Drive to Dead End                            | Sewer         | Sewer - Improvement   | 2026 Revenue Bond | Revenue Debt | 213,582   |         |           |           |         |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 213,582   |
| Hickory Lane - Forest View Drive to Linden Drive                       | Cap. Projects | Streets - Improvement | None              | Cash         | 830,152   |         |           |           |         |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 830,152   |
| Hickory Lane - Forest View Drive to Linden Drive (Grant Portion)       | Cap. Projects | Streets - Improvement | None              | Grants/Aids  | 3,320,806 |         |           |           |         |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 3,320,806 |
| Linden Drive - Hickory Lane to Dead End                                | Cap. Projects | Streets - Improvement | 2026 G.O. Notes   | G.O. Debt    |           | 340,909 |           |           |         |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 340,909   |
| Linden Drive - Hickory Lane to Dead End                                | Water         | Water - Improvement   | 2026 Revenue Bond | Revenue Debt |           | 340,909 |           |           |         |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 340,909   |
| Linden Drive - Hickory Lane to Dead End                                | Sewer         | Sewer - Improvement   | 2026 Revenue Bond | Revenue Debt |           | 340,909 |           |           |         |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 340,909   |
| Aspen Drive - Hickory Lane to Dead End                                 | Cap. Projects | Streets - Improvement | 2026 G.O. Notes   | G.O. Debt    |           | 402,519 |           |           |         |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 402,519   |
| Aspen Drive - Hickory Lane to Dead End                                 | Water         | Water - Improvement   | 2026 Revenue Bond | Revenue Debt |           | 402,519 |           |           |         |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 402,519   |
| Aspen Drive - Hickory Lane to Dead End                                 | Sewer         | Sewer - Improvement   | 2026 Revenue Bond | Revenue Debt |           | 402,519 |           |           |         |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 402,519   |
| Hawthorne Drive - Hickory Lane to Dead End                             | Cap. Projects | Streets - Improvement | 2026 G.O. Notes   | G.O. Debt    |           | 433,617 |           |           |         |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 433,617   |
| Hawthorne Drive - Hickory Lane to Dead End                             | Water         | Water - Improvement   | 2026 Revenue Bond | Revenue Debt |           | 433,617 |           |           |         |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 433,617   |
| Hawthorne Drive - Hickory Lane to Dead End                             | Sewer         | Sewer - Improvement   | 2026 Revenue Bond | Revenue Debt |           | 433,617 |           |           |         |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 433,617   |
| Eagle Drive - Hickory Lane to STH 60                                   | Cap. Projects | Streets - Improvement | 2027 G.O. Notes   | G.O. Debt    |           |         | 2,788,295 |           |         |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 2,788,295 |
| Eagle Drive - Hickory Lane to STH 60                                   | Sewer         | Sewer - Improvement   | 2026 Revenue Bond | Revenue Debt |           |         | 1,394,148 |           |         |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 1,394,148 |
| Industrial Drive - STH 60 to north 2000 ft                             | Cap. Projects | Streets - Improvement | 2026 G.O. Notes   | G.O. Debt    |           |         |           | 1,173,525 |         |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 1,173,525 |
| Industrial Drive - STH 60 to north 2000 ft                             | Water         | Water - Improvement   | 2026 Revenue Bond | Revenue Debt |           |         |           | 1,173,525 |         |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 1,173,525 |
| Industrial Drive - STH 60 to north 2000 ft                             | Sewer         | Sewer - Improvement   | 2026 Revenue Bond | Revenue Debt |           |         |           | 1,173,525 |         |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 1,173,525 |
| Ridgeway Drive - Chestnut Court to Willow Ridge Drive                  | Cap. Projects | Streets - Improvement | 2025 G.O. Notes   | G.O. Debt    |           | 550,970 |           |           |         |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 550,970   |
| Ridgeway Drive - Chestnut Court to Willow Ridge Drive                  | Water         | Water - Improvement   | 2026 Revenue Bond | Revenue Debt |           | 550,970 |           |           |         |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 550,970   |
| Ridgeway Drive - Chestnut Court to Willow Ridge Drive                  | Sewer         | Sewer - Improvement   | 2026 Revenue Bond | Revenue Debt |           | 550,970 |           |           |         |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 550,970   |
| Jackson Drive (South) - 260 ft south of STH 60 to 1,000 ft south of 60 | Cap. Projects | Streets - Improvement | None              | Cash         |           |         |           |           | 651,306 |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 651,306   |
| Jackson Drive (South) - 260 ft south of STH 60 to 1,000 ft south of 60 | Sewer         | Sewer - Improvement   | None              | Cash         |           |         |           |           | 651,306 |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 651,306   |
| Jackson Drive (North) - STH 60 to Georgetown Drive                     | Cap. Projects | Streets - Improvement | None              | Cash         |           |         |           |           |         | 309,811 |         |         |         |        |      |      |      |      |      |        |      |      |      | 309,811   |
| Jackson Drive (North) - STH 60 to Georgetown Drive                     | Water         | Water - Improvement   | None              | Cash         |           |         |           |           |         | 309,811 |         |         |         |        |      |      |      |      |      |        |      |      |      | 309,811   |
| Jackson Drive (North) - STH 60 to Georgetown Drive                     | Sewer         | Sewer - Improvement   | None              | Cash         |           |         |           |           |         | 309,811 |         |         |         |        |      |      |      |      |      |        |      |      |      | 309,811   |
| Georgetown Drive - Jackson Drive to Wilshire Drive                     | Cap. Projects | Streets - Improvement | 2032 G.O. Notes   | G.O. Debt    |           |         |           |           |         |         | 650,720 |         |         |        |      |      |      |      |      |        |      |      |      | 650,720   |
| Georgetown Drive - Jackson Drive to Wilshire Drive                     | Water         | Water - Improvement   | 2032 Revenue Bond | Revenue Debt |           |         |           |           |         |         | 650,720 |         |         |        |      |      |      |      |      |        |      |      |      | 650,720   |
| Georgetown Drive - Jackson Drive to Wilshire Drive                     | Sewer         | Sewer - Improvement   | 2032 Revenue Bond | Revenue Debt |           |         |           |           |         |         | 650,720 |         |         |        |      |      |      |      |      |        |      |      |      | 650,720   |
| N. Center Street - STH 60 to Tower Drive                               | Cap. Projects | Streets - Improvement | 2033 G.O. Notes   | G.O. Debt    |           |         |           |           |         |         |         | 714,527 |         |        |      |      |      |      |      |        |      |      |      | 714,527   |
| N. Center Street - STH 60 to Tower Drive                               | Water         | Water - Improvement   | 2033 Revenue Bond | Revenue Debt |           |         |           |           |         |         |         | 714,527 |         |        |      |      |      |      |      |        |      |      |      | 714,527   |
| N. Center Street - STH 60 to Tower Drive                               | Sewer         | Sewer - Improvement   | 2033 Revenue Bond | Revenue Debt |           |         |           |           |         |         |         | 714,527 |         |        |      |      |      |      |      |        |      |      |      | 714,527   |
| Forest View Drive - Hickory Lane to Dead End                           | Cap. Projects | Streets - Improvement | Future Insurance  | G.O. Debt    |           |         |           |           |         | 247,614 |         |         |         |        |      |      |      |      |      |        |      |      |      | 247,614   |
| Forest View Drive - Hickory Lane to Dead End                           | Water         | Water - Improvement   | Future Insurance  | Revenue Debt |           |         |           |           |         | 247,614 |         |         |         |        |      |      |      |      |      |        |      |      |      | 247,614   |
| Forest View Drive - Hickory Lane to Dead End                           | Sewer         | Sewer - Improvement   | Future Insurance  | Revenue Debt |           |         |           |           |         | 247,614 |         |         |         |        |      |      |      |      |      |        |      |      |      | 247,614   |
| Eastwood Circle - Forest View to Dead End                              | Cap. Projects | Streets - Improvement | Future Insurance  | G.O. Debt    |           |         |           |           |         |         | 217,102 |         |         |        |      |      |      |      |      |        |      |      |      | 217,102   |
| Eastwood Circle - Forest View to Dead End                              | Water         | Water - Improvement   | Future Insurance  | Revenue Debt |           |         |           |           |         |         | 217,102 |         |         |        |      |      |      |      |      |        |      |      |      | 217,102   |
| Eastwood Circle - Forest View to Dead End                              | Sewer         | Sewer - Improvement   | Future Insurance  | Revenue Debt |           |         |           |           |         |         | 217,102 |         |         |        |      |      |      |      |      |        |      |      |      | 217,102   |
| Clover Lane - Hickory Lane to Dead End                                 | Cap. Projects | Streets - Improvement | Future Insurance  | G.O. Debt    |           |         |           |           |         |         |         | 247,614 |         |        |      |      |      |      |      |        |      |      |      | 247,614   |
| Clover Lane - Hickory Lane to Dead End                                 | Water         | Water - Improvement   | Future Insurance  | Revenue Debt |           |         |           |           |         |         |         | 247,614 |         |        |      |      |      |      |      |        |      |      |      | 247,614   |
| Clover Lane - Hickory Lane to Dead End                                 | Sewer         | Sewer - Improvement   | Future Insurance  | Revenue Debt |           |         |           |           |         |         |         | 247,614 |         |        |      |      |      |      |      |        |      |      |      | 247,614   |
| Heather Lane - Hickory Lane to Dead End                                | Cap. Projects | Streets - Improvement | Future Insurance  | G.O. Debt    |           |         |           |           |         |         |         | 247,614 |         |        |      |      |      |      |      |        |      |      |      | 247,614   |
| Heather Lane - Hickory Lane to Dead End                                | Water         | Water - Improvement   | Future Insurance  | Revenue Debt |           |         |           |           |         |         |         | 247,614 |         |        |      |      |      |      |      |        |      |      |      | 247,614   |
| Heather Lane - Hickory Lane to Dead End                                | Sewer         | Sewer - Improvement   | Future Insurance  | Revenue Debt |           |         |           |           |         |         |         | 247,614 |         |        |      |      |      |      |      |        |      |      |      | 247,614   |
| Stonehedge Drive - Forest View to Hickory Lane                         | Cap. Projects | Streets - Improvement | Future Insurance  | G.O. Debt    |           |         |           |           |         |         |         |         | 960,530 |        |      |      |      |      |      |        |      |      |      | 960,530   |
| Stonehedge Drive - Forest View to Hickory Lane                         | Water         | Water - Improvement   | Future Insurance  | Revenue Debt |           |         |           |           |         |         |         |         | 960,530 |        |      |      |      |      |      |        |      |      |      | 960,530   |
| Stonehedge Drive - Forest View to Hickory Lane                         | Sewer         | Sewer - Improvement   | Future Insurance  | Revenue Debt |           |         |           |           |         |         |         |         | 960,530 |        |      |      |      |      |      |        |      |      |      | 960,530   |
| Hickory Lane - Heather Drive to Sherman Road                           | Cap. Projects | Streets - Improvement | Future Insurance  | G.O. Debt    |           |         |           |           |         |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 558,011   |
| Hickory Lane - Heather Drive to Sherman Road                           | Water         | Water - Improvement   | Future Insurance  | Revenue Debt |           |         |           |           |         |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 558,011   |
| Hickory Lane - Heather Drive to Sherman Road                           | Sewer         | Sewer - Improvement   | Future Insurance  | Revenue Debt |           |         |           |           |         |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 558,011   |
| Cedar Run Drive - Hickory Lane to Dead End                             | Cap. Projects | Streets - Improvement | Future Insurance  | G.O. Debt    |           |         |           |           |         |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 650,133   |
| Cedar Run Drive - Hickory Lane to Dead End                             | Water         | Water - Improvement   | Future Insurance  | Revenue Debt |           |         |           |           |         |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 650,133   |
| Cedar Run Drive - Hickory Lane to Dead End                             | Sewer         | Sewer - Improvement   | Future Insurance  | Revenue Debt |           |         |           |           |         |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 650,133   |
| Hemlock Street - Spruce Street to Hickory Lane                         | Cap. Projects | Streets - Improvement | Future Insurance  | G.O. Debt    |           |         |           |           |         |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 619,621   |
| Hemlock Street - Spruce Street to Hickory Lane                         | Water         | Water - Improvement   | Future Insurance  | Revenue Debt |           |         |           |           |         |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 619,621   |
| Hemlock Street - Spruce Street to Hickory Lane                         | Sewer         | Sewer - Improvement   | Future Insurance  | Revenue Debt |           |         |           |           |         |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 619,621   |
| CPR Training Equipment - Manikins/AED Trainers                         | Fire/EMS      | Fire - Building       | None              | Cash         |           | 3,400   |           |           |         | 4,000   |         |         |         |        |      |      |      |      |      |        |      |      |      | 12,300    |
| Paging System Updates/Upgrades                                         | Fire/EMS      | Fire - Building       | 2028 G.O. Notes   | G.O. Debt    |           |         | 120,500   |           |         |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 120,500   |
| Replace Gear Washers                                                   | Fire/EMS      | Fire - Building       | None              | Cash         |           |         |           | 10,000    |         |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 23,000    |
| IT Updates/Upgrades - Classroom                                        | Fire/EMS      | Fire - Building       | None              | Cash         |           |         |           |           | 20,200  |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 20,200    |
| Replace TV monitors - Bay Offices, Bunkrooms, Kitchen, Dayroom         | Fire/EMS      | Fire - Building       | None              | Cash         |           |         |           |           | 13,500  |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 13,500    |
| Landscaping refresh/pond maintenance                                   | Fire/EMS      | Fire - Building       | None              | Cash         |           |         |           |           |         |         |         | 21,800  |         |        |      |      |      |      |      |        |      |      |      | 21,800    |
| Furniture replacement - recliners, kitchen chairs, office chairs       | Fire/EMS      | Fire - Building       | None              | Cash         |           |         |           |           |         |         |         | 14,500  |         |        |      |      |      |      |      |        |      |      |      | 14,500    |
| Water Heater Replacement                                               | Fire/EMS      | Fire - Building       | None              | Cash         |           |         |           |           |         |         |         |         |         | 31,300 |      |      |      |      |      |        |      |      |      | 31,300    |
| Replace Carpet - Offices, Training Rooms, Dayroom, Bunkrooms           | Fire/EMS      | Fire - Building       | None              | Cash         |           |         |           |           |         |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 17,500    |
| Replace Flooring - Admin, Reception, Kitchen                           | Fire/EMS      | Fire - Building       | None              | Cash         |           |         |           |           |         |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 17,500    |
| Appliance Replacement                                                  | Fire/EMS      | Fire - Building       | None              | Cash         |           |         |           |           |         |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 14,000    |
| HVAC Maintenance/Upgrades                                              | Fire/EMS      | Fire - Building       | Future Insurance  | G.O. Debt    |           |         |           |           |         |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 524,900   |
| Building Fire Alarm System Updates/Upgrades                            | Fire/EMS      | Fire - Building       | None              | Cash         |           |         |           |           |         |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 17,500    |
| Parking Lot Repairs/Seal coating                                       | Fire/EMS      | Fire - Building       | Future Insurance  | G.O. Debt    |           |         |           |           |         |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 175,000   |
| Vehicle Exhaust System Repairs/Upgrades                                | Fire/EMS      | Fire - Building       | Future Insurance  | G.O. Debt    |           |         |           |           |         |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 87,500    |
| Replace mobile radios in station                                       | Fire/EMS      | Fire - Building       | None              | Cash         |           |         |           |           |         |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 35,000    |
| Rescue Struts                                                          | Fire/EMS      | Fire - Equip.         | None              | Cash         |           |         |           |           |         |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 0         |
| Replace Extrication Equipment                                          | Fire/EMS      | Fire - Equip.         | None              | Cash         |           | 31,000  |           |           |         |         |         |         |         |        |      |      |      |      |      |        |      |      |      | 31,000    |
| Heart Monitors - 1250, 1251, Paramedic First Responder                 | Fire/EMS      | Fire - Equip.         | 2025              |              |           |         |           |           |         |         |         |         |         |        |      |      |      |      |      |        |      |      |      |           |



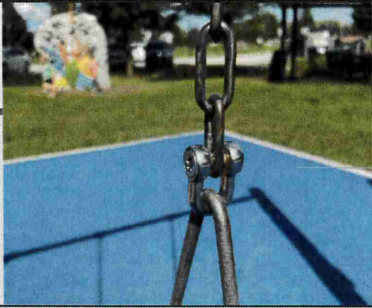


|  |                                                    |  |
|--|----------------------------------------------------|--|
|  |                                                    |  |
|  | <h1>JACKSON PLAYGROUND<br/>INSPECTIONS REPORT</h1> |  |
|  | <h2>AUGUST 2024</h2>                               |  |
|  |                                                    |  |

1

|  |                           |                      |                      |
|--|---------------------------|----------------------|----------------------|
|  | PLAYGROUNDS               |                      |                      |
|  | Hickory Park & Splash Pad | Jackson Park – North | Jackson Park – South |
|  | Jackson Park – Skate Park | Reis Park            | Meadowview Park      |

2



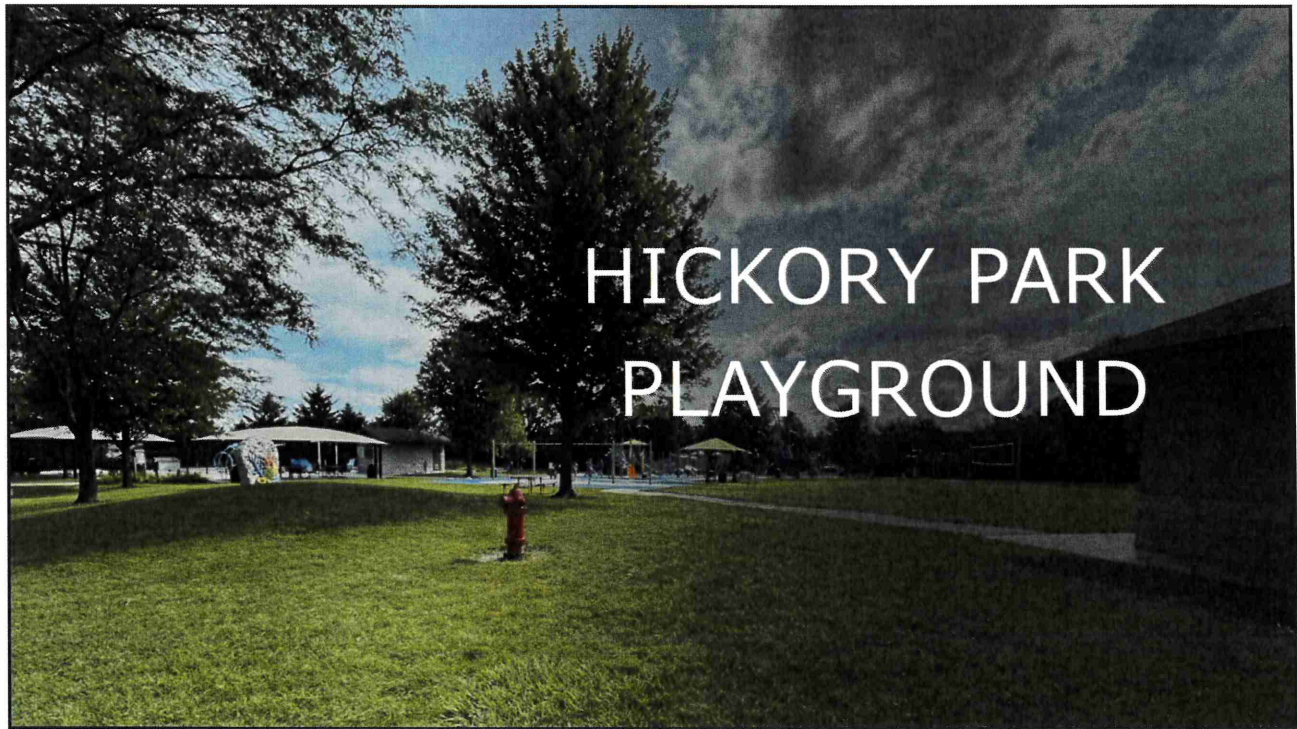
NEW HARDWARE! 😊

**General Regular Maintenance At All Parks (Monthly Inspections):**

- Public Works to: adjust Toddler Bucket swings to the proper height of no less than 24 inches from the ground.
- Public Works to: adjust Youth swings to the proper height of no less than 12 inches.
- Public Works to: ensure surfacing at slide exits are adjusted to between 7-15 inches (0-11 inches for 2 to 5).
- Public Works to: tighten all hardware and be sure to squeeze all “S” hooks so a dime cannot fit between.
- Certified Matting added at all parks annually (added June 2023).
- Public Works to: check all swing chains for tangled chains and repair as needed

*(Purchase and have bulk acorn screw caps in repair kits for playgrounds at all parks)*

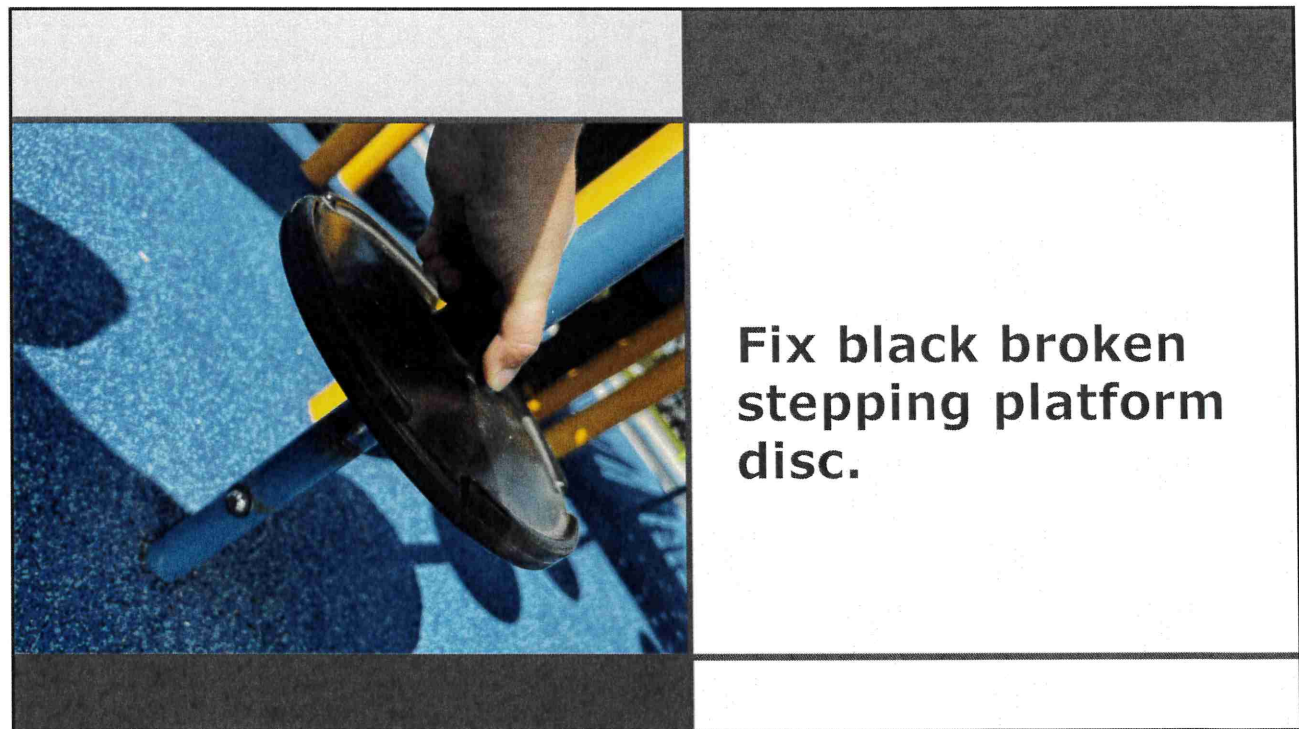
3



4



5



6



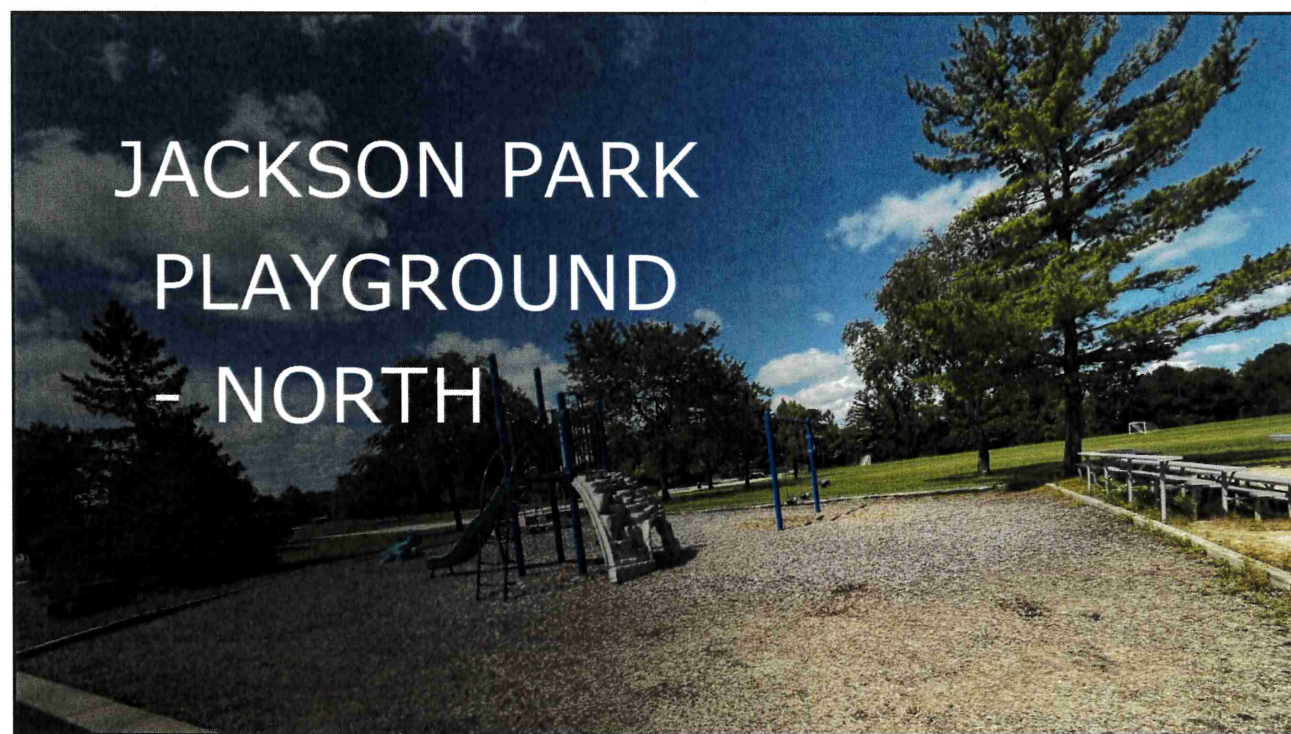
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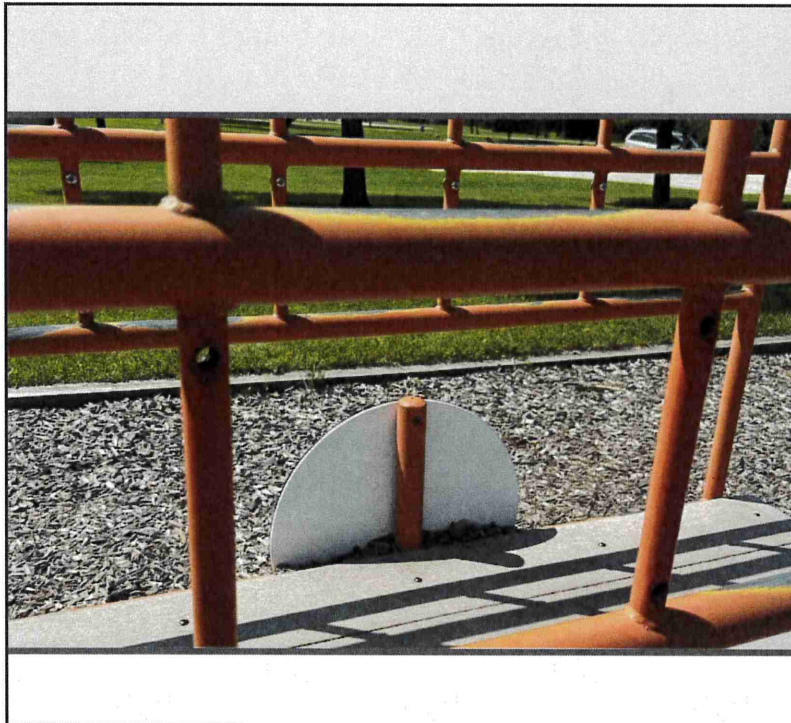
8

|  |                                                                                                                                                                                                        |                                                                                    |
|--|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|
|  | <h1>• HICKORY PARK<br/>SPLASH PAD</h1>                                                                                                                                                                 |  |
|  | <p><u>Hickory Lane Splash Park (installed 2010):</u></p>                                                                                                                                               |                                                                                    |
|  | <ul style="list-style-type: none"> <li>• <u>County Health Inspection Conducted Annually</u> - Inspection planned prior to July 1st.</li> </ul>                                                         |                                                                                    |
|  | <ul style="list-style-type: none"> <li>• <u>TO DO:</u> Replace splash park sign. (JPR)</li> <li>• <u>TO DO:</u> Install a rubber/nonslip aquatic surface material, Aquatic Tile. 2025 (JPR)</li> </ul> |                                                                                    |

9



10



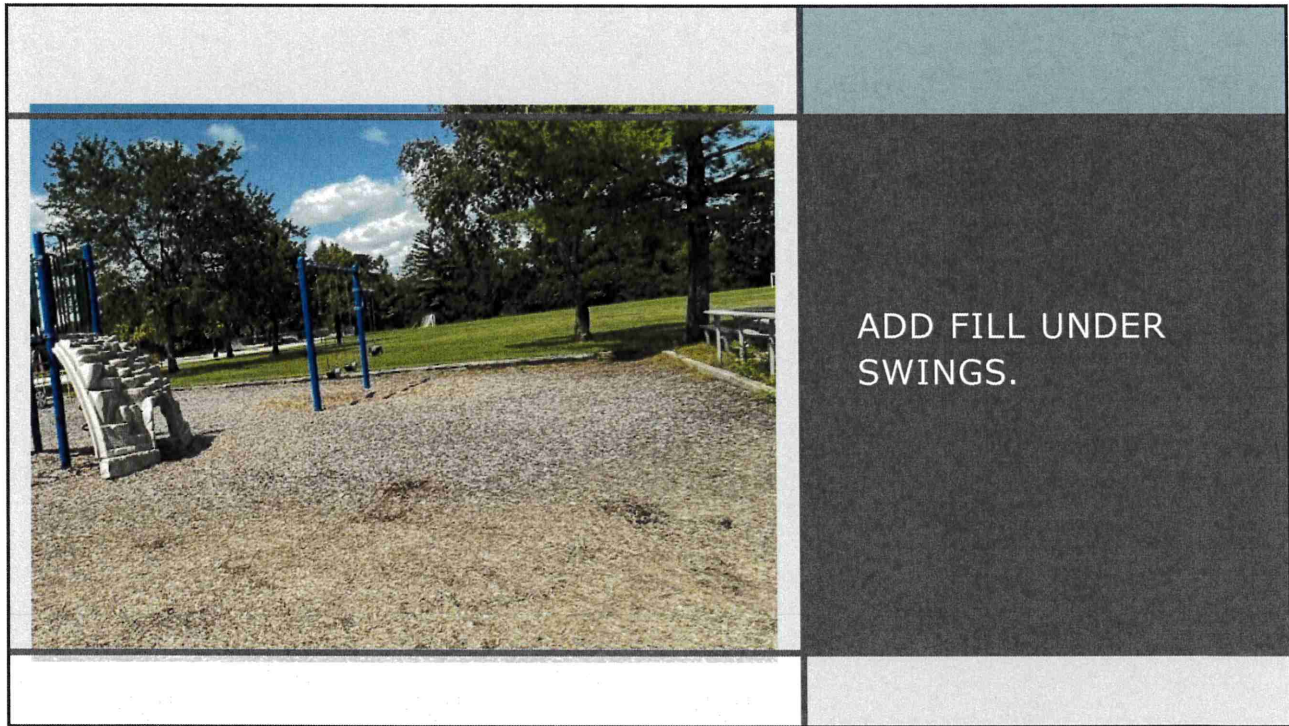
FILL HOLES ON  
FIRETRUCK  
STRUCTURE WITH  
BOLTS.

11



REPLACE WARPED  
BABY SWING.

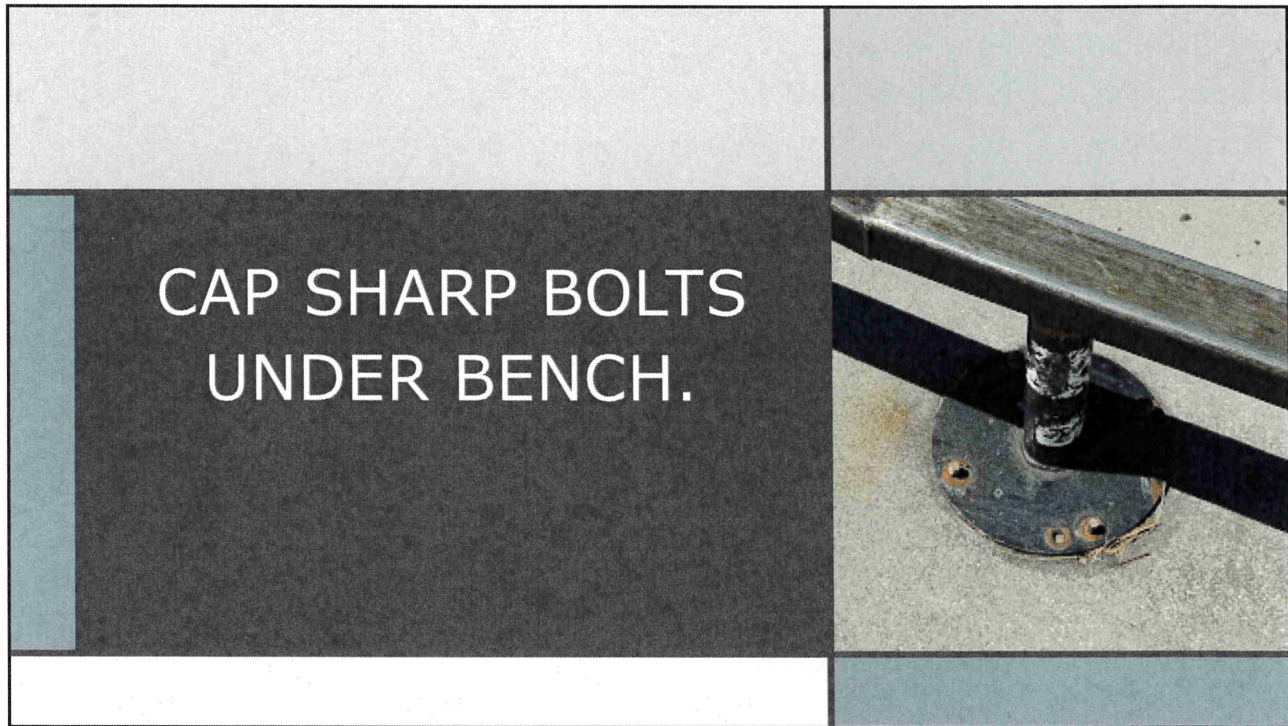
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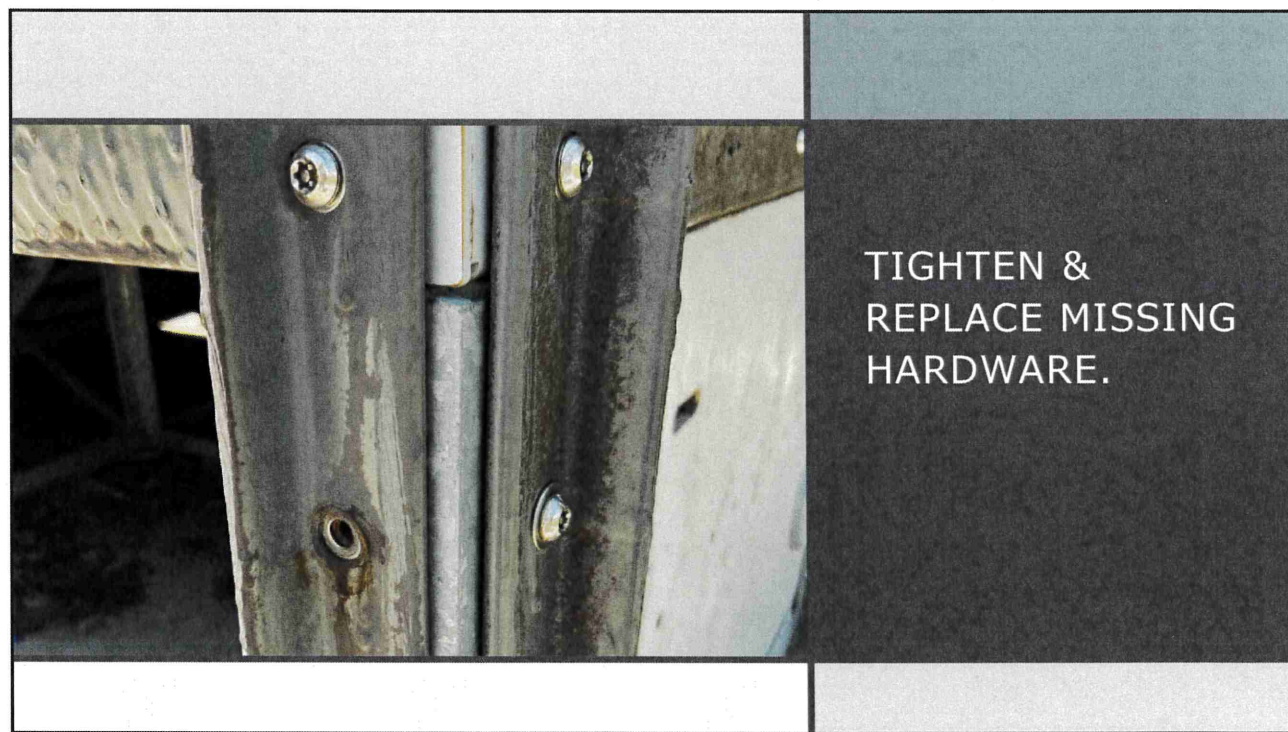
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14



15

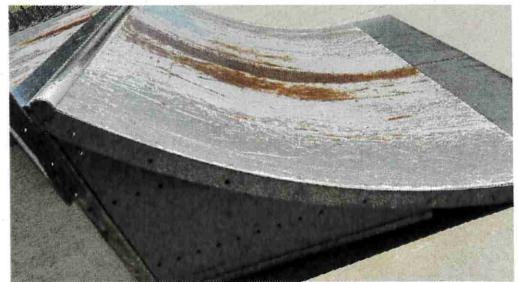


16

TIGHTEN &  
REPLACE MISSING  
HARDWARE.



17

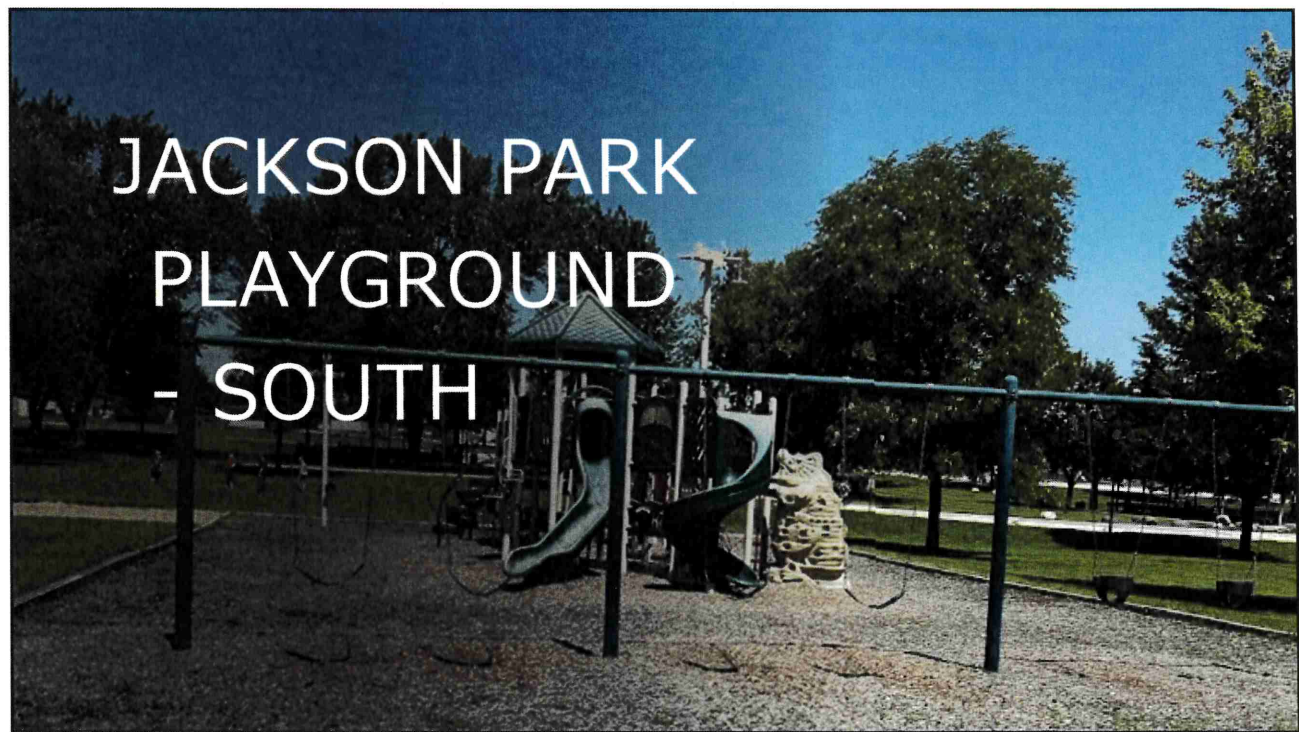


TIGHTEN & REPLACE MISSING HARDWARE.

18



19



20

EPOXY GREEN  
SLIDE CRACKS  
AT TOP.

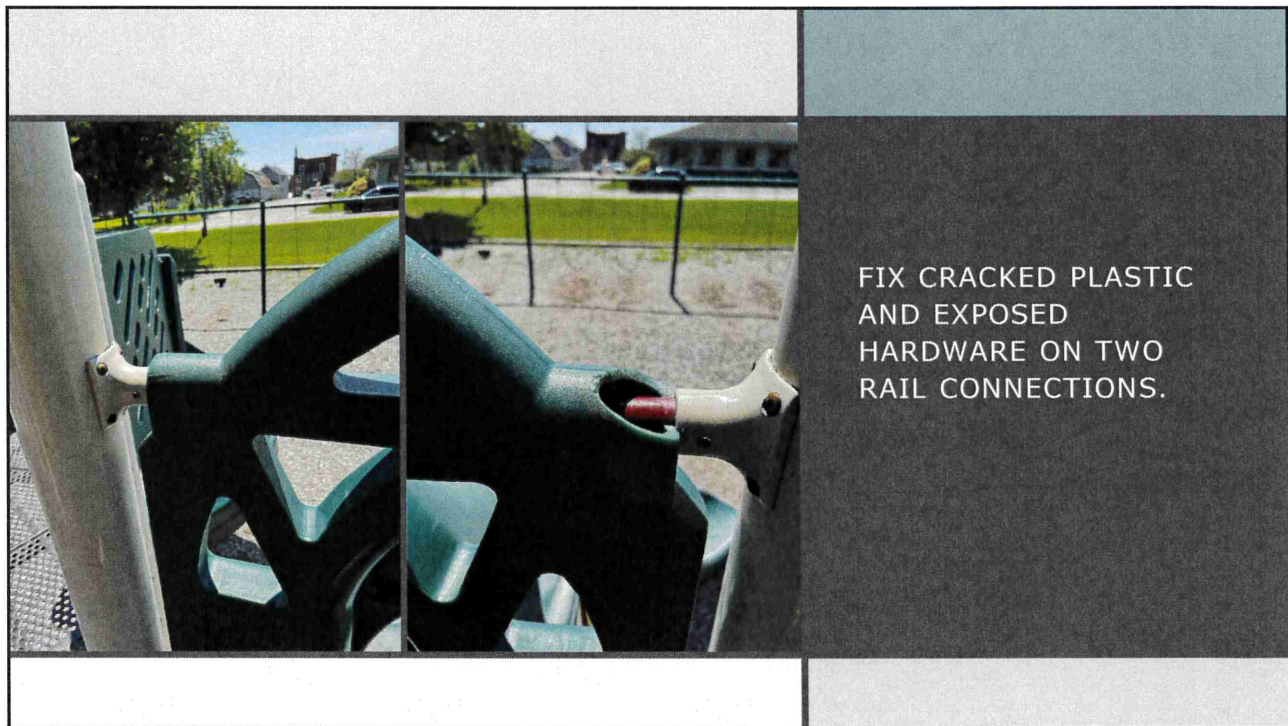


21

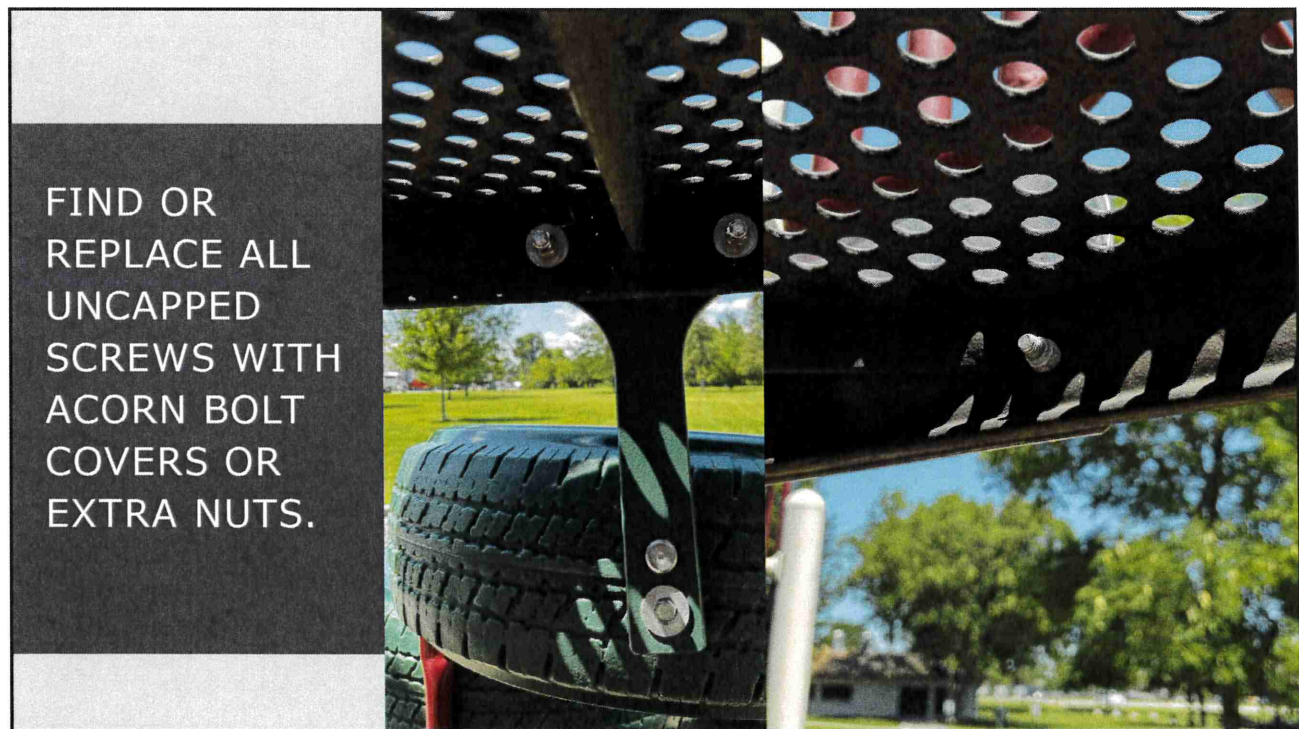
EPOXY SHARP  
CRACK ON  
METAL BAR.



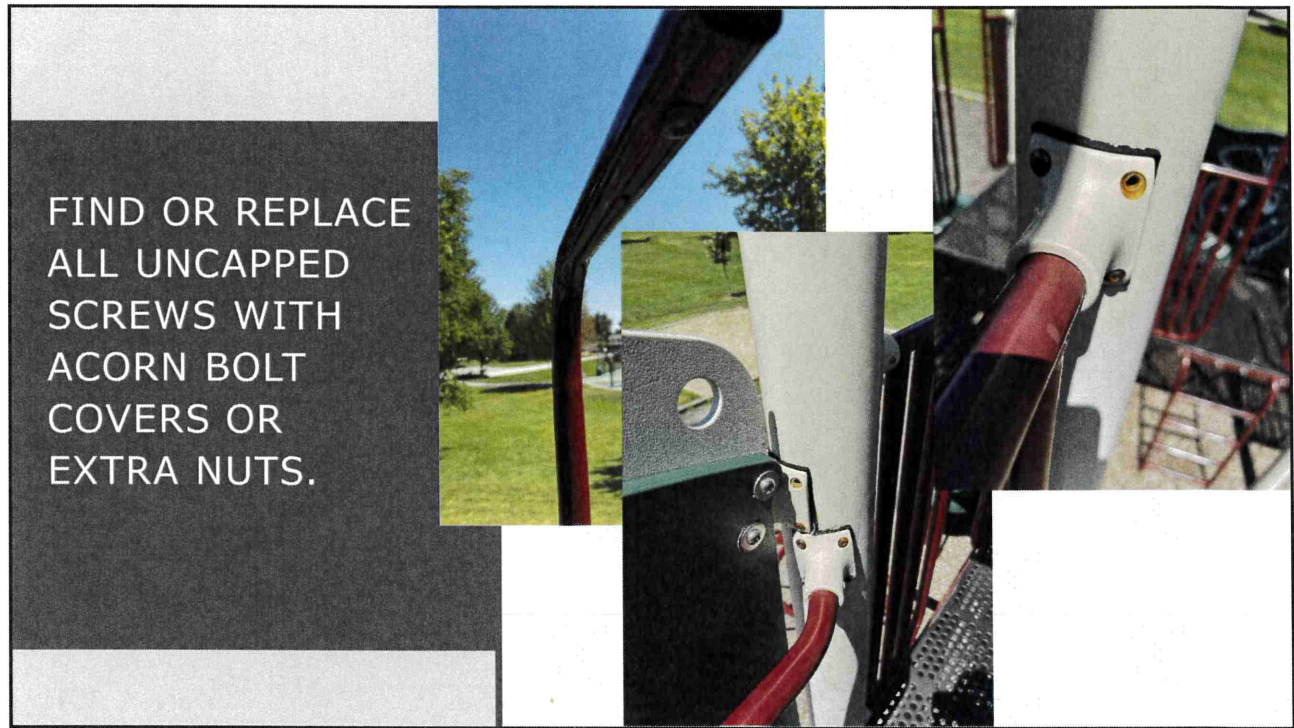
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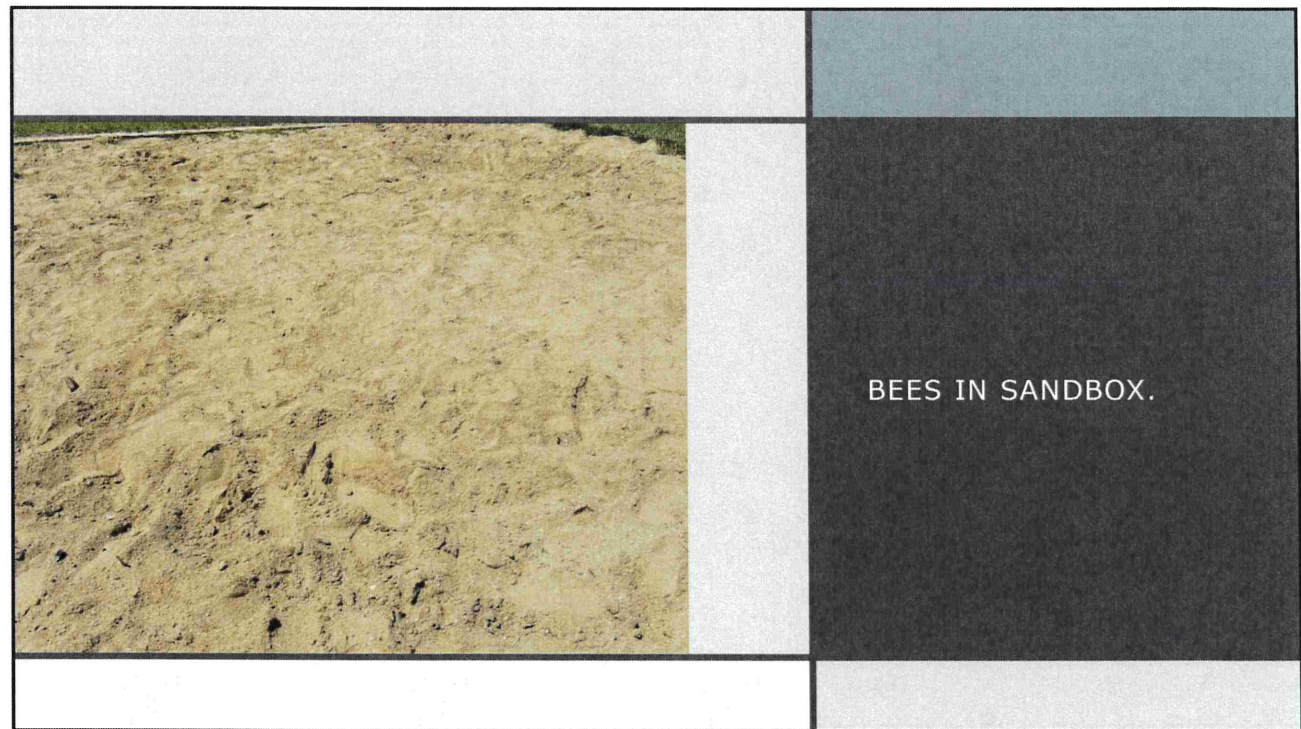
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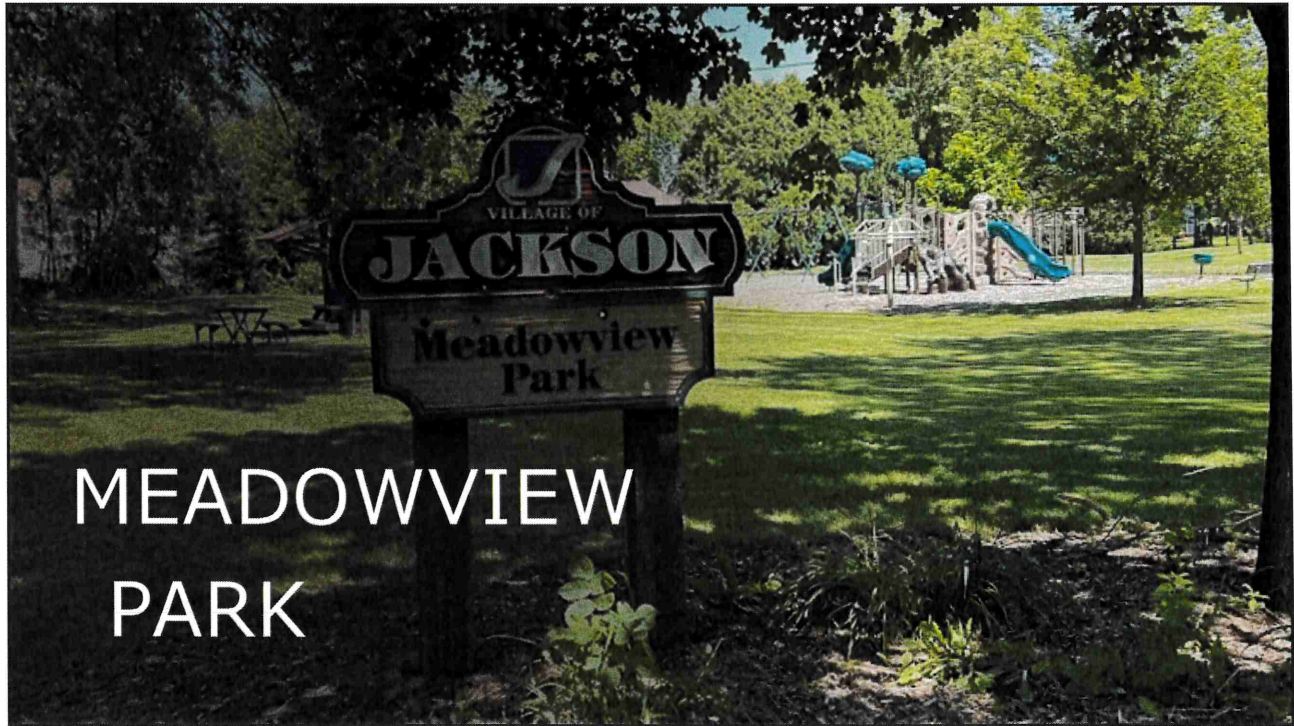
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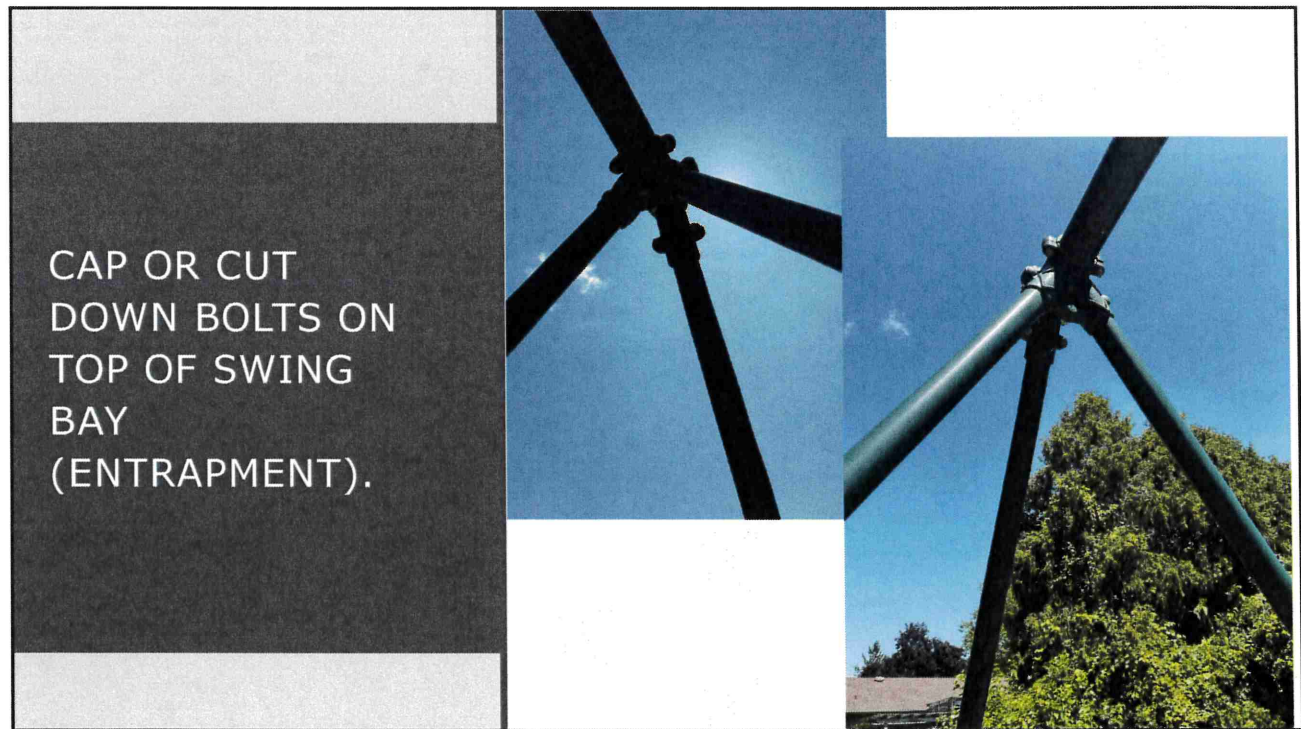
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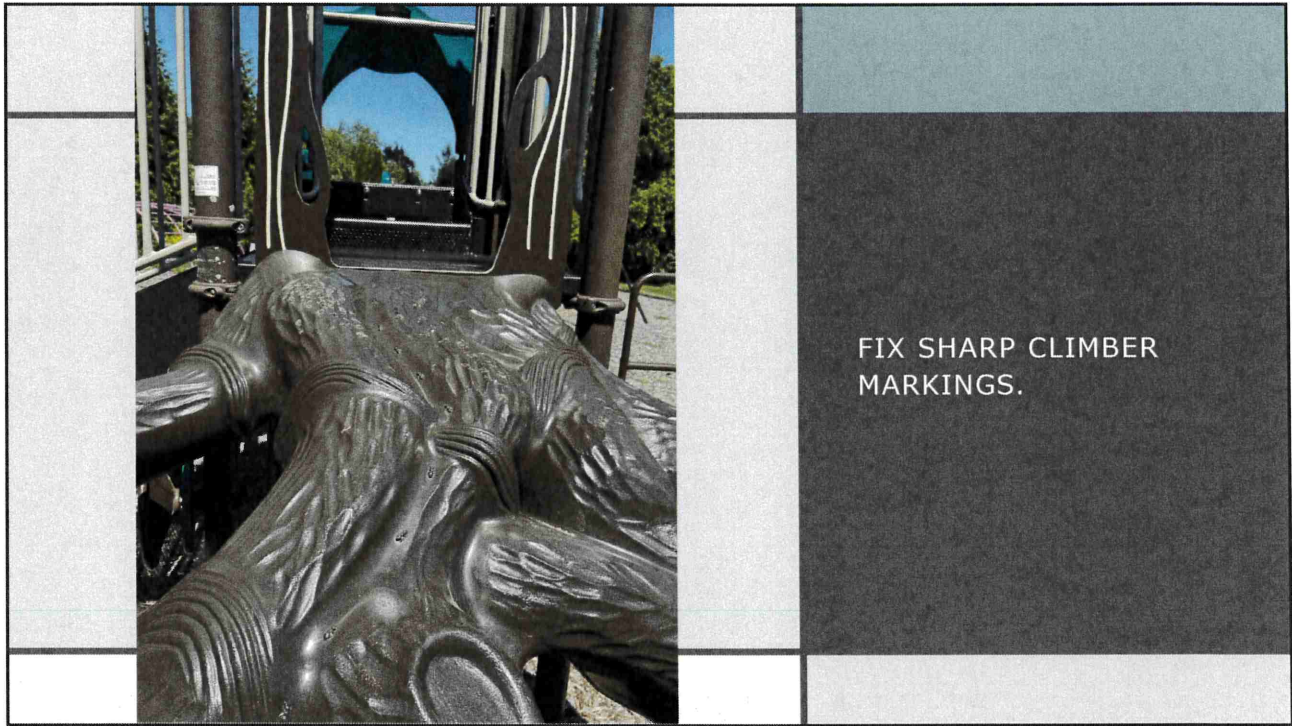
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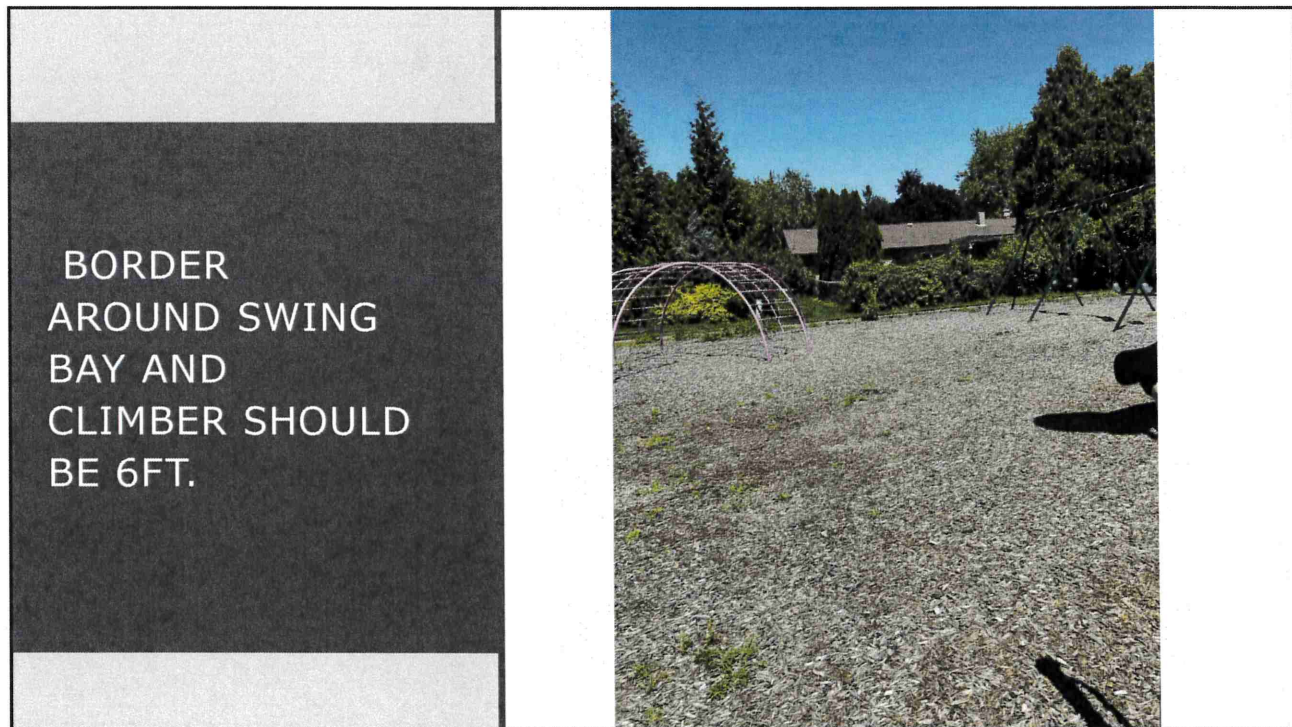
27



28



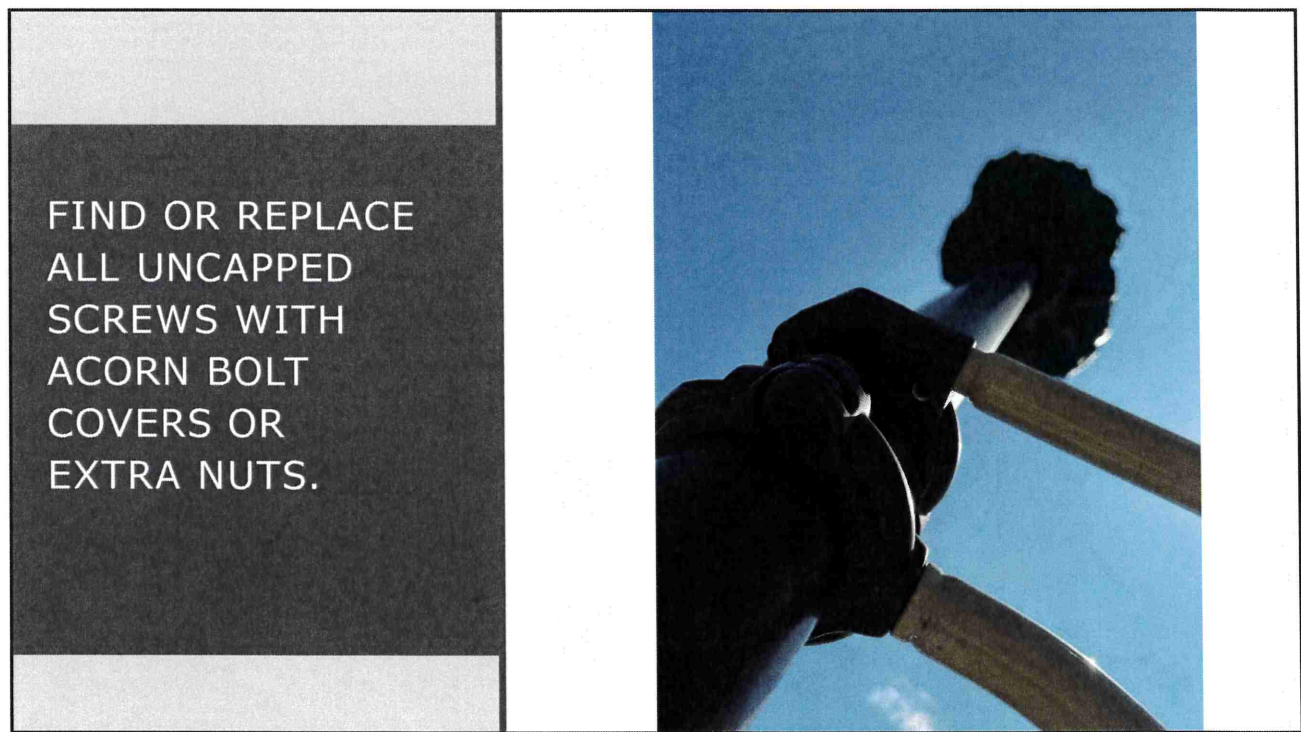
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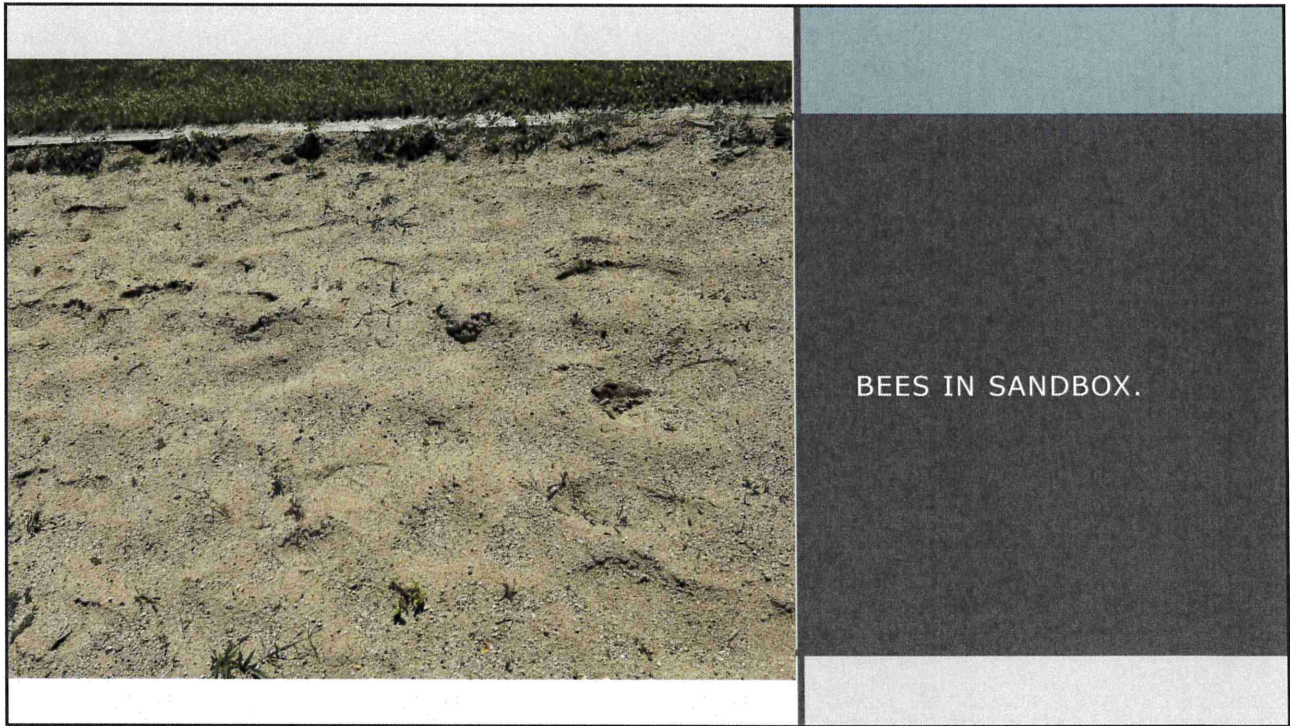
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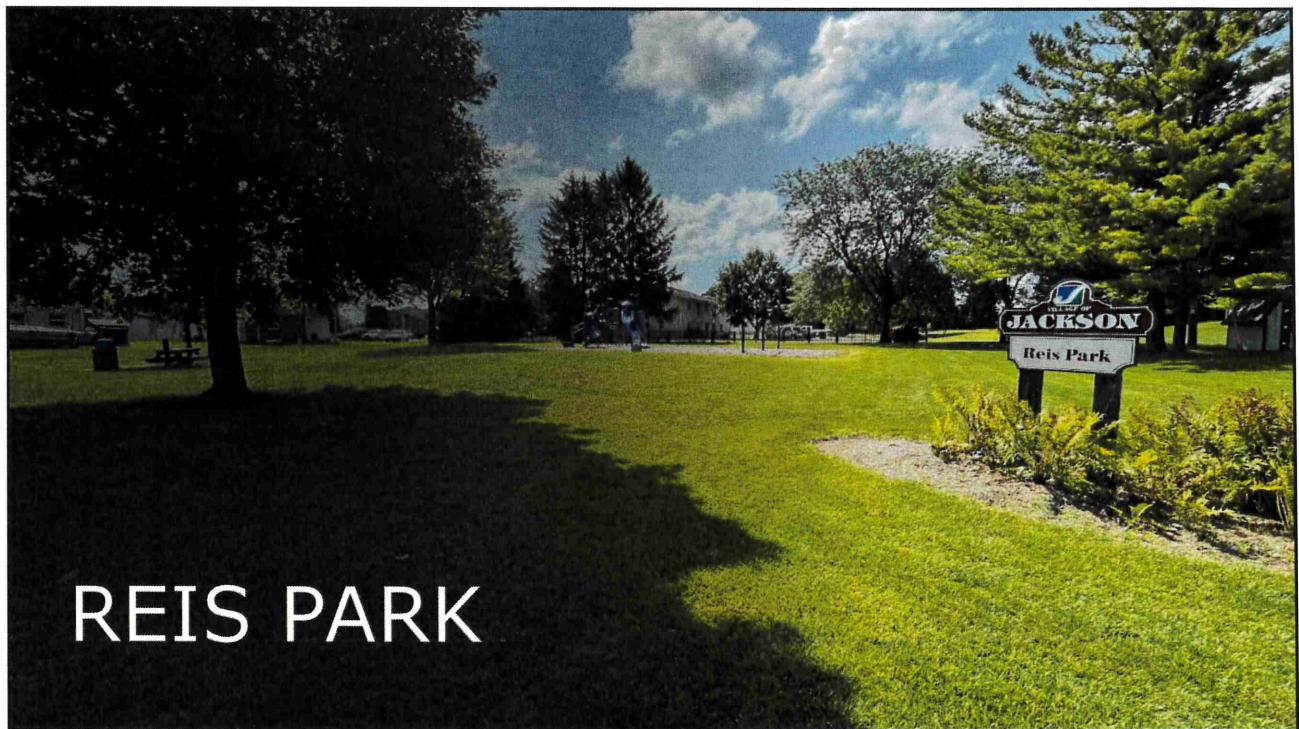
31



32

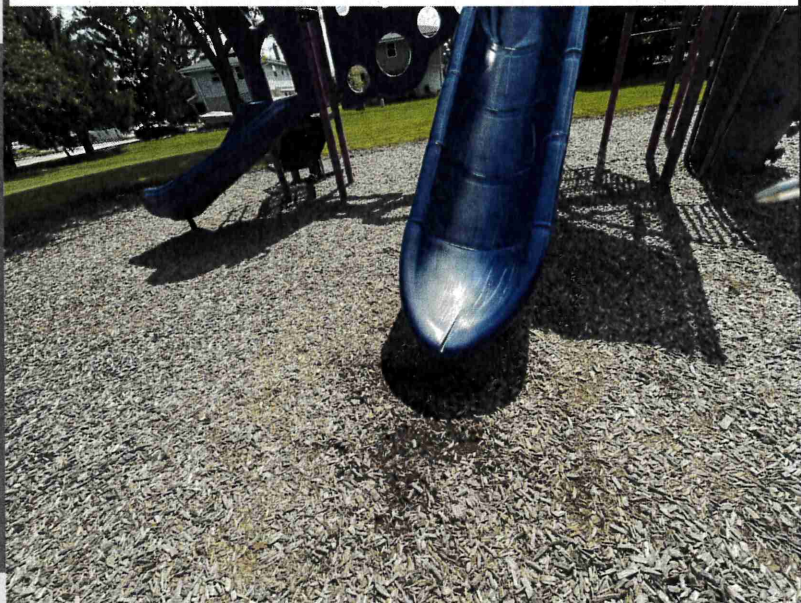


33



34

FIX SLIDE CHUTE  
EXIT, TOO LOW.  
SHOULD BE  
BETWEEN 7 AND  
15 INCHES  
ABOVE  
SURFACING.



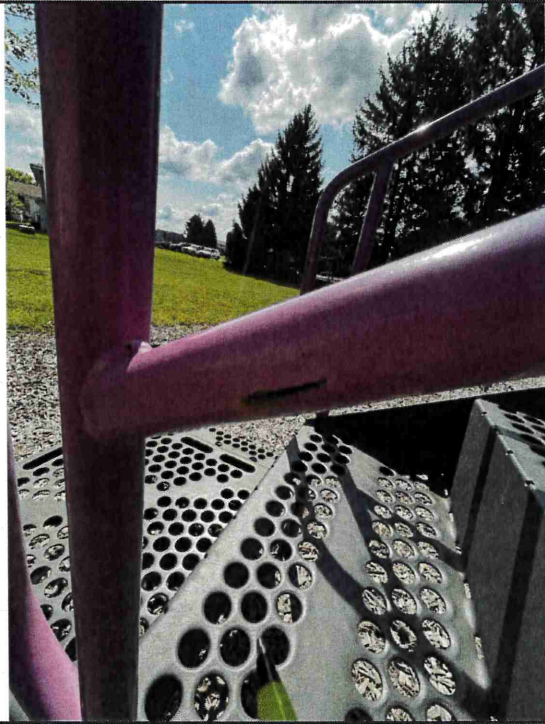
35



REPLACE WARPED  
BABY SWING.

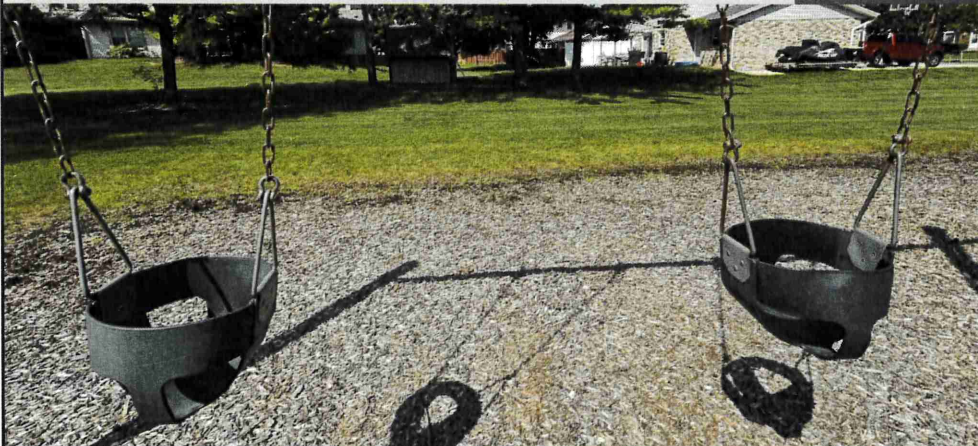
36

FIX SHARP  
CRACKS ON  
PURPLE  
RAILING.

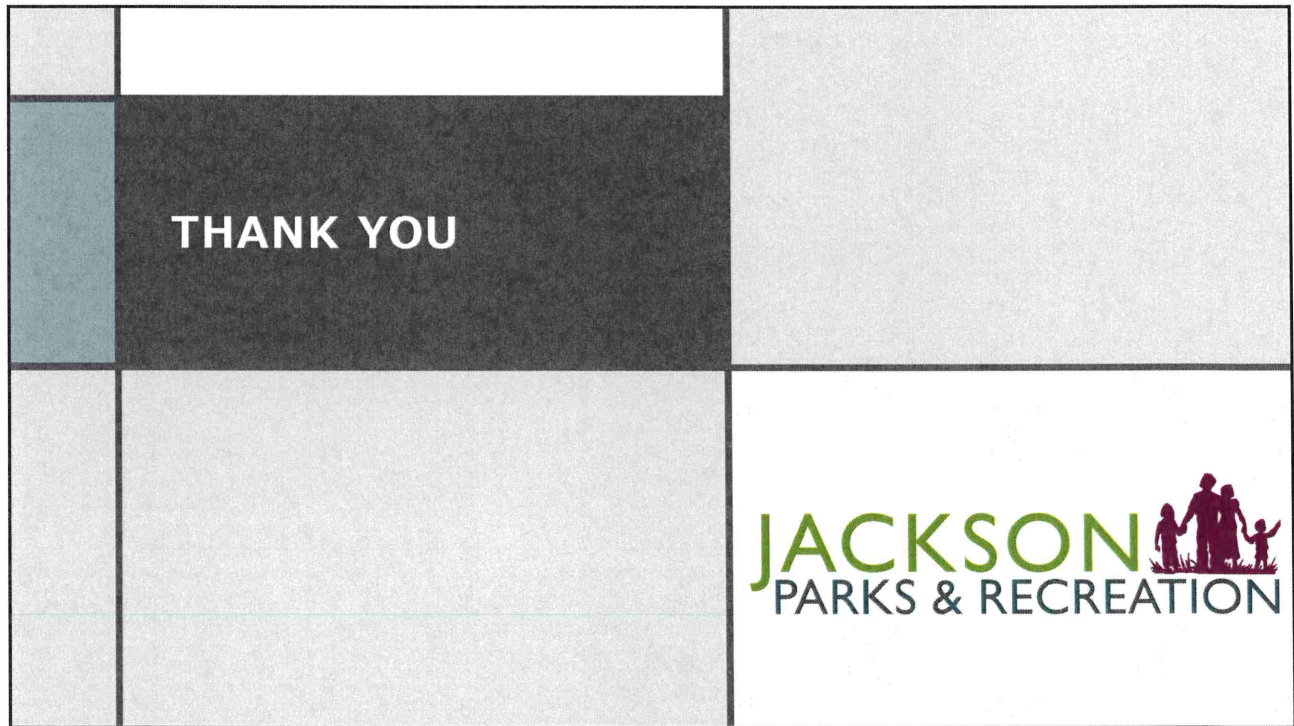


37

U BOLTS UP  
OR DOWN?



38



39



# **Cedar Run Community Dog Park** CONCEPT B DRAFT

Village of Jackson, WI  
August 2024

*make all Paths 8'*



# JACKSON FALL FESTIVAL OF FUN

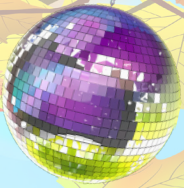
**FRIDAY, OCTOBER 18, 2024**

One Night, Three Events.....

GLO RUN/WALK

GHOUL GALA

BEER GARDEN



Held in cooperation with the Jackson Fire Dept.

## 5K Family Run/Walk

# GLO RUN

The more you run,  
the more you **glo**!

Live Music by  
**TOTALLY NEON**

**FRIDAY  
OCTOBER 18, 2024**  
WITH THE BEER GARDEN AT JCC!  
5k Run/Walk Reg. 5:30pm, Race 6:30pm  
Beer Garden opens at 4 & Live Band starts  
at 5pm

Location: JACKSON COMMUNITY CENTER  
N165 W20330 Hickory Lane, Jackson, WI 53037

**Come for the Run  
and stay for the  
BEER GARDEN!**

**EASY  
ONLINE REGISTRATION AT**  
[jacksonparkrec.recdesk.com](http://jacksonparkrec.recdesk.com)  
or at the Jackson Community Center  
(262) 677-9665  
[www.facebook.com/JacksonParkRec](http://www.facebook.com/JacksonParkRec)

**\$25 - 12 years and older - until 9/27**  
**\$15 - Under 12 (2 and under free) - until 9/27**  
**\$60 - Family Package (2 adults and 2 children) - until 9/27**

**INCLUDES:**  
T-SHIRT, MEDAL & GLO STATIONS  
FREE AFTER GLO DANCE PARTY  
LIVE BAND with GYM BLACK LIGHT DECOR  
BEER GARDEN FUN!  
(CHILI, CONCESSIONS, BEER, HARD SELTZER  
& SODA AVAILABLE FOR PURCHASE)

Proceeds Benefit: JPR & The Friends of Jackson Parks & Recreation.  
The Friends are a 501(c)(3) Not For Profit Community Organization

Register NOW, registration prices increase on Friday, September 27 to:  
Adults \$35, Child \$25 and Family \$80. Registrations received after  
September 27 may not receive a t-shirt or medal. So, PLEASE register early!  
For more information please call (262) 677-9665.



**FRIDAY ONLY  
OCTOBER 18**

**4pm to 9pm  
at the JCC**

In conjunction with the GLO RUN/  
WALK and the GHOUL GALA!!

**LIVE MUSIC by TOTALLY NEON**  
with a black light dance party!!  
Wear white to GLO!!



**It's the last big  
event for 2024!  
So let's  
DANCE through our  
JCC construction dust!!**

**(262) 677-9665**  
[jacksonparkrec.recdesk.com](http://jacksonparkrec.recdesk.com)



JACKSON PARKS & RECREATION DEPARTMENT PRESENTS THE:

## GHOUL GALA

**Annual Family  
Halloween Party  
FRIDAY, OCTOBER 18, 2024**

**6:30 to 8:30 pm at the JACKSON COMMUNITY CENTER**

Held in conjunction with the GLO RUN 5-9pm and BEER GARDEN 4-9pm  
(NO LONGER PRIOR TO TRICK or TREAT, which is Sunday, Oct. 27, 5:30-7:30pm)



Why not do the Glo Run/Walk in your costume? After, play games and dance!

**Best Dressed Family Contest**  
winner will win a 2024 PRIVATE SPLASH PARK PARTY!  
(No costume contest for the kids)

**Maps for Halloween Outdoor  
Decorating Contest** will be distributed for families.

**Game & Food tickets** only .25 cent with fun prizes!  
(Games & concessions range from .25 to \$2.00.)

**Free Admission and Dance Party!**

**Great For All Ages!**



BIG THANKS TO OUR SPONSORS



# JACKSON PARKS & RECREATION DEPARTMENT

*JPR Directors Report, September 17, 2024*



## **JPR, PARKS AND PROJECT UPDATES**

- **JCC Expansion** – Construction has been moving quickly since beginning in spring. The west end is almost closed up and the east should be closed up within the next 2 weeks, so work can begin on the inside. Thanks to Craig Robinson our construction manager from Moore Construction keeping everything on track and putting the safety and priority of our patron in the #1 position.
- **Hasmer Lake Park** – The 2 lots that are now owned by the Village have been cleaned up. I will be working on a sign designating the “Future Village of Jackson Hasmer Lake Park” (or something to that effect).
- **Jackson Dog Park** – We viewed the very first draft for comments tonight and will keep moving forward to potential development in 2025 as planned.
- **2024 CIP Updates** – Replacement benches for around the path in Hickory Lane Park have been ordered & received, they will be installed with the path repaving project that we are hoping to have completed this fall. The solar light for the south/east corner of the path is also being ordered to coincide with the project. The 17 replacement tables for Jackson Park have arrived and will replace the old wooden tables, along with the 17 we budgeted for in 2025. We are working through the non-slip surface for the Splash Park in 2025, more to come.
- **Posting for a Full-Time Recreation Supervisor** – The position will be posted in September with a closing date of October 25, 2024, interviews in November and a start date in early December.

## **COMMUNITY CENTER BUILDING**

- **Eagle Scout Projects**: We currently have no Eagle projects.
- **The Village Parks, Recreation & Open Space Plan** - an updated plan will be due in 2026, and planning will begin in 2025.
- **B&G New JCC Usage Agreement**- Work has begun on creating a new Interagency Lease Agreement that will supersede all previous agreements. The goal is to have it complete to Boards in October for approval.

## **PROGRAM & EVENT HIGHLIGHTS & UPDATES**

- **Beer Garden & Action in Jackson**– This year we ran 2 summer Beer Gardens, one in May and one in July and netted \$13,245.92. We will have the final results from the 2024 AIJ by the end of September.
- **Fall/Winter Programming** – The Spring/Summer/Fall Guide has programs running through the fall. JPR staff is finalizing the 2024-2025 Fall/Winter Guide. The new guide will be online and to the printer in the next week. Some classes are already open online in RecDesk and are filling up quickly (Yoga, Senior Stretch and Adult Volleyball Leagues).
- **Early Learning Program With WBSD**– Teachers will be back the week of August 28 to begin training and getting classrooms ready for programs in the 3k, 4k and Head Start to begin the week of September 11<sup>th</sup>. Partner Site Directors have been meeting all summer.
- **Flag Football** – Games began last week in our Youth Flag Football Program under the lights in Jackson Park.
- **Fall Festival of Fun** – Mark your calendars for the Friday, October 18<sup>th</sup>, for the 5k Glo Run/Walk with an “After Glo” party at the Community Center!!! The “After Glo Party” will have live music by TOTALLY NEON and purple lights to make sure everyone is “a glow”! This year the event will be enhanced with the addition of the BEER GARDEN and the Ghou! Gala all the same night! **WE NEED A LOT OF VOLUNTEERS FOR THIS EVENT!!!!** Thanks to the Friends of Jackson Parks & Rec. for heading up the Glo Run/Walk!!
- **Village Trick or Treat** –Sunday, October 27 from 5:30 to 7:30pm.
- **Village Budget Workshop** – the next Village Board Budget and CIP/FMP workshop will be held Tuesday, October 15 from 6-7pm and the Tourism Budget Workshop will be prior to that meeting at 5:45pm.
- **TEXAS ROADHOUSE FUNDRAISER** – Texas Roadhouse is hosting a special fundraising night for the JPR on September 18<sup>th</sup>. We are thankful to the Texas Roadhouse for donating 10% of evening proceeds to the Jackson Parks & Rec. Dept. The Friends group will also be holding a Bake Sale on site so folks can get desert! Anyone willing to bake, can bring their goodies to the meeting on Sept. 17<sup>th</sup> or the JCC by 8pm on Sept. 17<sup>th</sup>.

**“There are three ways to ultimate success: The first way is to be kind.  
The second way is to be kind. The third way is to be kind.”**

**-Mister Rogers**

*Submitted by: Kelly Valentino, CPRP*