

MINUTES
BUDGET & FINANCE COMMITTEE MEETING
Tuesday, August 6, 2024 at 7:00 PM

1. Call to Order and Roll Call

The meeting was called to order at 7:00 PM by Pres. Heckendorf.

Members Present: Pres. Heckendorf and Tr. Wells.

Members Excused: None

Members Absent: Tr. Matter

Staff Present: Administrator Jen Heidtke, Treasurer Darlene Smith, Director Brian Kober, Clerk Jackie Schuh, and Deputy Clerk Pam Wolf

Trustees Present in Audience: Tr. Kruepke.

2. Approval of Minutes for the Budget & Finance Meeting of July 9, 2024

The motion to approve the minutes for the Budget & Finance Committee meeting of July 9, 2024, was made by Tr. Wells and seconded by Pres. Heckendorf.

Vote: 2 ayes, 0 nays. Motion carried.

3. 2024 2nd Quarter Budget Review

This item was for review purposes only.

4. Pay Request #6 (Final) - 2023 Utility & Street Improvement Project - Vinton Construction in the amount of \$10,000.00

The motion to recommend to the Village Board to approve Pay Request #6 to Vinton Construction for the 2023 Utility and Street Improvement Project in the amount of \$10,000.00 was made by Pres. Heckendorf and seconded by Tr. Wells.

Vote: 2 ayes, 0 nays. Motion carried.

5. Pay Request #5 - WWTP Tertiary Filters & Disinfection Project - JH Hassinger in the amount \$138,795.00

The motion to recommend to the Village Board to approve Pay Request # 5 to JH Hassinger for the Wasterwater Treatment Plant Tertiary Filters & Disinfection Project in the amount of \$138,795.00 was made by Tr. Wells and seconded by Pres. Heckendorf.

Vote: 2 ayes, 0 nays. Motion carried.

6. Review of Bids and Funding of 2024 Ridgeway Dr. & Chestnut Ct. Reconstruction Project

The motion to recommend the Village Board reject and seek funding options with Ehlers for the August 27th meeting was made by Pres. Heckendorf and seconded by Tr. Wells.

Vote: 2 ayes, 0 nays. Motion carried.

7. Authorization to Increase Water and Sewer Utility Rates Effective October 1, 2024

The motion to recommend the Village Board authorize the 4.1% Water and Sewer Utility increase effective October 1, 2024 was made by Pres. Heckendorf and seconded by Tr. Wells.

Vote: 2 ayes, 0 nays. Motion carried.

8. Reimbursement Request #2 - 2024 WWTP Project - Clean Water Fund Loan in the amount of \$496,617.80

The motion to recommend to the Village Board to accept the reimbursement request # 2 for the 2024 Wastewater Treatment Plant Clean Water Fund Loan in the amount of \$496,617.80 was made by Tr. Wells and seconded by Pres. Heckendorf.

Vote: 2 ayes, 0 nays. Motion carried.

9. Pay Request #1 - Jackson Community Center Expansion Project - Moore Construction Services LLC in the amount of \$158,229.55

The motion to recommend to the Village Board to approve Pay Request # 1 for the Jackson Community Center Expansion Project to Moore Construction Services LLC in the amount of \$158,229.55 was made by Tr. Wells and seconded by Pres. Heckendorf.

Vote: 2 ayes, 0 nays. Motion carried.

10. Pay Request #2 - Jackson Community Center Expansion Project - Moore Construction Services LLC in the amount of \$489,375.40

The motion to recommend to the Village Board to approve Pay Request #2 for the Jackson Community Center Expansion Project for Moore Construction Services LLC. in the amount of \$ 489,375.40 was made by Tr. Wells and seconded by Pres. Heckendorf.

Vote: 2 ayes, 0 nays. Motion carried.

11. Citizens/Village Staff to Address the Budget & Finance Committee

None.

12. Adjourn

A motion to adjourn the meeting was made by Tr. Wells and seconded by Pres. Heckendorf.

Vote: 2 ayes, 0 nays. Motion carried. The meeting was adjourned at 7:09 PM.

Respectfully Submitted,
Pam Wolf - Deputy Clerk