

MINUTES
VILLAGE BOARD MEETING
Tuesday, September 10, 2024 at 7:30 PM

1. Call to Order and Roll Call

The meeting was called to order at 7:30 PM by Pres. Heckendorf.

Members Present: Pres. Heckendorf, Tr. Emmrich, Tr. Engelhardt, Tr. Olson, Tr. Kruepke, Tr. Matter, and Tr. Wells

Members Excused: None

Members Absent: None

Staff Present: Administrator Jen Heidtke, Treasurer Darlene Smith, Police Chief Ryan Vossekuil, Parks and Recreation Director Kelly Valentino, and Clerk Jackie Schuh

2. Pledge of Allegiance

The Pledge of Allegiance was recited by those who were in attendance.

3. Ceremonial Swearing In

- a. Lieutenant Michael Foeger, Police Department
- b. Sergeant John Joeger, Police Department
- c. Detective Jennifer Gerke, Police Department

Clerk Schuh performed the ceremonial swearing in of Lieutenant Michael Foeger, Sergeant John Joeger, and Detective Jennifer Gerke.

4. Presentations

- a. Review of 2024 West Bend School District Referendum - Jennifer Wimmer, District Superintendent

District Superintendent Jennifer Wimmer and Assistant Superintendent Andrew Sarnow provided information on the 2024 West Bend School District Referendum, and advised individuals seeking more information to contact them or visit the District website.

5. Village Citizen Comment on an Agenda Item (Please sign-in with the Clerk prior to speaking. Please note this is the Village Board's monthly business meeting, not a public hearing. People wishing to speak on an item on the agenda should present their comments under this agenda item. Each commenter will be limited to a total of 2 minutes.)

None.

6. Consent Agenda

- a. Approval of Minutes for the Village Board Meetings of August 6, 2024, and August 27, 2024
- b. Resolution #24-21 Honoring Todd Fristed for his service to the Village of Jackson
- c. Appointment of Matt Van Eperen, Citizen Member, Plan Commission

The motion to approve items 6a and 6c on the consent agenda, and to remove item 6b to address separately, was made by Tr. Emmrich and seconded by Tr. Engelhardt.

Vote: 7 ayes, 0 nays. Motion carried.

The motion to introduce Resolution #24-21 Honoring Todd Fristed for his service to the Village of Jackson was made by Pres. Heckendorf and seconded by Tr. Emmrich.

Vote: 7 ayes, 0 nays. Motion carried.

Pres. Heckendorf invited Todd Fristed to the front while Pres. Heckendorf read Resolution #24-21.

Clerk Schuh then administered the Oath of Office to Matt Van Eperen as Plan Commission Member.

7. Budget and Finance Committee

- a. Pay Request #3 - Jackson Community Center Expansion Project - Moore Construction Services LLC in the amount of \$486,660.30

The motion to approve Pay Request #3 for the Jackson Community Center Expansion Project to Moore Construction Services LLC in the amount of \$486,660.30 was made by Tr. Wells and seconded by Tr. Olson.

Vote: 6 ayes, 1 nays. Tr. Engelhardt voted nay. Motion carried.

- b. Pay Request #6 - WWTP Tertiary Filters & Disinfection Project - JH Hassinger in the amount of \$437,380.00

The motion to approve Pay Request #6 for the Wastewater Treatment Plant Tertiary Filters and Disinfection Project to JH Hassinger in the amount of \$437,380.00 was made by Tr. Olson and seconded by Tr. Wells.

Vote: 7 ayes, 0 nays. Motion carried.

- c. 2024 WWTP Project - Clean Water Fund Loan Request #3 in the amount of \$150,523.40

The motion to approve the 2024 Wastewater Treatment Plan Project Clean Water Fund Loan Dispersment Request #3 in the amount of \$150,523.40 was made by Tr. Olson and seconded by Tr. Wells.

Vote: 7 ayes, 0 nays. Motion carried.

- d. 2024 WWTP Project - Clean Water Fund Loan Request #4 in the amount of \$437,380.00

The motion to approve the 2024 Wastewater Treatment Plan Project Clean Water Fund Loan Dispersment Request #4 in the amount of \$437,380.00 was made by Tr. Wells and seconded by Tr. Kruepke.

Vote: 7 ayes, 0 nays. Motion carried.

- e. Pay Request #6 (Final) - STH 60 Street Lighting Project - Wil-Surge in the amount of \$9,454.40

The motion to approve Final Pay Request #6 for the STH 60 Street Lighting Project to Wil-Surge in the amount of \$9,454.40 was made by Tr. Matter and seconded by Tr. Engelhardt.

Vote: 7 ayes, 0 nays. Motion carried.

- f. Change Order #2 - Oaks of Jackson - D.F. Tomasini decreased by the amount of \$77,916.67

The motion to approve Change Order #2 for the Oaks of Jackson to D.F. Tomasini for a decrease in payment of \$77,916.67 was made by Tr. Emmrich and seconded by Tr. Engelhardt.

Vote: 7 ayes, 0 nays. Motion carried.

- g. Pay Request #7 (Final) - Oaks of Jackson - D.F. Tomasini in the amount of \$24,000.00

The motion to approve Final Pay Request #7 for the Oaks of Jackson to D.F. Tomasini in the amount of \$24,000.00 was made by Tr. Wells and seconded by Pres. Heckendorf.

Vote: 7 ayes, 0 nays. Motion carried.

8. Board of Public Works

- a. Reviewing connection of Village Sanitary Sewer and Water for Oaks of Jackson Addition #1 - Spruce Street

The motion to approve the connection of Village Sanitary Sewer and Water to the Oaks of Jackson Addition #1 for Spruce Street was made by Tr. Olson and seconded by Tr. Emmrich.

Vote: 7 ayes, 0 nays. Motion carried.

9. Personnel Committee

- a. Review and Discussion of Amendments to Chapter 6 of the Village of Jackson Employee Handbook Regarding Controlled Substances and Alcohol Testing Policy, and Appendices

The motion to approve the Amendments to Chapter 6 of the Village of Jackson Employee Handbook Regarding Controlled Substances and Alcohol Testing Policy, and appendices, was made by Tr. Engelhardt and seconded by Tr. Kruepke.

Vote: 7 ayes, 0 nays. Motion carried.

10. West Bend School District

Tr. Wells stated there was nothing to report.

11. Washington County Board Report

Supervisor Mike Schwab reported the next county meeting is on September 11th. Items to be considered include selling properties which are no longer needed by the county, funds previously allocated to the UW-Extension are reallocated to 4H and other agricultural education programs in Washington County, and an Ordinance revision which will add another security technology position at the County. Supervisor Mike Schwab also expressed his appreciation to the Board, Committees and Village Staff for their dedication to the Village of Jackson and Washington County.

12. Greater Jackson Business Alliance

Debi Zeinert advised the upcoming Business Bash on September 14th is an event celebrating the ending of two summers of road construction in the Village of Jackson. The next meeting is September 18th and the meeting in November will be a networking holiday session.

13. Mid-Moraine Municipal Association Report

Tr. Olson stated the next legislative meeting is on September 11, 2024, and the next dinner meeting is September 25, 2024.

14. Closed Session Pursuant to Wis. Stats. §19.85(1)(e) “deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.”

The closed session is for the following purposes:

1. Discuss TID 7 Development Agreement
2. To Discuss Contracted Services

The motion to proceed into closed session, pursuant to Wis. Stats. § 19.85(1)(e) was made by Pres. Heckendorf and seconded by Tr. Olson.

Pres. Heckendorf: aye

Tr. Emmrich: aye

Tr. Engelhardt: aye

Tr. Kruepke: aye

Tr. Matter: aye

Tr. Wells: aye

Vote: 7 ayes, 0 nays. Motion carried. The meeting proceeded into closed session at 8:19 PM. Those present for the entirety of the closed session consisted of the body and Administrator Heidtke.

15. Reconvene into Open Session with Possible Action Related to the Subject of the Preceding Closed Session

The motion to reconvene into open session was made by Pres. Heckendorf and seconded by Tr. Emmrich.

Vote: 7 ayes, 0 nays. Motion carried. The meeting proceeded into open session at 8:30 PM.

The motion to Authorize the Village Administrator and Village Attorney to finalize the Oaks of Jackson Development Agreement for Addition No. 1, Outlot 8 and Outlot 6, and approval of the same, was made by Pres Heckendorf and seconded by Tr. Kruepke.

Vote: 7 ayes, 0 nays. Motion carried.

16. Adjourn

The motion to adjourn the meeting was made by Tr. Kruepke and seconded by Tr. Emmrich.

Vote: 7 ayes, 0 nays. Motion carried. The meeting was adjourned at 8:31 PM.