

MINUTES

BUDGET & FINANCE COMMITTEE MEETING

Tuesday, September 10, 2024 at 7:00 PM

1. Call to Order and Roll Call

The meeting was called to order at 7:00 PM by Pres. Heckendorf.

Members Present: Pres. Heckendorf, Tr. Wells, and Tr. Matter

Members Excused: None

Members Absent: None

Staff Present: Administrator Jen Heidtke, Treasurer Darlene Smith, Parks and Recreation Director Kelly Valentino, Police Chief Ryan Vossekuil, and Clerk Jackie Schuh

Trustees Present in Audience: Tr. Kruepke

2. Approval of Minutes for the Budget & Finance Meeting of August 6, 2024

The motion to approve Minutes of the Budget and Finance Committee Meeting of August 6, 2024 was made by Tr. Wells and seconded by Tr. Matter.

Vote: 3 ayes, 0 nays. Motion carried.

3. Approval of July and August Check Register and Treasurer's Report

The motion to approve the July 2024 and August 2024 Check Registers and Treasurer's Reports was made by Tr. Wells and seconded by Tr. Matter.

Vote: 3 ayes, 0 nays. Motion carried.

4. Pay Request #3 - Jackson Community Center Expansion Project - Moore Construction Services LLC in the amount of \$486,660.30

The motion to recommend the Village Board approve Pay Request #3 for the Jackson Community Center Expansion Project to Moore Construction Services LLC in the amount of \$486,660.30 was made by Tr. Wells and seconded by Pres. Heckendorf.

Vote: 3 ayes, 0 nays. Motion carried.

5. Pay Request #6 - WWTP Tertiary Filters & Disinfection Project - JH Hassinger in the amount of \$437,380.00

The motion to recommend the Village Board approve Pay Request #6 for the Wastewater Treatment Plant Tertiary Filters and Disinfection Project to JH Hassinger in the amount of \$437,380.00 was made by Tr. Matter and seconded by Tr. Wells.

Vote: 3 ayes, 0 nays. Motion carried.

6. 2024 WWTP Project - Clean Water Fund Loan Request #3 in the amount of \$150,523.40

The motion to recommend the Village Board approve reimbursement request #3 for the 2024 Wastewater Treatment Plant Project Clean Water Fund Loan in the amount of \$150,523.40 was made by Tr. Wells and seconded by Tr. Matter.

Vote: 3 ayes, 0 nays. Motion carried.

7. 2024 WWTP Project - Clean Water Fund Loan Request #4 in the amount of \$437,380.00

The motion to recommend the Village Board approve reimbursement request #4 for the 2024 Wastewater Treatment Plant Project Clean Water Fund Loan in the amount of \$437,380.00 was made by Tr. Matter and seconded by Pres. Heckendorf.

Vote: 3 ayes, 0 nays. Motion carried.

8. Pay Request # 6 (Final) - STH 60 Street Lighting Project - Wil-Surge in the amount of \$9,454.40

The motion to recommend the Village Board approve Final Pay Request #6 for the STH 60 Street Lighting Project to Wil-Surge in the amount of \$9,454.40 was made by Tr. Wells and seconded by Tr. Matter.

Vote: 3 ayes, 0 nays. Motion carried.

9. Change Order #2 - Oaks of Jackson - D.F. Tomasini decreased by the amount of \$77,916.67

The motion to recommend the Village Board approve Change Order #2 for the Oaks of Jackson to D.F. Tomasini for a decrease in the amount of \$77,916.67 was made by Tr. Wells and seconded by Tr. Matter.

Vote: 3 ayes, 0 nays. Motion carried.

10. Pay Request #7 (Final) - Oaks of Jackson - D.F. Tomasini in the amount of \$24,000.00

The motion to recommend the Village Board approve Final Pay Request #7 for the Oaks of Jackson to D.F. Tomasini in the amount of \$24,000.00 was made by Tr. Matter and seconded by Tr. Matter.

Vote: 3 ayes, 0 nays. Motion carried.

11. Citizens/Village Staff to Address the Budget & Finance Committee

None.

12. Adjourn

The motion to adjourn the meeting was made by Tr. Wells and seconded by Pres. Heckendorf.

Vote: 3 ayes, 0 nays. Motion carried. The meeting was adjourned at 7:06 PM.

Respectfully submitted,
Jackie Schuh - Village Clerk