



**VILLAGE OF JACKSON  
BOARD OF PUBLIC WORKS MEETING AGENDA**

**Tuesday, October 29, 2024 at 6:00 PM**

Jackson Municipal Complex  
Village Board Room  
N168W19851 Main Street  
Jackson, WI 53037

1. Call to Order and Roll Call
2. Approval of Minutes for the Board of Public Works Meeting of September 24, 2024
3. Presentation and possible action regarding ATV/UTV use on Village Streets - Kettle Moraine ATV Association of Washington County and Wisconsin ATV-UTV Association
4. Presentation of Asset Management Program - USG Water Solutions
5. Pay Request #8 – Waste Water Treatment Plant Tertiary Filters and Disinfection Project – JH Hassinger in the amount of \$285,950.00
6. 2024 Waste Water Treatment Plant Project – Clean Water Fund Loan Request #6 in the amount of \$304,922.40
7. Review of Sysco Corporation Letter of Credit Reduction
8. Review of Waste Water Treatment Plant SCADA Server Upgrade Project – SJE in the amount of \$80,079.00
9. Resolution #24-24 Accepting Sanitary Sewer and Water for Maple Fields Phase #2
10. Resolution #24-25 Accepting Sanitary Sewer and Water for Oaks of Jackson
11. Resolution #24-26 Accepting Sanitary Sewer and Water for Morning Meadows #3
12. Director of Public Works Report
13. Citizens/Village Staff to address the Board of Public Works
14. Adjourn

Persons with disabilities requiring special accommodations for attendance at the meeting should contact the Administration Department at the Jackson Municipal Complex at least one (1) business day prior to the meeting.

It is possible that members of the Village Board may attend the above meeting. No action will be taken by any governmental body at this meeting other than the governmental body specifically referred to in this meeting notice. This notice is given so that members of the Village Board may attend the meeting without violating the open meeting law.

**MINUTES**  
**BOARD OF PUBLIC WORKS MEETING**  
**Tuesday, September 24, 2024 at 6:00 PM**

1. Call to Order and Roll Call

The meeting was called to order at 6:00 PM by Pres. Heckendorf.

Members Present: Pres. Heckendorf, Tr. Engelhardt, Tr. Matter, Stephanie Egner, Jeff Mitchell, and Josh Sandleback

Members Excused: Ethan Hollenberger

Members Absent: None

Staff Present: Administrator Jen Heidtke, Public Works Director Brian Kober, Police Chief Ryan Vossekuil, Fire Chief Aaron Swaney, and Clerk Jackie Schuh

Trustees Present in Audience: John Kruepke

2. Approval of Minutes for the Board of Public Works Meeting of August 27, 2024

The motion to approve the Minutes of the Board of Public Works Meeting of August 27, 2024 was made by Stephanie Egner and seconded by Tr. Matter.

Vote: 6 ayes, 0 nays. Motion carried.

3. Pay Request #7 - Wastewater Treatment Plant Tertiary Filters and Disinfection Project - JH Hassinger in the amount of \$336,300.00

The motion to recommend the Budget and Finance Committee and Village Board approve Pay Request #7 for the Wastewater Treatment Plant Tertiary Filters and Disinfection Project to JH Hassinger in the amount of \$336,300.00 was made by Tr. Engelhardt and seconded by Jeff Mitchell.

Vote: 6 ayes, 0 nays. Motion carried.

4. 2024 Wastewater Treatment Plant Project - Clean Water Fund Loan Request #5 in the amount of \$349,541.50

The motion to recommend the Budget and Finance Committee and Village Board approve Reimbursement Request #5 for the 2024 Wastewater Treatment Plant Project from the Clean Water Fund Loan in the amount of \$349,541.50 was made by Tr. Matter and seconded by Josh Sandleback.

Public Works Director Brian Kober explained the \$349,541.50 includes an engineering fee of \$13,241.50 for Town and Country Engineering. Reimbursement requests for the fee will then be submitted to the Department of Natural Resources.

Vote: 6 ayes, 0 nays. Motion carried.

5. Review of Quotes for Hickory Park Path Reconstruction Project

The motion to recommend the Budget and Finance Committee and Village Board approve the quote from Pro2Pave to complete the Hickory Park Path Reconstruction Project for an amount not to exceed \$160,000.00. for the entire project was made by Pres. Heckendorf and seconded by Tr. Engelhardt.

Tr. Matter pointed out that the two numbers exceeded the \$160,000.00 cap. Public Works Director Brian Kober responded that because they will be supplying the labor for the restoration, costs will be reduced, and the project will not exceed \$160,000.00.

Vote: 6 ayes, 0 nays. Motion carried.

6. Update on Rate Increase for Jackson Sewer and Water Utilities

Public Works Director Kober explained that the deadline to submit the requested water rate increase from the Simple Rate Case to the Public Service Commission was missed, so the 4.1% water rate increase cannot go into effect until January 1, 2025. The 4.1% sewer rate, however, will still take effect on October 1, 2024. Public Works Director Kober stated residents would be provided a notice of the rate increase. Director Kober also advised that the sewer rate remains below the determined \$6.00 per 1000 gallons despite the 4.1% increase. He will therefore bring to the Board of Public Works in November a recommendation for another 4-8% increase to take effect January 1, 2025.

7. Discussion of ATV/UTV Routes in the Village of Jackson

Administrator Heidtke cited safety and suitability for use on public roads as important considerations to make. Chief Vossekul advised the Board of research he had collected on the topic of ATV/UTV street use. Public Works Director Kober stated the Wisconsin Department of Transportation is not in favor of ATV/UTV street use on state roads with speed limits over 35MPH, but local approvals are growing. Resident Debbie Kurtz spoke regarding the topic and stated she supported ATV/UTV use on village roads. Ms. Kurtz advised the Board that representatives from the Wisconsin ATV/UTV Association would be available to present at the October 2024 Board of Public Works meeting, if requested. Pres. Heckendorf referred this topic to the October 2024 Board of Public Works meeting.

8. 2025 - Public Works Equipment Program

Public Works Director Kober explained the need to replace a 1-ton patrol truck, wood chipper and mower at a total cost of \$196,000.00. He advised the chipper was rehabbed with new blades and parts so it could be pushed to 2026 if funds are not available. When asked if items could be a shared cost with other municipalities, Director Kober stated the equipment is usually needed at the same time, so it is difficult to share. Per Director Kober, there are four patrol trucks in the fleet and the intention is to replace one in 2026 for approximately \$260,000.00. He reminded the Board that equipment must be maintained and on a cyclical replacement schedule in order to reliably service the residents of Jackson. Director Kober also explained retired equipment is either traded in or auctioned via Wisconsin Surplus.

9. 2025 Budget Presentation - Public Works, Water and Wastewater Utilities

Director of Public Works Kober presented details of past projects that have been completed, current projects that are ongoing, how the current equipment and buildings are meeting the demands of the Department of Public Works, and what future needs will be in relation to both. His presentation included an explanation as to how an expansion of the existing building could be managed to provide the needed space and storage. Administrator Heidtke explained how the addition of hundreds of new homes in the Village created the need for an expansion of service provided by the Department of Public Works. The increased demand dictates the need for more or larger equipment, space to store the equipment, as well as staff to operate the equipment to reliably provide services to the community. She indicated these needs are being addressed in the Village's five-year Financial Management Plan.

10. Director of Public Works Report

Public Works Director Kober mentioned water coming into the Wastewater Treatment Plant is minimal and there are two remaining pond reports to be completed. He is hoping to have these reports at the October 2024 Board of Public Works meeting.

The motion to place the monthly Director of Public Works Report on file was made by Tr. Matter and seconded by Tr. Engelhardt.

Vote: 6 ayes, 0 nays. Motion carried.

11. Citizens/Village Staff to address the Board of Public Works

None.

12. Adjourn

The motion to adjourn the meeting was made by Pres. Heckendorf and seconded by Jeff Mitchell.

Vote: 6 ayes, 0 nays. Motion carried. The meeting was adjourned at 7:26 PM.

Respectfully submitted,  
Jackie Schuh - Village Clerk

**From:** [Ryan Vossekuil](#)  
**To:** [Jen Heidtke](#); [Brian Kober](#)  
**Subject:** FW: UTV Routes  
**Date:** Friday, September 6, 2024 12:11:47 PM  
**Attachments:** [image003.png](#)

---

See below.

---

**From:** Fasick, Robert - DOT <[Robert.Fasick@dot.wi.gov](mailto:Robert.Fasick@dot.wi.gov)>  
**Sent:** Friday, September 6, 2024 12:08 PM  
**To:** Ryan Vossekuil <[chief@jacksonpolice.org](mailto:chief@jacksonpolice.org)>  
**Cc:** Koehnke, Kevin F - DOT <[Kevin.Koehnke@dot.wi.gov](mailto:Kevin.Koehnke@dot.wi.gov)>  
**Subject:** RE: UTV Routes

Please go to our ATV [webpage](#) and look at item B, second paragraph. There is a corresponding link on how speed limits are established, which should answer your questions. Thanks. >>Bob

## B - ATV operation on state highways with speed limits of 35 mph or less within municipal boundaries

A town, village or city may enact an ordinance under Wis. Stat. [s. 23.33\(11\)\(am\)4](#). to authorize the operation of ATVs on a highway that has a speed limit of 35 mph or less and is located within the territorial boundaries of the town, village or city regardless of who has jurisdiction over the highway. In this case, ATV operation on a state highway is not subject to WisDOT approval. WisDOT will review an ATV ordinance to verify that the statute language "authorize the operation" has been used correctly instead of the term "designated."

Much of the state highway system operates with speed limits over 35 mph, and these higher speed highways remain off-limits to ATV use without approval from WisDOT. Unless speed limits are set initially by state statutes, all speed limits in Wisconsin must be established through an engineering and traffic investigation, including further modifications that lower or raise speed limits to meet other statutory speed limits. Anyone interested in how speed limits are established is encouraged to view WisDOT's [webpage](#) on the topic.

*Note:* Under [s. 349.11\(11\)](#), local authorities may post speed limits on highways under their jurisdiction that only apply to ATVs and UTVs that are lower than the speed limits imposed under [s. 349.11](#) or [s. 346.57](#).

---

**From:** Ryan Vossekuil <[chief@jacksonpolice.org](mailto:chief@jacksonpolice.org)>  
**Sent:** Friday, September 6, 2024 12:01  
**To:** Fasick, Robert - DOT <[Robert.Fasick@dot.wi.gov](mailto:Robert.Fasick@dot.wi.gov)>  
**Cc:** Koehnke, Kevin F - DOT <[Kevin.Koehnke@dot.wi.gov](mailto:Kevin.Koehnke@dot.wi.gov)>  
**Subject:** RE: UTV Routes

**CAUTION: This email originated from outside the organization.**  
**Do not click links or open attachments unless you recognize the sender and know the content is safe.**

In consideration of all options, would you be able to provide guidance on the process the Village would have to follow to reduce the speed limit on STH 60 from 40 to 35?

Thank you,



## Chief Ryan Vossekuil

Village of Jackson Police Department  
N168W19851 Main St.  
Jackson, WI 53037  
(262) 677-4949

Board of Directors  
Board Secretary  
Wisconsin Police Leadership Foundation

---

**From:** Fasick, Robert - DOT <[Robert.Fasick@dot.wi.gov](mailto:Robert.Fasick@dot.wi.gov)>

**Sent:** Friday, September 6, 2024 9:02 AM

**To:** Ryan Vossekuil <[chief@jacksonpolice.org](mailto:chief@jacksonpolice.org)>

**Cc:** Koehnke, Kevin F - DOT <[Kevin.Koehnke@dot.wi.gov](mailto:Kevin.Koehnke@dot.wi.gov)>

**Subject:** RE: UTV Routes

Chief Vossekuil:

The Village would have to enact an ordinance under Wis. Stat. §23.33(8)(b)1 to designate a 40 mph segment of WIS 60 as an ATV route. Under (8)(b)3, WisDOT then determines whether to approve or deny the designated segment. If approved, the Village would apply for a traffic signing permit to install AV route signs. Once the signing permit is approved and the signs are erected, the route would be open for ATV operation.

When a municipality enacts the ordinance, it would send a copy with a request for WisDOT ATV route approval to a region office. In your case, it would be our Southeast Region office in Waukesha. Kevin Koehnke, who is their Access Management Engineer, would review the request. The region then discusses the request with my office. If approved, I would issue an ATV route order for the segment.

Please note that we have issued very few ATV route orders statewide – just under two dozen. In many of these cases, it was to provide connectivity when two municipal roads did not line up. WisDOT feels that the state trunk highway system's primary purpose is to move people and goods from point A to point B. As such, it operates with more traffic volume and with higher speeds. Highway geometrics are also taken into account. ATVs going through the roundabouts near the freeway interchange would be viewed as a potential safety issue due to the traffic mix and high likelihood of ATV rider injury or fatality in the event of a crash. In addition, we also look at requests just to get ATVs to a bar or restaurant serving alcohol. WisDOT has taken a firm stance against drinking and driving and this plays into our position.

Also note that WisDOT approval is not needed for ATVs to directly cross a state highway. If there are ways to get around a municipality, albeit indirectly by not using a state highway, then WisDOT would typically deny an ATV route request.

I hope this has helped. If you have additional questions, please feel free to contact me. Additional information can be found on our ATV [website](#). Thanks. >>Bob

**Bob Fasick**

Statewide Right-of-Way Permits Engineer  
Bureau of Highway Maintenance  
(608) 266-3438  
[robert.fasick@dot.wi.gov](mailto:robert.fasick@dot.wi.gov)



---

**From:** Ryan Vossekuil <[chief@jacksonpolice.org](mailto:chief@jacksonpolice.org)>

**Sent:** Thursday, September 5, 2024 14:38

**To:** Fasick, Robert - DOT <[Robert.Fasick@dot.wi.gov](mailto:Robert.Fasick@dot.wi.gov)>

**Subject:** UTV Routes

**CAUTION: This email originated from outside the organization.**

**Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Robert,

The Village of Jackson is in the beginning stages of discussing UTV/ATV access on Village Streets. I understand that if the speed limit is above 35 m.p.h. on a State Highway (STH 60), we need to request permission from the state to allow that highway to be part of the UTV/ATV route. We have a short segment of STH 60 in the Village that is 40 m.p.h. What would that approval process look like?

As I mentioned, we are in the beginning stages of researching this so any assistance would be greatly appreciated.

Thank you,

Ryan



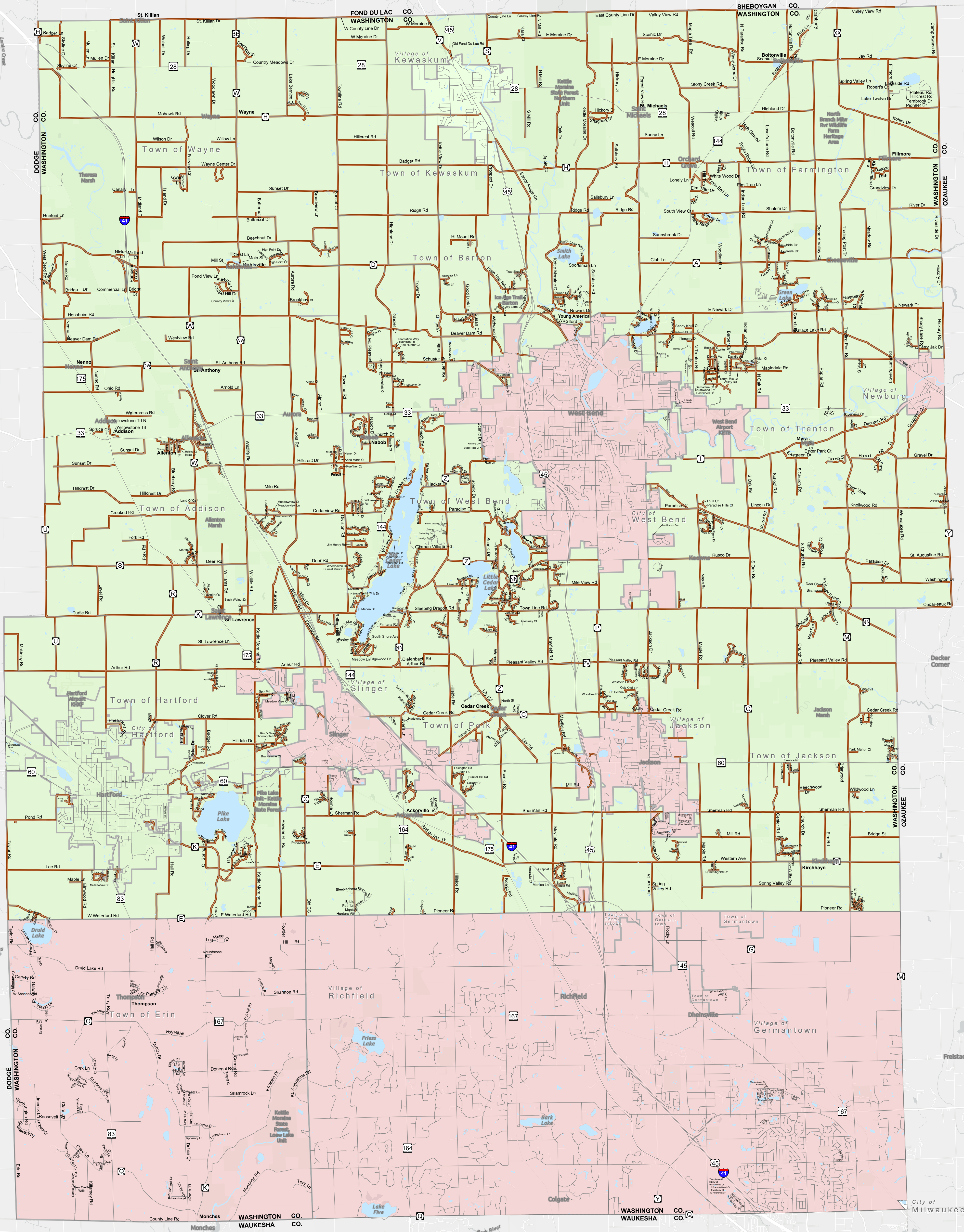
## **Chief Ryan Vossekuil**

Village of Jackson Police Department  
N168W19851 Main St.  
Jackson, WI 53037  
(262) 677-4949

Board of Directors  
Board Secretary  
Wisconsin Police Leadership Foundation



# APPROVED ATV/UTV ROUTES IN WASHINGTON COUNTY, WI



— ATV/UTV use approved



Map produced May, 2024  
Washington County GIS

This map is subject to errors and omissions and is not  
certified by Washington County



Mr. Brian Kober,

On behalf of USG Water Solutions, I am pleased to present you with the following letter explaining our company and summarizing the inspections that took place at Sysco Tower and Tower Drive Tower in Jackson, WI.

As the largest provider of tank asset maintenance programs for the potable water industry within the United States, Utility Service Group Water Solutions, LLC (USG Water Solutions)—hereinafter referred to as USG—provides both water and wastewater utility clients with specialized programs and valuable services to assist them with the suitable management of their critical assets.

USG primarily focuses on providing sustainable asset management, water distribution system quality and conservation services, and our specialized solutions to the United States potable water industry. Since 1963, our team has provided a full range of water storage tank asset maintenance services. We also extended the value of the services offered to our clients with our revolutionary tank asset maintenance program in 1985—allowing clients to transfer future asset maintenance to USG; this includes all tank repairs, rehabilitation, and maintenance services. Our asset maintenance program ultimately provides our clients with long-term sustainability and operational support.

On August 20, 2024, USG Water Solutions had a NACE Certified Inspector perform exterior, wet interior, and dry interior inspections on Sysco Tower on Sysco Drive and Tower Drive Tower on Tower Drive. The following recommendations were provided:

- Sysco Tower
  - Exterior Paint- 2025
    - SP2/SP3 Hand and Power Tool Surface Preparation
    - Spot Prime, Spot Intermediate, Full Finish Coating System
  - Wet Interior Paint- 2025
    - SP10 Near White Blast Surface Preparation
    - Full Prime, Intermediate Strip Coat, Full Finish Coating System
  - Dry Interior Paint- 2025
    - SP7 Brush Off Blast with SP6 Spot Blast Surface Preparation
    - Spot Prime, Spot Intermediate, Spot Finish Coating System
- Tower Drive Tower
  - Exterior Paint- 2026
    - SP6 Commercial Blast Surface Preparation
    - Full Prime, Intermediate Stripe Coat, Full Intermediate, Full Finish Coating System
  - Wet Interior Paint- 2026
    - SP10 Near White Blast Surface Preparation
    - Full Prime, Intermediate Strip Coat, Full Finish Coating System
  - Dry Interior Paint- 2026
    - SP7 Brush Off Blast with SP6 Spot Blast Surface Preparation
    - Spot Prime, Spot Intermediate, Spot Finish Coating System



USG Water Solutions can provide multiple pricing options including full asset management program or as needed renovation work. Full asset management programs include DNR required inspections as well as renovation projects both present and future with cost spread out over multiple years.

References provided on separate document.

Thank you for your consideration.

Sincerely,

Tyler Argall  
Water System Consultant- Wisconsin  
608-575-9160  
Tyler.argall@usgwater.com

## CLIENT REFERENCES

USG has completed over \$600 million in water asset projects over the last five (5) years. Our goal is to provide comprehensive asset management solutions to ensure the long-term success of our many valued clients—as well as their water distribution system assets. Our expertise in rehabilitation and preventative maintenance extends the usable life of assets and eliminates the risks associated with the run-to-failure approach. Below are just a few of our asset maintenance program clients in the State of Wisconsin, as follows:

| TANK OWNER                  | CONTACT       | PHONE          | # OF TANKS                                        |
|-----------------------------|---------------|----------------|---------------------------------------------------|
| City of Port Washington, WI | Dan Fisher    | (262) 284-2172 | Three (3) Tanks on Maintenance Program since 2000 |
| Village of Slinger, WI      | Greg Moser    | (262) 644-5265 | Two (2) Tanks on Maintenance Program since 2004   |
| Village of Sussex, WI       | Jon Baumann   | (262) 212-8322 | Three (3) Tanks on Maintenance Program since 2011 |
| Village of Hartland, WI     | Jake Schlafer | (262) 844-8867 | Three (3) Tanks on Maintenance Program since 2018 |
| Village of Oostburg, WI     | Greg Lemahieu | (920) 946-0952 | One (1) Tank on Maintenance Program since 2005    |
| Village of Belgium, WI      | Dan Birenbaum | (414) 416-7085 | Two (2) Tanks on Maintenance Program since 2001   |
| City of Waupun, WI          | Steve Schramm | (920) 324-7920 | Two (2) Tanks on Maintenance Program since 2001   |

# AIA® Document G702™ – 1992

## Application and Certificate for Payment

TO OWNER:

Village of Jackson  
N168 W19851 Main Street  
Jackson, WI 53037

FROM CONTRACTOR:

J.H. HASSINGER, INC.  
N60 W16289 Kohler Lane  
Menomonee Falls, WI 53051

PROJECT:

Jackson Tertiary Filters  
W194N16658 Eagle Drive  
Jackson, WI 53037

VIA ARCHITECT:

APPLICATION NO: 8

PERIOD TO: 10/15/2024

CONTRACT FOR: Jackson Tertiary Filters

CONTRACT DATE: 3/11/2024

PROJECT NOS: / /

INVOICE NO: 12607

Distribution to:

OWNER ☐

ARCHITECT ☐

CONTRACTOR ☐

FIELD ☐

OTHER ☐

### CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.  
AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM ..... \$ 4,715,248.00
2. NET CHANGE BY CHANGE ORDERS ..... \$ 0.00
3. CONTRACT SUM TO DATE (Line 1 ± 2) ..... \$ 4,715,248.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) ..... \$ 1,762,100.00
5. RETAINAGE:
  - a. 5% of Completed Work  
(Columns D + E on G703) ..... \$ 80,005.00
  - b. 5% of Stored Material  
(Column F on G703) ..... \$ 8,100.00
- Total Retainage (Lines 5a + 5b, or Total in Column I of G703) ..... \$ 88,105.00
6. TOTAL EARNED LESS RETAINAGE ..... \$ 1,673,995.00  
(Line 4 minus Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT ..... \$ 1,388,045.00  
(Line 6 from prior Certificate)
8. CURRENT PAYMENT DUE ..... \$ 285,950.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE ..... \$ 3,041,253.00  
(Line 3 minus Line 6)

| CHANGE ORDER SUMMARY                               |    | ADDITIONS | DEDUCTIONS |
|----------------------------------------------------|----|-----------|------------|
| Total changes approved in previous months by Owner | \$ | 0.00      | \$ 0.00    |
| Total approved this month                          | \$ | 0.00      | \$ 0.00    |
| TOTAL                                              | \$ | 0.00      | \$ 0.00    |
| NET CHANGES by Change Order                        | \$ | 0.00      |            |

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: J.H. HASSINGER, INC.

By: \_\_\_\_\_

State of: WI

County of: Waukesha

Subscribed and sworn to before me this \_\_\_\_\_

Notary Public: Shelly Ritzow

My commission expires: 8/1/2027

Date: 10/14/2024

### ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$ 285,950.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: \_\_\_\_\_

Date: 10/15/24

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

**CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.**

AIA Document G702™ – 1992. Copyright © 1953, 1963, 1965, 1971, 1978, 1983 and 1992 by The American Institute of Architects. All rights reserved. **WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law.** Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, [copyright@aia.org](mailto:copyright@aia.org).

# CONTINUATION SHEET

AIA DOCUMENT G703 (Instructions on reverse side)

PAGE OF PAGES

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO.:

Page 2

APPLICATION DATE: 8

PERIOD TO: 10/14/2024

ARCHITECT'S PROJECT NO.: 10/15/2024

| ITEM NO. | DESCRIPTION OF WORK           | SCHEDULED VALUE | WORK COMPLETED                    |             | MATERIALS PRESENTLY STORED (NOT IN D OR E) | TOTAL COMPLETED AND STORED TO DATE (D+E+F) |           | BALANCE TO FINISH (C - G) | RETAINAGE (IF VARIABLE RATE) |
|----------|-------------------------------|-----------------|-----------------------------------|-------------|--------------------------------------------|--------------------------------------------|-----------|---------------------------|------------------------------|
|          |                               |                 | FROM PREVIOUS APPLICATION (D + E) | THIS PERIOD |                                            |                                            | % (G ÷ C) |                           |                              |
| 1        | General Conditions            | 155,178.00      | 36,000.00                         | 15,000.00   | 0.00                                       | 51,000.00                                  | 33        | 104,178.00                | 2,550.00                     |
| 2        | Bonds and Insurance           | 90,000.00       | 90,000.00                         | 0.00        | 0.00                                       | 90,000.00                                  | 100       | 0.00                      | 4,500.00                     |
| 3        | Mobilization                  | 20,000.00       | 20,000.00                         | 0.00        | 0.00                                       | 20,000.00                                  | 100       | 0.00                      | 1,000.00                     |
| 4        | Demolition                    | 64,636.00       | 28,000.00                         | 10,000.00   | 0.00                                       | 38,000.00                                  | 59        | 26,636.00                 | 1,900.00                     |
| 5        | Excavation and Shoring        | 280,000.00      | 268,500.00                        | 0.00        | 0.00                                       | 268,500.00                                 | 96        | 11,500.00                 | 13,425.00                    |
| 6        | Paving                        | 27,000.00       | 0.00                              | 0.00        | 0.00                                       | 0.00                                       | 0         | 27,000.00                 | 0.00                         |
| 7        | Landscaping                   | 13,000.00       | 0.00                              | 0.00        | 0.00                                       | 0.00                                       | 0         | 13,000.00                 | 0.00                         |
| 8        | Concrete Labor                | 230,000.00      | 170,000.00                        | 10,000.00   | 0.00                                       | 180,000.00                                 | 78        | 50,000.00                 | 9,000.00                     |
| 9        | Concrete Materials            | 150,000.00      | 105,200.00                        | 12,000.00   | 0.00                                       | 117,200.00                                 | 78        | 32,800.00                 | 5,860.00                     |
| 10       | Precast Plank                 | 29,500.00       | 29,500.00                         | 0.00        | 0.00                                       | 29,500.00                                  | 100       | 0.00                      | 1,475.00                     |
| 11       | Masonry                       | 100,000.00      | 91,000.00                         | 7,000.00    | 0.00                                       | 98,000.00                                  | 98        | 2,000.00                  | 4,900.00                     |
| 12       | Steel                         | 235,000.00      | 49,100.00                         | 15,000.00   | 0.00                                       | 64,100.00                                  | 27        | 170,900.00                | 3,205.00                     |
| 13       | Carpentry                     | 100,000.00      | 29,500.00                         | 46,000.00   | 0.00                                       | 75,500.00                                  | 76        | 24,500.00                 | 3,775.00                     |
| 14       | Air Barrier and Damp Proofing | 9,000.00        | 9,000.00                          | 0.00        | 0.00                                       | 9,000.00                                   | 100       | 0.00                      | 450.00                       |
| 15       | Roofing                       | 62,000.00       | 45,500.00                         | 16,500.00   | 0.00                                       | 62,000.00                                  | 100       | 0.00                      | 3,100.00                     |
| 16       | Caulking                      | 14,000.00       | 0.00                              | 0.00        | 0.00                                       | 0.00                                       | 0         | 14,000.00                 | 0.00                         |
| 17       | OH and Doors                  | 34,000.00       | 0.00                              | 0.00        | 0.00                                       | 0.00                                       | 0         | 34,000.00                 | 0.00                         |
| 18       | Painting                      | 100,000.00      | 0.00                              | 0.00        | 0.00                                       | 0.00                                       | 0         | 100,000.00                | 0.00                         |
| 19       | Plumbing                      | 117,000.00      | 62,200.00                         | 0.00        | 25,000.00                                  | 87,200.00                                  | 75        | 29,800.00                 | 4,360.00                     |
| 20       | HVAC                          | 300,000.00      | 22,000.00                         | 43,000.00   | 0.00                                       | 65,000.00                                  | 22        | 235,000.00                | 3,250.00                     |
| 21       | Process                       | 600,500.00      | 139,800.00                        | 0.00        | 25,000.00                                  | 164,800.00                                 | 27        | 435,700.00                | 8,240.00                     |
| 22       | Electrical Materials          | 107,561.00      | 24,600.00                         | 13,500.00   | 0.00                                       | 38,100.00                                  | 35        | 69,461.00                 | 1,905.00                     |
|          |                               |                 |                                   |             |                                            |                                            |           |                           |                              |



AIA DOCUMENT G703 • CONTINUATION SHEET FOR G702 • 1992 EDITION • AIA® • ©1992 • THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVENUE, N.W., WASHINGTON, D.C. 20006-5292 • WARNING: Unlicensed photocopying violates U.S. copyright laws and will subject the violator to legal prosecution.

G703-1992

CAUTION: You should use an original AIA document which has this caution printed in red. An original assures that changes will not be obscured as may occur when documents are reproduced.

# CONTINUATION SHEET

AIA DOCUMENT G703 (Instructions on reverse side)

PAGE OF PAGES

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO.:

Page 3

APPLICATION DATE: 8

PERIOD TO: 10/14/2024

ARCHITECT'S PROJECT NO.: 10/15/2024

| A<br>ITEM NO. | B<br>DESCRIPTION OF WORK         | C<br>SCHEDULED VALUE | D<br>WORK COMPLETED               |             | F<br>MATERIALS PRESENTLY STORED (NOT IN D OR E) | G<br>TOTAL COMPLETED AND STORED TO DATE (D+E+F) |           | H<br>BALANCE TO FINISH (C - G) | I<br>RETAINAGE (IF VARIABLE) RATE |
|---------------|----------------------------------|----------------------|-----------------------------------|-------------|-------------------------------------------------|-------------------------------------------------|-----------|--------------------------------|-----------------------------------|
|               |                                  |                      | FROM PREVIOUS APPLICATION (D + E) | THIS PERIOD |                                                 |                                                 | % (G ÷ C) |                                |                                   |
| 23            | Electrical Labor                 | 175,000.00           | 27,500.00                         | 21,000.00   | 0.00                                            | 48,500.00                                       | 28        | 126,500.00                     | 2,425.00                          |
| 24            | Electrical Controls              | 175,340.00           | 0.00                              | 0.00        | 0.00                                            | 0.00                                            | 0         | 175,340.00                     | 0.00                              |
| 25            | Excavation Allowance             | 13,000.00            | 0.00                              | 0.00        | 0.00                                            | 0.00                                            | 0         | 13,000.00                      | 0.00                              |
| 26            | Trench Excavation Allowance      | 16,000.00            | 0.00                              | 0.00        | 0.00                                            | 0.00                                            | 0         | 16,000.00                      | 0.00                              |
| 27            | Structural Fill Allowance        | 52,000.00            | 0.00                              | 0.00        | 0.00                                            | 0.00                                            | 0         | 52,000.00                      | 0.00                              |
| 28            | Reinforced Concrete Allowance    | 60,000.00            | 0.00                              | 0.00        | 0.00                                            | 0.00                                            | 0         | 60,000.00                      | 0.00                              |
| 29            | Crushed Aggregate Base Allowance | 2,200.00             | 0.00                              | 0.00        | 0.00                                            | 0.00                                            | 0         | 2,200.00                       | 0.00                              |
| 30            | Geo Textile Allowance            | 1,200.00             | 0.00                              | 0.00        | 0.00                                            | 0.00                                            | 0         | 1,200.00                       | 0.00                              |
| 31            | Sidewalk Allowance               | 4,500.00             | 0.00                              | 0.00        | 0.00                                            | 0.00                                            | 0         | 4,500.00                       | 0.00                              |
| 32            | Soil Testing                     | 10,000.00            | 0.00                              | 0.00        | 0.00                                            | 0.00                                            | 0         | 10,000.00                      | 0.00                              |
| 33            | Electric Utility                 | 4,000.00             | 0.00                              | 0.00        | 0.00                                            | 0.00                                            | 0         | 4,000.00                       | 0.00                              |
| 34            | Gas Utility                      | 4,000.00             | 0.00                              | 0.00        | 0.00                                            | 0.00                                            | 0         | 4,000.00                       | 0.00                              |
| 35            | Polymer Tote                     | 3,000.00             | 0.00                              | 0.00        | 0.00                                            | 0.00                                            | 0         | 3,000.00                       | 0.00                              |
| 36            | Shop Equipment                   | 10,000.00            | 0.00                              | 0.00        | 0.00                                            | 0.00                                            | 0         | 10,000.00                      | 0.00                              |
| 37            | Filters                          | 837,000.00           | 0.00                              | 0.00        | 0.00                                            | 0.00                                            | 0         | 837,000.00                     | 0.00                              |
| 38            | UV Treatment                     | 209,633.00           | 0.00                              | 0.00        | 0.00                                            | 0.00                                            | 0         | 209,633.00                     | 0.00                              |
| 39            | Site Utilities                   | 300,000.00           | 51,700.00                         | 92,000.00   | 112,000.00                                      | 255,700.00                                      | 85        | 44,300.00                      | 12,785.00                         |
|               |                                  | 4,715,248.00         | 1,299,100.00                      | 301,000.00  | 162,000.00                                      | 1,762,100.00                                    | 37        | 2,953,148.00                   | 88,105.00                         |



AIA DOCUMENT G703 • CONTINUATION SHEET FOR G702 • 1992 EDITION • AIA® • ©1992 • THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVENUE, N.W., WASHINGTON, D.C. 20006-5292 • WARNING: Unlicensed photocopying violates U.S. copyright laws and will subject the violator to legal prosecution.

G703-1992

CAUTION: You should use an original AIA document which has this caution printed in red. An original assures that changes will not be obscured as may occur when documents are reproduced.

# Request for Disbursement for Financial Assistance Programs

Form 8700-215 (R 12/22)

Page 1 of 4

☒ Clean Water Fund Program

☐ Safe Drinking Water Loan Program

**Notice:** This form is authorized by ss. 281.58, 281.59, and 281.61, Wis. Stats. Submittal of a completed form to the Department is mandatory for all applicants seeking payments from the Clean Water Fund Program, the Environmental Improvement Fund or the Safe Drinking Water Loan Program. Failure to submit a completed form to the Department shall be grounds for denial of payment. Personal information collected will be used for administrative purposes and may be provided to requesters to the extent required by Wisconsin's Public Records Law [ss. 19.31-19.39, Wis. Stats.]. **See page 2 for instructions and payment cycles.**

|                                       |                              |                        |                                                                                            |
|---------------------------------------|------------------------------|------------------------|--------------------------------------------------------------------------------------------|
| 1. Municipality<br>Village of Jackson | 2. Project Number<br>4266-04 | 3. Request Number<br>6 | 4. Type of Request<br><input checked="" type="radio"/> Partial <input type="radio"/> Final |
|---------------------------------------|------------------------------|------------------------|--------------------------------------------------------------------------------------------|

| Disbursement worksheet must be completed and invoices must be attached for all costs. | This Claim        | For DNR Use Only |                   |
|---------------------------------------------------------------------------------------|-------------------|------------------|-------------------|
|                                                                                       |                   | Adjustments      | Claim Amount Paid |
| Force Account                                                                         | \$                | \$               | \$                |
| Interim Financing                                                                     |                   |                  |                   |
| Preliminary Design/Engineering                                                        |                   |                  |                   |
| Land or Easement Acquisition                                                          |                   |                  |                   |
| Engineering / Construction Management                                                 | 18,972.40         |                  |                   |
| Construction / Equipment                                                              | 285,950.00        |                  |                   |
| Miscellaneous Costs                                                                   |                   |                  |                   |
| EIF Closing Costs                                                                     |                   |                  |                   |
| <b>Total Requested</b>                                                                | <b>304,922.40</b> |                  |                   |

## Municipal Certification

I certify: (The following boxes must be marked before this request will be processed.)

- ☒ The amounts requested are in accordance with the terms of the Financial Assistance Agreement (FAA) and are for eligible project costs that have been incurred and have not been reimbursed on any previous request.
- ☒ I am the municipal representative authorized to complete this request and that all necessary approvals by consultants and municipal governing officials have been obtained.
- ☒ The Project complies with the Davis-Bacon and Related Acts, which require that all laborers and mechanics employed by the contractors, and subcontractors, were paid wages at rates not less than those listed on the prevailing wage rate contained in the contract documents.
- ☒ The Davis-Bacon poster was posted at all times by the contractor and subcontractors at the work site.
- ☒ All contractors have provided the municipality or engineer with certified weekly payrolls for labor performed for all costs requested with this Request for Disbursement for Financial Assistance Programs Form.

Date Signed \_\_\_\_\_

Signature of Municipal Representative \_\_\_\_\_

Title Village President

Telephone Number (262) 423-7282

## DO NOT WRITE BELOW THIS LINE - DNR USE ONLY

|               |                       |                       |              |
|---------------|-----------------------|-----------------------|--------------|
| Received Date | DNR Approval and Date | DOA Approval and Date | Project At % |
| Comments      |                       |                       |              |

## Instructions

Type or print legibly.

1. Enter the official name of the municipality.
2. Enter the project number.
3. Number the Request for Disbursement sequentially starting with 1.
4. Select "Partial" until the final request is submitted. When it is the final request, it is important that it be indicated as final.

The request must be signed by a municipal representative employed by the municipality. This representative is certifying that the requested costs are in accordance with the terms set forth in the FAA. Also, indicate the title of the representative, the date signed, and the telephone number, including area code.

### **PAYMENT CYCLES**

**Request for Disbursement forms received by the DNR by the Friday before the first Wednesday of the month are disbursed on the second Wednesday of the month. Forms received by the Friday before the third Wednesday of the month are disbursed on the fourth Wednesday of the month. Changes to this schedule will be made for Federal Holidays.**

## Page 3 of 4

**Instructions**

Type or print legibly. Items 1 through 4 are self-explanatory. Specific instructions for each column are as follows:

**1. Date of Invoice**

**2. Payee**--Enter name listed on invoice of contractor, consultant, or vendor. Indicate municipality name for all work associated with force account for labor or equipment.

**3. Invoice Number**

**4. Total Invoice Amount**--This amount is auto-summed and calculated from what is entered in the Budget Categories (column 5) and the Other Funding Sources (column 6).

**5. Budget Categories**--The amount of eligible costs being claimed in column 4 must be broken down and entered under the appropriate budget categories. **Only expenditures for budgeted costs approved in the Financial Assistance Agreement (FAA) or amendment may be claimed.**

**Force Account**--Force Account is the work a municipality performs using its own employees and/or equipment. Documentation must be submitted verifying the personnel who did the work, hours worked, hourly wage and scope of work. For equipment, indicate the type of equipment and the work performed, the dates and hours of use, and the hourly cost. Enter amount to be reimbursed for personnel and equipment costs.

**Interim Financing**--Interim financing is a debt to temporarily finance a project. Enter the amounts associated with the preparation, approval, issuance, and sale of interim financing (includes bond counsel, financial consultants, and underwriters fees).

**Preliminary Design/Engineering**--Enter contract costs for preliminary design/engineering services.

**Land/Easements**--Enter all amounts associated with the acquisition of land and easements for this project.

**Engineering/Construction Mgt.**--Enter contract costs associated with engineering/construction management for this project.

**Construction/Equipment**--Enter costs associated with the contracted construction and equipment costs. Costs not included in a construction or equipment contract should be entered on the Miscellaneous line.

**Miscellaneous Costs**--Enter costs that are outside the scope of the engineering, construction and equipment contracts. These costs can include computers, start-up laboratory equipment, materials, supplies, bid advertising, etc. Construction-related items require prior review and approval by the regional Construction Management Engineer (CME) before seeking reimbursement. The municipality must provide the CME with a copy of the vendor's invoice, procurement method used and applicable bidding and contracting documentation. Once the CME has determined eligibility and given approval, the municipality may request reimbursement.

**Closing Costs**--Enter the eligible costs for closing purposes, which includes bond counsel and legal fees.

**6. Other Funding Sources**--(if applicable) Enter costs identified in the FAA as being paid by other sources, i.e., CDBG grant, municipal funds, Rural Development. These costs will not be reimbursed by the EIF.

For more information, visit <https://dnr.wi.gov/Aid/documents/EIF/Guide/pay.html>

**Send the Request for Disbursement form, along with supporting invoices by one of these methods:**

Email: [DNRCFELDisbursements@Wisconsin.gov](mailto:DNRCFELDisbursements@Wisconsin.gov)

Fax: 608-267-0496

U.S. Mail: Environmental Loans - CF/2  
Dept of Natural Resources  
PO Box 7921  
Madison WI 53707-7921

UPS or FedEx: Environmental Loans - CF/2  
Dept of Natural Resources  
101 S. Webster Street  
Madison WI 53703

# Memo

**To:** Jen Heidtke, Village Administrator

**From:** Brian W. Kober, P. E., Director of Public Works/Village Engineer 

**Subject:** SYSCO Cul-de-Sac & Water Main Project – Letter Credit Reduction

**Date:** October 25, 2024

**CC:**

Sysco Corporation has completed all punch list items associated with the construction project in the amount of \$289,489.00, and the letter of credit is no longer needed for the project.

If you have any questions, please let me know.

Brian W. Kober, P.E.



THE AUSTIN COMPANY

## BREAKDOWN

|           |                                          |
|-----------|------------------------------------------|
| Owner:    | Sysco Corporation                        |
| Location: | Jackson, WI                              |
| Project:  | Public Work - Cul-de-Sacs and Water Main |
| Date:     | 6/7/2022                                 |

## BREAKDOWN

|              |                                                         |                   |
|--------------|---------------------------------------------------------|-------------------|
| 1            | Asphalt Paving                                          | \$ 132,338        |
| 2            | Curb and Gutter                                         | \$ 22,100         |
| 3            | No outlet sign                                          | \$ 1,600          |
| 4            | 12" Fire Line                                           | \$ 80,900         |
| 5            | 20" Casing Pipe                                         | \$ 5,400          |
| 6            | Connect to Existing Mainline                            | \$ 5,350          |
| 7            | Firehydrant Assembly (incl. 6" WV & tee)                | \$ 12,320         |
| 8            | Drop Inlet                                              | \$ 20,000         |
| 9            | Sitework - Subgrade Prep for Paving - for Cul-de-sacs   | \$ 1,626          |
| 10           | Sitework - Backfill for Curb & Gutter - for Cul-de-sacs | \$ 1,250          |
| 11           | Sitework - Excavation and Backfill - 12" Water Main     | \$ 6,606          |
| <b>TOTAL</b> |                                                         | <b>\$ 289,489</b> |

\* Breakdown is for accounting purposes only

# Memo

**To:** Jen Heidtke, Village Administrator

**From:** Brian W. Kober, P. E., Director of Public Works/Village Engineer 

**Subject:** WWTP - SCADA Server Upgrade Project

**Date:** October 25, 2024

**CC:**

The Jackson Sewer Utility has been working with Pros 4 Technology for over a year to get new desktop computers at the Wastewater Plant. The desktop computers would be connected to the Village server at Municipal Complex. After many discussions and emails with the understanding how a treatment plant works, and a server needs to be present at the plant to run the plant. We contracted with Altronex Control Systems for a new plant server. The existing server was ten years old. Now, the desktop computers can see the main server at Village Hall, and the plant SCADA System Server.

The project was funded by the DNR replacement fund. In the past, this type of item was not approved by the Board, since it was already funded and a key operation to keep the plant running. We now have a Village purchasing policy if the item is over \$50,000 in cost, then Village Board approval is required.

If you have any questions, please let me know.

Brian W. Kober, P.E.



# Invoice

Original

Invoice Date:

9/3/24

Invoice Number:

CD99540520

Purchase Order Number:

1934

Order Date:

1/16/24

Order Number:

W104202

Our Reference:

Valerie Gauthier

Tax Identity:

Customer Number:

20698

Reference:

Invoice Address:

Jackson WWTP Village of  
W194 N16660 Eagle Dr  
PO Box 637  
Jackson, WI 53037  
US - UNITED STATES OF AMERICA (THE)

Delivery Address:

Jackson WWTP Village of  
W194 N16660 Eagle Dr  
PO Box 637  
Jackson, WI 53037  
US - UNITED STATES OF AMERICA (THE)

Ship Via:

Best Way

Terms of Delivery:

FOB Origin

Due Date:

10/3/24

Terms of Payment:

Net 30 Days

PLEASE REMIT PAYMENT TO:

22650 County Hwy 6, Detroit Lakes, MN 56501

| Pos | Part Number<br>Description<br>Customer Part No                                         | Sales Quantity | Price     | Retainage % | Retainage Amt | Net Amount in USD |
|-----|----------------------------------------------------------------------------------------|----------------|-----------|-------------|---------------|-------------------|
| 1   | ENG-M<br>Jackson, WI - WWTP SCADA Server Upgrade - \$80,079 - Hardware & Software Only | 1.00           | 80,079.00 | 10.00 %     | 8,007.90      | 72,071.10         |

Sub Total: 72,071.10

Total Excluding Tax: 72,071.10

Total Tax: 0.00

Invoice Amount to Pay: 72,071.10

Retainage has already been removed. Please remit the total invoice amount as shown.

Past due balances may be subject to a finance charge of 1.5% per month; 18% per annum.

Sewer - Replacement Fund  
300-00-58300-701

## WORK PERFORMED

Bulk PS



CSI Controls.



LW ALLEN  
PUMP SYSTEMS



PRIMEX.



SJE RHOMBUS.

**Invoice****Original**Invoice Date:  
9/13/24Invoice Number:  
CD99541825Purchase Order Number:  
1934Order Date:  
1/16/24Order Number:  
W104202Our Reference:  
Valerie Gauthier

Tax Identity:

Customer Number:  
20698

Reference:

## Invoice Address:

Jackson WWTP Village of  
W194 N16660 Eagle Dr  
PO Box 637  
Jackson, WI 53037  
US - UNITED STATES OF AMERICA (THE)

## Delivery Address:

Jackson WWTP Village of  
W194 N16660 Eagle Dr  
PO Box 637  
Jackson, WI 53037  
US - UNITED STATES OF AMERICA (THE)Ship Via:  
Best WayTerms of Delivery:  
FOB OriginDue Date:  
10/13/24PLEASE REMIT PAYMENT TO:  
22650 County Hwy 6, Detroit Lakes, MN 56501Terms of Payment:  
Net 30 Days

| Pos | Part Number<br>Description<br>Customer Part No                           | Sales Quantity | Price    | Net Amount in USD |
|-----|--------------------------------------------------------------------------|----------------|----------|-------------------|
| 1   | RETAINAGE<br>Jackson, WI - WWTP SCADA Server Upgrade - Install & Startup | 1.00           | 8,007.90 | 8,007.90          |

Sub Total: 8,007.90

Total Excluding Tax: 8,007.90

Total Tax: 0.00

Invoice Amount to Pay: 8,007.90

Past due balances may be subject to a finance charge of 1.5% per month; 18% per annum.

*Sewer Replacement Fund*  
*300-00-58300-701*  
*BWLL*

WORK PERFORMED



CSI Controls.

LW ALLEN  
PUMP SYSTEMS

PRIMEX.



SJE RHOMBUS.

# Purchase Order

P. O. Number: **1934**

## Village of Jackson

P.O. Box 637/N168 W20733 Main St.

Jackson, WI 53037-0147

(262) 677-9001 **6707**

Fax: (262) 677-1710 **8770**

To:

ALTRONEX CONTROL SYSTEMS  
ATTN: KURT ATWOOD  
KATWOOD@LWALLEN.COM  
608-210-1455

Ship to (if different address):

Village of Jackson  
W194 N16660 Eagle Drive  
Jackson, WI 53037

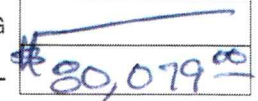
| P.O. DATE | PLACED BY | DATE EXPECTED | SHIP VIA | F.O.B. | TERMS |
|-----------|-----------|---------------|----------|--------|-------|
| 1/15/2024 | BWK       |               |          |        |       |

| QTY. | DESCRIPTION              | UNIT PRICE | TOTAL       |
|------|--------------------------|------------|-------------|
| 1    | SCADA SERVER             |            | \$80,079.00 |
| 3    | SCADA COMPUTERS SOFTWARE |            |             |
|      | Per Proposal # 20230250  |            |             |
|      |                          |            |             |
|      |                          |            |             |
|      |                          |            |             |
|      |                          |            |             |
|      |                          |            |             |
|      |                          |            |             |
|      |                          |            |             |
|      |                          |            |             |

  
Authorized Signature

SHIPPING & HANDLING

TOTAL

  
\$80,079.00



| Name                                    | Customer    | Proposal# | Due/Bid Date        |
|-----------------------------------------|-------------|-----------|---------------------|
| Jackson, WI - WWTP SCADA Server Upgrade | Jackson, WI | 20230250  | 1/27/2023, 12:00 PM |

**Scope**

The existing SCADA software for the City of Jackson, WI is running on a Server running Microsoft Server 2012 and computers running Windows 8. Altronex Control Systems will provide and set up the Server. Pro 4 Tech will provide the computer work stations. Altronex will install Wonderware on those computers. The Wonderware software will need to be upgrades since the license is not compatible with the new Server or computers.

**SCADA Server**

- Dell Power Edge T150
  - Tower
  - Intel Zeon Processor
  - (2) 1 TB Solid State Hard Drives
  - Rack Mounted Shelf
  - 32 GB RAM
  - RAID 1
- Provide, setup and install server
- Software
  - Wonderware
    - (1) Intouch, 10K with I/O License (Upgrade Existing)
      - Includes CAL License
  - Allmax Antero

**SCADA Computers**

- PC1 (Master Computer)
  - Dell computer supplied by Others
  - Wonderware License, 10K with I/O (Upgrade Existing)
  - TopView License Upgrade and Installation
    - The City is to stay in support with TopView
  - TeamViewer Installation
    - License Upgrade by the City
  - Hach Wims License Upgrade and Installation
  - Imaging software by Others
- PC2
  - Dell computer supplied by Others
  - Wonderware License, 10K without I/O (Upgrade Existing)
    - RDP
  - TeamViewer Installation
    - License Upgrade by the City
  - Imaging software by Others
- PC3
  - Dell computer supplied by Others
  - Wonderware License, 10K without I/O (Upgrade Existing)
    - RDP
  - TeamViewer Installation
    - License Upgrade by the City
  - Imaging software by Others

**Altronex Control Systems Professional Services**

- Engineering and Design
- Programming
- Testing
- Commissioning

**Items specifically not included in this proposal**

1. Sales or use tax
2. Liquidated Damages of any kind
3. Performance, payment, or equipment bond of any kind
4. Permits or Bonding
5. (3) PC Computers

**Proposal Amount \$ 80,079.00 USD**  
**Freight Terms: FOB Origin, Freight Prepaid and Add**

Respectfully submitted by,



Kurt Atwood  
Business Development Manager  
katwood@lwallen.com  
(608) 210-1455

**Acceptance of Proposal (Purchase Order or Signature) – The preceding prices, specifications and attached terms and conditions of sale are satisfactory and hereby accepted. You are authorized to proceed.**



Signature

Brand W. Kober

Name Print/Type

Director of PD

Official Position

1/15/2024

Date



## Standard Terms and Conditions

**Controlling Provisions:** The terms and conditions and supplemental exhibits contained herein (the "Terms and Conditions") shall supersede any provisions, terms, and conditions contained on any purchase order or other written form any direct buyer ("Buyer") may use or provide (whether received by S.J. Electro Systems, Inc. or any of its subsidiaries or affiliates (collectively, "SJE") prior or subsequent to the date hereof), and the rights of the parties shall be governed exclusively by the Terms and Conditions as described herein. SJE sells certain services, products, replacement parts and related software (collectively, the "Goods"). The purchase of the Goods is governed by the Terms and Conditions. Any communication by Buyer to SJE to purchase Goods will be treated by SJE as a request to purchase the Goods. The response, however communicated, will be understood by all parties as an agreement by SJE to sell to Buyer the requested Goods pursuant to the Terms and Conditions. **SJE specifically opposes any terms or conditions that are in addition to or different from the Terms and Conditions, unless specifically agreed to in each instance in writing by SJE.**

**Quotations, Acceptance, and Agreements:** Any quotation is a good faith estimate. To the extent that SJE has been provided by or on behalf of Buyer any specifications, description of operating conditions or other data and information in connection with the selection or design of the Goods, and the actual operating conditions or other circumstances differ from those provided by Buyer and relied upon by SJE, any warranties or other provisions contained herein which are affected by such conditions shall be null and void.

Acceptance of a quotation, whether by a separate purchase order or by other means, shall constitute an acknowledgment and approval of the quotation as written and an acceptance of the Terms and Conditions. Written quotations which have not been finalized by a binding purchase order shall expire on the date specified in the quotation or, in the absence of such specification, thirty (30) calendar days from the date issued. SJE may revise or withdraw a quotation at any time prior to the finalization of a binding purchase order.

*Per company policy, a separate written agreement signed by both parties or a purchase order accepted and acknowledged by SJE is required to form any legally binding agreement.*

**Intellectual Property:** All devices, patents, designs (including drawings, plans and specifications), software existing or to be developed, estimates, prices, notes, memos, summaries, electronic data and other documents or information prepared or disclosed by SJE shall remain the sole intellectual property of SJE. Following acceptance and final payment, SJE shall grant to Buyer a non-transferable, non-exclusive license for use and sale of the Goods.

**Credit Approval:** The credit terms granted on each order are subject to SJE's continuing approval of Buyer's credit. SJE may withdraw the extension of credit and require modified payment terms if, in SJE's sole judgment, Buyer's credit or financial standing is impaired such that SJE in good faith deems payment insecure.

**Prices and Taxes:** All prices are FOB shipping point, unless otherwise stated or referenced in attached exhibits. All prices are subject to any commercially reasonable additions that may be necessary to cover any duties, taxes or charges. All prices are in U.S. Dollars. Prices may be subject to change without notice.

**Shipping Policy:** Shipping and handling charges cover the transportation of the Goods from SJE's warehouse to Buyer, unless otherwise specified. Standard shipping rates are assessed upon placement of order. SJE uses many methods of shipment including UPS shipping services but reserves the right to substitute carriers without notice. UPS next-day air, UPS second-day air, UPS three-day ground, UPS Express and UPS Expedited are services available to Buyer for expediting orders. Expedited orders will be shipped based on the method Buyer selects. These services may not be available for shipment into all countries.

*While SJE will use all reasonable commercial efforts to maintain the delivery dates acknowledged or quoted by SJE, all shipping dates are approximate and not guaranteed. SJE reserves the right to make partial shipments. SJE, at its option, shall not be bound to send delivery of any Goods for which Buyer has not provided shipping instructions and other required information. If the shipment of the Goods is postponed or delayed by Buyer for any reason, Buyer agrees to reimburse SJE for any and all storage costs and other additional expenses resulting therefrom. The actual shipping weights may vary.*

**Title, Risk of Loss, Inspection of Equipment:** Title and risk of loss to the Goods shall pass to Buyer upon delivery of the Goods to the respective delivery carrier. Buyer shall immediately inspect the Goods upon receipt and any damage must be noted on the delivery carrier's bill of lading at time of receipt. SJE is not liable for any damages caused by shipping. SJE is not liable for any shortages or nonconformance unless notified by Buyer within two (2) business days of Buyer's receipt of the Goods.

**Operations/Maintenance Manuals:** Installation, maintenance and operation manuals will be furnished to Buyer in the number of copies specified at the time of quotation or order. Additional copies subject to charges as outlined in attached exhibits.

**Installation and Use:** Buyer will be solely responsible for the proper application, installation and service of the Goods. Installation instructions are supplied by SJE and must be followed.

**Export/Import:** Buyer agrees that all applicable import and export control laws, regulations, orders and requirements, including, but not limited to, those of the United States and the European Union, and the jurisdictions in which SJE and Buyer are established or from which Goods may be supplied, will apply to their receipt and use. In no event shall Buyer use, transfer, release, import, or export Goods in violation of such applicable laws, regulations, orders or requirements.

**Payment:** Buyer shall pay SJE the full purchase price as set forth in the respective order between SJE and Buyer. Unless otherwise agreed to in writing between SJE and Buyer, freight, storage, insurance, taxes, duties, and any governmental charges relating to the Goods shall be paid by Buyer. SJE is required to pay any such charges. Buyer shall immediately reimburse SJE upon notice from SJE of same. All payments are due within approved credit terms. Buyer may be charged the lower of 1.5% interest per month or the maximum legal rate on all amounts not received by the due date described therein.

**Security Interest:** SJE shall retain a security interest in the Goods until the full purchase price has been paid. Buyer's failure to pay any amounts due, including interest, shall give SJE the right to possession and removal of the Goods after providing ten (10) days written notice to Buyer. SJE's taking of such possession shall be without prejudice to any other remedies SJE may have.

**Changes, Cancellations, Returns:** Buyer may request changes or additions to the Goods consistent with SJE's specifications and criteria. In the event such changes or additions are accepted by SJE, SJE shall have the absolute right to revise the prices and dates of delivery, and to add charges for work and materials rendered unnecessary by such changes or additions. All changes, cancellations, or returns must have SJE prior written approval and subject to restocking fees and service charges. Authorized returns must be packaged and shipped prepaid to SJE.

**Return Policy:** SJE will only accept Goods returned within one (1) year from the date of manufacture, un-used, and current production models. Returned Material Authorization ("RMA") numbers must be assigned to any Goods Buyer wishes to return for credit. To obtain an RMA, Buyer must contact SJE's Service Center at 218-847-1317 or toll free at 888-342-5753. Buyer is responsible for payment of return shipping fees unless such returned Goods result from an SJE order processing error. Upon return, SJE shall reimburse Buyer for the return freight resulting from the return of Goods due to such SJE order processing error. In the event of any return in compliance with this paragraph, SJE will provide Buyer credit for the returned Goods and work to reship correct Goods to Buyer. SJE reserves the right to refuse acceptance of returned Goods after inspection. SJE will not accept returns for Goods that are custom-built for Buyer as such items cannot be resold by SJE; however, custom-built Goods remain subject to applicable warranty provisions in each case.

*Notwithstanding the foregoing and so long as the return is not due to an order processing error of SJE, a restocking fee shall be charged to Buyer for returned Goods as outlined in the attached Exhibits.*

**Force Majeure:** SJE shall not be liable or responsible to Buyer, nor be deemed to have defaulted under or breached any agreement with Buyer, for any failure or delay in fulfilling or performing any term of any agreement with Buyer, when and to the extent such failure or delay is caused by or results (directly or indirectly) from acts beyond SJE's reasonable control, including, without limitation: (a) acts of God; (b) flood, fire, earthquake or explosion; (c) war, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot or other civil unrest; (d) government order or law; (e) actions, embargoes or blockades in effect on or after the date of any subject agreement between SJE and Buyer; (f) action by any governmental authority; (g) national or regional emergency; (h) strikes, labor stoppages or slowdowns or other industrial services; or (i) any other cause beyond the reasonable control of SJE.

**Indemnification and Default:** In addition to all other amounts due hereunder, Buyer shall reimburse SJE in full for all collection costs or charges, including reasonable attorney fees, which SJE may incur in the collection of any past due amounts from Buyer, including applicable interest on overdue accounts. If Buyer is in default under this or any other agreement with SJE, SJE may defer performance hereunder until such default is resolved. SJE shall have no obligation to provide factory startup assistance or factory training (when requested) until all invoices (including retainers) for equipment have been paid in full. Furthermore, SJE shall have no liability to Buyer to the extent Buyer damages, or any damages are suffered by, or claims are made against Buyer as a result of Buyer's negligence, willful misconduct, misrepresentation of any Goods, or failure to utilize the Goods properly.

**Warranty and Liability:** During the warranty period, Buyer's exclusive remedy will be either repair or replacement, at the sole discretion of SJE and subject to the Terms and Conditions of any component which proves to be defective due to defective materials or workmanship of SJE.

*SJE DISCLAIMS ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR PARTICULAR PURPOSE, AND SJE SHALL NOT, IN ANY MATTER, BE LIABLE FOR ANY SPECIAL, INDIRECT, PUNITIVE, INCIDENTAL OR CONSEQUENTIAL DAMAGES, INCLUDING LIQUIDATED DAMAGES, OR PENALTIES THAT RESULT FROM A BREACH OF CONTRACT, BREACH OF WARRANTY (EXPRESS OR IMPLIED), STRICT LIABILITY, PRODUCT LIABILITY OR OTHERWISE. IN NO EVENT SHALL SJE'S LIABILITY TO BUYER OR ANY OTHER PARTY EXCEED THE LESSER OF (a) THE COST OF REMEDIATING ANY DEFECT OR DEFICIENCY IN THE PERFORMANCE OF SJE HEREUNDER OR (b) THE PURCHASE PRICE OF THE GOODS IN RESPECT OF WHICH THE CLAIM IS MADE.*

*ANY ELECTRICAL WIRING AND SERVICING OF THE GOODS MUST BE PERFORMED BY A LICENSED ELECTRICIAN. WARRANTY CLAIMS FOR GOODS WHICH WERE AT ANY TIME WIRED OR SERVICED BY ANYONE OTHER THAN A LICENSED ELECTRICIAN SHALL NOT BE HONORED IN WHOLE OR PART BY SJE.*

*Furthermore, this warranty shall not apply to: (a) damage due to any weather-related or other conditions beyond the control of SJE; (b) defects or malfunctions resulting from the Goods not installed, operated, or maintained in accordance with instructions provided, applicable local codes, ordinances, or accepted trade practices; (c) failures resulting from abuse, misuse, accident, or negligence; or (d) Goods repaired and/or modified without prior written authorization from SJE.*

*Some states do not allow limitations on implied warranty duration, as such, this limitation may not apply to Buyer. Some states do not allow the exclusion or limitation of incidental or consequential damages, as such, these limitations or exclusions may not apply to Buyer. The above-described warranty gives Buyer specific legal rights, and Buyer may also have other rights which vary from state to state.*

**TO OBTAIN WARRANTY SERVICE:** Buyer shall assume all responsibility and expense for removal, reinstallation, and freight associated with any warranty service. Any Goods to be repaired or replaced under this warranty must be returned to SJE, or such place as designated by SJE. Buyer can contact SJE Service Center at 218-847-1317 or toll free at 888-342-5753 for an RMA on any Goods being submitted for a warranty claim.

**Applicable Law and Forum:** Any disputes between Buyer and SJE shall be venue in Becker County District Court in the State of Minnesota. Buyer agrees to submit to such jurisdiction and agrees that the dispute shall be governed by and construed in accordance with the laws of the State of Minnesota without giving effect to any choice or conflict of law provision or rule.



## RESOLUTION #24-24

---

### A RESOLUTION ACCEPTING THE SANITARY SEWER AND WATER SYSTEM ASSOCIATED WITH THE MAPLE FIELDS SUBDIVISION PHASE #2 DEVELOPMENT

---

The Village Board of the Village of Jackson, Washington County, Wisconsin, does resolve as follows:

**BE IT RESOLVED** that the Village hereby accepts, pursuant to the provisions of Chapter 44 of the Village Code, the Sanitary Sewer and Water System associated with the Maple Fields Phase #2 Development in the Village of Jackson, Washington County, Wisconsin.

Introduced by:\_\_\_\_\_

Seconded by:\_\_\_\_\_

Vote: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays

Passed and Approved:\_\_\_\_\_

\_\_\_\_\_  
Brian J. Heckendorf – Village President

Attest:\_\_\_\_\_  
Jackie Schuh – Village Clerk

Proof of Posting:

I, the undersigned, certify that I posted this Resolution on bulletin boards at the Village Hall, Post Office, and one other location in the Village.

\_\_\_\_\_  
Village Official

\_\_\_\_\_  
Date

## RESOLUTION #24-25

---

### A RESOLUTION ACCEPTING THE SANITARY SEWER AND WATER SYSTEM ASSOCIATED WITH THE OAKS OF JACKSON SUBDIVISION DEVELOPMENT

---

The Village Board of the Village of Jackson, Washington County, Wisconsin, does resolve as follows:

**BE IT RESOLVED** that the Village hereby accepts, pursuant to the provisions of Chapter 44 of the Village Code, the Sanitary Sewer and Water System associated with the Oaks of Jackson Subdivision Development in the Village of Jackson, Washington County, Wisconsin.

Introduced by:\_\_\_\_\_

Seconded by:\_\_\_\_\_

Vote: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays

Passed and Approved:\_\_\_\_\_

\_\_\_\_\_  
Brian J. Heckendorf – Village President

Attest:\_\_\_\_\_  
Jackie Schuh – Village Clerk

Proof of Posting:

I, the undersigned, certify that I posted this Resolution on bulletin boards at the Village Hall, Post Office, and one other location in the Village.

\_\_\_\_\_  
Village Official

\_\_\_\_\_  
Date

## RESOLUTION #24-26

---

### A RESOLUTION ACCEPTING THE SANITARY SEWER AND WATER SYSTEM ASSOCIATED WITH THE MORNING MEADOWS SUBDIVISION PHASE #3 DEVELOPMENT

---

The Village Board of the Village of Jackson, Washington County, Wisconsin, does resolve as follows:

**BE IT RESOLVED** that the Village hereby accepts, pursuant to the provisions of Chapter 44 of the Village Code, the Sanitary Sewer and Water System associated with the Morning Meadows Subdivision Phase #3 Development in the Village of Jackson, Washington County, Wisconsin.

Introduced by:\_\_\_\_\_

Seconded by:\_\_\_\_\_

Vote: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays

Passed and Approved:\_\_\_\_\_

\_\_\_\_\_  
Brian J. Heckendorf – Village President

Attest:\_\_\_\_\_  
Jackie Schuh – Village Clerk

Proof of Posting:

I, the undersigned, certify that I posted this Resolution on bulletin boards at the Village Hall, Post Office, and one other location in the Village.

\_\_\_\_\_  
Village Official

\_\_\_\_\_  
Date

# Public Works Report

## October 29, 2024

**Treatment Plant -**     Designed Capacity – 1.69 million gallons per day  
                                          *Peak Flow Capacity – 6.0 million gallons per day*

### Year 2022

|           |                          |                          |                     |
|-----------|--------------------------|--------------------------|---------------------|
| January   | Avg. Flow 839,968 g.p.d. | Min. Flow 720,000 g.p.d. | Max. 960,000 g.p.d. |
| February  | Avg. Flow 848,571 g.p.d. | Min. Flow 710,000 g.p.d. | Max. 1.080 MGD      |
| March     | Avg. Flow 1.499 MGD      | Min. Flow 890,000 g.p.d. | Max. 3.910 MGD      |
| April     | Avg. Flow 2.245 MGD      | Min. Flow 1.200 MGD      | Max. 4.100 MGD      |
| May       | Avg. Flow 1.237 MGD      | Min. Flow 850,000 g.p.d. | Max. 2.070 MGD      |
| June      | Avg. Flow 1.438 MGD      | Min. Flow 780,000 g.p.d. | Max. 3.680 MGD      |
| July      | Avg. Flow 1.141 MGD      | Min. Flow 760,000 g.p.d. | Max. 2.370 MGD      |
| August    | Avg. Flow 1.139 MGD      | Min. Flow 810,000 g.p.d. | Max. 1.920 MGD      |
| September | Avg. Flow 1.395 MGD      | Min. Flow 780,000 g.p.d. | Max. 4.160 MGD      |
| October   | Avg. Flow 920,322 g.p.d. | Min. Flow 760,000 g.p.d. | Max. 1.130 MGD      |
| November  | Avg. Flow 1.259 MGD      | Min. Flow 810,000 g.p.d. | Max. 2.660 MGD      |
| December  | Avg. Flow 1.267 MGD      | Min. Flow 930,000 g.p.d. | Max. 2.190 MGD      |

### Year 2023

|           |                          |                          |                |
|-----------|--------------------------|--------------------------|----------------|
| January   | Avg. Flow 1.247 MGD      | Min. Flow 1.010 MGD      | Max. 1.560 MGD |
| February  | Avg. Flow 1.351 MGD      | Min. Flow 950,000 g.p.d. | Max. 3.130 MGD |
| March     | Avg. Flow 1.762 MGD      | Min. Flow 1.250 MGD      | Max. 2.560 MGD |
| April     | Avg. Flow 1.594 MGD      | Min. Flow 980,000 g.p.d. | Max. 3.290 MGD |
| May       | Avg. Flow 1.094 MGD      | Min. Flow 780,000 g.p.d. | Max. 1.520 MGD |
| June      | Avg. Flow 875,333 g.p.d. | Min. Flow 750,000 g.p.d. | Max. 1.050 MGD |
| July      | Avg. Flow 841,935 g.p.d. | Min. Flow 680,000 g.p.d. | Max. 1.050 MGD |
| August    | Avg. Flow 1.022 MGD      | Min. Flow 710,000 g.p.d. | Max. 2.070 MGD |
| September | Avg. Flow 968,667 g.p.d. | Min. Flow 740,000 g.p.d. | Max. 1.270 MGD |
| October   | Avg. Flow 1.154 MGD      | Min. Flow 770,000 g.p.d. | Max. 1.900 MGD |
| November  | Avg. Flow 1.080 MGD      | Min. Flow 870,000 g.p.d. | Max. 1.720 MGD |
| December  | Avg. Flow 1.146 MGD      | Min. Flow 850,000 g.p.d. | Max. 1.440 MGD |

### Year 2024

|           |                          |                          |                |
|-----------|--------------------------|--------------------------|----------------|
| January   | Avg. Flow 1.337 MGD      | Min. Flow 980,000 g.p.d. | Max. 2.260 MGD |
| February  | Avg. Flow 1.440 MGD      | Min. Flow 1.090 MGD      | Max. 2.250 MGD |
| March     | Avg. Flow 1.502 MGD      | Min. Flow 950,000 g.p.d. | Max. 2.590 MGD |
| April     | Avg. Flow 1.427 MGD      | Min. Flow 980,000 g.p.d. | Max. 3.220 MGD |
| May       | Avg. Flow 1.325 MGD      | Min. Flow 980,000 g.p.d. | Max. 1.990 MGD |
| June      | Avg. Flow 1.544 MGD      | Min. Flow 980,000 g.p.d. | Max. 2.500 MGD |
| July      | Avg. Flow 1.146 MGD      | Min. Flow 850,000 g.p.d. | Max. 1.560 MGD |
| August    | Avg. Flow 1.027 MGD      | Min. Flow 760,000 g.p.d. | Max. 1.550 MGD |
| September | Avg. Flow 884,333 g.p.d. | Min. Flow 700,000 g.p.d. | Max. 1.400 MGD |

## Years Summary of Water Consumption

|                                        |                                        |
|----------------------------------------|----------------------------------------|
| 2010 Total Pumpage 239,326,000 gallons | 2011 Total Pumpage 240,268,000 gallons |
| 2012 Total Pumpage 253,492,000 gallons | 2013 Total Pumpage 228,371,000 gallons |
| 2014 Total Pumpage 230,973,000 gallons | 2015 Total Pumpage 222,621,000 gallons |
| 2016 Total Pumpage 254,531,000 gallons | 2017 Total Pumpage 251,387,000 gallons |
| 2018 Total Pumpage 241,322,000 gallons | 2019 Total Pumpage 253,427,000 gallons |
| 2020 Total Pumpage 259,413,000 gallons | 2021 Total Pumpage 242,216,000 gallons |
| 2022 Total Pumpage 222,033,000 gallons |                                        |

### Year 2022

|         |      |                |                           |       |                    |
|---------|------|----------------|---------------------------|-------|--------------------|
| Jan.    | Avg. | 553,580 g.p.d. | Highest Day 707,000 gals. | Total | 17,161,000 gallons |
| Feb.    | Avg. | 575,360 g.p.d. | Highest Day 683,000 gals. | Total | 16,110,000 gallons |
| March   | Avg. | 578,290 g.p.d. | Highest Day 861,000 gals. | Total | 17,927,000 gallons |
| April   | Avg. | 606,400 g.p.d. | Highest Day 1.084 MGD     | Total | 18,192,000 gallons |
| May     | Avg. | 605,190 g.p.d. | Highest Day 808,000 gals. | Total | 18,761,000 gallons |
| June    | Avg. | 660,500 g.p.d. | Highest Day 1.034 MGD     | Total | 19,815,000 gallons |
| July    | Avg. | 685,520 g.p.d. | Highest Day 853,000 gals. | Total | 21,251,000 gallons |
| August  | Avg. | 654,160 g.p.d. | Highest Day 800,000 gals. | Total | 20,279,000 gallons |
| Sept    | Avg. | 602,170 g.p.d. | Highest Day 727,000 gals. | Total | 18,065,000 gallons |
| October | Avg. | 661,390 g.p.d. | Highest Day 1.185 MGD     | Total | 20,503,000 gallons |
| Nov     | Avg. | 561,670 g.p.d. | Highest Day 714,000 gals. | Total | 16,850,000 gallons |
| Dec     | Avg. | 552,160 g.p.d. | Highest Day 712,000 gals. | Total | 17,117,000 gallons |

### Year 2023

|        |      |                |                           |       |                    |
|--------|------|----------------|---------------------------|-------|--------------------|
| Jan.   | Avg. | 544,810 g.p.d. | Highest Day 716,000 gals. | Total | 16,889,000 gallons |
| Feb.   | Avg. | 576,070 g.p.d. | Highest Day 762,000 gals. | Total | 16,130,000 gallons |
| March  | Avg. | 532,060 g.p.d. | Highest Day 713,000 gals. | Total | 16,494,000 gallons |
| April  | Avg. | 597,230 g.p.d. | Highest Day 869,000 gals. | Total | 17,917,000 gallons |
| May    | Avg. | 651,650 g.p.d. | Highest Day 1.243 MGD     | Total | 20,201,000 gallons |
| June   | Avg. | 850,070 g.p.d. | Highest Day 1.018 MGD     | Total | 24,152,000 gallons |
| July   | Avg. | 793,870 g.p.d. | Highest Day 944,000 gals. | Total | 24,610,000 gallons |
| August | Avg. | 737,060 g.p.d. | Highest Day 1.019 MGD     | Total | 22,849,000 gallons |
| Sept   | Avg. | 616,330 g.p.d. | Highest Day 790,000 gals. | Total | 18,490,000 gallons |
| Oct    | Avg. | 611,900 g.p.d. | Highest Day 986,000 gals. | Total | 18,969,000 gallons |
| Nov    | Avg. | 531,570 g.p.d. | Highest Day 728,000 gals. | Total | 15,947,000 gallons |
| Dec    | Avg. | 549,970 g.p.d. | Highest Day 770,000 gals. | Total | 17,049,000 gallons |

**Pump Capacity** Well #1- 400 g.p.m. Well #3 -900 g.p.m. Well #4 - 1200 g.p.m. Well #5 – 1,100 g.p.m. Well #6 – 800 g.p.m.

### Year 2024

|        |      |                |                           |       |                    |
|--------|------|----------------|---------------------------|-------|--------------------|
| Jan.   | Avg. | 564,060 g.p.d. | Highest Day 733,000 gals. | Total | 17,486,000 gallons |
| Feb.   | Avg. | 554,550 g.p.d. | Highest Day 711,000 gals. | Total | 16,082,000 gallons |
| March  | Avg. | 541,840 g.p.d. | Highest Day 731,000 gals. | Total | 16,797,000 gallons |
| April  | Avg. | 609,130 g.p.d. | Highest Day 903,000 gals. | Total | 18,274,000 gallons |
| May    | Avg. | 609,870 g.p.d. | Highest Day 762,000 gals. | Total | 18,906,000 gallons |
| June   | Avg. | 661,830 g.p.d. | Highest Day 817,000 gals. | Total | 19,855,000 gallons |
| July   | Avg. | 731,480 g.p.d. | Highest Day 988,000 gals. | Total | 22,676,000 gallons |
| August | Avg. | 693,740 g.p.d. | Highest Day 881,000 gals. | Total | 21,506,000 gallons |
| Sept   | Avg. | 739,570 g.p.d. | Highest Day 972,000 gals. | Total | 22,187,000 gallons |

**WWTP – Holding & Septage Receiving**

|             |              |             |              |             |              |             |              |
|-------------|--------------|-------------|--------------|-------------|--------------|-------------|--------------|
| <b>2005</b> | \$ 87,562.01 | <b>2006</b> | \$101,115.11 | <b>2007</b> | \$152,201.07 | <b>2008</b> | \$210,441.47 |
| <b>2009</b> | \$183,815.34 | <b>2010</b> | \$197,653.66 | <b>2011</b> | \$220,576.28 | <b>2012</b> | \$236,224.70 |
| <b>2013</b> | \$235,336.46 | <b>2014</b> | \$203,938.32 | <b>2015</b> | \$210,644.47 | <b>2016</b> | \$220,473.17 |
| <b>2017</b> | \$232,358.23 | <b>2018</b> | \$245,767.74 | <b>2019</b> | \$219,822.80 | <b>2020</b> | \$204,656.11 |
| <b>2021</b> | \$209,083.10 | <b>2022</b> | \$251,109.46 | <b>2023</b> | \$157,332.20 |             |              |

| <b>2022</b> | <b>Holdings<br/>(gals)</b> | <b>Grease<br/>(gals)</b> | <b>G Decant<br/>(gals)</b> | <b>Septage<br/>(gals)</b> | <b>S Decant<br/>(gals)</b> | <b>Total Billings</b> |
|-------------|----------------------------|--------------------------|----------------------------|---------------------------|----------------------------|-----------------------|
| January     | 1,311,750                  | 2,700                    |                            |                           | 40,650                     | \$11,780.25           |
| February    | 1,321,050                  | 8,000                    |                            |                           | 48,350                     | \$12,577.15           |
| March       | 2,076,350                  | 2,000                    |                            | 40,750                    | 303,750                    | \$26,238.30           |
| April       | 1,791,650                  | 5,400                    | 1,500                      | 101,700                   | 326,050                    | \$27,660.95           |
| May         | 1,703,450                  |                          | 5,200                      | 164,850                   | 288,100                    | \$28,456.35           |
| June        | 1,759,050                  | 3,000                    |                            | 100,400                   | 373,050                    | \$28,348.65           |
| July        | 1,437,400                  | 2,700                    |                            | 92,100                    | 186,800                    | \$20,583.70           |
| August      | 1,670,350                  | 1,200                    | 3,500                      | 63,700                    | 242,850                    | \$22,560.55           |
| September   | 1,479,850                  |                          |                            | 73,350                    | 168,950                    | \$19,363.30           |
| October     | 1,204,370                  | 3,000                    | 5,500                      | 47,650                    | 253,200                    | \$18,629.21           |
| November    | 1,264,850                  |                          | 1,000                      | 48,300                    | 228,250                    | \$18,038.55           |
| December    | 1,454,750                  |                          | 4,000                      | 24,100                    | 159,600                    | \$16,872.50           |

| <b>2023</b> | <b>Holdings<br/>(gals)</b>                       | <b>Grease<br/>(gals)</b> | <b>G Decant<br/>(gals)</b> | <b>Septage<br/>(gals)</b> | <b>S Decant<br/>(gals)</b> | <b>Total Billings</b> |
|-------------|--------------------------------------------------|--------------------------|----------------------------|---------------------------|----------------------------|-----------------------|
| January     | 1,232,950                                        |                          | 1,000                      | 2,800                     | 72,460                     | \$11,841.10           |
| February    | 1,299,600                                        |                          |                            | 1,000                     | 27,000                     | \$11,121.30           |
| March       | 849,250                                          |                          |                            | 18,800                    | 62,550                     | \$ 9,203.75           |
| April       | Primary Clarifiers were receiving new diffusers. |                          |                            |                           |                            |                       |
| May         | 1,011,750                                        |                          |                            | 44,350                    | 121,650                    | \$13,131.00           |
| June        | 1,089,100                                        |                          |                            | 44,100                    | 148,950                    | \$14,421.05           |
| July        | 928,350                                          |                          | 3,500                      | 6,000                     | 110,500                    | \$12,546.00           |
| August      | 1,212,400                                        |                          |                            | 8,000                     | 121,800                    | \$15,649.00           |
| September   | 1,083,000                                        |                          |                            | 10,400                    | 100,350                    | \$13,962.75           |
| October     | 1,148,850                                        |                          |                            | 8,200                     | 280,750                    | \$18,999.25           |
| November    | 1,020,400                                        |                          |                            | 16,500                    | 302,800                    | \$18,764.00           |
| December    | 1,262,300                                        |                          |                            | 2,000                     | 198,000                    | \$17,693.00           |

| <b>2023</b> | <b>Holdings<br/>(gals)</b> | <b>Grease<br/>(gals)</b> | <b>G Decant<br/>(gals)</b> | <b>Septage<br/>(gals)</b> | <b>S Decant<br/>(gals)</b> | <b>Total Billings</b> |
|-------------|----------------------------|--------------------------|----------------------------|---------------------------|----------------------------|-----------------------|
| January     | 1,240,050                  |                          |                            | 500                       | 62,900                     | \$14,003.00           |
| February    | 1,236,550                  |                          |                            | 2,300                     | 63,100                     | \$14,081.00           |
| March       | 1,139,150                  |                          |                            | 4,500                     | 141,500                    | \$15,200.25           |
| April       | 1,135,752                  |                          |                            | 3,600                     | 225,950                    | \$17,972.27           |
| May         | 982,150                    |                          |                            | 14,800                    | 274,550                    | \$17,573.25           |
| June        | 734,178                    |                          |                            | 2,000                     | 175,950                    | \$11,860.53           |
| July        | 1,374,900                  |                          |                            | 11,300                    | 285,450                    | \$21,563.25           |
| August      | 1,362,350                  |                          |                            | 15,800                    | 272,200                    | \$21,376.50           |
| September   | 990,600                    |                          |                            | 1,000                     | 237,550                    | \$15,904.75           |

**Morning Meadows Subdivision**

Phase 3 received the final lift of asphalt. We are recommending accepting the sanitary sewer and water utilities. We will wait until 2025 to accept the street. Last item is streetlights.

**Midwest Fiber Installation**

The request has been made with Mid-West for fiber to Utility owned properties. They are working on STH 60 to install fiber along the south side when the road is closed. No change.

**WWTP 2024 Tertiary Filters and UV Disinfection**

The building's exteriors roof and brick are being completed. The process continues for delivery of the filter (October 2024) and UV equipment (January 29, 2025) to stay on schedule.

**Stormwater Ponds Management Inspection Program**

We are waiting on two more ponds to be measured to complete the report. After reviewing the reports, the reports will be distributed to pond owners along with the invoices. We are meeting next week to complete the project.

**CTH P Reconstruction Project**

The south portion of CTH P has been paved. The project is coming to an end with full traffic access.

**Maple Fields Subdivision**

Phase 2 roadway has been paved with the first lift. We are working through punch list items with proper grade of hydrants.

**Next Generation Housing**

Utility installation has started for Outlot 8 new development by Hillcrest Builders.

**Hickory Lane Reconstruction Project & Cedar Run Park – Dog Park Project**

Met with Gremmer and Associates to start the design of the project. Hoping in having a preliminary plan set for the November Public Works meeting. We are planning to bid the project in January 2025.

**Main Street Streetlight Replacement Project**

The project has been completed. The Christmas Decoration items are here and waiting for handing in November. Last item is permanent banners on the poles.

**Ridgeway Drive and Chestnut Court Reconstruction Project**

Staff will complete collecting data to finalize the plans with Cedar Corp for a 2025 project re-bid. A new letter will be sent to the residents in the project area for an update on the project. No change.

**Cedar Creek Townhomes**

A new housing development behind Tennes Hardware. A pre-construction meeting is being schedule for Monday October 28, 2024.

Respectfully submitted, Brian W. Kober, P.E.