MINUTES
BOARD OF PUBLIC WORKS MEETING
Tuesday, August 27, 2024 at 6:00 PM

1. Call to Order and Roll Call

   The meeting was called to order at 6:00 PM by Pres. Heckendorf.

   Members Present: Pres. Heckendorf, Tr. Engelhardt, Tr. Matter, Stephanie Egner, Jeff Mitchell, and Josh Sandleback. Ethan Hollenberger arrived at approximately 6:04 PM.
   Members Excused: None
   Members Absent: None
   Staff Present: Administrator Jen Heidtke, Public Works Director Brian Kober, and Clerk Jackie Schuh
   Trustees Present in Audience: Tr. Kruepke

2. Approval of Minutes for the Board of Public Works Meeting of July 30, 2024

   The motion to approve the minutes for the Board of Public Works Meeting of July 30, 2024, was made by Tr. Matter and seconded by Tr. Englehardt.

   Vote: 6 ayes, 0 nays. Motion carried.

3. Pay Request #6 - WWTP Tertiary Filters & Disinfection Project - JH Hassinger in the amount of $437,380.00

   The motion to recommend to the Budget and Finance Committee and to the Village Board to approve Pay Request #6 for the WWTP Tertiary Filters & Disinfection Project to JH Hassinger in the amount of $437,380.00 was made by Tr. Matter and seconded by Tr. Englehardt.

   Vote: 6 ayes, 0 nays. Motion carried.

4. 2024 WWTP Project - Clean Water Fund Loan Request #3 in the amount of $150,523.40

   The motion to recommend the Budget and Finance Committee and the Village Board approve the Reimbursement Request for the 2024 WWTP Project from the Clean Water Fund Loan Request #3 in the amount of $150,523.40 was made by J. Sandleback and seconded by E. Hollenberger.

   Vote: 7 ayes, 0 nays. Motion carried.

5. 2024 WWTP Project - Clean Water Fund Loan Request #4 in the amount of $437,380.00

   The motion to recommend to the Budget and Finance Committee and to the Village Board to approve the Reimbursement Request for the 2024 WWTP Project from the Clean Water

Fund Loan Request #4 in the amount of $437,380.00 was made by J. Sandleback and seconded by E. Hollenberger.

Vote: 7 ayes, 0 nays. Motion carried.

6. Pay Request # 6 (Final) - STH 60 Street Lighting Project - Wil-Surge in the amount of $9,454.40

The motion to recommend the Budget and Finance Committee and the Village Board approve the Final Pay Request #6 for the STH 60 Street Lighting Project to Wil-Surge in the amount of $9,454.40 was made by Pres. Heckendorf and seconded by Tr. Matter.

Vote: 7 ayes, 0 nays. Motion carried.

7. Change Order #2 - Oaks of Jackson - D.F. Tomasini decreased to the amount of $106,418.57

Public Works Director Brian Kober stated the change order amount was reduced after a new calculation review.

The motion to recommend the Budget and Finance Committee and the Village Board approve Change Order #2 for the Oaks of Jackson to D.F. Tomasini a decrease in the amount of $77,916.67 was made by J. Sandleback and seconded by J. Mitchell.

Vote: 7 ayes, 0 nays. Motion carried.

8. Pay Request #7 - Oaks of Jackson - D.F. Tomasini in the amount of $24,000.00

The motion to recommend the Budget and Finance Committee and the Village Board approve the Final Pay Request #7 for the Oaks of Jackson to D.F. Tomasini in the amount of $24,000.00 was made by Tr. Engelhardt and seconded by E. Hollenberger.

Vote: 7 ayes, 0 nays. Motion carried.

9. Reviewing connection of Village Sanitary Sewer and Water for Oaks of Jackson Addition #1 - Spruce Street

The motion to approve the connection of Village Sanitary Sewer and Water to The Oaks of Jackson Addition #1 was made by Pres. Heckendorf and seconded by J. Mitchell.

Public Works Director Brian Kober added that this is a private road with a 30-foot easement for the two utilities with shut-offs at the easement line. He stated that the units have basements where the meters will be placed.

Vote: 7 ayes, 0 nays. Motion carried.

10. Final Review and Approval of Cedar Creek Best Management Practice Report

Public Works Director Brian Kober explained that this item was not approved in January 2024, as the exhibits were incomplete. The DNR requires approval to move forward with the $35,000.00 reimbursement grant. Director Kober elaborated that this report will be used to address drainage for the Hickory Park plan, which will be reported on at a later meeting.

Director Kober confirmed that the drainage issues will be addressed before roads are reconstructed.

The motion to approve the Cedar Creek Best Management Practice Report was made by E. Hollenberger and seconded by J. Mitchell.

Vote: 7 aye, 0 nay. Motion carried.

11. Director of Public Works Report

Public Works Director Brian Kober explained that the roundabout at the corner of Main Street and Eagle Drive is now functional. He informed the Board that a storm sewer at Sherman Road and County Road P must be raised so as not to interfere with a water lateral. He also informed that residents in the Morning Meadows Subdivision have reported that sump pumps are running continually and that we are trying to identify the problem. When found, the developer will pay for the solution.

The motion to place the report on file was made by Pres. Heckendorf and seconded by J. Mitchell.

Vote: 7 ayes, 0 nays. Motion carried.

12. Citizens/Village Staff to address the Board of Public Works

Director Kober offered a tour of a well house to the Board in October. He also reported that the new Case Loader had to be sent back to the manufacturer for repairs of the lever to raise and lower the plow.

13. Adjourn

The motion to adjourn the meeting was made by Pres. Heckendorf and seconded by J. Mitchell.

Vote: 7 ayes, 0 nays. Motion carried. The meeting was adjourned at 6:24 PM.

Respectfully Submitted,
Jackie Schuh - Village Clerk