

MINUTES
VILLAGE BOARD MEETING
Tuesday, October 15, 2024 at 6:00 PM

1. Call to Order and Roll Call

The meeting was called to order at 6:07 PM by Pres. Heckendorf.

Members Present: Pres. Heckendorf, Tr. Emmrich, Tr. Olson, Tr. Kruepke, Tr. Matter, and Tr. Wells

Members Excused: Tr. Engelhardt

Members Absent: None

Staff Present: Administrator Jen Heidtke, Treasurer Darlene Smith, Police Chief Ryan Vossekuil, Fire Chief Aaron Swaney, Inspections and Zoning Director Collin Johnson, Public Works Director Brian Kober, Parks and Recreation Director Kelly Valentino, and Clerk Jackie Schuh

2. Pledge of Allegiance

The Pledge of Allegiance was recited by those who were in attendance.

3. Village Citizen Comment on an Agenda Item (Please sign-in with the Clerk prior to speaking. Please note this is the Village Board's monthly business meeting, not a public hearing. People wishing to speak on an item on the agenda should present their comments under this agenda item. Each commenter will be limited to a total of 2 minutes.)

None.

4. Budget Workshop

Administrator Jen Heidtke presented the proposed 2025 Village of Jackson Budget. It was noted the proposed budget included a total increased tax levy of \$275,763, which was approximately a 4.75% increase compared to the amount levied for the 2024 budget. Furthermore, the Village's increased Assessed Value and subsequently lower mill rate are expected to impact a sample tax bill by an increase of 5% or less. A sample tax bill for a \$402,800 valued home, would increase by an estimated \$99.64. The November 12, 2024 Budget Hearing was expected to be the soonest the Board would know the final mill rate and tax bill impact as the Statement of Assessed Value was anticipated from the Wisconsin Department of Revenue the last week of October. Administrator Heidtke reviewed which funds are supported by the tax levy increase and budgetary changes as proposed by each fund.

In the General Fund, it was stated a new police officer, increased permit revenue, and the forthcoming calculation for Expenditure Restraint Program adjustments were of significance in the proposed budget. In the Hotel/Motel budget, the 2024 year-end financials were expected to utilize fund balance for additional investment in the 2023-2024 Main Street

lighting project decor. The 2025 Utilities budgets were prepared to meet increased debt payment obligations offset by increased user rates as well as increased number of new connections to the system by way of new home construction. Remaining ARPA funds were planned to be utilized for purchasing a truck which foregoes debt and for consulting services to amend the Zoning Code. The Recreation Fund budget represented increased operational costs for expansion of the facility paired with increased revenues from programming growth as well as increased revenues tied to an Agreement increasing the rent paid to the Parks and Recreation Department by the Washington County Boys and Girls Club. Approvals of the amended agreement by both the Club and Village were expected to occur in November and December. In the General Fund Capital Projects budget, projects discussed at the October 8th, 2024 meeting of the Board were incorporated into the draft budget. Projects included items for the parks, streets and administration and police. In reviewing the proposed TID budgets, it was mentioned TID 4 will close in 2025. Concern was also voiced regarding the impact of a reduced mill rate and TID 6 development obligations to cover repayment of debt and developer incentives, as well as potential TID 7 projections for Oaks of Jackson and Village Square development in 2025 to include the potential for a final lift of asphalt. It was stated the Debt Service Fund will have non-levy revenues covering over 60% of the increased principal and interest obligations in 2025. Furthermore, the Park Fund was stated to have increased revenues in 2025 based upon projected new homes in the Village, which could be considered for use towards the Dog Park project or future Hasmer Lake Park improvements. Lastly, the Fire and Rescue Fund budget was reported to include an additional paramedic/firefighter and equipment replacement proposed for 2025.

The Board and Staff reviewed the proposed budget page with questions arising regarding tax impacts, utilities, revenue from dog licensing, health plan cost increases along with the number of employees who opt out of the health plan.

The motion to authorize Staff to prepare a budget summary and notice a public hearing for the November 12, 2024 Village Board meeting was made by Tr. Olson and seconded by Tr. Wells.

Vote: 6 Ayes, 0 Nays. Motion carried.

5. Adjourn

The motion to adjourn the meeting was made by Tr. Kruepke and seconded by Tr. Emmrich.

Vote: 6 ayes, 0 nays. Motion carried. The meeting was adjourned at 6:54 PM.

Respectfully Submitted,
Jackie Schuh - Village Clerk