

MINUTES
VILLAGE BOARD MEETING
Tuesday, November 12, 2024 at 7:30 PM

1. Call to Order and Roll Call

The meeting was called to order at 7:30 PM by Pres. Heckendorf.

Members Present: Pres. Heckendorf, Tr. Emmrich, Tr. Engelhardt, Tr. Olson, Tr. Kruepke, Tr. Matter, and Tr. Wells

Members Excused: None

Members Absent: None

Staff Present: Administrator Jen Heidtke, Treasurer Darlene Smith, Police Chief Ryan Vossekuil, Fire Chief Aaron Swaney, Inspections and Zoning Director Collin Johnson, Public Works Director Brian Kober, Parks and Recreation Director Kelly Valentino, and Clerk Jackie Schuh

2. Pledge of Allegiance

The Pledge of Allegiance was recited by those who were in attendance.

3. Public Hearings

a. 2025 General Fund Budget

Pres. Heckendorf called the public hearing open. There were no public comments. Pres. Heckendorf called the public hearing closed.

4. Village Citizen Comment on an Agenda Item (Please sign-in with the Clerk prior to speaking. Please note this is the Village Board's monthly business meeting, not a public hearing. People wishing to speak on an item on the agenda should present their comments under this agenda item. Each commenter will be limited to a total of 2 minutes.)

None.

5. Consent Agenda

a. Approval of Minutes for the Special Village Board meeting of October 15, 2024

b. Approval of JacksonPDWI.Gov Domain Change for Jackson Police Department

c. Resolution #24-33 Adopting the Updated Washington County All Hazard Mitigation Plan

The motion to approve consent agenda items 5 a-c was made by Tr. Wells and seconded by Tr. Emmrich.

Vote: 7 ayes, 0 nays. Motion carried.

6. Budget and Finance Committee

- a. Pay Request #8 - Waste Water Treatment Plant Tertiary Filters and Disinfection Project - JH Hassinger in the amount of \$285,950.00

The motion to approve Pay Request #8 for the Waste Water Treatment Plant Tertiary Filters and Disinfection Project to JH Hassinger in the amount of \$285,950.00 was made by Tr. Olson and seconded by Tr. Matter.

Vote: 7 ayes, 0 nays. Motion carried.

- b. Clean Water Fund Loan Request #6 - 2024 Waste Water Treatment Plant Project in the amount of \$304,922.40

The motion to approve Loan Disbursement Request #6 from the 2024 Waste Water Treatment Plant Project Clean Water Fund Loan in the amount of \$304,922.40 was made by Tr. Matter and seconded by Tr. Engelhardt.

Vote: 7 ayes, 0 nays. Motion carried.

- c. Sysco Corporation - Letter of Credit Reduction in the amount \$289,489.00

The motion to approve the release of the Letter of Credit for Sysco Corporation for the Jackson project, bringing it to zero, was made by Tr. Olson and seconded by Tr. Wells.

Vote: 7 ayes, 0 nays. Motion carried.

- d. Review of Waste Water Treatment Plant SCADA Server Upgrade Project - SJE in the amount of \$80,079.00

The motion to approve the Waste Water Treatment Plant SCADA Server Upgrade Project to SJE in the amount of \$80,079.00 was made by Tr. Olson and seconded by Tr. Wells.

Vote: 7 ayes, 0 nays. Motion carried.

- e. Maple Fields Subdivision Phase #2 - Letter of Credit Reduction in the amount of \$214,056.40

The motion to approve a Letter of Credit Reduction for the Maple Fields Subdivision Phase #2 to an amount of \$214,056.40 was made by Tr. Olson and seconded by Tr. Wells.

Vote: 7 ayes, 0 nays. Motion carried.

- f. Resolution #24-28 Establishing 2025 Fees

The motion to approve Resolution #24-28 Establishing the 2025 Fees for the Village of Jackson was made by Tr. Wells and seconded by Tr. Emmrich.

Vote: 7 ayes, 0 nays. Motion carried.

- g. Resolution #24-29 Adopting 2025 General Fund Budget

The motion to approve Resolution #24-29 Adopting the 2025 General Fund Budget for the Village of Jackson was made by Tr. Wells and seconded by Tr. Kruepke.

Vote: 7 ayes, 0 nays. Motion carried.

h. Resolution #24-30 Adopting the 2025 Water Utility Budget

The motion to approve Resolution #24-30 Adopting the 2025 Water Utility Budget for the Village of Jackson was made by Tr. Olson and seconded by Tr. Kruepke.

Vote: 7 ayes, 0 nays. Motion carried.

i. Resolution #24-31 Adopting the 2025 Sewer Utility Budget

The motion to approve Resolution #24-31 Adopting the 2025 Sewer Utility Budget for the Village of Jackson was made by Tr. Wells and seconded by Tr. Olson.

Vote: 7 ayes, 0 nays. Motion carried.

j. Resolution #24-32 Adopting the 2024 Tax Levy for the 2025 Budget

The motion to approve Resolution #24-32 Adopting the 2024 Tax Levy for the 2025 General Fund Budget was made by Tr. Olson and seconded by Tr. Kruepke.

Vote: 7 ayes, 0 nays. Motion carried.

7. Board of Public Works

a. Resolution # 24-25 Accepting Sanitary Sewer and Water for Oaks of Jackson

The motion to approve Resolution #24-25 Accepting the Sanitary Sewer and Water System Associated with the Oaks of Jackson Subdivision Development was made by Tr. Matter and seconded by Tr. Emmrich.

Vote: 7 ayes, 0 nays. Motion carried.

b. Resolution # 24-26 Accepting Sanitary Sewer and Water for Morning Meadows #3

The motion to approve Resolution #24-26 Accepting the Sanitary Sewer and Water System Associated with Morning Meadows Subdivision Phase #3 Development was made by Tr. Olson and seconded by Tr. Wells.

Vote: 7 ayes, 0 nays. Motion carried.

c. Resolution #24-27 Accepting Sanitary Sewer and Water for Maple Fields Phase #2

The motion to approve Resolution #24-27 Accepting the Sanitary Sewer and Water System Associated with Maple Fields Subdivision Phase #2 Development was made by Tr. Olson and seconded by Tr. Emmrich.

Vote: 7 ayes, 0 nays. Motion carried.

8. West Bend School District

Tr. Wells reported the West Bend facilities referendum passed.

9. Washington County Board Report

Pres. Heckendorf read a list of resolutions provided to him by County Board Supervisor, Michael Schwab, indicating the items would be considered at the November 13, 2024 County Board meeting.

10. Greater Jackson Business Alliance

Tr. Matter reported the next regular bi-monthly membership meeting will be a holiday gathering.

11. Mid-Moraine Municipal Association Report

Tr. Olson reported the legislature is currently out of session and will be reconvening in January.

12. Adjourn

The motion to adjourn the meeting was made by Tr. Emmrich and seconded by Tr. Engelhardt.

Vote: 7 ayes, 0 nays. Motion carried. The meeting was adjourned at 7:41 PM.

Respectfully Submitted,
Jackie Schuh - Village Clerk