# MINUTES
# VILLAGE BOARD MEETING
# Tuesday, October 29, 2024 at 7:00 PM

1. Call to Order and Roll Call

   The meeting was called to order at 7:29 PM by Pres. Heckendorf.

   Members Present: Pres. Heckendorf, Tr. Emmrich, Tr. Olson, Tr. Kruepke, Tr. Matter, and Tr. Wells
   Members Excused: Tr. Engelhardt
   Members Absent: None
   Staff Present: Administrator Jen Heidtke, Public Works Director Brian Kober, and Clerk Jackie Schuh

2. Pledge of Allegiance

   The Pledge of Allegiance was recited by those who were in attendance.

3. Village Citizen Comment on an Agenda Item (Please sign-in with the Clerk prior to speaking. Please note this is the Village Board's monthly business meeting, not a public hearing. People wishing to speak on an item on the agenda should present their comments under this agenda item. Each commenter will be limited to a total of 2 minutes.)

   None.

4. Financial Management Plan Workshop #3 - Utility Plan

   Ariana Schmidt of Ehlers reviewed the 2024 Financial Management Plan for Utilities and how it impacts future capital investments as well as fiscal sustainability. She discussed water rate history and how stepped increases affect annual cash flows. Ehlers recommends a Conventional Rate Case in 2026 for debt service coverage and then Simple Rate Cases annually to keep rate adjustments as minimal as possible. Ms. Schmidt also reviewed a plan for sewer rates which will focus on the near term with connection fees and additional rate revenues. Ms. Schmidt answered the Board's questions.

5. Consent Agenda

   a. Approval of Minutes for the Village Board meeting of October 8, 2024
   b. Memorandum of Agreement - Amendment No. 1 Next Generation Housing Fund - Washington County

   The motion to approve items 5a and 5b on the consent agenda was made by Tr. Olson and seconded by Tr. Wells.

   Vote: 6 ayes, 0 nays. Motion carried.

6. Professional Services Agreement - SAFEbuilt, LLC - Temporary Building Inspection Services

Administrator Heidtke cited the speed of growth in Jackson combined with a lack of applicant response to an advertised open position as reasons for the need for a temporary building inspection service. She recognized that Jackson does not have the capacity to fund such a service long-term but indicated the need for somebody for approximately four hours per week until the position is filled. Discussion followed.

The motion to approve a Professional Services Agreement for Temporary Building Inspection Services with SAFEbuilt, LLC, was made by Tr. Olson and seconded by Tr. Kruepke.

Tr. Matter got clarification from Administrator Heidtke that although the contract is for a minimum of one year, we are not required to utilize the services.

Vote: 6 ayes, 0 nays. Motion carried.

7. Adjourn

The motion to adjourn the meeting was made by Tr. Emmrich and seconded by Tr. Olson.

Vote: 6 ayes, 0 nays. Motion carried. The meeting adjourned at 8:12 PM.

Respectfully Submitted,
Jackie Schuh - Village Clerk