

MINUTES
VILLAGE BOARD MEETING
Tuesday, October 8, 2024 at 7:30 PM

1. Call to Order and Roll Call

The meeting was called to order at 7:30 PM by Pres. Heckendorf.

Members Present: Pres. Heckendorf, Tr. Emmrich, Tr. Engelhardt, Tr. Kruepke, Tr. Matter, and Tr. Wells

Members Excused: Tr. Olson

Members Absent: None

Staff Present: Administrator Jen Heidtke, Treasurer Darlene Smith, Police Chief Ryan Vossekuil, Inspections and Zoning Director Collin Johnson, Public Works Director Brian Kober, Parks and Recreation Director Kelly Valentino, and Deputy Clerk Pamela Wolf

2. Pledge of Allegiance

The Pledge of Allegiance was recited by those who were in attendance.

3. Public Hearings

- a. Discussion of Ordinance #24-10 Rezoning of Parcel V3_046500E004 for Jackson Development, LLC

Pres. Heckendorf called this public hearing as open. No one was present to speak to this matter.

4. Village Citizen Comment on an Agenda Item (Please sign-in with the Clerk prior to speaking. Please note this is the Village Board's monthly business meeting, not a public hearing. People wishing to speak on an item on the agenda should present their comments under this agenda item. Each commenter will be limited to a total of 2 minutes.)

None.

5. Consent Agenda

- a. Approval of Minutes for the Special Village Board Meeting of September 24, 2024
- b. Resolution #24-24 Resolution Approving Additional Election Officials for 2024-2025

The motion to approve items 5a and 5b on the consent agenda was made by Tr. Emmrich and seconded by Tr. Englehardt.

Vote: 6 ayes, 0 nays. Motion carried.

6. Budget and Finance Committee

- a. Authorizing a transfer of Police and Fire Impact Fee Funds to Debt Service Fund in the amount of \$157,091.93

The motion to approve the Authorization of a Transfer of Police and Fire Impact Fee Funds to the Debt Service Fund in the amended amount of \$157,765.67 was made by Tr. Wells and seconded by Tr. Kruepke.

Vote: 6 ayes, 0 nays. Motion carried.

- b. Change Order #1 - Jackson Community Center Expansion Project - Moore Construction increased by the amount of \$29,525.00

The motion to approve Change Order #1 for the Jackson Community Center Expansion Project to Moore Construction Services LLC for an increase in the amount of \$29,525.00 was made by Tr. Wells and seconded by Tr. Kruepke.

Vote: 6 ayes, 0 nays. Motion carried.

- c. Change Order #2 - Jackson Community Center Expansion Project - Moore Construction decreased by the amount of \$20,000.00

The motion to approve Change Order #2 for the Jackson Community Center Expansion Project to Moore Construction Services LLC for a decrease in the amount of \$20,000.00 was made by Tr. Wells and seconded by Tr. Kruepke.

Vote: 6 ayes, 0 nays. Motion carried.

- d. Pay Request #4 - Jackson Community Center Expansion Project - Moore Construction Services LLC in the amount of \$919,545.15

The motion to recommend the Village Board approve Pay Request #4 for the Jackson Community Center Expansion Project to Moore Construction Services LLC in the amount of \$919,545.15 was made by Tr. Matter and seconded by Tr. Kruepke.

Vote: 6 ayes, 0 nays. Motion carried.

- e. Review of 2025 Capital and Operational Plan

Administrator Heidtke reviewed key points and impacts of proposed 2025 Operational Budget options. Discussion ensued among the body and staff. Administrator Heidtke explained that, while there is another budget workshop scheduled, the requested motion was to provide direction to staff on how to proceed.

The motion to proceed with Option B was made by Tr. Wells and seconded by Tr. Emmrich.

Vote: 6 ayes, 0 nays. Motion carried.

- f. Pay Request #7 - Wastewater Treatment Plant Tertiary Filters and Disinfection Project - JH Hassinger in the amount of \$336,300.00

The motion to approve Pay Request #7 for the Wastewater Treatment Plant Tertiary Filters and Disinfection Project to JH Hassinger in the amount of \$336,300.00 was made by Tr. Wells and seconded by Tr. Emmrich.

Vote: 6 ayes, 0 nays. Motion carried.

- g. 2024 Wastewater Treatment Plant Project - Clean Water Fund Loan Request #5 in the amount of \$349,541.50

The motion to approve reimbursement request #5 for the 2024 Wastewater Treatment Plant Project from the Clean Water Fund Loan in the amount of \$349,541.50 was made by Tr. Matter and seconded by Tr. Wells.

Vote: 6 ayes, 0 nays. Motion carried.

- h. Review of Quotes for Hickory Park Path Reconstruction Project

The motion to accept the bid from Pro2Pave for an amount not to exceed \$168,847.00 was made by Pres. Heckendorf and seconded by Tr. Engelhardt.

Vote: 6 ayes, 6 nays. Motion carried.

7. Plan Commission

- a. Ordinance #24-10 - Rezoning of Parcel V3_046500E004 - Jackson Development, LLC

The motion to approve Ordinance #24-10 for Rezoning of Parcel V3_046500E004 for Jackson Development LLC was made by Pres. Heckendorf and seconded by Tr. Kruepke.

Votes: 6 ayes, 0 nays. Motion carried.

The motion to suspend the rules for a second reading of Ordinance #24-10 was made by Pres. Heckendorf and seconded by Tr. Emmrich. A roll vote was taken:

Pres. Heckendorf: aye

Tr. Emmrich: aye

Tr. Engelhardt: aye

Tr. Matter: aye

Tr. Kruepke: aye

Tr. Wells: aye

A motion to approve the second reading of Ordinance #24-10 was made by Pres. Heckendorf and seconded by Tr. Emmrich.

Vote: 6 ayes, 0 nays. Motion carried.

8. West Bend School District

Tr. Wells reported the last informational meeting regarding the West Bend School District referendum will be held Monday, October 14, from 6PM - 7:30PM at Jackson Elementary School.

9. Washington County Board Report

President Heckendorf provided an overview of the information received from County Supervisor Schwab, including descriptions of upcoming Resolutions 28, 29, 30, 31, 32, and 33.

10. Greater Jackson Business Alliance

Tr. Matter reported the November Social is upcoming, watch for more details. The road opening celebration Business Bash was a success with 19 local businesses participating. All promotional expenses were reimbursed by a grant from the County.

11. Mid-Moraine Municipal Association Report

President Heckendorf provided an update from Tr. Olson in his absence. The last dinner meeting was September 25, 2024, Judge Schimel presented and the 2024 summary and 2025 budget were discussed, as well as potential topics for the 2025 legislative meetings. The next meeting will not be until January 8, 2025, at 7PM in Jackson at the Municipal Complex. The topic is yet to be determined. The next dinner meeting will be January 22, 2025, hosted by the City of West Bend with venue and speaker to be determined.

12. Adjourn

The motion to adjourn the meeting was made by Tr. Kruepke and seconded by Tr. Emmrich.

Vote: 6 ayes, 0 nays. Motion carried. The meeting was adjourned at 8:15 PM.

Respectfully Submitted,
Pamela Wolf - Village Deputy Clerk