MINUTES
VILLAGE BOARD MEETING
Tuesday, December 10, 2024 at 7:30 PM

1. Call to Order and Roll Call

   The meeting was called to order at 7:30 PM by Pres. Heckendorf.

   Members Present: Pres. Heckendorf, Tr. Emmrich, Tr. Engelhardt, Tr. Olson, Tr. Kruepke, and Tr. Matter
   Members Excused: Tr. Wells
   Members Absent: None
   Staff Present: Administrator Jen Heidtke, Treasurer Darlene Smith, Police Chief Ryan Vossekuil, Fire Chief Aaron Swaney, Inspections and Zoning Director Collin Johnson, Public Works Director Brian Kober, Parks and Recreation Director Kelly Valentino, and Clerk Jackie Schuh

2. Pledge of Allegiance

   The Pledge of Allegiance was recited by those who were in attendance.

3. Presentations

   a. Village Square TID 7 Development Update – Executive Director Christian Tscheschlok, Economic Development Washington County

   Sarah Stern, Business Services Consultant for EDWC, presented materials recapping marketing strategies for Village Square. Efforts have included an email campaign, a 3-Series postcard mailing and a video campaign. EDWC is planning to have an online dashboard available in the first quarter of 2025.

4. Village Citizen Comment on an Agenda Item (Please sign-in with the Clerk prior to speaking. Please note this is the Village Board's monthly business meeting, not a public hearing. People wishing to speak on an item on the agenda should present their comments under this agenda item. Each commenter will be limited to a total of 2 minutes.)

   Ms. Debbie Kurtz of N169W20375 Wilshire Drive spoke in support of Agenda item 7a.

5. Consent Agenda

   a. Approval of Minutes for the Village Board Meetings of October 29, 2024 and November 12, 2024
   b. Resolution #24-37 A Resolution Terminating Tax Incremental District (TID) #4 and Authorizing the Village Treasurer to Distribute Excess Increment to Overlying Taxing Jurisdictions
   c. Approval of Interagency Agreement Between Washington County Boys and Girls Club and Jackson Parks and Recreation Department

d. Class "A" Fermented Malt Beverages and "Class A" Intoxicating Liquors - Center Village LLC DBA Village Mart - W213N16770 Glen Brooke Drive; Agent: Mandeep Dran N73W23640 Craven Lane, Sussex WI 53089

e. Cigarette, Tobacco and Electronic Vaping Device License - Center Village LLC DBA Village Mart - W213N16770 Glen Brooke Drive; Agent: Mandeep Dran N73W23640 Craven Lane, Sussex WI 53089

f. Massage Establishment License - Blissful Massage - Sarah Ybanez

g. Massage Establishment License - Good Karma Massage Therapy LLC - Patricia Salvack

h. Review of 2025 License Agreement to Farm Public Land

The motion to approve items 5a and 5d-5h on the consent agenda, and to remove items 5b and 5c to address separately, was made by Tr. Olson and seconded by Tr. Emmrich.

Vote: 6 ayes, 0 nays. Motion carried.

The motion to approve consent agenda item 5b was made by Pres. Heckendorf and seconded by Tr. Olson.

Tr. Engelhardt requested clarification regarding TID funds and capital expenditures.

Vote: 6 ayes, 0 nays. Motion carried.

The motion to approve consent agenda item 5c was made by Tr. Engelhardt and seconded by Tr. Kruepke.

Discussion followed regarding the intent of section 1.6. The language was determined to be adequate for the needs of both parties.

Vote: 6 ayes, 0 nays. Motion carried.

6. Budget and Finance Committee

Pres. Heckendorf informed the Board item 6k would be reconsidered later in the agenda after section 8 Personnel Committee, and to be enumerated as a new section 9 Parks and Recreation item a.

a. Pay Request #5 - Jackson Community Center Expansion Project - Moore Construction Services LLC in the amount of $728,486.60.

The motion to approve Pay Request #5 for the Jackson Community Center Expansion Project to Moore Construction LLC in the amount of $728,486.60 was made by Tr. Olson and seconded by Tr. Kruepke.

Vote: 5 ayes, 1 nay. Tr. Engelhardt voted nay. Motion carried.

b. Accepting Quote for the Hickory Lane Splash Park - Anti-Slip Surface Project - Aqua Tile in the amount of $69,765.00

The motion to approve the quote for the Hickory Lane Splash Park Anti-Slip Surface Project with Aqua Tile in the amount of $69,765.00 was made by Tr. Engelhardt and seconded by

Tr. Olson.

Vote: 6 ayes, 0 nays. Motion carried.

c. Pay Request #9 - Waste Water Treatment Plant Tertiary Filters and Disinfection Project - JH Hassinger in the amount of $175,275.00

The motion to approve Pay Request #9 for the Waste Water Treatment Plant Tertiary Filters and Disinfection Project to JH Hassinger in the amount of $175,275.00 was made by Tr. Olson and seconded by Tr. Engelhardt.

Vote: 6 ayes, 0 nays. Motion carried.

d. 2024 Waste Water Treatment Plant Project - Clean Water Fund Loan Request #7 in the amount of $175,275.00

The motion to approve Clean Water Fund Loan Reimbursement Request #7 for the 2024 Wastewater Treatment Plant Project in the amount of $175,275.00 was made by Tr. Olson and seconded by Tr. Matter.

Vote: 6 ayes, 0 nays. Motion carried.

e. Review of Hickory Lane Reconstruction Project Contract Amendment #1 - Gremmer and Associates in the amount of $44,096.00

The motion to approve the Hickory Lane Reconstruction Project Contract Amendment #1 for Gremmer and Associates in the amount of $44,096.00 was made by Tr. Engelhardt and seconded by Tr. Olson.

Vote: 6 ayes, 0 nays. Motion carried.

f. Review of Re-Bid Ridgeway Drive/Chestnut Court Reconstruction Project Contract - Cedar Corporation in the amount of $15,000.00

The motion to approve the Re-Bid of the Ridgeway Drive and Chestnut Court Reconstruction Project Contract for Cedar Corporation in the amount of $15,000.00 was made by Tr. Engelhardt and seconded by Tr Olson.

Vote: 6 ayes, 0 nays. Motion carried.

g. Review of Contract to Bid Final Asphalt Roadway Surface TID #7 - Cedar Corporation in the amount of $15,000.00

The motion to approve the Contract for the Final Asphalt Roadway Surface TID #7 to Cedar Corporation in the amount of $15,000.00 was made by Tr. Olson and seconded by Tr. Matter.

Vote: 6 ayes, 0 nays. Motion carried.

h. Purchase of 2026 Lakeside International Plow Truck with Accessories in the amount of $285,029.25

The motion to approve the Purchase of the 2026 Lakeside International Plow Truck Package in the amount of $285,029.25 was made by Tr. Engelhardt and seconded by Tr. Kruepke.

Vote: 6 ayes, 0 nays. Motion carried.

i. Review of Jackson Sewer Utility 2025 Rate Increase

The motion to approve a 13.4% Sewer Rate Increase to achieve $6.42 per 1,000 gallons to take effect on January 1, 2025, was made by Tr. Engelhardt and seconded by Tr. Olson.

Vote: 6 ayes, 0 nays. Motion carried.

j. Review of Quotes for Jackson Water Utility 2025 Conventional Rate Case Study

The motion to approve the Services Agreement for the Jackson Water Utility 2025 Conventional Rate Case Study with Ehlers in the amount of $9,500.00 was made by Pres. Heckendorf and seconded by Tr. Engelhardt.

Vote: 6 ayes, 0 nays. Motion carried.

k. Jackson Dog Park Design and Estimates, Emma Wenman - MSA

Item 6k was moved to follow the Personnel Committee under Parks and Recreation.

Director Valentino reviewed the dog park rendering with the Board, indicating roadwork would be a coordinated effort with the Department of Public Works projects to minimize costs. Per Director Valentino, the park was budgeted for in the Capital Improvement Project process of the Financial Management Plan for $500,000.00 and has an estimated cost of $418,350.00.

The motion to authorize staff to seek bids for the Jackson Dog Park Project was made by Tr. Emmrich and seconded by Tr. Engelhardt.

Vote: 6 ayes, 0 nays. Motion carried.

l. Resolution #24-34 A Resolution Updating Financial Policies for Existing Investment Policy, Purchasing Authority Policy, Fund Balance Policy and Debt Limit Policy

The motion to approve Resolution #24-34 A Resolution Updating Financial Policies for Existing Investment Policy, Purchasing Authority Policy, Fund Balance Policy and Debt Limit Policy was made by Tr. Olson and seconded by Tr. Emmrich.

Vote: 6 ayes, 0 nays. Motion carried.

m. Resolution #24-36 Resolution Obligating Remaining American Rescue Plan Act (ARPA) Funds

The motion to approve Resolution #24-36 Resolution Obligating Remaining American Rescue Plan Act (ARP A) Funds was made by Tr. Olson and seconded by Tr. Engelhardt.

Vote: 6 ayes, 0 nays. Motion carried.

7. Board of Public Works

a. Ordinance #24-11 For ATV/UTV Use on Village Roads

A motion to introduce Ordinance #24-11 was made by Pres. Heckendorf and seconded by Tr. Engelhardt.

Discussion followed. Chief Vossekuil confirmed signals are required at the state level, no ATVs/UTVs are allowed on STH 60 West of Industrial Drive and noise was the reason for time constraints enumerated in the draft ordinance.

Votes: 6 ayes, 0 nays. Motion carried.

A motion to suspend the rules for a second reading of Ordinance #24-11 was made by Pres. Heckendorf and seconded by Tr. Emmrich. A roll call vote was taken:

Pres. Heckendorf: aye
Tr. Emmrich: aye
Tr. Engelhardt: aye
Tr. Kruepke: aye
Tr. Matter: aye
Tr. Olson: aye

Vote: 6 ayes, 0 nays. Motion carried.

A motion to approve Ordinance #24-11 was made by Pres. Heckendorf and seconded by Tr. Emmrich.

Vote: 6 ayes, 0 nays. Motion carried.

b. Resolution #24-35 Repealing Resolution #98-09 South Interceptor Sewer Fee

The motion to approve Resolution #24-35 Repealing Resolution #98-09 South Interceptor Sewer Fee was made by Tr. Engelhardt and seconded by Tr. Emmrich.

Vote: 6 ayes, 0 nays. Motion carried.

8. Personnel Committee

a. Request for Creation of Police Aide Position - Jackson Police Department

The motion to approve the request for the Creation of a Police Aide Position for the Jackson Police Department was made by Tr. Engelhardt and seconded by Tr. Emmrich.

Vote: 6 ayes, 0 nays. Motion carried.

9. West Bend School District

No report.

10. Washington County Board Report

Pres. Heckendorf summarized a written report from County Board Supervisor Mike Schwab. It was stated Washington County would consider action regarding:
- Resolution 45 to create an agreement between the County and the City of Hartford for GIS services.

- Resolution 46 to approve the sale of excess land along CTH Q.
- Resolution 47 to approve the voiding of stale checks.

Mr. Schwab also wished everybody a very Merry Christmas.

11. Greater Jackson Business Alliance

No report.

12. Mid-Moraine Municipal Association Report

Tr. Olson indicated there were no new updates and the legislative committee would meet again on January 8, 2025.

13. Closed Session Pursuant to Wis. Stats. §19.85(1)(c) "considering employment, promotion, compensation, or performance evaluation data of any public employee over which the Village has jurisdiction or exercises responsibility" and 19.85(1)(e) "deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session."

The closed session is for the following purposes:

1. Discussing collective bargaining strategy and review of proposed terms of a successor agreement with the Jackson Professional Police Association
2. Discussing TID 6 Development Agreement

The motion to proceed into closed session pursuant to Wis Stats. §19.85(1)(c) and Wis Stats. §19.85(1)(e) was made by Pres. Heckendorf and seconded by Tr. Emmrich. A roll call vote was taken:

Pres. Heckendorf: aye
Tr. Emmrich: aye
Tr. Engelhardt: aye
Tr. Olson: aye
Tr. Kruepke: aye
Tr. Matter: aye

Vote: 6 ayes, 0 nays. Motion carried. The meeting proceeded into closed session at 8:44pm PM. Those present in the closed session for the first item were Village Board members, Administrator Heidtke, and Police Chief Ryan Vossekuil. The second item included Village Board members, Administrator Heidtke and representatives from Ehlers.

14. Reconvene into Open Session with Possible Action Related to the Subject of the Preceding Closed Session

The motion to reconvene into open session was made by Pres. Heckendorf and seconded by Tr. Emmrich.

Vote: 6 ayes, 0 nays. Motion carried.

The motion to approve the following with regard to a successor agreement with the Jackson

Professional Police Association:
1. Ratify the tentative agreement between the Village of Jackson and the Jackson Professional Police Association reflected by the proposal from the Association dated November 25, 2024.
2. Direct Administration to work with the Association to prepare a successor collective bargaining agreement following ratification of the tentative agreement by the Association, if such action occurs by the Association.
3. Authorize the Village Treasurer to apply the approved wage rates in the tentative agreement, if ratified by the Association and following the signing of the collective bargaining agreement, with such rates retroactive to the first full pay period after January 1, 2025.

Vote: 6 ayes, 0 nays. Motion carried.

15. Adjourn

The motion to adjourn the meeting was made by Tr. Emmrich and seconded by Tr. Engelhardt.

Vote: 6 ayes, 0 nays. Motion carried. The meeting adjourned at 10:02 PM.

Respectfully Submitted,
Jackie Schuh - Village Clerk