

MINUTES
BOARD OF PUBLIC WORKS MEETING
Tuesday, November 26, 2024 at 6:00 PM

1. Call to Order and Roll Call

The meeting was called to order at 6:00 PM by Pres. Heckendorf.

Members Present: Pres. Heckendorf, Tr. Engelhardt, Ethan Hollenberger, Tr. Matter, and Josh Sandleback

Members Excused: Stephanie Egner and Jeff Mitchell

Members Absent: None

Staff Present: Public Works Director Brian Kober and Clerk Jackie Schuh

Trustees Present in Audience: None

2. Approval of Minutes for the Board of Public Works Meeting of October 29, 2024

The motion to approve Minutes of the Board of Public Works Meeting of October 29, 2024, was made by Tr. Matter and seconded by Josh Sandleback.

Vote: 5 ayes, 0 nays. Motion carried.

3. Review of 2025 License Agreement to Farm Public Land

Director Kober stated the agreement allows for the farming of lot number 2. Per Director Kober, this adds 3 acres of workable land while maintaining a distance of 25–30 feet from the creek.

The motion to recommend the Village Board approve the License Agreement to Farm Public Land for Robert Loduha as presented was made by Pres. Heckendorf and seconded by Ethan Hollenberger.

Vote: 5 ayes, 0 nays. Motion carried.

4. Pay Request #9 - Waste Water Treatment Plant Tertiary Filters and Disinfection Project - JH Hassinger in the amount of \$175,275.00

The motion to recommend the Budget and Finance Committee and the Village Board approve Pay Request #9 for the Waste Water Treatment Plant Tertiary Filters and Disinfection Project to JH Hassinger in the amount of \$175,275.00 was made by Ethan Hollenberger and seconded by Tr. Engelhardt.

Vote: 5 ayes, 0 nays. Motion carried.

5. 2024 Waste Water Treatment Plant Project - Clean Water Fund Loan Request #7 in the amount of \$175,275.00

The motion to recommend the Budget and Finance Committee and the Village Board approve Reimbursement Request #7 for the 2024 Wastewater Treatment Plant Project from the Clean Water Fund Loan in the amount of \$175,275.00 was made by Tr. Engelhardt and seconded by Ethan Hollenberger.

Vote: 5 ayes, 0 nays. Motion carried.

6. Review of Hickory Lane Reconstruction Project Contract Amendment #1 - Gremmer and Associates in the amount of \$44,096.00

The motion to recommend the Budget and Finance Committee and the Village Board approve the Hickory Lane Reconstruction Project Contract Amendment #1 to Gremmer and Associates in the amount of \$44,096.00 was made by Josh Sandleback and seconded by Tr. Engelhardt.

Vote: 5 ayes, 0 nays. Motion carried.

7. Review of Re-Bid Ridgeway Drive/Chestnut Court Reconstruction Project Contract - Cedar Corporation in the amount of \$15,000.00

The motion to recommend the Budget and Finance Committee and the Village Board approve the Re-Bid of the Ridgeway Drive/Chestnut Court Reconstruction Project Contract for Cedar Corporation in the amount of \$15,000.00 was made by Tr. Engelhardt and seconded by Ethan Hollenberger.

Vote: 5 ayes, 0 nays. Motion carried.

8. Review of Contract to Bid Final Asphalt Roadway Surface TID #7 - Cedar Corporation in the amount of \$15,000.00

The motion to recommend the Budget and Finance Committee and the Village Board approve the Contract to Bid for the Final Asphalt Roadway Surface TID #7 for Cedar Corporation in the amount of \$15,000.00 was made by Tr. Engelhardt and seconded by Ethan Hollenberger.

Vote: 5 ayes, 0 nays. Motion carried.

9. Purchase of 2026 Lakeside International Plow Truck with Accessories in the amount of \$285,029.25

The motion to recommend the Budget and Finance Committee and the Village Board approve the Purchase of the 2026 Lakeside International Plow Truck with Accessories in the amount of \$285,029.25 was made by Tr. Engelhardt and seconded by Josh Sandleback.

Vote: 5 ayes, 0 nays. Motion carried.

10. Review of Jackson Sewer Utility 2025 Rate Increase

The motion to recommend the Budget and Finance Committee and the Village Board approve a Jackson Sewer Utility Rate Increase of 13.4% to achieve \$6.42 per 1,000 gallons,

with an effective date of January 1, 2025, was made by Pres. Heckendorf and seconded by Josh Sandleback.

Vote: 5 ayes, 0 nays. Motion carried.

11. Review of Quotes for Jackson Water Utility 2025 Conventional Rate Case Study

The motion to recommend the Budget and Finance Committee and the Village Board approve an Offer of Contract to Complete the 2025 Conventional Rate Case Study to City Water for an amount not to exceed \$9,200.00 was made by Tr. Englehardt and seconded by Josh Sandleback.

Discussion followed regarding a comparison of the services offered by City Water and those of Ehlers. Director Kober indicated that, although City Water is familiar with the engineering side of the Rate Case Study, Ehlers has a greater understanding of the financial impact of the Rate Case Study.

Vote: 2 ayes, 3 nays, with Pres. Heckendorf, Ethan Hollenberger and Tr. Matter voting nay. Motion failed.

The motion to recommend the Budget and Finance Committee and the Village Board approve an offer of Contract to Complete the 2025 Conventional Rate Case Study to Ehlers for an amount not to exceed \$9,500.00 was made by Ethan Hollenberger and seconded by Tr. Matter.

Vote: 5 ayes, 0 nays. Motion carried.

12. Resolution #24-35 Repealing Resolution #98-09 South Interceptor Sewer Fee

The motion to recommend the Budget and Finance Committee and the Village Board approve Resolution #24-35 Repealing Resolution #98-09 South Interceptor Sewer Fee was made by Ethan Hollenberger and seconded by Pres. Heckendorf.

Vote: 5 ayes, 0 nays. Motion carried.

13. Director of Public Works Report

Director Kober reviewed items contained in the report included with the packet.

The motion to place the November 2024 Director of Public Works Report on file was made by Ethan Hollenberger and seconded by Tr. Engelhardt.

Vote: 5 ayes, 0 nays. Motion carried.

14. Citizens/Village Staff to address the Board of Public Works

None.

15. Adjourn

The motion to adjourn the meeting was made by Tr. Engelhardt and seconded by Ethan Hollenberger.

Vote: 5 ayes, 0 nays. Motion carried. The meeting adjourned at 6:53 PM.

Respectfully Submitted,
Jackie Schuh - Village Clerk