

MINUTES
BUDGET AND FINANCE COMMITTEE MEETING
Tuesday, January 14, 2025 at 7:00 PM

1. Call to Order and Roll Call

The meeting was called to order at 7:00 PM by Pres. Heckendorf.

Members Present: Pres. Heckendorf, Tr. Wells, and Tr. Matter

Members Excused: None

Members Absent: None

Staff Present: Administrator Jen Heidtke, Lieutenant Mike Foeger, Fire Chief Aaron Swaney, Parks and Recreation Director Kelly Valentino, Public Works Director Brian Kober, Inspections and Zoning Director Collin Johnson, Treasurer Darlene Smith, and Clerk Jackie Schuh

2. Approval of Minutes for the Budget and Finance Committee Meeting of December 10, 2024

The motion to approve Minutes of the Budget and Finance Committee Meeting of December 10, 2024 was made by Tr. Matter and seconded by Tr. Wells.

Vote: 3 ayes, 0 nays. Motion carried.

3. Approval of December 2024 Check Register and Treasurer's Report

The motion to approve the December 2024 Check Register and Treasurer's Report was made by Tr. Wells and seconded by Tr. Matter.

Vote: 3 ayes, 0 nays. Motion carried.

4. Pay Request #6 - Jackson Community Center Expansion Project - Moore Construction Services LLC in the amount of \$521,023.70

The motion to recommend the Village Board approve Pay Request #6 for the Jackson Community Center Expansion Project to Moore Construction Services LLC in the amount of \$521,023.70 was made by Tr. Matter and seconded by Tr. Wells.

Vote: 3 ayes, 0 nays. Motion carried.

5. Letter of Credit Release - Maple Fields Phase #1 Subdivision - Neumann Developments, Inc. in the amount of \$150,470.00

Pres. Heckendorf received confirmation from Administrator Heidtke that the Letter of Credit balance will be zero with this release.

The motion to recommend Village Board approve the Letter of Credit Release for the Maple Fields Phase #1 Subdivision to Neumann Developments, Inc., in the amount of \$150,470.00

was made by Tr. Wells and seconded by Tr. Matter.

Vote: 3 ayes, 0 nays. Motion carried.

6. Resolution #25-01 A Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing

The motion to recommend Village Board approve Resolution #25-01 A Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing was made by Pres. Heckendorf and seconded by Tr. Wells.

Vote: 3 ayes, 0 nays. Motion carried.

7. Citizens/Village Staff to Address the Budget and Finance Committee

None.

8. Adjourn

The motion to adjourn the meeting was made by Tr. Wells and seconded by Tr. Matter.

Vote: 3 ayes, 0 nays. Motion carried. The meeting adjourned at 7:03 PM.

Respectfully Submitted,
Jackie Schuh - Village Clerk