

MINUTES
VILLAGE BOARD MEETING
Tuesday, January 14, 2025 at 7:30 PM

1. Call to Order and Roll Call

The meeting was called to order at 7:30 PM by Pres. Heckendorf.

Members Present: Pres. Heckendorf, Tr. Emmrich, Tr. Engelhardt, Tr. Olson, Tr. Kruepke, Tr. Matter, and Tr. Wells

Members Excused: None

Members Absent: None

Staff Present: Administrator Jen Heidtke, Treasurer Darlene Smith, Lieutenant Mike Foeger, Fire Chief Aaron Swaney, Inspections and Zoning Director Collin Johnson, Public Works Director Brian Kober, Parks and Recreation Director Kelly Valentino, and Clerk Jackie Schuh

2. Pledge of Allegiance

The Pledge of Allegiance was recited by those who were in attendance.

3. Ceremonial Swearing In of Recreation Supervisor Jacob Caltagerone, Parks and Recreation

Clerk Schuh performed the ceremonial swearing in of Jacob Caltagerone as Recreation Supervisor for the Jackson Parks and Recreation Department.

Director Valentino introduced Mr. Caltagerone to the Board and audience.

4. Village Citizen Comment on an Agenda Item (Please sign-in with the Clerk prior to speaking. Please note this is the Village Board's monthly business meeting, not a public hearing. People wishing to speak on an item on the agenda should present their comments under this agenda item. Each commenter will be limited to a total of 2 minutes.)

None.

5. Consent Agenda

- a. Approval of Minutes for the Village Board Meeting of December 10, 2024
- b. Ratification of the Jackson Police Association successor Collective Bargaining Agreement
- c. Approval of the Agreement for 2025 Jackson Fire Department Services with the Town of Polk, Town of Jackson and Town of Germantown
- d. Appointment of Mid-Moraine Municipal Court Administrative Committee Alternate Representative - Jackie Schuh

The motion to approve items 5a through 5d on the consent agenda was made by Tr. Emmrich and seconded by Tr. Engelhardt.

Vote: 7 ayes, 0 nays. Motion carried.

6. Budget and Finance Committee

- a. Pay Request #6 - Jackson Community Center Expansion Project - Moore Construction Services LLC in the amount of \$521,023.70

The motion to approve Pay Request #6 for the Jackson Community Center Expansion Project to Moore Construction Services LLC in the amount of \$521,023.70 was made by Tr. Olson and seconded by Tr. Wells.

Vote: 6 ayes, 1 nays. Tr. Engelhardt voted nay. Motion carried.

- b. Letter of Credit Reduction - Maple Fields Phase #1 Subdivision - Neumann Developments, Inc. in the amount of \$150,470.00

Pres. Heckendorf informed the Board the balance of the Letter of Credit would be zero with approval.

The motion to approve the Letter of Credit Release for the Maple Fields Phase #1 Subdivision to Neumann Developments, Inc., in the amount of \$150,470.00 was made by Tr. Olson and seconded by Tr. Emmrich.

Vote: 7 ayes, 0 nays. Motion carried.

- c. Resolution #25-01 A Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing

The motion to approve Resolution #25-01 A Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing was made by Tr. Wells and seconded by Tr. Matter.

Administrator Heidtke stated that the incorrect version of the resolution was included in the Village Board packet, although the correct version was approved at Budget and Finance. Administrator Heidtke stated the correct version includes a dollar amount not to exceed \$2,500,000.00 and a list of projects including the Jackson Dog Park, Hickory Lane Reconstruction, Ridgeway Drive Reconstruction, Chestnut Court Reconstruction, and the TID 7 Resurfacing projects. Tr. Wells amended the motion to include these details and Tr. Matter affirmed his second of the motion.

Vote: 7 ayes, 0 nays. Motion carried.

7. West Bend School District

Tr. Wells stated there will be two school board openings on the April 1st election with three candidates on the ballot: Joe Pichler, Melanie Ehrgott, and John Donaldson. She also stated Lenny Hansen was promoted to assistant superintendent.

8. Washington County Board Report

No report.

9. Greater Jackson Business Alliance

Tr. Matter stated the next meeting will be January 15, 2025, and a Village update will be given by Director Kober.

10. Mid-Moraine Municipal Association Report

Tr. Olson stated the first meeting of the year was held January 8, 2025. Special Agent Erin Dorn from the Division of Alcohol Beverages presented details of Act 73. She stated limitations for holders of the "Class C" Wine License were eliminated, and a statewide 2-year operator license is now available for \$100.00 through the state. The state operator license will allow holders to serve anywhere in the state without the need for individual licenses in each municipality. Background checks will still be performed and there is a statewide searchable database that municipalities may access. The next meeting is hosted by the City of West Bend on January 22, 2025, with guest speak Dan Anholdt, who will speak on issues that affect Municipal funding for projects and services.

11. Closed Session Pursuant to Wis. Stats. §19.85(1)(e) “deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.”

The closed session is for the following purposes:

1. Discussing TID 6 Development Agreement

The motion to proceed into closed session, pursuant to Wis. Stats. § 19.85(1)(e) was made by Pres. Heckendorf and seconded by Tr. Kruepke. A roll call vote was taken:

Pres. Heckendorf: Aye

Tr. Emmrich: Aye

Tr. Engelhardt: Aye

Tr. Olson: Aye

Tr. Kruepke: Aye

Tr. Matter: Aye

Tr. Wells: Aye

Vote: 7 ayes, 0 nays. Motion carried. The meeting proceeded into closed session at 7:43 PM. Those present for the entirety of the closed session consisted of the body and Administrator Heidtke.

12. Reconvene into Open Session with Possible Action Related to the Subject of the Preceding Closed Session

The motion to reconvene into open session was made by Pres. Heckendorf and seconded by Tr. Emmrich.

Vote: 7 ayes, 0 nays. Motion carried. The meeting proceeded into open session at 8:25 PM.

The motion to authorize Staff to complete an interfund transfer in the amount of \$423,560.00 from the Sewer Utility Fund to the TID 6 Fund for 2025 Development Agreement Incentives was made by Tr. Wells and seconded by Tr. Kruepke.

Vote: 7 ayes, 0 nays. Motion carried.

13. Adjourn

The motion to adjourn the meeting was made by Tr. Emmrich and seconded by Tr. Engelhardt.

Vote: 7 ayes, 0 nays. Motion carried. The meeting adjourned at 8:26 PM.

Respectfully Submitted,
Jackie Schuh - Village Clerk