

MINUTES
BOARD OF PUBLIC WORKS MEETING
Tuesday, January 28, 2025 at 6:00 PM

1. Call to Order and Roll Call

The meeting was called to order at 6:00 PM by Pres. Heckendorf.

Members Present: Pres. Heckendorf, Tr. Engelhardt, Randy Matter, Stephanie Egner, Jeff Mitchell, and Josh Sandleback; Ethan Hollenberger arrived at 6:06 PM

Members Excused: None

Members Absent: None

Staff Present: Administrator Jen Heidtke, Public Works Director Brian Kober, and Clerk Jackie Schuh

2. Approval of Minutes for the Board of Public Works Meeting of November 26, 2024

The motion to approve minutes for the Board of Public Works meeting of November 26, 2024 was made by Jeff Mitchell and seconded by Tr. Engelhardt.

Vote: 6 ayes, 0 nays. Motion carried.

3. Review of Sewer and Water Account 000-7120-99 with Uncollectible Balance

Pres. Heckendorf received confirmation from Director Kober the owner of the property will not be affected if the account is written off.

The motion to recommend the Budget and Finance Committee and Village Board approve the write-off of Jackson Water Utility Account 000-7120-99 in the amount of \$450.97 was made by Tr. Engelhardt and seconded by Tr. Matter.

Vote: 6 ayes, 0 nays. Motion carried.

4. Pay Request #10 - Wastewater Treatment Plant Tertiary Filters and Disinfection Project - JH Hassinger in the amount of \$487,350.00

The motion to recommend the Budget and Finance Committee and Village Board approve Pay Request #10 for the Wastewater Treatment Plant Tertiary Filters and Disinfection Project to JH Hassinger in the amount of \$487,350.00 was made by Josh Sandleback and seconded by Jeff Mitchell.

Vote: 6 ayes, 0 nays. Motion carried.

5. 2024 Wastewater Treatment Plant Project - Clean Water Fund Loan Request #8 in the amount of \$500,449.45

Director Kober indicated the requested amount includes payments in the amount of \$13,099.45 made to Town and Country Engineering.

The motion to recommend the Budget and Finance Committee and Village Board approve Reimbursement Request #8 for the 2024 Wastewater Treatment Plant Project from the Clean Water Fund Loan in the amount of \$500,449.45 was made by Tr. Matter and seconded by Tr. Engelhardt.

Vote: 6 ayes, 0 nays. Motion carried.

6. Resolution #25-02 Accepting Funds from Washington County Roadway Shared Services Grant Program

The motion to recommend the Budget and Finance Committee and Village Board approve Resolution #25-02 Accepting Funds from the Washington County Roadway Shared Services Grant Program was made by Pres. Heckendorf and seconded by Jeff Mitchell.

Pres. Heckendorf stated the amount was lower than last year because it was calculated by number of road miles compared to the population.

Vote: 7 ayes, 0 nays. Motion carried.

7. Review of Quotes for Purchase of One-Ton Truck - Street Department in the amount of \$75,958.00

The motion to recommend the Budget and Finance Committee and Village Board approve the Purchase of a One-Ton Street Department Truck from Ewald Automotive Group with peripherals from Jackson Truck and Body in the total amount of \$75,958.00 was made by Tr. Engelhardt and seconded by Josh Sandleback.

Vote: 7 ayes, 0 nays. Motion carried.

8. Review of Quotes for Purchase of Sewer Utility Service Truck in the amount of \$118,759.00

The motion to recommend the Budget and Finance Committee and Village Board approve the Purchase of a Sewer Service Truck, as presented with staff determining which vehicle to purchase, not to exceed \$118,759.00, was made by Ethan Hollenberger and seconded by Jeff Mitchell.

Vote: 5 ayes, 2 nays. Tr. Engelhardt and Pres. Heckendorf voted nay. Motion carried.

9. Review of Asset Management Program by USG Water Solutions

The motion to recommend the Budget and Finance Committee and Village Board approve the painting and maintenance of the towers, as presented, was made by Tr. Engelhardt and seconded by Ethan Hollenberger.

Discussion followed regarding the longevity of the prior paint used, the cost of equipment currently used to maintain the towers, as well as the past maintenance of the towers. Director Kober explained the interiors of the towers have never been painted. Per Kober, interior

maintenance can cost upward of \$300,000.00 as compared to exterior maintenance around \$10,000.00.

Vote: 7 ayes, 0 nays. Motion carried.

10. Review of Bids – Ridgeway Drive and Chestnut Court Reconstruction Project 2025

The motion to recommend the Budget and Finance Committee and Village Board award the 2025 Chestnut Court and Ridgeway Drive Reconstruction Project to Advanced Construction Inc. in the amount of \$1,636,433.05 was made by Pres. Heckendorf and seconded by Ethan Hollenberger.

Director Kober confirmed the reconstruction of Ridgeway Drive goes all the way to Willow Ridge and includes Chestnut Court.

Vote: 7 ayes, 0 nays. Motion carried.

11. Review of Quotes for Emergency Generator at Wastewater Treatment Plant in the amount of \$236,909.00

The motion to recommend the Budget and Finance Committee and Village Board approve the quote from Circle Electric for the Purchase of an Emergency Generator for the Wastewater Treatment Plant in the amount of \$236,909.00 was made by Tr. Engelhardt and seconded by Josh Sandleback.

Vote: 7 ayes, 0 nays. Motion carried.

12. Director of Public Works Report

Director Kober provided an overview of his monthly report.

The motion to place the monthly Director of Public Works report on file was made by Pres. Heckendorf and seconded by Jeff Mitchell.

Vote: 7 ayes, 0 nays. Motion carried.

13. Citizens/Village Staff to address the Board of Public Works

None.

14. Adjourn

The motion to adjourn the meeting was made by Jeff Mitchell and seconded by Tr. Engelhardt.

Vote: 7 ayes, 0 nays. Motion carried. The meeting adjourned at 6:45 PM.

Respectfully Submitted,

Jackie Schuh - Village Clerk

