MINUTES
BUDGET AND FINANCE COMMITTEE MEETING
Tuesday, February 11, 2025 at 7:00 PM

1. Call to Order and Roll Call

   The meeting was called to order at 7:00 PM by Pres. Heckendorf.

   Members Present: Pres. Heckendorf, Tr. Wells, and Tr. Matter
   Members Excused: None
   Members Absent: None
   Staff Present: Administrator Jen Heidtke, Treasurer Darlene Smith, Public Works Director Brian Kober, Parks and Recreation Director Kelly Valentino, and Clerk Jackie Schuh

2. Approval of Minutes for the Budget and Finance Committee Meeting of January 14, 2025

   The motion to approve Minutes for the Budget and Finance Committee Meeting of January 14, 2025 was made by Tr. Matter and seconded by Tr. Wells.

   Vote: 3 ayes, 0 nays. Motion carried.

3. Approval of January 2025 Check Register and Treasurer's Report

   The motion to Approve the January 2025 Check Register and Treasurer's Report was made by Tr. Wells and seconded by Tr. Matter.

   Vote: 3 ayes, 0 nays. Motion carried.

4. Review of Sewer and Water Account 000-7120-99 with Uncollectible Balance in the amount of $450.97

   The motion to recommend the Village Board approve the write-off of Sewer and Water Account 000-7120-99 in the amount of $450.97 was made by Tr. Wells and seconded by Tr. Matter.

   Vote: 3 ayes, 0 nays. Motion carried.

5. Pay Request #10 - Wastewater Treatment Plant Tertiary Filters and Disinfection Project - JH Hassinger in the amount of $487,350.00

   The motion to recommend the Village Board approve Pay Request #10 for the Wastewater Treatment Plant Tertiary Filters and Disinfection Project to JH Hassinger in the amount of $487,350.00 was made by Tr. Matter and seconded by Tr. Wells.

   Vote: 3 ayes, 0 nays. Motion carried.

6. 2024 Wastewater Treatment Plant Project - Clean Water Fund Loan Request #8 in the amount of $500,449.45

   The motion to recommend the Village Board approve Reimbursement Request #8 for the 2024 Wastewater Treatment Plant Project from the Clean Water Fund Loan in the amount of $500,449.45 was made by Tr. Wells and seconded by Tr. Matter.

   Director Kober stated a change order in the future will update the Committee on the status of the project and loan.

   Vote: 3 ayes, 0 nays. Motion carried.

7. Review of Quotes for Purchase of One-Ton Truck - Street Department in the amount of $75,958.00

   The motion to recommend the Village Board approve the Purchase of a One-Ton Truck for the Street Department in the amount of $75,958.00 was made by Tr. Wells and seconded by Tr. Matter.

   Vote: 3 ayes, 0 nays. Motion carried.

8. Review of Quotes for Purchase of Sewer Utility Service Truck in the amount of $118,759.00

   The motion to recommend the Village Board approve the Purchase of a Sewer Utility Service Truck in the amount of $118,759.00 was made by Tr. Wells and seconded by Tr. Matter.

   Discussion followed regarding the advantages and disadvantages of both gasoline and diesel vehicles. Pres. Heckendorf stated that representatives from other municipalities he spoke to are reporting a movement away from diesel. Director Kober confirmed the current truck will be sold.

   Vote: 2 ayes, 1 nays. Pres. Heckendorf voted nay. Motion carried.

9. Review of Asset Management Program by USG Water Solutions

   The motion to recommend the Village Board approve the Asset Management Program by USG Water Solutions was made by Tr. Wells and seconded by Pres. Heckendorf.

   Vote: 3 ayes, 0 nays. Motion carried.

10. Review of Bids – Ridgeway Drive and Chestnut Court Reconstruction Project 2025

   The motion to recommend the Village Board approve the Ridgeway Drive and Chestnut Court Reconstruction Project to Advanced Construction in the amount of $1,636,443.05 was made by Pres. Heckendorf and seconded by Tr. Wells.

   Vote: 3 ayes, 0 nays. Motion carried.

11. Review of Quotes for Emergency Generator at Wastewater Treatment Plant in the amount of $236,909.00

The motion to recommend the Village Board approve the Purchase of an Emergency Generator for the Wastewater Treatment Plant in the amount of $236,909.00 was made by Tr. Wells and seconded by Tr. Matter.

Vote: 3 ayes, 0 nays. Motion carried.

12. Change Order #3 - Jackson Community Center Expansion Project - Moore Construction increase in the amount of $47,207.00

The motion to recommend the Village Board approve Change Order #3 for the Jackson Community Center Expansion Project to Moore Construction for an increase in the amount of $47,207.00 was made by Tr. Wells and seconded by Pres. Heckendorf.

Vote: 3 ayes, 0 nays. Motion carried.

13. Change Order #4 - Jackson Community Center Expansion Project - Moore Construction - increase in the amount of $45,146.00

The motion to recommend the Village Board approve Change Order #4 for the Jackson Community Center Expansion Project to Moore Construction for an increase in the amount of $45,146.00 was made by Tr. Wells and seconded by Tr. Matter.

Vote: 3 ayes, 0 nays. Motion carried.

14. Pay Request #7 - Jackson Community Center Expansion Project - Moore Construction Services LLC in the amount of $536,806.05

The motion to recommend the Village Board approve Pay Request #7 for the Jackson Community Center Expansion Project to Moore Construction Services LLC in the amount of $536,806.05 was made by Tr. Wells and seconded by Pres. Heckendorf.

Vote: 3 ayes, 0 nays. Motion carried.

15. Citizens/Village Staff to Address the Budget & Finance Committee

None.

16. Adjourn

The motion to adjourn the meeting was made by Tr. Wells and seconded by Pres. Heckendorf.

Vote: 3 ayes, 0 nays. Motion carried. The meeting adjourned at 7:16 PM.

Respectfully Submitted,

Jacqueline Schuh
Village Clerk
Village of Jackson