

MINUTES
BUDGET AND FINANCE COMMITTEE MEETING
Tuesday, March 11, 2025 at 7:00 PM

1. Call to Order and Roll Call

The meeting was called to order at 7:05 PM by Pres. Heckendorf.

Members Present: Pres. Heckendorf, Tr. Wells, and Tr. Matter

Members Excused: None

Members Absent: None

Staff Present: Administrator Jen Heidtke, Treasurer Darlene Smith, and Clerk Jackie Schuh

2. Approval of Minutes of the Budget and Finance Committee Meeting of February 11, 2025

The motion to approve Minutes for the Budget and Finance Meeting of February 11, 2025, was made by Tr. Matter and seconded by Tr. Wells.

Vote: 3 ayes, 0 nays. Motion carried.

3. Approval of February 2025 Check Register and Treasurer's Report

The motion to approve the February 2025 Check Register and Treasurer's Report was made by Tr. Wells and seconded by Tr. Matter.

Vote: 3 ayes, 0 nays. Motion carried.

4. Pay Request #11 - Wastewater Treatment Plant Tertiary Filters and Disinfection Project - JH Hassinger in the amount of \$293,075.00

The motion to recommend the Village Board approve Pay Request #11 for the Wastewater Treatment Plant Tertiary Filters and Disinfection Project to JH Hassinger in the amount of \$293,075.00 was made by Tr. Matter and seconded by Tr. Wells.

Vote: 3 ayes, 0 nays. Motion carried.

5. Pay Request #12 - Wastewater Treatment Plant Tertiary Filters and Disinfection Project - JH Hassinger in the amount of \$561,230.55

The motion to recommend the Village Board approve Pay Request #12 for the Wastewater Treatment Plant Tertiary Filters and Disinfection Project to JH Hassinger in the amount of \$560,230.55 was made by Tr. Wells and seconded by Tr. Matter.

Vote: 3 ayes, 0 nays. Motion carried.

6. Clean Water Fund Loan Request #9 - 2024 Wastewater Treatment Plant Project in the amount of \$861,666.04

The motion to recommend the Village Board approve reimbursement request #9 for the 2024 Wastewater Treatment Plant Project from the Clean Water Fund Loan in the amount of \$861,666.04 was made by Tr. Matter and seconded by Tr. Wells.

Vote: 3 ayes, 0 nays. Motion carried.

7. Letter of Credit Reduction #4 - Laurel Springs Addition No. 1 - Bielinski Homes, Inc., in the amount of \$103,512.00

The motion to recommend the Village Board approve the Letter of Credit Reduction for Laurel Springs Addition No. 1 for Bielinski Homes, Inc., in the amount of \$103,512.00 was made by Tr. Wells and seconded by Tr. Matter.

Pres. Heckendorf received confirmation from Director Kober that the developer has completed all public improvements except street trees and the balance after the letter of credit reduction will be \$34,500.00.

Vote: 3 ayes, 0 nays. Motion carried.

8. Professional Service Agreement - Wastewater Treatment Plant Aeration Basins and Service Building Design - Town & Country Engineering, Inc. in the amount of \$255,000.00

The motion to recommend the Village Board approve the Professional Service Agreement for the Wastewater Treatment Plant Aeration Basins and Service Building Design for Town & Country Engineering, Inc., in the amount of \$255,000.00 was made by Tr. Wells and seconded by Pres. Heckendorf.

Vote: 3 ayes, 0 nays. Motion carried.

9. Review of Quotes for Purchase of Sewer Utility Service Truck not to exceed \$118,275.00

The motion to recommend the Village Board approve the Purchase of a gas Ford 550 Utility Service Truck with a 19550 GVWR option from Ewald, and that the price of the chassis and the quote for the utility body from Jackson Body does not exceed \$118,275.00, was made by Tr. Matter and seconded by Tr. Wells.

Vote: 3 ayes, 0 nays. Motion carried.

10. Review of Bids - 2025 TID #7 Final Lift of Asphalt Project

The motion to recommend the Village Board approve the bid for the Final Lift of Asphalt Project for Stark Pavement Corp. in the amount of \$174,334.00 was made by Tr. Wells and seconded by Tr. Matter.

Vote: 3 ayes, 0 nays. Motion carried.

11. Review of Bids - 2025 Hickory Lane Reconstruction Project

The motion to recommend the Village Board approve the bid for the Hickory Lane Reconstruction Project for Vinton Construction Company in the amount of \$2,156,363.50

was made by Tr. Matter and seconded by Tr. Wells.

Vote: 3 ayes, 0 nays. Motion carried.

12. Pay Request #8 - Jackson Community Center Expansion Project - Moore Construction Services, LLC, in the amount of \$296,154.90

The motion to recommend the Village Board approve Pay Request #8 for the Jackson Community Center Expansion Project to Moore Construction in the amount of \$296,154.90 was made by Tr. Wells and seconded by Tr. Matter.

Vote: 3 ayes, 0 nays. Motion carried.

13. Resolution #25-05 Amendment to the 2025 General Fund Budget

The motion to recommend the Village Board approve Resolution #25-05 Amendment to the 2025 General Fund Budget was made by Pres. Heckendorf and seconded by Tr. Wells.

Vote: 3 ayes, 0 nays. Motion carried.

14. Resolution #25-06 Resolution Providing for the Sale of Approximately \$3,860,000.00 General Obligation Promissory Notes, Series 2025A

The motion to recommend the Village Board approve Resolution #25-06 Resolution Providing for the Sale of Approximately \$3,860,000 General Obligation Promissory Notes, Series 2025A, was made by Tr. Wells and seconded by Tr. Matter.

Vote: 3 ayes, 0 nays. Motion carried.

15. Replacement of 2005 Pierce Fire Engine (1261) - Pierce Manufacturing Inc. not to exceed the amount of \$1,309,907.00

Pres. Heckendorf indicated the presentation for the replacement of the 2005 Pierce Fire Engine (1261) would be executed at the Village Board meeting following this Budget and Finance meeting. Tr. Wells and Tr. Matter agreed to defer to the Village Board meeting.

16. Citizens/Village Staff to Address the Budget & Finance Committee

None.

17. Adjourn

The motion to adjourn the meeting was made by Tr. Wells and seconded by Tr. Matter.

Vote: 3 ayes, 0 nays. Motion carried. The meeting adjourned at 7:17PM.

Respectfully Submitted,
Jacqueline Schuh
Village Clerk
Village of Jackson

