

MINUTES
BOARD OF PUBLIC WORKS MEETING
Tuesday, February 25, 2025 at 6:00 PM

1. Call to Order and Roll Call

The meeting was called to order at 6:00 PM by Pres. Heckendorf.

Members Present: Pres. Heckendorf, Tr. Engelhardt, Randy Matter, Jeff Mitchell, and Josh Sandleback

Members Excused: Ethan Hollenberger, Stephanie Egner

Members Absent: None

Staff Present: Public Works Director Brian Kober, and Clerk Jackie Schuh

2. Approval of Minutes for the Board of Public Works Meeting of January 28, 2025

The motion to approve Minutes for the Board of Public Works Meeting of January 28, 2025, was made by Jeff Mitchell and seconded by Tr. Matter.

Vote: 5 ayes, 0 nays. Motion carried.

3. Pay Request #11 - Wastewater Treatment Plant Tertiary Filters and Disinfection Project - JH Hassinger in the amount of \$293,075.00

The motion to recommend the Budget and Finance Committee and Village Board approve Pay Request #11 for the Wastewater Treatment Plant Tertiary Filters and Disinfection Project to JH Hassinger in the amount of \$293,075.00 was made by Tr. Matter and seconded by Tr. Engelhardt.

Vote: 5 ayes, 0 nays. Motion carried.

4. Pay Request #12 - Wastewater Treatment Plant Tertiary Filters and Disinfection Project - JH Hassinger in the amount of \$561,230.55

The motion to recommend the Budget and Finance Committee and Village Board approve Pay Request #12 for the Wastewater Treatment Plant Tertiary Filters and Disinfection Project to JH Hassinger in the amount of \$561,230.55 was made by Tr. Matter and seconded by Jeff Mitchell.

Director Kober explained last month's deadline was missed for Pay Request #11, so both requests #11 and #12 are included this month.

Vote: 5 ayes, 0 nays. Motion carried.

5. 2024 Wastewater Treatment Plant Project - Clean Water Fund Loan Request #9 in the amount of \$861,666.04

The motion to recommend the Budget and Finance Committee and Village Board approve Reimbursement Request #9 for the 2024 Wastewater Treatment Plant Project from the Clean

Water Fund Loan in the amount of \$861,666.04 was made by Tr. Matter and seconded by Tr. Engelhardt.

Director Kober indicated the amount includes two pay requests as well as \$7,360.49 for an engineering fee paid to Town and Country Engineering.

Vote: 5 ayes, 0 nays. Motion carried.

6. Professional Service Agreement - Wastewater Treatment Plant Aeration Basins and Service Building Design - Town & Country Engineering, Inc. in the amount of \$255,000.00

The motion to recommend the Budget and Finance Committee and Village Board approve the Professional Services Agreement for the Wastewater Treatment Plant Aeration Basins and Service Building Design to Town & Country Engineering, Inc., in the amount of \$255,000.00 was made by Josh Sandleback and seconded by Pres. Heckendorf.

Director Kober indicated the need for a possible new clean water fund loan will be determined at a later date. Tr. Matter expressed concern over water security at the wastewater treatment plant. Director Kober relayed that a security fence is installed around the entire plant with a locked gate for access. The Professional Services Agreement would address security along with fire protection.

Vote: 5 ayes, 0 nays. Motion carried.

7. Review of Quotes for Purchase of Sewer Utility Service Truck in the amount of \$116,672.00

The motion to recommend the Budget and Finance Committee and Village Board approve the Purchase of a Sewer Utility Service Truck in the amount of \$116,672.00 was made by Pres. Heckendorf and seconded by Tr. Matter.

Discussion followed regarding aluminum versus stainless steel cabs, the pros and cons of different makes and models of vehicles and what the best fit for the Village of Jackson would be.

Vote: 0 ayes, 5 nays. Motion failed.

The motion to recommend the Budget and Finance Committee and Village Board approve the purchase of a Ford 550 Utility Service Truck with a 19550 GVW option from Ewald, and that the price of the chassis and the quote for the utility body from Jackson Body does not exceed \$118,275.00 was made by Tr. Engelhardt and seconded by Jeff Mitchell.

Vote: 5 ayes, 0 nays. Motion carried.

8. Review of Bids - 2025 TID #7 Final Lift of Asphalt Project

The motion to recommend the Budget and Finance Committee and Village Board approve the 2025 TID #7 Final Lift of Asphalt Project for Stark Pavement Corporation in the amount of \$174,334.00 was made by Tr. Engelhardt and seconded by Josh Sandleback.

Vote: 5 ayes, 0 nays. Motion carried.

9. Review of Bids - 2025 Hickory Lane Reconstruction Project

The motion to recommend the Budget and Finance Committee and Village Board approve the 2025 Hickory Lane Reconstruction Project for Vinton Construction Company in the amount of \$2,156,363.50 was made by Tr. Engelhardt and seconded by Jeff Mitchell.

Vote: 5 ayes, 0 nays. Motion carried.

10. Review of Special Assessment for 2025 Ridgeway Drive and Chestnut Court Project

Director Kober explained the numbers are coming in at \$6.60 for sidewalks and \$60.00 per linear foot for storm laterals, so very much in favor of residents. The Village of Jackson and Jackson Utilities will be covering a large portion of the project, so assessed amounts to residents will remain as low as possible. Director Kober is hoping the project will begin in March as compared to April. This item was for information only, so no action was necessary.

11. Director of Public Works Report

The motion to place the February 2025 Director of Public Works Report on file was made by Pres. Heckendorf and seconded by Jeff Mitchell.

Vote: 5 ayes, 0 nays. Motion carried.

12. Citizens/Village Staff to address the Board of Public Works

None.

13. Adjourn

The motion to adjourn the meeting was made by Jeff Mitchell and seconded by Tr. Matter.

Vote: 5 ayes, 0 nays. Motion carried. The meeting adjourned at 6:48 PM.

Respectfully Submitted,

Jacqueline Schuh
Village Clerk
Village of Jackson