

MINUTES
BUDGET AND FINANCE COMMITTEE MEETING
Tuesday, April 8, 2025 at 7:00 PM

1. Call to Order and Roll Call

The meeting was called to order at 7:00 PM by Tr. Traci Wells. Tr. Wells was acting chairperson in Pres. Heckendorf's absence.

Members Present: Tr. Wells, and Tr. Matter

Members Excused: Pres. Heckendorf

Members Absent: None

Staff Present: Administrator Jen Heidtke, Treasurer Darlene Smith, Police Chief Ryan Vossekuil, Fire Chief Aaron Swaney, Public Works Director Jack Straehler, Parks and Recreation Director Tyler Mentzel, and Clerk Jackie Schuh

2. Approval of Minutes for the Budget and Finance Committee Meeting of March 11, 2025

The motion to approve Minutes of the Budget and Finance Committee Meeting of March 11, 2025 was made by Tr. Matter and seconded by Tr. Wells.

Vote: 2 ayes, 0 nays. Motion carried.

3. Approval of March 2025 Check Register and Treasurer's Report

The motion to approve the March 2025 Check Register and Treasurer's Report was made by Tr. Wells and seconded by Tr. Matter.

Vote: 2 ayes, 0 nays. Motion carried.

4. Change Order #1 - Wastewater Treatment Plant Tertiary Filters and Disinfection Project - JH Hassinger for a decrease in the amount of \$88,166.05

The motion to recommend the Village Board approve Change Order #1 for the Wastewater Treatment Plant Tertiary Filters and Disinfection Project to JH Hassinger for a decrease in the amount of \$88,166.05 was made by Tr. Matter and seconded by Tr. Wells.

Vote: 2 ayes, 0 nays. Motion carried.

5. Pay Request #13 - Wastewater Treatment Plant Tertiary Filters and Disinfection Project - JH Hassinger in the amount of \$256,975.00

The motion to recommend the Village Board approve Pay Request #13 for the Wastewater Treatment Plant Tertiary Filters and Disinfection Project to JH Hassinger in the amount of \$256,975.00 was made by Tr. Matter and seconded by Tr. Wells.

Vote: 2 ayes, 0 nays. Motion carried.

6. Reimbursement Request #10 - 2024 Wastewater Treatment Plant Project - Clean Water Fund Loan in the amount of \$265,205.45

The motion to recommend the Village Board approve Reimbursement Request #10 for the 2024 Wastewater Treatment Plant Project from the Clean Water Fund Loan in the amount of \$265,205.45 was made by Tr. Wells and seconded by Tr. Matter.

Vote: 2 ayes, 0 nays. Motion carried.
7. Review of Proposals for Trash and Recycling Collection

The motion to recommend the Village Board accept the proposal from Green for Life for curbside collection of trash and recycling was made by Tr. Wells and seconded by Tr. Matter.

Vote: 2 ayes, 0 nays. Motion carried.
8. Review of Quotes - Wastewater Treatment Facility Generator

The motion to recommend the Village Board accept the quote from Circle Electric for a replacement generator with aluminum housing for the Wastewater Treatment Facility in the amount of \$251,437.00, was made by Tr. Matter and seconded by Tr. Wells.

Vote: 2 ayes, 0 nays. Motion carried.
9. Change Order #5 - Jackson Community Center Expansion Project - Moore Construction for an increase in the amount of \$65,297.00

The motion to recommend the Village Board approve Change Order #5 for the Jackson Community Center Expansion Project for Moore Construction for an increase in the amount of \$65,297.00 was made by Tr. Wells and seconded by Tr. Matter.

Vote: 2 ayes, 0 nays. Motion carried.
10. Pay Request #9 - Jackson Community Center Expansion Project - Moore Construction in the amount of \$380,285.00

The motion to recommend the Village Board approve Pay Request #9 for the Jackson Community Center Expansion Project for Moore Construction in the amount of \$380,285.00 was made by Tr. Wells and seconded by Tr. Matter.

Vote: 2 ayes, 0 nays. Motion carried.
11. Resolution #25-15 Resolution Authorizing the Issuance and Sale of \$3,860,000 General Obligation Promissory Notes, Series 2025A

Tr. Wells requested the discussion of Resolution #25-15 be deferred to the Village Board meeting. Tr. Matter agreed.
12. Citizens/Village Staff to Address the Budget and Finance Committee

None.

13. Adjourn

The motion to adjourn the meeting was made by Tr. Matter and seconded by Tr. Wells.

Vote: 2 ayes, 0 nays. Motion carried. The meeting adjourned at 7:05 PM.

Respectfully Submitted,

Jacqueline Schuh
Village Clerk
Village of Jackson