

**APPROVED MINUTES
PLAN COMMISSION MEETING
Thursday, September 30, 2021 at 7:00 p.m.
Jackson Village Hall
N168W20733 Main Street
Jackson, WI 53037**

1. Call to Order and Roll Call

Pres. Schwab called the meeting to order at 7:00 p.m.

Members Present: Pres. Schwab, Tr. Emmrich, Tr. Kruepke, and Jon Molkentin

Members Excused: Sarah Mleziva, Dan Reik and Jon Weil

Village Board Member Present: Tr. Heckendorf

Staff Present: Building Inspector/Code Enforcement Officer Collin Johnson and Clerk Jilline Dobratz

2. Approval of Minutes for the Plan Commission Meeting of August 26, 2021

Motion by Tr. Emmrich, second by Jon Molkentin to approve the Plan Commission minutes of August 26, 2021 as presented.

Vote: 4 ayes, 0 nays. Motion carried.

3. Planned Unit Development – Final Plat – Home Path Financial LP – Morning Meadows Subdivision – Phase II

Motion by Pres. Schwab, second by Tr. Kruepke recommend Village Board approve the Planned Unit Development – Final Plat – Home Path Financial LP – Morning Meadows Subdivision – Phase II.

Vote: 4 ayes, 0 nays. Motion carried.

4. Certified Survey Map – Design 2 Construct – Caymus Way

Mark Hertzfeldt, Design 2 Construct, was present to answer any questions.

Motion by Pres. Schwab, second by Jon Molkentin recommend Village Board approve the Certified Survey Map – Design 2 Construct – Caymus Way as presented.

Building Inspector/Code Enforcement Officer Johnson commented a request to vacate the current street design will be required.

Vote: 4 ayes, 0 nays. Motion carried.

5. Conditional Use Permit – Design 2 Construct/Genoa Healthcare – Business Development – Caymus Way

Mark Hertzfeldt, Design 2 Construct, was present to answer any questions. Building Inspector/Code Enforcement Officer Johnson inquired whether the building would be sprinklered right away. Mark Hertzfeldt responded he believes that is correct.

Motion by Pres. Schwab, second by Tr. Kruepke recommend Village Board approve the Conditional Use Permit – Design 2 Construct/Genoa Healthcare – Business Development – Caymus Way, including a vegetation buffer to be approved by Village Staff and any future signage will require separate submittals for approval, per Staff comments.

Vote: 4 ayes, 0 nays. Motion carried.

6. Planned Unit Development – John Lamm – Glen Brooke Drive

John Lamm was unfortunately not able to be at the meeting. Building Inspector/Code Enforcement Officer Johnson stated the next step would be a Developers Agreement and then a Preliminary Plat. This is a private development. Discussion ensued regarding the size of homes, curb, gutter, and sidewalks. Motion by Jon Molkentin, second by Tr. Emmrich recommend Village Board approve the Planned Unit Development – John Lamm – Glen Brooke Drive as presented. Vote: 4 ayes, 0 nays. Motion carried.

7. Rytec Corporation – Exterior Storage – Discussion with Possible Action

Jeremy Becker, Manufacturing Engineer - Rytec Corporation, was present and provided background information. They are predicting supply issues with their vendors during the fourth quarter. All product that is shipped on custom wood crates. Rytec Corporation is requesting to use their southeast parking lot for short-term storage. Motion by Pres. Schwab, second by Tr. Emmrich to allow Rytec Corporation to store material outside on their property until January 31, 2022, subject to complaint and further review. Vote: 4 ayes, 0 nays. Motion carried.

8. Citizens to Address the Plan Commission

None.

9. Adjourn

Motion by Pres. Schwab, second by Tr. Kruepke to adjourn. Vote: 4 ayes, 0 nays. Meeting adjourned at 7:27 p.m.

Respectfully submitted,

Jilline Dobratz, *CMC/WCMC*
Village Clerk