

MINUTES
PERSONNEL COMMITTEE MEETING
Friday, March 21, 2025 at 9:00 AM

1. Call to Order and Roll Call

The meeting was called to order at 9:03AM by Pres. Heckendorf.

Members Present: Pres. Heckendorf, Tr. Emmrich, Tr. Kruepke

Members Excused: None

Members Absent: None

Staff Present: Administrator Jen Heidtke and Clerk Schuh

2. Closed Session Pursuant to Wis. Stats. § 19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.”

The closed session is for the purpose of:

1. To Receive Information about Candidates for the Director of Public Works Position and to Discuss Specific Candidates

The motion to proceed into closed session pursuant to Wis. Stats. §19.85(1)(c) was made by Tr. Emmrich and seconded by Tr. Kruepke. A roll call vote was taken:

Pres. Heckendorf: Aye

Tr. Emmrich: Aye

Tr. Kruepke: Aye

Vote: 3 ayes, 0 nays. Motion carried. The meeting proceeded into closed session at 9:04AM. Those present in the closed session were the Personnel Committee members and Administrator Heidtke. Candidates for the Director of Public Works role joined the closed session at their respective interview times.

3. Reconvene in Open Session with Possible Action Related to the Subject of the Preceding Closed Session

The motion to reconvene in open session was made by Pres. Heckendorf and seconded by Tr. Kruepke.

Vote: 3 ayes, 0 nays. Motion carried. The meeting reconvened in open session at 10:30AM.

4. Citizens/Village Staff to Address the Personnel Committee

None.

5. Adjourn

The motion to adjourn the meeting was made by Tr. Emmrich and seconded by Tr. Kruepke.

Vote: 3 ayes, 0 nays. Motion carried. The meeting adjourned at 10:30AM.

Respectfully Submitted,

Jacqueline Schuh
Village Clerk
Village of Jackson