

MINUTES
BOARD OF PUBLIC WORKS MEETING
Tuesday, April 29, 2025 at 6:00 PM

1. Call to Order and Roll Call

The meeting was called to order at 6:00 PM by Pres. Heckendorf.

Members Present: Pres. Heckendorf, Tr. Engelhardt, Tr. Kruepke, Ryan Ganshow, Jeff Mitchell, and Josh Sandleback

Members Excused: Stephanie Egner

Members Absent: None

Staff Present: Administrator Jen Heidtke, Public Works Director Jack Straehler, Engineering Technician Logan Myers, and Clerk Jackie Schuh

2. Approval of Minutes for the Board of Public Works Meeting of March 25, 2025

The motion to approve Minutes for the Board of Public Works Meeting of March 25, 2025, was made by Jeff Mitchell and seconded by Josh Sandleback.

Vote: 6 ayes, 0 nays. Motion carried.

3. Pay Request #14 - Wastewater Treatment Plan Tertiary Filters and Disinfection Project - JH Hassinger in the amount of \$224,165.80

The motion to recommend the Budget and Finance Committee and Village Board approve Pay Request #14 for the Wastewater Treatment Plant Tertiary Filters and Disinfection Project to JH Hassinger in the amount of \$224,165.80 was made by Tr. Engelhardt and seconded by Jeff Mitchell.

Vote: 6 ayes, 0 nays. Motion carried.

4. Clean Water Fund Loan Request #11 – 2024 Wastewater Treatment Plant Project in the amount of \$234,824.81

The motion to recommend the Budget and Finance Committee and Village Board approve Reimbursement Request #11 for the 2024 Wastewater Treatment Plant Project from the Clean Water Fund Loan in the amount of \$234,824.81 was made by Tr. Engelhardt and seconded by Jeff Mitchell.

Director Straehler confirmed the amount of the request includes funds paid to Town and Country Engineering.

Vote: 6 ayes, 0 nays. Motion carried.

5. No Parking Request - Morning Star Lutheran Church and School

The motion to direct Village Staff to draft an ordinance amending Chapter 42, Article 4, Section 42-82 of the Village code to be approved by the Village Board, including a no-

parking zone from the Morning Star driveway approach extending west to 10 feet west of the fire hydrant, painting the curb yellow, and erecting no parking signage along the street, for Morning Star Lutheran Church and School on Highland Drive, was made by Pres. Heckendorf and seconded by Jeff Mitchell.

Vote: 6 ayes, 0 nays. Motion carried.

6. Traffic Control Request - Multiple Village Intersections

The motion to direct the Village Staff to draft an Ordinance to include a stop sign at the intersection of Eastgate Drive and Fenceline Drive, a yield sign at Primrose Court and Poppy Drive, and a yield sign at Jasmine Court and Poppy Drive, amending Chapter 42, Article 11, Section 42-26 of the Village code to be approved by the Village Board, was made by Tr. Engelhardt and seconded by Josh Sandleback.

Vote: 6 ayes, 0 nays. Motion carried.

7. Director of Public Works Report

The motion to place the April 2025 Director of Public Works Report on file was made by Pres. Heckendorf and seconded by Tr. Engelhardt.

Discussion followed regarding excessive water usage in March due to a barn fire in the Town of Jackson. Administrator Heidtke confirmed the usage will be billed to the property owner's insurance company.

Vote: 6 ayes, 0 nays. Motion carried.

8. Citizens/Village Staff to address the Board of Public Works

Administrator Heidtke advised the Village Board of Director Straehler's one-month anniversary, indicating that he is doing very well.

9. Adjourn

The motion to adjourn the meeting was made by Jeff Mitchell and seconded by Ryan Ganshow.

Vote: 6 ayes, 0 nays. Motion carried. The meeting adjourned at 6:17 PM.

Respectfully Submitted,

Jacqueline Schuh
Village Clerk
Village of Jackson