

MINUTES
VILLAGE BOARD MEETING
Tuesday, May 13, 2025 at 7:30 PM

1. Call to Order and Roll Call

The meeting was called to order at 7:30 PM by Pres. Heckendorf.

Members Present: Pres. Heckendorf, Tr. Emmrich, Tr. Engelhardt, Tr. Kruepke, Tr. Kurtz, Tr. Olson, and Tr. Wells

Members Excused: None

Members Absent: None

Staff Present: Administrator Jen Heidtke, Police Chief Ryan Vossekuil, Inspections and Zoning Director Collin Johnson, Public Works Director Jack Straehler, Parks and Recreation Director Tyler Mentzel, and Clerk Jackie Schuh

2. Pledge of Allegiance

The Pledge of Allegiance was recited by those who were in attendance.

3. Village Citizen Comment on an Agenda Item (Please sign-in with the Clerk prior to speaking. Please note this is the Village Board's monthly business meeting, not a public hearing. People wishing to speak on an item on the agenda should present their comments under this agenda item. Each commenter will be limited to a total of 2 minutes.)

None.

4. Consent Agenda

- a. Approval of Minutes for the Village Board Meeting of April 8, 2025, and the Annual Village Board Organizational Meeting of April 15, 2025
- b. Temp Class "B" License - Jackson Festivals LLC - Action in Jackson
- c. 2024-2025 Tattoo Establishment and Operator's License - Infinite Grace - Sara Dornbrook
- d. Proposed Sewer Service Area Amendment - Southeastern Wisconsin Regional Planning Commission
- e. Resolution #25-16 A Resolution Honoring Randy Matter for His Years of Service to the Village of Jackson
- f. Ordinance #25-04 Amending Chapter 42 of the Village Code Regarding Sec. 42.83 - Fire Lanes

The motion to approve items 'a' through 'd' on the consent agenda, and to remove items 'e' and 'f' to address separately, was made by Tr. Emmrich and seconded by Tr. Olson.

Vote: 7 ayes, 0 nays. Motion carried.

Pres. Heckendorf read aloud Resolution #25-16 Resolution Honoring Randy Matter for His Years of Service to the Village of Jackson.

The motion to approve Resolution #25-16 Resolution Honoring Randy Matter for His Years

of Service to the Village of Jackson, was made by Pres. Heckendorf and seconded by Tr. Engelhardt.

Vote: 7 ayes, 0 nays. Motion carried.

The motion to introduce Ordinance #25-04 Amending Chapter 42 of the Village of Jackson Code Regarding Sec. 42.83 Fires Lanes, was made by Tr. Emmrich and seconded by Tr. Olson.

Votes: 7 ayes, 0 nays. Motion carried.

The motion to suspend the rules for the second reading of Ordinance #25-04 was made by Pres. Heckendorf and seconded by Tr. Olson. A roll call vote was taken:

Pres. Heckendorf: Aye

Tr. Emmrich: Aye

Tr. Engelhardt: Aye

Tr. Kruepke: Aye

Tr. Matter: Aye

Tr. Wells: Aye

Vote: 7 ayes, 0 nays. Motion carried.

The motion to approve the second reading of Ordinance #25-04 was made by Tr. Emmrich and seconded by Tr. Olson.

Vote: 7 ayes, 0 nays, Motion carried.

5. Budget and Finance Committee

- a. Pay Request #14 - Wastewater Treatment Plant Tertiary Filters and Disinfection Project - JH Hassinger in the amount of \$224,165.80

The motion to approve Pay Request #14 for the Wastewater Treatment Plant Tertiary Filters and Disinfection Project to JH Hassinger in the amount of \$224,165.80 was made by Tr. Olson and seconded by Tr. Engelhardt.

Vote: 7 ayes, 0 nays. Motion carried.

- b. Clean Water Fund Loan Request #11 – 2024 Wastewater Treatment Plant Project in the amount of \$234,824.81

The motion to approve Reimbursement Request #11 for the 2024 Wastewater Treatment Plant Project from the Clean Water Fund Loan in the amount of \$234,824.81 was made by Tr. Engelhardt and seconded by Tr. Olson.

Vote: 7 ayes, 0 nays. Motion carried.

- c. Pay Request #10 - Jackson Community Center Expansion Project - Moore Construction in the amount of \$194,603.70

The motion to approve Pay Request #10 for the Jackson Community Center Expansion Project to Moore Construction in the amount of \$194,603.70 was made by Tr. Wells and

seconded by Tr. Kruepke.

Administrator Heidtke noted the support documentation indicated this was Pay Request #11 and the minutes should reflect that the clerical error would be corrected.

Vote: 7 ayes, 0 nays. Motion carried.

6. Plan Commission

- a. Ordinance #25-03 Rezoning of Parcel V3_008700K and a Portion of Parcel V3_007900Y - Dittmar Properties, LLC, Second Reading

Pres. Heckendorft indicated there were no requests for amendments from the Board before the second reading of Ordinance #25-03.

The motion to adopt Resolution #25-03 Rezoning of Parcel V3_008700K and a Portion of Parcel V3_007900Y for Dittmar Properties LLC was made by Tr. Olson and seconded by Tr. Wells.

Vote: 7 ayes, 0 nays. Motion carried.

7. Board of Public Works

- a. Ordinance #25-05 Amending Chapter 42 of the Village Code Regarding Sec. 42.86 - Limited Parking in Certain Areas; Loading Zones

The motion to introduce Ordinance #25-05 Amending Chapter 42 of the Village Code Regarding Sec. 42.86 Limited Parking in Certain Areas; Loading Zones, was made by Tr. Engelhardt and seconded by Tr. Emmrich.

Votes: 7 ayes, 0 nays. Motion carried.

The motion to suspend the rules for a second reading of Ordinance #25-05 was made by Pres. Heckendorf and seconded by Tr. Emmrich. A roll call vote was taken:

Pres. Heckendorf: Aye

Tr. Emmrich: Aye

Tr. Engelhardt: Aye

Tr. Kurtz: Aye

Tr. Kruepke: Aye

Tr. Wells: Aye

Tr. Olson: Aye

Vote: 7 ayes, 0 nays. Motion carried.

The motion to approve the second reading of Ordinance #25-05 Amending Chapter 42 of the Village Code Regarding Sec. 42.86 - Limited Parking in Certain Areas; Loading Zones was made by Tr. Emmrich and seconded by Tr. Kurtz.

Vote: 7 ayes, 0 nays. Motion carried.

- b. Ordinance #25-06 Amending Chapter 42 of the Village Code Regarding Sec. 42.26 - Stop and Yield Intersection Designation

The motion to introduce Ordinance #25-06 Amending Chapter 42 of the Village Code Regarding Sec. 42.26 Stop and Yield Intersection Designation was made by Tr. Emmrich and seconded by Tr. Wells.

Votes: 7 ayes, 0 nays. Motion carried.

The motion to suspend the rules for a second reading of Ordinance #25-06 was made by Pres. Heckendorf and seconded by Tr. Emmrich. A roll call vote was taken:

Pres. Heckendorf: Aye

Tr. Emmrich: Aye

Tr. Engelhardt: Aye

Tr. Kurtz: Aye

Tr. Kruepke: Aye

Tr. Wells: Aye

Tr. Olson: Aye

Vote: 7 ayes, 0 nays. Motion carried.

The motion to approve the second reading of Ordinance #25-06 Amending Chapter 42 of the Village Code Regarding Sec. 42.26 Stop and Yield Intersection Designation was made by Tr. Wells and seconded by Tr. Emmrich.

Vote: 7 ayes, 0 nays. Motion carried.

8. West Bend School District

Tr. Wells reported a presentation of the preliminary exterior and interior design for the new Jackson school will be made at the next school board meeting on May 27th.

9. Washington County Board Report

Pres. Heckendorf read updates sent via email by County Supervisor Mike Schwab.

10. Greater Jackson Business Alliance

Pres. Heckendorf advised of the upcoming Action in Jackson festival.

11. Mid-Moraine Municipal Association Report

Tr. Olson explained there is a Legislative meeting May 14th at 7:00PM and a dinner meeting on May 28th being hosted by the Village of Jackson.

12. Adjourn

The motion to adjourn the meeting was made by Tr. Emmrich and seconded by Tr. Kruepke.

Vote: 7 ayes, 0 nays. Motion carried. The meeting adjourned at 7:45PM.

Respectfully Submitted,

Jacqueline Schuh
Village Clerk
Village of Jackson